



Lakeside Union School District

Small Purchase Solicitation / Request for Quotes (RFQ)

Fresh Pizza - Delivered

RFQ-LUSD2026-01

Date: February 9, 2026

Attention:

Lakeside Union School District, hereinafter referred to as SFA, is seeking a responsible vendor to provide fresh pizza for delivery to nine (9) sites operating the USDA Child Nutrition Programs in Lakeside, California.

Deadline:

Please reply to Kristie Summers no later than March 27, 2026, by 2:00 pm, by sending an email [to ksummers@lsusd.net](mailto:ksummers@lsusd.net) with your pricing. Quotes can be dropped off at the District Office, 12335 Woodside Ave., Lakeside, California 92040, before 2:00 pm on Friday, March 27, 2026.

Goods/Services Requested: Fresh Hot Pizza - Delivered

Anticipated usages of all products are listed below. Please fill out the unit price and the extended price. Please note that this is not an order. Quantities are for quoting purposes only. The district is not obligated to buy the listed items in quantities indicated. This quote must include all delivery charges.

NOTE: All ingredients must be listed on the Product Formulation Statement (PFS), which must be completed, signed, and returned along with the documentation attached.

Item No.	Description	Estimated Combined Weekly Usage	Unit Price: Per Pizza	Extended Weekly Total
1.	Pizza, Cheese, Light Mozzarella, 14" Whole Grain, 8-cut, minimum of a 2-grain equivalent & 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.	240	\$	\$
2.	Pizza, Pepperoni, Light Mozzarella, Reduced Fat, Reduced Sodium, 14" Whole Grain, 8-cut, minimum of a 2-grain equivalent & 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.	240	\$	\$

3.	Pizza, Hawaiian, Light Mozzarella, Reduced Fat, Reduced Sodium, 14" Whole Grain, 8-cut, minimum of a 2-grain equivalent & 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.	10	\$	\$

The Fresh Hot Pizza provided by the vendor must comply with all state and federal requirements of the USDA Child Nutrition Program guidelines. Appropriate documentation must be maintained by the vendor and provided upon request, including but not limited to: food safety records, nutrition facts labels, Child Nutrition Labels, product formulation statements, ingredient labels, and other items required to demonstrate compliance with the meal pattern and food safety regulations.

If a requested product is unavailable, substitutions must be pre-approved by the SFA at least 48 hours in advance of delivery. The vendor shall notify the SFA in advance of any product or ingredient change and provide nutrition facts labels, ingredient statements, and product specification sheets/CN labels, where applicable.

Delivery:

- Delivery must include off-loading and inside delivery.
- Hot foods must be placed in the warming unit by the delivery person.

Delivery Locations

Deliveries will be made to the following locations: Times are approximate and may change for minimum days and special holidays.

	School	Address & Phone Number	Delivery Days & Times
1	Lemon Crest Elementary	12463 Lemon Crest Dr, Lakeside, CA 92040 <u>(619) 390-2527</u>	Friday 10:00 AM
2.	Lakeside Farms Elementary	11915 Lakeside Ave, Lakeside, CA 92040 <u>(619) 390-2646</u>	Friday 10:50 AM
3.	Lakeside Middle School	11833 Woodside Ave, Lakeside, CA 92040 <u>(619) 390-2636</u>	Friday 10:00 AM
4.	Lindo Park Elementary	12824 Lakeshore Dr, Lakeside, CA 92040 <u>(619) 390-2656</u>	Friday 10:00 AM
5.	Lakeview Elementary	9205 Lakeview Rd, Lakeside, CA 92040 <u>(619) 390-2652</u>	Friday 10:50 AM
6.	Riverview Elementary	9308 Winter Gardens Blvd, Lakeside, CA 92040 <u>(619) 390-2662</u>	Friday 10:45 AM
7.	Tierra Del Sol Middle School	9611 Petite Ln, Lakeside, CA 92040 <u>(619) 390-2670</u>	Friday 10:00 AM

8.	Winter Gardens Elementary	8501 Pueblo Rd, Lakeside, CA 92040 (619) 390-2687	Friday 10:45 AM
9.	Central Kitchen	12335 Woodside Ave Lakeside, CA 92040 619-390-2630	Friday 10:00 AM

Respondent References

List three references to which the Respondent has provided fresh baked pizza services within the past **three (3) year(s)**.

Failure to complete and return this Attachment will cause your proposal to be rejected.

Reference 1		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		

Reference 2		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		

Reference 3		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		

Evaluation Criteria

- The lowest-priced responsive and responsible vendor shall be awarded the contract.
- The SFA defines responsive as the respondent conforming to all of the stated terms and conditions herein, and defines responsible as the respondent being capable of performing successfully under the terms and conditions of the resulting contract.

