

# LAKESIDE UNION SCHOOL DISTRICT

*Office of the Superintendent*  
12335 Woodside Avenue  
Lakeside, California 92040  
(619) 390-2600

**June 13, 2024**  
Closed Session: 4:00 p.m.  
Open Session: 4:30 p.m.

## NOTICE OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606 or in writing at least twenty-four (24) hours before the meeting. (Government Code section 54954.2).

If you wish to speak under Public Comment, complete the **Public Comment Form**. Advance written information regarding the subject will be appreciated so that all might be better informed regarding the matter. In the interest of time and order, presentations from the public are limited to four (4) minutes per person.

### A. CALL TO ORDER AND ROLL CALL

### B. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3) **Public Comment Form**

Opportunity for Members of the Public to address the Board on any item **on or off** the agenda. In the interest of time and order, presentations from the public are limited to four (4) minutes per person. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment or Public Hearings, follow the directions for speaking to agenda items as listed above.

### C. CLOSED SESSION – 4:00PM

1. Conference with Labor Negotiator Lisa Davis, regarding the Lakeside Teachers Association pursuant to Government Code §54957.6; and
2. Conference with Legal Counsel (WPCH Law Firm) – Existing Litigation – Superior Court Case #37-2023-00055188-CU-PO-CTL pursuant to Government Code §54956.9; and
3. Public Employee Evaluation, Superintendent, pursuant to Government Code §54957.

### D. OPENING PROCEDURES – 4:30PM

1. Reconvene and Welcome Visitors
2. Closed Session Report
3. The Pledge of Allegiance will be led by President Hayes

### E. TRUSTEE REPORTS AND COMMENTS

Trustees will report and comment as desired.

### F. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3) **Public Comment Form**

Opportunity for Members of the Public to address the Board on any item **on** the agenda. In the interest of time and order, presentations from the public are limited to four (4) minutes per person. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment or Public Hearings, follow the directions for speaking to agenda items as listed above.



G. PRESENTATIONS/ACTION ITEMS

1. **Kathy Kassel**, Citizens Bond Oversight Committee member, will present the 2022-23 Annual Report of the Citizens Bond Oversight Committee.
2. **Approval** is requested of the 2022-23 Annual Report of the Citizens Bond Oversight Committee.
3. **Julie Cushman**, Principal of Barona Indian Charter School, will present the annual update to the Board.
4. **Chris Cate**, 3MC Strategies, consultant for Lakeside Chamber of Commerce, will share a presentation regarding Cannabis Dispensaries in unincorporated areas of Lakeside.
5. **Authorization** is requested to draft a letter from the Lakeside Union School District in opposition to any Cannabis Dispensaries within District boundaries.

H. PUBLIC HEARINGS

1. Assistant Superintendent **Dr. Natalie Winspear** will present information on the 2024-2027 3-year LCAP including the annual update and the budget overview for parents prior to the public hearing.  
**PUBLIC HEARING:** The Governing Board will conduct a public hearing to receive input regarding the 2024-2027 3-year Local Control and Accountability Plan (LCAP) prior to the final adoption on June 20, 2024, as required by Education Code §52062.
2. Assistant Superintendent **Lisa Davis** will present information on the 2024-25 proposed budget prior to the public hearing.  
**PUBLIC HEARING:** The Governing Board will conduct a public hearing to receive input regarding the 2024-25 proposed budget prior to the final adoption on June 20, 2024 as required by Education Code §52062.
3. **PUBLIC HEARING:** The Governing Board will conduct a public hearing to receive input regarding an Initial Proposal with the Lakeside Teachers Association so negotiations can commence for the 2024-2025 school year.
4. **Acknowledgment** is requested of the Initial Proposal from the Lakeside Teachers Association for the 2024-2025 school year.
5. **Approval** is requested of the Initial Proposal from the District to the Lakeside Teachers Association for the 2024-2025 school year.

I. ITEMS OF BUSINESS

- 1.1 Designate consent agenda items.  
Note: Consent agenda items are generally routine items of business. The Board will designate those items to be approved as a whole, unless a member of the public requests consideration of an item on an individual basis. The Board will review and act on the remaining items of business.
- 1.2 Discussion/adoption of consent agenda items.

I. SUPERINTENDENT

- 2.1 **Adoption** is requested of the minutes of the regular board meeting of May 9, 2024 and the minutes of the special board meeting of May 28, 2024.
- 2.2 **Adoption** is requested of a revised 2024-25 calendar. The minor change is the 11-month employee start date.
- 2.3 **Adoption** is requested of Resolution No. 2024-28, designating Assistant Superintendent Lisa Davis as the Chief Negotiator for negotiations with the Lakeside Teachers Association.
- 2.4 **Adoption** is requested of Resolution No. 2024-29 designating Assistant Superintendent Lisa Davis as the Chief Negotiator for negotiations with the California School Employees Association and its Chapter 240.

HUMAN RESOURCES

- 3.1 **Approval/Ratification** is requested of Personnel Assignment Order 2024-13.
- 3.2 **Approval** is requested of a Declaration of Need for Fully Qualified Educators, as the District is in need of highly qualified teachers with CLAD, BCLAD, and limited assignment permits for the 2024-2025 school year.
- 3.3 **Approval** is requested of the revised job description for the Behavioral Intervention Specialist from 10 months to 11 months, effective July 1, 2024.
- 3.4 **Approval** is requested of a new job description for Assistant Superintendent of Human Resources.
- 3.5 **Approval** is requested to the Superintendent Salary Schedule to add the new Assistant Superintendent of Human Resources position.

BUSINESS SERVICES

- 4.1 **Approval** is requested of the following monthly business reports: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.
- 4.2 **Approval** is requested of a Side Letter of Agreement with Lakeside Teachers Association and the District for the Lemon Crest Instructional Leadership Team Stipend for the 2023-2024 school year only.
- 4.3 **Approval** is requested to amend the May 9, 2024, Request for Proposal Award to South Coast Copy for the Copier/MFD Hardware.
- 4.4 **Approval** is requested of the 2023-24 ESSER III Summer and After School Education and Safety Program (ASES) grant contract in the amount of \$261,900 for Extended Student Services.
- 4.5 **Approval** is requested of Amendment #6 with Climatec LLC for a reduction in scope in the credit amount of \$27,633.
- 4.6 **Approval** is requested of an Amendment to Resolution 2024-20, Authorized Agents, to add new employee, DeeDee Olivas.

I. BUSINESS SERVICES (CONTINUED)

- 4.7 **Approval** is requested to award the contract with Gold Star Foods as the produce vendor for the 2024-25 school year in the approximate amount of \$150,000.
- 4.8 **Approval** is requested to award the contract to Domino's Pizza for the 2024-25 school year in the amount of \$10.49 - \$10.99 per pizza.
- 4.9 **Approval** is requested to award the contract to Gold Star Foods as the dry goods, frozen, and commodity vendor for the 2024-25 school year.
- 4.10 **Approval** is requested to approve Addendum #2 to Contract M2023-01 for Barona Indian Charter's Foodservice Agreement.
- 4.11 **Approval** is requested of the 2023-24 Proposition 28 Annual Report: Arts and Music in Schools
- 4.12 **Approval** is requested of the following annual contracts for the 2023-2024 school year: A) Mariana Mesnick Addendum (SPED); B) Tacos El Rojo (ESS); C) Jump 4 Adan (LV); D) Challenge Island (LP); E) California Pioneer Heritage Foundation (LP); F) Consulting & Inspection Services (TDS); G) A&S Flooring; H) North American Technical Services (Maint); I) North American Technical Services (Maint); J) West Neurobehavioral Services Addendum (SPED); K) Global Oversight Analysis Linking System (Pupil Services); L) Ninyo & Moore (4 contracts) (Maint); M) ECA Science Kit Services (Ed Services); N) Fain (Maint); O) Math Transformations (Ed Services); P) School Leadership Alliance (Ed Services); Q) Dennis Cook Roofing (Maint); R) Pilgrimage of the Heart Yoga (Child Nutrition); S) Patrice Ruppel (Pupil Services); T) Julia McNeil (Pupil Services); U) Andres Librado (Pupil Services; and V) Jump 4 Adan (LF).
- 4.13 **Approval** is requested of the following annual contracts for the 2024-2025 school year: A) Avant (Ed Services); B) Frontline Education (HR/BS); C) Wellness Together (Pupil Services); D) San Diego County School Districts (Pupil Services); E) Cajon Valley Union School District (SPED); F) Albert Melaragno (SPED); G) San Joaquin County Office (SEIS) (SPED); H) Michelle Furman (SPED); I) Regents of UCSD School (Health Services); J) Frontline (Tech); K) School Innovations & Achievement (Pupil Services); L) Brenda Wilson (SPED); M) Mariana Mesnick (SPED); N) Orange County Office of Education (SPED); O) North Coastal Consortium for Special Education (SPED); P) Jewish Family Service (Pupil Services); Q) Dr. Debra Dupree (HR); R) Transfinder (Transp); S) San Joaquin County Office of Ed-Codestack (SPED); T) NWEA Maps Software (Ed Services); U) Imagine Learning (2 Contracts) (Ed Services); V) Newsela (Ed Services); W) Document Tracking Services (Ed Services); X) Curriculum Associates (Ed Services); Y) Companion (Ed Services); Z) Left Coast Scales (SPED); AA) Lexia Learning Systems (Ed Services); BB) San Diego County Superintendent of Schools (Library/Media) (Ed Services); CC) Chemsearch (2 Contracts) (Child Nutrition); and DD) Nearpod (Ed Services).
- 4.14 **Approval** is requested of the following gifts to the District: A) DLG Contractors Inc. donated lockers to the students and staff of DREAM Academy; B) Costumes for Students for Dance (LMS Booster); C) Costumes for Students-Aptitude (LMS Booster); D) Prop Supplies for Aptitude/Adrenaline Show Choir (LMS Booster); E) LMS Drama Dept. Ticket Sales (LMS Booster); F) Kindergarten Sea World FT (LV PTA); G) Slushie Rental, BizTown, Oma's Field Trips (LC PTA); H) Field Trips/Supplies (LP PTA); I) Slushie Rental (RV PTA); J) Cookies, Reuben H. Fleet Field Trip (TDS PTA); K) Book Vending Machine (WG PTA); and L) Slushie Rental (WG PTA).

I. EDUCATION SERVICES

- 5.1 **Adoption** is requested of the K-8 Social Studies Curriculum, TCI in the amount of \$532,547 with funds from the Art, Music, Instructional Block Grant.

BOARD POLICIES, REGULATIONS, BYLAWS AND/OR EXHIBITS

- 6.1 **Adoption** is requested of Administrative Regulation and Exhibits 1312.4: Williams Uniform Complaint Procedures.
- 6.2 **Adoption** is requested of Board Policy and Administrative Regulation 1330: Use of Facilities.
- 6.3 **Adoption** is requested of Board Policy 4140/4240: Bargaining Units.
- 6.4 **Adoption** is requested of Board Policy 5116.2: Involuntary Student Transfers.
- 6.5 **Adoption** is requested of Board Policy 6162.5 Student Assessment.
- 6.6 **Adoption** is requested of Board Policy 6170.1 Transitional Kindergarten.

J. INFORMATIONAL ITEM

Enrollment Report for Month 9 (through April 26, 2024)

K. DISCUSSION ITEMS

Miscellaneous:

1. CSBA Annual Conference board attendance, December 5-7, 2024, Anaheim Convention Center
2. Need Board Retreat Date: (Suggestion) August 8, 2024

Policy Reviews/First Readings Related to **Parent Bill of Rights**:

3. Board Policy and Administrative Regulation 5020: Parent Rights and Responsibilities
4. Board Policy and Administrative Regulation 5113: Absences and Excuses
5. Board Policy and Administrative Regulation 5131.2: Bullying
6. Board Policy and Administrative Regulation 5141.21: Administering Medication and Monitoring Health Conditions
7. Board Policy and Administrative Regulation 5141.4: Child Abuse Prevention and Reporting
8. Board Policy 5141.5: Mental Health
9. Board Policy and Administrative Regulation 5141.52: Suicide Prevention
10. Board Policy and Administrative Regulation 5141.6 School Health Services
11. Board Policy and Administrative Regulation 5142: Safety
12. Board Policy and Administrative Regulation 5145.2: Freedom of Speech/Expression
13. Board Policy 5145.6 Parent/Guardian Notification

L. REPORTS TO THE BOARD

1. Union Representatives:

- A. **Kerry Strong**, will present comments as the Lakeside Teachers Association President.
- B. **David Myers**, will present comments as the California School Employees Association President.

2. District Superintendents

- A. **Lisa Davis** will present business and operations updates.
- B. **Dr. Natalie Winspear** will present educational services updates.
- C. **Dr. Rhonda Taylor** will present closing comments.

*"Igniting Passion in Today's Students for Tomorrow's Opportunities"*

M. ADJOURNMENT

Respectfully Submitted,

*Rhonda L. Taylor, Ed.D.*  
Superintendent

# LAKE SIDE UNION SCHOOL DISTRICT

**Governing Board Meeting Date:** June 13, 2024

**Agenda Item:**

Approval of the 2022-23 Annual Report of the Citizens Bond Oversight Committee.

**Background (Describe purpose/rationale of the agenda item):**

Per the Citizens Bond Oversight Committee (CBOC) Bylaws, the Committee Member, Kathy Kassel, shall present the 2022-23 Annual Report of the CBOC Committee in a public session to the Board for approval. The Annual Report shall include a statement indicating the District's compliance with Article XIII A, Section 1 (b)(3) of the California Constitution as well as a summary of the Committee's proceedings and activities for the preceding year.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> Informational       | <input type="checkbox"/> Denial         |
| <input type="checkbox"/> Discussion          | <input type="checkbox"/> Ratification   |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: . |

**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa Davis, Assistant Superintendent

  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:**





# Citizens' Bond Oversight Committee

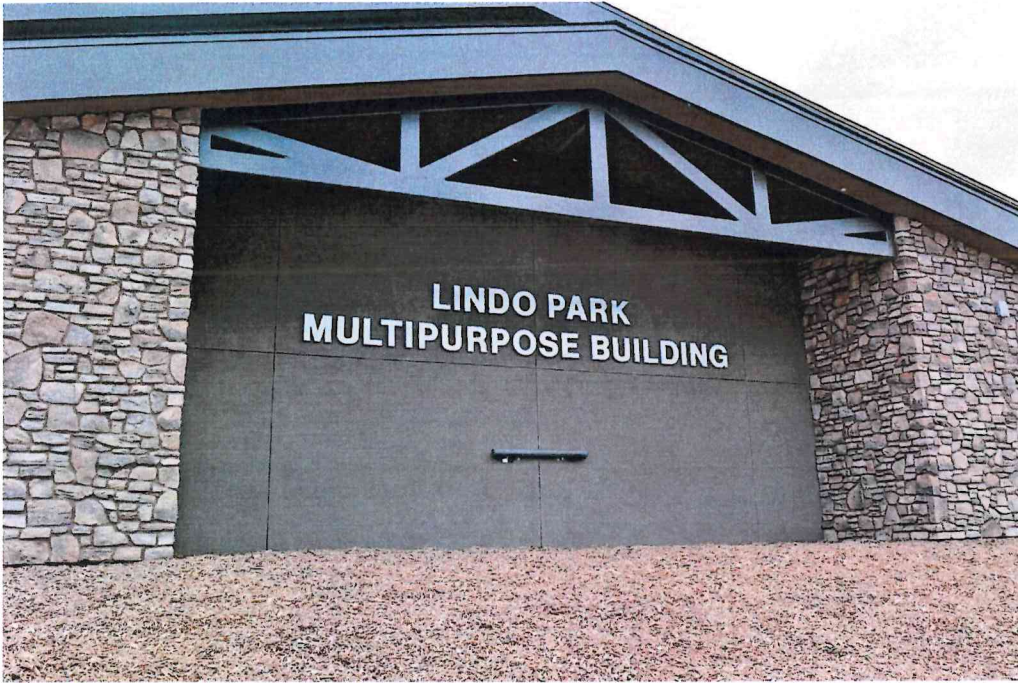
## 2022-23 Annual Report

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### *Tierra Del Sol – New Gymnasium*

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*Lindo Park – Multipurpose Room and  
Kitchen Modernization*

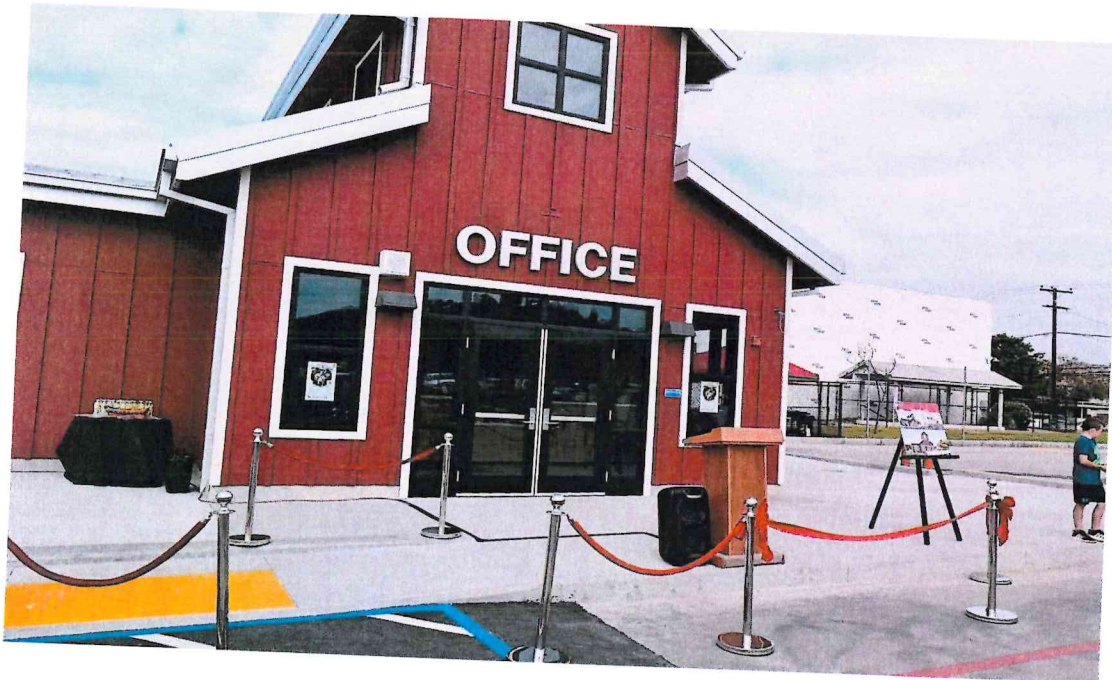
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*Lakeside Farms – Modernization*



Lakeside Union School District  
Citizens' Bond Oversight Committee

**2022-2023 Annual Report  
Measure L**

Contact the CBOC  
12335 Woodside Avenue  
Lakeside, CA 92040  
619.390.2612

Website:  
[www.lsusd.net](http://www.lsusd.net)  
Departments  
Bond Programs

**CBOC Meetings:**  
Meetings are open to the public.  
Check the website for meeting  
times, agendas, and minutes.

**2022/23 CBOC Meeting Schedule:**  
Wednesday, October 26, 2022  
Wednesday, January 25, 2023  
Wednesday, March 29, 2023  
Wednesday, May 31, 2023

To: The Board of Trustees and the Citizens of the Lakeside Union  
School District

The Citizens' Bond Oversight Committee (CBOC) is pleased to present its Annual Report to the Board of Trustees and Community. The CBOC was formed in 2009 to review expenditures of Proposition L and Measure V bond funds for the Lakeside Union School District projects listed in the ballot language that was approved by Lakeside voters. The CBOC provides an independent examination of district bond project planning and spending to afford the taxpayers and community at large validation that funds are being spent as intended and designed.

This report offers information about the projects and expenditures for Fiscal Year 2022-23 and those that are underway and are targeted to be completed in subsequent years. This Annual Report is submitted after completion and approval of the 2022-23 Bond Audit Report to the LUSD Board of Trustees.

It should be noted that the expenditure of District funds on projects that are not funded from bond proceeds and deferred maintenance projects fall outside the scope of the Committee's review.

The CBOC performs its oversight through regular reviews of project progress and spending. The CBOC also reviews the annual external financial audit. The audit has stated satisfactory results and the CBOC has recommended its approval to the Governing Board.

The CBOC meetings are open to the public. Everyone is always welcome. Please visit the website at <https://www.lsusd.net/Page/267>



## **CBOC Members**

<b>Committee Member</b>	<b>Member Position</b>	<b>Original Term Began</b>	<b>Current Term Expiration</b>	<b>Term Number (limit to 3)</b>
Jennifer Lee Clancy	Parent of enrolled student	03/12/2020	02/28/2024	2 <sup>nd</sup> Term
Britni Cobb	Member at Large	03/12/2020	02/28/2024	2 <sup>nd</sup> Term
John Heredia	Bona Fide Taxpayer's Association	03/21/2019	02/28/2023	2 <sup>nd</sup> Term
Liz Higgins, Vice Chair	Senior Representative	07/11/2019	03/31/2023	2 <sup>nd</sup> Term
Frank Hilliker	Member-At-Large	04/01/2019	03/31/2023	2 <sup>nd</sup> Term
Kathy Kassel, Chair	Member of Local Business Community	04/01/2019	03/31/2023	2 <sup>nd</sup> Term
Felicia Walton	Parent active in PTA/PTO	12/16/2021	02/28/2024	1 <sup>st</sup> Term

## **What is the Citizens' Bond Oversight Committee (CBOC)?**

The CBOC is an independent committee that was created by the Lakeside Union School District as mandated by state legislation that requires school districts that have passed bonds to inform the public about its proper use and expenditures of those bond revenues. The committee oversees Proposition V, which was approved on November 4, 2008 by the required 55% of voters in the amount of \$79,550,000. On November 14, 2014 the district was successful under Measure L in obtaining 55% of voters in approving the reauthorization of \$31,000,000 in general obligation bonds. Real property owners pay for the bonds based on the assessed value of their real property as determined by the San Diego County Tax Assessor's office.

For the 2021-2022 fiscal year, the committee found the following to be in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California State Constitution:

1. Bond funds have been expended consistent with the bond language.
2. No bond proceeds have been used for teacher, administrative salaries or school operating expenses; and
3. An annual independent financial audit has been completed as required.
4. CBOC held 4 meetings which were open to the public in accordance with the Ralph M. Brown Act
5. CBOC membership consists of seven members, as specified under Prop 39 and CBOC bylaws and were appointed by the LUSD Board

The CBOC members review documents that define project work and financial reports, that each planned and completed project complies with the ballot language. The members also visit construction sites and completed projects to ensure that project work is consistent with reported expenditures.

### **Projects Completed to Date**

<b>Site</b>	<b>Project</b>
Districtwide	Parking lot asphalt and resurface
Lakeside Middle School	Roof replacement
Districtwide	Security Cameras
Central Kitchen	Modernization Phase I
Eucalyptus Hills	Shade Structures
Wintergardens	Shade Structures
Eucalyptus Hills	Fire Alarm Replacement
Wintergardens	Fire Alarm Replacement
Lindo Park	HVAC Replacement
Lakeside Farms	Flooring Replacement
Districtwide	Visual Screens Installation
Lemon Crest	Walkway renovations
Lindo Park	Multipurpose room and kitchen modernization
Tierra del Sol	New Gym
Tierra del Sol	MPR & kitchen modernization
Lakeside Farms	Office, bathrooms and kitchen modernization

### **Accounting of Project Budgets and Costs**

<b>Site</b>	<b>Project</b>	<b>Project Budget</b>	<b>Project Expenditures</b>	<b>Remaining Project Balance</b>	<b>Project Complete</b>
Lakeside Farms	Office, Bathrooms & Kitchen Modernization	\$3,720,000	\$3,092,019.74	\$627,980	Yes
Lindo Park	MPR & Kitchen Modernization	\$4,760,520	\$3,889,986.69	\$870,533	Yes
Tierra del Sol	New Gym	\$7,025,000	\$6,760,131.43	\$264,869	Yes
Tierra del Sol	MPR & Kitchen Modernization	\$2,135,063	\$2,767,676.94	(\$632,614)	Yes
District	Central Kitchen Phase II	\$1,700,000	\$595,253.03	\$1,104,747	No
District	Modernization & Energy Savings	\$5,000,000	\$3,857,888.60	\$1,142,111	No
<b>Total</b>		<b>\$24,340,583</b>	<b>\$20,962,956.43</b>	<b>\$3,377,626</b>	



## Revenues and Expenditures for FY 22-23

Expenditures for FY 22-23		Ending Fund Balance FY 22-23	
\$3,934,908		\$1,101,263	
Project		Expenditures for FY 22-23	
Lindo Park MPR & Kitchen Modernization		\$11,818.85	
Lakeside Farms Office, Bathrooms & Kitchen Modernization		\$155,841.23	
Modernization & Energy Savings		\$3,767,248	

### Bond Financial Summary

Measure L & Prop V- Budget Overview				
	Bond Authorizations	Bond/Interest Revenues		
Total Bonds Authorized	\$31,000,000			
Series A Bonds Issued	\$ (2,900,000)	\$2,900,000		
Series B Bonds Issued	\$(15,000,000)	\$15,000,000		
Interest Earned		\$768,618		
Prop V Refinancing (2015 & 2016)		\$676,243		
Bond Issuance*	\$(13,100,000)	\$13,100,000		
Bond Program Expenditures				
<b>Totals as of 6/30/2023:</b>	<b>\$0</b>	<b>\$32,444,861</b>		

\*The final bond issuance of \$13.1 million was sold in August of 2021.

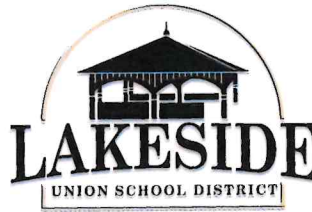
### San Diego County Taxpayers Association (SDCTA) Report

SDCTA Bond Transparency Scorecard for transparency and accountability update for 2022-23.

Based on November 2023 scorecard, LUSD received a grade A. The material areas identified for transparency were project descriptions, project progress, and expenditures itemized by project/site. SDCTA information can be found on their website: [www.sdcta.org/studies-feed](http://www.sdcta.org/studies-feed).

Administration:

RHONDA L. TAYLOR, Ed.D.  
*Superintendent*  
NATALIE WINSPEAR, Ed.D.  
*Assistant Superintendent*  
LISA DAVIS  
*Assistant Superintendent*



Board of Trustees:

JIM BENNETT  
AUTUMN ELLENSON  
ANDREW HAYES  
LARA HOEFER MOIR  
RON KASPER

**NOTICE OF PUBLIC HEARING**

At the regular board meeting of June 13, 2024, the Board of Trustees will conduct a public hearing pursuant to Government Code §3547(a), to receive input regarding the Initial Bargaining Proposal from the Lakeside Teachers Association to the District for the 2024-2025 school year, so that negotiations may commence.

The public hearing will be held on Thursday, June 13, 2024 in the District Administration Center of the Lakeside Union School District, 12335 Woodside Avenue, Lakeside, California.

June 7, 2024

Rhonda L. Taylor, Ed.D.  
Secretary to the Board



# Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Lakeside Union School District	Natalie Winspear Assistant Superintendent	nwinspear@lsusd.net (619) 390-2600

## Plan Summary [2024-25]

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

The Lakeside Union School District (LUSD) encompasses the unincorporated area east of El Cajon in San Diego County. Lakeside Union is a transitional kindergarten through eighth-grade school system that includes 8 schools (9 school buildings) with a student population of approximately 4,500 students. Additionally LUSD oversees 2 charter schools and a preschool that is both state funded and tuition based. We remain committed to attracting and retaining high quality educators and support staff.

In LUSD, we ignite passion in today's students for tomorrow's opportunities. We are committed to a tradition of academic excellence, affirmed by high expectations, an engaging and varied curriculum, the use of data to evaluate outcomes, and equity for all students. Guided by the 6 pillars of the LUSD student profile, our students engage in the arts and sciences, multicultural and multilingual learning experiences, and digital citizenship. All students are provided with support that allows them to thrive socially and emotionally.

Overview of LUSD enrollment, student groups and race:

Total Student Enrollment: 4508  
English Learners: 8%  
Long term English Learners: .01%  
Foster Youth: .24%  
Homeless: .40%  
Students with Disabilities: 19%  
Socioeconomically Disadvantaged: 36%

American Indian: 1%  
Asian: 2%  
Hispanic: 38%  
Pacific Islander: .49%  
Filipino: 1%  
African American: 3%  
Two or More Races: 7%  
White: 48%

Lakeside is proud of our signature arts, music and science programs. This includes programs such as Riverview International Academy, a language immersion school offering Spanish and Mandarin immersion. Students have the opportunity to learn in a second language as well as receive exposure to a third language. This program extends into our middle schools and our local high school (a Grossmont Union High School). DREAM academy offers a project based learning program in Design, Research, Engineering, Agriculture and Mechanics. Students collaborate on real world projects and receive core instruction through project based learning. Both LUSD middle schools provide arts and music instruction and performances for middle school students including drama, band and dance. Arts instruction is also provided at both middle schools. Additionally, both middle schools have provide students with career technical instruction and exposure via programs such as Project Lead the Way, Femineers, Robotics, and career technical exploration via partnerships in the community. Elementary students also have access to music instruction in the upper grades and LUSD elementary teachers provide arts instruction and experiences for students culminating in Festival of the Arts, an art and performance event held annually to celebrate the arts in our district.

Lakeside Union School District is also proud of the support systems we have in place for students. All students have access to social emotional learning in the classroom. School Counselors serve our students with classroom instruction and small group intervention. Counselors are integral in connecting students and families with the support they need in school and in the community. Additionally, via several community partnerships, LUSD is able to provide students with much needed mental health services within the school setting, reducing barriers for students in accessing mental health support.



# Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

On the California School Dashboard, regarding academic performance, the Lakeside Union School District performed in the low (orange) range in English Language Arts and Math. In both areas, low scores were maintained over a two year period. English Learners scored in the medium range (yellow), also maintaining that performance level over two years. The district achieved a rating of "standard met" for Implementation of State Standards.

Regarding academic engagement, the Lakeside Union School District performed in the very low range (red) in the area of chronic absenteeism and achieved a "standard met" rating for Access to a Broad Course of Study.

Regarding Conditions and Climate, the Lakeside Union School District performed in the low (orange) range in Suspensions with an increase in student suspensions over a two year period. The district achieved a "standard met" rating for or Local Climate Survey, Parent and Family Engagement and Basics: Teachers, Instructional Materials and Facilities.

The following schools in the Lakeside Union School District have the lowest performance level on one or more state indicators on the 2023 Dashboard:

In the area of chronic absenteeism - Lakeside Farms, Lakeside Middle School, DREAM Academy, Lemon Crest, Riverview, Wintergardens and Tierra Del Sol Middle School.

In the area of Mathematics - Lindo Park Elementary School

Lakeview Elementary has no students in the lowest performance level on any state indicator.

The following student groups within the LEA have received the lowest performance level on one or more state indicators on the 2023 Dashboard:

English/Language Arts - Students with Disabilities

Mathematics - Students with Disabilities and English Learners

Chronic Absenteeism - American Indian students, English Learners, Foster Youth, Hispanic students, students that are Two or More Races, Socioeconomically Disadvantaged students, and Students with Disabilities

Suspension Rate - American Indian students, Filipino Students and Foster Youth

The following student groups within a school within the LEA received the lowest performance level on one or more state indicators on the 2023 Dashboard:

Lakeside Farms Elementary

English/Language Arts - Students with Disabilities

Mathematics - Students with Disabilities

Chronic Absenteeism - African American students, English Learners, Hispanic students, Socioeconomically Disadvantaged students, Students with Disabilities and White students

Lakeside Middle School

English/Language Arts - Students with Disabilities

Mathematics - English Learners

Chronic Absenteeism - English Learners, Hispanic students, Socioeconomically Disadvantaged students, Students with Disabilities, White students and students of Two or More Races

Suspension Rate - Hispanic students and Socioeconomically Disadvantaged students

DREAM Academy (Lakeside Union Alternative will be referred to as DREAM Academy throughout this document)

Chronic Absenteeism - White students

Lemon Crest Elementary

English/Language Arts - Students with Disabilities and English Learners

Chronic Absenteeism - English Learners, Hispanic students, Socioeconomically Disadvantaged students, Students with Disabilities, White students and students of Two or More Races

Suspension Rate - students of Two or More Races

Lindo Park Elementary

English/Language Arts - English Learners, Students with Disabilities and White students

Mathematics - English Learners, Hispanic Students, Socioeconomically Disadvantaged Students, Students with Disabilities and White students

Chronic Absenteeism - students of Two or More Races

Riverview Elementary (2-5)

Chronic Absenteeism - Hispanic students, Students with Disabilities, and White students

Suspension Rate - Students with Disabilities

Wintergardens Elementary (TK-`1)

Chronic Absenteeism - Hispanic students and Socioeconomically Disadvantaged Students

Tierra del Sol Middle School

English/Language Arts - Students with Disabilities, English Learners and Socioeconomically Disadvantaged students

Mathematics - Hispanic students and Socioeconomically Disadvantaged students

Chronic Absenteeism - English Learners, Hispanic students, Socioeconomically Disadvantaged students, Students with Disabilities, and White students

Lakeview Elementary

No students groups are in the lowest performance level

The Lakeside Union School District has faced challenges in the post pandemic years including high chronic absenteeism and learning loss. We have closely monitored these measures and made significant improvements in both areas over the last three years. While there was initially evidence of learning loss immediately post pandemic, in the subsequent years, we were able to stabilize student performance and our



local data is showing signs of student growth in academic areas as well in improvements in climate and school attendance. Some of the actions taken by the district that have lead to these improvements include significant effort and work with all teachers across the district to align academic instruction in english language arts and math, assigning academic intervention teachers at all comprehensive school sites, implementing an after school academic intervention program, implementing attendance improvement plans at all school sites, a focus on student engagement in academics as well as in arts and sciences across the district, a focus on tiered systems of support across our district in the areas of academics, attendance and in social emotional instruction and support for students. Additionally, increasing mental health supports in the school setting, staying focused on preparing students for college and career as well as engaging parents with school events, translation and targeted parent development programs have allowed us to focus on the whole child while providing engaging and standards based instructional experiences.

## Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

The Lakeside Union School District is receiving Differentiated Assistance from the San Diego County Office of Education for the following student groups and reasons:

American Indian and Foster Youth Students for Chronic Absenteeism and Suspension rates

English Learners and Students with Disabilities for Chronic Absenteeism and Academic Performance

The district spent significant time reviewing data related to these students groups with teachers and administrators, analyzing what is working and where we can improve our practices. Dashboard data, local assessment data, and student level data have been collected and have been integral in helping us to understand the issues. Data analyzed included CAASPP Assessment Data, Local Measure Data including NWEA MAP all student and student group data, Attendance Data by school and student group, and Discipline Data by school and Student group. Following an analysis of the data and a review of student level data gathered in the Spring of 2023, the team determined that additional, more recent, student level experience data should be collected. This was subsequently accomplished via student shadowing, student surveys and student observations. Data analysis was then used to create problem statements that identified the gap between current reality and desired outcomes. The Differentiated Assistance Team then conducted root cause analyses of each problem statement, working to identify underlying beliefs and actions related to underperforming student groups. Following a deep analysis of root causes and evidence, the teams engaged in improvement planning following the tenets of improvement science. In turn, these improvements were included in the LCAP as goals and actions.

Data analysis revealed that chronic absenteeism is an issue across the district and across most student groups since the pandemic. Attendance data also revealed that school level Attendance Improvement plans, combined with parent outreach from site staff, including Parent Liaisons is having a positive impact on student attendance and lowering chronic absenteeism.

Additionally, data revealed that student outcomes and student engagement among english learner students are areas of needed growth. This will be addressed in Goal 2 with increased professional development for teachers in implementing Designated and Integrated ELD strategies.

Related Goals can be found in the following areas:

Goal 2 Action 4: “MTSS English Learners: Professional Development related to designated and integrated ELD and serving newcomer students,” aligns to our findings in the the data analysis and root cause analysis which revealed a need for increased and improved teacher knowledge of designated and integrated ELD strategies as well as school schedules that support designated ELD time in the school day.

Data also revealed that students with special needs are often missing classroom instruction or are receiving instruction in a separate setting. Special education teachers are not always using research based instructional materials and strategies. This has been addressed with the recent purchase of evidence based instructional materials for special education. This need will be addressed in Goal 2 with continued adoption of evidence based material and teacher training and support related to implementation of standards and evidence based programs for students with special needs.

Related Goals can be found in the following areas:

Goal 2 Action 6: “Professional Development - Special Education Curriculum Adoption” aligns to our findings in the data analysis and root cause analysis which revealed a need for professional development for teachers in evidence based curricular programs for students with special needs.

Lastly, data revealed that American Indian and Foster Youth students are disciplined more frequently than other student groups. Due to the relatively small number of students in these student groups, the team was able to analyze this data at the student level. Specific student level interventions were discussed but not included in the LCAP.

The following individuals were engaged in this work: Assistant Superintendent of Education Services, both Education Services Coordinators, Teachers on Special Assignment for MTSS and Special Education, the Special Education Director and two Program Specialists, the Director of Student Support, Community Liaisons and Principals representing Elementary and Middle Schools.

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### **Schools Identified**

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

NA

### **Support for Identified Schools**

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

NA

**Monitoring and Evaluating Effectiveness**

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

NA



# Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Students	Thought Exchange Survey, Student Shadowing, Empathy Interviews
Parents	Thought Exchange Survey, DELAC , Parent Advisory Committee (PAC) , LCAP Input Nights (3 offered)
Staff	Thought Exchange Survey, LCAP Input Nights (3 offered), Classified Advisory Committee Input, Teacher Advisory Input, Management Team Input
Community	LCAP Input Nights (3 offered)
Local Bargaining Units	Thought Exchange Survey, LCAP Input Nights, Classified Advisory Committee input, Teacher Advisory Committee input, direct input from Lakeside Teacher Association President
East County SELPA	We work collaboratively with our SELPA Administrator throughout the school year and submit our LCAP for feedback and discussion annually.
Teachers	Thought Exchange Survey, Teacher Advisory Committee
Principals and Administrators	Thought Exchange Survey, Engagement throughout the year in weekly management meetings as well as LCAP specific input activities

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

LCAP input primarily validated the ongoing work of the district. This input influenced the LCAP by validating the goals and actions that the district has been focused on for three years and resulting in a continuation of many of the same goals into the next three year LCAP cycle. Listed below are ongoing actions with connections to specific new LCAP Goals and Actions

Educational partners indicated a desire to continue to the following work:

- 1) Mental Health Supports for students including school counselors (Goal 3 Action 4 and 5, all Goal 3 Metrics)
- 2) Social Emotional Learning (Goal 3 Action 2, 4 and 5, all Goal 3 Metrics)
- 3) Teaching kindness and anti-bullying efforts (Goal 3 Action 2, 4 and 5, all Goal 3 Metrics)
- 4) Behavior Support including PBIS and the district Behavior Team (Goal 3 Actions 3, 4 and 5 and all Metrics)
- 5) Engaging Curriculum that prepares students for adulthood (Goal 1 Actions 1, 6 and 9, Metrics 1.7, 1.8. 1.10-1.12)
- 6) Career Technical opportunities (Goal 1 Action 6; Metrics 1.7, 1.8. 1.10, 1.11)
- 7) A focus on Arts and Sciences (Goal 1 Action 6; Metrics 1.7, 1.8. 1.10, 1.11)
- 8) Interventions Systems including in school and after school intervention efforts (Goal 1 Action 4, Metrics 1.1, 1.2, 1.3 and 1.4)
- 9) Multi-tiered Systems of Support including curricular alignment and intervention systems (Goal 1 Action 5 Metrics 1.8 and 1.10-1.12; Goal 2 Action 4)
- 10) Implementation of evidence based curricular programs and new adoptions (Goal 1 Action 1 and Action 9, Metrics 1.7-1.12; Goal 2, Action 6)
- 11) Play based Transitional Kindergarten (no goal - TK is part of the foundational district program)
- 12) Equity mindset focus and work (all Goals, Actions and Metrics)
- 13) Attendance improvement efforts and initiatives (Goal 3 Action 6 and 7, Metrics 3.1 and 3.2)
- 14) Increased inclusion of students with disabilities in the general education setting (Goal 2 Action 2, Metric 2.1, 2.5 and 2.6 )
- 15) Increased support for the special education department (Goal 2 Action 2; Metric 2.1, 2.5, 2.6)
- 16) Continued efforts to improve parent engagement in all aspects of student success (Goal 1 Action 7, Metrics 1.5 and 1.6; Goal 2 Action 3 all Goal 2 Metrics)

LCAP Input also highlighted areas where additional actions would improve accomplishment of LCAP goals. This input influenced some changes and additions to LCAP Actions, listed below:

- 1) Investigating and adopting supplemental reading programs aligned with the science of reading (Goal 1 Action 1, Metrics 1.1-1.4 and 1.7, 1.8. 1.10-1.12; Goal 2 Action 6, all Goal 2 Metrics)
- 2) investigating and providing additional professional development for teachers related to the science of reading (Goal 1 Action 1 and 6m, Metrics 1.1-1.4 and 1.7, 1.8. 1.10-1.12; Goal 2 Action 5 all Goal 2 Metrics)
- 3) Providing professional development to teachers on designated and integrated English Language Development (Goal 3 Action 4, all Goal 3 Metrics)
- 4) Investigating and adopting resources for English learner students who are newcomers (Goal 2 Action 4, Metrics 2.2-2.7; Goal 3 Action 4 and all Metrics)
- 5) Adoption of a new Report Card that provides more guidance for teachers and is easier for parents to understand (Goal 1 Action 10, Metrics 1.1-1.4)

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# Goals and Actions

## Goal

Goal #	Description	Type of Goal
1	All students will make academic growth in order to reach mastery of grade level standards, individual goals, and development of the LUSD Student Profile competencies.	Broad Goal

State Priorities addressed by this goal.

- Priority 1: Basic (Conditions of Learning)
- Priority 2: State Standards (Conditions of Learning)
- Priority 3: Parental Involvement (Engagement)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 5: Pupil Engagement (Engagement)
- Priority 7: Course Access (Conditions of Learning)
- Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

State testing resumed in the Spring of 2022 after a two year pause due to the pandemic. These scores provide a new baseline from which we will continue to monitor the growth of our students in ELA and Math. The California Dashboard indicates that our students ELA and Math scores in 2022 were low (17.9 point below standard in ELA and 47.4 points below standard in Math). Additionally, outcomes for our students of economic disadvantage, students with disabilities and English learners demonstrate an ongoing gap between these groups and all of LUSD students combined, in both English Language Arts and Math.

Recent local data indicates that LUSD students are making growth however, similar gaps persist in student groups. Analysis of student performance on NWEA MAP show that only 35.5% of students met or exceeded the national normed growth average in ELA. In Mathematics, 31.5% of students met or exceeded the national normed growth averages. When we looked at the mean RIT scores on NWEA MAP, we found concerning gaps among particular student groups, including English Learners, Students with Disabilities, and students of economic disadvantage when compared to the All Students group.

Input received from staff, students, and parents through the LCAP development process continue to indicate a desire to improve student outcomes.

## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	<p>ELA &amp; MATH Local Assessment</p> <p>Average overall RIT score: ALL Student Group by grade level</p> <p>Source: NWEA MAP Reading and Mathematics</p>	<p>Winter 2024 mean RIT scores by grade level:</p> <p>Reading:</p> <p>1: 162.9 2: 176.5 3: 192.3 4: 200.2 5: 206.7 6: 211.8 7: 214.9 8: 219.3</p> <p>Math:</p> <p>1: 168.8 2: 184.2 3: 193.2 4: 202.7 5: 210 6: 212.4 7: 217.3 8: 224.5</p>			<p>Winter mean RIT score will meet or exceed national norms for each grade level</p> <p>Reading:</p> <p>1: 165.85 2: 181.2 3: 193.9 4: 202.5 5: 209.12 6: 213.81 7: 217.09 8: 220.52</p> <p>Math:</p> <p>1: 170.18 2: 184.07 3: 196.23 4: 206.05 5: 214.70 6: 219.56 7: 224.04 8: 228.12</p>	
1.2	<p>ELA &amp; MATH Local Assessment</p> <p>Average overall RIT score: Socioeconomically Disadvantaged Student Group by grade level</p> <p>Source: NWEA MAP</p>	<p>Winter 2024 mean RIT scores by grade level:</p> <p>Reading:</p> <p>1: 158 2: 173 3: 190 4: 196 5: 202 6: 209</p>			<p>Winter mean RIT score will meet or exceed national norms for each grade level</p> <p>Reading:</p> <p>1: 165.85 2: 181.2 3: 193.9</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	Reading and Mathematics	7:211 8: 214  Math: 1: 164 2: 181 3: 189 4: 197 5: 205 6: 209 7: 213 8: 219			4: 202.5 5: 209.12 6: 213.81 7:217.09 8: 220.52  Math: 1: 170.18 2:184.07 3: 196.23 4: 206.05 5:214.70 6: 219.56 7:224.04 8: 228.12	
1.3	ELA State Assessment  Average Distance from 'Standard Met' on ELA CAASPP Smarter Balanced Summative Assessment) for grades 3-8 Source: California School Dashboard	2023 CAASPP Assessment by student group:  ALL: Orange/ 17.9 below standard  SED: Orange/ 47.4 below standard  FY: no performance color  HY: no performance color			Rating of green or higher for each group on the 2026-2027 Dashboard  ALL: Increase annually by a minimum of 5 points  SED: Increase annually by a minimum 10 points  FY: Target goal: green  HY: Target goal: green	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.4	Math State Assessment  Average Distance from 'Standard Met' on ELA CAASPP Smarter Balanced Summative Assessment) for grades 3-8 Source: California School Dashboard	ALL: Orange/ 47.4 below standard  SED: Orange/ 79.6 below standard  FY: no performance color  HY: no performance color			Rating of green or higher for each group on the 2026-2027 Dashboard  ALL: Increase annually by a minimum of 10 points  SED: Increase annually by a minimum of 25 points  FY: Target goal: green  HY: Target goal: green	
1.5	Parent Involvement:  Maintain high levels of parental involvement in district and school advisory groups as measured by representation on/participation in Title 1 meetings, ELAC, DELAC, SSC, and PAC committees.	Title 1 parent attendance by site: LF- 85 families attended 9/6/23 (Back to School Night Title 1 Meeting), this represents 28% of Title 1 families. Lakeside Farms is 41% Title 1. LC- 53 families attended on 9/13/23; this represents 22% of Title 1 families			Increase in the number of parents attending site and district advisory groups by 20%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>LP. 75 families attended 9/6/23 (Back to School Night Title 1 Meeting), this represents 75% of Title 1 families</p> <p>LMS- 12 families attended, this represents 4% of Title 1 families</p> <p>TDS- 24 families attended, this represents 5% of Title 1 families</p> <p>Total Number of Schools with an ELAC: 7</p> <p>ELAC attendance by site:</p> <p>LF: ELAC #1 - 11/13/2023. 2 attendee ELAC #2 - 1/23/24. 4 attendees ELAC #3 - 5/15/24. TBD attendees</p> <p>LC: ELAC #1 - 10/19/23 - 3 parents/caregivers ELAC #2 - 11/16/23 - 13 parents/caregivers ELAC #3 - 1/18/24 - 6 parents/caregivers</p>				



Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>ELAC #4 - 5/16/24 - not held yet</p> <p>LP:</p> <p>ELAC #1 - Sept 25, 2023 - 3 parent/caregivers</p> <p>ELAC #2 - Nov. 13, 2023- 3 parent/caregivers</p> <p>ELAC #3 - Feb.12, 2024 - 3 parents/caregivers</p> <p>ELAC #4 - April 22, 2024 - 0 parents/caregivers</p> <p>LMS :</p> <p>ELAC #1- 9/21/23- 2 parent/caregivers</p> <p>ELAC #2-11/28/23-1 parent/caregivers</p> <p>ELAC #3-3/21/24- 1 parent/caregivers</p> <p>ELAC #4-5/7/24-Not held yet</p> <p>TDS-</p> <p>ELAC #1- 10/4/23- 12 parents</p> <p>ELAC #2- 1/17/24- 1 parent</p> <p>ELAC #3- 3/18/24 - 3 parents</p> <p>ELAC #4-5/29/24 not held yet</p>				

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>DELAC and PAC: 13% of schools had representatives that participated in District Parent Advisory Meetings</p> <p>SSC: 100% of schools operated School Site Councils with the required number of meetings</p>				
1.6	<p>Parent Involvement:</p> <p>Increase promotion and participation of programs and services, through high-interest, parent education workshops with translation services, for families of unduplicated students and/or exceptional needs at the school and district level through multiple means of communication (e.g., websites, social media, automated calls, text messages, flyers).</p>	<p>In 22-23 and 23-24 LUSD held one Partnership In Quality Education (PIQE) training cohort including 25 parents participating proceeding to graduation from the program.</p> <p>The number of families that graduated from PIQE fall 2022: 8 graduates total 6 graduates in Spanish 2 graduates in English</p> <p>The number of families that graduated from PIQE spring 2023: 17 graduates total 9 graduates English</p>			At least 20 of families will complete parent education workshops annually	



Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		8 graduates Spanish.				
1.7	Basic Services:  Provide 100% fully credentialed and appropriately assigned teachers.	Standard Met on 2023 CA Dashboard, 90.6%			Standard Met on CA Dashboard, 100%	
1.8	Basic Services:  Ensure 100% access for students to standards-aligned instructional materials.	Standard Met on 2023 CA Dashboard, 100%			Standard Met on CA Dashboard, 100%	
1.9	Basic Services - School Facilities:  All schools will receive an overall ranking of "Good" or better on the Facility Inspection Tool as reported on their annual School Accountability Report Card.	2023 CA Dashboard:  22% of school facilities have a good or exemplary rating as measured by the Facilities Inspection Tool			100% of school facilities will have a good or exemplary rating as measured by the Facilities Inspection Tool	
1.10	Course Access:  All students, including English learners,	WG- 100% RV- 100% LV- 100% LF- 100%			WG- 100% RV- 100% LV- 100% LF- 100%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	students with exceptional needs, and other unduplicated students, will be enrolled in a broad course of study to provide access to CCSS, NGSS, and ELD standards as measured by district review and school daily/master schedules.	LC- 100% LP- 100% LMS- 100% TDS- 100% DREAM- 100%			LC- 100% LP- 100% LMS- 100% TDS- 100% DREAM- 100%	
1.11	Course Access:  All students, including English learners, students with exceptional needs, and other unduplicated students, will be enrolled in a broad course of study to provide access to CCSS, NGSS, and ELD standards as measured by district review and school daily/master schedules.	WG- 100% RV- 100% LV- 100% LF- 100% LC- 100% LP- 100% LMS- 100% TDS- 100% DREAM- 100%			WG- 100% RV- 100% LV- 100% LF- 100% LC- 100% LP- 100% LMS- 100% TDS- 100% DREAM- 100%	
1.12	Implementation of State Standards:  Implementation of State Standards from stage 1 Exploration and Research through stage 5 Full Implementation and Sustainability will be	Standard Met per the 2023 CA Dashboard  Professional Development ELA: 4 ELD: 2 MATH: 3 NGSS: 3			Maintain a "standard met" indicator on the Local Indicator for Implementation of State Standards	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	measured by the Self Reflection Tool for Implementation of State Standards. Each standard area will demonstrate progress until Full Implementation is achieved.	<p>HSS: 1</p> <p>Instructional Materials</p> <p>ELA: 4</p> <p>ELD: 2</p> <p>MATH: 3</p> <p>NGSS: 3</p> <p>HSS: 1</p> <p>Policy &amp; Program Support</p> <p>ELA: 3</p> <p>ELD: 2</p> <p>MATH: 3</p> <p>NGSS: 4</p> <p>HSS: 1</p> <p>Implementation of Standards</p> <p>Career Technical Education: 2</p> <p>Health Education Content Standards: 3</p> <p>Physical Education Model Content Standards: 3</p> <p>Visual and Performing Arts: 2</p> <p>World Language: 2</p> <p>Engagement of School Leadership Identifying the professional learning needs of groups of teachers or staff as a whole : 3</p>				

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		Identifying the professional learning needs of individual teachers: 3  Providing support for teachers on the standards they have not yet mastered: 3				

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.  
A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions



Action #	Title	Description	Total Funds	Contributing
1.1	Curriculum Assessments and Curriculum and Instruction Support aligned with Implementation of State Standards	<p>Teachers and administrators will complete assessments and utilize effective instructional strategies across the district to align all instruction to the Common Core State Standards, the English Language Development standards and the LUSD Student Profile.</p> <p>This effort supports equity of access to a viable curriculum for all students, including students of economic disadvantage, students with disabilities and English learners. District-wide performance tasks will be built and schools will engage their staff in a process for using student work to determine progress and guide instruction.</p> <p>The focus in the 24-25 School Year will be to complete district and grade level alignment of Mathematics standards, instruction and assessment. This will be supported by a contract with our partner, Math Transformations as we complete the alignment work through the development of a common assessment system in math. (This action will specifically address the low-performance rating at Lindo Park Elementary in the area of Math)</p> <p>The district will also focus on the implementation of the newly adopted standards-aligned History-Social Science Curriculum.</p> <p>Teacher Collaboration: In 2024, select teachers will work in mathematics for two days over the summer to select math performance tasks. In 24-25, teachers will be released three times per year for a half-day to work with Math Transformations consultants on analyzing and improving common grade-level mathematics student performance tasks.</p> <p>Teachers are provided with collaboration time at least twice per month in professional learning communities and at least 4 times per year in district-wide grade-level professional learning communities.</p> <p>Teachers are provided time to collaborate twice yearly with their site leader in school goal setting.</p> <p>Data Teams Process: (Years 1, 2, and 3)</p>	\$553,325.00	Yes



Action #	Title	Description	Total Funds	Contributing
		<p>LUSD has a process for looking at student work and disaggregating data collected by student group to guide instruction. This is accomplished in grade-level PLCs, KidWatch meetings, Math Transformations PD, and ELD PD. The Illuminate Data Management System supports this. This action will specifically address the low-performance rating at sites and within student groups in the areas of Math and English Language Arts: District, ELA (SWD), Math (EL &amp; SWD), Lakeside Farms, ELA (SWD), Math (SWD), Lakeside Middle , ELA (SWD), Math (EL), Lemon Crest ELA (EL &amp; SWD), Lindo Park, ELA (EL,SWD, WH), Math ( EL, HI, SED, SWD, WH), Terra del Sol , ELA (EL, SED, SWD, Math (HI, SED)</p> <p>Teacher Professional Development: (Years 1, 2 and 3) District-wide professional development days and District-wide PLC, LETRS Training, Cohort 1 - 35 LUSD teachers will receive intensive training in the Science of Reading (LETRS). 25% of available training spots will be held for teachers of students with special needs; 25% of available training spots will be held for teachers from schools with a high percentage of English Learners and Foster Youth; LETRS Training (Cohort 2) - 30 LUSD teachers will receive intensive training in the Science of Reading (LETRS). 20% of available training spots will be held for teachers of students with special needs; 20% of available training spots will be held for teachers from schools with a high percentage of English Learners and Foster Youth. (This action will specifically address the low performance rating at within student groups in the areas of English Language Arts)</p> <p>These actions are available to all students in order to promote an integrated program. We believe this action will be effective in meeting this goal for our English learners, Low income, Foster/Homeless and Students with Disabilities student groups because these efforts ensure equitable instruction across our district and give teachers an opportunity to review data disaggregated by student group and to plan accordingly.</p>		

Action #	Title	Description	Total Funds	Contributing
1.2	School Goal Setting	<p>Schools will collaboratively set annual goals for All Students, English Learners, Students with Disabilities, and students of socioeconomic disadvantage, aligned with our LCAP goals, with measures to improve student outcomes and close achievement gaps. Sites will be provided with teacher release time twice yearly to analyze their data and collaborate around student goals for academic and socio-emotional growth. Site teams will meet periodically to determine whether they are on track to meet their goals and to make mid-course corrections as necessary.</p> <p>These actions are available to all students in order to promote an integrated program. We believe this action will be effective in meeting this goal for our English learners, Students with Disabilities, and Low-income student groups because these efforts ensure equitable instruction across our district and give teachers an opportunity to review data disaggregated by student group and to plan accordingly. This action has no cost because minimum days for goal setting are included in our district calendar.</p>	\$0.00	No
1.3	Technology Integration	<p>LUSD will meaningfully integrate technology to support students' academic growth and the 21st Century skills defined in the LUSD Student Profile.</p> <p>Devices: Provide 1:1 devices for all students in grades 2-8, through an ongoing iPad/Chromebook lease. Provide class sets of devices in grades TK-1 through an ongoing iPad/Chromebook lease.</p> <p>Student and Teacher Support: A Teacher on Special Assignment will work to support students and teachers with 1-1 and shared mobile digital devices and other digital teaching tools. Site Library Techs will ensure that students have daily charged and operational devices for school. Tech Analyst will support teachers to ensure that devices are in working order.</p> <p>Parent Support: Tech Analyst and TOSA will support parents as needed to ensure that devices are in working order and digital learning tools are accessible.</p>	\$1,258,648.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>Applications: Teachers will use a platform to streamline ways for kids to demonstrate their thinking and understanding and for teachers to assign and collect student work. Examples include Google Classroom and SeeSaw.</p> <p>These services are principally directed toward unduplicated students in order to provide equal access to curriculum and ensure that students are able to make progress and achieve academic growth. Care is taken to ensure that unduplicated pupils have access to wifi devices and support needed to utilize technology effectively.</p>		
1.4	Expanded/Extended Learning	<p><b>After School Intervention</b> LUSD will develop and provide a before/after school intervention program. The program will be provided by LUSD teachers, before or after school, and will expand learning opportunities for at promise unduplicated students. Student enrollment will be prioritized by English learners/homeless/foster youth, then students of low socio-economic status. Students will receive targeted strategic and intensive support. Sites include Lakeside Middle School, Tierra del Sol Middle School, Lemon Crest, Lindo Park, Lakeside Farms, Lakeview, Winter Gardens, Riverview</p> <p>These actions are available to all students in order to promote an integrated program. We believe this action will be effective in meeting this goal for our English learners, Low income, students with disabilities student groups because these groups are prioritized for services. (This action will specifically address the low performance rating within student groups in the areas of English Language Arts)</p> <p><b>Early Literacy Intervention</b> LUSD will provide early literacy intervention at our 5 comprehensive elementary schools in the 24-25 school year using Learning Recovery Emergency Block Grant Funds.</p>	\$1,094,365.00	No



Action #	Title	Description	Total Funds	Contributing
1.5	MTSS and Implementation of State Standards	<p>LUSD will develop a common instructional framework and assessment system that will be used universally in English Language Arts, ELD and Math. (See Action 1).</p> <p>Universal Screener: (Years 1, 2 and 3) We will administer NWEA MAP as a universal screener to all 1st-8th graders to identify students in need of additional support in academics. All students will be assessed three times per year to determine student growth and to illuminate program strengths and areas for growth. Teachers will be trained in the administration of the assessments and in the analysis of the results by student groups.</p> <p>Data System: LUSD has created and will maintain an internal data system to help teachers identify needs, align targeted supports, and monitor growth for each and every student. (This action will specifically address low performance ratings at specific sites and within student groups in the areas of English Language Arts and Math)</p> <p>GATE Assessment: COgAT</p> <p>Intervention Tools: Students who are identified as in need of additional support will receive targeted and strategic interventions by teachers trained in the use of evidenced-based, district adopted tools. Examples include Explode the Code, Achieve the Core, and Imagine Learning for English learners. (This action will specifically address low performance ratings at specific sites and within student groups in the area of English Language Arts)</p> <p>Progress Monitoring Tools: Data systems will be used to monitor students' progress in receiving the interventions. Examples include Dynamic Indicator of Basic Early Literacy Skill and Math Common Assessments (This action will specifically address low performance ratings at specific sites and within student groups in the areas of English Language Arts and Math)</p> <p>Teacher Support/Leadership support:</p>	\$1,472,609.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>Teachers on Special Assignment (3.6) will assist sites in developing a site-based Multi-Tiered System of Support (MTSS) and in monitoring the progress of interventions put in place. They will disaggregate the data by student groups to inform site and district leads and teachers regarding individual student and student group progress (Kidwatch). (This action will specifically address low-performance ratings at specific sites and within student groups in the areas of English Language Arts and Math). Teachers on Special Assignment will provide direct support to sites and teachers, as needed, in the areas of curriculum, assessment, student intervention systems, positive behavior support, and classroom management.</p> <p>Administrative Support: An administrative assistant will use CalPads to report on our student groups.</p> <p>These actions are available to all students to promote an integrated program. We believe this action will be effective in meeting this goal for our English learners, Low income, students with disabilities student groups because these groups are prioritized for services</p>		
1.6	Student Engagement	<p>DREAM Academy - LUSD will offer an option for families who need more flexibility than what traditional school offers. DREAM Academy provides students with a teacher and personalized core instruction, in person and/or virtual enrichment and intervention, and the opportunity to apply their learning in relevant, real world projects.</p> <p>Immersion - To prepare students for college and career, LUSD will continue to support students to learn the Common Core State Standards as they are immersed in a second language. A language TOSA will support the LUSD Language Programs.</p> <p>Arts and Music - LUSD will continue to support Arts and Music instruction throughout the district including programs such as Run for the Arts, Festival of the Arts and Music Instruction.</p>	\$993,890.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>Career Technical Pathways - To prepare students for life after K-12 education, LUSD will continue to provide and explore career technical education instruction and opportunities for our students.</p> <p>Signature Programs - School sites will continue to implement site based engagement programs (i.e. gardening, PE, arts, etc)</p>		
1.7	Parent Engagement	<p>Parent input in district and school decision making will be facilitated through surveys, involvement and feedback related to the District Parent Advisory Committee(DPAC), District English Learner Advisory Committee (DELAC), Local Control and Accountability Plan (LCAP) meetings, School Site Councils (SSC) , and school site English Learner Advisory.</p> <p>Parent training will be provided via a partnership with Partnerships in Quality Education (PIQE)</p>	\$32,500.00	No
1.8	Parent Engagement Unduplicated	<p>Bilingual Community Liaisons will assist sites in bridging the gap between Spanish speaking and other disconnected or otherwise disenfranchised/unduplicated families and their school community. Through a partnership with an agency that provides interpreters we will bridge the gap between the district and families that speak languages other than English and Spanish.</p> <p>Coordinators of PPS and Educational Services, in partnership with school leaders and community liaisons, will collaborate to increase parent participation of unduplicated pupils at school family events. Parents of unduplicated pupils will be provided with training opportunities to learn how to support their student at school and engage in effective and meaningful collaboration with their child's school</p>	\$104,588.00	No



Action #	Title	Description	Total Funds	Contributing
<b>1.9</b>	Materials Adoption and Implementation of State Standards	<p>ELA: Completion of Middle School ELA Pilot and adoption (Year 1)</p> <p>H/SS: Completion of K-8 History/Social Science Pilot and adoption (Year 1)</p>	\$560,000.00	No
<b>1.10</b>	Access to a Board Course of Study	<p>Student enrollment in a broad course of study, as measured by Report cards (K-5) and the 6-8 grade master schedules. All students will have access to all required courses, including unduplicated students and students with exceptional needs.</p> <p>Health Education Framework - LUSD will develop a Health Education Framework that will meet EdCode requirements for Health Education.</p>	\$0.00	No

# Goals and Actions

## Goal

Goal #	Description	Type of Goal
2	All students with special needs and all English Learners in LUSD will make academic growth in order to reach mastery of grade level standards, individual goals, and development of the LUSD Student Profile competencies.	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning) Priority 2: State Standards (Conditions of Learning) Priority 4: Pupil Achievement (Pupil Outcomes) Priority 5: Pupil Engagement (Engagement) Priority 7: Course Access (Conditions of Learning) Priority 8: Other Pupil Outcomes (Pupil Outcomes)
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An explanation of why the LEA has developed this goal.

<p>Per the California Dashboard, Students with Disabilities in LUSD as performing in the Very Low Range in ELA and Math. Students who are multilingual and learning English (ELL) are performing in the LOW range in ELA and the Very Low range in Math. Local data indicates a gap between the performance of all students and students with disabilities as well as students who are english learners. This goal articulates specific actions designed to address the achievement gap and support the improved performance of these two student groups.</p> <p>Input sessions with parents and community indicated a desire to continue to focus on the achievement of students with disabilities and english learners. Parents of students with special needs and teachers in the district validated the increased support for the special education program and requested that it continue to be an area of focus. Similarly, maintaining support for English Learners and including a goal for this student group was requested by teachers and site leaders.</p>
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## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	ELA & MATH Local Assessment (NWEA MAP)	Winter 2024 NWEA MAP scores for students with special needs			Winter mean RIT score will meet or exceed national	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	<p>Students with Disabilities Group by grade level</p> <p>Source: NWEA MAP</p>	<p>Reading:</p> <p>1: 157 2: 171 3: 187 4: 195 5: 196 6: 202 7: 207 8: 210</p> <p>Math:</p> <p>1: 160 2: 181 3: 186 4: 194 5: 202 6: 202 7: 208 8: 209</p>			<p>norms for each grade level</p> <p>Reading:</p> <p>1: 165.85 2: 181.2 3: 193.9 4: 202.5 5: 209.12 6: 213.81 7: 217.09 8: 220.52</p> <p>Math:</p> <p>1: 170.18 2: 184.07 3: 196.23 4: 206.05 5: 214.70 6: 219.56 7: 224.04 8: 228.12</p>	
2.2	<p>ELA &amp; MATH Local Assessment (NWEA MAP)</p> <p>English Learners Group by grade level</p> <p>Source: NWEA MAP</p>	<p>Winter 2024 NWEA MAP Scores for English Learners</p> <p>Reading:</p> <p>1: 151 2: 159 3: 178 4: 183 5: 187 6: 196</p>			<p>Winter mean RIT score will meet or exceed national norms for each grade level</p> <p>Reading:</p> <p>1: 165.85 2: 181.2 3: 193.9 4: 202.5</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		7: 203 8: 199  Math: 1: 158 2: 170 3: 182 4: 187 5: 193 6: 196 7: 203 8: 200			5: 209.12 6: 213.81 7: 217.09 8: 220.52  Math: 1: 170.18 2: 184.07 3: 196.23 4: 206.05 5: 214.70 6: 219.56 7: 224.04	
2.3	Reclassification Rates for English Learners:  Percentage of English Learners reclassified to Fluent English Proficient (RFEP)  Source: CDE Dataquest and local data	22-23: 11.5% (51 of 442 total ELLs reclassified)  23-24: 13.9% (56 of 402 total ELL's reclassified)			Reclassification will meet or exceed the California state average.  Last reported year 2021: CA reclassified 6.1% of English Learners	
2.4	English Learner Proficiency  Percentage of English Learners making progress towards English language proficiency	Summative ELPAC Data  Per the 2023 California Dashboard, 51.8 % of English Learners are making progress towards English language proficiency			Per the California Dashboard, 65 % of English Learners will be making progress towards English language proficiency	



Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	<p>Percentage of Long Term English Learners making progress towards English language proficiency</p> <p>Source: California Dashboard</p>	Currently 75 students in LUSD are classified as long term English learners, representing 21.7% of our total English Learner population.			By 26-27, no more than 10% of our English learners will qualify as long term English learners.	
2.5	<p>ELA State Assessment</p> <p>Average Distance from 'Standard Met' on ELA CAASPP Smarter Balanced</p> <p>Summative Assessment for grades 3-8</p> <p>Source: California School Dashboard</p>	<p>Students with disabilities are currently performing 91.4 points below standard and declining</p> <p>English Learners are currently performing 71.7 points below standard and increased 4.5 points from prior year</p>			<p>Rating of green or higher for each group on the 2026-2027 Dashboard</p> <p>SWD: Increase annually by a minimum 20 points</p> <p>EL: Increase annually by a minimum 10 points</p>	
2.6	<p>Math State Assessment</p> <p>Average Distance from 'Standard Met' on ELA CAASPP Smarter Balanced</p> <p>Summative Assessment) for grades 3-8</p>	<p>Students with disabilities are currently performing 116.4 points below standard and maintaining</p> <p>English Learners are currently performing 107.4 points below</p>			<p>Rating of green or higher for each group on the 2026-2027 Dashboard</p> <p>SWD: Increase annually by a minimum 40 points</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	Source: California School Dashboard	standard and decreased 3.9 points			EL: Increase annually by a minimum 35 points	
2.7	<p>English Learner Progress Indicator (ELPI)</p> <p>Percentage of English Learners who are making progress toward English proficiency as measured by the ELPAC.</p> <p>Source: California School Dashboard</p>	<p>Per the 2023 CA Dashboard:</p> <p>51.8 percent of students are making progress towards English Language Proficiency</p>			A minimum of 70% of students will make progress towards English Proficiency	

## Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

## Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Extended School Year	The Extended School Year program will continue and will serve students with disabilities who are eligible for this service.	\$206,455.00	No
2.2	Special Education Program Staffing	<p>The Special Education and Education Services Departments will maintain a Special Education Teacher on Special Assignment to serve as a partner and coach to administrators and teachers in LUSD, focusing on evidence-based classroom instruction, evidence-based instructional materials in special education classrooms and resource specialist programs and inclusion/success of students with identified needs in the general education setting. The Special Education Teacher on Special Assignment will provide teachers direct support and professional development as needed.</p> <p>A Director and two Program Specialists will lead the LUSD Special Education Program. They will serve the needs of all district sites and will be available to support IEP teams and site leaders.</p>	\$524,044.00	No
2.3	Community Liaisons	<p>Three Community Liaisons will serve Title 1 schools to ensure that families of unduplicated pupils are connected to school activities and have the support they need to communicate effectively with school staff.</p> <p>Community Liaisons will support parent engagement through ELAC and DPAC participation and parent recruitment efforts for these required committees as well as parent recruitment, engagement and support in parent education opportunities.</p>	\$104,588.00	No



Action #	Title	Description	Total Funds	Contributing
2.4	MTSS English Learners: Professional Development related to designated and integrated ELD and serving long term english learners,	<p>The Lakeside Union School District provides structured English Immersion at our non dual-language schools, At dual language schools, english learners receive dual language instruction in their home language and english. Teachers at Title I schools will receive training in a small group, focused environment in the use designated and integrated ELD English strategies to engage and accelerate achievement of English Learners. Teachers at all Title I schools will be trained in the use of the strategies over the course of 3 years. This effort is principally directed toward English learners.</p> <p>School Principals will create schedules that include time for designated ELD instruction in the school day.</p> <p>A review of student data indicates that the majority of Long Term English Learners are served in our middle school programs, with a few upper elementary students. The district will engage in an awareness campaign directed towards teachers, ensuring that all teachers know when a student identified as a long term english learner is enrolled in their class. Targeted teachers will receive professional development and coaching in designing curriculum and instruction that supports the linguistic development of our long term english learners. This effort is principally directed toward English learners.</p> <p>The district will use ELLevation as our English Learner Data System</p>	\$97,180.00	Yes
2.5	Professional Development - Science of Reading	Special Education teachers will participate in professional development on the science of reading, provided via a partnership with LETRS. Special Education teachers will be given priority for 25% of training licenses and represent 25% of teachers participating in the program. Included in goal 1, action 1.	\$46,250.00	No
2.6	Professional Development -	Sonday, Reading Mastery and Corrective Reading were adopted in 23-24 for use in our Special Education programs. Professional Development for staff on implementation of the curriculum will be provided in order to	\$29,802.00	No



Action #	Title	Description	Total Funds	Contributing
	Special Education Curriculum Adoption	<p>ensure that teachers have the knowledge to implement the program with fidelity.</p> <p>Unique Curriculum is currently being using in Moderate/Severe classrooms. Four teachers will attend a Unique Curriculum Boot Camp</p>		
<b>2.7</b>	Support for new Special Education Teachers	New Teacher Bootcamp - New Special Education teachers will receive coaching and professional development 1X per month for 2 hours from the Special Education Department	\$6,422.00	No
<b>2.8</b>	Professional Development Classified Employees	Special Education Instructional Aides will receive professional development and coaching related to supporting students with special needs	\$5,167.00	No

# Goals and Actions

## Goal

Goal #	Description	Type of Goal
3	All students will receive support that enables them to thrive socially and emotionally, including the celebration of the diversity within our community and affirmation of the importance of our common humanity.	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning) Priority 2: State Standards (Conditions of Learning) Priority 4: Pupil Achievement (Pupil Outcomes) Priority 5: Pupil Engagement (Engagement) Priority 6: School Climate (Engagement) Priority 8: Other Pupil Outcomes (Pupil Outcomes) Priority 10: Foster Youth – COEs Only (Conditions of Learning)
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An explanation of why the LEA has developed this goal.

<p>LUSD remains committed to providing social and emotional support to our students. Annually, in our LCAP input process, social/emotional/behavioral support is cited as an action by all stakeholders that they want to see maintained and in some cases increased. Currently, the California Dashboard shows that 2.5% of students have been suspended for at least one day, giving LUSD a rating of orange on the dashboard. This indicates that there is continued room for growth in this area.</p> <p>Some additional measures, from the California Healthy Kids Survey, support the need for these actions/services: 33% of the 7th graders report experiencing chronic sad or hopeless feelings in the last 12 months. 14% of 7th graders reported that they have seriously contemplated suicide in the last 12 months. Only 50% of 7th grade students reported feeling optimistic 28% of 7th graders report experiencing social emotional distress. 27% of 5th grade students report feeling stressed most or all of the time, while an additional 56% reports feeling stressed some of the time. 71% of 5th graders reported knowing that they could access support at school when feeling very sad, stressed, lonely or depressed.</p>
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## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1	Pupil Engagement:  Average Daily Attendance rates	In the 22-23 School Year, the District Wide Attendance rate was 93.6%			Average Daily Attendance rates, including all student groups, will achieve a 97% or better attendance rate.	
3.2	Pupil Engagement: Chronic Absenteeism  The percentage of students with chronic absenteeism will decrease by 1% each year, and the gap between all student groups that are being underserved (including our English learners, foster youth, socioeconomically disadvantaged students, and students with disabilities) will be no greater than 5% higher than the district's overall chronic absenteeism rate.	In the 22-23 School Year 22.5% of students were chronically absent.  Student groups: English learners: 27.6, foster youth: 11%, socioeconomically disadvantaged Students: 28.6%, and students with disabilities: 30%			No more than 10% of students will be chronically absent.  No more than 15% of students in any student group will be chronically absent.	
3.3	School Climate:  Student survey results will demonstrate an increase in the percent of students who respond favorably to the	Per CHKS Administered in 2023-2024, 5th grade students reported:  School Connectedness: 71%			Per CHKS Administered in 2026-27, 5th grade students will respond favorably at 85% or higher to the following:	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	<p>following: School Connectedness, Meaningful Participation, Social Emotional Support at School and Perceived School Safety</p> <p>Teacher/staff survey results will demonstrate an increase or maintenance of staff who respond favorably to the following: "This school is a supportive and inviting place for students to learn"; "This school is a supportive and inviting place for staff to work"; "This school is a safe place for students"; and "This school is a safe place for staff"</p>	<p>Meaningful Participation: 41%</p> <p>Social Emotional Support at School: 74%</p> <p>Perceived School Safety: 71%</p> <p>Per CHKS Administered in 2023-2024, 7th grade students reported:</p> <p>School Connectedness: 55%</p> <p>Meaningful Participation: 29%</p> <p>Social Emotional Support at School: 11%</p> <p>Perceived School Safety: 53%</p> <p>Per CHKS Administered in 2023-2024, staff reported:</p> <p>This school is a supportive and inviting</p>			<p>School Connectedness, Meaningful Participation, Social Emotional Support at School, Perceived School Safety</p> <p>Per CHKS Administered in 2026-27, 7th grade students will respond favorably at 85% or higher to the following: School Connectedness, Meaningful Participation, Social Emotional Support at School, Perceived School Safety</p> <p>Per CHKS Administraction in 2026-2027, staff will report favorably, at 85% or higher, to the following:</p> <p>This school is a supportive and</p>	



Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>place for students to learn: 98%</p> <p>This school is a supportive and inviting place for staff to work: 93%</p> <p>This school is a safe place for students: 89%</p> <p>This school is a safe place for staff: 88%</p>			<p>inviting place for students to learn.</p> <p>This school is a supportive and inviting place for staff to work.</p> <p>This school is a safe place for students.</p> <p>This school is a safe place for staff.</p>	
3.4	<p>School Climate:</p> <p>Annual parent survey will show a maintenance or increase in satisfaction for the three areas measured: support for academic learning, responsiveness to student's social and emotional needs and sense of safety.</p>	<p>Per CHKS Administered in 2023-2024, Elementary Parents reported:</p> <p>Support for Academic Learning: 88%</p> <p>Responsiveness to Student's social and emotional needs: 88%</p> <p>Perceived School Safety: 93%</p> <p>Per CHKS Administered in 2023-2024, Middle</p>			<p>Goals for Elementary Parent Perceptions to maintain 90% or higher in the following areas:</p> <p>Support for Academic Learning</p> <p>Responsiveness to Student's social and emotional needs</p> <p>Perceived School Safety</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>School Parents reported:</p> <p>Support for Academic Learning: 83%</p> <p>Responsiveness to Student's social and emotional needs: 73%</p> <p>Perceived School Safety: 73%</p>			<p>Goals for Middle School Parent Perceptions:</p> <p>Support for Academic Learning: 85%</p> <p>Responsiveness to Student's social and emotional needs: 85%</p> <p>Perceived School Safety: 85%</p>	
3.5	<p>Suspension Rates:</p> <p>Percentage of students suspended one or more times during the school year.</p>	<p>Per the 22-23 Dashboard</p> <p>The following students are in the very low (red) performance band: American Indian, Filipino and Foster Youth</p> <p>The following students are in the low (orange) performance band: American Indian, Hispanic, English Learners, Two or More Races, Socioeconomically Disadvantaged,</p>			<p>Overall goal: to receive a green or higher for each school and student group on the 2023-2024 Dashboard</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		Students with Disabilities and White Students.				
3.6	Expulsion rates:  Percentage of students expelled at any time during the school year	23-24  0% of students were expelled from school.			Overall goal: maintain 0% of students expelled from school .	
3.7	Middle school dropout rates:  Percentage of students in middle school who dropped out of school. Source: CALPADS reporting	23-24  LUSD has a 0% Middle School Dropout rate.			Overall goal: maintain 0% Middle School Dropout rate.	

## Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

## Actions

Action #	Title	Description	Total Funds	Contributing
3.1	School Goal Setting	Schools will set annual goals to improve the social-emotional wellbeing of students.	\$0.00	No
3.2	District wide social emotional curriculum	<p>Sites will continue to implement social emotional learning.</p> <p>This action is available to all students in order to promote an integrated program. We believe this action will be effective in meeting the needs of our Foster youth, students experiencing homelessness, English learners and Low income student groups because these efforts foster student belonging and connectedness.</p>	\$0.00	No
3.3	District Behavior Team	<p>LUSD will continue to support a behavior team to provide strategic supports for students struggling to maintain safe and appropriate behavior.</p> <p>The team will consist of a behavior specialist and behavior intervention aides.</p> <p>Practices used will be culturally affirming and will focus on creating conditions that promote social and emotional growth for all students.</p> <p>These actions are in an effort to reduce suspension and behavior infractions of our historically overrepresented student groups including unduplicated students and the following student groups that fell with the lowest performance level for suspension rate on the California Dashboard (American Indian, Foster Youth and Filipino students). While all students</p>	\$370,976.00	Yes



Action #	Title	Description	Total Funds	Contributing
		will receive a socio- emotional curriculum, students with strategic and intensive needs will receive these additional supports.		
<b>3.4</b>	Assistant Principals, Coordinators of Ed Services, Director of Student Support, Student Support Assistant, Counselors, Health Services including Nurses and LVNs	<p>LUSD will continue to support these positions at all comprehensive school sites to support social-emotional learning and intervention for universal, targeted, and strategic student groups.</p> <p>They will support a process of matching students to interventions and help build a safe and inclusive school culture.</p> <p>Counselors and assistant principals will expand SEL supports for our unduplicated students.</p> <p>The Director of Student Supports will support Foster youth by providing resources and outreach. The Student Support Assistant will facilitate the student support programming offered by the district.</p> <p>The Coordinators of Ed Services will be primarily responsible for managing district assessment and intervention systems, providing disaggregated data for both academic and socio-emotional measures to ascertain growth. Additionally they will focus on support and instruction for English Learners and alignment and calibration of instruction across LUSD.</p>	\$2,514,649.00	Yes
<b>3.5</b>	MTSS Behavior and Mental Health	<p>LUSD will continue to support Multi-Tiered Systems of Support Teachers on Special Assignment to coach and support school teams in implementing MTSS universal screeners and interventions across the district.</p> <p>LUSD will continue to implement Positive Behavior Interventions and Supports (PBIS) at all school sites as a system of support for positive behavior and intervention.</p>	\$368,650.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>LUSD will continue to provide Mental Health Supports to students via School Counselors and Mental Health Specialists (via a partnership with Wellness Together).</p> <p>These actions will address the following student groups that fell with the lowest performance level for suspension rate on the California Dashboard (American Indian, Foster Youth and Filipino students).</p>		
<b>3.6</b>	Attendance Improvement Plans and attendance tracking.	<p>The Director of Student Support (See Goal 2, Action 4) will use an attendance tracking support system to monitor student attendance and intervene when necessary. This action is principally directed toward our students who are experiencing attendance gaps including our unduplicated students.</p> <p>School sites will annually update Attendance Improvement Plans including data, goals and strategic efforts to increase school attendance.</p> <p>Community Liaisons will conduct outreach to unduplicated families communicating about attendance and supporting families and schools in removing barriers to attendance.</p> <p>This action will address all students and will also specifically address the needs of the following student groups and school site who have the lowest performance level related to Chronic Absenteeism: District (American Indian, English Learners, Foster Youth, Hispanic, Two or More Races, Socioeconomically Disadvantaged, Students with Disabilities), Lakeside Farms Elementary(American Indian, English Learners, Hispanic, Socioeconomically Disadvantaged, Students with Disabilities and White students) Lakeside Middle (English Learners, Hispanic, Socioeconomically Disadvantaged, students of Two or More Races, Students with Disabilities and White students), DREAM (White Students), Lemon Crest Elementary(English Learners, Hispanic, Socioeconomically Disadvantaged, students of Two or More Races, Students with Disabilities and White students), Lindo Park Elementary(Student of Two or More Races), Riverview Elementary (Hispanic Students, Students with</p>	\$111,400.00	Yes

Action #	Title	Description	Total Funds	Contributing
		Disabilities, and White students), Wintergardens Elementary (Hispanic students and Socioeconomically disadvantaged students), Tierra Del Sol Middle (English Learners, Hispanic, Socioeconomically Disadvantaged, Students with Disabilities and White students)		
<b>3.7</b>	Home to School Transportation	<p>Provide critical transportation routes to and from school to increase/ensure attendance of low income students, foster youth and students with special needs.</p> <p>This action will address all students and will also specifically address the needs of the following student groups and school sites that have the lowest performance level related to Chronic Absenteeism: American Indians, Foster Youth, and Socioeconomically Disadvantaged students.</p>	\$1,336,830.00	Yes



# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2024-25]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$3,897,892.00	\$0.00

## Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
8.447%	0.000%	\$0.00	8.447%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

## Required Descriptions

### LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.1	<p><b>Action:</b> Curriculum Assessments and Curriculum and Instruction Support aligned with Implementation of State Standards</p> <p><b>Need:</b> LUSD has made significant fiscal and time investments in creating multi-tiered systems of</p>	Aligning standards and curriculum, data systems and academic pedagogy across the district improves equity of instruction for all student groups.	State assessments and internal district measures will help us to identify strengths and weaknesses within our systems (1.1, 1.2, 1.3, 1.4)



Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>support for students in order to improve services at all three tiers of support. This goal allows us to continue that work by proving teacher training, releasing teachers to collaborate and continuing data based decision making.</p> <p><b>Scope:</b> LEA-wide</p>		
1.3	<p><b>Action:</b> Technology Integration</p> <p><b>Need:</b> Many unduplicated pupils experience limited access to technology outside the school setting in order to access curriculum and programs designed to accelerate learning. Maintaining access to up-to-date technology in school and at home, allows students to access their curriculum and district-adopted intervention programs and assessments.</p> <p><b>Scope:</b> LEA-wide</p>	<p>Providing devices to unduplicated pupils for use at school and at home ensures access to curriculum and support in all settings. It is provided on an LEA-wide basis as many curricular programs are available online only or in addition to printed materials. Many intervention programs are only available via a program or application.</p>	<p>State assessments and internal district measures will help us to identify strengths and weaknesses within our systems (1.1, 1.2, 1.3, 1.4)</p>
1.5	<p><b>Action:</b> MTSS and Implementation of State Standards</p> <p><b>Need:</b> LUSD has made significant fiscal and time investments in creating multi-tiered systems of</p>	<p>At promise students are served at all campuses in the district. Implementing multi-tiered systems of support addresses identification and progress monitoring of all students and supports the deployment of intervention services when they need it.</p>	<p>Teacher on Special Assignment, intervention tools and progress monitoring tools will allow us to demonstrate/measure</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>support for students in order to improve services at all three tiers of support. This goal allows us to continue that work by proving teacher coaching and support, intervention tools and monitoring of student progress.</p> <p><b>Scope:</b> LEA-wide</p>		growth state and local measures (1.1, 1.2, 1.3, 1.4)
3.3	<p><b>Action:</b> District Behavior Team</p> <p><b>Need:</b> Providing students with evidence based behavior support increases their confidence, self concept and ability to access classroom instruction resulting in better performance and safer schools.</p> <p><b>Scope:</b> LEA-wide</p>	Students with behavioral challenges are served at all district school. Tiered supports for students who exhibit challenging behaviors improve individual student outcomes, school culture impacting all students and improved safety for all students and the community at large.	Increased positive attendance and reduced chronic absenteeism, improved climate, increased parent satisfaction and reduced suspensions are indicators of safe schools with positive, student centered climates (3.1, 3.2, 3.3, 3.4, 3.5)
3.4	<p><b>Action:</b> Assistant Principals, Coordinators of Ed Services, Director of Student Support, Student Support Assistant, Counselors, Health Services including Nurses and LVNs</p> <p><b>Need:</b> Improving academic and social/emotional outcomes for unduplicated pupils will require administrative support for tiered systems in academics, social/emotional, and attendance.</p>	District and site administrators support the day to day functioning and success of all programs that enhance student learning, attendance and behavior.	Increased positive attendance and reduced chronic absenteeism, improved climate and increase parent satisfaction as well as reduced suspensions are indicators of safe schools with positive climates. (3.1, 3.2, 3.3, 3.4, 3.5)

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>Additionally, ensuring safe schools with positive climates requires leaders and staff who can work together to implement effective, evidence-based programs.</p> <p><b>Scope:</b> LEA-wide</p>		
<b>3.5</b>	<p><b>Action:</b> MTSS Behavior and Mental Health</p> <p><b>Need:</b> Positive behavior systems including mental health services are an important component of tiered systems of support for students. Student who struggle with mental health challenges often have poor attendance, poor academic outcomes and may experience behavioral challenges.</p> <p><b>Scope:</b> LEA-wide</p>	Teachers on Special Assignment, Mental Health Specialists, Counselors and implementation of PBIS support the social/emotional, behavioral and mental health needs of students resulting in better overall outcomes and positive school climate.	Increased positive attendance and reduced chronic absenteeism, improved climate and increase parent satisfaction as well as reduced suspensions are indicators of safe schools with positive climates. (3.1, 3.2, 3.3, 3.4, 3.5)
<b>3.6</b>	<p><b>Action:</b> Attendance Improvement Plans and attendance tracking.</p> <p><b>Need:</b> School in the district have made significant gains in improving student attendance since the pandemic. Attendance improvement continues to be a need across the district.</p> <p><b>Scope:</b></p>	Director of Student Support and Community Liaisons provide direct support to sites and families when students have attendance issues. Attendance Improvement plans are a vehicle for continuous improvement at all school sites.	Increased positive attendance and reduced chronic absenteeism, improved climate and increased parent satisfaction are indicators of safe schools with positive climates. (3.1, 3.2, 3.3, 3.4)



Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
<b>3.7</b>	<p><b>Action:</b> Home to School Transportation</p> <p><b>Need:</b> Some unduplicated pupils have difficulty accessing school due to limited transportation. District-wide, English Learners, Foster Youth, and Socioeconomically Disadvantaged students are identified as chronically absent.</p> <p>Educational partner feedback indicated a need for additional home-to-school transportation options for unduplicated pupils.</p> <p><b>Scope:</b> LEA-wide</p>	These actions will create an opportunity to significantly increase attendance rates for foster youth because they are designed to address their identified needs. However, these actions are being provided on an LEA-wide basis to maximize their impact in increasing overall attendance rates for all students.	Increased positive attendance and reduced chronic absenteeism with allow the district to measure effectiveness of this goal (3.1, 3.2)

### **Limited Actions**

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
<b>2.4</b>	<p><b>Action:</b> MTSS English Learners: Professional Development related to designated and integrated ELD and serving long term english learners,</p>	Training will improve teaching strategies and implementation of designated and integrated ELD, resulting in more targeted support for english learners.	State and local assessments combined with reclassification rates and english proficiency rates will allow us to measure the impact of



Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
	<p><b>Need:</b> Assessment data, site leaders, teachers and community input have helped us to identify a need to provide teacher training and support in implementation of designated and integrated ELD.</p> <p><b>Scope:</b> Limited to Unduplicated Student Group(s)</p>		these actions (2.2, 2.3, 2.4, 2.5, 2.6, 2.7)
3.7	<p><b>Action:</b> Home to School Transportation</p> <p><b>Need:</b></p> <p><b>Scope:</b> Limited to Unduplicated Student Group(s)</p>		

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

### ***Additional Concentration Grant Funding***

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

NA

<b>Staff-to-student ratios by type of school and concentration of unduplicated students</b>	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	NA	NA
Staff-to-student ratio of certificated staff providing direct services to students	NA	NA

2024-25 Total Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	46,144,719.00	3,897,892.00	8.447%	0.000%	8.447%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$6,901,233.00	\$4,029,016.00		\$862,089.00	\$11,792,338.00	\$8,655,454.00	\$3,136,884.00

Goal #	Action #	Action Title	Student Group(s)		Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Curriculum Assessments and Curriculum and Instruction Support aligned with Implementation of State Standards	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$221,100.00	\$332,225.00	\$30,075.00	\$523,250.00	\$0.00	\$0.00	\$553,325.00	
1	1.2	School Goal Setting	All		No					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1	1.3	Technology Integration	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$748,906.00	\$509,742.00	\$1,239,956.00	\$0.00	\$0.00	\$18,692.00	\$1,258,648.00	
1	1.4	Expanded/Extended Learning	All		No					\$1,074,365.00	\$20,000.00	\$0.00	\$808,000.00	\$0.00	\$286,365.00	\$1,094,365.00	
1	1.5	MTSS and Implementation of State Standards	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$570,442.00	\$902,167.00	\$418,618.00	\$1,053,991.00	\$0.00	\$0.00	\$1,472,609.00	
1	1.6	Student Engagement	All		No					\$958,290.00	\$35,600.00	\$993,890.00	\$0.00	\$0.00	\$0.00	\$993,890.00	
1	1.7	Parent Engagement	All		No					\$0.00	\$32,500.00	\$20,000.00	\$0.00	\$0.00	\$12,500.00	\$32,500.00	
1	1.8	Parent Engagement Unduplicated	All		No					\$104,588.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104,588.00	\$104,588.00	
1	1.9	Materials Adoption and Implementation of State Standards	All		No					\$0.00	\$560,000.00	\$0.00	\$560,000.00	\$0.00	\$0.00	\$560,000.00	



Goal #	Action #	Action Title	Student Group(s)		Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.10	Access to a Board Course of Study	All		No					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2	2.1	Extended School Year	Students with Disabilities		No					\$181,455.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$206,455.00	\$206,455.00	
2	2.2	Special Education Program Staffing	Students with Disabilities		No					\$524,044.00	\$0.00	\$0.00	\$524,044.00	\$0.00	\$0.00	\$524,044.00	
2	2.3	Community Liaisons	All		No					\$104,588.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104,588.00	\$104,588.00	
2	2.4	MTSS English Learners: Professional Development related to designated and integrated ELD and serving long term english learners,	English Learners		Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools		\$32,980.00	\$64,200.00	\$45,884.00	\$0.00	\$0.00	\$51,296.00	\$97,180.00	
2	2.5	Professional Development - Science of Reading	Students with Disabilities		No					\$27,500.00	\$18,750.00	\$0.00	\$46,250.00	\$0.00	\$0.00	\$46,250.00	
2	2.6	Professional Development - Special Education Curriculum Adoption	Students with Disabilities		No					\$28,802.00	\$1,000.00	\$0.00	\$29,802.00	\$0.00	\$0.00	\$29,802.00	
2	2.7	Support for new Special Education Teachers	Students with Disabilities		No					\$6,422.00	\$0.00	\$0.00	\$6,422.00	\$0.00	\$0.00	\$6,422.00	
2	2.8	Professional Development Classified Employees	Students with Disabilities		No					\$5,167.00	\$0.00	\$0.00	\$5,167.00	\$0.00	\$0.00	\$5,167.00	
3	3.1	School Goal Setting	All		No					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3	3.2	District wide social emotional curriculum	All		No					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3	3.3	District Behavior Team	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$350,676.00	\$20,300.00	\$247,536.00	\$123,440.00	\$0.00	\$0.00	\$370,976.00	
3	3.4	Assistant Principals, Coordinators of Ed Services, Director of Student Support, Student Support Assistant, Counselors, Health Services	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$2,499,149.00	\$15,500.00	\$2,447,044.00	\$0.00	\$0.00	\$67,605.00	\$2,514,649.00	



Goal #	Action #	Action Title	Student Group(s)		Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
		including Nurses and LVNs															
3	3.5	MTSS Behavior and Mental Health	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$368,650.00	\$10,000.00	\$348,650.00	\$0.00	\$10,000.00	\$368,650.00	
3	3.6	Attendance Improvement Plans and attendance tracking.	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$111,400.00	\$111,400.00	\$0.00	\$0.00	\$0.00	\$111,400.00	
3	3.7	Home to School Transportation	Foster	Youth	Yes	LEA-wide Limited to Unduplicated Student Group(s)	Foster Youth	All Schools		\$1,216,980.00	\$119,850.00	\$1,336,830.00	\$0.00	\$0.00	\$0.00	\$1,336,830.00	

# 2024-25 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
46,144,719.00	3,897,892.00	8.447%	0.000%	8.447%	\$5,887,343.00	0.000%	12.758 %	<b>Total:</b>	\$5,887,343.00
								<b>LEA-wide Total:</b>	\$5,841,459.00
								<b>Limited Total:</b>	\$1,382,714.00
								<b>Schoolwide Total:</b>	\$0.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.1	Curriculum Assessments and Curriculum and Instruction Support aligned with Implementation of State Standards	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$30,075.00	
1	1.3	Technology Integration	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,239,956.00	
1	1.5	MTSS and Implementation of State Standards	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$418,618.00	
2	2.4	MTSS English Learners: Professional Development related to designated and integrated ELD and serving long term english learners,	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$45,884.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
3	3.3	District Behavior Team	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$247,536.00	
3	3.4	Assistant Principals, Coordinators of Ed Services, Director of Student Support, Student Support Assistant, Counselors, Health Services including Nurses and LVNs	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,447,044.00	
3	3.5	MTSS Behavior and Mental Health	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,000.00	
3	3.6	Attendance Improvement Plans and attendance tracking.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$111,400.00	
3	3.7	Home to School Transportation	Yes	LEA-wide Limited to Unduplicated Student Group(s)	Foster Youth	All Schools	\$1,336,830.00	

# 2023-24 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$14,842,951.00	\$14,533,806.62

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Curriculum Framework and Assessments	Yes	\$904,916.00	\$736,839.68
1	1.2	School Goal Setting	No	\$0.00	\$0.00
1	1.3	Technology Integration	Yes	\$1,307,352.00	\$1,390,791.60
1	1.4	Expanded/Extended Learning	No	\$1,315,620.00	\$1,359,547.08
1	1.5	Multi-Tiered Systems of Support	Yes	\$1,068,629.00	\$1,188,289.52
1	1.6	Multi-Tiered Systems of Support: English Learners	Yes	\$215,032.00	\$172,310.00
1	1.7	Facilities	No	\$3,025,144.00	\$2,712,845.00
1	1.8	Parent Engagement	No	\$14,779.00	\$19,814.00
1	1.9	Parent Engagement: Unduplicated	No	\$200,985.00	\$210,867.00
1	1.10	Materials Adoption	No	\$504,237.00	\$472,060.16



Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.11	Student enrollment in a broad course of study	No	\$0.00	\$0.00
1	1.12	Home-to-School Transportation	Yes	\$414,380.00	\$422,821.00
2	2.1	School Goal Setting	No	\$0.00	\$0.00
2	2.2	Districtwide Socio-emotional Curriculum	Yes	\$10,000.00	\$0.00
2	2.3	Behavior Team	Yes	\$351,002.00	\$335,997.00
2	2.4	Counselors, Assistant Principals, Coordinators of Ed Services, Director of Student Support, Student Support Assistant	Yes	\$1,892,588.00	\$1,910,915.00
2	2.5	Equity Mindset	Yes	\$25,000.00	\$8,700.00
2	2.6	Socio-emotional support for staff	No	\$5,000.00	\$0.00
2	2.7	MTSS: Behavior and Mental Health	Yes	\$366,116.00	\$424,251.14
2	2.8	Attendance Tracking	Yes	\$37,300.00	\$36,400.00
3	3.1	Curriculum Framework and Assessments	Yes	\$15,000.00	\$7,500.00
3	3.2	DREAM Academy	No	\$661,116.00	\$924,743.00
3	3.3	Innovative Learning Models	No	\$10,000.00	\$18,692.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
3	3.4	Signature Program Support: Immersion, Arts	No	\$25,000.00	\$23,405.00
3	3.5	Career Technical Pathways	No	\$0.00	\$0.00
4	4.1	ESY and Summer Academy	No	\$226,932.00	\$260,231.44
4	4.2	Materials Adoption	No	\$52,500.00	\$48,633.00
4	4.3	Parent Engagement via Family Nights (see Goal 1, Action 9)	No	\$0.00	\$0.00
4	4.4	Special Education Program Staffing	No	\$569,018.00	\$580,043.00
4	4.5	Special Education Teacher on Special Assignment	No	\$117,138.00	\$136,496.00
4	4.6	Professional development on the Science of Reading	Yes	\$0.00	\$0.00
4	4.7	Home-to-School Transportation (see Goal 1, Action 1)	No	\$1,508,167.00	\$1,131,615.00

# 2023-24 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
3,995,163.00	\$5,493,220.00	\$5,492,926.00	\$294.00	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Curriculum Framework and Assessments	Yes	\$414,916.00	\$409,756.00		
1	1.3	Technology Integration	Yes	\$1,288,660.00	\$1,333,869.00		
1	1.5	Multi-Tiered Systems of Support	Yes	\$615,611.00	\$683,788.00		
1	1.6	Multi-Tiered Systems of Support: English Learners	Yes	\$108,460.00	\$107,242.00		
1	1.12	Home-to-School Transportation	Yes	\$414,380.00	\$422,821.00		
2	2.2	Districtwide Socio-emotional Curriculum	Yes	\$10,000.00	\$0.00		
2	2.3	Behavior Team	Yes	\$351,002.00	\$269,674.00		
2	2.4	Counselors, Assistant Principals, Coordinators of Ed Services, Director of Student Support, Student Support Assistant	Yes	\$1,846,775.00	\$1,863,260.00		
2	2.5	Equity Mindset	Yes	\$25,000.00	\$0.00		
2	2.7	MTSS: Behavior and Mental Health	Yes	\$366,116.00	\$366,116.00		
2	2.8	Attendance Tracking	Yes	\$37,300.00	\$36,400		
3	3.1	Curriculum Framework and Assessments	Yes	\$15,000.00	\$0.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
4	4.6	Professional development on the Science of Reading	Yes	\$0.00	\$0.00		

To Add a Row: Click “Add Row.”  
To Delete a Row: Remove all content from each cell, checkbox and dropdown of a row (including spaces), press “Save Data” and refresh the page.



