



## Job Description

<b>Title: Theater Technician</b>	<b>FLSA Status: Non-Exempt</b>	<b>Months: 10</b>
<b>Supervisor: Principal</b>	<b>Supervises: N/A</b>	<b>Range: 9</b>
<b>Department: School Site</b>	<b>Bargaining Unit: Classified</b>	<b>Approved:</b>

### **JOB SUMMARY:**

Under the direction of the Principal or Teacher, assist in the utilization and maintenance of the theater facility and equipment including the theater rigging, stage, and sound and lighting systems. Assist students with use of sound and lighting equipment.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Assist in the utilization and maintenance of theater, rigging, sound and lighting systems; assist in various aspects of facility operations as requested.
- Theater and Technical support for District and outside user groups during scheduled events.
- Assist with communication to staff, administration, and community to ensure best use of the theater facility and for the purpose of conveying and/or receiving information.
- Operate various hand and power tools to set up for events; roll out floors and perform related activities involved in the set up and tear down of events.
- Operate a computer and assigned software; operate standard office equipment as assigned.
- Assist in the training and direction to students in the effective and safe use of technical theater lighting, rigging, and sound equipment.
- Lift and carry equipment weighing up to 50 pounds.
- Interpersonal skills using tact, patience and courtesy.

### **OTHER DUTIES:**

- Perform other duties as assigned.

### **QUALIFICATIONS:**

- Theatrical sound and lighting technology.
- Theatrical terminology, stage rigging, scenic construction technology, and theatrical production equipment.
- Interpersonal skills including tact, patience and courtesy.
- Modern office practices, procedures and equipment.
- Operation of a computer and assigned software.
- Use and safety of hand and power tools.

### **EDUCATION AND EXPERIENCE:**

- High School Diploma or Equivalent.

### **WORKING CONDITIONS:**

- Indoor/Theatre environment.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.