- The SFA reserves the right to reject any and all bids or any portion or combination thereof; to work with whomever and in whatever manner the SFA decides; and to abandon the procurement process entirely. Errors in price computations do not relieve respondents of their obligation to offer the goods and services at the quoted price. The veracity of prices submitted is the sole responsibility of the bidder.

Pricing:

- Firm, fixed pricing must be specified.

Billing and Invoicing:

- Invoices must be accurate and provided by the vendor to the SFA on the day of delivery.
- Invoices must follow net 30 payment terms.

Buy American:

The SFA participates in meal programs that, to the maximum extent practicable, require the use of nonprofit school food service funds to buy domestic commodities or products for Program meals. A 'domestic commodity or product' is defined as one that is either produced in the U.S. or is processed in the U.S. substantially (51 percent or more by weight or volume) using agricultural commodities that are produced in the U.S. as provided in 7 CFR, sections 210.21(d) and 220.16(d). The vendor must:

1. Submit certification statements for all processed agricultural products. The vendor must provide written documentation to the SFA at the time of delivery for each processed agricultural product certifying that the food product was processed 100 percent domestically and that the percentage of domestic content in the food component of the processed food product is over 51 percent, by weight or volume.

OR:

2. Request SFA approval prior to delivering a non-domestic agricultural commodity or product. If the vendor cannot comply with #1 above, the vendor must notify the SFA in writing 10 days before delivering a non-domestic agricultural commodity or product. This written notification must include the following:

- a) Whether the request to deliver a non-domestic food is because the product is not produced or manufactured domestically in sufficient and reasonably available quantities of a satisfactory quality, or competitive bids reveal the costs of a domestic product are significantly higher than the non-domestic product
- b) The pricing of both domestic and non-domestic products and/or availability data to justify the use of one of the two allowable exceptions
- c) A list of alternative domestic substitutes for the SFA to consider for delivery instead of the non-domestic agricultural product

In accordance with the 2024 Final Rule for Child Nutrition Meal Standards, the vendor must provide data on a monthly, quarterly or annual basis demonstrating the total dollars spent on domestic versus non-domestic produce. The SFA will utilize this data to assess compliance with restrictions placed on total dollars spent on non-domestic foods

Senate Bill 490 (CA law; only for agricultural food products and SFA with >\$1M in federal child nutrition program funding - omit if not applicable)

Under SB 490 and California Food and Agriculture Code (FAC) Section 58596.3, our SFA will only purchase agricultural food products grown, packed, or processed domestically unless any of the following apply:

- The bid or price of the non-domestic agricultural food product is more than 25 percent lower than the bid or price of the domestic agricultural food product.
- The quality of the domestic agricultural food product is inferior to the quality of the agricultural food product grown, packed, or produced non-domestically.
- The agricultural food product is not produced or manufactured domestically in sufficient and reasonably available quantities of a satisfactory quality to meet the needs of the public institution.
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Assembly Bill 778 (CA law; only for agricultural food products - omit if not applicable)

In accordance with FAC, Section 58595(c), our SFA must accept a bid or price for that agricultural food product when it is grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, when both of the following are met:

1. The bid or price of the California-grown agricultural food product does not exceed the lowest bid or price for a domestic agricultural food product produced outside the state.
2. The quality of the California-grown agricultural food product is comparable to that of domestic agricultural food products produced outside the state.

Additional Terms and Conditions

- The initial contract period shall be July 1, 2026 - June 30, 2027, with the option to renew the contract for up to four additional one-year periods upon mutual agreement of the SFA and the vendor. Renewal shall be based on customer satisfaction with products, services, and prices.
- Annual Price Increase: The Sponsor may consider price changes at the time of renewal. Any proposed price changes must be accompanied by documentation supporting such an increase. The Sponsor reserves the right to accept or reject any proposed price changes in the best interest of the SFA. If the proposed price changes are accepted, they shall become effective on the first day of the Agreement renewal period. The Consumer Price Index (CPI) to be used will be the CPI-U-All Urban Consumers: US City Average Food Away From Home.
- The vendor that is awarded the contract must submit a completed Debarment and Suspension Certificate. If the contract is valued at \$100,000 or more, a Disclosure of Lobbying Activities must also be provided.