## 2023-24 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
47,494,665.00	3,995,163.00	0.00%	8.412%	\$5,492,926.00	0.000%	11.565%	\$0.00	0.000%

# Local Control and Accountability Plan Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov).*

## Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
  - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
    - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC



Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

# Plan Summary

## Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

## Requirements and Instructions

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

### Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

### Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.



Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

**Comprehensive Support and Improvement**

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

*Schools Identified*

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

*Support for Identified Schools*

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

*Monitoring and Evaluating Effectiveness*

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

**Engaging Educational Partners**

**Purpose**

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

**Requirements**

**School districts and COEs:** *EC* sections [52060\(g\) \(California Legislative Information\)](#) and [52066\(g\) \(California Legislative Information\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

**Charter schools:** *EC* Section [47606.5\(d\) \(California Legislative Information\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062 \(California Legislative Information\)](#);
  - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).



- For COEs, see [Education Code Section 52068 \(California Legislative Information\)](#); and
- For charter schools, see [Education Code Section 47606.5 \(California Legislative Information\)](#).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

## Instructions

### Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

### Complete the table as follows:

#### Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

#### Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
  - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
  - Inclusion of metrics other than the statutorily required metrics
  - Determination of the target outcome on one or more metrics
  - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
  - Inclusion of action(s) or a group of actions
  - Elimination of action(s) or group of actions
  - Changes to the level of proposed expenditures for one or more actions
  - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
  - Analysis of effectiveness of the specific actions to achieve the goal
  - Analysis of material differences in expenditures
  - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
  - Analysis of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that



is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
  - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

**Requirement to Address the LCFF State Priorities**

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

**Focus Goal(s)**

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

**Type of Goal**

Identify the type of goal being implemented as a Focus Goal.

**State Priorities addressed by this goal.**

Identify each of the state priorities that this goal is intended to address.

**An explanation of why the LEA has developed this goal.**

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

**Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding**

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
  - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
  - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
  - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

**Note:** EC Section [42238.024\(b\)\(1\) \(California Legislative Information\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

## Broad Goal

### Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.
- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

### Type of Goal

Identify the type of goal being implemented as a Broad Goal.

### State Priorities addressed by this goal.



Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

**Maintenance of Progress Goal**

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

**Measuring and Reporting Results:**

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
  - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
  - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
  - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

#### Metric #

- Enter the metric number.

#### Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

#### Baseline

- Enter the baseline when completing the LCAP for 2024–25.
  - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
  - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
  - Indicate the school year to which the baseline data applies.
  - The baseline data must remain unchanged throughout the three-year LCAP.
    - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain

accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.

- If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
- Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

#### Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
  - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

#### Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
  - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

#### Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
  - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

#### Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
  - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.



Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2025–26</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2026–27</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2025–26</b> and <b>2026–27</b> . Leave blank until then.

**Goal Analysis:**

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

**Note:** When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
  - Include a discussion of relevant challenges and successes experienced with the implementation process.
  - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
  - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
  - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
  - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
  - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
    - The reasons for the ineffectiveness, and
    - How changes to the action will result in a new or strengthened approach.

**Actions:**  
Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.



- For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
- As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
- These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

## Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

## Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
  - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

## Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
  - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
  - Professional development for teachers.
  - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.



- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
  - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
  - These required actions will be effective for the three-year LCAP cycle.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

### Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

### Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

**LEA-wide and Schoolwide Actions**

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

**For School Districts Only**

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

**Requirements and Instructions**

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

#### LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

#### Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

## Required Descriptions:

### LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

#### Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

#### How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.



- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

### **Metric(s) to Monitor Effectiveness**

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

**Note for COEs and Charter Schools:** In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

### **Limited Actions**

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

### **Identified Need(s)**

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

### **How the Action(s) are Designed to Address Need(s)**

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

### **Metric(s) to Monitor Effectiveness**

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

### **Additional Concentration Grant Funding**

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.
- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
  - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.



- The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
  - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
  - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

## Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

## Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8).



Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***
- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.

- **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
- **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
  - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
  - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as

a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.

- As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA’s current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

## Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

## Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

## Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.



- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
  - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
  - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**

- This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

### **Contributing Actions Annual Update Table**

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

### **LCFF Carryover Table**

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**

- This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.
- **13. LCFF Carryover — Percentage (12 divided by 9)**
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

California Department of Education  
November 2023



Administration:

RHONDA L. TAYLOR, Ed.D.  
*Superintendent*  
NATALIE WINSPEAR, Ed.D.  
*Assistant Superintendent*  
LISA DAVIS  
*Assistant Superintendent*



Board of Trustees:

JIM BENNETT  
AUTUMN ELLENSON  
ANDREW HAYES  
LARA HOEFER MOIR  
RON KASPER

## **Public Notice for the Preparation of the Proposed 2024-25 Budget**

At the regular meeting of June 13, 2024, the Lakeside Union School District Board of Trustees will conduct a public hearing regarding the preparation of the proposed Annual Financial and Budget Report of the Lakeside Union School District for school year 2024-25. The proposed budget shall be available for public inspection from June 10, 2024 to June 13, 2024 during the hours of 8:00 a.m. to 3:00 p.m.

The Budget Report will contain information regarding Education Code Section 42127(a)(2)(B), which requires a statement of the reasons that substantiates the need for assigned and unassigned ending balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

The public is cordially invited to attend this meeting beginning at 4:30 p.m. The proposed budget will be on file and available for public inspection should members of the public wish to view it prior to the public hearing. The budget will be available on our website ([www.lsusd.net](http://www.lsusd.net)).

May 31, 2024

Rhonda L. Taylor, Ed.D.  
Secretary to the Board

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*Igniting Passion in Today's Students for Tomorrow's Opportunities!*

12335 Woodside Avenue • Lakeside, California 92040  
DISTRICT OFFICE 619.390.2600 • FAX 619.561.7929 • <http://www.lsusd.net/>

ANNUAL BUDGET REPORT:

July 1, 2024 Budget Adoption

Select applicable boxes:

X This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

X If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Place: www.lsusd.net

Date: June 7, 2024

Adoption Date: June 20, 2024

Signed: \_\_\_\_\_

Clerk/Secretary of the Governing Board

(Original signature required)

Public Hearing:

Place: Lakeside Union School District

Date: June 13, 2024

Time: 4:30 PM

Contact person for additional information on the budget reports:

Name: Samantha Orahood

Title: Director of Finance

Telephone: 619.390.2604

E-mail: sorahood@lsusd.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Projected (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.	X	
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.		X
9a	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

Budget, July 1  
FINANCIAL REPORTS  
2024-25 Budget  
School District Certification

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?		X
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? • If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2023-24) annual payment?		X
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? • If yes, are they lifetime benefits? • If yes, do benefits continue beyond age 65? • If yes, are benefits funded by pay-as-you-go?		X
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation, employee health and welfare, or property and liability)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: • Certificated? (Section S8A, Line 1) • Classified? (Section S8B, Line 1) • Management/supervisor/confidential? (Section S8C, Line 1)		X
S9	Local Control and Accountability Plan (LCAP)	• Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year? • Adoption date of the LCAP or an update to the LCAP:		X
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?		X
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	



ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to Education Code Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$	
Less: Amount of total liabilities reserved in budget:	\$	
Estimated accrued but unfunded liabilities:	\$	0.00

☒ This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

This school district is not self-insured for workers' compensation claims.

Signed

Date of Meeting: \_\_\_\_\_

\_\_\_\_\_  
Clerk/Secretary of the Governing Board

(Original signature required)

For additional information on this certification, please contact:

Name: Samantha Orahood  
Title: Director of Finance  
Telephone: 619.390.2604  
E-mail: sorahood@lsusd.net

			2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
A. REVENUES									
1) LCFF Sources		8010-8099	52,263,212.00	386,620.00	52,649,832.00	50,932,325.00	417,692.00	51,350,017.00	-2.5%
2) Federal Revenue		8100-8299	351,019.61	4,924,493.02	5,275,512.63	100,000.00	2,346,594.87	2,446,594.87	-53.6%
3) Other State Revenue		8300-8599	1,224,524.26	9,609,511.98	10,834,036.24	1,214,961.00	7,231,764.00	8,446,725.00	-22.0%
4) Other Local Revenue		8600-8799	1,470,774.60	10,352,739.75	11,823,514.35	1,438,200.00	5,346,727.05	6,784,927.05	-42.6%
5) TOTAL, REVENUES			55,309,530.47	25,273,364.75	80,582,895.22	53,685,486.00	15,342,777.92	69,028,263.92	-14.3%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	22,828,068.79	7,643,283.33	30,471,352.12	22,468,003.99	7,933,030.01	30,401,034.00	-0.2%
2) Classified Salaries		2000-2999	6,323,573.63	6,536,135.41	12,859,709.04	6,654,423.00	5,411,801.18	12,066,224.18	-6.2%
3) Employee Benefits		3000-3999	13,634,562.10	9,546,059.88	23,180,621.98	13,259,982.76	9,384,051.52	22,644,034.28	-2.3%
4) Books and Supplies		4000-4999	880,620.03	2,993,067.59	3,873,687.62	970,182.00	1,301,060.87	2,271,242.87	-41.4%
5) Services and Other Operating Expenditures		5000-5999	4,519,779.60	3,527,535.74	8,047,315.34	3,210,059.77	2,202,120.10	5,412,179.87	-32.7%
6) Capital Outlay		6000-6999	655,309.42	7,850,775.14	8,506,084.56	619,506.24	1,259,460.00	1,878,966.24	-77.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	893,928.58	1,300.00	895,228.58	331,587.00	742,095.00	1,073,682.00	19.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,351,959.46)	1,254,259.49	(97,699.97)	(772,904.58)	639,409.54	(133,495.04)	36.6%
9) TOTAL, EXPENDITURES			48,383,882.69	39,352,416.58	87,736,299.27	46,740,840.18	28,873,028.22	75,613,868.40	-13.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			6,925,647.78	(14,079,051.83)	(7,153,404.05)	6,944,645.82	(13,530,250.30)	(6,585,604.48)	-7.9%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	500,000.00	0.00	500,000.00	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(10,240,730.15)	10,240,730.15	0.00	(9,631,212.25)	9,631,212.25	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(10,740,730.15)	10,240,730.15	(500,000.00)	(9,631,212.25)	9,631,212.25	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(3,815,082.37)	(3,838,321.68)	(7,653,404.05)	(2,686,566.43)	(3,899,038.05)	(6,585,604.48)	-14.0%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	8,911,635.01	11,520,889.00	20,432,524.01	5,096,552.64	7,682,567.32	12,779,119.96	-37.5%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,911,635.01	11,520,889.00	20,432,524.01	5,096,552.64	7,682,567.32	12,779,119.96	-37.5%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,911,635.01	11,520,889.00	20,432,524.01	5,096,552.64	7,682,567.32	12,779,119.96	-37.5%
2) Ending Balance, June 30 (E + F1e)			5,096,552.64	7,682,567.32	12,779,119.96	2,409,986.21	3,783,529.27	6,193,515.48	-51.5%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	85,000.00	0.00	85,000.00	85,000.00	0.00	85,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	7,682,567.42	7,682,567.42	0.00	3,783,529.27	3,783,529.27	-50.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	2,364,463.64	0.00	2,364,463.64	56,569.49	0.00	56,569.49	-97.6%
Cashflow	0000	9780	1,191,545.15		1,191,545.15			0.00	
Cashflow	1100	9780	1,172,918.49		1,172,918.49			0.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	2,647,089.00	0.00	2,647,089.00	2,268,416.72	0.00	2,268,416.72	-14.3%
Unassigned/Unappropriated Amount		9790	0.00	(.10)	(.10)	0.00	0.00	0.00	-100.0%
G. ASSETS									
1) Cash									
a) in County Treasury		9110	0.00	0.00	0.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	0.00	0.00	0.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	0.00	0.00				
4) Due from Grantor Government		9290	0.00	0.00	0.00				

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) Lease Receivable		9380	0.00	0.00	0.00				
10) TOTAL, ASSETS			0.00	0.00	0.00				
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
<b>I. LIABILITIES</b>									
1) Accounts Payable		9500	0.00	0.00	0.00				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			0.00	0.00	0.00				
<b>J. DEFERRED INFLOWS OF RESOURCES</b>									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
<b>K. FUND EQUITY</b>									
Ending Fund Balance, June 30									
(G10 + H2) - (I6 + J2)			0.00	0.00	0.00				
<b>LCFF SOURCES</b>									
Principal Apportionment									
State Aid - Current Year		8011	24,157,875.00	0.00	24,157,875.00	22,935,346.00	0.00	22,935,346.00	-5.1%
Education Protection Account State Aid - Current Year		8012	14,672,020.00	0.00	14,672,020.00	14,277,577.00	0.00	14,277,577.00	-2.7%
State Aid - Prior Years		8019	(110,954.00)	0.00	(110,954.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	59,232.00	0.00	59,232.00	60,417.00	0.00	60,417.00	2.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	12,381,718.00	0.00	12,381,718.00	12,629,352.00	0.00	12,629,352.00	2.0%
Unsecured Roll Taxes		8042	421,559.00	0.00	421,559.00	429,990.00	0.00	429,990.00	2.0%
Prior Years' Taxes		8043	(483.00)	0.00	(483.00)	(493.00)	0.00	(493.00)	2.1%
Supplemental Taxes		8044	1,082,115.00	0.00	1,082,115.00	1,103,757.00	0.00	1,103,757.00	2.0%
Education Revenue Augmentation Fund (ERAF)		8045	54,750.00	0.00	54,750.00	55,845.00	0.00	55,845.00	2.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	419,267.00	0.00	419,267.00	427,652.00	0.00	427,652.00	2.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			53,137,099.00	0.00	53,137,099.00	51,919,443.00	0.00	51,919,443.00	-2.3%
<b>LCFF Transfers</b>									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(873,887.00)	0.00	(873,887.00)	(987,118.00)	0.00	(987,118.00)	13.0%
Property Taxes Transfers		8097	0.00	386,620.00	386,620.00	0.00	417,692.00	417,692.00	8.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			52,263,212.00	386,620.00	52,649,832.00	50,932,325.00	417,692.00	51,350,017.00	-2.5%
<b>FEDERAL REVENUE</b>									
Maintenance and Operations		8110	351,019.61	0.00	351,019.61	100,000.00	0.00	100,000.00	-71.5%
Special Education Entitlement		8181	0.00	1,288,756.00	1,288,756.00	0.00	1,288,756.00	1,288,756.00	0.0%
Special Education Discretionary Grants		8182	0.00	162,323.07	162,323.07	0.00	154,973.00	154,973.00	-4.5%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		728,338.00	728,338.00		682,887.15	682,887.15	-6.2%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title II, Part A, Supporting Effective Instruction	4035	8290		210,274.74	210,274.74		43,368.10	43,368.10	-79.4%
Title III, Immigrant Student Program	4201	8290		0.00	0.00		13,723.00	13,723.00	New
Title III, English Learner Program	4203	8290		85,175.00	85,175.00		50,928.00	50,928.00	-40.2%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290		61,198.58	61,198.58		31,107.87	31,107.87	-49.2%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	2,388,427.63	2,388,427.63	0.00	80,851.75	80,851.75	-96.6%
<b>TOTAL, FEDERAL REVENUE</b>			351,019.61	4,924,493.02	5,275,512.63	100,000.00	2,346,594.87	2,446,594.87	-53.6%
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement									
Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan									
Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	945,946.00	945,946.00	0.00	945,946.00	945,946.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	822,558.00	822,558.00	0.00	0.00	0.00	-100.0%
Mandated Costs Reimbursements		8550	162,052.00	0.00	162,052.00	162,449.00	0.00	162,449.00	0.2%
Lottery - Unrestricted and Instructional Materials		8560	779,119.26	356,481.03	1,135,600.29	752,512.00	306,107.00	1,058,619.00	-6.8%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									
State Sources									
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	283,353.00	7,484,526.95	7,767,879.95	300,000.00	5,979,711.00	6,279,711.00	-19.2%
<b>TOTAL, OTHER STATE REVENUE</b>			1,224,524.26	9,609,511.98	10,834,036.24	1,214,961.00	7,231,764.00	8,446,725.00	-22.0%
<b>OTHER LOCAL REVENUE</b>									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	300,000.00	300,000.00	0.00	300,000.00	300,000.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	40,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00	0.0%
Interest		8660	492,804.35	0.00	492,804.35	500,000.00	0.00	500,000.00	1.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.0%
Interagency Services		8677	569,974.00	660,633.05	1,230,607.05	575,000.00	660,633.05	1,235,633.05	0.4%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Miscellaneous Funds Non-LCFF (50 Percent) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenue from Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	357,996.25	5,828,500.70	6,186,496.95	313,200.00	900,000.00	1,213,200.00	-80.4%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		3,563,606.00	3,563,606.00		3,486,094.00	3,486,094.00	-2.2%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,470,774.60	10,352,739.75	11,823,514.35	1,438,200.00	5,346,727.05	6,784,927.05	-42.6%
TOTAL, REVENUES			55,309,530.47	25,273,364.75	80,582,895.22	53,685,486.00	15,342,777.92	69,028,263.92	-14.3%
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	18,612,884.61	7,251,295.32	25,864,179.93	18,169,196.00	7,499,256.00	25,668,454.00	-0.8%
Certificated Pupil Support Salaries		1200	1,760,482.97	16,271.72	1,776,754.69	1,819,161.00	25,545.00	1,844,706.00	3.8%
Certificated Supervisors' and Administrators' Salaries		1300	2,454,701.21	132,297.45	2,586,998.66	2,479,644.99	143,239.01	2,622,884.00	1.4%
Other Certificated Salaries		1900	0.00	243,418.84	243,418.84	0.00	264,990.00	264,990.00	8.9%
TOTAL, CERTIFICATED SALARIES			22,828,068.79	7,643,283.33	30,471,352.12	22,468,003.99	7,933,030.01	30,401,034.00	-0.2%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	406,997.94	2,893,002.84	3,300,000.78	431,825.00	2,609,595.00	3,041,420.00	-7.8%
Classified Support Salaries		2200	1,834,223.21	1,144,114.12	2,978,337.33	2,057,544.00	1,220,767.00	3,278,311.00	10.1%
Classified Supervisors' and Administrators' Salaries		2300	824,859.00	244,635.00	1,069,494.00	916,199.00	199,334.00	1,115,533.00	4.3%
Clerical, Technical and Office Salaries		2400	2,312,697.32	542,887.15	2,855,584.47	2,328,712.00	509,420.00	2,838,132.00	-0.6%
Other Classified Salaries		2900	944,796.16	1,711,496.30	2,656,292.46	920,143.00	872,685.18	1,792,828.18	-32.5%
TOTAL, CLASSIFIED SALARIES			6,323,573.63	6,536,135.41	12,859,709.04	6,654,423.00	5,411,801.18	12,066,224.18	-6.2%
EMPLOYEE BENEFITS									
STRS		3101-3102	4,265,247.52	4,153,129.33	8,418,376.85	4,128,274.00	4,320,737.00	8,449,011.00	0.4%
PERS		3201-3202	1,503,426.37	1,485,934.63	2,989,361.00	1,612,378.00	1,282,186.00	2,894,565.00	-3.2%
OASDI/Medicare/Alternative		3301-3302	857,950.05	615,347.09	1,473,297.14	887,628.00	531,018.00	1,418,646.00	-3.7%
Health and Welfare Benefits		3401-3402	5,609,456.00	2,811,405.62	8,420,861.62	5,605,841.00	2,790,274.00	8,396,115.00	-0.3%
Unemployment Insurance		3501-3502	14,765.77	7,136.58	21,902.35	14,634.00	6,530.00	21,164.00	-3.4%
Workers' Compensation		3601-3602	447,413.56	219,938.73	667,352.29	448,308.00	200,328.00	648,636.00	-2.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	440,285.83	241,873.90	682,159.73	423,606.26	237,701.02	661,307.28	-3.1%
Other Employee Benefits		3901-3902	496,017.00	11,294.00	507,311.00	139,312.50	15,277.50	154,590.00	-69.5%
TOTAL, EMPLOYEE BENEFITS			13,634,562.10	9,546,059.88	23,180,621.98	13,259,982.76	9,384,051.52	22,644,034.28	-2.3%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	500.00	918,722.68	919,222.68	0.00	810,000.00	810,000.00	-11.9%
Books and Other Reference Materials		4200	0.00	9,700.00	9,700.00	0.00	0.00	0.00	-100.0%
Materials and Supplies		4300	655,838.76	1,376,547.58	2,032,386.34	396,282.00	483,560.87	879,842.87	-56.7%
Noncapitalized Equipment		4400	224,281.27	483,382.18	707,663.45	573,900.00	7,500.00	581,400.00	-17.8%
Food		4700	0.00	204,715.15	204,715.15	0.00	0.00	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			880,620.03	2,993,067.59	3,873,687.62	970,182.00	1,301,060.87	2,271,242.87	-41.4%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	194,806.00	194,806.00	0.00	128,610.00	128,610.00	-34.0%
Travel and Conferences		5200	87,167.42	62,818.96	149,986.38	77,050.00	29,900.00	106,950.00	-28.7%
Dues and Memberships		5300	67,522.67	800.00	68,322.67	44,420.00	8,100.00	52,520.00	-23.1%
Insurance		5400 - 5450	550,000.00	0.00	550,000.00	851,649.77	0.00	851,649.77	54.8%
Operations and Housekeeping Services		5500	1,419,254.37	18,273.00	1,437,527.37	1,235,536.00	66,846.00	1,302,382.00	-9.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	116,148.00	54,250.00	170,398.00	107,465.00	56,500.00	163,965.00	-3.8%
Transfers of Direct Costs		5710	(78,284.25)	78,284.25	0.00	(48,400.00)	48,400.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(202,036.00)	34,692.50	(167,343.50)	(228,420.00)	12,000.00	(216,420.00)	29.3%
Professional/Consulting Services and Operating Expenditures		5800	2,422,687.39	3,072,928.03	5,495,615.42	1,090,506.00	1,838,635.10	2,929,141.10	-46.7%
Communications		5900	137,320.00	10,683.00	148,003.00	80,253.00	13,129.00	93,382.00	-36.9%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,519,779.60	3,527,535.74	8,047,315.34	3,210,059.77	2,202,120.10	5,412,179.87	-32.7%
<b>CAPITAL OUTLAY</b>									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	175,538.50	2,857,079.14	3,032,617.64	0.00	1,259,460.00	1,259,460.00	-58.5%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	479,770.92	4,993,696.00	5,473,466.92	619,506.24	0.00	619,506.24	-88.7%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			655,309.42	7,850,775.14	8,506,084.56	619,506.24	1,259,460.00	1,878,966.24	-77.9%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>									
Tuition									
Tuition for Instruction Under Interdistrict									
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	10,490.00	0.00	10,490.00	12,000.00	0.00	12,000.00	14.4%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	131,108.42	0.00	131,108.42	0.00	0.00	0.00	-100.0%
Other Debt Service - Principal		7439	752,330.16	1,300.00	753,630.16	319,587.00	742,095.00	1,061,682.00	40.9%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			893,928.58	1,300.00	895,228.58	331,587.00	742,095.00	1,073,682.00	19.9%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>									
Transfers of Indirect Costs		7310	(1,254,259.49)	1,254,259.49	0.00	(639,409.54)	639,409.54	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(97,699.97)	0.00	(97,699.97)	(133,495.04)	0.00	(133,495.04)	36.6%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(1,351,959.46)	1,254,259.49	(97,699.97)	(772,904.58)	639,409.54	(133,495.04)	36.6%
TOTAL, EXPENDITURES			48,383,882.69	39,352,416.58	87,736,299.27	46,740,840.18	28,873,028.22	75,613,868.40	-13.8%
<b>INTERFUND TRANSFERS</b>									
<b>INTERFUND TRANSFERS IN</b>									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	500,000.00	0.00	500,000.00	0.00	0.00	0.00	-100.0%
To State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			500,000.00	0.00	500,000.00	0.00	0.00	0.00	-100.0%
<b>OTHER SOURCES/USES</b>									
<b>SOURCES</b>									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(10,240,730.15)	10,240,730.15	0.00	(9,631,212.25)	9,631,212.25	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(10,240,730.15)	10,240,730.15	0.00	(9,631,212.25)	9,631,212.25	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a- b + c - d + e)			(10,740,730.15)	10,240,730.15	(500,000.00)	(9,631,212.25)	9,631,212.25	0.00	-100.0%

			2023-24 Estimated Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Function Codes	Object Codes							
A. REVENUES									
1) LCFF Sources		8010-8099	52,263,212.00	386,620.00	52,649,832.00	50,932,325.00	417,692.00	51,350,017.00	-2.5%
2) Federal Revenue		8100-8299	351,019.61	4,924,493.02	5,275,512.63	100,000.00	2,346,594.87	2,446,594.87	-53.6%
3) Other State Revenue		8300-8599	1,224,524.26	9,609,511.98	10,834,036.24	1,214,961.00	7,231,764.00	8,446,725.00	-22.0%
4) Other Local Revenue		8600-8799	1,470,774.60	10,352,739.75	11,823,514.35	1,438,200.00	5,346,727.05	6,784,927.05	-42.6%
5) TOTAL, REVENUES			55,309,530.47	25,273,364.75	80,582,895.22	53,685,486.00	15,342,777.92	69,028,263.92	-14.3%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999	Except 7600- 7699	28,977,744.61	23,320,146.18	52,297,890.79	27,347,737.61	20,403,315.71	47,751,053.32	-8.7%
2) Instruction - Related Services	2000-2999		5,596,922.61	1,420,631.07	7,017,553.68	5,663,637.19	1,329,491.80	6,993,128.99	-0.3%
3) Pupil Services	3000-3999		4,973,982.08	1,149,486.17	6,123,468.25	5,005,178.39	1,343,012.47	6,348,190.86	3.7%
4) Ancillary Services	4000-4999		0.00	9.14	9.14	0.00	0.00	0.00	-100.0%
5) Community Services	5000-5999		729.39	1,933,076.90	1,933,806.29	384.00	925,699.81	926,283.81	-52.1%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		4,831,470.77	1,299,804.99	6,131,275.76	5,595,421.43	698,381.80	6,293,803.23	2.7%
8) Plant Services	8000-8999		3,109,104.65	10,227,962.13	13,337,066.78	2,796,894.56	3,430,831.63	6,227,726.19	-53.3%
9) Other Outgo	9000-9999		893,928.58	1,300.00	895,228.58	331,587.00	742,095.00	1,073,682.00	19.9%
10) TOTAL, EXPENDITURES			48,383,882.69	39,352,416.58	87,736,299.27	46,740,840.18	28,873,028.22	75,613,868.40	-13.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			6,925,647.78	(14,079,051.83)	(7,153,404.05)	6,944,645.82	(13,530,250.30)	(6,585,604.48)	-7.9%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In	8900-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out	7600-7629		500,000.00	0.00	500,000.00	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses									
a) Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions	8980-8999		(10,240,730.15)	10,240,730.15	0.00	(9,631,212.25)	9,631,212.25	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(10,740,730.15)	10,240,730.15	(500,000.00)	(9,631,212.25)	9,631,212.25	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(3,815,082.37)	(3,838,321.68)	(7,653,404.05)	(2,686,566.43)	(3,899,038.05)	(6,585,604.48)	-14.0%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited	9791		8,911,635.01	11,520,889.00	20,432,524.01	5,096,552.64	7,682,567.32	12,779,119.96	-37.5%
b) Audit Adjustments	9793		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,911,635.01	11,520,889.00	20,432,524.01	5,096,552.64	7,682,567.32	12,779,119.96	-37.5%
d) Other Restatements	9795		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,911,635.01	11,520,889.00	20,432,524.01	5,096,552.64	7,682,567.32	12,779,119.96	-37.5%
2) Ending Balance, June 30 (E + F1e)			5,096,552.64	7,682,567.32	12,779,119.96	2,409,986.21	3,783,529.27	6,193,515.48	-51.5%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash	9711		85,000.00	0.00	85,000.00	85,000.00	0.00	85,000.00	0.0%
Stores	9712		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items	9713		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others	9719		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted	9740		0.00	7,682,567.42	7,682,567.42	0.00	3,783,529.27	3,783,529.27	-50.8%
c) Committed									
Stabilization Arrangements	9750		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)	9760		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)	9780		2,364,463.64	0.00	2,364,463.64	56,569.49	0.00	56,569.49	-97.6%
Cashflow	0000	9780	1,191,545.15		1,191,545.15			0.00	
Cashflow	1100	9780	1,172,918.49		1,172,918.49			0.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties	9789		2,647,089.00	0.00	2,647,089.00	2,268,416.72	0.00	2,268,416.72	-14.3%
Unassigned/Unappropriated Amount	9790		0.00	(.10)	(.10)	0.00	0.00	0.00	-100.0%

Resource	Description	2023-24 Estimated Actuals	2024-25 Budget
2600	Expanded Learning Opportunities Program	1,447,312.18	80,851.75
6266	Educator Effectiveness, FY 2021-22	471,765.69	426,515.78
6300	Lottery: Instructional Materials	60,003.30	116,110.30
6510	Special Ed: Early Ed Individuals with Exceptional Needs (Infant Program)	76,235.16	61,867.81
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	1,719,471.78	437,368.78
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	5,015.00	100,007.00
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KJT Funds	409,378.00	409,378.00
7425	Expanded Learning Opportunities (ELO) Grant	747.00	747.00
7435	Learning Recovery Emergency Block Grant	2,436,112.36	156,592.06
8150	Ongoing & Major Maintenance Account (RMA: Education Code Section 17070.75)	4,494.03	82,436.03
9010	Other Restricted Local	1,052,032.92	1,911,654.76
Total, Restricted Balance		7,682,567.42	3,783,529.27



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	74,370.15	61,500.00	-15.3%
5) TOTAL, REVENUES			74,370.15	61,500.00	-15.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	95,126.08	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			95,126.08	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(20,755.93)	61,500.00	-396.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(20,755.93)	61,500.00	-396.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	67,594.59	46,838.66	-30.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			67,594.59	46,838.66	-30.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			67,594.59	46,838.66	-30.7%
2) Ending Balance, June 30 (E + F1e)			46,838.66	108,338.66	131.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	46,838.66	108,338.66	131.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenues		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30					
(G10 + H2) - (I6 + J2)			0.00		
<b>REVENUES</b>					
Sale of Equipment and Supplies		8631	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Interest		8660	1,464.32	1,500.00	2.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
All Other Local Revenue		8699	72,905.83	60,000.00	-17.7%
TOTAL, REVENUES			74,370.15	61,500.00	-15.3%
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Materials and Supplies		4300	95,126.08	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			95,126.08	0.00	-100.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			95,126.08	0.00	-100.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a- b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	74,370.15	61,500.00	-15.3%
5) TOTAL, REVENUES			74,370.15	61,500.00	-15.3%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		95,126.08	0.00	-100.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			95,126.08	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(20,755.93)	61,500.00	-396.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(20,755.93)	61,500.00	-396.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	67,594.59	46,838.66	-30.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			67,594.59	46,838.66	-30.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			67,594.59	46,838.66	-30.7%
2) Ending Balance, June 30 (E + F1e)			46,838.66	108,338.66	131.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	46,838.66	108,338.66	131.3%
c) Committed					

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



Resource	Description	2023-24	2024-25
		Estimated Actuals	Budget
8210	Student Activity Funds	46,838.66	108,338.66
Total, Restricted Balance		46,838.66	108,338.66

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	470,641.00	339,913.00	-27.8%
4) Other Local Revenue		8600-8799	2,436,234.78	2,434,220.00	-0.1%
5) TOTAL, REVENUES			2,906,875.78	2,774,133.00	-4.6%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	141,739.00	137,926.00	-2.7%
2) Classified Salaries		2000-2999	518,808.96	931,873.82	79.6%
3) Employee Benefits		3000-3999	295,904.13	501,389.27	69.4%
4) Books and Supplies		4000-4999	60,973.18	75,000.00	23.0%
5) Services and Other Operating Expenditures		5000-5999	225,178.99	242,328.00	7.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,500.00	755.00	-49.7%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	25,032.96	26,397.97	5.5%
9) TOTAL, EXPENDITURES			1,269,137.22	1,915,670.06	50.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,637,738.56	858,462.94	-47.6%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,637,738.56	858,462.94	-47.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,282,011.84	4,919,750.40	49.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,282,011.84	4,919,750.40	49.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,282,011.84	4,919,750.40	49.9%
2) Ending Balance, June 30 (E + F1e)			4,919,750.40	5,778,213.34	17.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	4,919,750.40	5,778,213.34	17.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
(G10 + H2) - (I6 + J2)			0.00		
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	339,913.00	339,913.00	0.0%
All Other State Revenue	All Other	8590	130,728.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			470,641.00	339,913.00	-27.8%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	97,920.78	100,220.00	2.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	2,338,314.00	2,334,000.00	-0.2%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,436,234.78	2,434,220.00	-0.1%
TOTAL, REVENUES			2,906,875.78	2,774,133.00	-4.6%
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	141,739.00	137,926.00	-2.7%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			141,739.00	137,926.00	-2.7%
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	264,618.00	257,068.00	-2.9%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Classified Support Salaries		2200	14,532.00	12,929.00	-11.0%
Classified Supervisors' and Administrators' Salaries		2300	106,763.00	103,535.00	-3.0%
Clerical, Technical and Office Salaries		2400	23,578.00	23,577.00	0.0%
Other Classified Salaries		2900	109,317.96	534,764.82	389.2%
TOTAL, CLASSIFIED SALARIES			518,808.96	931,873.82	79.6%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	8,819.00	8,590.00	-2.6%
PERS		3201-3202	134,807.00	196,534.00	45.8%
OASDI/Medicare/Alternative		3301-3302	47,668.00	79,879.00	67.6%
Health and Welfare Benefits		3401-3402	85,751.00	184,151.00	114.8%
Unemployment Insurance		3501-3502	739.00	558.00	-24.5%
Workers' Compensation		3601-3602	11,417.00	16,867.00	47.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	6,703.13	14,810.27	120.9%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			295,904.13	501,389.27	69.4%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	60,973.18	75,000.00	23.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			60,973.18	75,000.00	23.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	4,936.99	7,200.00	45.8%
Dues and Memberships		5300	625.00	625.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	7,539.00	5,872.00	-22.1%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,000.00	500.00	-50.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	197,536.00	225,720.00	14.3%
Professional/Consulting Services and Operating Expenditures		5800	13,300.00	2,150.00	-83.8%
Communications		5900	242.00	261.00	7.9%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			225,178.99	242,328.00	7.6%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	1,500.00	755.00	-49.7%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,500.00	755.00	-49.7%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	25,032.96	26,397.97	5.5%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			25,032.96	26,397.97	5.5%
TOTAL, EXPENDITURES			1,269,137.22	1,915,670.06	50.9%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	470,641.00	339,913.00	-27.8%
4) Other Local Revenue		8600-8799	2,436,234.78	2,434,220.00	-0.1%
5) TOTAL, REVENUES			2,906,875.78	2,774,133.00	-4.6%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		550,070.67	507,097.50	-7.8%
2) Instruction - Related Services	2000-2999		199,072.63	195,390.83	-1.8%
3) Pupil Services	3000-3999		0.00	148,723.08	New
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		469,540.96	1,007,282.80	114.5%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		25,032.96	26,397.97	5.5%
8) Plant Services	8000-8999		23,920.00	30,022.88	25.5%
9) Other Outgo	9000-9999	Except 7600-7699	1,500.00	755.00	-49.7%
10) TOTAL, EXPENDITURES			1,269,137.22	1,915,670.06	50.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			1,637,738.56	858,462.94	-47.6%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,637,738.56	858,462.94	-47.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,282,011.84	4,919,750.40	49.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,282,011.84	4,919,750.40	49.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,282,011.84	4,919,750.40	49.9%
2) Ending Balance, June 30 (E + F1e)			4,919,750.40	5,778,213.34	17.4%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	4,919,750.40	5,778,213.34	17.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Estimated Actuals	2024-25 Budget
6130	Child Development: Center-Based Reserve Account	29,353.72	29,573.72
7810	Other Restricted State	89,882.41	0.00
9010	Other Restricted Local	4,800,514.27	5,748,639.62
Total, Restricted Balance		4,919,750.40	5,778,213.34

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,217,885.20	1,239,000.00	1.7%
3) Other State Revenue		8300-8599	1,914,075.96	1,847,000.00	-3.5%
4) Other Local Revenue		8600-8799	219,000.00	187,000.00	-14.6%
5) TOTAL, REVENUES			3,350,961.16	3,273,000.00	-2.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	964,258.00	1,008,338.00	4.6%
3) Employee Benefits		3000-3999	428,213.00	451,148.92	5.4%
4) Books and Supplies		4000-4999	1,751,476.86	1,525,000.00	-12.9%
5) Services and Other Operating Expenditures		5000-5999	8,444.50	(1,006.00)	-111.9%
6) Capital Outlay		6000-6999	248,851.36	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	500.00	500.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	72,667.01	107,097.07	47.4%
9) TOTAL, EXPENDITURES			3,474,410.73	3,091,077.99	-11.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(123,449.57)	181,922.01	-247.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(123,449.57)	181,922.01	-247.4%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,880,652.93	3,757,203.36	-3.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,880,652.93	3,757,203.36	-3.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,880,652.93	3,757,203.36	-3.2%
2) Ending Balance, June 30 (E + F1e)			3,757,203.36	3,939,125.37	4.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	3,757,203.36	3,939,125.37	4.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
(G10 + H2) - (I6 + J2)			0.00		
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	1,197,885.20	1,219,000.00	1.8%
Donated Food Commodities		8221	20,000.00	20,000.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,217,885.20	1,239,000.00	1.7%
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	1,914,075.96	1,847,000.00	-3.5%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,914,075.96	1,847,000.00	-3.5%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	78,000.00	87,000.00	11.5%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	140,000.00	100,000.00	-28.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,000.00	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			219,000.00	187,000.00	-14.6%
TOTAL, REVENUES			3,350,961.16	3,273,000.00	-2.3%
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	776,255.00	808,537.00	4.2%
Classified Supervisors' and Administrators' Salaries		2300	112,988.00	118,061.00	4.5%
Clerical, Technical and Office Salaries		2400	75,015.00	81,740.00	9.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			964,258.00	1,008,338.00	4.6%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	191,563.00	196,505.00	2.6%
OASDI/Medicare/Alternative		3301-3302	73,766.00	77,135.00	4.6%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Health and Welfare Benefits		3401-3402	131,269.00	141,055.00	7.5%
Unemployment Insurance		3501-3502	482.00	504.00	4.6%
Workers' Compensation		3601-3602	14,849.00	15,530.00	4.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	11,448.00	15,583.92	36.1%
Other Employee Benefits		3901-3902	4,836.00	4,836.00	0.0%
TOTAL, EMPLOYEE BENEFITS			428,213.00	451,148.92	5.4%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	145,005.12	135,000.00	-6.9%
Noncapitalized Equipment		4400	130,000.00	130,000.00	0.0%
Food		4700	1,476,471.74	1,260,000.00	-14.7%
TOTAL, BOOKS AND SUPPLIES			1,751,476.86	1,525,000.00	-12.9%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,000.00	10,500.00	950.0%
Dues and Memberships		5300	65.00	225.00	246.2%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	2,000.00	2,500.00	25.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	10,450.00	10,900.00	4.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(47,092.50)	(76,500.00)	62.4%
Professional/Consulting Services and Operating Expenditures		5800	41,100.00	50,000.00	21.7%
Communications		5900	922.00	1,369.00	48.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			8,444.50	(1,006.00)	-111.9%
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	248,851.36	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			248,851.36	0.00	-100.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	500.00	500.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			500.00	500.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	72,667.01	107,097.07	47.4%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			72,667.01	107,097.07	47.4%
TOTAL, EXPENDITURES			3,474,410.73	3,091,077.99	-11.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,217,885.20	1,239,000.00	1.7%
3) Other State Revenue		8300-8599	1,914,075.96	1,847,000.00	-3.5%
4) Other Local Revenue		8600-8799	219,000.00	187,000.00	-14.6%
5) TOTAL, REVENUES			3,350,961.16	3,273,000.00	-2.3%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		3,395,743.72	2,977,980.92	-12.3%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		72,667.01	107,097.07	47.4%
8) Plant Services	8000-8999		5,500.00	5,500.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	500.00	500.00	0.0%
10) TOTAL, EXPENDITURES			3,474,410.73	3,091,077.99	-11.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(123,449.57)	181,922.01	-247.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(123,449.57)	181,922.01	-247.4%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,880,652.93	3,757,203.36	-3.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,880,652.93	3,757,203.36	-3.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,880,652.93	3,757,203.36	-3.2%
2) Ending Balance, June 30 (E + F1e)			3,757,203.36	3,939,125.37	4.8%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	3,757,203.36	3,939,125.37	4.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



Resource	Description	2023-24 Estimated Actuals	2024-25 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	3,562,882.40	3,744,804.41
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Centers and Family Day Care Homes (Meal Reimbursements)	60,245.00	60,245.00
7033	Child Nutrition: School Food Best Practices Apportionment	134,075.96	134,075.96
Total, Restricted Balance		3,757,203.36	3,939,125.37

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	300.00	300.00	0.0%
5) TOTAL, REVENUES			300.00	300.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			300.00	300.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			300.00	300.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	10,108.90	10,408.90	3.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,108.90	10,408.90	3.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,108.90	10,408.90	3.0%
2) Ending Balance, June 30 (E + F1e)			10,408.90	10,708.90	2.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	10,408.90	10,708.90	2.9%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b> (G10 + H2) - (I6 + J2)			0.00		
<b>OTHER STATE REVENUE</b>					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	300.00	300.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools		8791	0.00	0.00	0.0%
From County Offices		8792	0.00	0.00	0.0%
From JPAs		8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			300.00	300.00	0.0%
TOTAL, REVENUES			300.00	300.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	300.00	300.00	0.0%
5) TOTAL, REVENUES			300.00	300.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			300.00	300.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			300.00	300.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	10,108.90	10,408.90	3.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,108.90	10,408.90	3.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,108.90	10,408.90	3.0%
2) Ending Balance, June 30 (E + F1e)			10,408.90	10,708.90	2.9%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	10,408.90	10,708.90	2.9%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24	2024-25
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7.00	7.00	0.0%
5) TOTAL, REVENUES			7.00	7.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			7.00	7.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			7.00	7.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	246.11	253.11	2.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			246.11	253.11	2.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			246.11	253.11	2.8%
2) Ending Balance, June 30 (E + F1e)			253.11	260.11	2.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	253.11	260.11	2.8%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
(G10 + H2) - (I6 + J2)			0.00		
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	7.00	7.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			7.00	7.00	0.0%
TOTAL, REVENUES			7.00	7.00	0.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7.00	7.00	0.0%
5) TOTAL, REVENUES			7.00	7.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			7.00	7.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			7.00	7.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	246.11	253.11	2.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			246.11	253.11	2.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			246.11	253.11	2.8%
2) Ending Balance, June 30 (E + F1e)			253.11	260.11	2.8%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	253.11	260.11	2.8%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24	2024-25
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	47,280.92	0.00	-100.0%
5) TOTAL, REVENUES			47,280.92	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	5,250.00	0.00	-100.0%
6) Capital Outlay		6000-6999	1,143,294.27	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,148,544.27	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,101,263.35)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,101,263.35)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,101,263.35	0.00	-100.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,101,263.35	0.00	-100.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,101,263.35	0.00	-100.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			0.00		
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	47,280.92	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			47,280.92	0.00	-100.0%
TOTAL, REVENUES			47,280.92	0.00	-100.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	5,250.00	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,250.00	0.00	-100.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	1,008,274.78	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	135,019.49	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,143,294.27	0.00	-100.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			1,148,544.27	0.00	-100.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	47,280.92	0.00	-100.0%
5) TOTAL, REVENUES			47,280.92	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		1,148,544.27	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			1,148,544.27	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			(1,101,263.35)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,101,263.35)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,101,263.35	0.00	-100.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,101,263.35	0.00	-100.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,101,263.35	0.00	-100.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24	2024-25
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	240,000.00	240,000.00	0.0%
5) TOTAL, REVENUES			240,000.00	240,000.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	31,650.00	31,386.00	-0.8%
6) Capital Outlay		6000-6999	120,663.75	1,912,561.25	1,485.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	10,693.14	10,694.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			163,006.89	1,954,641.25	1,099.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			76,993.11	(1,714,641.25)	-2,327.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			76,993.11	(1,714,641.25)	-2,327.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,694,035.15	1,771,028.26	4.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,694,035.15	1,771,028.26	4.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,694,035.15	1,771,028.26	4.5%
2) Ending Balance, June 30 (E + F1e)			1,771,028.26	56,387.01	-96.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,771,028.26	56,387.01	-96.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			0.00		
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	40,000.00	40,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	200,000.00	200,000.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			240,000.00	240,000.00	0.0%
TOTAL, REVENUES			240,000.00	240,000.00	0.0%
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	24,750.00	24,186.00	-2.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	6,900.00	7,200.00	4.3%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			31,650.00	31,386.00	-0.8%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	120,663.75	1,912,561.25	1,485.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			120,663.75	1,912,561.25	1,485.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	10,693.14	10,694.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			10,693.14	10,694.00	0.0%
TOTAL, EXPENDITURES			163,006.89	1,954,641.25	1,099.1%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>Proceeds</b>					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
<b>Other Sources</b>					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
<b>Long-Term Debt Proceeds</b>					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	240,000.00	240,000.00	0.0%
5) TOTAL, REVENUES			240,000.00	240,000.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		152,313.75	1,943,947.25	1,176.3%
9) Other Outgo	9000-9999	Except 7600-7699	10,693.14	10,694.00	0.0%
10) TOTAL, EXPENDITURES			163,006.89	1,954,641.25	1,099.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			76,993.11	(1,714,641.25)	-2,327.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			76,993.11	(1,714,641.25)	-2,327.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,694,035.15	1,771,028.26	4.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,694,035.15	1,771,028.26	4.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,694,035.15	1,771,028.26	4.5%
2) Ending Balance, June 30 (E + F1e)			1,771,028.26	56,387.01	-96.8%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,771,028.26	56,387.01	-96.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Estimated Actuals	2024-25 Budget
9010	Other Restricted Local	1,771,028.26	56,387.01
Total, Restricted Balance		1,771,028.26	56,387.01

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	100,000.00	75,000.00	-25.0%
5) TOTAL, REVENUES			100,000.00	75,000.00	-25.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	100,000.00	New
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	4,610,463.90	500,000.00	-89.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	643,391.63	New
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			4,610,463.90	1,243,391.63	-73.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(4,510,463.90)	(1,168,391.63)	-74.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	500,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			500,000.00	0.00	-100.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(4,010,463.90)	(1,168,391.63)	-70.9%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,747,827.05	1,737,363.15	-69.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,747,827.05	1,737,363.15	-69.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,747,827.05	1,737,363.15	-69.8%
2) Ending Balance, June 30 (E + F1e)			1,737,363.15	568,971.52	-67.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,343,095.00	568,903.37	-57.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	394,268.15	68.15	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			0.00		
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	100,000.00	75,000.00	-25.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			100,000.00	75,000.00	-25.0%
TOTAL, REVENUES			100,000.00	75,000.00	-25.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	100,000.00	New
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	100,000.00	New
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	4,610,463.90	500,000.00	-89.2%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			4,610,463.90	500,000.00	-89.2%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	131,108.42	New
Other Debt Service - Principal		7439	0.00	512,283.21	New
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	643,391.63	New
TOTAL, EXPENDITURES			4,610,463.90	1,243,391.63	-73.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	500,000.00	0.00	-100.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			500,000.00	0.00	-100.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			500,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	100,000.00	75,000.00	-25.0%
5) TOTAL, REVENUES			100,000.00	75,000.00	-25.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		4,610,463.90	600,000.00	-87.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	643,391.63	New
10) TOTAL, EXPENDITURES			4,610,463.90	1,243,391.63	-73.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			(4,510,463.90)	(1,168,391.63)	-74.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	500,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			500,000.00	0.00	-100.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(4,010,463.90)	(1,168,391.63)	-70.9%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,747,827.05	1,737,363.15	-69.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,747,827.05	1,737,363.15	-69.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,747,827.05	1,737,363.15	-69.8%
2) Ending Balance, June 30 (E + F1e)			1,737,363.15	568,971.52	-67.3%
<b>Components of Ending Fund Balance</b>					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,343,095.00	568,903.37	-57.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	394,268.15	68.15	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24	2024-25
		Estimated Actuals	Budget
9010	Other Restricted Local	1,343,095.00	568,903.37
Total, Restricted Balance		1,343,095.00	568,903.37



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,722,367.00	2,722,367.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,722,367.00	2,722,367.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,722,367.00	2,722,367.00	0.0%
2) Ending Balance, June 30 (E + F1e)			2,722,367.00	2,722,367.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,722,367.00	2,722,367.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			0.00		
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Voted Indebtedness Levies					
Homeowners' Exemptions		8571	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Voted Indebtedness Levies					
Secured Roll		8611	0.00	0.00	0.0%
Unsecured Roll		8612	0.00	0.00	0.0%
Prior Years' Taxes		8613	0.00	0.00	0.0%
Supplemental Taxes		8614	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Bond Redemptions		7433	0.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)</b>			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,722,367.00	2,722,367.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,722,367.00	2,722,367.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,722,367.00	2,722,367.00	0.0%
2) Ending Balance, June 30 (E + F1e)			2,722,367.00	2,722,367.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	2,722,367.00	2,722,367.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



Resource	Description	2023-24	2024-25
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	3,591,147.00	3,858,810.00	7.5%
2) Federal Revenue		8100-8299	537,180.52	290,113.00	-46.0%
3) Other State Revenue		8300-8599	1,097,499.69	302,703.00	-72.4%
4) Other Local Revenue		8600-8799	145,470.00	136,939.00	-5.9%
5) TOTAL, REVENUES			5,371,297.21	4,588,565.00	-14.6%
<b>B. EXPENSES</b>					
1) Certificated Salaries		1000-1999	1,933,349.93	1,994,246.00	3.1%
2) Classified Salaries		2000-2999	471,184.90	480,838.00	2.0%
3) Employee Benefits		3000-3999	997,464.18	1,084,044.00	8.7%
4) Books and Supplies		4000-4999	157,184.09	133,950.00	-14.8%
5) Services and Other Operating Expenses		5000-5999	1,435,230.18	1,481,639.50	3.2%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			4,994,413.28	5,174,717.50	3.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			376,883.93	(586,152.50)	-255.5%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	209,600.00	210,000.00	0.2%
b) Transfers Out		7600-7629	209,600.00	210,000.00	0.2%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			376,883.93	(586,152.50)	-255.5%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,870,982.55	2,247,866.48	20.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,870,982.55	2,247,866.48	20.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,870,982.55	2,247,866.48	20.1%
2) Ending Net Position, June 30 (E + F1e)			2,247,866.48	1,661,713.98	-26.1%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	964,962.97	510,968.47	-47.0%
b) Restricted Net Position		9797	626,022.72	488,617.72	-21.9%
c) Unrestricted Net Position		9790	656,880.79	662,127.79	0.8%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. NET POSITION</b>					
(G11 + H2) - (I7 + J2)			0.00		
<b>LCFF SOURCES</b>					
Principal Apportionment					
State Aid - Current Year		8011	1,593,900.00	1,692,359.00	6.2%
Education Protection Account State Aid - Current Year		8012	1,110,582.00	1,179,332.00	6.2%
State Aid - Prior Years		8019	12,779.00	0.00	-100.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	873,886.00	987,119.00	13.0%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			3,591,147.00	3,858,810.00	7.5%
<b>FEDERAL REVENUE</b>					
Maintenance and Operations		8110	228,200.00	100,000.00	-56.2%
Special Education Entitlement		8181	29,223.00	27,918.00	-4.5%
Special Education Discretionary Grants		8182	929.00	1,000.00	7.6%
Child Nutrition Programs		8220	140,000.00	125,000.00	-10.7%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	0.00	0.00	0.0%
Title III, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	138,828.52	36,195.00	-73.9%
TOTAL, FEDERAL REVENUE			537,180.52	290,113.00	-46.0%
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
Special Education Master Plan					
Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	13,778.00	14,585.00	5.9%
Lottery - Unrestricted and Instructional Materials		8560	81,447.18	82,742.00	1.6%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	72,000.00	72,000.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	930,274.51	133,376.00	-85.7%
TOTAL, OTHER STATE REVENUE			1,097,499.69	302,703.00	-72.4%
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	50,192.00	46,841.00	-6.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	6,500.00	1,500.00	-76.9%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	88,778.00	88,598.00	-0.2%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			145,470.00	136,939.00	-5.9%
TOTAL, REVENUES			5,371,297.21	4,588,565.00	-14.6%
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	1,495,874.93	1,551,526.00	3.7%
Certificated Pupil Support Salaries		1200	61,562.00	64,024.00	4.0%
Certificated Supervisors' and Administrators' Salaries		1300	345,135.00	352,696.00	2.2%
Other Certificated Salaries		1900	30,778.00	26,000.00	-15.5%
TOTAL, CERTIFICATED SALARIES			1,933,349.93	1,994,246.00	3.1%

Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	96,577.90	133,345.00	38.1%
Classified Support Salaries		2200	133,868.00	119,735.00	-10.6%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	132,705.00	114,835.00	-13.5%
Other Classified Salaries		2900	108,034.00	112,923.00	4.5%
TOTAL, CLASSIFIED SALARIES			471,184.90	480,838.00	2.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	408,327.00	432,268.00	5.9%
PERS		3201-3202	109,293.00	111,830.00	2.3%
OASDI/Medicare/Alternative		3301-3302	67,122.04	68,625.00	2.2%
Health and Welfare Benefits		3401-3402	365,987.90	422,300.00	15.4%
Unemployment Insurance		3501-3502	724.86	954.00	31.6%
Workers' Compensation		3601-3602	46,009.38	48,067.00	4.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			997,464.18	1,084,044.00	8.7%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	10,858.59	22,000.00	102.6%
Books and Other Reference Materials		4200	10,000.00	2,500.00	-75.0%
Materials and Supplies		4300	96,922.00	91,650.00	-5.4%
Noncapitalized Equipment		4400	39,403.50	17,800.00	-54.8%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			157,184.09	133,950.00	-14.8%
<b>SERVICES AND OTHER OPERATING EXPENSES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	21,500.00	9,000.00	-58.1%
Dues and Memberships		5300	14,650.00	16,150.00	10.2%
Insurance		5400-5450	34,000.00	32,875.50	-3.3%
Operations and Housekeeping Services		5500	62,500.00	62,500.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	171,000.00	172,600.00	0.9%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	10,000.00	60,000.00	500.0%
Professional/Consulting Services and Operating Expenditures		5800	1,105,860.18	1,112,794.00	0.6%
Communications		5900	15,720.00	15,720.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,435,230.18	1,481,639.50	3.2%
<b>DEPRECIATION AND AMORTIZATION</b>					
Depreciation Expense		6900	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			4,994,413.28	5,174,717.50	3.6%



Description	Resource Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	209,600.00	210,000.00	0.2%
(a) TOTAL, INTERFUND TRANSFERS IN			209,600.00	210,000.00	0.2%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	209,600.00	210,000.00	0.2%
(b) TOTAL, INTERFUND TRANSFERS OUT			209,600.00	210,000.00	0.2%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Estimated Actuals	2024-25 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	3,591,147.00	3,858,810.00	7.5%
2) Federal Revenue		8100-8299	537,180.52	290,113.00	-46.0%
3) Other State Revenue		8300-8599	1,097,499.69	302,703.00	-72.4%
4) Other Local Revenue		8600-8799	145,470.00	136,939.00	-5.9%
5) TOTAL, REVENUES			5,371,297.21	4,588,565.00	-14.6%
<b>B. EXPENSES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		2,751,325.50	2,832,143.00	2.9%
2) Instruction - Related Services	2000-2999		1,250,920.00	1,314,018.00	5.0%
3) Pupil Services	3000-3999		207,682.00	265,274.00	27.7%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		477,031.00	475,526.50	-0.3%
8) Plant Services	8000-8999		307,454.78	287,756.00	-6.4%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			4,994,413.28	5,174,717.50	3.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			376,883.93	(586,152.50)	-255.5%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	209,600.00	210,000.00	0.2%
b) Transfers Out		7600-7629	209,600.00	210,000.00	0.2%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			376,883.93	(586,152.50)	-255.5%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,870,982.55	2,247,866.48	20.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,870,982.55	2,247,866.48	20.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,870,982.55	2,247,866.48	20.1%
2) Ending Net Position, June 30 (E + F1e)			2,247,866.48	1,661,713.98	-26.1%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	964,962.97	510,968.47	-47.0%
b) Restricted Net Position		9797	626,022.72	488,617.72	-21.9%
c) Unrestricted Net Position		9790	656,880.79	662,127.79	0.8%

Resource	Description	2023-24 Estimated Actuals	2024-25 Budget
2600	Expanded Learning Opportunities Program	64,352.95	2,890.95
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	26,855.00	56,855.00
6266	Educator Effectiveness, FY 2021-22	44,061.97	41,450.97
6300	Lottery: Instructional Materials	126,967.66	128,892.66
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	152,039.74	107,096.74
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	37,664.20	57,346.20
7311	Classified School Employee Professional Development Block Grant	620.00	620.00
7388	SB 117 COVID-19 LEA Response Funds	1,796.00	1,796.00
7412	A-G Access/Success Grant	10,190.00	10,190.00
7413	A-G Learning Loss Mitigation Grant	3,820.00	3,820.00
7425	Expanded Learning Opportunities (ELO) Grant	26,030.70	26,030.70
7435	Learning Recovery Emergency Block Grant	126,940.50	46,944.50
7810	Other Restricted State	4,628.00	4,628.00
9010	Other Restricted Local	56.00	56.00
Total, Restricted Net Position		626,022.72	488,617.72

Description	2023-24 Estimated Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,279.91	4,279.91	4,445.21	4,122.84	4,122.84	4,279.91
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	4,279.91	4,279.91	4,445.21	4,122.84	4,122.84	4,279.91
<b>5. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	4,279.91	4,279.91	4,445.21	4,122.84	4,122.84	4,279.91
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	2023-24 Estimated Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education Grant ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>2. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>4. Adults in Correctional Facilities</b>						
<b>5. County Operations Grant ADA</b>						
<b>6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						



Description	2023-24 Estimated Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

Lakeside Union Elementary (68189) - LUSD 2024-25 Adopted										7/1/2024
General Assumptions										
COLA & Augmentation		5.07%	13.26%	8.22%	1.07%	2.93%	4.132	3.848		
Base Grant Proration Factor		-	0.00%	0.00%	0.00%	0.00%			3.08%	
Add-on, ERT & MSA Proration Factor		-	0.00%	0.00%	0.00%	0.00%			0.00%	
Student Assumptions:										
Enrollment Count	4,515		4,516	4,541	4,386					
Unduplicated Pupil Count (UPC)	2,011		1,734	2,039	1,974		1,859	1,732	3,848	
Unduplicated Pupil Percentage (UPP)	45.57%		42.96%	42.62%	42.75%		44.97%	45.00%	45.00%	
Current Year LCFF Average Daily Attendance (ADA)	4,358.34		4,191.34	4,286.86	4,122.84		3,884.08	3,884.08	3,617.12	
Funded LCFF ADA	4,803.24		4,648.98	4,445.21	4,279.91		4,195.46	4,095.61	4,095.61	
LCFF ADA Funding Method	Prior Yr		3-PY Average	3-PY Average	Prior Yr		3-PY Average	3-PY Average	3-PY Average	
Current Year Necessary Small School (NSS) ADA	-		-	-	-		-	-	-	
Funded NSS ADA	-		-	-	-		-	-	-	
NSS ADA Funding Method(s)										
LCFF Entitlement Summary										
Base Grant	\$39,432,215		\$43,224,617	\$44,726,539	\$43,515,095		\$43,929,737		\$44,220,034	
Grade Span Adjustment	1,893,523		2,074,338	2,143,041	2,074,287		2,066,051		2,052,493	
Adjusted Base Grant	\$41,325,738		\$45,298,955	\$46,869,580	\$45,589,382		\$45,995,788		\$46,272,527	
Supplemental Grant	3,766,428		3,892,086	3,995,163	3,897,892		4,136,860		4,164,527	
Concentration Grant	-		-	-	-		-		-	
Total Base, Supplemental and Concentration Grant	\$45,092,166		\$49,191,041	\$50,864,743	\$49,487,274		\$50,132,648		\$50,437,054	
Allowance: Necessary Small School	-		-	-	-		-		-	
Add-on: Targeted Instructional Improvement Block Grant	348,280		348,280	348,280	348,280		348,280		348,280	
Add-on: Home-to-School Transportation	495,341		495,341	536,058	541,794		557,669		574,845	
Add-on: Small School District Bus Replacement Program	-		-	-	-		-		-	
Add-on: Economic Recovery Target	-		-	-	-		-		-	
Add-on: Transitional Kindergarten	-		414,383	625,085	555,337		571,580		491,056	
Total Allowance and Add-On Amounts	\$843,621		\$1,258,004	\$1,509,423	\$1,445,411		\$1,477,529		\$1,414,181	
Total LCFF Entitlement Before Adjustments (excludes Additional State Aid)	\$45,935,787		\$50,449,045	\$52,374,166	\$50,932,685		\$51,610,177		\$51,851,235	
Miscellaneous Adjustments	-		-	-	-		-		-	
Total LCFF Entitlement (excludes Additional State Aid)	\$ 45,935,787	\$	\$ 50,449,045	\$ 52,374,166	\$ 50,932,685	\$	\$ 51,610,177	\$	\$ 51,851,235	
LCFF Entitlement Per ADA (excludes Categorical MSA)	\$ 9,564	\$	\$ 10,852	\$ 11,782	\$ 11,900	\$	\$ 12,301	\$	\$ 12,660	
Additional State Aid	-		-	-	-		-		-	
Total LCFF Entitlement with Additional State Aid	45,935,787		50,449,045	52,374,166	50,932,685		51,610,177		51,851,235	
LCFF Sources Summary										
Funding Source Summary										
Local Revenue and In-Lieu of Property Taxes (net for school districts)	\$ 11,475,342	\$	\$ 12,963,817	\$ 13,544,271	\$ 13,719,402	\$	\$ 13,972,219	\$	\$ 14,227,937	
Education Protection Account Entitlement (includes \$200/minimum per ADA)	\$ 16,719,533	\$	\$ 3,736,182	\$ 14,672,020	\$ 14,277,577	\$	\$ 14,405,934	\$	\$ 14,496,209	
Net State Aid (excludes Additional State Aid)	\$ 17,740,912	\$	\$ 33,749,046	\$ 24,157,875	\$ 22,935,706	\$	\$ 23,232,024	\$	\$ 23,127,089	
Additional State Aid	\$ -	\$	\$ -	\$ -	\$ -	\$	\$ -	\$	\$ -	
Total Funding Sources	\$ 45,935,787	\$	\$ 50,449,045	\$ 52,374,166	\$ 50,932,685	\$	\$ 51,610,177	\$	\$ 51,851,235	
Funding Source by Resource-Object										
State Aid (Resource Code 0000, Object Code 8011)	\$ 17,740,912	\$	\$ 33,749,046	\$ 24,157,875	\$ 22,935,706	\$	\$ 23,232,024	\$	\$ 23,127,089	
EPA, Current Year (Resource 1400, Object Code 8012)	\$ 16,719,533	\$	\$ 3,736,182	\$ 14,672,020	\$ 14,277,577	\$	\$ 14,405,934	\$	\$ 14,496,209	
(p-2 plus Current Year Accrual)										
EPA, Prior Year Adjustment (Resource 1400, Object Code 8019)	\$ (51,562)	\$	\$ (154,995)	\$ 29,877	\$ -	\$	\$ -	\$	\$ -	
(P-A less Prior Year Accrual)										
Property Taxes (Object 8021 to 8089)	\$ 12,231,722	\$	\$ 13,768,934	\$ 14,418,158	\$ 14,706,520	\$	\$ 15,000,650	\$	\$ 15,300,664	
In-Lieu of Property Taxes (Object Code 8096)	(756,380)		(805,117)	(873,887)	(987,118)		(1,028,431)		(1,072,727)	
Entitlement and Source Reconciliation										
Basic Aid/Excess Tax District Status	Non-Basic Aid		Non-Basic Aid	Non-Basic Aid	Non-Basic Aid		Non-Basic Aid		Non-Basic Aid	

Lakeside Union Elementary (68189) - LUSD 2024-25 Adopted						
	7/1/2024					
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Total LCFF Entitlement	\$ 45,935,787	\$ 50,449,045	\$ 52,374,166	\$ 50,932,685	\$ 51,610,177	\$ 51,851,235
Additional State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional EPA Minimum Entitlement (excess to LCFF Entitlement)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess Taxes before Minimum State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 45,935,787	\$ 50,449,045	\$ 52,374,166	\$ 50,932,685	\$ 51,610,177	\$ 51,851,235

Lakeside Union Elementary (68189) - LUSD 2024-25 Adopted					
7/1/2024					
	2021-22	2022-23	2023-24	2024-25	2025-26
LCAP Percentage to Increase or Improve Services Calculation					
Base Grant (Excludes add-ons for TIG & Transportation)	\$ 41,325,738	\$ 45,713,338	\$ 47,494,665	\$ 46,144,719	\$ 46,567,368
Supplemental and Concentration Grant funding in the LCAP year	\$ 3,766,428	\$ 3,692,086	\$ 3,995,163	\$ 3,897,892	\$ 4,136,860
Projected Additional 15% Concentration Grant funding in the LCAP year	\$ -	\$ -	\$ -	\$ -	\$ -
Percentage to Increase or Improve Services	9.11%	8.51%	8.41%	8.45%	8.88%
					8.91%

Lakeside Union Elementary (68189) - LUSD 2024-25 Adopted						
7/1/2024						
PER-ADA FUNDING LEVELS						
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Base, Supplemental and Concentration Rate per ADA						
Grades TK-3	\$ 9,749.34	\$ 10,988.42	\$ 11,884.46	\$ 12,014.31	\$ 12,416.60	\$ 12,799.87
Grades 4-6	\$ 8,963.72	\$ 10,103.40	\$ 10,927.28	\$ 11,047.13	\$ 11,417.12	\$ 11,769.82
Grades 7-8	\$ 9,228.86	\$ 10,403.11	\$ 11,250.68	\$ 11,373.87	\$ 11,755.00	\$ 12,117.53
Grades 9-12	\$ 10,973.59	\$ 12,369.71	\$ 13,377.75	\$ 13,525.33	\$ 13,978.48	\$ 14,409.80
Base Grants						
Grades TK-3	\$ 8,093	\$ 9,166	\$ 9,919	\$ 10,025	\$ 10,319	\$ 10,637
Grades 4-6	\$ 8,215	\$ 9,304	\$ 10,069	\$ 10,177	\$ 10,475	\$ 10,798
Grades 7-8	\$ 8,458	\$ 9,580	\$ 10,367	\$ 10,478	\$ 10,785	\$ 11,117
Grades 9-12	\$ 9,802	\$ 11,102	\$ 12,015	\$ 12,144	\$ 12,500	\$ 12,885
Grade Span Adjustment						
Grades TK-3	\$ 842	\$ 953	\$ 1,032	\$ 1,043	\$ 1,073	\$ 1,106
Grades 9-12	\$ 255	\$ 289	\$ 312	\$ 316	\$ 325	\$ 335
	20%	20%	20%	20%	20%	20%
Supplemental Grant						
Maximum - 1.00 ADA, 100% UPP						
Grades TK-3	\$ 1,787	\$ 2,024	\$ 2,190	\$ 2,214	\$ 2,278	\$ 2,349
Grades 4-6	\$ 1,643	\$ 1,861	\$ 2,014	\$ 2,035	\$ 2,095	\$ 2,160
Grades 7-8	\$ 1,692	\$ 1,916	\$ 2,073	\$ 2,096	\$ 2,157	\$ 2,223
Grades 9-12	\$ 2,011	\$ 2,278	\$ 2,465	\$ 2,492	\$ 2,565	\$ 2,644
Actual - 1.00 ADA, Local UPP as follows:						
Grades TK-3	\$ 45.57%	\$ 42.96%	\$ 42.62%	\$ 42.75%	\$ 44.97%	\$ 45.00%
Grades 4-6	\$ 814	\$ 869	\$ 933	\$ 946	\$ 1,025	\$ 1,057
Grades 7-8	\$ 749	\$ 799	\$ 858	\$ 870	\$ 942	\$ 972
Grades 9-12	\$ 771	\$ 823	\$ 884	\$ 896	\$ 970	\$ 1,001
	\$ 917	\$ 979	\$ 1,051	\$ 1,065	\$ 1,153	\$ 1,190
	65%	65%	65%	65%	65%	65%
Concentration Grant (>55% population)						
Maximum - 1.00 ADA, 100% UPP						
Grades TK-3	\$ 5,808	\$ 6,577	\$ 7,118	\$ 7,194	\$ 7,405	\$ 7,633
Grades 4-6	\$ 5,340	\$ 6,048	\$ 6,545	\$ 6,615	\$ 6,809	\$ 7,019
Grades 7-8	\$ 5,498	\$ 6,227	\$ 6,739	\$ 6,811	\$ 7,010	\$ 7,226
Grades 9-12	\$ 6,537	\$ 7,404	\$ 8,013	\$ 8,099	\$ 8,336	\$ 8,593
Actual - 1.00 ADA, Local UPP >55% as follows:						
Grades TK-3	\$ 0.0000%	\$ 0.0000%	\$ 0.0000%	\$ 0.0000%	\$ 0.0000%	\$ 0.0000%
Grades 4-6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grades 7-8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grades 9-12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



## SSC School District and Charter School Financial Projection Dartboard 2024-25 May Revision

This version of School Services of California Inc. (SSC) Financial Projection Dartboard is based on the Governor's 2024-25 May Revision. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and other planning factors. We have also updated the Local Control Funding Formula (LCFF) factors. SSC relies on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF PLANNING FACTORS					
Factor	2023-24	2024-25 <sup>1</sup>	2025-26	2026-27	2027-28
Department of Finance Statutory COLA	8.22%	1.07%	2.93%	3.08%	3.30%

LCFF GRADE SPAN FACTORS FOR 2024-25				
Entitlement Factors per ADA*	TK-3	4-6	7-8	9-12
2023-24 Base Grants	\$9,919	\$10,069	\$10,367	\$12,015
Statutory COLA of 1.07%	\$106	\$108	\$111	\$129
2024-25 Base Grants	\$10,025	\$10,177	\$10,478	\$12,144
Grade Span Adjustment Factors	10.4%	—	—	2.6%
Grade Span Adjustment Amounts	\$1,043	—	—	\$316
2024-25 Adjusted Base Grants <sup>2</sup>	\$11,068	\$10,177	\$10,478	\$12,460
Transitional Kindergarten (TK) Add-On <sup>3</sup>	\$3,077	—	—	—

\*Average daily attendance (ADA)

OTHER PLANNING FACTORS						
Factors		2023-24	2024-25	2025-26	2026-27	2027-28
California CPI		3.33%	3.10%	2.86%	2.87%	2.80%
California Lottery	Unrestricted per ADA	\$177	\$177	\$177	\$177	\$177
	Restricted per ADA	\$72	\$72	\$72	\$72	\$72
Mandate Block Grant (District) <sup>4</sup>	Grades K-8 per ADA	\$37.81	\$38.21	\$39.33	\$40.54	\$41.88
	Grades 9-12 per ADA	\$72.84	\$73.62	\$75.78	\$78.11	\$80.69
Mandate Block Grant (Charter) <sup>4</sup>	Grades K-8 per ADA	\$19.85	\$20.06	\$20.65	\$21.29	\$21.99
	Grades 9-12 per ADA	\$55.17	\$55.76	\$57.39	\$59.16	\$61.11
Interest Rate for Ten-Year Treasuries		4.32%	4.19%	3.76%	3.70%	3.70%
CalSTRS Employer Rate <sup>5</sup>		19.10%	19.10%	19.10%	19.10%	19.10%
CalPERS Employer Rate <sup>5</sup>		26.68%	27.05%	27.60%	28.00%	29.20%
Unemployment Insurance Rate <sup>6</sup>		0.05%	0.05%	0.05%	0.05%	0.05%
Minimum Wage <sup>7</sup>		\$16.00	\$16.50	\$17.00	\$17.40	\$17.90

STATE MINIMUM RESERVE REQUIREMENTS FOR 2024-25	
Reserve Requirement	District ADA Range
The greater of 5% or \$87,000	0 to 300
The greater of 4% or \$87,000	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 250,000
1%	250,001 and higher

<sup>1</sup>Also applies to Equity Multiplier, Special Education, Child Nutrition, Youth in Foster Care, Mandate Block Grant, Adults in Correctional Facilities Program, Charter School Facility Grant Program, American Indian Education Centers and the American Indian Early Childhood Education Program.

<sup>2</sup>Additional funding is provided for students who are designated as eligible for free or reduced-price meals, foster youth, and English language learners. A 20% augmentation is provided for each eligible student with an additional 65% for each eligible student beyond the 55% identification rate threshold.

<sup>3</sup>Funding is based on TK ADA only and is in addition to the adjusted base grant amount. Further, the funding is adjusted by statutory COLA each year.

<sup>4</sup>The 2025-26 rate does not factor in the impact of \$25 million for the proposed training to support literacy screenings.

<sup>5</sup>California State Teachers' Retirement System (CalSTRS) and California Public Employees' Retirement System (CalPERS) rates are subject to change based on determination by the respective governing boards.

<sup>6</sup>Unemployment rate in 2024-25 is final, and the subsequent years' rates are subject to actual experience of the pool and will be calculated in accordance with California Unemployment Insurance Code Section 823(b)(2).

<sup>7</sup>Minimum wage rates are effective January 1 of the respective year.

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).  
Deviations from the standards must be explained and may affect the approval of the budget.

**CRITERIA AND STANDARDS**

**1. CRITERION: Average Daily Attendance**

**STANDARD:** Projected funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

	Percentage Level	District ADA
	3.0%	0 to 300
	2.0%	301 to 1,000
	1.0%	1,001 and over
District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):	4,122.84	
District's ADA Standard Percentage Level:	1.0%	

**1A. Calculating the District's ADA Variances**

**DATA ENTRY:** For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

Fiscal Year	Original Budget Funded ADA (Form A, Lines A4 and C4)	Estimated/Unaudited Actuals Funded ADA (Form A, Lines A4 and C4)	ADA Variance Level (If Budget is greater than Actuals, else N/A)	Status
Third Prior Year (2021-22)				
District Regular	4,803	4,793		
Charter School				
<b>Total ADA</b>	<b>4,803</b>	<b>4,793</b>	<b>0.2%</b>	<b>Met</b>
Second Prior Year (2022-23)				
District Regular	4,649	4,641		
Charter School				
<b>Total ADA</b>	<b>4,649</b>	<b>4,641</b>	<b>0.2%</b>	<b>Met</b>
First Prior Year (2023-24)				
District Regular	4,445	4,445		
Charter School		0		
<b>Total ADA</b>	<b>4,445</b>	<b>4,445</b>	<b>0.0%</b>	<b>Met</b>
Budget Year (2024-25)				
District Regular	4,280			
Charter School	0			
<b>Total ADA</b>	<b>4,280</b>			

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**1B. Comparison of District ADA to the Standard**

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DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for the first prior year.

**Explanation:**  
(required if NOT met)

- 1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

**Explanation:**  
(required if NOT met)

2. **CRITERION: Enrollment**

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA
3.0%	0 to 300
2.0%	301 to 1,000
1.0%	1,001 and over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's Enrollment Standard Percentage Level:

**2A. Calculating the District's Enrollment Variances**

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CALPADS Actual column for the First Prior Year; all other data are extracted or calculated. CALPADS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Budget	Enrollment CALPADS Actual	Enrollment Variance Level (If Budget is greater than Actual, else N/A)	Status
Third Prior Year (2021-22)				
District Regular	4,515	4,854		
Charter School				
<b>Total Enrollment</b>	<b>4,515</b>	<b>4,854</b>	<b>N/A</b>	<b>Met</b>
Second Prior Year (2022-23)				
District Regular	4,516	4,847		
Charter School				
<b>Total Enrollment</b>	<b>4,516</b>	<b>4,847</b>	<b>N/A</b>	<b>Met</b>
First Prior Year (2023-24)				
District Regular	4,541	4,543		
Charter School				
<b>Total Enrollment</b>	<b>4,541</b>	<b>4,543</b>	<b>N/A</b>	<b>Met</b>
Budget Year (2024-25)				
District Regular				
Charter School				
<b>Total Enrollment</b>	<b>0</b>			

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:  
(required if NOT met)

- 1b. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:  
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Estimated/Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CALPADS Actual (Criterion 2, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2021-22)			
District Regular	4,245	4,854	
Charter School		0	
<b>Total ADA/Enrollment</b>	<b>4,245</b>	<b>4,854</b>	<b>87.5%</b>
Second Prior Year (2022-23)			
District Regular	4,189	4,847	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>4,189</b>	<b>4,847</b>	<b>86.4%</b>
First Prior Year (2023-24)			
District Regular	4,280	4,543	
Charter School			
<b>Total ADA/Enrollment</b>	<b>4,280</b>	<b>4,543</b>	<b>94.2%</b>
Historical Average Ratio:			89.4%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			89.9%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

Fiscal Year	Estimated P-2 ADA Budget (Form A, Lines A4 and C4)	Enrollment Budget/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Budget Year (2024-25)				
District Regular	4,123			
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>4,123</b>	<b>0</b>	<b>0.0%</b>	<b>Met</b>
1st Subsequent Year (2025-26)				
District Regular	3,884	4,132		
Charter School				
<b>Total ADA/Enrollment</b>	<b>3,884</b>	<b>4,132</b>	<b>94.0%</b>	<b>Not Met</b>
2nd Subsequent Year (2026-27)				
District Regular	3,617	3,848		
Charter School				
<b>Total ADA/Enrollment</b>	<b>3,617</b>	<b>3,848</b>	<b>94.0%</b>	<b>Not Met</b>

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio is above the standard for one or more of the budget or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:  
(required if NOT met)

The District is working diligently to return our ADA back to pre-COVID numbers.



4. CRITERION: LCFF Revenue

STANDARD: Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's cost-of-living adjustment (COLA), plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's COLA, plus or minus one percent.

4A. District's LCFF Revenue Standard

Indicate which standard applies:

LCFF Revenue

Basic Aid

Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: LCFF Revenue

4A1. Calculating the District's LCFF Revenue Standard

DATA ENTRY: Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated. Enter data for Steps 2a through 2b1. All other data is calculated.

Projected LCFF Revenue

	Prior Year (2023-24)	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Step 1 - Change in Population				
a. ADA (Funded) (Form A, lines A6 and C4)	4,445.21	4,279.91	4,195.46	4,095.61
b. Prior Year ADA (Funded)		4,445.21	4,279.91	4,195.46
c. Difference (Step 1a minus Step 1b)		(165.30)	(84.45)	(99.85)
d. Percent Change Due to Population (Step 1c divided by Step 1b)		(3.72%)	(1.97%)	(2.38%)
Step 2 - Change in Funding Level				
a. Prior Year LCFF Funding		52,374,166.00	50,932,685.00	51,610,177.00
b1. COLA percentage		1.07%	2.93%	3.08%
b2. COLA amount (proxy for purposes of this criterion)		560,403.58	1,492,327.67	1,589,593.45
c. Percent Change Due to Funding Level (Step 2b2 divided by Step 2a)		1.07%	2.93%	3.08%
Step 3 - Total Change in Population and Funding Level (Step 1d plus Step 2c)				
		(2.65%)	.96%	.70%
LCFF Revenue Standard (Step 3, plus/minus 1%):		-3.65% to -1.65%	-0.04% to 1.96%	-0.30% to 1.70%

**4A2. Alternate LCFF Revenue Standard - Basic Aid**

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

**Basic Aid District Projected LCFF Revenue**

	Prior Year (2023-24)	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Projected Local Property Taxes (Form 01, Objects 8021 - 8089)	14,418,158.00	14,706,520.00	15,000,650.00	15,300,664.00
Percent Change from Previous Year		N/A	N/A	N/A
Basic Aid Standard (percent change from previous year, plus/minus 1%):		N/A	N/A	N/A

**4A3. Alternate LCFF Revenue Standard - Necessary Small School**

DATA ENTRY: All data are extracted or calculated.

**Necessary Small School District Projected LCFF Revenue**

	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Necessary Small School Standard (COLA Step 2c, plus/minus 1%):	N/A	N/A	N/A

**4B. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

	Prior Year (2023-24)	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)	53,248,053.00	51,919,443.00	52,638,608.00	52,923,962.00
District's Projected Change in LCFF Revenue:		(2.50%)	1.39%	.54%
LCFF Revenue Standard		-3.65% to -1.65%	-0.04% to 1.96%	-0.30% to 1.70%
Status:		Met	Met	Met

**4C. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected change in LCFF revenue has met the standard for the budget and two subsequent fiscal years.

Explanation:  
(required if NOT met)

5. **CRITERION: Salaries and Benefits**

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio
	Salaries and Benefits	Total Expenditures	of Unrestricted Salaries and Benefits
	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	to Total Unrestricted Expenditures
Third Prior Year (2021-22)	35,083,510.92	39,223,381.73	89.4%
Second Prior Year (2022-23)	40,065,668.90	46,444,986.66	86.3%
First Prior Year (2023-24)	42,786,204.52	48,383,882.69	88.4%
	Historical Average Ratio:		88.0%

	Budget Year	1st Subsequent Year	2nd Subsequent Year
	(2024-25)	(2025-26)	(2026-27)
District's Reserve Standard Percentage (Criterion 10B, Line 4):	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	85.0% to 91.0%	85.0% to 91.0%	85.0% to 91.0%

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)		
	(Form MYP, Lines B1-B3)	(Form MYP, Lines B1-B8, B10)		
Budget Year (2024-25)	42,382,409.75	46,740,840.18	90.7%	Met
1st Subsequent Year (2025-26)	40,479,009.26	44,945,964.89	90.1%	Met
2nd Subsequent Year (2026-27)	39,210,199.51	43,604,117.51	89.9%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD MET** - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

--

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: All data are extracted or calculated.

	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1. District's Change in Population and Funding Level (Criterion 4A1, Step 3):	(2.65%)	.96%	.70%
2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-12.65% to 7.35%	-9.04% to 10.96%	-9.30% to 10.70%
3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-7.65% to 2.35%	-4.04% to 5.96%	-4.30% to 5.70%

6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)</b>			
First Prior Year (2023-24)	5,275,512.63		
Budget Year (2024-25)	2,446,594.87	(53.62%)	Yes
1st Subsequent Year (2025-26)	2,328,072.00	(4.84%)	Yes
2nd Subsequent Year (2026-27)	2,328,072.00	0.00%	No

Explanation:  
(required if Yes)

The remainder of ESSER funds will be expended in the 2023-24 school year, with roughly \$100,000 being expended in the 2024-25 school year.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)</b>			
First Prior Year (2023-24)	10,834,036.24		
Budget Year (2024-25)	8,446,725.00	(22.04%)	Yes
1st Subsequent Year (2025-26)	8,424,710.00	(.26%)	No
2nd Subsequent Year (2026-27)	8,360,569.00	(.76%)	No

Explanation:  
(required if Yes)

With the uncertainty of the state budget, ELO-P funds were drastically reduce in anticipation of budget cuts in the coming years.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)</b>			
First Prior Year (2023-24)	11,823,514.35		
Budget Year (2024-25)	6,784,927.05	(42.61%)	Yes
1st Subsequent Year (2025-26)	6,584,927.00	(2.95%)	No
2nd Subsequent Year (2026-27)	6,584,927.00	0.00%	No

Explanation:  
(required if Yes)

In the 2023-24 school year we are recognizing a grant for new electric buses of roughly \$5 million.

**Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)**

First Prior Year (2023-24)	3,873,687.62		
Budget Year (2024-25)	2,271,242.87	(41.37%)	Yes
1st Subsequent Year (2025-26)	1,912,538.59	(15.79%)	Yes
2nd Subsequent Year (2026-27)	1,923,539.00	.58%	No

**Explanation:**  
(required if Yes)

Due to curriculum adoption and a large student device purchase.

**Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)**

First Prior Year (2023-24)	8,047,315.34		
Budget Year (2024-25)	5,412,179.87	(32.75%)	Yes
1st Subsequent Year (2025-26)	5,044,471.40	(6.79%)	Yes
2nd Subsequent Year (2026-27)	4,962,795.00	(1.62%)	No

**Explanation:**  
(required if Yes)

2023-24 had a high need for staffing agency contracts due to the inability to fill vacant positions.

**6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
----------------------------	--------	--------------------------------------	--------

**Total Federal, Other State, and Other Local Revenue (Criterion 6B)**

First Prior Year (2023-24)	27,933,063.22		
Budget Year (2024-25)	17,678,246.92	(36.71%)	Not Met
1st Subsequent Year (2025-26)	17,337,709.00	(1.93%)	Met
2nd Subsequent Year (2026-27)	17,273,568.00	(.37%)	Met

**Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)**

First Prior Year (2023-24)	11,921,002.96		
Budget Year (2024-25)	7,683,422.74	(35.55%)	Not Met
1st Subsequent Year (2025-26)	6,957,009.99	(9.45%)	Not Met
2nd Subsequent Year (2026-27)	6,886,334.00	(1.02%)	Met

**6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Federal Revenue  
(linked from 6B  
if NOT met)

The remainder of ESSER funds will be expended in the 2023-24 school year, with roughly \$100,000 being expended in the 2024-25 school year.

**Explanation:**  
Other State Revenue  
(linked from 6B  
if NOT met)

With the uncertainty of the state budget, ELO-P funds were drastically reduce in anticipation of budget cuts in the coming years.

**Explanation:**  
Other Local Revenue  
(linked from 6B  
if NOT met)

In the 2023-24 school year we are recognizing a grant for new electric buses of roughly \$5 million.



- 1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
**Books and Supplies**  
(linked from 6B  
if NOT met)

**Explanation:**  
**Services and Other Exps**  
(linked from 6B  
if NOT met)

Due to curriculum adoption and a large student device purchase.

2023-24 had a high need for staffing agency contracts due to the inability to fill vacant positions.

7. **CRITERION: Facilities Maintenance**

**STANDARD:** Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Statute exclude the following resource codes from the total general fund expenditures calculation: 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690.

**DATA ENTRY:** Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation?

Yes

- b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)

0.00

2. Ongoing and Major Maintenance/Restricted Maintenance Account

a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999, exclude resources 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690)

72,653,063.65

b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)

3% Required  
Minimum Contribution  
(Line 2c times 3%)

Budgeted Contribution<sup>1</sup>  
to the Ongoing and Major  
Maintenance Account

Status

c. Net Budgeted Expenditures and Other Financing Uses

72,653,063.65

2,179,591.91

2,189,321.16

Met

<sup>1</sup> Fund 01, Resource 8150, Objects 8900-8999

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- ☐ Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)  
☐ Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])  
☐ Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

8. **CRITERION: Deficit Spending**

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in two out of three prior fiscal years.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2021-22)	Second Prior Year (2022-23)	First Prior Year (2023-24)
1. District's Available Reserve Amounts (resources 0000-1999)			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	1,997,555.00	2,500,000.00	2,647,089.00
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	7,963,410.21	0.00	0.00
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	(.30)	0.00	(.10)
e. Available Reserves (Lines 1a through 1d)	9,960,964.91	2,500,000.00	2,647,088.90
2. Expenditures and Other Financing Uses			
a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999)	63,903,154.01	78,164,617.27	88,236,299.27
b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)			0.00
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	63,903,154.01	78,164,617.27	88,236,299.27
3. District's Available Reserve Percentage (Line 1e divided by Line 2c)	15.6%	3.2%	3.0%
<b>District's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):</b>	<b>5.2%</b>	<b>1.1%</b>	<b>1.0%</b>

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangement, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Unrestricted Fund Balance (Form 01, Section E)	Total Unrestricted Expenditures and Other Financing Uses (Form 01, Objects 1000- 7999)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Third Prior Year (2021-22)	975,103.55	39,223,381.73	N/A	Met
Second Prior Year (2022-23)	(2,355,738.47)	48,222,742.66	4.9%	Not Met
First Prior Year (2023-24)	(3,815,082.37)	48,883,882.69	7.8%	Not Met
Budget Year (2024-25) (Information only)	(2,686,566.43)	46,740,840.18		

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage levels for two or more of the previous three fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budgets, and what change, if any, will be made to ensure that the subsequent budgets are balanced within the standard.

**Explanation:**  
(required if NOT met)

In years 2022-23 through 2024-25, one time funds are being fully expended to meet spending deadlines.

9. **CRITERION: Fund and Cash Balances**

A. Fund Balance STANDARD: Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level <sup>1</sup>	District ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 250,000
0.3%	250,001 and over

<sup>1</sup> Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

**9A-1. Calculating the District's Unrestricted General Fund Beginning Balance Percentages**

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	Unrestricted General Fund Beginning Balance <sup>2</sup> (Form 01, Line F1e, Unrestricted Column)		Beginning Fund Balance Variance Level (If overestimated, else N/A)	Status
	Original Budget	Estimated/Unaudited Actuals		
Third Prior Year (2021-22)	9,357,627.88	10,678,738.93	N/A	Met
Second Prior Year (2022-23)	10,490,101.55	11,267,373.48	N/A	Met
First Prior Year (2023-24)	8,312,271.28	8,911,635.01	N/A	Met
Budget Year (2024-25) (Information only)	5,096,552.64			

<sup>2</sup> Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

**9A-2. Comparison of District Unrestricted Beginning Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:  
(required if NOT met)

B. Cash Balance Standard: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1: Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2024-25)	14,187,077.00		Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)



10. **CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

**DATA ENTRY:** Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA
5% or \$87,000 (greater of)	0 to 300
4% or \$87,000 (greater of)	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 250,000
1%	250,001 and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYP, Line F2, if available.)	4,123	4,123	3,884
<b>District's Reserve Standard Percentage Level:</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1. If Yes, enter data for item 2a. If No, enter data for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYP, Lines F1a, F1b1, and F1b2):

1.	Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes
2.	If you are the SELPA AU and are excluding special education pass-through funds:	
	a. Enter the name(s) of the SELPA(s):	East County SELPA
	b. Special Education Pass-through Funds	
	(Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)	0.00

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYP, Line B11)	75,613,868.40	68,688,396.42	67,729,928.97
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	75,613,868.40	68,688,396.42	67,729,928.97
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	2,268,416.05	2,060,651.89	2,031,897.87
6. Reserve Standard - by Amount			

	(\$87,000 for districts with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7.	<b>District's Reserve Standard</b>			
	(Greater of Line B5 or Line B6)	2,268,416.05	2,060,651.89	2,031,897.87

#### 10C. Calculating the District's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):		Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1.	General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00		
2.	General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	2,268,416.72	2,060,652.00	2,031,898.00
3.	General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	0.00	104,780.00	104,780.00
4.	General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	(20,856.11)	(20,856.11)
5.	Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00		
6.	Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00		
7.	Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00		
8.	District's Budgeted Reserve Amount (Lines C1 thru C7)	2,268,416.72	2,144,575.89	2,115,821.89
9.	District's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	3.00%	3.12%	3.12%
<b>District's Reserve Standard</b>				
(Section 10B, Line 7):		2,268,416.05	2,060,651.89	2,031,897.87
Status:		Met	Met	Met

#### 10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**SUPPLEMENTAL INFORMATION**

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

- 1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Use of Ongoing Revenues for One-time Expenditures**

- 1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

- 1b. If Yes, identify the expenditures:

**S4. Contingent Revenues**

- 1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard:

-10.0% to +10.0% or -\$20,000 to  
+\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: For Contributions, enter data in the Projection column for the 1st and 2nd Subsequent Years. Contributions for the First Prior Year and Budget Year data will be extracted. For Transfers In and Transfers Out, the First Prior Year and Budget Year data will be extracted. If Form MYP exists, the data will be extracted for the 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data for the 1st and 2nd Subsequent Years. Click the appropriate button for 1d. All other data are extracted or calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>				
First Prior Year (2023-24)	(10,240,730.15)			
Budget Year (2024-25)	(9,631,212.25)	(609,517.90)	(6.0%)	Met
1st Subsequent Year (2025-26)	(9,265,332.86)	(365,879.39)	(3.8%)	Met
2nd Subsequent Year (2026-27)	(9,349,066.28)	83,733.42	.9%	Met
<b>1b. Transfers In, General Fund *</b>				
First Prior Year (2023-24)	0.00			
Budget Year (2024-25)	0.00	0.00	0.0%	Met
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	Met
<b>1c. Transfers Out, General Fund *</b>				
First Prior Year (2023-24)	500,000.00			
Budget Year (2024-25)	0.00	(500,000.00)	(100.0%)	Not Met
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	Met
<b>1d. Impact of Capital Projects</b>				
Do you have any capital projects that may impact the general fund operational budget?				Yes

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. MET - Projected contributions have not changed by more than the standard for the budget and two subsequent fiscal years.

**Explanation:**

(required if NOT met)

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

**Explanation:**

(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed by more than the standard for one or more of the budget or subsequent two fiscal years. Identify the amount(s) transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

**Explanation:**

(required if NOT met)

This is an optional transfer of funds to fund 40 for the

- 1d. YES - Capital projects exist that may impact the general fund operational budget. Identify each project, including a description of the project, estimated completion date, original project budget, original source of funding, and estimated fiscal impact on the general fund.

**Project Information:**

(required if YES)

Technology Expansion

TDS Security Fence

WG Portable & Restroom



**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payments for the budget year and two subsequent fiscal years. Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

1. Does your district have long-term (multiyear) commitments?  
(If No, skip item 2 and Sections S6B and S6C)

Yes

2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2024
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Leases	on-going	Fund 01,12,13, Object 8xxx	Fund 01,12,13, Object 7439	438,932
Certificates of Participation				
General Obligation Bonds	30	Fund 51, Object 8xxx	Fund 51, Object 74xx	78,265,997
Supp Early Retirement Program	2	Fund 01, Object 8xxx	Fund 01, Object 3901	98,810
State School Building Loans				
Compensated Absences	on-going	Fund 01,12,13, Object 8xxx	Fund 01,12,13, Object 1000-2999	419,367

Other Long-term Commitments (do not include OPEB):

District-wide Energy Savings Projects	13	Fund 01, Object 8xxx	Fund 01, Object 74xx	7,477,241
<b>TOTAL:</b>				<b>86,698,347</b>

Type of Commitment (continued)	Prior Year	Budget Year	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)	(2026-27)
	Annual Payment	Annual Payment	Annual Payment	Annual Payment
	(P & I)	(P & I)	(P & I)	(P & I)
Leases	220,733	220,733	220,733	200,733
Certificates of Participation				
General Obligation Bonds	3,006,794	3,667,744	3,925,469	4,164,944
Supp Early Retirement Program	30,263	16,468	16,468	0
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
District-wide Energy Savings Projects	643,392	643,392	643,392	643,392
<b>Total Annual Payments:</b>	<b>3,901,182</b>	<b>4,548,337</b>	<b>4,806,062</b>	<b>5,009,069</b>
<b>Has total annual payment increased over prior year (2023-24)?</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the budget or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(required if Yes  
to increase in total  
annual payments)

The increase of payment in the budget years are due to the General Obligation Bonds and will be paid from F51.

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

**Explanation:**  
(required if Yes)

**S7. Unfunded Liabilities**

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

- 1 Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

Yes

2. For the district's OPEB:

- a. Are they lifetime benefits?

Yes

- b. Do benefits continue past age 65?

Yes

- c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

A limited number of retirees have lifetime benefits. Any current or future retirees have OPEB if they are age 55 at the times of retirement with at least 14 years of District eligible service. Benefits will cease at age 65. Retirees can elect dependent medical coverage and additional dental coverage on a self-paid basis.

- 3 a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

Pay-as-you-go

- b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund	Governmental Fund
0	0

4. OPEB Liabilities

- a. Total OPEB liability

12,147,995.00

- b. OPEB plan(s) fiduciary net position (if applicable)

828,530.00

- c. Total/Net OPEB liability (Line 4a minus Line 4b)

11,319,465.00

- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?

Actuarial

- e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation

6/30/2023

5. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement

Method

0.00

0.00

0.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)

691,701.47

691,701.47

691,701.47

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

691,701.47

691,701.47

691,701.47

- d. Number of retirees receiving OPEB benefits

75.00

75.00

75.00

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
0.00	0.00	0.00
691,701.47	691,701.47	691,701.47
691,701.47	691,701.47	691,701.47
75.00	75.00	75.00

**S8. Status of Labor Agreements**

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2023-24)	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of certificated (non-management) full - time - equivalent(FTE) positions	285	274	254	245

**Certificated (Non-management) Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Negotiations start in the fall of every year.