- The vendor that is awarded the contract must submit a completed Prohibition of Poultry Products Imported from the People's Republic of China Vendor Certification Form.
- The vendor awarded the contract must maintain all required food safety and sanitation practices, as required by law, health permits, health inspections, and an updated HACCP Plan.
- The vendor that is awarded the contract must provide proof of liability insurance in the amount of \$2 million.
- The SFA reserves the right to terminate the resulting contract for cause and convenience. The rights of termination referred to in this solicitation are not intended to be exclusive and are in addition to any other rights or remedies available to either party at law or in equity.
- Either party may be excused from performance when satisfactory evidence of force majeure is presented to the other party, provided that the non-performance is not due to the fault or negligence of the party not performing.
- The vendor is required to grant access to duly authorized representatives of the School Food Authority, the State Department of Education, the United States Department of Agriculture, or the Comptroller General to any books, documents, papers, and records that are directly pertinent to the contract. Bidder is required to retain all required records for three years after final payment, and all other pending matters (audits) for this contract are closed.
- The vendor will be responsible for charges incurred by the SFA due to the vendor's failure to perform in accordance with contract delivery procedures, including overtime pay for school employees required to work outside designated delivery times and days to receive orders.
- The vendor shall be responsible for complying with all local, state, and federal laws, including applicable sections of the education code, food code, occupational safety, and health codes.
- To the fullest extent permitted by law, the vendor agrees to indemnify, defend, and hold the SFA entirely harmless from all liability arising out of workers' compensation acts, any loss, injury to, or death of persons or damage to property, and any and all claims, actions, suits, or other proceedings relating to work under this contract

Request for Quote for Fresh Baked Pizza

RFQ Number: **2026-01**

We, _____, by our signature on this document certify the following:

1. That we will operate in accordance with all applicable California state and federal laws, regulations, and statutes.
2. That the terms, conditions, warranties, and representations made within this RFQ and our proposal shall be binding upon us and shall be considered a part of the contract as if incorporated therein.
3. That the proposal submitted is a firm and irrevocable offer good for one year.

4. That we have carefully examined all terms and conditions set forth in the Model Fixed-price Contract issued by the Lakeside Union School District.
5. That we have made examinations and verifications, and are fully conversant with all conditions under which services are to be performed for the Lakeside Union School District.
6. That negligence in the preparation or presentation of, errors in, or omissions from proposals shall not relieve us from fulfillment of any and all obligations and requirements in the resulting contract.

Vendor Name:

Address:

City: _____ State: __ Zip: _____

Email Address:

Website Address:

Name of Authorized Representative:

Title of Authorized Representative:

Signature of Authorized Representative

Date Signed:

Attachment I: Certification Regarding Lobbying

The undersigned certifies, to the best of their knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub- recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization:

Street address:

LUSD2026-01
Child Nutrition

City, State, Zip:

Certified by: (type or print)

Title

Signature

Date

Approved by OMB

0348-004

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure)

<p>1. Type of Federal Action:</p> <p><input type="checkbox"/> contract</p> <p><input type="checkbox"/> grant</p> <p><input type="checkbox"/> cooperative agreement loan</p> <p><input type="checkbox"/> loan guarantee</p> <p><input type="checkbox"/> loan insurance</p>	<p>2. Status of Federal Action:</p> <p><input type="checkbox"/> bid/offer/application</p> <p><input type="checkbox"/> initial award</p> <p><input type="checkbox"/> post-award</p>	<p>3. Report Type:</p> <p><input type="checkbox"/> initial filing</p> <p><input type="checkbox"/> material change</p> <p>For material change only:</p> <p>Year _____</p> <p>quarter _____</p> <p>Date of last report _____</p>
<p>4. Name and Address of Reporting Entity:</p> <p>_____ Prime _____ Subawardee</p> <p>Tier _____, if Known:</p>	<p>5. If Reporting Entity in No. 4 is Subawardee,</p> <p>Enter Name and Address of Prime:</p> <p>Congressional District, if known:</p>	

Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description:
8. Federal Action Number, <i>if known</i> :	CFDA Number, <i>if applicable</i> : _____ 9. Award Amount, <i>if known</i> : \$
10a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	10b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less</p>	<p>Signature: Print Name: Title: _____ Telephone No.: _____ Date: _____</p>

than \$10,000 and not more than \$100,000 for each such failure.	
Federal Use Only	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to Title 31, U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, for prospective participants/Respondents in primary covered transactions:

A. The Respondent certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;**

- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;**

- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

B. Where the Respondent is unable to certify to any of the statements in this certification, they shall attach an explanation to this application.

Contractor/Company Name

Award Number, Contract Number, or Project Name

Name(s) and Title(s) of Authorized Representatives

Signature(s)

Date

Non-Discrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, [AD-3027](#), found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights

LUSD2026-01
Child Nutrition

1400 Independence Avenue, SW, Mail Stop 9410
Washington, D.C. 20250-9410;

fax:
202-690-7442; or

email:
Program.Intake@usda.gov.

This institution is an equal opportunity provider.