**Negotiations Settled**

- 2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

- 2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date: End Date:

5. Salary settlement:

Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
--------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

--



Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

322,995.00

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

7. Amount included for any tentative salary schedule increases

0.00

0.00

0.00

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the budget and MYPs?  
2. Total cost of H&W benefits  
3. Percent of H&W cost paid by employer  
4. Percent projected change in H&W cost over prior year

Yes	Yes	Yes
5,282,919.00	5,335,748.00	5,389,105.00
94.5%	94.5%	94.5%
2.0%	2.0%	2.0%

**Certificated (Non-management) Prior Year Settlements**

Are any new costs from prior year settlements included in the budget?

No		
----	--	--

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

--

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

**Certificated (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?  
2. Cost of step & column adjustments  
3. Percent change in step & column over prior year

Yes	Yes	Yes
337,036	354,114	371,192
2.0%	2.0%	2.0%

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

**Certificated (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the budget and MYPs?  
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2023-24)	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of classified(non - management) FTE positions	230	229	225	218

**Classified (Non-management) Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Negotiations start in the fall of every year.

**Negotiations Settled**

- 2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

- 2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

122,810

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

7. Amount included for any tentative salary schedule increases

0.00 0.00 0.00

Budget Year  
(2024-25)

1st Subsequent Year  
(2025-26)

2nd Subsequent Year  
(2026-27)

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the budget and MYPs?  
2. Total cost of H&W benefits  
3. Percent of H&W cost paid by employer  
4. Percent projected change in H&W cost over prior year

Yes	Yes	Yes
2,651,639	2,678,155	2,704,936
92.9%	92.9%	92.9%
2.0%	2.0%	2.0%

**Classified (Non-management) Prior Year Settlements**

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

No		
----	--	--

**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?  
2. Cost of step & column adjustments  
3. Percent change in step & column over prior year

Yes	Yes	Yes
138,933	143,100	147,263
2.0%	2.0%	2.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the budget and MYPs?  
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2023-24)	Budget Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of management, supervisor, and confidential FTE positions	32	31.8	30	30

**Management/Supervisor/Confidential**

**Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

N/A

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Budget Year                      1st Subsequent Year                      2nd Subsequent Year  
(2024-25)                      (2025-26)                      (2026-27)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")


Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

Budget Year                      1st Subsequent Year                      2nd Subsequent Year  
(2024-25)                      (2025-26)                      (2026-27)

4. Amount included for any tentative salary schedule increases

**Management/Supervisor/Confidential**

**Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the budget and MYPs?  
2. Total cost of H&W benefits  
3. Percent of H&W cost paid by employer  
4. Percent projected change in H&W cost over prior year

Budget Year                      1st Subsequent Year                      2nd Subsequent Year  
(2024-25)                      (2025-26)                      (2026-27)

Yes	Yes	Yes

**Management/Supervisor/Confidential**

**Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?  
2. Cost of step and column adjustments  
3. Percent change in step & column over prior year

Budget Year                      1st Subsequent Year                      2nd Subsequent Year  
(2024-25)                      (2025-26)                      (2026-27)


**Management/Supervisor/Confidential**

**Other Benefits (mileage, bonuses, etc.)**

1. Are costs of other benefits included in the budget and MYPs?  
2. Total cost of other benefits  
3. Percent change in cost of other benefits over prior year

Budget Year                      1st Subsequent Year                      2nd Subsequent Year  
(2024-25)                      (2025-26)                      (2026-27)


**S9. Local Control and Accountability Plan (LCAP)**

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in item 1, and enter the date in item 2.

1. Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year?

Yes

2. Adoption date of the LCAP or an update to the LCAP.

Jun 20, 2024

**S10. LCAP Expenditures**

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?

Yes



**ADDITIONAL FISCAL INDICATORS**

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. **DATA ENTRY:** Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

A1.	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	No
A2.	Is the system of personnel position control independent from the payroll system?	Yes
A3.	Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No)	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year?	No
A5.	Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7.	Is the district's financial system independent of the county office system?	No
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)	No
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

**Comments:**  
(optional)

--

**End of School District Budget Criteria and Standards Review**

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	30,471,352.12	301	5,000.00	303	30,466,352.12	305	10,743.00		307	30,455,609.12	309
2000 - Classified Salaries	12,859,709.04	311	531,884.90	313	12,327,824.14	315	854,333.49		317	11,473,490.65	319
3000 - Employee Benefits	23,180,621.98	321	246,977.40	323	22,933,644.58	325	537,869.47		327	22,395,775.11	329
4000 - Books, Supplies Equip Replace. (6500)	3,873,687.62	331	276,764.15	333	3,596,923.47	335	1,597,661.66		337	1,999,261.81	339
5000 - Services... & 7300 - Indirect Costs	7,949,615.37	341	27,746.89	343	7,921,868.48	345	772,303.42		347	7,149,565.06	349
TOTAL					77,246,612.79	365	TOTAL			73,473,701.75	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object	EDP No.
1. Teacher Salaries as Per EC 41011. ....	1100	375
2. Salaries of Instructional Aides Per EC 41011. ....	2100	380
3. STRS. ....	3101 & 3102	382
4. PERS. ....	3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative. ....	3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). ....	3401 & 3402	385
7. Unemployment Insurance. ....	3501 & 3502	390
8. Workers' Compensation Insurance. ....	3601 & 3602	392
9. OPEB, Active Employees (EC 41372). ....	3751 & 3752	393
10. Other Benefits (EC 22310). ....	3901 & 3902	397
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). ....		395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. ....		396
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). ....		396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. ....		397
14. TOTAL SALARIES AND BENEFITS. ....		397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. ....		60.77%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') ....		

**PART III: DEFICIENCY AMOUNT**

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high) .....	60.00%	
2. Percentage spent by this district (Part II, Line 15) .....	60.77%	
3. Percentage below the minimum (Part III, Line 1 minus Line 2) .....	0.00%	
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369) .....	73,473,701.75	
5. Deficiency Amount (Part III, Line 3 times Line 4) .....	0.00	

**PART IV: Explanation for adjustments entered in Part I, Column 4b (required)**

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	30,401,034.00	301	5,500.00	303	30,395,534.00	305	8,558.00		307	30,386,976.00	309
2000 - Classified Salaries	12,066,224.18	311	443,242.92	313	11,622,981.26	315	987,770.00		317	10,635,211.26	319
3000 - Employee Benefits	22,644,034.28	321	180,385.63	323	22,463,648.65	325	626,522.03		327	21,837,126.62	329
4000 - Books, Supplies Equip Replace. (6500)	2,271,242.87	331	57,500.00	333	2,213,742.87	335	816,682.00		337	1,397,060.87	339
5000 - Services . . & 7300 - Indirect Costs	5,278,684.83	341	11,272.00	343	5,267,412.83	345	685,151.00		347	4,582,261.83	349
TOTAL					71,963,319.61	365	TOTAL			68,838,636.58	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object	EDP No.
1. Teacher Salaries as Per EC 41011. ....	1100	375
2. Salaries of Instructional Aides Per EC 41011. ....	2100	380
3. STRS. ....	3101 & 3102	382
4. PERS. ....	3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative. ....	3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). ....	3401 & 3402	385
7. Unemployment Insurance. ....	3501 & 3502	390
8. Workers' Compensation Insurance. ....	3601 & 3602	392
9. OPEB, Active Employees (EC 41372). ....	3751 & 3752	393
10. Other Benefits (EC 22310). ....	3901 & 3902	393

11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10) . . . . .	44,202,229.98	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. . . . .	160,908.75	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). . . . .	0.00	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. . . . .		396
14. TOTAL SALARIES AND BENEFITS. . . . .	44,041,321.23	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. . . . .	63.98%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') . . . . .		

<b>PART III: DEFICIENCY AMOUNT</b>		
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.		
1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .	60.00%	
2. Percentage spent by this district (Part II, Line 15) . . . . .	63.98%	
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .	0.00%	
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369). . . . .	68,838,636.58	
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .	0.00	

<b>PART IV: Explanation for adjustments entered in Part I, Column 4b (required)</b>



Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF:										
A. BEGINNING CASH	JUNE		19,777,861.00	20,023,143.00	21,829,405.00	22,401,649.00	20,286,351.00	18,399,719.00	22,211,472.00	22,609,634.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		1,384,632.00	1,384,632.00	5,997,416.00	2,492,338.00	2,492,338.00	5,997,416.00	2,492,338.00	1,753,673.00
Property Taxes	8020-8079			214,545.00	108,321.00	183,130.00	578,348.00	4,300,288.00	2,435,954.00	376,707.00
Miscellaneous Funds	8080-8099					(236,327.00)	(70,768.00)		(134,852.00)	(98,878.00)
Federal Revenue	8100-8299					1,656,262.00	130,769.00	114,431.00	276,455.00	471,026.00
Other State Revenue	8300-8599									
Other Local Revenue	8600-8799					843,316.00	566,429.00	417,130.00	776,421.00	535,198.00
Interfund Transfers In	8900-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,809,343.00	6,886,689.00	6,914,194.00	5,877,250.00	4,144,161.00	11,334,220.00	6,546,195.00	3,686,116.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		123,877.00	2,555,668.00	2,616,856.00	2,565,295.00	2,617,138.00	2,679,784.00	2,694,226.00	3,161,878.00
Classified Salaries	2000-2999		456,980.00	1,185,762.00	842,353.00	1,065,165.00	1,013,648.00	1,022,308.00	1,005,719.00	1,042,458.00
Employee Benefits	3000-3999		211,613.00	990,114.00	1,679,948.00	2,119,316.00	1,809,377.00	1,902,660.00	1,919,071.00	1,965,176.00
Books and Supplies	4000-4999		12,418.00	482,940.00	165,356.00	300,027.00	149,417.00	137,950.00	90,599.00	148,211.00
Services	5000-5999		349,608.00	473,258.00	938,714.00	865,733.00	691,354.00	343,081.00	1,126,862.00	687,525.00
Capital Outlay	6000-6999		134,505.00	532,568.00	938,512.00		750,873.00	5,339.00	258,487.00	40,457.00
Other Outgo	7000-7499		898.00	(2,763.00)	714,512.00	(1,719.00)	4,278.00	645,307.00	(978.00)	(1,324.00)
Interfund Transfers Out	7600-7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699		1,289,899.00	6,217,547.00	7,896,251.00	6,913,817.00	7,036,085.00	6,738,429.00	7,093,986.00	7,044,381.00
TOTAL DISBURSEMENTS										
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	454,445.00				(539,445.00)				
Accounts Receivable	9200-9299	(4,953,975.00)	198,907.00	296,291.00	1,233,547.00	1,843,121.00	3,517.00		308,102.00	996,720.00
Due From Other Funds	9310	(4,491,648.00)	2,717,286.00	1,584,649.00	3,661.00	(326,862.00)	512,914.00	(8,316.00)	426.00	4,947.00
Stores	9320	(241,163.00)		31,384.00					126,093.00	
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		(9,232,341.00)	2,916,193.00	1,912,324.00	1,237,208.00	976,814.00	516,431.00	(8,316.00)	434,621.00	1,001,667.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	4,537,368.00	861,165.00	2,334,543.00	271,680.00	285,581.00	(458,772.00)	816,770.00	(267,261.00)	164,930.00
Due To Other Funds	9610	2,140,842.00	1,786,893.00	353,877.00	72.00	(21,988.00)	21,988.00		(134,852.00)	134,852.00
Current Loans	9640									
Unearned Revenues	9650	1,899,468.00				1,899,468.00				
Deferred Inflows of Resources	9690									
SUBTOTAL		8,577,678.00	2,648,058.00	2,688,420.00	271,752.00	2,163,061.00	(436,784.00)	816,770.00	(402,113.00)	299,782.00
Nonoperating										
Suspense Clearing										
TOTAL BALANCE SHEET ITEMS	9910	(386,469.00)	(542,297.00)	1,913,216.00	588,845.00	107,516.00	52,077.00	39,048.00	109,219.00	70,283.00
E. NET INCREASE/DECREASE (B - C + D)		(18,196,488.00)	(274,162.00)	1,137,120.00	1,554,301.00	(1,078,731.00)	1,005,292.00	(786,038.00)	945,953.00	772,168.00
F. ENDING CASH (A + E)			245,282.00	1,806,262.00	572,244.00	(2,115,298.00)	(1,886,632.00)	3,811,753.00	398,162.00	(2,586,097.00)
			20,023,143.00	21,829,405.00	22,401,649.00	20,286,351.00	18,399,719.00	22,211,472.00	22,609,634.00	20,023,537.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF:									
A. BEGINNING CASH	JUNE	20,023,537.00	21,119,426.00	22,786,580.00	19,928,295.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	5,738,183.00	1,753,673.00	1,753,673.00	5,389,979.00	0.00	(1,417,368.00)	37,212,923.00	37,212,923.00
Property Taxes	8020-8079	586,178.00	4,551,667.00	1,624,844.00	(264,269.00)		10,807.00	14,706,520.00	14,706,520.00
Miscellaneous Funds	8080-8099	1,711.00	356,777.00	(63,122.00)	(393,206.00)		69,239.00	(569,426.00)	(569,426.00)
Federal Revenue	8100-8299	(64,232.00)	446,100.00	332,528.00	455,535.00		(1,372,279.13)	2,446,594.87	2,446,594.87
Other State Revenue	8300-8599	874,832.00	557,699.00	803,903.00	3,440,418.00		(1,240,805.00)	8,446,725.00	8,446,725.00
Other Local Revenue	8600-8799	849,023.00	516,627.00	1,297,220.00	97,038.00		(4,862,276.95)	6,784,927.05	6,784,927.05
Interfund Transfers In	8900-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		7,985,695.00	8,182,543.00	5,749,046.00	8,725,495.00	0.00	(8,812,683.08)	69,028,263.92	69,028,263.92
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	2,756,381.00	2,708,345.00	2,677,106.00	3,389,992.00	0.00	(145,512.00)	30,401,034.00	30,401,034.00
Classified Salaries	2000-2999	1,091,284.00	1,095,373.00	1,003,077.00	1,468,370.00		(226,272.82)	12,066,224.18	12,066,224.18
Employee Benefits	3000-3999	1,885,289.00	1,887,748.00	1,923,255.00	4,620,845.00		(270,377.72)	22,644,034.28	22,644,034.28
Books and Supplies	4000-4999	169,773.00	467,247.00	231,575.00	668,661.00		(752,931.13)	2,271,242.87	2,271,242.87
Services	5000-5999	400,373.00	432,494.00	730,925.00	609,018.00		(2,236,765.13)	5,412,179.87	5,412,179.87
Capital Outlay	6000-6999	234,180.00	41,257.00	2,051,254.00	3,746,282.00		(6,854,747.76)	1,878,966.24	1,878,966.24
Other Outgo	7000-7499	5,692.00	(354.00)	(9,861.00)	(36,455.00)		(377,046.04)	940,186.96	940,186.96
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		6,542,972.00	6,632,110.00	8,607,331.00	14,466,713.00	0.00	(10,863,652.60)	75,613,868.40	75,613,868.40
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							(539,445.00)	
Accounts Receivable	9200-9299	(67,777.00)	3,750.00					4,816,178.00	
Due From Other Funds	9310	2,943.00						4,491,648.00	
Stores	9320							157,477.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		(64,834.00)	3,750.00	0.00	0.00	0.00	0.00	8,925,858.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	317,515.00	(56,881.00)					4,269,270.00	
Due To Other Funds	9610							2,140,842.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							1,899,468.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		317,515.00	(56,881.00)	0.00	0.00	0.00	0.00	8,309,580.00	
Nonoperating									
Suspense Clearing	9910	35,515.00	56,090.00					2,429,512.00	
TOTAL BALANCE SHEET ITEMS		(346,834.00)	116,721.00	0.00	0.00	0.00	0.00	3,045,790.00	
E. NET INCREASE/DECREASE (B - C + D)		1,095,889.00	1,667,154.00	(2,858,285.00)	(5,741,218.00)	0.00	2,050,969.52	(3,539,814.48)	(6,585,604.48)
F. ENDING CASH (A + E)		21,119,426.00	22,786,580.00	19,928,295.00	14,187,077.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								16,238,046.52	

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF:										
A. BEGINNING CASH	JUNE		14,187,077.00	14,173,518.00	10,896,708.00	10,124,991.00	7,363,677.00	5,120,213.00	11,098,527.00	10,680,520.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		1,230,726.00	1,230,726.00	5,478,674.00	2,215,308.00	2,215,308.00	5,478,674.00	2,215,308.00	2,215,308.00
Property Taxes	8020-8079		48,220.00	274,165.00	42,709.00	190,124.00	538,685.00	4,419,700.00	2,324,170.00	344,428.00
Miscellaneous Funds	8080-8099			(52,654.00)	(105,309.00)	(70,206.00)	27,829.00	(70,206.00)	(70,206.00)	(70,206.00)
Federal Revenue	8100-8299				225,609.00	25,842.00	1.00	232,651.00	2,269.00	3,417.00
Other State Revenue	8300-8599		216,267.00	218,640.00	416,530.00	394,852.00	538,281.00	475,032.00	792,202.00	390,619.00
Other Local Revenue	8600-8799		142,761.00	127,042.00	250,741.00	635,142.00	419,960.00	275,232.00	751,966.00	291,371.00
Interfund Transfers In	8900-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,637,974.00	1,797,919.00	6,308,954.00	3,391,062.00	3,740,064.00	10,811,083.00	6,015,709.00	3,174,937.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		75,671.00	2,455,477.00	2,460,313.00	2,456,773.00	2,587,571.00	2,538,533.00	2,733,270.00	2,531,433.00
Classified Salaries	2000-2999		404,110.00	948,056.00	1,008,592.00	939,846.00	1,050,987.00	1,055,489.00	1,106,651.00	1,039,584.00
Employee Benefits	3000-3999		213,367.00	843,807.00	1,770,000.00	1,706,879.00	1,792,118.00	1,804,267.00	1,857,790.00	1,783,879.00
Books and Supplies	4000-4999		13,081.00	137,207.00	103,472.00	271,914.00	96,744.00	151,406.00	60,879.00	64,290.00
Services	5000-5999		946,322.00	690,843.00	428,137.00	434,436.00	442,972.00	405,542.00	541,047.00	428,743.00
Capital Outlay	6000-6999			357.00	10,478.00	10,733.00	6,727.00	3,879.00	11,922.00	1,471.00
Other Outgo	7000-7499		(1,018.00)	(1,018.00)	(24,929.00)	331,795.00	6,409.00	198,261.00	122,157.00	(9,000.00)
Interfund Transfers Out	7600-7629									



Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630- 7699		1,651,533.00	5,074,729.00	5,756,063.00	6,152,376.00	5,983,528.00	6,157,377.00	6,433,716.00	5,840,400.00
<b>TOTAL DISBURSEMENTS</b>										
<b>D. BALANCE SHEET ITEMS</b>										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111- 9199									
Accounts Receivable	9200- 9299			(1,324,608.00)				1,324,608.00		
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
<b>SUBTOTAL</b>		0.00	0.00	0.00	(1,324,608.00)	0.00	0.00	1,324,608.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500- 9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
<b>SUBTOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
<b>TOTAL BALANCE SHEET ITEMS</b>		0.00	0.00	0.00	(1,324,608.00)	0.00	0.00	1,324,608.00	0.00	0.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>			(13,559.00)	(3,276,810.00)	(771,717.00)	(2,761,314.00)	(2,243,464.00)	5,978,314.00	(418,007.00)	(2,665,463.00)
<b>F. ENDING CASH (A + E)</b>			14,173,518.00	10,896,708.00	10,124,991.00	7,363,677.00	5,120,213.00	11,098,527.00	10,680,520.00	8,015,057.00
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF:									
A. BEGINNING CASH	JUNE	8,015,057.00	8,622,987.00	9,491,956.00	7,523,404.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	5,478,674.00	2,215,308.00	2,215,308.00	5,478,674.00			37,667,996.00	
Property Taxes	8020-8079	344,428.00	3,543,475.00	1,584,369.00	566,210.00			14,220,683.00	
Miscellaneous Funds	8080-8099	36,485.00	(129,732.00)	(61,550.00)	(57,002.00)			(622,757.00)	
Federal Revenue	8100-8299	226,201.00	32,899.00	262,861.00	343,545.00			1,355,295.00	
Other State Revenue	8300-8599	405,577.00	725,722.00	653,967.00	2,891,007.00			8,118,696.00	
Other Local Revenue	8600-8799	310,441.00	290,893.00	676,203.00	709,209.00			4,880,961.00	
Interfund Transfers In	8900-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		6,801,806.00	6,678,565.00	5,331,158.00	9,931,643.00	0.00	0.00	65,620,874.00	0.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	2,542,137.00	2,517,912.00	2,539,061.00	3,215,187.00			28,653,338.00	
Classified Salaries	2000-2999	1,030,565.00	1,072,108.00	990,103.00	1,449,378.00			12,095,469.00	
Employee Benefits	3000-3999	1,796,226.00	1,901,750.00	1,803,362.00	4,212,100.00			21,485,545.00	
Books and Supplies	4000-4999	393,144.00	80,407.00	1,332,480.00	382,529.00			3,087,553.00	
Services	5000-5999	417,550.00	274,562.00	608,516.00	507,025.00			6,125,695.00	
Capital Outlay	6000-6999	1,919.00	5,863.00	34,318.00	62,676.00			150,343.00	
Other Outgo	7000-7499	12,335.00	(43,006.00)	(8,130.00)	(30,054.00)			553,802.00	
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		6,193,876.00	5,809,596.00	7,299,710.00	9,798,841.00	0.00	0.00	72,151,745.00	0.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Nonoperating									
Suspense Clearing								0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		607,930.00	868,969.00	(1,968,552.00)	132,802.00	0.00	0.00	(6,530,871.00)	0.00
F. ENDING CASH (A + E)		8,622,987.00	9,491,956.00	7,523,404.00	7,656,206.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								7,656,206.00	

# Multi-Year Projection Assumptions Sheet

## 2024-25 BUDGET, JULY 1

SCHOOL DISTRICT : Lakeside Union

DESCRIPTION	Data in shaded areas noted for information only			
	SDCOE Assumptions	FY 2024-25 (Base Year)	FY 2025-26 (Project YR 1)	FY 2026-27 (Project YR 2)
COLA - LCFF	Informational	1.07%	2.93%	3.08%
COLA - DOF Statutory	Informational	1.07%	2.93%	3.08%
COLA - SSC Estimated Planning	Informational	1.07%	2.93%	3.08%
COLA - Other Revenues Sources (Dist Input-Used In Calc)				
California Consumer Price Index - (SSC Dartboard)	Used In Calc	3.10%	2.86%	2.87%
Lottery Per ADA (SSC Dartboard)	Unrestricted	\$ 177	\$ 177	\$ 177
	Restricted	\$ 72	\$ 72	\$ 72
Interest Rate Treasuries	Informational	4.19%	3.76%	3.70%
Property Taxes (% increase)	(District Input)	2.00%	2.00%	2.00%
Projected Budget Reduction (enter amt. as negative to show a reduction as part of the expenditures)	Unrestricted			
	Restricted			
State Aid 8011 (LCFF Calc.)	(District Input)		\$ 23,232,024	\$ 23,127,089
EPA 8012 (LCFF Calc.)	(District Input)		\$ 14,405,934	\$ 14,496,209
Average Daily Attendance (ADA) Projections	(District Input)	4,122.84	3,884.08	3,617.12
	% Change		-5.79%	-6.87%
<b>Salary Step &amp; Column Percent Increases:</b>				
Teachers 1100	(District Input)		2.00%	2.00%
Certificated Pupil Support 1200	(District Input)		2.00%	2.00%
Certificated Supervisor & Admin 1300	(District Input)		2.00%	2.00%
Other Certificated 1900	(District Input)		2.00%	2.00%
Instructional Aides 2100	(District Input)		1.50%	1.50%
Classified Support 2200	(District Input)		1.50%	1.50%
Classified Supervisor & Admin 2300	(District Input)		1.50%	1.50%
Clerical, Technical, & Office Staff 2400	(District Input)		1.50%	1.50%
Other Classified 2900	(District Input)		1.50%	1.50%
<b>Mgmt, Cert, &amp; Classified Contract Increases:</b>				
Management Increases	(District Input)		0.00%	0.00%
Certificated Increases	(District Input)		2.00%	2.00%
Classified Increases	(District Input)		1.50%	1.50%
<b>Benefits:</b>				
STRS 3100-3102		19.10%	19.10%	19.10%
PERS 3200-3202		27.05%	27.60%	28.00%
Health & Welfare Increase (% increase) 3400-3402	(District Input)	0.00%	2.00%	2.00%
State Unemployment 3500-3502		0.05%	0.05%	0.05%
Workers' Comp (% increase) 3600-3602	(District Input)	0.00%	0.00%	0.00%
OPEB Allocated Costs (% increase) **3711-3712	(District Input)	0.00%	0.00%	0.00%
OPEB Active Employee Costs (% increase) 3751-3752	(District Input)	0.00%	0.00%	0.00%
		Unrestricted	Restricted	Combined
FY 2024-25 General Fund Beginning Balances (District Input)		\$ 5,096,552.64	\$ 7,682,567.32	\$ 12,779,119.96

Note: The SDCOE recommended assumptions are just that, assumptions. Please forecast accordingly to your district's size and financial picture.

e-mail to: [finrep@sdcoe.net](mailto:finrep@sdcoe.net)

\*Use Adjustment Column on Revenue\_Expense Detail tab to reconcile LCFF MYP amounts to LCFF Calculator amounts.

\*\*Roll up to 3701 and 3702.



Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	50,932,325.00	1.33%	51,610,177.00	0.47%	51,851,235.00
2. Federal Revenues	8100-8299	100,000.00	0.00%	100,000.00	0.00%	100,000.00
3. Other State Revenues	8300-8599	1,214,961.00	-1.90%	1,191,894.00	-3.94%	1,144,943.00
4. Other Local Revenues	8600-8799	1,438,200.00	0.00%	1,438,200.00	0.00%	1,438,200.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(9,631,212.25)	-3.80%	(9,265,332.86)	0.90%	(9,349,066.28)
6. Total (Sum lines A1 thru A5c)		44,054,273.75	2.32%	45,074,938.14	0.24%	45,185,311.72
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				22,468,003.99		20,880,107.00
b. Step & Column Adjustment				216,505.01		220,648.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(1,804,402.00)		(1,179,855.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	22,468,003.99	-7.07%	20,880,107.00	-4.59%	19,920,900.00
2. Classified Salaries						
a. Base Salaries				6,654,423.00		6,657,728.00
b. Step & Column Adjustment				73,120.00		72,792.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(69,815.00)		(69,815.00)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,654,423.00	0.05%	6,657,728.00	0.04%	6,660,705.00
3. Employee Benefits	3000-3999	13,259,982.76	-2.40%	12,941,174.26	-2.42%	12,628,594.51
4. Books and Supplies	4000-4999	970,182.00	7.58%	1,043,682.00	1.05%	1,054,682.00
5. Services and Other Operating Expenditures	5000-5999	3,210,059.77	9.85%	3,526,122.00	-2.38%	3,442,084.00
6. Capital Outlay	6000-6999	619,506.24	-100.00%	0.00	0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	331,587.00	107.22%	687,109.63	0.00%	687,110.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(772,904.58)	2.21%	(789,958.00)	0.00%	(789,958.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		46,740,840.18	-3.84%	44,945,964.89	-2.99%	43,604,117.51



Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(2,686,566.43)		128,973.25		1,581,194.21
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		5,096,552.64		2,409,986.21		2,538,959.46
2. Ending Fund Balance (Sum lines C and D1)		2,409,986.21		2,538,959.46		4,120,153.67
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	56,569.49		288,527.46		1,898,475.67
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	2,268,416.72		2,060,652.00		2,031,898.00
2. Unassigned/Unappropriated	9790	0.00		104,780.00		104,780.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,409,986.21		2,538,959.46		4,120,153.67
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	2,268,416.72		2,060,652.00		2,031,898.00
c. Unassigned/Unappropriated	9790	0.00		104,780.00		104,780.00
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)		2,268,416.72		2,165,432.00		2,136,678.00
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d (2025-26) - Assuming 14 certificated program reductions due to declining enrollment. B1d (2026-27) - Assuming 9 certificated program reductions due to declining enrollment. B2d (2025-26) - Assuming 2 classified retirees and 3 classified program reductions due to declining enrollment. B2d (2026-27) - Assuming 2 classified retirees and 3 classified program reductions due to declining enrollment.						

Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	417,692.00	0.00%	417,692.00	0.00%	417,692.00
2. Federal Revenues	8100-8299	2,346,594.87	-5.05%	2,228,072.00	0.00%	2,228,072.00
3. Other State Revenues	8300-8599	7,231,764.00	0.01%	7,232,816.00	-0.24%	7,215,626.00
4. Other Local Revenues	8600-8799	5,346,727.05	-3.74%	5,146,727.00	0.00%	5,146,727.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	9,631,212.25	-3.80%	9,265,332.86	0.90%	9,349,066.28
6. Total (Sum lines A1 thru A5c)		24,973,990.17	-2.74%	24,290,639.86	0.27%	24,357,183.28
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				7,933,030.01		6,945,917.00
b. Step & Column Adjustment				57,974.99		64,687.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(1,045,088.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	7,933,030.01	-12.44%	6,945,917.00	0.93%	7,010,604.00
2. Classified Salaries						
a. Base Salaries				5,411,801.18		4,925,073.79
b. Step & Column Adjustment				69,980.00		65,184.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(556,707.39)		(124,258.89)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	5,411,801.18	-8.99%	4,925,073.79	-1.20%	4,865,998.90
3. Employee Benefits	3000-3999	9,384,051.52	-6.14%	8,807,779.75	4.26%	9,183,185.56
4. Books and Supplies	4000-4999	1,301,060.87	-33.22%	868,856.59	0.00%	868,857.00
5. Services and Other Operating Expenditures	5000-5999	2,202,120.10	-31.05%	1,518,349.40	0.16%	1,520,711.00
6. Capital Outlay	6000-6999	1,259,460.00	-100.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	742,095.00	-97.31%	19,992.00	0.00%	19,992.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	639,409.54	2.67%	656,463.00	0.00%	656,463.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		28,873,028.22	-17.77%	23,742,431.53	1.61%	24,125,811.46
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		(3,899,038.05)		548,208.33		231,371.82

Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		7,682,567.32		3,783,529.27		4,331,737.60
2. Ending Fund Balance (Sum lines C and D1)		3,783,529.27		4,331,737.60		4,563,109.42
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	3,783,529.27		4,352,593.71		4,583,965.53
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		(20,856.11)		(20,856.11)
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		3,783,529.27		4,331,737.60		4,563,109.42
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d (2025-26) - Assuming 8 certificated program reductions due to declining enrollment. B2d (2025-26) - Assuming 1 classified program reductions. B2d (2026-27) - Assuming 4 classified program reductions.						

Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	51,350,017.00	1.32%	52,027,869.00	0.46%	52,268,927.00
2. Federal Revenues	8100-8299	2,446,594.87	-4.84%	2,328,072.00	0.00%	2,328,072.00
3. Other State Revenues	8300-8599	8,446,725.00	-0.26%	8,424,710.00	-0.76%	8,360,569.00
4. Other Local Revenues	8600-8799	6,784,927.05	-2.95%	6,584,927.00	0.00%	6,584,927.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		69,028,263.92	0.49%	69,365,578.00	0.26%	69,542,495.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				30,401,034.00		27,826,024.00
b. Step & Column Adjustment				274,480.00		285,335.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(2,849,490.00)		(1,179,855.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	30,401,034.00	-8.47%	27,826,024.00	-3.21%	26,931,504.00
2. Classified Salaries						
a. Base Salaries				12,066,224.18		11,582,801.79
b. Step & Column Adjustment				143,100.00		137,976.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(626,522.39)		(194,073.89)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	12,066,224.18	-4.01%	11,582,801.79	-0.48%	11,526,703.90
3. Employee Benefits	3000-3999	22,644,034.28	-3.95%	21,748,954.01	0.29%	21,811,780.07
4. Books and Supplies	4000-4999	2,271,242.87	-15.79%	1,912,538.59	0.58%	1,923,539.00
5. Services and Other Operating Expenditures	5000-5999	5,412,179.87	-6.79%	5,044,471.40	-1.62%	4,962,795.00
6. Capital Outlay	6000-6999	1,878,966.24	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,073,682.00	-34.14%	707,101.63	0.00%	707,102.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(133,495.04)	0.00%	(133,495.00)	0.00%	(133,495.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		75,613,868.40	-9.16%	68,688,396.42	-1.40%	67,729,928.97
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		(6,585,604.48)		677,181.58		1,812,566.03

Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		12,779,119.96		6,193,515.48		6,870,697.06
2. Ending Fund Balance (Sum lines C and D1)		6,193,515.48		6,870,697.06		8,683,263.09
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740	3,783,529.27		4,352,593.71		4,583,965.53
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	56,569.49		288,527.46		1,898,475.67
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	2,268,416.72		2,060,652.00		2,031,898.00
2. Unassigned/Unappropriated	9790	0.00		83,923.89		83,923.89
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		6,193,515.48		6,870,697.06		8,683,263.09
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	2,268,416.72		2,060,652.00		2,031,898.00
c. Unassigned/Unappropriated	9790	0.00		104,780.00		104,780.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			(20,856.11)		(20,856.11)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		2,268,416.72		2,144,575.89		2,115,821.89
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		3.00%		3.12%		3.12%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					



Description	Object Codes	2024-25 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
East County SELPA						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		4,122.84		4,122.84		3,884.08
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		75,613,868.40		68,688,396.42		67,729,928.97
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		75,613,868.40		68,688,396.42		67,729,928.97
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3.00%		3.00%		3.00%
e. Reserve Standard - By Percent (Line F3c times F3d)		2,268,416.05		2,060,651.89		2,031,897.87
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		2,268,416.05		2,060,651.89		2,031,897.87
h. Available Reserves (Line E3)						
Meet Reserve Standard (Line F3g)		YES		YES		YES

Administration:

RHONDA L. TAYLOR, Ed.D.  
*Superintendent*  
NATALIE WINSPEAR, Ed.D.  
*Assistant Superintendent*  
LISA DAVIS  
*Assistant Superintendent*



Board of Trustees:

JIM BENNETT  
AUTUMN ELLENSON  
ANDREW HAYES  
LARA HOEFER MOIR  
RON KASPER

**NOTICE OF PUBLIC HEARING**

At the regular board meeting of June 13, 2024, the Board of Trustees will conduct a public hearing pursuant to Government Code §3547(a), to receive input regarding the Initial Bargaining Proposal from the Lakeside Teachers Association to the District for the 2024-2025 school year, so that negotiations may commence.

The public hearing will be held on Thursday, June 13, 2024 in the District Administration Center of the Lakeside Union School District, 12335 Woodside Avenue, Lakeside, California.

June 7, 2024

Rhonda L. Taylor, Ed.D.  
Secretary to the Board

Lakeside Teachers Association (CTA/NEA)  
Initial Bargaining Proposal to the Lakeside Union School District  
for the 2024 – 2025 year

May 2, 2024

The Lakeside Teachers Association hereby submits the following initial proposal for a collective bargaining agreement with the Lakeside Union School District. All agreements reached on individual items shall be tentative and subject to a final agreement on the contract. Absent a final agreement modifying the contract, the existing contract language shall remain in full effect.

The Lakeside Teachers Association reserves the right to create, add to, delete from, amend, and modify its proposals and/or open articles of the contract during the negotiations process. Proposals for each article are in conceptual format and include, but are not limited to, the bulleted information.

The Lakeside Teachers Association shall open the following existing articles:

Article 9: Safety

- Creation of Student Discipline / Safety Committee to address the growing number of safety concerns regarding student behavior.

Article 15: Compensation and Benefits (and all relevant appendices including the Salary Schedules)

- Increase salary schedule with on-schedule raise. A salary increase will help attract and retain the highest quality educators.
- Provide BCLAD stipend to help recruit and retain teachers.

The Lakeside Teachers Association shall open a new article.  
New Article: addressing Special Education issues.

There is already a teacher shortage and that teacher shortage will continue to increase in the next several years. The above information will allow the District to better compete with other area districts to attract, retain, and develop employees.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Adoption of the Initial Proposal of the District to the Lakeside Teachers Association (LTA) for re-opener negotiations for the 2024-25s school year.

**Background (Describe purpose/rationale of the agenda item):**

Adoption is requested of the District's Initial proposal to the LTA so that re-opener negotiations may commence for the 2024-25 school year.

**Fiscal Impact (Cost):**

None

**Funding Source:**

N/A

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☒ **Adoption**

---

**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member**



**Initial Proposal**  
**From the**  
**LAKESIDE UNION SCHOOL DISTRICT**  
**To the**  
**LAKESIDE TEACHERS ASSOCIATION**

For the 2024-25 School Year

June 13, 2024

The Lakeside Union School District hereby submits the following initial proposal for limited re-opener negotiations between the Lakeside Union School District and the Lakeside Teachers Association (LTA) for the period of July 1, 2024 through June 30, 2025. The District reserves the right to modify, amend, create, delete from or add to its proposals throughout the course of negotiations.

The District proposes to reopen the following articles:

**ARTICLE 9: SAFETY CONDITION OF EMPLOYMENT**

- 9.8 PROPERTY DAMAGE

The District proposes amending current language to address issues with staff requests for reimbursement of personal property damage that has been brought from home.

**ARTICLE 11: HOURS OF EMPLOYMENT**

- 11.1 LENGTH OF WORKDAY

The District proposes amending current language regarding employee work day.

**ARTICLE 15: COMPENSATION AND BENEFITS**

- 15.2 ANNUAL STIPENDS

The District proposes adding into contract language, 23-24 MOU regarding Home Hospital and ELL stipends.

- 15.1 SALARY

Based on the State Budget, the District will increase, maintain, or decrease the salary schedule at Appendix I of the Agreement.

- 15.9 BENEFITS

Based on the State Budget, the District will increase, maintain, or decrease the existing District-funded benefits

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Approval of Minutes

**Background (Describe purpose/rationale of the agenda item):**

It is recommended that the Board of Trustees approve the attached minutes with any necessary modifications:

Regular Board Meeting of May 9, 2024  
Special Board Meeting of May 28, 2024

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ Informational

☐ Discussion

☐ Approval

☒ Adoption

☐ Denial

☐ Ratification

☐ Explanation: [Click here to enter text.](#)

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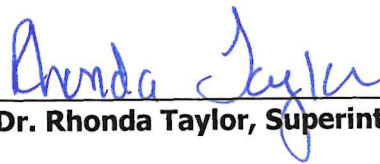
**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa DeRosier, Executive Assistant



Dr. Rhonda Taylor, Superintendent

Administration:

RHONDA L. TAYLOR, Ed.D.  
*Superintendent*  
 NATALIE WINSPEAR, Ed.D.  
*Assistant Superintendent*  
 LISA DAVIS  
*Assistant Superintendent*



Board of Trustees:

JIM BENNETT  
 AUTUMN ELLENSON  
 ANDREW HAYES  
 LARA HOEFER MOIR  
 RON KASPER

*Minutes of the Regular Meeting of the Board of Trustees*

May 9, 2024

District Administration Center

<p>A. The regular meeting of the Lakeside Union School District Board of Trustees was called to order at 5:00 p.m. by Andrew Hayes, President, with the following members present: Lara Hoefer Moir, Vice President; Jim Bennett, Clerk; Autumn Ellenson, Member; and Ron Kasper, Member. Also in attendance were Dr. Rhonda Taylor, Superintendent; Dr. Natalie Winspear, Assistant Superintendent; and Lisa Davis, Assistant Superintendent. Lisa DeRosier was present to record the minutes.</p>	<p>Call to Order</p>
<p>B. There were two requests to speak to the Board prior to closed session regarding Item J-2.3, the parent bill of rights.</p>	<p>Public Comments</p>
<p>C. At 5:08 p.m., the Governing Board moved to closed session to discuss the following: 1) Conference with Chief Negotiator, Lisa Davis, regarding the California School Employees Association and its Chapter 240, pursuant to Government Code §54957.6; 2) Conference with Chief Negotiator, Lisa Davis, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6; 3) Conference with Legal Counsel - Existing Litigations - (paragraph (1) of subdivision (D)) of Government Code §54956.9 (CSEA Grievance); 4) Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957; and 5) Public Employee Evaluation, Superintendent, pursuant to Government Code §54957.</p>	<p>Closed Session</p>
<p>D. The Board reconvened at 6:00 p.m. President Hayes welcomed visitors and reported on closed session items as follows:</p> <ol style="list-style-type: none"> <li>1. No action was taken on Conference with Chief Negotiator, Lisa Davis, regarding the California School Employees Association and its Chapter 240, pursuant to Government Code §54957.6.</li> <li>2. No action was taken on Conference with Chief Negotiator, Lisa Davis, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6.</li> <li>3. No action was taken on Conference with Legal Counsel - Existing Litigations - (paragraph (1) of subdivision (D)) of Government Code §54956.9 (CSEA Grievance).</li> <li>4. No action was taken on Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957.</li> <li>5. No action was taken on Public Employee Evaluation, Superintendent, pursuant to Government Code §54957.</li> </ol>	<p>Reconvene  Welcome Visitors</p> <p>Closed Session  Report</p>
<p>Students from Lakeside Farms led the pledge of allegiance. Following the pledge, Principal Jim Rosa, shared highlights from the school and programs. Some highlights shared were: SPSA goals; MAPS data; tremendous growth with students with disabilities and the EL population; additional resources on campus; exposure to the arts; daily connections; social emotional services; small groups; and so much more.</p>	<p>Flag Salute  Lakeside Farms  Spotlight</p>

- E. The Board recognized the 2023-24 Employees of the Year, including the Lakeside Teacher of the Year, Lei Li from Winter Gardens, and the Classified Employee of the year, Kent Cable from the Maintenance Department.

Employees of  
the Year

- F. Clerk Bennett appreciated everyone coming out for the meeting and voicing their opinion. Dialogue is always a great thing. He acknowledged that the large audience was at the meeting for the Parent Bill of Rights. He re-emphasized that parents should be allowed information about their child. All people have value and worth and should be treated with respect and dignity. It's the parents' job to guide and direct their children, not the school or government. Yes, some parents are not good parents and we have systems in place to deal with those. He often adopts policies he may not agree with or needs additional clarification, but we adopt them and move forward. With this resolution, we are not creating policies or regulations. It's just highlighting the Board's agreement or disagreement about something. It is not his intention to break any laws. He wants to bring things out of the darkness, into the light.

Trustee Reports  
and Comments

Member Ellenson thanked everyone for attending. She thanked Riverview for an amazing International Fair; the Chamber of Commerce for the recent breakfast meeting; and Joel Anderson for an official day. She commented that she is on the board to ensure a high-quality education and to keep students safe.

Member Kasper also attended the Riverview International Fair. He had a very nice time. He discussed anti parent bills and urged the public to go on the site to look at them. He thanked everyone for coming out tonight. We have a teachers union to protect the teachers and a classified employees union to protect the classified employees. Who protects the students? They don't have rights, they can't vote, drink, etc. Parents entrust their children to us everyday. Sending your child to school is a partnership and should not be kept in the dark regarding their student's experiences at school.

Vice President Hoefer Moir thanked her colleagues for their remarks. She is a parent of 4 sons and at times they have had amazing teachers. This district has done an amazing job so far. She discussed Western Days week which raised funds for our children. This is the work we need to continue to do and continue to be transparent to everyone.

President Hayes thanked everyone for coming. He is honored to have our own day in the County thanks to Joel Anderson. He is thankful to the El Capitan Stadium Association for always giving back to our district. The kids apply for the grant and make a presentation to earn the grant. He commented that he was not elected to sit here and not ask tough questions. He directed staff to bring forward policies that apply to this resolution. Parents should know what their rights are and should be able to facilitate the process. He brought with him 2,000 signed petitions supporting the resolution tonight. He believes it is critical to have these conversations and find common ground.

- G. There were 37 requests to speak to the Board for and against the parent bill of rights.

Public  
Comments

It was moved by President Hayes and seconded by Member Kasper to reorganize the order of the board agenda to move the presentation (Item H) and the public hearings (Item I) to follow items of business (Item J). Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

Reorganize  
Board Agenda

J. <u>It was moved by</u> Vice President Hoefer Moir and seconded by Member Ellenson to designate all Items of Business to the consent agenda with the exception of Items 2.3, 4.10 and 5.1. The motion carried unanimously to designate Items of Business 2.1, 2.2, 2.4, 3.1, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 6.1, 6.2, 6.3, 6.4, and 6.5 to the consent agenda.	Consent Agenda
1.1 <u>It was moved by</u> Vice President Hoefer Moir and seconded by Clerk Bennett to adopt the following items of business:	Items of Business
1.2 There was no discussion on items.	Discussion
<u>SUPERINTENDENT</u>	
2.1 A motion to adopt the minutes of the regular board meeting of April 11, 2024.	Adopt Minutes
2.2 A motion to adopt Resolution No. 2024-24, recognizing and honoring the classified employees for their caring and incalculable contribution to the children of Lakeside.	Adopt Classified Employees Week
2.4 A motion to adopt the revised 2024-2025 school and employee calendar with minor changes to report card dates.	Adopt Revised Calendar
<u>HUMAN RESOURCES</u>	
3.1 A motion to approve/ratify Personnel Assignment Order 2024-12.	Adopt PAO
<u>BUSINESS SERVICES</u>	
4.1 A motion to approve the following monthly business reports: A) Commercial Warrants; B) Purchase Orders and Change Orders; and C) Purchase Card Expenditures.	Approve Monthly Reports
4.2 A motion to approve the following Resolutions A) 2024-20, Authorized Agents to Receive and Pick-Up Mail; B) 2024-21, Payment Order; C) 2024-22, Authorized Agent to Sign School Orders; and D) 2024-23, Authorized Replacement of Warrants.	Approve Business Resolutions
4.3 A motion to approve the following annual contracts for the 2023-2024 school year: A) Artbeat San Diego (Lakeview); B) Brenda Wilson Addendum (SPED); C) Helping Our Way (Lakeview); KF Enterprises (Lakeview); D) Solana Center for Environmental Innovation (Riverview); E) Consulting & Inspection Services-Technology Building (Maintenance); F) Consulting & Inspection Services-Lakeside Farms (Maintenance); G) Stephen Halfaker (Superintendent); H) Psychology 360 (SPED); I) Quadient Leasing (Superintendent); J) SDCOE-CTE Grant (Ed Services); K) 4 Parent/Student Transportation Agreements (SPED/Pupil Services); L) El Capitan Stadium Association (Maintenance); M) Math Transformations Addendum (LMS); and N) Helping Our Way (DREAM).	Approve 2023-24 Annual Contracts
4.4 A motion to approve the following annual contracts for the 2024-2025 school year: A) Ron and Karen Cook (Superintendent); B) CODESP (HR); C) Dannis Woliver Kelley Attorney (Superintendent); D) Melodee Rupe (Business); E) Ed Press (Business) E) Renaissance (Ed Services).	Approve 2024-25 Annual Contracts
4.5 A motion to adopt Resolution No. 2024-25, allowing temporary transfer of money between funds.	Adopt Interfund Transfer



J. BUSINESS SERVICES (CONTINUED)

- |     |  |                             |
|-----|--|-----------------------------|
| 4.6 | A motion to amend the 2023-2024 work calendar for 11-month employees with a minor change.  | Amend CSEA Work Calendar    |
| 4.7 | A motion to approve award Kyocera for Copier/MFD Hardware and All Copy Products for printer services and supplies, districtwide.                     | Approve Copier Contract     |
| 4.8 | A motion to adopt a new district-wide phone system and E911 upgrade through a piggyback contract through TIPS #230504, in the amount of \$379,506.24 | Adopt Phone System Contract |
| 4.9 | A motion to approve an After School Education and Safety Program (ASES) grant for the 2023-24 school year in the amount of \$660,633.05.             | Approve ASES Grant          |

BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND/OR EXHIBITS

- |     |  |                    |
|-----|--|--------------------|
| 6.1 | A motion to adopt Board Policy and Administrative Regulation 0460: Local Control and Accountability Plan.  | Adopt BP/AR 0460   |
| 6.2 | A motion to adopt Board Policy and Administrative Regulation 3311: Bids.                                   | Adopt BP/AR 3311   |
| 6.3 | A motion to adopt Board Policy and Administrative Regulation 3400: Management of District Assets/Accounts. | Adopt BP/AR 3400   |
| 6.4 | A motion to adopt Board Policy and Administrative Regulation 4112.2: Certification.                        | Adopt BP/AR 4112.2 |
| 6.5 | A motion to adopt Board Policy 4154/4254/4354: Health and Welfare Benefits.                                | Adopt BP 4154      |

Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

- |      |  |  |
|------|--|--|
| 2.3  | <u>It was moved by</u> President Hayes and seconded by Member Ellenson to adopt Resolution No. 2024- 26, ensuring parents have the knowledge of their rights in regards to their children's education. Each board member spoke to clarify their stand on this topic. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).   | Adopt Parent Bill of Rights                |
| 4.10 | <u>It was moved by</u> Clerk Bennett and seconded by Vice President Hoefer Moir to accept the following gifts to the District: A) Lakeside Kiwanis donated socks and shoes to Lindo Park; and B) April PTA donations: \$1,496.25 to Lakeside Farms, \$1,142.50 to Lindo Park. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).  | Accept Gifts to the District               |
| 5.1  | <u>It was moved by</u> President Hayes and seconded by Member Ellenson to table the K-8 History-Social Studies curriculum. The TCI curriculum was piloted for 18-months, whereby several curriculums were considered. TCI was selected by both elementary and middle school pilot teachers at a cost of \$532,547. They would like a board study session before the next board meeting to discuss this item. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper). | Tabled K-8 History-Social Studies Adoption |

H.	Dr. Danielle Clark presented an annual Special Education update. She spoke about her amazing team. The Special Ed department serves 1,057 students. They have had over 254 IEP meetings; 182 staff meetings; 50 site support requests; and over 30 site Special Ed team meetings. The department has offered trainings, such as crisis intervention, instructional aide training, increased preschool inclusion opportunities; and so much more.	Special Education Update
I.	<ol style="list-style-type: none"> <li>At 9:00 p.m., the Governing Board conducted a public hearing to receive input regarding an Initial Proposal with the California School Employees Association and its Chapter 240 so negotiations may commence for the 2024-2025 school year. Hearing no comments, President Hayes closed the public hearing.</li> <li>The Board acknowledged the Initial Proposal from the California School Employees Association and its Chapter 240 for the 2024-2025 school year.</li> <li><u>It was moved by</u> Vice President Hoefer Moir and seconded by President Hayes to approve the Initial Proposal from the District to the California School Employees Association and its Chapter 240 for the 2024-2025 school year. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).</li> </ol>	Public Hearing: District's Initial Proposal to CSEA  Ack CSEA Initial Proposal  Approve District's Initial Proposal
K.	<ol style="list-style-type: none"> <li>There were no comments on the Enrollment Report for Month 8 from March 4–29, 2024.</li> <li>There were no comments on the Quarterly Investments Report.</li> <li><u>Legislative updates</u>: There were no comments this month.</li> <li><i>First reading</i> of Administrative Regulation and Exhibits 1312.4: Williams Uniform Complaint Procedures. This will come back next month for adoption.</li> <li><i>First reading</i> of Board Policy and Administrative Regulation 1330: Use of School Facilities. This will come back for a second reading.</li> <li><i>First reading</i> of Board Policy 4140/4240: Bargaining Units. This will come back next month for adoption.</li> <li><i>First reading</i> of Board Policy 5116.2: Involuntary Student Transfers. This will come back next month for adoption.</li> <li><i>First reading</i> of Board Policy 6162.5: Student Assessment. This will come back next month for adoption.</li> <li><i>First reading</i> of Board Policy 6170.1: Transitional Kindergarten. This will come back next month for adoption.</li> </ol>	Enrollment Report  Quarterly Investments Legislative Updates AR/E 1312.4  BP/AR 1330  BP 4140/4240  BP 5116.2  BP 6162.5  BP 6170.1
L.	1A. Kerry Strong, LTA President, expressed her disappointment with the Board tonight regarding the parent bill of rights. She is frustrated that the Board feels like your educators are keeping secrets from parents. You are invoking misunderstanding and mistrust and it's a big breakdown in communications. We absolutely want our parents involved and they are involved. She also commented that not one board member reached out to her to discuss this. She did shout out to all the teachers in the district for teacher appreciation week. We had a great time at the 100-year celebration and cornhole tournament and are looking forward to all the promotions. Relationships matter to us.	LTA President

L. REPORTS TO THE BOARD (CONTINUED)

- |     |  |   |
|-----|--|---|
| 1B. | David Myers, CSEA President, was not present.  | CSEA President                              |
| 2A. | Lisa Davis, Assistant Superintendent, discussed the Spring audit that was recently completed. She will be listening to a budget webinar on the May Revise next week. The Governor has been silent on what to expect. The Central Kitchen remodel is complete and it looks wonderful. The tech building is underway on the backside of Lakeside Middle School. The Tierra del Sol security fencing bid will come to the June 13th board meeting. The Lakeside Farms and Lakeview ESS buildings are going out to bid on May 13th. We have a lot of construction going on this summer. The summer ESS program already has over 500 students registered. They are offering field trips on Tuesdays and Thursdays and rotations the rest of the week. The Child Nutrition department is hosting the Race to Wellness on May 21 at Lakeview. | Assistant<br>Superintendent<br>Lisa Davis   |
| 2B. | Dr. Natalie Winspear, Assistant Superintendent, commented that the Race to Wellness is in collaboration with health services. CAASPP testing is in full swing with support offered at each site from Ed Services and Technology. We held our final district-wide PLC meeting. It was very engaging. We are in the process of writing our 3-year LCAP and will submit to the County tomorrow. We accomplish a lot for a small district. She commented that she would love to see you out on the school sites to see our super heroes working everyday.  | Assistant<br>Superintendent<br>Dr. Winspear |
| 2C. | Dr. Rhonda Taylor, Superintendent, shared a video on the 100-years of LUSD and thanked the teachers for their hard work and dedication to the District!  | Superintendent<br>Dr. Taylor                |
| M.  | President Hayes asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 9:26 p.m.  | Adjournment                                 |

Rhonda L. Taylor, Ed.D.  
Secretary to the Board

Jim Bennett  
Clerk of the Board

Administration:

RHONDA L. TAYLOR, Ed.D.  
*Superintendent*  
NATALIE WINSPEAR, Ed.D.  
*Assistant Superintendent*  
LISA DAVIS  
*Assistant Superintendent*



Board of Trustees:

JIM BENNETT  
AUTUMN ELLENSON  
ANDREW HAYES  
LARA HOEFER MOIR  
RON KASPER

*Minutes of the Special Meeting of the Board of Trustees*

May 28, 2024

District Administration Center

- |   |  |
|---|--|
| A. The special meeting of the Lakeside Union School District Board of Trustees was called to order at 5:00 p.m. by Andrew Hayes, President, with the following members present: Lara Hoefer Moir, Vice President; Jim Bennett, Clerk; Autumn Ellenson, Member; and Ron Kasper, Member. Also in attendance were Dr. Rhonda Taylor, Superintendent; Dr. Natalie Winspear, Assistant Superintendent; and Lisa Davis, Assistant Superintendent. Rachel Camarero was present to record the minutes.<br><br>President Hayes welcomed guests and led the pledge of allegiance. | Call to Order  |
| B. There were no requests to speak to the Board prior to the start of the meeting.  | Flag Salute<br><br>Public Comment                    |
| C. <u>It was moved by</u> Vice President Lara Hoefer Moir and seconded by Member Ron Kasper to award the Tierra Del Sol Middle School Security Fence bid to GEM Industrial in the amount of \$429,500. The motion carried unanimously, 5-0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).   | Award TdS<br>Security Fence Bid<br>to GEM Industrial |
| D. 1. Ed Services Coordinator, Michelle Perkins, facilitated an opening activity using the Hlstory-Social Science adoption materials, "Apple Bartering".  | Opening Activity                                     |
| 2. Presentation: Education Services Coordinator, Michelle Perkins, presented on the History-Social Science curriculum pilot and adoption recommendation. After a year and a half of research, multiple parent engagement opportunities, including surveys, adoption available at the District office for parent viewing, teacher committees; The District recommends TCI Learning engaging and interactive material for adoption.   | Presentation   |
| 3. The Board heard public comment from one Community member and four teachers in support of the TCI curriculum.   | Public Comment                                       |

- E. Vice President Lara Hoefer Moir asked if there was any further business to come before the board. There being none, the Vice President declared the special board meeting adjourned at 5:54 p.m.

Adjournment

---

Rhonda L. Taylor, Ed.D.  
Secretary to the Board

---

Jim Bennett  
Clerk of the Board



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

---

**Agenda Item:**

School and Employee Calendar

**Background (Describe purpose/rationale of the agenda item):**

Adoption of the revised 2024-2025 school and employee calendar with one minor change to the 11-month start date.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

<input type="checkbox"/> <b>Informational</b>	<input type="checkbox"/> <b>Denial</b>
<input type="checkbox"/> <b>Discussion</b>	<input type="checkbox"/> <b>Ratification</b>
<input type="checkbox"/> <b>Approval</b>	<input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a>
<input checked="" type="checkbox"/> <b>Adoption</b>	

---

**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



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Lisa DeRosier, Executive Assistant

---

Dr. Rhonda Taylor, Superintendent

# LAKE SIDE UNION SCHOOL DISTRICT

## 2024-2025 Calendar

S	M	T	W	T	F	S
JULY 2024						
				4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
OCTOBER 2024						
23						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
JANUARY 2025						
18						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
APRIL 2025						
11						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

S	M	T	W	T	F	S
AUGUST 2024						
10						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
NOVEMBER 2024						
14						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S	M	T	W	T	F	S
FEBRUARY 2025						
18						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

S	M	T	W	T	F	S
MAY 2025						
21						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
SEPTEMBER 2024						
20						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S	M	T	W	T	F	S
DECEMBER 2024						
15						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
MARCH 2025						
21						
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	T	F	S
JUNE 2025						
9						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### SPECIAL DAYS

- ..... Non-Student Day
- First Day of School ..... August 19
- Last Day of School ..... June 12
- 100<sup>th</sup> Day ..... January 30

### GRADING PERIODS

- Trimester Grading Periods .....
- 1<sup>st</sup> (58 Days) ..... November 8, 2024
- 2<sup>nd</sup> (60 Days) ..... February 28, 2025
- 3<sup>rd</sup> (62 Days) ..... June 12, 2025

### REPORT CARDS

- Trimester 1 ..... November 22, 2024
- Trimester 2 ..... March 14, 2025
- Trimester 3 ..... June 13, 2025

### PARENT CONFERENCES

- Parent Conferences for Elementary and Middle Schools
- ..... October 8-11, 2024
- At-Promise Parent Conferences for Elementary Only
- ..... December 12-13, 2024
- At-Promise Parent Conferences for Elementary Only
- ..... March 13-14, 2025

# LAKE SIDE UNION SCHOOL DISTRICT

Month 1	August 19 – September 13, 2024	19 days
Month 2	September 16 – October 11, 2024	20 days
Month 3	October 14 – November 8, 2024	19 days
Month 4	November 11 – December 6, 2024	14 days
Month 5	December 9, 2024 – January 3, 2025	10 days
Month 6	January 6 – January 31, 2025	18 days
Month 7	February 3 – February 28, 2025	18 days
Month 8	March 3 – March 28, 2025	20 days
Month 9	March 31 – April 25, 2025	9 days
Month 10	April 28 – May 23, 2025	20 days
Month 11	May 26 – June 12, 2025	13 days

2024

July 4	Thursday	Fourth of July (Legal Holiday)
July 29	Monday	Middle School Principals Return
July 31	<b>Wednesday</b>	11-Month Employees Return
August 5	Monday	Site Administrators Return
August 5	Monday	10-Month Clerical Employees Return
August 14	Wednesday	Teacher Workday
August 15*	Thursday	Professional Development
August 16	Friday	Teacher Workday
August 19	Monday	Classes Begin
September 2	Monday	Labor Day (Legal Holiday)
September 27	Friday	School Site Goal Setting and Planning Day (Minimum Day)
October 8-11	Monday-Friday	Elem & Middle School Parent Conferences (Minimum Day)
November 1	Friday	Non Student, Non Staff Day
November 11	Monday	Veterans Day (Legal Holiday)
November 25-29	Monday-Friday	Thanksgiving Holidays (Student and Legal Holidays)
December 12-13	Thursday-Friday	At-Promise Elementary Parent Conferences (Minimum Day)
Dec 23-Jan 3	Monday-Friday	Winter Recess
December 24	Tuesday	Local Holiday
December 25	Wednesday	Christmas Day (Legal Holiday)
December 26	Thursday	Local Holiday **

2025

January 1	Wednesday	New Year's Day (Legal Holiday)
January 2	Thursday	Local Holiday
January 20	Monday	Martin Luther King, Jr. Day (Legal Holiday)
January 31*	Friday	Professional Development Day (Student Holiday)
February 10	Monday	Lincoln's Day (Legal Holiday)
February 17	Monday	Washington's Day (Legal Holiday)
March 13-14	Thursday-Friday	At-Promise Elementary Parent Conferences (Minimum Day)
April 7-21	Monday-Monday	Spring Recess
April 18	Friday	Good Friday (Local Holiday)
May 7	Wednesday	Day of the Teacher
May 19-23	Monday-Friday	Classified Employees Week
May 23	Friday	School Site Goal Setting and Planning Day (Minimum Day)
May 26	Monday	Memorial Day (Legal Holiday)
June 12	Thursday	Last Day of Student Attendance/Final Workday for Teachers
June 19	Thursday	Juneteenth Holiday
June 25	Wednesday	Final Workday for 10-month Clerical Employees
June 27	Friday	Final Workday for Administrators
June 27	Friday	Final Workday for 11-Month Employees

*\*Professional Development Day*

*\*\*Local holiday for employees, December 26, 2024, in lieu of Admissions Day*

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Resolution for Chief Negotiator for LTA

**Background (Describe purpose/rationale of the agenda item):**

Adoption of Resolution No. 2024-28, designating the Assistant Superintendent Lisa Davis to be the chief negotiator and designated representative in negotiations with the Lakeside Teachers Association for the 2024-25 school year.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ **Informational**

☐ **Denial**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☒ **Adoption**

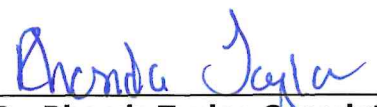
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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

## **RESOLUTION NO. 2024-28**

Resolved that the Governing Board of the Lakeside Union School District hereby designates Assistant Superintendent of Business Services, to be its chief negotiator and designated representative in negotiations with the Lakeside Teachers Association ("LTA").

Resolved that the Assistant Superintendent of Business Services has full authority to negotiate on behalf of the Governing Board, but the Governing Board expressly reserves the right to ratify any tentative agreement.

Resolved that the Assistant Superintendent of Business Services shall be the only individual who has the authority on behalf of the Governing Board to negotiate with the LTA, and the only individual who has authority to make proposals and counter-proposals and to enter into tentative agreements.

Resolved that individual members of the Governing Board and the Superintendent shall decline to negotiate with representatives of the LTA, and also shall decline to meet with such representatives on matters or items being negotiated or directly related to negotiations.

DATE APPROVED BY THE GOVERNING BOARD: June 13, 2024

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Secretary to the Governing Board



**LAKESIDE UNION SCHOOL DISTRICT**  
**BOARD OF TRUSTEES BOARD MEETING, June 13, 2024**  
**Personnel Assignment Order – 2024-13**

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

**A. New Hire:**

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

**B. Reclassification/Location:**

Employee	Assignment	Effective Date

**C. Unpaid Leave of absence:**

Employee	Assignment/Location	Reason	Recommendation	Effective Date
Nuñez, Maribelle	Teacher/LV	Personal	Yes	07/01/2024
Gallamore, Laurie	Teacher/LOA	Personal	Yes	07/01/2024

**D. Resignation:**

Employee	Assignment/Location	Reason	Effective Date
Patterson, Sandra	Teacher	Not returning from LOA	6/12/2024

**E. LAO:**

Employee	Location	Position	Reason	Effective Date

**F. Reduction of FTE:**

Employee	Location	Position	Effective Date	Recommendation

**G. Resignation:**

Employee	Assignment/Location	Reason	Effective Date
Burd, Nathan	Teacher/TDS	Personal	6/12/2024
Cox, Grace	Principal/LC	Employment	6/26/2024
Mayen, Marjorie	Teacher/LC	Employment	6/12/2024

**H. Retirement:**

Employee	Assignment/Location	Effective Date
Dobyns, Michelle	Teacher/ LMS	7/1/2024
Farris, Lisa	Teacher/LF	6/13/2024
Givens, Roxanne	Teacher/LC	6/13/2024
Lonn, Linda	Psychologist/LF	8/12/2024
Saake, Karen	Teacher/LMS	6/13/2024
340805	Teacher/District	7/1/2024

## Classified Staff

### I. New Hire:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Batenko, DeLane	LEAPP	IA-I-SPED/12/3	N/A	\$1,018.59	5/6/2024
Knarsboro, Sara	TDS	Child Nutrition Asst/8/2	N/A	\$680.35	6/3/2024

### J. Change of Status/Location:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Camarero, Rachel	District Office	Executive Assistant/33/7	\$7,238.50	\$8,401.00	7/8/2024
Quintero, John	Maintenance	Custodial Supervisor/19/1	\$5,085.30	\$6,189.16	6/3/2024

### K. Management Position:

Employee	Location	Position/Range/Step	Effective Date

### L. Resignation/Termination:

Employee	Location	Position	Reason	Effective Date
Amiri, Sharifa	Child Nutrition Assist/TDS	Child Nutrition Assist/TDS	N/A	5/10/2024
Armstrong, Lisa	TDS	IA-I-SPED	Moving out of state	6/1/2024
Bailey, Jeremy	TDS	LVN	Employment	6/13/2024
Buettgenbach, Kit	Dream	School Site Admin Assist	Retire	7/01/2024
Davis, Loren	WG	Custodian-Day	Retire	7/01/2024
DeRosier, Lisa	District Office	Ex-Admin Assistant	Retire	7/5/2024
Dotterman, Noah	LC	Custodian Night	Probation Release	5/2/2024
Overland-McKay, Peggy	WG	School Site Admin Assist	Retire	7/1/2024
Powell, Leigh	Itinerant	OT	N/A	6/13/2024
Rich, Jolene	WG	Library Tech	Retire	6/13/2024
Sanchez, Brenda	Child Nutrition	Child Nutrition Assistant	Retire	6/13/2024bi
Sinatra, Christine	Human Resources	Ex-Director of Human Resources	Retire	7/2/2024

### M. Leave (FMLA):

Employee Name	Location	Position	Effective Date

N. Short Term Staff Agreement

Employee	Title	Start/End Date	Job Duties	Hourly Rate

**RECOMMENDATION:**

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Resolution for Chief Negotiator for CSEA

**Background (Describe purpose/rationale of the agenda item):**

Adoption of Resolution No. 2024-29, designating Lisa Davis, Assistant Superintendent, as the chief negotiator with the California School Employees Association and its Chapter 240 for the 2024-25 school year.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial</b>   |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input type="checkbox"/> <b>Approval</b>            | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input checked="" type="checkbox"/> <b>Adoption</b> |  |
- 

**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

## **RESOLUTION NO. 2024-29**

Resolved that the Governing Board of the Lakeside Union School District hereby designates the Assistant Superintendent of Business Services to be its chief negotiator and designated representative in negotiations with the California School Employees Association (“CSEA”).

Resolved that the Assistant Superintendent of Business Services has full authority to negotiate on behalf of the Governing Board, but the Governing Board expressly reserves the right to ratify any tentative agreement.

Resolved that the Assistant Superintendent of Business Services shall be the only individual who has the authority on behalf of the Governing Board to negotiate with the CSEA, and the only individual who has authority to make proposals and counter-proposals and to enter into tentative agreements.

Resolved that individual members of the Governing Board and the Superintendent shall decline to negotiate with representatives of the CSEA, and also shall decline to meet with such representatives on matters or items being negotiated or directly related to negotiations.

DATE APPROVED BY THE GOVERNING BOARD: June 13, 2024

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Secretary to the Governing Board



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Personnel Assignment Order 2024-13

**Background (Describe purpose/rationale of the agenda item):**

The Personnel Assignment Order reflects new hires, retirements and changes in positions.

**Fiscal Impact (Cost):**

Varies

**Funding Source:**

General Fund

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

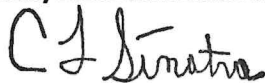
**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial</b>   |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input type="checkbox"/> <b>Approval</b>            | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input checked="" type="checkbox"/> <b>Adoption</b> |  |

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**Originating Department/School:** Human Resources

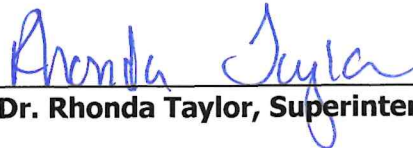
**Submitted/Recommended By:**



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Christine Sinatra, HR Exec Director

**Approved for Submission to the Governing Board:**



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Dr. Rhonda Taylor, Superintendent

**LAKESIDE UNION SCHOOL DISTRICT**  
**BOARD OF TRUSTEES BOARD MEETING, June 13, 2024**  
**Personnel Assignment Order – 2024-13**

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

**A. New Hire:**

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

**B. Reclassification/Location:**

Employee	Assignment	Effective Date

**C. Unpaid Leave of absence:**

Employee	Assignment/Location	Reason	Recommendation	Effective Date
Nuñez, Maribelle	Teacher/LV	Personal	Yes	07/01/2024
Gallamore, Laurie	Teacher/LOA	Personal	Yes	07/01/2024

**D. Resignation:**

Employee	Assignment/Location	Reason	Effective Date
Patterson, Sandra	Teacher	Not returning from LOA	6/12/2024

**E. LAO:**

Employee	Location	Position	Reason	Effective Date

**F. Reduction of FTE:**

Employee	Location	Position	Effective Date	Recommendation

**G. Resignation:**

Employee	Assignment/Location	Reason	Effective Date
Burd, Nathan	Teacher/TDS	Personal	6/12/2024
Cox, Grace	Principal/LC	Employment	6/26/2024
Mayen, Marjorie	Teacher/LC	Employment	6/12/2024

**H. Retirement:**

Employee	Assignment/Location	Effective Date
Dobyns, Michelle	Teacher/ LMS	7/1/2024
Farris, Lisa	Teacher/LF	6/13/2024
Givens, Roxanne	Teacher/LC	6/13/2024
Lonn, Linda	Psychologist/LF	8/12/2024
Saake, Karen	Teacher/LMS	6/13/2024
340805	Teacher/District	7/1/2024

## Classified Staff

### I. New Hire:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Batenko, DeLane	LEAPP	IA-I-SPED/12/3	N/A	\$1,018.59	5/6/2024
Knarsboro, Sara	TDS	Child Nutrition Asst/8/2	N/A	\$680.35	6/3/2024

### J. Change of Status/Location:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Camarero, Rachel	District Office	Executive Assistant/33/7	\$7,238.50	\$8,401.00	7/8/2024
Quintero, John	Maintenance	Custodial Supervisor/19/1	\$5,085.30	\$6,189.16	6/3/2024

### K. Management Position:

Employee	Location	Position/Range/Step	Effective Date

### L. Resignation/Termination:

Employee	Location	Position	Reason	Effective Date
Amiri, Sharifa	Child Nutrition Assist/TDS	Child Nutrition Assist/TDS	N/A	5/10/2024
Armstrong, Lisa	TDS	IA-I-SPED	Moving out of state	6/1/2024
Bailey, Jeremy	TDS	LVN	Employment	6/13/2024
Buettgenbach, Kit	Dream	School Site Admin Assist	Retire	7/01/2024
Davis, Loren	WG	Custodian-Day	Retire	7/01/2024
DeRosier, Lisa	District Office	Ex-Admin Assistant	Retire	7/5/2024
Dotterman, Noah	LC	Custodian Night	Probation Release	5/2/2024
Overland-McKay, Peggy	WG	School Site Admin Assist	Retire	7/1/2024
Powell, Leigh	Itinerant	OT	N/A	6/13/2024
Rich, Jolene	WG	Library Tech	Retire	6/13/2024
Sanchez, Brenda	Child Nutrition	Child Nutrition Assistant	Retire	6/13/2024bi
Sinatra, Christine	Human Resources	Ex-Director of Human Resources	Retire	7/2/2024

### M. Leave (FMLA):

Employee Name	Location	Position	Effective Date

N. Short Term Staff Agreement

Employee	Title	Start/End Date	Job Duties	Hourly Rate

**RECOMMENDATION:**

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date: June 13, 2024**

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**Agenda Item:**

Declaration of Needs for Fully Qualified Educators

**Background (Describe purpose/rationale of the agenda item):**

The District is in need of highly-qualified teachers with CLAD, BCLAD, limited assignment, short term staff permits for the 2024-2025 school year and a declaration form is necessary for the Commission of Teacher Credentialing.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Addresses Emphasis Goal(s):**

☐ #1: Academic Achievement      ☐ #2: Social Emotional      ☐ #3: Physical Environments

**Recommended Action:**

☐ Informational      ☐ Denial/Rejection  
☐ Discussion      ☐ Ratification  
☒ Approval      ☐ Explanation:  
☐ Adoption

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**Originating Department/School:** Human Resources

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Christine Sinatra, Director, HR



Dr. Rhonda Taylor, Superintendent





State of California  
Commission on Teacher Credentialing  
Certification Division  
651 Bannon Street, Suite 601  
Sacramento, CA 95811

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2023-2024

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Lakeside Union School District District CDS Code: 037

Name of County: San Diego County CDS Code: 067

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 6 / 13 / 2024 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

#### ► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2025.

Submitted by (Superintendent, Board Secretary, or Designee):

Christine Sinatra, Ed. D.

Name

DocuSigned by:

Christine Sinatra

Signature

Ex. Director, HR

Title

(619) 390-2661

Fax Number

(619) 390-2618

Telephone Number

06/13/2024

Date

12335 Woodside Ave., Lakeside CA 92040

Mailing Address

csinatra@lsusd.net

E-Mail Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Christine Sinatra, Ed. D.	<div>DocuSigned by: Christine Sinatra</div>	Ex. Director, HR
Name	Signature	Title
(619) 390-2661	(619) 390-2618	06/13/2024
Fax Number	Telephone Number	Date
12335 Woodside Ave., Lakeside CA 92040		
Mailing Address		
csinatra@lsusd.net		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	15
Bilingual Authorization (applicant already holds teaching credential)	10
List target language(s) for bilingual authorization: Spanish and Mandarin	
Resource Specialist	5
Teacher Librarian Services	1
Emergency Transitional Kindergarten (ETK)	2

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	10
Single Subject	16
Special Education	17
TOTAL	43

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture	2	Mathematics	3
Art	1	Music	1
Business		Physical Education	3
Dance	1	Science: Biological Sciences	2
English	3	Science: Chemistry	2
Foundational-Level Math	4	Science: Geoscience	2
Foundational-Level Science	3	Science: Physics	2
Health	1	Social Science	2
Home Economics	1	Theater	2
Industrial & Technology Education	1	World Languages (specify)	2

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 15

If yes, list each college or university with which you participate in an internship program.

University of Phoenix, Grand Canyon University, National University, San Diego County Office of Education, Baylor University,

Point Loma University.

If no, explain why you do not participate in an internship program.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:**

**Agenda Item:**

Revised job description that will take effect on July 1, 2024

**Background (Describe purpose/rationale of the agenda item):**

Approval of the following job description's:

Behavioral Intervention Specialist

from 10 months to 11 months

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

**Recommended Action:**

☐ **Informational**

☐ **Discussion**

☒ **Approval**

☐ **Denial**

☐ **Ratification**

☐ **Explanation:** Click here to enter text.

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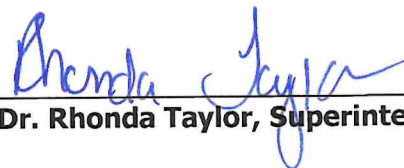
**Originating Department/School:** Human Resources

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



**Principal/Department Head Signature**



**Dr. Rhonda Taylor, Superintendent**

This form must be typed written and have all signatures before it will be placed on the agenda. All agenda item requests must be submitted for approval 10 days prior to the board meeting.





## Job Description

<b>Title:</b> Behavioral Intervention Specialist	<b>FLSA Status:</b> Non-Exempt	<b>Months:</b> 11
<b>Supervisor:</b> Director of Special Education	<b>Supervises:</b> N/A	<b>Range:</b> 38
<b>Department:</b> Special Ed	<b>Bargaining Unit:</b> Classified	<b>Approved:</b>

### JOB SUMMARY:

The Behavioral Intervention Specialist provides consultation, coaching, one-to-one and group presentations, and classroom support, instructional and behavioral strategies for regular education and special education teachers, site personnel, and others providing instructional services to students with disabilities as directed by the Director of Special Education.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conducts comprehensive Functional Behavioral Assessments (FBA), in collaboration with the school psychologist writes legally defensible effective behavioral analysis reports, and develops Behavior Intervention Plans (BIP).
- Develops consultation relationships with school district special and general education service providers. Trains, and monitors the work of teachers and classified staff assigned to work with students with behavioral challenges.
- Provides interventions and trains district staff and administrators in behavioral interventions for special education students.
- Analyzes behavior from a functional perspective and develops daily positive interventions.
- Participates as part of a multidisciplinary team and supports the district and all school sites and activities.
- Collaborates with a variety of service providers and agencies, working within the District
- Researches interventions, treatment techniques, and assessment tool resources and methods.
- Conducts positive behavior support presentations, training and professional development.
- Participates in meetings, including Individual Educational Plans (IEPs), 504 meetings, Student Study Teams, and suspension conferences.
- Assist with the Behavior Intervention Assistants; leads weekly meetings and trainings for the team
- Assist the Director, Administrator, Program Specialist or assigned teacher of behaviorally-based programs for individuals with special needs.
- Trains staff and monitors data and data collection, lesson development, and implementation of Behavior Support Plans (BSP) and Behavior Intervention Plans (BIP).
- Communicates with parents regarding behavior needs of students

**OTHER DUTIES:**

- Perform related duties as assigned.

**JOB REQUIREMENTS:**

Experience providing services to special education students; assessing students; developing and implementing behavioral interventions for special education students; assessing student functional capabilities; conducting presentations; and performing research.

Skill developing and presenting training activities; establishing and maintaining professional working relationships with individuals, groups, public, and private agency personnel; developing consultation relationships with special and general education service providers.

Knowledge of appropriate curriculum and instructional strategies for students with disabilities; current state and federal special education regulations; special education curriculum resources and materials; behavior intervention methodology/techniques including positive behavior intervention strategies and regulations; individual and classroom management techniques; principles and practices of instruction, curriculum, professional development, and assessment in a special education setting; student assessment methods; research basis underlying best practices in special education; diagnostic instruments and their interpretation and application; applied behavior analysis; .

Ability to present complex information on behavior, behavioral assessment, and implementation of behavior plans to staff; work independently; communicate orally and in writing; establish and maintain professional relationships; establish priorities and meet deadlines; travel to various locations; manage various assignments simultaneously; work as part of a multi-disciplinary team; work with adolescents and transition age youth that have behavioral, learning, and social challenges;

Physical Abilities include sitting for extended periods, reaching, lifting and carrying, fine manual dexterity, pulling, pushing, talking/hearing, near and far visual acuity/depth perception/color vision/field of vision.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. The work environment characteristics and physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge of:**

- Experience working with emotional disturbance behavior disorders.
- Experience working with students with Autism-
- Experience working with students with mental health issues and needs.
- Trained in Non-Violent Crisis Intervention, or similar de-escalation program.

**Education and Experience:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities is:

Three (3) years successful experience providing behavioral services/support to students with disabilities and/or significant behavioral needs.

**Licenses, Certifications and other Requirements:**

- Certification as a Board-Certified Behavior Analyst (BCBA)
- Valid First Aid and CPR certification
- Valid California Class C Driver's License and Evidence of Insurability.

**WORKING CONDITIONS:****Work Environment:**

- Indoor office/classroom environment/outside-playground.
- Driving a vehicle to conduct work.

**Physical Demands:**

- Seeing to monitor children and read a variety of materials.
- Sitting or standing for extended periods of time while working with students.
- Bending at the waist, kneeling or crouching to assist students.
- Hearing and speaking to exchange information.
- Pushing or pulling wheelchairs, mobility toys and other adaptive equipment.
- Walking indoors and outdoors to transition between classes and services.

**Hazards:**

- Potential close contact with impulsive or aggravated students.
- Potential contact with blood or body fluids.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Job Description for Assistant Superintendent of Human Resources

**Background (Describe purpose/rationale of the agenda item):**

New job description for Assistant Superintendent of Human Resources.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

☐ Adoption

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**Originating Department/School:** Human Resources

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**





**Dr. Christine Sinatra, HR Exec Director**

**Dr. Rhonda Taylor, Superintendent**

**Reviewed by Cabinet Member:** \_\_\_\_\_

<b>POSITION</b>	<b>ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES</b>	<b>DEPARTMENT</b>	Human Resources
<b>DIRECT REPORT</b>	<b>SUPERINTENDENT</b>	<b>APPROVAL/REVISION DATE</b>	
<b>CLASSIFICATION</b>	<b>Certificated</b>	<b>Pay Type / Rate</b>	Salary (contract) Appropriate placement on the Assistant Superintendent Salary Schedule

<b>Primary Function</b>
Under the direction of the Superintendent, plan, organize, control, and direct the operations and services of the district's certificated and classified human resources operations, activities, and services; develop, implement, administer, and interpret policies, systems, processes, and programs; direct and maintain the district's negotiations, labor relations and contract management including processing grievances; serve as a resource to schools, divisions, and departments; maintain staffing to ensure that certificated and classified personnel functions conform to district, State and federal requirements; serve as a member of the Superintendent's cabinet; train, supervise and evaluate the performance of assigned personnel.

<b>Areas of Responsibility</b>
<ul style="list-style-type: none"> <li>• Plan, organize, control, and direct the operations and services of the district's certificated and classified Human Resources operations, activities, and services; assure the proper delivery of human resources services, including recruitment and selection, employee-employer relations, classification and compensation, staff development, employee records management, credentials and certification, classified and certificated substitute services, contract administration, workers compensation program support, and other human resources services; develop, implement, administer and interpret policies, systems, processes, and programs.</li> <li>• Serve as a member of the Superintendent's Cabinet; review Board agenda items; prepare and review materials and reports for the board.</li> <li>• Oversee the evaluation process; review evaluations to assure compliance with established standards and requirements; monitor and control personnel allocations for the District; coordinate employee placement, assignments, transfers, promotions, and terminations as directed.</li> </ul>





- Plan, organize, oversee, and direct the review, evaluation, and processing of applications and other documents to assure certificated personnel hold valid and proper credentials; serve as liaison between the County Credentials Office and District staff.
- Direct hiring practices, employment contracts, recruitment, selection, and retention of certificated and classified personnel; participate in interview panels for the employment of administrators.
- Provide specialized information to current and/or potential employees regarding the employment process, testing, interviewing, and hiring under District rules and regulations. · Serve as a representative for labor negotiations and contract management; plan and facilitate negotiation sessions; interpret and evaluate contract language; assure contracts comply with bargaining agreements.
- Train, supervise, and evaluate the performance of assigned staff; interview and select employees and recommend transfers, reassignment, termination, and disciplinary actions; assign work activities and responsibilities to assigned personnel; review and evaluate department effectiveness and productivity.
- Provide technical expertise, information, and assistance to the Superintendent regarding assigned functions; assist in formulating and developing policies, procedures, and programs.
- Oversee and monitor other human resources activities and operations, including worker's compensation documentation, unemployment issues, and position control for staff positions at school sites.
- Direct the preparation and maintenance of various narrative and statistical reports, records, and files related to personnel and assigned activities.
- Develop and prepare the annual preliminary budget for the Human Resources Department; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations.
- Direct the modification of programs, functions, and procedures to assure compliance with local, state, and federal requirements as appropriate.
- Communicate with other administrators, personnel, attorneys, and outside organizations to coordinate activities and programs, resolve issues and conflicts, and exchange information; respond to and resolve sensitive and complex department inquiries, issues, and complaints.
- Operate a computer and assigned software programs; operate other office equipment as assigned; drive a vehicle to conduct work as assigned.
- Attend Board meetings and prepare Board agenda items; present reports and provide technical counsel to the Board as requested; review and present Board items affecting human



resources services; update the Board in closed sessions regarding employees and other human resources matters.

- Serve as the district's sexual harassment officer; conduct investigations of sexual harassment and other employee complaints; travel to District sites to conduct investigations.
- Attend and conduct various meetings and training as assigned; attend state and regional conferences and workshops to maintain current knowledge of laws, codes, regulations, and pending legislature related to human resources activities.
- Supervise and evaluate the Pupil Services Coordinator and the Pupil Services Department.
- Supervise and evaluate the Health Services Department.

#### Qualification Guides

- Three years of administrative experience in school Human Resources; related Human Resources management experience may be substituted.
- Understanding of the principles, practices, and techniques of Human Resources management
- Sound approaches to problem solving.
- Ability to plan, organize, and direct the overall activities and operations of the Human Resources department.
- Understanding of the applicable sections of the State Education Code and other applicable laws.
- Posses good human relations skills to conduct complex labor negotiations.
- Knowledge of principles, practices, methods, and terminology used in the District's Human Resources program administration.

#### Knowledge of:

- Professional and legal methods of recruitment and selection, staff development, employee relations, and classification and compensation.



- Principles, practices, guidelines, and strategies of collective bargaining and labor relations.
- Bargaining unit contracts, contract negotiation, and salary schedules.
- Principles and practices of administration, supervision, and training.
- Budget preparation and control.

**Ability To:**

- Establish and maintain effective working relationships with staff and the school community.
- Speak clearly and concisely both in oral and written communication, consistent with the duties of this position.
- Use interpersonal skills using tact, patience and courtesy.
- Plan, organize, and direct the work of others.
- Effectively prepare written and oral reports.
- Formulate and develop Human Resources systems, policies, standards, and procedures in compliance with federal, State, and local laws, rules, and regulations.
- Interpret and administer statutes, regulations, and policies.
- Perform duties in full compliance with all Board and Superintendent expectations, district requirements, and Board policies.
- Operate a computer and assigned software.
- Navigate the Google Suite of tools and applications.
- Establish and maintain cooperative and effective working relationships with others.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and timelines.
- Work independently with little direction.



**Education and Experience**

- Master's Degree in Educational Administration, Organizational Management, Human Resources, or other related field.
- Prior administrative or supervisory experience.
- Highly Desirable: Attended ACSA's Personnel Administrator's Academy
- Highly Desirable: Doctorate with a strong emphasis in Human Resources related field.
- Valid California Class C driver's license.

**Work Environment**

- Indoor/Office environment.
- Driving a vehicle to conduct work.
- Evening or variable work hours.
- A fast-paced work environment with changing priorities.

**Physical Demands:**

- Hearing and speaking to exchange information and make presentations.
- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.

**Potential Hazards**

- Contact with dissatisfied and abusive individuals.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Superintendent Salary Schedule

**Background (Describe purpose/rationale of the agenda item):**

Approval of the Superintendent salary schedule for the Assistant Superintendent of Human Resources.

**Fiscal Impact (Cost):**

\$30,000

**Funding Source:**

General

**Recommended Action:**

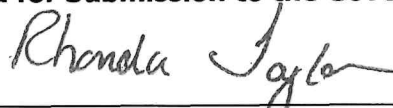
- |  |   |
|--|---|
| <input type="checkbox"/> Informational       | <input type="checkbox"/> Denial   |
| <input type="checkbox"/> Discussion          | <input type="checkbox"/> Ratification   |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> Adoption            |   |
- 

**Originating Department/School:** Human Resources

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent



**LAKESIDE UNION SCHOOL DISTRICT  
SUPERINTENDENT SALARY SCHEDULE  
Effective July 1, 2024**

Position	Work year	Group-Range	1	2	3	4	5
<b>Superintendent</b>	244 days	7-98	244,643				
<b>Assistant Superintendent of Educational Services</b>	244 days	8-81	192,390	196,238	200,165	204,168	208,251
<b>Assistant Superintendent of Human Resources</b>	244 days	8-81	192,390	196,238	200,165	204,168	208,251
<b>Assistant Superintendent of Business Services</b>	12 Months	2-82	192,390	196,238	200,165	204,168	208,251

**Superintendent**

Length of service: 244 days

Shall receive a two percent (2%) increase to annual salary *in accordance with the employment agreement*

Longevity five percent (5%) increase to annual salary in the sixth (6th) and ninth (9th) years of employment as district Superintendent

Monthly automobile allowance \$500 and expense allowance \$600

**Assistant Superintendent of Educational Services / Assistant Superintendent of Human Resources**

Length of service: 244 days

Longevity 5% increase to annual salary added the eighth (8th), twelfth (12th), and sixteenth (16th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$400

**Assistant Superintendent of Business**

Length of service: 260 days/12 months

Longevity 5% increase to annual salary added the eighth (8th), twelfth (12th), and sixteenth (16th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$400

**Board Approved: 6/13/2024**

**Negotiated Rate: Add Assistant Superintendent of Human Resources**

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** JUNE 13, 2024

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**Agenda Item:**

COMMERCIAL WARRANT LISTING SHEET – for the period 05/01/2024 THRU 05/31/2024

**Background (Describe purpose/rationale of the agenda item):**

This is a required monthly report - per Board Policy #3300, "the Governing Board shall review all warrants issued by the district at their monthly Board meeting".

**Fiscal Impact (Cost):**

\$ 1,024,250.00

**Funding Source:**

General, ASB, Child Development, Child Nutrition, Bond, & Charter Schools (Barona, RVCS)

**Addresses Emphasis Goal(s):**

☐ #1: Academic Achievement

☐ #2: Social Emotional

☐ #3: Physical Environments

**Recommended Action:**

☐ Informational

☐ Denial/Rejection

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

☐ Adoption

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa Davis, Assistant Superintendent

  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	022029	PROJECT LEAD THE WAY	5/6/2024	MAGIC OF ELECTRONS	3817.31
0100	022291	AMERICAN FIDELITY ADMIN. SERVICES, LLC	5/13/2024	BENEFITS	57.48
0100	022511	COAST MUSIC THERAPY INC.	5/15/2024	SPED SERVICES	625.00
0100	022698	COAST MUSIC THERAPY INC.	5/20/2024	SPED SERVICES	625.00
0100	022885	COAST MUSIC THERAPY INC.	5/28/2024	CONSULTATION BETWEEN MUSIC THE	312.50
0100	022886	CURRIER & HUDSON	5/28/2024	BOARD Legal Fees	40551.86
0100	14145498	Caylynn Palmer Lajoie	5/2/2024	REIMBURSEMENT	10.65
0100	14145499	Kip Lynn Frazer	5/2/2024	REIMBURSEMENT	64.62
0100	14145500	AAA WATER TENDER	5/2/2024	M&O Parts/Supplies	221.80
0100	14145501	AIR FILTER SUPPLY a CA CORPORATION	5/2/2024	M&O Parts/Supplies	290.92
0100	14145503	HANNAH ALAMILLO	5/2/2024	REIMBURSEMENT	9.50
0100	14145504	ALBERTSONS	5/2/2024	SUPPLIES	133.35
0100	14145505	AMAZON CAPITAL SERVICES, INC.	5/2/2024	SUPPLIES	-88.32
0100	14145506	MATH TRANSFORMATIONS	5/2/2024	Curriculum Roadmap Development	77500.00
0100	14145507	ELIZABETH HARDING	5/2/2024	REIMBURSEMENT	54.15
0100	14145508	LORI BROWN	5/2/2024	REIMBURSEMENT	75.23
0100	14145509	BROOKE DEXHEIMER	5/2/2024	REIMBURSEMENT	99.90
0100	14145510	CELEBRATE LIFE	5/2/2024	PLAQUES/FRAME TAGS	118.80
0100	14145511	COMMITTEE FOR CHILDREN	5/2/2024	SECOND STEP EARLY LEARNING	537.68
0100	14145512	RON COOK	5/2/2024	VIDEOGRAPHY	1100.00
0100	14145515	LISA DEROSIER	5/2/2024	REIMBURSEMENT	53.45
0100	14145516	CAL PACIFIC TRUCK CENTER, LLC	5/2/2024	TRANSPORTATION PARTS/REPAIR	692.23
0100	14145519	REECE PLUMBING	5/2/2024	Maintenance Supplies	281.81
0100	14145520	FIBRE RESOURCES UNLIMITED, INC.	5/2/2024	SUPPLIES	100.00
0100	14145521	GRAINGER	5/2/2024	Custodial Supplies	163.89
0100	14145522	GLOBAL VENDING GROUP, INC.	5/2/2024	PTSA BOOK VENDING MACHINE	452.99
0100	14145524	INTERLINK SUPPLY OF SAN DIEGO	5/2/2024	M&O Services	940.85
0100	14145525	Jennifer Collado-Perez	5/2/2024	MILEAGE REIMBURSEMENT	702.16
0100	14145526	KIMBERLY MOTL	5/2/2024	REIMBURSEMENT	79.49
0100	14145527	LAKESIDE WATER DISTRICT	5/2/2024	MONTHLY WATER	45.40
0100	14145528	Lindamood-Bell Learning Processes	5/2/2024	ONLINE TRAINING	850.00
0100	14145529	AUDREY LENT	5/2/2024	REIMBURSEMENT	165.79
0100	14145530	LESLIE PROCTER	5/2/2024	REIMBURSEMENT	9.99
0100	14145532	KIM MESSINA	5/2/2024	REIMBURSEMENT	238.64

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14145533	MULTI-HEALTH SYSTEMS INC.	5/2/2024	TESTING FORMS	930.00
0100	14145534	CLIFFORD MULL	5/2/2024	REIMBURSEMENT	242.72
0100	14145535	NUTRIEN AG SOLUTION	5/2/2024	Maintenance Supplies	287.11
0100	14145536	NATIONAL PETROLEUM INC	5/2/2024	TRANSPORTATION SUPPLIES	651.29
0100	14145537	AMANDA NELSON	5/2/2024	REIMBURSEMENT	54.72
0100	14145538	OFFICE DEPOT, INC.	5/2/2024	SUPPLIES	85.14
0100	14145539	LINDA PAMINTUAN	5/2/2024	REIMBURSEMENT	36.60
0100	14145540	BRENDA POTTS	5/2/2024	REIMBURSEMENT	41.65
0100	14145541	Resource Conservation District of Greate	5/2/2024	FIELD TRIP	832.50
0100	14145542	MELODEE RUPE	5/2/2024	ERATE CONSULTING	3437.50
0100	14145543	SAFE SCHOOLS CONFERENCE	5/2/2024	CONFERENCE	599.00
0100	14145544	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	5/2/2024	Maintenance Supplies	83.81
0100	14145545	SMART & FINAL	5/2/2024	SUPPLIES	311.78
0100	14145546	SOCIAL STUDIES SCHOOL SERVICE	5/2/2024	CURRICULUM	192.97
0100	14145547	SOLIANT HEALTH LLC	5/2/2024	SPED SERVICES	5655.00
0100	14145549	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/2/2024	SUPPLIES	715.95
0100	14145551	SYCAMORE LANDFILL	5/2/2024	M&O Services	187.39
0100	14145553	PERSEUS ASSOCIATES/TRANS TRAKS	5/2/2024	LICENSING	5445.00
0100	14145554	WEBB'S RV SUPPLY	5/2/2024	TRANSPORTATION SUPPLIES	16.30
0100	14145555	WILKINSON HADLEY KING & CO LLP	5/2/2024	BOND AUDIT	5250.00
0100	14145556	WPS	5/2/2024	ARIZONA-4 WORD AND SENTENCE AR	74.68
0100	14147193	LANGUAGE TESTING INTERNATIONAL, INC.	5/6/2024	AAPPL IMMERSION ASSESSMENT	2820.00
0100	14147194	ALPHA STUDIO DESIGN GROUP	5/6/2024	2022 KIT Funds Central Kitchen	10361.01
0100	14147195	AMERICAN PRODUCE DISTRIBUTORS	5/6/2024	PRODUCE	11858.21
0100	14147200	Child and Family Policy Institute of CA	5/6/2024	2024 FOSTER YOUTH EDUCATION SU	575.00
0100	14147204	DANNIS WOLIVER KELLEY	5/6/2024	LEGAL FEES	576.00
0100	14147206	DION & SONS, INC.	5/6/2024	FUEL CHARGES	5038.20
0100	14147211	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/6/2024	COPIER COPIES AND LEASE	397.06
0100	14147212	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/6/2024	COPIER COPIES AND LEASE	270.68
0100	14147213	LAKESIDE WATER DISTRICT	5/6/2024	MONTHLY WATER	1533.78
0100	14147214	AUDREY LENT	5/6/2024	REIMBURSEMENT	904.85
0100	14147215	JERRED MURPHY	5/6/2024	REIMBURSEMENT	7865.26
0100	14147217	REUBEN H. FLEET SCIENCE CENTER	5/6/2024	FIELD T RIP	1250.00

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14147218	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/6/2024	SUPPLIES	1043.49
0100	14147220	JENNIFER SPEEDIE	5/6/2024	REIMBURSEMENT	272.00
0100	14147221	LOEWY ENTERPRISES SUNRISE PRODUCE CO	5/6/2024	PRODUCE	1343.30
0100	14147225	WELLS FARGO VENDOR FINANCIAL SERVICES	5/6/2024	COPIER LEASE	133.78
0100	14148384	Kip Lynn Frazer	5/9/2024	REIMBURSEMENT	109.28
0100	14148385	AGRICULTURAL PEST CONTROL	5/9/2024	M&O Parts/Supplies	730.00
0100	14148386	ALLIED REFRIGERATION INC	5/9/2024	M&O Parts/Supplies	60.18
0100	14148387	AMAZON CAPITAL SERVICES, INC.	5/9/2024	SUPPLIES	14090.44
0100	14148392	AMERICAN PRODUCE DISTRIBUTORS	5/9/2024	PRODUCE	687.06
0100	14148393	AMERI-MEX PLUMBING INC	5/9/2024	Maint/Plumbing	848.49
0100	14148395	ASCEND SERVICES, INC.	5/9/2024	SPED SERVICES	34292.00
0100	14148396	BLUE COAST CONSULTING	5/9/2024	Kitchen DSA Inspection	1870.00
0100	14148399	CLARK SECURITY PRODUCTS	5/9/2024	Maintenance Supplies	536.03
0100	14148400	CPI	5/9/2024	SPED SERVICES	4349.00
0100	14148401	DATEL SYSTEMS INCORPORATED	5/9/2024	ADOBE K-12 SCHOOL SITE LICENS	2460.00
0100	14148402	EAST PENN MFG CO	5/9/2024	M&O Parts/Supplies	154.63
0100	14148404	REECE PLUMBING	5/9/2024	Maintenance Supplies	561.19
0100	14148405	SAN DIEGO COUNTY SCHOOL FBC	5/9/2024	BENEFITS	13.86
0100	14148406	FUNDRAISING MANAGER	5/9/2024	FUNDRAISER PRODUCTS	901.60
0100	14148409	HAWTHORNE RENT-IT SERVICE	5/9/2024	M&O Equipment Rentals	301.78
0100	14148411	PECKS HEAVY FRICTION INC	5/9/2024	TRANSPORTATION SUPPLIES	222.91
0100	14148412	PAULA MACIAS-GONZALES	5/9/2024	REIMBURSEMENT	18.19
0100	14148414	RCLasercraft,LLC	5/9/2024	LASER PRINTERS	835.00
0100	14148415	ROCHESTER 100, INC.	5/9/2024	PURPLE FOLDERS	937.43
0100	14148416	KATHERINE ROOT	5/9/2024	REIMBURSEMENT	23.65
0100	14148417	SCHOOLS FIRST PLAN ADMINISTRATION	5/9/2024	BENEFITS	180.00
0100	14148420	ALL COPY PRODUCTS, INC	5/9/2024	PRINTER COPY CHARGES	5097.71
0100	14148421	THE STEPPING STONES GROUP, LLC	5/9/2024	SPED SERVICES	984.70
0100	14148423	LINDSAY VILDBILL	5/9/2024	REIMBURSEMENT	1263.91
0100	14148424	WAXIE SANITARY SUPPLY	5/9/2024	Custodial Supplies	11294.97
0100	14148425	RAMONA YAKES	5/9/2024	REIMBURSEMENT	41.07
0100	14150429	AMAZON CAPITAL SERVICES, INC.	5/13/2024	SUPPLIES	1538.69
0100	14150430	AMERI-MEX PLUMBING INC	5/13/2024	Maint/Plumbing	1761.63



## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14150431	CALIF. ASSOC. FUTURE FARMERS OF AMERICA	5/13/2024	CONFERENCE	430.00
0100	14150432	CLARK SECURITY PRODUCTS	5/13/2024	Maintenance Supplies	241.88
0100	14150434	CRISP ENTERPRISES, INC./CRISP IMAGING	5/13/2024	PRINTING	558.17
0100	14150435	EDCO DISPOSAL CORPORATION	5/13/2024	MONTHLY GARBAGE AND RECYCLING	7743.75
0100	14150436	SAN DIEGO COUNTY SCHOOL FBC	5/13/2024	DELTA DENTAL COBRA	119.49
0100	14150437	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/13/2024	COPIER LEASE AND COPIES	188.09
0100	14150438	MARIANA MESNIK	5/13/2024	SPED SERVICES	5662.50
0100	14150440	OFFICE DEPOT, INC.	5/13/2024	SUPPLIES	284.20
0100	14150441	OREILLY AUTO PARTS	5/13/2024	MOT SUPPLIES	939.96
0100	14150443	SAFETY-KLEEN SYSTEMS, INC.	5/13/2024	TRANSPORTATION SUPPLIES	106.98
0100	14150444	SAN DIEGO PADRES	5/13/2024	CAMP TICKETS	2400.00
0100	14150445	SHRED IT	5/13/2024	SHREDDING SERVICE	161.69
0100	14150446	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/13/2024	SUPPLIES	65.08
0100	14150447	SYCAMORE LANDFILL	5/13/2024	M&O Services	358.19
0100	14150451	VEBA	5/13/2024	COBRA MEDICAL	5686.00
0100	14150452	WAXIE SANITARY SUPPLY	5/13/2024	Custodial Supplies	6975.34
0100	14150453	WELLS FARGO VENDOR FINANCIAL SERVICES	5/13/2024	COPIER LEASE AND COPIES	133.78
0100	14151758	AIRGAS USA, LLC	5/16/2024	M&O Parts/Supplies	315.31
0100	14151759	ALBERTSONS	5/16/2024	SUPPLIES	782.90
0100	14151760	ASELTINE SCHOOL	5/16/2024	TUITION	18702.50
0100	14151761	ATTAINMENT COMPANY INC.	5/16/2024	SPED SUPPLIES	101.29
0100	14151762	BEST VALUE GLASS	5/16/2024	Maintenance Supplis	199.34
0100	14151764	CINTAS CORPORATION	5/16/2024	MOT SERVICES	1287.24
0100	14151766	CORODATA SHREDDING, INC.	5/16/2024	SHREDDING SERVICE	36.75
0100	14151767	COX COMMUNICATIONS	5/16/2024	NETWORKING SERVICES	3182.60
0100	14151768	CAJON VALLEY UNION SCHOOL DISTRICT	5/16/2024	INTERPRETING SERVICES - FARSI	2087.47
0100	14151769	DATTEL SYSTEMS INCORPORATED	5/16/2024	TECH SUPPLIES	665.00
0100	14151770	DELOITTE SERVICES LP	5/16/2024	COURAGEOUS PRINCIPALS	6000.00
0100	14151772	EYE PHONE CITY	5/16/2024	TECH Inst Service/Repair	1115.12
0100	14151774	Jennifer Collado-Perez	5/16/2024	REIMBURSEMENT	3250.00
0100	14151775	Kristel Anne Boe dba ArtBeat San Diego	5/16/2024	1ST GRADE PAINTING ASSEMBLY	1000.00
0100	14151776	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/16/2024	COPIER LEASE AND COPIES	227.75
0100	14151777	LAKESHORE LEARNING MATERIALS	5/16/2024	SUPPLIES	1274.70

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14151778	LEADER SERVICES	5/16/2024	SPED Medi-Cal Reporting	3195.32
0100	14151779	ANDRES LIBRADO JR.	5/16/2024	REIMBURSEMENT	46.90
0100	14151780	LIVING COAST DISCOVERY CENTER	5/16/2024	FIELD TRIP	60.00
0100	14151781	McGRAW-HILL SCHOOL EDUCATION HOLDINGS	5/16/2024	CORRECTIVE READING DECODING 81	1357.24
0100	14151782	OFFICE DEPOT, INC.	5/16/2024	SUPPLIES	580.69
0100	14151783	OMAs PUMPKIN PATCH	5/16/2024	FIELD TRIP	1769.00
0100	14151784	NCS PEARSON, INC	5/16/2024	SPED SERVICES	89.43
0100	14151785	RAYNE OF SAN DIEGO	5/16/2024	WATER SERVICE	76.00
0100	14151786	JOSEPHINE SARDINA	5/16/2024	REIMBURSEMENT	60.57
0100	14151787	SHRED IT	5/16/2024	SHREDDING SERVICE	154.24
0100	14151788	SMART & FINAL	5/16/2024	SUPPLIES	678.63
0100	14151790	SOLIAN HEALTH LLC	5/16/2024	SPED SERVICES	3132.00
0100	14151791	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/16/2024	SUPPLIES	1659.85
0100	14151792	SPECIALIZED THERAPY SERVICES	5/16/2024	SPED SERVICES	1772.00
0100	14151793	Social Thinking	5/16/2024	SPED SERVICES	2011.51
0100	14151795	VERBAL BEHAVIOR ASSOCIATES, INC.	5/16/2024	SPED SERVICES	1137.49
0100	14151796	WELLS FARGO VENDOR FINANCIAL SERVICES	5/16/2024	COPIER LEASE AND COPIES	420.27
0100	14151797	WOODWIND & BRASSWIND	5/16/2024	INSTRUMENTS	1109.82
0100	14151798	CITY HEIGHTS MUSIC SCHOOL	5/16/2024	MUSIC LESSONS	17070.00
0100	14153419	AAA WATER TENDER	5/20/2024	MOT SUPPLIES	176.71
0100	14153420	LANGUAGE TESTING INTERNATIONAL, INC.	5/20/2024	AAPPL IMMERSION	2250.00
0100	14153421	AGRICULTURAL PEST CONTROL	5/20/2024	M&O Parts/Supplies	1385.00
0100	14153422	AIRGAS USA, LLC	5/20/2024	M&O Parts/Supplies	412.05
0100	14153424	AT&T	5/20/2024	PHONE	2888.73
0100	14153426	COMPETITIVE METALS, INC	5/20/2024	M&O Parts/Supplies	184.94
0100	14153427	DATTEL SYSTEMS INCORPORATED	5/20/2024	THINKPADS	3590.53
0100	14153428	DAVE BANG ASSOCIATES INC OF CA	5/20/2024	REPLACEMENT SLIDE	8949.97
0100	14153429	DEPARTMENT OF JUSTICE	5/20/2024	HR Fingerprinting	601.00
0100	14153430	TIMOTHY D ARMSTRONG	5/20/2024	100 YR TOTE BAGS	2553.68
0100	14153433	EDD	5/20/2024	SEL Charges	759.95
0100	14153434	3 CHORDS EPIC SPECIAL EDUCATION STAFFING	5/20/2024	SPED SERVICES	17050.00
0100	14153437	LAKESIDE WATER DISTRICT	5/20/2024	MONTHLY WATER	922.86
0100	14153438	MISSION IMPRINTABLES, INC	5/20/2024	PRINTING	3495.82

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14153439	NINYO & MOORE	5/20/2024	Central Kitchen Inspection	4174.00
0100	14153440	PACKAGE PRODUCTS & SERVICES	5/20/2024	OPRA WORK ORDER MODULE SUBSCRI	2189.85
0100	14153441	PECKS HEAVY FRICTION INC	5/20/2024	M&O Supplies	446.57
0100	14153442	PEACEFUL PLAYGROUNDS INC.	5/20/2024	PLAYGROUND EQUIPMENT	4410.92
0100	14153443	ROADONE	5/20/2024	TOTAL COST FOR MOVING 2 STORAG	963.00
0100	14153444	SAFETY-KLEEN SYSTEMS, INC.	5/20/2024	TRANSPORTATION SUPPLIES	783.77
0100	14153445	SAN DIEGO GAS & ELECTRIC	5/20/2024	MONTHLY GAS AND ELECTRIC	26867.78
0100	14153446	SAN DIEGO FENCE COMPANY	5/20/2024	Maintenance Supplies	258.75
0100	14153447	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	5/20/2024	Maintenance Supplies	267.49
0100	14153448	SMART & FINAL	5/20/2024	SUPPLIES	730.51
0100	14153449	SOLANT HEALTH LLC	5/20/2024	SPED SERVICES	3480.00
0100	14153451	TELACU CONSTRUCTION MANAGEMENT, INC	5/20/2024	CONSTRUCTION	24448.00
0100	14153452	TOTAL VISION PC, INC.	5/20/2024	SPED SERVICES	570.00
0100	14153453	VERBAL BEHAVIOR ASSOCIATES, INC.	5/20/2024	SPED SERVICES	19541.10
0100	14153454	VERIZON WIRELESS	5/20/2024	CELL SERVICES	1847.73
0100	14154582	AAA WATER TENDER	5/23/2024	M&O Parts/Supplies	17.19
0100	14154583	SUZANNE BASS	5/23/2024	REIMBURSEMENT	48.52
0100	14154584	BERTRANDS MUSIC ENTERPRISES INC	5/23/2024	INSTRUMENTS	1166.12
0100	14154585	CED-SAN DIEGO CONSOLIDATED ELECTRIC	5/23/2024	M&O Parts/Supplies	143.82
0100	14154587	DION & SONS, INC.	5/23/2024	FUEL CHARGES	4127.26
0100	14154588	Entourage Yearbooks	5/23/2024	YEARBOOKS	859.84
0100	14154589	EYE PHONE CITY	5/23/2024	TECH Inst Service/Repair	2332.64
0100	14154590	Hameray Publishing Group, Inc.	5/23/2024	PROJECT CLEARSTARTER SET C512X	793.93
0100	14154591	LESLIE HARDIMAN	5/23/2024	REIMBURSEMENT	78.54
0100	14154592	HELPING OUR WAY	5/23/2024	POLLINATION LECTURE/DEMO NOT T	500.00
0100	14154593	IMAGINE LEARNING, LLC	5/23/2024	EL EDUCATION TRADE BOOK	4552.15
0100	14154594	IMPERIAL SPRINKLER SUPPLY, INC.	5/23/2024	Maint Supplies	311.73
0100	14154595	JASON JUSTESON	5/23/2024	REIMBURSEMENT	60.85
0100	14154596	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/23/2024	COPIER LEASE AND COPIES	167.69
0100	14154597	LAKESHORE LEARNING MATERIALS	5/23/2024	BUILDING FLUENCY CARD BANK GR	4642.03
0100	14154598	AUDREY LENT	5/23/2024	REIMBURSEMENT	97.49
0100	14154600	MISSION FEDERAL CREDIT UNION	5/23/2024	P CARD	13151.90
0100	14154601	JESUS OCHOA	5/23/2024	REIMBURSEMENT	83.62

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14154602	OFFICE DEPOT, INC.	5/23/2024	SUPPLIES	5.38
0100	14154603	PAYTON'S TRUE VALUE HARDWARE	5/23/2024	SUPPLIES	2256.96
0100	14154604	LAKESIDE UNION SCHOOL DISTRICT	5/23/2024	REVOLVING CASH	4610.37
0100	14154605	READ NATURALLY INC	5/23/2024	SUPPLIES	702.97
0100	14154606	SAN DIEGO COUNTY OFFICE OF ED	5/23/2024	REGISTRATION FEE	2770.00
0100	14154607	SAN DIEGO GAS & ELECTRIC	5/23/2024	MONTHLY GAS AND ELECTRIC	28223.60
0100	14154608	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/23/2024	SUPPLIES	1260.01
0100	14154610	THOMPSON BUILDING MATERIALS	5/23/2024	MOT SUPPLIES	474.36
0100	14154611	OCML, INC/THE STAGE DEPOT	5/23/2024	STAGE EQUIPMENT	22934.17
0100	14154612	ROBERT RIINGEN	5/23/2024	PHOTOGRAPHY	945.22
0100	14154613	WILMA WARD	5/23/2024	REIMBURSEMENT	409.40
0100	14154614	WELLS FARGO VENDOR FINANCIAL SERVICES	5/23/2024	COPIER LEASE AND COPIES	490.89
0100	14156298	Kip Lynn Frazer	5/28/2024	REIMBURSEMENT	250.09
0100	14156299	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	5/28/2024	Negotiation Legal Fees	2800.00
0100	14156300	AAA WATER TENDER	5/28/2024	M&O Parts/Suplies	359.75
0100	14156301	ALBERTSONS	5/28/2024	SUPPLIES	257.18
0100	14156302	ALLIANCE FOR AFRICAN ASSISTANCE	5/28/2024	TRANSLATION SERVICES	1006.59
0100	14156304	APRIL K ROBINSON	5/28/2024	TUTORING SERVICES	649.00
0100	14156305	BRITTNEY BIGELOW	5/28/2024	CONFERENCE	52.53
0100	14156307	CED-SAN DIEGO CONSOLIDATED ELECTRIC	5/28/2024	M&O Parts/Supplies	68.24
0100	14156308	GRACE COX	5/28/2024	REIMBURSEMENT	144.00
0100	14156309	DANNIS WOLIVER KELLEY	5/28/2024	LEGAL FEES	96.00
0100	14156310	FIRST STUDENT INC.	5/28/2024	TRANSPORTATION	5325.00
0100	14156311	SONOMA GIOSCIA	5/28/2024	REIMBURSEMENT	48.04
0100	14156312	HELIX WATER DISTRICT	5/28/2024	WATER SERVICE	315.10
0100	14156313	INSTITUTE FOR EFFECTIVE EDUCATION	5/28/2024	TUITION	14152.18
0100	14156315	The Koonings Center	5/28/2024	TUITION	4340.44
0100	14156316	LAKESIDE EQUIPMENT	5/28/2024	M&O Equipment Rentals	212.96
0100	14156317	MARENEM INC	5/28/2024	SUPPLIES	100.10
0100	14156318	MARIEANN IBARGUEN	5/28/2024	CONFERENCE	112.53
0100	14156319	MOMENTUM TUTORING	5/28/2024	SPED SERVICES	3495.00
0100	14156320	CLIFFORD MULL	5/28/2024	REIMBURSEMENT	328.97
0100	14156321	NEW HAVEN YOUTH AND FAMILY SERVICES	5/28/2024	SPED SERVICES	4180.00

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14156322	OFFICE DEPOT, INC.	5/28/2024	SUPPLIES	547.27
0100	14156323	PAR, INC.	5/28/2024	SPED SERVICES	100.00
0100	14156324	LAKESIDE UNION SCHOOL DISTRICT	5/28/2024	REVOLVING CASH	1401.69
0100	14156325	RENEE MYERS	5/28/2024	REIMBURSEMENT	52.53
0100	14156326	ROADONE	5/28/2024	TRANSPORTATION SERVICE/REPAIR	337.50
0100	14156327	STEVEN C. GARCIA	5/28/2024	CATERING	1207.50
0100	14156328	SPECIALIZED EDUCATION OF CALIFORNIA, INC	5/28/2024	SPED SERVICES	7195.48
0100	14156329	SMART & FINAL	5/28/2024	SUPPLIES	491.14
0100	14156330	SOLANT HEALTH LLC	5/28/2024	SPED SERVICES	3480.00
0100	14156331	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/28/2024	SUPPLIES	273.65
0100	14156332	SUPER DUPER PUBLICATIONS	5/28/2024	SPED SERVICES	712.23
0100	14156333	SYCAMORE LANDFILL	5/28/2024	M&O Services	522.73
0100	14156334	THE STEPPING STONES GROUP, LLC	5/28/2024	SPED SERVICES	2122.19
0100	14156335	TURF STAR	5/28/2024	Maint Supplies	685.99
0100	14156336	WELLS FARGO VENDOR FINANCIAL SERVICES	5/28/2024	COPIER LEASE AND COPIES	83.32
0100	14157898	AMAZON CAPITAL SERVICES, INC.	5/30/2024	SUPPLIES	6054.59
0100	14157900	AMERI-MEX PLUMBING INC	5/30/2024	Maint/Plumbing	1296.98
0100	14157901	BEST VALUE GLASS	5/30/2024	Maintenance Supplie	172.40
0100	14157902	THE BANK OF NEW YORK MELLON TRUST CO NA	5/30/2024	GENERAL OBLIGATION BONDS 2008	825.00
0100	14157904	RON COOK	5/30/2024	VIDEOGRAPHY	2200.00
0100	14157906	CRISP ENTERPRISES, INC./CRISP IMAGING	5/30/2024	PRINTING	82.45
0100	14157907	LISA DEROSIER	5/30/2024	REIMBURSEMENT	14.52
0100	14157908	CAL PACIFIC TRUCK CENTER, LLC	5/30/2024	TRANSPORTATION SERVICE/REPAIR	1123.44
0100	14157909	DALE SCOTT & COMPANY, INC.	5/30/2024	CAL MUNI RESEARCH	5475.00
0100	14157911	EYE PHONE CITY	5/30/2024	TECH Inst Service/Repair	1750.83
0100	14157912	PATRICIA FERNANDEZ	5/30/2024	CONFERENCE	85.00
0100	14157913	FINELINE GRAFIX	5/30/2024	SILK SCREENING FOR STUDENT SUM	1573.00
0100	14157914	JUMP 4 ADAN, INC	5/30/2024	OBSTACLE COURSE	1013.00
0100	14157915	LAKESIDE EQUIPMENT	5/30/2024	M&O Equipment	91.16
0100	14157916	LAKESIDE WATER DISTRICT	5/30/2024	MONTHLY WATER	464.67
0100	14157917	LEADER SERVICES	5/30/2024	Medi-Cal Reporting	2500.00
0100	14157920	PBLWORKS	5/30/2024	CONFERENCE REGISTRATION	2800.00
0100	14157922	RAYNE OF SAN DIEGO	5/30/2024	WATER SERVICE	35.00



BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14157923	ARMANDO FLORES ROYAL LINES CHARTER,LLC	5/30/2024	CHARTER BUS	4315.00
0100	14157924	SCHOOL SERVICES OF CA, INC	5/30/2024	CADIE REPORTS	450.00
0100	14157925	SCHOOL FACILITY CONSULTANTS	5/30/2024	Modernization Consultant	7150.00
0100	14157927	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	5/30/2024	Maintenance Supplies	54.33
0100	14157929	WAXIE SANITARY SUPPLY	5/30/2024	Custodial Supplies	1400.34
0100	Z0000578217	ALPHA STUDIO DESIGN GROUP	5/2/2024	ARCHITECT	-1000.00
<b>0100 TOTAL</b>				<b>GENERAL</b>	<b>728,950.27</b>
0800	14145505	AMAZON CAPITAL SERVICES, INC.	5/2/2024	SUPPLIES	3070.69
0800	14145514	DARIN CURTIS	5/2/2024	REIMBURSEMENT	626.15
0800	14148410	CLIFFORD MULL	5/9/2024	REIMBURSEMENT	306.93
0800	14154586	DARIN CURTIS	5/23/2024	REIMBURSEMENT	929.18
0800	14156303	AMAZON CAPITAL SERVICES, INC.	5/28/2024	SUPPLIES	325.85
0800	14157919	CLIFFORD MULL	5/30/2024	REIMBURSEMENT	59.21
0800	14157923	ARMANDO FLORES ROYAL LINES CHARTER,LLC	5/30/2024	CHARTER BUS	1980.00
<b>0800 TOTAL</b>				<b>ASB</b>	<b>7,298.01</b>
1200	14147213	LAKESIDE WATER DISTRICT	5/6/2024	WATER SERVICE	74.56
1200	14148387	AMAZON CAPITAL SERVICES, INC.	5/9/2024	SUPPLIES	552.16
1200	14148397	ROBYN BOWMAN	5/9/2024	REIMBURSEMENT	46.89
1200	14148420	ALL COPY PRODUCTS, INC	5/9/2024	PRINTER COPY CHARGES	3.72
1200	14151766	CORODATA SHREDDING, INC.	5/16/2024	SHREDDING SERVICE	5.00
1200	14151767	COX COMMUNICATIONS	5/16/2024	NETWORKING SERVICES	40.96
1200	14154600	MISSION FEDERAL CREDIT UNION	5/23/2024	P CARD	1475.80
1200	14154607	SAN DIEGO GAS & ELECTRIC	5/23/2024	MONTHLY GAS AND ELECTRIC	349.07
1200	14156314	KELLI MORRISSEY	5/28/2024	REIMBURSEMENT	53.66
1200	14157898	AMAZON CAPITAL SERVICES, INC.	5/30/2024	SUPPLIES	424.76
<b>1200 TOTAL</b>				<b>CHILD DEVELOPMENT</b>	<b>3,026.58</b>
1300	14145517	DAVID PALMER dba DUNK TANK MARKETING, LL	5/2/2024	DUNK TANK MARKETING	3588.00
1300	14145531	dba HEARTLAND SCHOOL SOLUTIONS	5/2/2024	CN Services	1298.00
1300	14145545	SMART & FINAL	5/2/2024	SUPPLIES	70.50
1300	14145550	KRISTIE SUMMERS	5/2/2024	REIMBURSEMENT	166.47
1300	14145552	SYSCO FOODS SERVICES	5/2/2024	CN Broadline	525.59
1300	14147199	CALIF DEPT OF EDUCATION	5/6/2024	CN Broadline	142.35
1300	14147201	CHEMSEARCH	5/6/2024	CN SERVICES	547.18

## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
1300	14147202	COZZINI BROS, INC	5/6/2024	CN Rental/Repair	45.00
1300	14147203	CULLIGAN	5/6/2024	CN Rental/Repair	58.54
1300	14147205	DASSI FAMILY FARM	5/6/2024	DASSI FAMILY FARM	4160.00
1300	14147206	DION & SONS, INC.	5/6/2024	CN Fuel Charges	424.65
1300	14147207	DOMINOS PIZZA	5/6/2024	CN Broadline	15121.60
1300	14147208	GARCIAS PUEBLA MERCADO	5/6/2024	CN Broadline	180.00
1300	14147209	IMPERIAL DADE	5/6/2024	CN Supplies	6624.79
1300	14147210	K GRAPHICS POSTERS	5/6/2024	CN Services	710.00
1300	14147216	INDIVIDUAL FOODSERVICE	5/6/2024	CN Supplies	1269.54
1300	14147222	TEMPERATURE DESIGN REFRIGERATION	5/6/2024	CN Rental/Repair	284.64
1300	14147224	WEBB'S RV SUPPLY	5/6/2024	CN SUPPLIES	31.41
1300	14148387	AMAZON CAPITAL SERVICES, INC.	5/9/2024	CN Supplies	1149.15
1300	14148403	ECONOMY RESTAURANT & SUPPLY CO	5/9/2024	SUPPLIES	198.85
1300	14148407	GOLD STAR FOODS INC	5/9/2024	CN FOOD	55263.05
1300	14148418	SMART & FINAL	5/9/2024	CN Broadline	265.39
1300	14148420	ALL COPY PRODUCTS, INC	5/9/2024	CN Printer Copy Charges	147.38
1300	14148422	ULINE, INC	5/9/2024	SUPPLIES	263.02
1300	14148424	WAXIE SANITARY SUPPLY	5/9/2024	CN Supplies	1089.03
1300	14150433	COUNTY BURNER & MACHINERY CORP	5/13/2024	CN REPAIRS	2071.64
1300	14150448	SYSCO FOODS SERVICES	5/13/2024	CN Broadline	513.50
1300	14150449	TEMPERATURE DESIGN REFRIGERATION	5/13/2024	CN Rental/Repair	272.91
1300	14150450	UNION TRIBUNE PUBLISHING CO.	5/13/2024	PUBLISHING	1844.42
1300	14151764	CINTAS CORPORATION	5/16/2024	CN Services	143.27
1300	14151771	ECONOMY RESTAURANT & SUPPLY CO	5/16/2024	SUPPLIES	763.40
1300	14153423	AMY HILL	5/20/2024	PARENT REFUND	71.00
1300	14153424	AT&T	5/20/2024	PHONE SERVICE	19.47
1300	14153431	DION & SONS, INC.	5/20/2024	CN Fuel Charges	589.28
1300	14153432	ECOLAB FOOD SAFETY SPECIALTIES	5/20/2024	CN Supplies	205.26
1300	14153435	HOLLANDIA DAIRY	5/20/2024	CN Broadline	23994.29
1300	14153450	SYSCO FOODS SERVICES	5/20/2024	CN Broadline	665.06
1300	14153454	VERIZON WIRELESS	5/20/2024	CELL SERVICES	50.92
1300	14154580	Jennifer Lynn Chandler	5/23/2024	REIMBURSEMENT	35.54
1300	14154596	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/23/2024	COPIER LEASE AND COPIES	3.43

BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
1300	14154599	dba HEARTLAND SCHOOL SOLUTIONS	5/23/2024	IN Service	5397.00
1300	14154600	MISSION FEDERAL CREDIT UNION	5/23/2024	P CARD	281.86
1300	14154603	PAYTON'S TRUE VALUE HARDWARE	5/23/2024	CN Supplies	30.14
1300	14154609	SYSCO FOODS SERVICES	5/23/2024	CN Broadline	527.61
1300	14156329	SMART & FINAL	5/28/2024	CN Broadline	68.03
1300	14157898	AMAZON CAPITAL SERVICES, INC.	5/30/2024	SUPPLIES	1987.12
1300	14157903	CALIF DEPT OF EDUCATION	5/30/2024	CN Broadline	1014.00
1300	14157910	CRYSTAL DUNBAR	5/30/2024	LUNCH ACCOUNT REFUND	47.00
1300	14157918	MAD WRAPS	5/30/2024	MAD WRAPS - TRUCK SIDES	3077.34
1300	14157921	Pilgrimage of the Heart, Yoga	5/30/2024	YOGA FOR KIDS	300.00
1300	14157928	JENILEE VILLOSO	5/30/2024	LUNCH ACCOUNT REFUND	1.00
<b>1300 TOTAL</b>				<b>CHILD NUTRITION</b>	<b>137,598.62</b>
2519	022166	PACIFIC MOBILE STRUCTURES, INC.	5/8/2024	DO Trailer Rental	891.10
2519	14147194	ALPHA STUDIO DESIGN GROUP	5/6/2024	ARCHITECT	2168.00
<b>2519 TOTAL</b>				<b>CAPITAL FACILITIES</b>	<b>3,059.10</b>
4000	14145518	EAST COUNTY GAZETTE	5/2/2024	ADVERTISING	136.00
4000	Z0000578217	ALPHA STUDIO DESIGN GROUP	5/2/2024	ARCHITECT	1000.00
<b>4000 TOTAL</b>				<b>SPECIAL RESERVE</b>	<b>1,136.00</b>
6200	14145505	AMAZON CAPITAL SERVICES, INC.	5/2/2024	SUPPLIES	2748.32
6200	14147197	BARONA BAND OF MISSION INDIANS	5/6/2024	FACILITY RENTAL	23825.00
6200	14147198	MATH TRANSFORMATIONS	5/6/2024	MATH WORKSHOPS	30000.00
6200	14147219	SPECIALIZED THERAPY SERVICES	5/6/2024	SPED SERVICES BICS	15726.18
6200	14147223	U.S. BANK CORPORATE PYMT SYS	5/6/2024	BICS CREDIT CARD	1168.58
6200	14151765	RON COOK	5/16/2024	VIDEO	750.00
6200	14151794	U.S. BANK CORPORATE PYMT SYS	5/16/2024	CREDIT CARD BICS	1253.07
6200	14153425	BARONA BAND OF MISSION INDIANS	5/20/2024	LEASE AGREEMENT	14400.00
6200	14157926	Artiano Shinoff	5/30/2024	PROFESSIONAL SERVICES	1687.20
<b>6200 TOTAL</b>				<b>BARONA CHARTER</b>	<b>91,558.35</b>
6201	14145502	BRANDON AGUILAR	5/2/2024	REIMBURSEMENT	179.99
6201	14145513	COX COMMUNICATIONS	5/2/2024	NETWORKING SERVICES	990.00
6201	14145523	STEPHEN HUNSBERGER	5/2/2024	REIMBURSEMENT	175.98
6201	14145548	SOUTHERN RECOGNITION, INC.	5/2/2024	SUPPLIES	344.74
6201	14147213	LAKESIDE WATER DISTRICT	5/6/2024	MONTHLY WATER SERVICE	399.62



## BOARD WARRANT REPORT 05/01/2024 - 05/31/2024

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
6201	14148394	ANECO PEST MANAGEMENT	5/9/2024	BI-MONTLY TREATMENT SERVICE	495.00
6201	14148398	CDW GOVERNMENT, INC.	5/9/2024	GOGUARDIAN-SUBSCRIPTON 3 YEAR	13182.00
6201	14148413	PURCHASE POWER	5/9/2024	SUPPLIES	63.72
6201	14148419	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/9/2024	SUPPLIES	818.47
6201	14148426	YOUNG, MINNEY & CORR LLP	5/9/2024	LEGAL SERVICES	420.00
6201	14150435	EDCO DISPOSAL CORPORATION	5/13/2024	MONTHLY GARBAGE AND RECYCLING	284.82
6201	14150439	MRC	5/13/2024	SUPPLIES	1003.46
6201	14151763	CALIFORNIA COAST CREDIT UNION	5/16/2024	CREDIT CARD RVCS	298.86
6201	14151773	GROSSMONT UNION HIGH SCHOOL DISTRICT	5/16/2024	USE OF EL CAPITAN POOL MARCH &	1860.00
6201	14151789	SCHOOLMINT INC.	5/16/2024	SUBSCRIPTION	10500.00
6201	14153424	AT&T	5/20/2024	PHONE SERVICE	100.10
6201	14153436	TARA HUNSBERGER	5/20/2024	REIMBURSEMENT	175.98
6201	14154581	POSITIVE CHANGE COUNSELING CENTER	5/23/2024	ON-CAMPUS MENTAL HEALTH SERVIC	10605.00
6201	14154607	SAN DIEGO GAS & ELECTRIC	5/23/2024	MONTHLY GAS AND ELECTRIC	3432.22
6201	14154615	XEROX FINANCIAL SERVICES, LLC	5/23/2024	COPIER LEASE AND COPIES	1506.60
6201	14156306	CALIFORNIA COAST CREDIT UNION	5/28/2024	RVCS CREDIT CARD	2209.17
6201	14156331	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/28/2024	RVCSOFFICE SUPPLIES	477.34
6201	14156337	WILKINSON HADLEY KING & CO LLP	5/28/2024	RVCS SCHOOL AUDIT	1200.00
6201	14157905	COX COMMUNICATIONS	5/30/2024	NETWORKING SERVICES	900.00
<b>6201 TOTAL</b>				<b>RIVER VALLEY CHARTER</b>	<b>51,623.07</b>
				<b>GRAND TOTAL</b>	<b>\$ 1,024,250.00</b>

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

REVOLVING CASH FUND REGISTER

**Background (Describe purpose/rationale of the agenda item):**

LISTING OF ALL TRANSACTIONS (PAYROLL MISCELLANEOUS & M&O) FOR THE MONTH PRIOR TO BOARD MEETING

**Fiscal Impact (Cost):**

\$ 1,999.06

**Funding Source:**

GENERAL FUND, DONATION ACCOUNTS, ETC.

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

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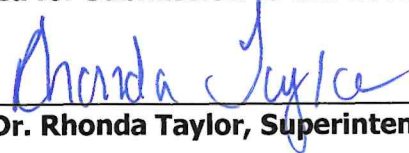
**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_



LAKESIDE UNION SCHOOL DISTRICT  
RCF 2324-0011 & 0012

#	Date	Ck#	Name	Memo/Description	Check Amount
RCF 2324-0011	5/13/2024	40326	Affordable Grease Pumping	INV#257308 Grease Trap Pumping - LP	565.00
RCF 2324-0011	5/14/2024	40327	Tammy Lemon	ACH Deposit - Acct Closed	32.37
RCF 2324-0012	5/23/2024	40328	Blake Adler	Oct 2023 Warrant Overage	1,401.69
					<b>\$ 1,999.06</b>

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

**Agenda Item:**

Ratification of Purchase Orders and Change Orders Listing (May 1, to May 31, 2024)

**Background (Describe purpose/rationale of the agenda item):**

The Governing Board must ratify all purchase orders and change orders that have been created pursuant to the authority granted under Education Code 17605 and Board Policy 3300 that authorizes staff to purchase supplies, materials, equipment, and services up to the amounts specified in Public Contract Code 20111. In addition, the Governing Board should review and ratify all purchase orders and change orders May 1 through May 31, 2024 is attached.

**Fiscal Impact (Cost):**

692,816.35

**Funding Source:**

General Fund Total: \$577,379.08, Student Body ASB Total: \$3,297.00, Child Development Total: \$0.00  
Child Nutrition Total: \$112,140.27, Special Reserve Fund: \$0.00

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**      ☐ **Denial/Rejection**  
☐ **Discussion**      ☒ **Ratification**  
☐ **Approval**      ☐ **Explanation:** Click here to enter text.  
☐ **Adoption**

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa Davis, Assistant Superintendent

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

## MAY 2024 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total by Account
0000010324	STEVEN C. GARCIA	CATERING FOR STAFF MEETING	0100	ESS/ASES/PreSchool	1,725.00
0000010325	TIMOTHY D ARMSTRONG	100 YR TOTE BAGS	0100	Superintendent	2,553.68
0000010326	REUBEN H. FLEET SCIENCE CENTER	RV 125 TICKETS	0100	Riverview	1,250.00
0000010327	RCLasercraft,LLC	DREAM LASER PRINTERS	0100	Flex School	1,034.40
0000010328	LAKESHORE LEARNING MATERIALS	Lakeshore - 1st Grade	0100	Lemon Crest	3,527.45
0000010330	DALE SCOTT & COMPANY, INC.	CONTINUING DISCLOSURE FEE	0100	Business Services	5,475.00
0000010331	VEX ROBOTICS, INC	Vex 5/24	0100	Education Services	2,672.94
0000010334	LIVING COAST DISCOVERY CENTER	Balance FT living Coast 2/7/24	0100	Riverview	60.00
0000010335	LAKESHORE LEARNING MATERIALS	Lakeshore Dennis	0100	Lemon Crest	1,114.57
0000010336	THE BANK OF NEW YORK MELLON TRUST CO NA	BNY Agent Fee	0100	Business Services	825.00
0000010337	KAPCO	LIBRARY-BOOK COVERS,LABEL PROT	0100	Lakeside Farms	227.02
0000010338	ARMANDO FLORES ROYAL LINES CHARTER,LLC	LMS FFA field trip	0100	Lakeside Middle School	1,405.00
0000010340	PUT IN CUPS	LC - PUT IN CUPS	0100	Lemon Crest	1,261.86
0000010341	XTL US INC	MAKEBLOCK	0100	Lakeside Farms	2,137.49
0000010342	SCHOOL SPECIALTY, INC	School Specialty-MAY	0100	Flex School	4,533.92
0000010343	AMAZON CAPITAL SERVICES, INC.	RFTA-PA System - Portable PA	0100	Lakeview	256.45
0000010344	Hameray Publishing Group, Inc	DREAM INTERVENTION READERS	0100	Flex School	793.93
0000010345	SAN DIEGO COUNTY OFFICE OF ED	LEARNING INNO SUMMIT	0100	Flex School	160.00
0000010346	READ NATURALLY INC	DREAM ENCORE 11 LEVEL	0100	Flex School	702.96
0000010347	MARENEM INC	SECRET STORIES WARM NEUTRALS P	0100	Flex School	107.15
0000010348	dba ECA SCIENCE KIT SERVICES	ECA Middle School Science	0100	Education Services	9,412.48
0000010349	AG PARTS WORLDWIDE, INC.	AG Parts Replacement Screens	0100	Technology	11,333.41
0000010351	DELOITTE SERVICES LP	COURAGEOUS PRINCIPALS	0100	Superintendent	6,000.00
0000010352	PACKAGE PRODUCTS & SERVICES	OPRA 2024-25 SUBSCRIPTION FEE	0100	Maintenance & Operations	2,189.85
0000010353	AMAZON CAPITAL SERVICES, INC.	LV BOOKS-SPANISH LEMONADE STAN	0100	Lakeview	193.09
0000010354	dba CITY HEIGHTS MUSIC SCHOOL	13 WEEKS OF 30-MINUTE WEEKLY	0100	Winter Gardens	4,600.00
0000010355	DINN BROS	LMS CHORUS AWARDS	0100	Lakeside Middle School	1,293.00
0000010356	DINN BROS	LMS 8TH GRADE AWARDS	0100	Lakeside Middle School	1,616.25
0000010357	dba CITY HEIGHTS MUSIC SCHOOL	RV INVOICE #20240508 Music	0100	Riverview	12,470.00
0000010358	OMAs PUMPKIN PATCH	LF OMA'S KINDER SPRING 2024	0100	Lakeside Farms	1,769.00
0000010359	ROADONE	ROAD 1 - MOVE STORAGE UNITS-LF	0100	ESS/ASES/PreSchool	963.00
0000010360	LIVESCHOOL	LF - 1 YEAR LIVESCHOOL PREMIUM	0100	Lakeside Farms	2,970.00
0000010361	4IMPRINT, INC.	Health Services T-Shirts	0100	Health Services	295.42
0000010362	PBLWORKS	PBL World Conference	0100	Flex School	2,800.00
0000010363	RIFTON EQUIPMENT	Rifton Equip. - LC	0100	Special Education	2,723.39
0000010364	HELPING OUR WAY	POLLINATION LECTURE/DEMO	0100	Flex School	600.00
0000010365	PAR, INC.	Pro-Ed - Psych	0100	Psychology Services	646.51
0000010366	WPS	WPS - Psych/Alejandra	0100	Psychology Services	3,029.51
0000010367	TINT WORLD	LF OFFICE WINDOW TINT	0100	Lakeside Farms	3,519.63
0000010369	SUPER DUPER PUBLICATIONS	Super Duper - SLP	0100	Special Education	712.23
0000010370	ROBERT RIINGEN	TDS Rriingin	0100	Tierra Del Sol	945.22
0000010371	SKY ZONE CHULA VISTA	ESS SKYZONE FIELD TRIP	0100	ESS/ASES/PreSchool	3,261.20
0000010372	LAVI INSTITUTE	Lavi Institute - SLP	0100	Special Education	1,800.00
0000010375	S.D. County Assoc. of School Psychologis	Dyslexia Training	0100	Psychology Services	285.00
0000010378	PAR, INC.	PARiConnect - Online Scoring	0100	Psychology Services	100.00
0000010380	RADIO WORKS USA, INC.	LI-ION BATTERY	0100	Flex School	189.65
0000010381	GOPHER SPORT	DREAM GOPHER 2024	0100	Flex School	327.55
0000010382	FOUNDATION for EDUCATIONAL ADMINISTRATIO	CALSA REGISTRATION FOR PATY FE	0100	Pupil Services	850.00
0000010383	AMAZON CAPITAL SERVICES, INC.	LV - Paper Pallet	0100	Lakeview	1,862.45
0000010384	Terry L. Sanchez/All Weather A/C & Heati	LMS & LV Troubleshoot & Repair	0100	Maintenance & Operations	500.00
0000010385	COMMITTEE FOR CHILDREN	Second Step SEL	0100	Lemon Crest	7,132.35
0000010386	SAN DIEGO COUNTY OFFICE OF ED	IDT Training for Paty Fernande	0100	Pupil Services	30.00
0000010387	SAN DIEGO COUNTY OFFICE OF ED	Safety and Legislative Trainin	0100	Pupil Services	240.00
0000010388	S&S WORLDWIDE	LP Sports Equipment	0100	Lindo Park	2,046.28
0000010389	S&S WORLDWIDE	LP S&S Elop	0100	Lindo Park	953.92
0000010390	ORANGE COUNTY DEPT. OF EDU.	MTSS Conference 2024-K. Sutton	0100	Pupil Services	499.00
0000010391	ASPIRE TECHNOLOGY PARTNERS, LLC	ENTWWEBEX CALLING FOR EDUCATI	0100	Technology	379,506.24
0000010392	RCLASERCRAFT, LLC	DREAM - FILAMENT	0100	Flex School	262.91
0000010393	EXPLORE LEARNING LLC	Reflex Math	0100	Lindo Park	9,110.50
0000010394	JUMP 4 ADAN, INC	LV Field Day Inflatables	0100	Lakeview	1,013.00
0000010397	SAN DIEGO STATE UNIV FOUNDAT.	CGI 23/24 YEAR 1	0100	Lakeview	2,400.00
0000010398	SOCIAL THINKING	Social Thinking - SPED	0100	Special Education	1,800.99
0000010399	N2Y, INC/UNIQUE LEARNING SYS	N2Y - Unique Learning System	0100	Special Education	5,026.48
0000010401	CRISP ENTERPRISES, INC./CRISP IMAGING	200-1 SF COLOR 8.5X11 28# TXT	0100	Special Education	35.77
0000010402	TideSpeak Language & Speech Therapy Inc	TIDESPEAK INVOICE - IEE FOR ST	0100	Special Education	2,000.00
0000010406	SEA WORLD OF CALIFORNIA	TDS 8th Grade Sea World Trip	0100	Tierra Del Sol	7,820.00
0000010407	LAMINATION DEPOT INC	WG - 27-MINIEZ & S15G271	0100	Winter Gardens	2,473.92
0000010408	JUMP 4 ADAN, INC	LF JUMP OBSTACLE COURSE FOR F	0100	Lakeside Farms	384.00
0000010409	JOSTENS	23-24 YRBK Invoice 1385026	0100	Riverview	3,143.06
					<b>\$ 536,960.08</b>
0000010400	PLAYGROUND OUTFITTERS	LMS - 20 FT GAGA2GO BALL PIT	0800	Tierra Del Sol	3,297.00
					<b>\$ 3,297.00</b>
					<b>\$ -</b>
					<b>\$ -</b>

## MAY 2024 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total by Account
0000010322	AMAZON CAPITAL SERVICES, INC.	JEN CN OFFICE FURNITURE	1300	Child Nutrition	\$ 1,987.88
0000010323	ECONOMY RESTAURANT & SUPPLY CO	ECONOMY-MIXER TABLE	1300	Child Nutrition	\$ 763.40
0000010332	ULINE, INC	ULINE SUPPLIES (CN)	1300	Child Nutrition	\$ 500.00
0000010368	PREFERRED PACKAGING	PREFERRED PACKAGING-SEAL PLATE	1300	Child Nutrition	\$ 846.79
0000010376	MAD WRAPS	MAD WRAPS TRUCK 114	1300	Child Nutrition	\$ 3,077.34
0000010377	PILGRIMAGE OF THE HEART, YOGA	YOGA WELLNESS COMMITTEE	1300	Child Nutrition	\$ 300.00
0000010395	CRISP ENTERPRISES, INC./CRISP IMAGING	CRISP IMAGING-WELLNESS PRINTS	1300	Child Nutrition	\$ 168.36
					\$ 7,643.77

TOTAL PURCHASE ORDERS \$ 547,900.85

TOTAL (01) GENERAL FUND PO's 536,960.08

TOTAL (08) ASB FUND PO's 3,297.00

TOTAL (12) CHILD DEVELOPMENT PO's 0.00

TOTAL (13) CHILD NUTRITION FUND PO's 7,643.77

TOTAL (25) DEVELOPER FEES PO's 0.00

TOTAL (40) SPECIAL FUND PO's 0.00



## MAY 2024 CHANGE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
8920	JENNIFER COLLADO-PEREZ	CO - PO 10252	0100	Special Education	1,800.00
9230	AMAZON CAPITAL SERVICES, INC.	C/O PO 9230	0100	Flex School	3,100.00
9234	AMAZON CAPITAL SERVICES, INC.	C/O PO 9234	0100	Special Education	200.00
9235	AMAZON CAPITAL SERVICES, INC.	C/O PO 9235	0100	Lakeside Farms	2,000.00
9247	AMAZON CAPITAL SERVICES, INC.	C/O PO 9247	0100	Lakeview	1,500.00
9347	BORDER RECAPPING, LLC	C/O PO 9347	0100	Transportation	1,000.00
9363	PECKS HEAVY FRICTION INC	C/O PO 9363	0100	Maintenance & Operations	500.00
9420	AIRGAS USA, LLC	C/O PO 9420	0100	Transportation	700.00
9424	BEST VALUE GLASS	C/O PO 9424	0100	Maintenance & Operations	500.00
9448	REECE PLUMBING	C/O PO 9448	0100	Maintenance & Operations	5,000.00
9451	PAYTON'S TRUE VALUE HARDWARE	C/O PO 9451	0100	Maintenance & Operations	3,000.00
9463	AAA WATER TENDER	C/O PO 9463	0100	Maintenance & Operations	700.00
9562	RAYNE OF SAN DIEGO	C/O PO 9562	0100	Tierra Del Sol	300.00
9630	AMERI-MEX PLUMBING INC	C/O PO 9630	0100	Maintenance & Operations	1,500.00
9959	WILKINSON HADLEY KING & CO LLP	C/O PO 9959	0100	Business Services	1,000.00
9963	THOMPSON BUILDING MATERIALS	C/O PO 9963	0100	Maintenance & Operations	300.00
10037	NEW HAVEN YOUTH AND FAMILY SERVICES	C/O PO 10037	0100	Special Education	4,619.00
10066	COAST MUSIC THERAPY INC.	C/O PO 10066	0100	Special Education	1,000.00
10250	LANGUAGE TESTING INTERNATIONAL, INC.	C/O PO 10250	0100	Education Services	4,000.00
10269	SMART & FINAL	C/O PO 10269	0100	ESS/ASES/PreSchool	5,000.00
10355	DINN BROS.	C/O 10355	0100	Lakeside Middle School	1,500.00
10356	DINN BROS.	C/O PO 10356	0100	Lakeside Middle School	1,200.00
					<b>\$ 40,419.00</b>
					<b>\$ -</b>
					<b>\$ -</b>
9331	INDIVIDUAL FOOD SERVICES	C/O PO 9331	1300	Child Nutrition	3,000.00
9320	DOMINOS PIZZA	C/O PO 9320	1300	Child Nutrition	35,000.00
9325	HEARTLAND SCHOOL SOLUTIONS	C/O PO9325	1300	Child Nutrition	4,541.50
9326	HOLLANDIA DAIRY	C/O PO 9326	1300	Child Nutrition	60,000.00
9783	FOOD 4 THOUGHT, LLC	C/O PO 9783	1300	Child Nutrition	1,955.00
					<b>\$ 104,496.50</b>
					<b>\$ -</b>
<b>TOTAL CHANGE ORDERS</b>					<b>\$ 144,915.50</b>
<b>TOTAL (01) GENERAL FUND CO's</b>					<b>40,419.00</b>
<b>TOTAL (08) ASB FUND CO's</b>					<b>0.00</b>
<b>TOTAL (12) CHILD DEVELOPMENT FUND CO's</b>					<b>0.00</b>
<b>TOTAL (13) CHILD NUTRITION FUND CO's</b>					<b>104,496.50</b>
<b>TOTAL (25) DEVELOPER FEES CO's</b>					<b>0.00</b>
<b>TOTAL (40) SPECAIL FUND CO'S</b>					<b>0.00</b>



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Ratification of P Card expenditure transactions for the month of April 2024.

**Background (Describe the purpose/rationale of the agenda item):**

It is recommended that The Governing Board approve/ratify expenditure transactions charged to District P Cards for the month of April 2024.

**Fiscal Impact (Cost):**

\$14,909.56

**Funding Source:**

General Fund Total: \$13,151.90, Child Development Fund Total: \$1,475.80, Child Nutrition: \$281.86

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☒ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

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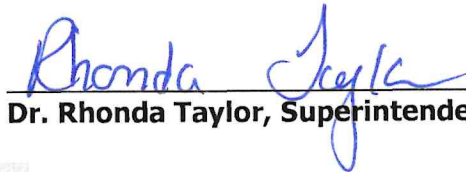
**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

ACCOUNT NAME	POSTING DATE	TRANSACTION AMOUNT	MERCHANT NAME	EXPENSE DESCRIPTION
BEISIGL,BRIAN	04/21/2024	87.54	THE HOME DEPOT #0673	STORAGE CONTAINERS, ELECTRICAL TAPE
BEISIGL,BRIAN	04/03/2024	149.83	AMAZON WEB SERVICES	CLOUD HOSTING FOR THE DISTRICT
BOWMAN,ROBYN	04/21/2024	366.19	ALASKA AIRLINES INC.	AIRLINE TICKETS FOR ROBYN BOWMAN - FROM SAN DIEGO TO MONTEREY - STATE PRESCHOOL CONFERENCE
BOWMAN,ROBYN	04/14/2024	4.14	MICHAELS STORES 5711	SCOTCH TAPE
BOWMAN,ROBYN	04/14/2024	7.47	TARGET 00014852	CHEESE AND ICE CREAM
BOWMAN,ROBYN	04/12/2024	8.08	DOLLARTREE	POOL NOODLES
BOWMAN,ROBYN	04/11/2024	305.58	SMART AND FINAL 929	PAPER GOODS, CLEANING SUPPLIES, SNACKS...
BOWMAN,ROBYN	04/03/2024	27.41	WAL-MART #1917	BIRD FOOD
BOWMAN,ROBYN	04/03/2024	625.00	IN *EVERYCHILD CALIFOR	ANNUAL DUES FOR PROGRAM
BOWMAN,ROBYN	04/03/2024	48.92	SMART AND FINAL 929	SUPPLIES FOR SNACK PROJECT FOR STUDENTS
BOWMAN,ROBYN	04/03/2024	20.20	DOLLARTREE	POOL NOODLES
BOWMAN,ROBYN	04/02/2024	62.81	SP INSECT LORE	BUTTERFLIES FOR PROGRAM SCIENCE
CLARK,DANIELLE	04/19/2024	58.06	TARGET 00014852	CAR BOOSTER SEAT FOR STU 6566547240 FOR THE TRANSPORTING ON THE BUS
CLARK,DANIELLE	04/11/2024	173.28	WESTIN	SIP SPRING CONFERENCE LA
CLARK,DANIELLE	04/11/2024	227.18	WESTIN	SIP SPRING CONFERENCE LA
CLARK,DANIELLE	04/11/2024	91.87	WESTIN	SIP SPRING CONFERENCE LA
CLARK,DANIELLE	04/11/2024	91.87	WESTIN	SIP SPRING CONFERENCE LA
COX,GRACE	04/14/2024	8.00	SWA INFLIGHT WIFI	4/12/2024 WIFI ON FLIGHT SOUTHWEST FLIGHT #4783 TO DALLAS, TX
COX,GRACE	04/07/2024	75.00	CAAPLE* CAAPLECAAPLE	CALIFORNIA ASSOCIATION OF ASIAN & PASKIFIKA IN EDUCATION MEMBERSHIP
DEROSIER,LISA A	04/14/2024	782.08	TROPHY DEPOT	EMPLOYEE OF THE YEAR ACRYLIC STARS FOR 5/9 BOARD MEETING PRESENTATION
DEROSIER,LISA A	04/12/2024	125.00	CALIFORNIA SCHOOL BOAR	ANDREW HAYES: ETHICS ASSEMBLY BILL 2158
DEXHEIMER,BROOKE	04/11/2024	49.68	TST* ANTONELLIS FAMILY	LUNCH FOR STAFF MEETING
FERNANDEZ,PATRICIA E	04/28/2024	45.44	HYATT HOTELS	CASCWA CONFERENCE LODGING
FERNANDEZ,PATRICIA E	04/25/2024	20.63	MANZANAREZ TAXI SERVIC	CASCWA CONFERENCE TRANSPORTATION
FERNANDEZ,PATRICIA E	04/18/2024	439.22	HYATT HOTELS	CA FOSTER YOUTH EDUCATION SUMIT LODGING
FERNANDEZ,PATRICIA E	04/15/2024	40.50	CMT SACRAMENTO27680016	CA FOSTER YOUTH EDUCATION SUMIT TRANSPORTATION
FERNANDEZ,PATRICIA E	04/15/2024	-1,010.86	HYATT HOTELS	CREDIT FOR P. FERNANDEZ CASCWA CONFERENCE
GREEN,TESSA	04/12/2024	123.58	ALBERTSONS #0738	FOOD FOR STAFF MEETING
HARDIMAN,LESLIE	04/09/2024	83.60	DINAH.COM	DOWNLOADABLE FOLDABLES FOR ALL GRADES - PORTRAITS IN PROFILE PACKETS
MULL,STEVE	04/26/2024	81.00	J.W. PEPPER	MUSIC
MULL,STEVE	04/21/2024	28.28	DOLLARTREE	DECORATIONS
MULL,STEVE	04/21/2024	26.25	WAL-MART #1917	PAPER / FOR TESTING
MULL,STEVE	04/09/2024	43.50	LUDUS.COM* JOHN BURROU	COMPETITION FEES - CHORUS
MURPHY,JERRED C	04/26/2024	30.49	TEACHERSPAYTEACHERS.CO	LESSON PLANS FOR PROGRAM
MURPHY,JERRED C	04/04/2024	15.00	SQ *MY NINJA FACTORY	CHARGE FOR 1 EXTRA CHILD AT FIELD TRIP EVENT
MURPHY,JERRED C	04/03/2024	424.75	JERSEY MIKES 20043	SANDWICHES FOR SPRING CAMP FIELD TRIP
MURPHY,JERRED C	04/02/2024	109.56	WAL-MART #2253	LUNCHES FOR SPRING CAMP FIELD TRIP
MURPHY,JERRED C	04/02/2024	1,305.00	GROSSMONT CINEMA	MOVIE TICKETS FOR SPRING CAMP FIELD TRIP
ORAHOOD,SAMANTHA	04/29/2024	4,629.16	SAMSClub.COM	ESS SUMMER CAMP SUPPLIES
ORAHOOD,SAMANTHA	04/15/2024	1,084.82	HYATT HOTELS	P. FERNANDEZ CASCWA CONFERENCE
ORAHOOD,SAMANTHA	04/12/2024	585.06	HYATT HOTELS	S ORAHOOD CASBO ANNUAL CONFERENCE
PRICE,JENNIFER M	04/12/2024	16.98	ALBERTSONS #0738	COOKIES FOR STAFF PROFESSIONAL DEVELOPMENT LUNCHEON.
PRICE,JENNIFER M	04/11/2024	260.00	BOARD AND BREW - SANTE	LUNCH FOR STAFF PROFESSIONAL DEVELOPMENT LUNCHEON.
PRICE,JENNIFER M	04/11/2024	22.99	ALBERTSONS #0738	CHIPS FOR STAFF PROFESSIONAL DEVELOPMENT LUNCHEON.
ROSA,JIM	04/24/2024	248.21	PRIMO WATER	WATER FOR CAMPUS
SUMMERS,KRISTIE	04/30/2024	6.73	DOLLAR TREE	LUNCH HERO DAY SUPPLIES
SUMMERS,KRISTIE	04/28/2024	62.01	ALBERTSONS #0738	SPECIAL DIETS FOOD
SUMMERS,KRISTIE	04/28/2024	17.96	GROCERY OUTLET OF LA	SPECIAL DIETS FOOD
SUMMERS,KRISTIE	04/26/2024	89.40	LOWES #00907*	LUNCH HERO DAY SUPPLIES
SUMMERS,KRISTIE	04/11/2024	105.76	PANERA BREAD #204874 O	MEETING WITH MOSAIC, NY

ACCOUNT NAME	POSTING DATE	TRANSACTION AMOUNT	MERCHANT NAME	EXPENSE DESCRIPTION
TAYLOR,RHONDA L	04/25/2024	581.97	SOUTHWEST AIRLINES	FLIGHT TO DELOITTE CHRISTINE SINATRA 6/7-9
TAYLOR,RHONDA L	04/25/2024	581.97	SOUTHWEST AIRLINES	FLIGHT TO DELOITTE LISA DAVIS 6/7-9
TAYLOR,RHONDA L	04/25/2024	274.17	SOUTHWEST AIRLINES	FLIGHT TO DELOITTE PATRICIA FERNANDEZ 6/7-9
TAYLOR,RHONDA L	04/25/2024	581.97	SOUTHWEST AIRLINES	FLIGHT TO DELOITTE TIGER ROWAN 6/7-9
TAYLOR,RHONDA L	04/16/2024	20.90	COWBOYS CLUB BAR	DINNER FOR DELOITTE PARTICIPANTS
TAYLOR,RHONDA L	04/15/2024	78.84	DAL WHATABURGER	DINNER FOR DELOITTE PARTICIPANTS
TAYLOR,RHONDA L	04/12/2024	125.00	CALIFORNIA SCHOOL BOAR	RHONDA TAYLOR: ETHICS ASSEMBLY BILL 2158
WINSPEAR,NATALIE	04/28/2024	234.53	HILTON	HOTEL FOR MTSS CONFERENCE FOR B. JIMENEZ
WINSPEAR,NATALIE	04/16/2024	100.00	SAN DIEGO COUNTY SUPER	23RD ANNUAL SAN DIEGO LEADERSHIP IN BILITERACY SYMPOSIUM
		14,909.56		



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Approve Side Letter of Agreement with Lakeside Teachers Association and the District for Lemon Crest Instructional Leadership Team Stipend

**Background (Describe the purpose/rationale of the agenda item):**

Approval is requested of the Side Letter of Agreement with the Lakeside Teachers Association and the District for Lemon Crest Instructional Leadership Team (ILT) Stipend. This agreement will pay teachers a stipend for participating in ILT for the 2023-24 school year only.

**Fiscal Impact (Cost):**

Approximately \$3,348

**Funding Source:**

General Fund

**Addresses Emphasis Goal(s):**

☒ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> <b>Adoption</b>            |  |

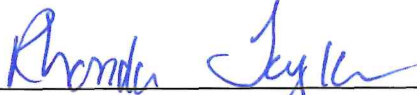
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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa Davis, Assistant Superintendent

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

**SIDE LETTER OF AGREEMENT BETWEEN THE  
LAKESIDE UNION SCHOOL DISTRICT  
AND THE LAKESIDE TEACHERS ASSOCIATION  
REGARDING THE LEMON CREST INSTRUCTIONAL LEADERSHIP TEAM STIPEND**

**May 14, 2024**

History: On July 27, 2023, Principal Dr. Kelly Gilbert reached out to LTA President Kerry Strong inquiring about paying her teachers a stipend for participating on her school site Instructional Leadership Team (ILT). In that communication, Kelly Gilbert asked what would be an acceptable amount to pay her team as a site paid stipend. Kerry Strong referred Dr. Gilbert to the stipend chart in Article 15.2 to help her determine an amount for her site-paid stipend. Dr. Gilbert indicated that the Committee stipend would most closely align with her needs for the Instructional Leadership Team and she budgeted for this stipend in her site budget. Dr. Gilbert communicated this to her ILT team via email on July 27, 2023.

The LTA CBA Article 15.2 is a negotiated item between the District and LTA for a stipend to be paid to a staff member who serves on a District Level Committee or a District Level Standing Committee, not be used for site level committees. The language in Article 15.2 has been clarified with all site administrators confirming that it references a District Level Committee.

Dr. Gilbert offered the teachers on her ILT a stipend for the 23-24 school year. While Dr. Gilbert is no longer with the District, it has been confirmed with Jennifer Price, the new principal of Lemon Crest, that the ILT stipend was budgeted and the site can fund the stipend per the contract, from the Lemon Crest Site Budget for the 2023-24 school year only.

**Agreement:**

This agreement permits Lemon Crest to pay the ILT Stipend to teachers for participating in the Lemon Crest ILT for the 23-24 school year only. This is not a precedent setting for subsequent years.

This Side Letter clarifies that "District Task Force/Standing Committee Member" is a District Committee, payable by the district when there is a need for a district level task force and to be determined/offered by a district level administrator.

The Parties agree that this Agreement shall not be admitted into evidence or used by either party against the other as evidence of any violation of the collective bargaining agreement between the Parties, any practice of the Parties, unfair practice charge, or



**SIDE LETTER OF AGREEMENT BETWEEN THE  
LAKESIDE UNION SCHOOL DISTRICT  
AND THE LAKESIDE TEACHERS ASSOCIATION  
REGARDING THE LEMON CREST INSTRUCTIONAL LEADERSHIP TEAM STIPEND**

**May 14, 2024**


any violation of law in any administrative or judicial tribunal of any kind or nature, except to prove a violation of this Agreement.

The Parties further agree that this Agreement is binding upon execution, the contents of this Agreement represent the sole and only agreement of the Parties as to all issues related to its contents, and that neither has relied upon any representations by the other which are not set forth in this Agreement.

This Agreement constitutes the entire agreement between the Parties and supersedes any prior understandings or oral or written agreements between the Parties.

DocuSigned by:  
  
34C47B30756E47D  
\_\_\_\_\_  
For the LTA

5/14/2024  
\_\_\_\_\_  
Date

DocuSigned by:  
  
BF8F185B2372491...  
\_\_\_\_\_  
For the District

5/14/2024  
\_\_\_\_\_  
Date

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Amended Award Request for Proposal to South Coast Copy for Copier/MFD Hardware, and All Copy Products for Printer Services and supplies.

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested to amend the award to South Coast Copy for Copier/MFD Hardware and All Copy Products for Printer Services and Supplies. An error was made on the May 9<sup>th</sup> agenda item. Based on the total criteria of the RFP and the interview evaluation process, the District scored South Coast Copy Systems #1 for the Copier/MFD Hardware and Service. All Copy Products was scored #1 for Printer Service and Supplies. The District proposes the Board approve the results of the Executive Summary. The copier agreement would replace new and incoming copiers upon award of the agreement, while the existing Kyocera agreement would be in place on the currently leased machines.

**Fiscal Impact (Cost):**

**See Executive Summary**

**Funding Source:**

General Fund

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa Davis, Assistant Superintendent

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

# Lakeside Union School District

## Executive Summary

### LUSD RFP 2024

#### Overview

Description	Objectives
LUSD RFP 2024 Copier/MFD Hardware and Service	<ul style="list-style-type: none"> <li>To replace copiers that are at end of lease.</li> <li>Gather Pricing for an optional print driver management tool.</li> </ul>
LUSD RFP 2024 Printer Service and Supplies	<ul style="list-style-type: none"> <li>To maintain a service and supplies contract for the existing desktop printer fleet.</li> <li>Gather Pricing for an optional print driver management tool.</li> </ul>

#### Team

A team consisting of Lisa Davis, Samantha Orahoad, Rachel Camarero, Brian Beisigl, and Aimee McReynolds, was formed to evaluate the current requirements, develop a sourcing strategy, and to evaluate vendor responses. Optimizon assisted the District with the creation and distribution of the RFPs to interested vendors.

#### Vendors

The RFPs were advertised per District and State requirements. RFP invitation packets and access to the Optimizon online bidding tool were emailed to the following vendors, and responses were as noted.

Vendor	LUSD RFP 2024 Copier/MFD Hardware and Service	LUSD RFP 2024 Printer Service and Supplies
All Copy Products	complete	complete
Business Complete Solutions (BCS)	non-responsive	non-responsive
CBE Office Solutions	complete	non-responsive
Circle Inc.	complete	non-responsive
Diversified Business Solutions	non-responsive	non-responsive
Fruth Group	non-responsive	non-responsive
Image 2000	non-responsive	non-responsive
Kyocera Document Solutions	complete	complete
Office1	non-responsive	non-responsive
One Stop Toner & Inkjet	non-responsive	non-responsive
Pacific Office Automation	complete	complete
Ricoh USA	complete	non-responsive
Sharp Business Systems	complete	complete
Signa Digital Solutions	complete	complete
South Coast Copy Systems	complete	non-responsive
Toshiba Business Solutions	complete	complete
UBEO Business Services	non-responsive	non-responsive
Velocity Imaging Products	non-responsive	non-responsive
Xerox Business Solutions (MRC)	complete	complete

#### RFP Process:

Analysis was conducted based on each vendor's response to the terms and conditions, pricing for a period of (5) years, and equipment configurations.

The scoring criteria was shared with the vendors, and the proposals were scored as follows:

Each question in each RFP was assigned a rank according to importance, and each category was assigned an overall percentage of importance. Lakeside Union School District and Optimizon carefully analyzed each proposal and assigned a score to each vendor's response in each area.

Interviews were conducted virtually with the top vendor for the LUSD RFP 2024 Printer Service and Supplies, All Copy Products, and the top two vendors for the LUSD RFP 2024 Copier/MFD Hardware and Service, Pacific Office Automation and South Coast Copy Systems. Each vendor was provided with a set of questions and was asked to prepare a presentation to address the questions and a virtual demo of their proposed devices. The District evaluation team consisted of Brian Beisigl, Cathy Nevins, Aimee McReynolds, Kim Motl, Samantha Orahoad, and Lisa Davis.

The total weighted scores and rankings for the RFP were as follows.

<b>LUSD RFP 2024 Copier/MFD Hardware and Service</b>	<b>Total Score</b>	<b>Rank</b>
<b>South Coast Copy Systems (Canon)</b>	<b>621</b>	<b>1</b>
Pacific Office Automation (Konica Minolta)	616	2
All Copy Products (Konica Minolta)	598	3
Sharp Business Systems (Sharp)	593	4
Circle Inc. (Toshiba)	580	5
Toshiba Business Solutions (Toshiba)	575	6
Pacific Office Automation (Canon)	572	7
CBE Office Solutions (Sharp)	560	8
Xerox MRC (Xerox)	560	9
Kyocera Document Solutions (Kyocera)	551	10
Signa Digital Solutions (Canon)	550	11
Ricoh USA (Ricoh)	520	12
<b>Total Possible</b>		

<b>LUSD RFP 2024 Printer Service and Supplies</b>	<b>Total Score</b>	<b>Rank</b>
<b>All Copy Products</b>	<b>588</b>	<b>1</b>
Pacific Office Automation	582	2
Xerox MRC	530	3
Signa Digital Solutions	527	4
Toshiba Business Solutions	517	5
Sharp Business Solutions	499	6
Kyocera Document Solutions	421	7
<b>Total Possible</b>		

**RFP Result/Award**

The highest scoring vendor for LUSD RFP 2024 Copier/MFD Hardware and Service is South Coast Copy Systems with Canon equipment. South Coast Copy Systems offered strong terms and conditions and competitive pricing. The highest scoring vendor for LUSD RFP 2024 Printer Service and Supplies is All Copy Products. All Copy Products offered strong terms and conditions and will continue to provide competitive pricing.

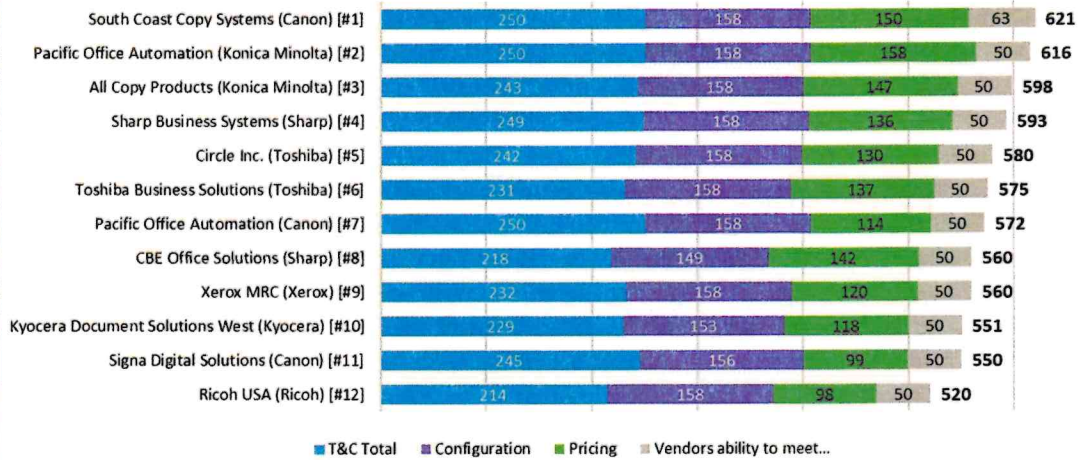
Based on the above criteria and the RFP evaluation process, the recommendation is to award LUSD RFP 2024 Copier/MFD Hardware and Service to South Coast Copy Systems and LUSD RFP 2024 Printer Service and Supplies to All Copy Products.

**Financial Summary:**

Component	Current Annual Cost	New Annual Cost
LUSD RFP 2024 Copier/MFD Hardware and Service: (Includes copier hardware service supplies)	\$62,865	\$75,796
LUSD RFP 2024 Printer Service and Supplies (Includes printer service and supplies)	\$16,740	\$10,722



Lakeside Union School District : LUSD 2024 RFP Copier/MFD Hardware and Service  
OVERVIEW - WEIGHTED SCORES  
Vendor (make) [Rank]

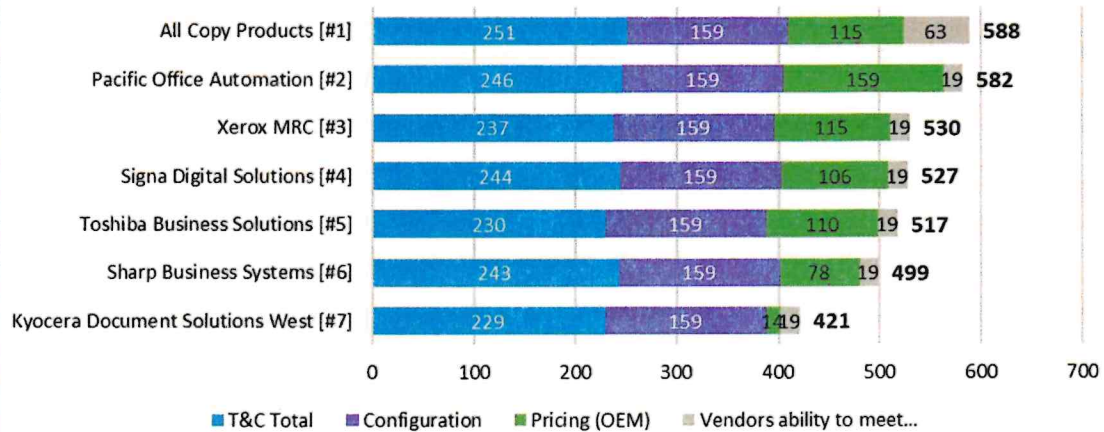


Lakeside Union School District : LUSD 2024 RFP Copier/MFD Hardware and Service  
60 Month FMV Lease+Service  
Vendor (Make)



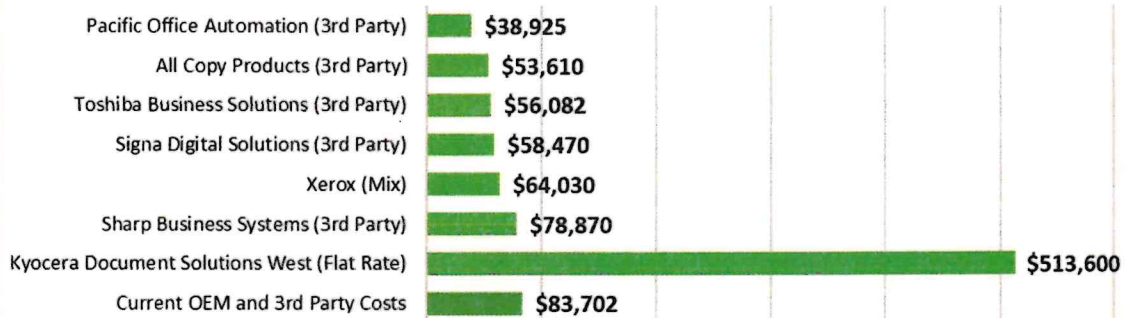
Lakeside Union School District : LUSD 2024 RFP Printer Service and Supplies  
OVERVIEW - WEIGHTED SCORES

Vendor [Rank]



Lakeside Union School District : LUSD 2024 RFP Printer Service and Supplies  
60 Month Cost of Service and Supplies

Vendor (Supply Type)



# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

**Agenda Item:**

ESSER III Summer Grant Contract

**Background (Describe purpose/rationale of the agenda item):**

After School Education and Safety Program (ASES) contract for fiscal Year 2023-24 (Grant ID 37-15752-10371-SS)

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

☐ Adoption

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**Originating Department/School:** ESS/ASES Grant Programs

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Jerred Murphy, Manager-ESS

  
\_\_\_\_\_  
Lisa Davis, Assistant Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_



## **MEMORANDUM OF AGREEMENT**

This Agreement for the Elementary and Secondary School Emergency Relief III Summer Grant Program (ESSER III Summer Grant Program) is entered into and effective as of the 1st day of July 2023 by and between the **San Diego County Superintendent of Schools** (hereinafter referred to as “SDCOE”) and **Lakeside Union Elementary** hereinafter referred to as “District”) who agrees to contract for and provide the ESSER III Summer Grant Program services as specified in the grant. The District further agrees to follow all fiscal reporting and auditing standards required of the ESSER III Summer Grant Program, in accordance with the provisions of the [California Education Code \(EC\) Sections 8482-8484.65](#) and Assurance 1 and 5 of the [ESSER III Summer Grant Assurances](#). Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the SDCOE to the District for up to the entire grant amount allocated for the ESSER III Summer Grant Program. Any invoice from the California Department of Education (CDE) to the SDCOE due to the District’s failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the SDCOE within 30 days of submission of such invoice(s).

### **1. SCOPE OF SERVICES: GENERAL CONDITIONS**

#### ***A. DISTRICT ASSURANCES***

In accordance with the grant application purpose and background, the ESSER III Summer Grant Program is for the implementation of evidence-based summer enrichment programs that respond to students’ academic, social, and emotional needs. Funding is provided to address the disproportionate impact of the coronavirus on the student populations described in Section 1111(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 ([20 United States Code \[U.S.C.\] 6311\[b\]\[2\]\[B\]\[xi\]](#)), students experiencing homelessness, and children and youth in foster care.

#### ***Operational Requirements***

1. ESSER III Summer Grant Program activities and services are provided at existing ASES sites already approved by the CDE.
2. ESSER III Summer Grant Program funds should be used to establish and/or enhance Summer Expanded Learning Programs during summer, vacation, and intersession time periods.
3. ESSER III Summer Grant Program attendance must be tracked separately from existing ASES programs.
4. Every student attending a school operating an ESSER III Summer Grant program is eligible to participate, subject to program capacity. [Assurance 3 of the [ESSER III Summer Grant Assurances](#)]
5. Schools offering offsite programming must inform the SDCOE in writing prior to the initiation of offsite programming. Offsite programs must ensure communication with the instructional day teachers, staff, parents and students and comply with all statutory and

regulatory requirements that are applicable to similar programs at the school site, in accordance with Assurances 4 and 10 of the [ESSER III Summer Grant Assurances](#).

6. District will ensure that the program maintains a student-to-staff ratio of no more than twenty-to-one. ESSER III Summer Grant Program funding may not be used to support the ASES core program's twenty-to-one student-to-staff ratio. [Assurance 6 of the [ESSER III Summer Grant Assurances](#)]
7. All program staff and volunteers are subject to a health screening and fingerprint clearance requirements as set forth in current law and District policy. [Assurance 7 of the [ESSER III Summer Grant Assurances](#)]

### *Program Requirements*

ESSER III Summer Grant Program activities must include the following elements:

1. An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science. (*EC* Section 8482.3[c][1][A])
2. An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. (*EC* Section 8482.3[c][1][B])

### *Expenditure Restrictions*

1. ESSER III Summer Grant Program funding must "supplement, not supplant, existing services and may not be used to supplant federal, state, local, or non federal funds." [Assurance 8 of the [ESSER III Summer Grant Assurances](#)]
2. Programs may not use ESSER III Summer Grant Program funding to pay for existing levels of service funded from any other source.
3. ESSER III Summer Grant Program funding may not be used for new construction, entertainment, or purchases not directly related to grant requirements.
4. All purchases made by the ESSER III Summer Grant Program funding must be reasonable and necessary.
5. ESSER III Summer Grant Program expenditures must be tracked separately from expenditures for existing ASES programs.
6. Indirect costs may not exceed 5%. [Assurance 9 of the [ESSER III Summer Grant Assurances](#)]

### **As the official Grantee of Record, the SDCOE will provide the following:**

1. Serve as the fiscal, technical, and program liaison between the District, school sites, and the California Department of Education regarding the ESSER III Summer Grant Program.
2. Maintain files of MOAs and invoices submitted by implementing districts and charters.
3. Establish and maintain master files of funding levels, expenditures, allocations, and payment transmittals.



4. Verify all ESSER III Summer Grant Program funding levels and allocations based on official records provided by CDE.
5. Provide funding notification and payment distribution to Districts in a timely manner.
6. Using information provided by the District, prepare quarterly, semi-annual, and annual progress reports and submit to CDE by the required deadlines. [Assurance 2 of the [ESSER III Summer Grant Assurances](#)]
7. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.

## ***B. TERMS AND CONDITIONS OF GRANT AWARD***

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of the ESSER III Summer Grant Program.
2. District will make reports to the SDCOE as necessary to enable the SDCOE to perform its duties and will maintain such records and provide access to those records as the SDCOE deems necessary. The District shall maintain such records for at least five years after the completion of the activities for which the funds are used.
3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. This grant shall be administered in accordance with the provisions of [EC Sections 8482-8484.65](#). Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the state of California.
5. District shall use the ESSER III Summer Grant Program funds in accordance with the approved application.
6. If the District does not provide “reasonable and necessary” expenditures in accordance with the grant requirements, the SDCOE will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the District.
7. District must provide a copy of any Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions relative to the ESSER III Summer Grant Program to the SDCOE within thirty (30) days of completion of the FPM visitation or internal audit findings/exceptions report.
8. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required.
9. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT BY NOVEMBER 15, 2024 WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED AND POSSIBLE ADJUSTMENT OF ANY SUBSEQUENT YEARS’ GRANT (S).**
10. District shall comply with the General Conditions and District Assurances specified in this MOA.

11. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.
12. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

<p style="text-align: center;"><b>CDE GRANT NO. 37-15752-10371-SS FY 23/24: PCA: 15752</b> <b>VENDOR NO. 10371: SUFFIX NO. SS</b></p>
---

## **2. TERM OF AGREEMENT**

According to the terms of the ESSER III Summer Grant Program, this Agreement shall be effective from the period commencing July 1, 2023, and ending September 30, 2024, unless sooner terminated by the SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, the District shall return to the SDCOE any and all equipment, documents or materials and all copies made thereof which the District received from the SDCOE or produced for the SDCOE for the purposes of this Agreement.

## **3. TERMINATION**

This agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon thirty (30) days' written notice to the District. During said thirty-day period the District shall continue services in accordance with this Agreement. The District shall submit a final expenditure report within 60 days of termination and, upon approval by the SDCOE, the SDCOE shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.

This Agreement may also be terminated by either party for cause in the event of a material breach of this Agreement, misrepresentation in connection with the formation of this Agreement or the performance of services, or the failure to perform services. Termination for cause shall be effected by delivery of written notice by the non-breaching party. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

The SDCOE may, by written notice to the District, terminate this agreement in whole or in part at any time because of the failure of the District to fulfill its contractual obligations as outlined in this Agreement. Upon receipt of such notice, District shall:

- a) Immediately discontinue all services affected (unless the notice directs otherwise) and
- b) Deliver to the SDCOE all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by the District of such notice.

If the termination is due to the failure of the District to fulfill its contractual obligations, SDCOE

may take over the services, and complete the services by contract or otherwise. In such a case, the District shall be liable to the SDCOE for any reasonable costs or damages occasioned to SDCOE thereby.

#### **4. COMPENSATION AND REIMBURSEMENT**

The ESSER III Summer Grant Program is considered a direct grant and payments shall be made to participating Districts for each operating site. Payments will be dispersed to Districts according to the following schedule: (1) an initial payment of 50% will be released upon receipt of the original grant award letter (AO-400) and receipt of funds from the CDE; (2) a second payment of up to 50% will be released upon receipt of final attendance and expenditure reports, contingent upon the SDCOE receiving funds from the CDE.

*The SDCOE will retain 3.0% of grant funds for Countywide program coordination, technical assistance, and program support, as agreed herein and this should not be reported in the district expenditure report.*

Program funds will be dispersed to District based on the reimbursement schedule cited above. The District's annual ESSER III Summer Grant Program allocation(s) **shall not exceed \$270,000.00.**

District will ONLY report expenditures up to **\$261,900.00** (97% less 3.0% SDCOE Administrative fee of (\$8,100.00) and will receive up to a total of \$261,900.00 if the District expends all their grant allocation and is in compliance with all grant requirements.

**GRANT AMOUNTS MAY BE ADJUSTED** by the CDE at any time for the following reasons:

- Non-operation of program
- Non-operation of a funded grant component
- District's inability to expend the total grant award by the September 30, 2024 final expenditure deadline
- Audit Findings or Program Compliance issues

NOTE: A reduction of grant award or repayment of expended ESSER III Summer Grant Program funding due to any of the conditions listed above WILL BE PAID BY DISTRICT.

**All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.**

#### **5. CONFIDENTIAL RELATIONSHIP**

SDCOE may from time to time communicate to the District certain information to enable the District to effectively perform the services. District shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. District shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has



been disclosed in publicly available sources of information; (ii) is, through no fault of District, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of District without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to District by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

District shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, the District shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

## **6. PUBLIC RECORDS ACT**

District acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 7920.000 et seq. The SDCOE acknowledges that the District may submit information that the District considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 7927.500 - 7929.010 and section 7922.000 et seq.). District acknowledges that the SDCOE may submit to the District information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 7927.500 - 7929.010 and section 7922.000 et seq.). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via email and/or by US Mail to the address and email listed within the notices section of this Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

## **7. OWNERSHIP OF DOCUMENTS**

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by the District upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; District's name, slogans, quotes, writings;

posters; and any other related materials which are exclusively owned by the District will remain the exclusive property of the District.

## **8. FUND AVAILABILITY**

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of the District. In the event the funds are not available by operation of law or budget determination, the SDCOE shall have the exclusive right to withhold funding.

## **9. DATA PRIVACY AND PROTECTION**

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by the District pursuant to this Agreement will cease to be retained by the District at the conclusion of this Agreement and will, in fact, be removed from the District's records.

The District will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The District certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The District will notify the SDCOE within 24 hours of the District discovering an unauthorized access or disclosure of SDCOE data.

The District and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.



## **10. NO ASSIGNMENTS**

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which the SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

## **11. AUDIT**

District agrees to maintain and preserve until five (5) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

## **12. INDEPENDENT DISTRICT**

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent District and not as an officer, agent, or employee of the SDCOE. Except as the SDCOE may specify in writing, District shall have no authority, express or implied, to act on behalf of the SDCOE in any capacity whatsoever as an agent. District shall have no authority, express or implied, to bind the SDCOE to any obligation whatsoever.

## **13. INSURANCE REQUIREMENTS**

The District shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability	\$1,000,000
Bodily Injury and	Amount
Comprehensive form - Property Damage	
Products/Completed	
Operations	
Auto Liability	\$1,000,000/\$300,000
Bodily Injury and	Amount
Comprehensive form - Property Damage	
Owned, Non-owned Hired      Combined	

The District shall file, with the SDCOE, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

#### **14. WORKERS' COMPENSATION**

The District shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file on District letterhead stationery with the SDCOE the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

#### **15. TUBERCULOSIS CLEARANCE**

District shall certify in writing that District's employees, volunteers, and subcontractors receive clearance for TB. In such cases where the District does not have in-person contact with students, the District shall not be required to obtain TB clearance.

#### **16. PUPIL SAFETY / SCHOOL SAFETY ACT**

California Education Code Sections 33192, 33195, and 45125 et al., provides that if the employees of any entity that has a contract with a District may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice. The District shall comply with all provisions of Education Code section 45125.1 et seq., as applicable to the determination below. The SDCOE Expanded Learning Director has determined that contact (including electronic contact) with pupils may occur under the terms of this Agreement. Fingerprinting and certification will be required by the District. No work may take place until the requirements of Education Code section 45125.1 have been met.

#### **17. INDEMNIFICATION**

To the fullest extent allowable by law, District agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including District, that arise out of, pertain to, or relate to the District's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. District agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such District's or

its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. District's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at District's expense, subject to District's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for District or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

## **18. TOBACCO-FREE FACILITY**

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

## **19. NOTICES**

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Liza Flowers  
Director, Expanded Learning  
800 National City Boulevard  
National City, CA 91950  
858-298-2079  
liza.flowers@sdcoe.net

With copy to: Deputy Superintendent/Chief Business Officer  
SDCOE Legal Services  
6401 Linda Vista Rd  
San Diego, CA 92111

DISTRICT: Jerred Murphy  
Manager, Extended Student Services  
12335 Woodside Ave.  
Lakeside, CA 92040  
619-390-2532  
jmurphy@lsusd.net

## **20. AMENDMENT**

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the District.

## **21. GOVERNING LAW/VENUE**

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

## **22. MEDIATION**

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

## **23. COMPLIANCE WITH LAW**

District shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, wages, hours, and conditions of employment, including non-discrimination requirements.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, the District and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

## **24. DEBARMENT, SUSPENSION OR INELIGIBILITY CLAUSE**

By signing this Agreement, the District certifies that the District, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of

records, making false statements, or receiving stolen property. District certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

## **25. AUTHORIZATION TO PERFORM SERVICES**

District is not authorized to perform services or incur costs under this agreement until executed by both the District and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

## **26. COUNTERPARTS**

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

## **27. SEVERABILITY**

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

## **28. ENTIRE AGREEMENT**

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

By signing this Memorandum of Agreement below, I certify that I have the authority to sign on behalf of the **Lakeside Union Elementary**. I also certify that I have read this Memorandum of Agreement in its entirety.

*Initial:* LD



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY  
SUPERINTENDENT OF SCHOOLS**

\_\_\_\_\_  
By (Authorized Signature)

Michael Simonson  
Name (Type or Print)

Deputy Superintendent, Chief Business Officer  
Title

\_\_\_\_\_  
Date

**LAKESIDE UNION  
ELEMENTARY**

*Lisa Davis*  
Lisa Davis (May 14, 2024 14:57 PDT)

\_\_\_\_\_  
By (Authorized Signature)

Lisa Davis

\_\_\_\_\_  
Name (Type or Print)

Assistant Superintendent  
Title

May 14, 2024  
Date

EXHIBIT A  
Funding Status Per School



2023-2024

Grant Definition	Grant Number	CDS Code	District	School Name	Components	Amount Awarded
ESSER (021)	37-15752-10371-SS	37681896038350	Lakeside Union Elementary	Lakeside Middle	Core	\$75,000.00
ESSER (021)	37-15752-10371-SS	37681896110092	Lakeside Union Elementary	Lemon Crest Elementary	Core	\$60,000.00
ESSER (021)	37-15752-10371-SS	37681896038376	Lakeside Union Elementary	Lindo Park Elementary	Core	\$60,000.00
ESSER (021)	37-15752-10371-SS	37681896085047	Lakeside Union Elementary	Tierra del Sol Middle	Core	\$75,000.00
				Total		\$270,000.00
				Admin Fee		\$8,100.00
				Grant Amount, Less 3%		\$261,900.00

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Approve Amendment #6 with Climatec LLC.: Reduction in scope of work resulting in a change order reduction of -\$27,633.00

**Background (Describe purpose/rationale of the agenda item):**

Approval of Amendment #6 with Climatec LLC to reduce the overall scope of the contract resulting in a reduction in cost of \$27,633.00 to the overall agreement, for a new contract value of \$18,098,785.

**Fiscal Impact (Cost):**

Reduction of \$27,633.00

**Funding Source:**

General Fund

**Recommended Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> Informational       | <input type="checkbox"/> Denial/Rejection                                       |
| <input type="checkbox"/> Discussion          | <input type="checkbox"/> Ratification   |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> Adoption            |   |

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**Originating Department/School:** Maintenance & Operations

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Principal/Department Head Signature



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

## Scope Deduction

Lakeside Union School District

Project Number: 90022032

CUSTOMER INFO	
Contact Name	Lisa Davis
Phone	(619) 390-2600
Email	<a href="mailto:lisadavis@lsusd.net">lisadavis@lsusd.net</a>
Address	12335 Woodside Avenue Lakeside, California 92040

PROJECT INFO	
Change Order Number	6
Amount	-\$27,633.00
Date	April 29, 2024
Address	Various Sites Lakeside, California 92040
Purpose of Proposal	Reduction of Scope in Central Kitchen (Amendmend #1) and credits for fees

### DESCRIPTION OF WORK

This Proposed change order is to deduct a portion of the scope from the contract value of Amendment #1, dated April 28th, 2022, and remove the subsequent scope included in Amendment #1 (attached for reference).

Scope item: Floor sink and sanitation connections (requires concrete saw cutting and repair)  
Deduct: \$-2,000.00

Scope item: Installation of new water resistant (FRP) wall to separate kitchen area from dishwashing area  
Scope status: Wall was installed to half-height to accomodate refurbishing for future scope  
Deduct: \$-5,000.00

Scope item: Set scrapping table and make all final connections  
Scope status: Unable to connect scrapping table to grease trap, connection does not exist  
Deduct: \$-5,000.00

Credit: Overtime Inspection Fees  
Deduct: \$-2,440.00

Credit: Lab Testing Fees for Riverview ES  
Deduct: \$-13,193.00

Original Base Contract Value: \$17,493,537.00  
Previous Changes: \$632,881.00  
Amount of this Change Order #6: \$-27,633.00  
New Contract Value: \$18,098,785

05/03/24 APPROVED

Digitally signed by Dennis Lortie  
DN: C=US, E=dlorent@climatec.com,  
O=Climatec LLC, OU=Energy  
Services, CN=Roy Palella  
Date: 2024.05.03 08:27:39-0700

### TERMS & CONDITIONS

All other terms and conditions stated in the original *Energy Conservation Services Agreement Statement of Work* dated December 16, 2021 unless modified remain unchanged. This Scope of work by mutual written agreement shall become a Change Order authorization in addition to the Original Contract Amount and Scope of Work Statement.

Lakeside Unified School District

Climatec, LLC.



Signature

Lisa Davis

Print Name

5-13-24

Date

Asst. Supt.

Title

Digitally signed by Roy Palella  
DN: C=US,  
E=roy.p@climatec.com,  
O=Climatec LLC, OU=Energy  
Services, CN=Roy Palella  
Date: 2024.04.29 13:11:02-0700

Roy Palella

Signature

Print Name

Date

Title

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/24

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**Agenda Item:**

Amendment to Resolution 2024-20, Authorized Agents to receive/pick up mail/warrants

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested for a change to Resolution No. 2024-20 (approved at the May 9, 2024 board meeting) to add DeeDee Olivas to the Authorized agents to receive mail/pick up warrants.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_



RESOLUTION # 2024-20  
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL  
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Lakeside Union School District, San Diego County ON MOTION  
OF member \_\_\_\_\_, seconded by member \_\_\_\_\_  
effective July 1, 2024 through June 30, 2025 \_

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Lisa Davis
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:  
Lisa Davis, Samantha Orahoad, Cathy Nevins, Keri Wutzke, Aimee McReynolds  
Lamia Matti, Kim Motl, Lisa Mendoza, DeeDee Olivas  
\_\_\_\_\_  
\_\_\_\_\_
3. 

	mail	hold	consortium	
Check one	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monthly payroll warrants each and every month.
Check one	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 13, 2024 by the following vote:  
(date)

AYES:\_\_\_ MEMBERS

NOES:\_\_\_ MEMBERS

ABSENT:\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Jim Bennett Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

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# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Child Nutrition Produce Vendor for the 2024-2025 School Year

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested for the Child Nutrition Department to utilize Gold Star Foods as the produce vendor for the 24-25 school year. A Request for Quote was sent out Gold Star Foods, Sunrise Produce, Sysco, and American Produce. Gold Star Foods provided the bottom line lowest quote for the forecasted items and usages listed.

**Fiscal Impact (Cost):**

The total cost of produce is approximately \$150,000.00 for the 24-25 SY.

**Funding Source:**

1300-5310000-0000-3700-4700010-189-770

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>                           |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> Click here to enter text. |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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**Originating Department/School:** Child Nutrition

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
**Kristie Summers, Child Nutrition Director**

\_\_\_\_\_  
**Dr. Rhonda Taylor, Superintendent**

**Reviewed by Cabinet Member**





**GOLD STAR FOODS**

## **LAKESIDE UNION SCHOOL DISTRICT**

**REQUEST FOR QUOTE**

**2024-08F FRESH FRUITS & VEGETABLES**

**DUE DATE: MAY 10, 2024 @ 12:00 A.M. (PST)**

**GOLD STAR FOODS BID RESPONSE ENCLOSED**



(800) 540-0215  
3781 E Airport Drive // Ontario, CA 91761  
[GOLDSTARFOODS.COM](http://GOLDSTARFOODS.COM)



A GS Foods Group  
Company



## GOLD STAR FOODS

May 9, 2024

Kristie Summers – Director, Child Nutrition Services  
Lakeside Union School District  
12335 Woodside Avenue  
Lakeside, CA 92040

Dear Ms. Summers,

Gold Star Foods, Inc. (Gold Star) is pleased to submit our comprehensive response to Request for Quote RFQ No. 2024-08F Fresh Fruits and Vegetables. With 46 years of experience, Gold Star has developed a highly efficient system tailored exclusively for School Nutrition Programs. As the largest school-dedicated supply solutions provider in the nation, we partner with State Agencies, private commodity cooperatives, and over 4500 school districts, serving more than 6.6 million meals daily. While Gold Star is not a small business, we currently partner with small, local, and women owned businesses that grow and produce the foods we serve.

The successful model that Gold Star utilizes exceeds what is required in this Request for Proposal. Specifically, Gold Star provides:

- **Comprehensive Food Safety Program (Safe Quality Food)** - Ensures compliance with the Food Safety Modernization Act, full traceability of foods, and a robust recall program.
- **Dedicated Customer Experience and Support Staff** - Trained on specific aspects of the school meal programs (meal pattern compliance, USDA Foods, Smart Snacks, Buy American, etc.).
- **School Nutrition Compliant Items** – Uniquely positioned as a school-dedicated service provider. All inventory we supply is compliant with child nutrition meal plan requirements. Given our scale, Gold Star is able to manage the complexity of the School Nutrition Supply Chain to acquire items as well as have compliant alternatives readily available.
- **Reliable, On-time Delivery** - A fleet of Multi-temp trailers, all equipped with lift-gates and ramps to accommodate various delivery types. All drivers receive School Nutrition Education, all trucks are electronically routed and monitored and all have Video Recording to monitor activity. Additionally, Gold Star utilizes Electronic Proof of Delivery coupled with paper copies to ensure delivery and accounting accuracy as well as reports and receipts available on your online portal.
- **Local Sourcing Support** (examples attached)
  - Local sourcing, grant support & comprehensive sustainability programs
  - IT systems to seamlessly track grant compliance
  - Local sourcing newsletter
  - Local farmer/producer profiles
- **School Nutrition Support/Programs** (examples attached)
  - School Nutrition supply chain updates
  - Monthly market updates with current market conditions and product availability
  - Recipe support to drive student participation





**GOLD STAR FOODS**

We are confident in our ability to supply Lakeside Union School District with an innovative business model that will ensure your success utilizing an effective and efficient model without compromising the level of service expected in the school nutrition industry. We thank you for considering Gold Star for this opportunity.

Respectfully,

John Cho – V.P. of Revenue Management



## LAKESIDE UNION SCHOOL DISTRICT

### Lakeside Union School District Child Nutrition Services Department Request for Quote (RFQ) No. 2024-08F

The Lakeside Union School District is seeking competitive quotes for fresh fruits and vegetables for the 2023-2024 school year. Pricing shall be fixed during the contract term, and price adjustments will not be automatic or guaranteed. The successful bidder may be allowed to renew this contract for one additional year, and upon agreement between both parties, may adjust prices upon proof and explanation of such an adjustment.

Anticipated yearly usages of all products are listed below. Please fill out unit price and extended price. **This is not an order. Quantities are for the quoting purposes only. District is not obligated to buy listed item in quantities indicated.**

Item	Unit Price	Usage	Extended Price
Apples, Fuji, 138 ct/cs, U.S. Fancy Grade	\$24.95	700 cases	\$17465.00
Apples, Gala, 138 ct/cs, U.S. Fancy Grade	\$24.95	200 cases	\$4990.00
Apples, Green, 138 ct/cs, U.S. Fancy Grade	\$24.95	75 cases	\$1871.25
Apple Slices, 200 pkg/cs, U.S. Fancy Grade	\$50.96	150 cases	\$7644.00
Bananas, Petite, 150 ct/cs, 7 to 7-7/8 inch	\$20.82	800 cases	\$16656.00
Grapefruit, 27-32 ct, large	\$25.90	100 cases	\$2590.00
Grapes, bagged, 150/cs or ½ cup equivalent per bag	\$53.88	50 cases	\$2694.00
Grapes, Red, individually cut clusters, 22#/cs, bulk	\$27.95	100 cases	\$2795.00
Kiwi, 117 ct/cs, U.S. No.1 Grade	\$32.50	50 cases	\$1625.00
Strawberries, 1# basket	\$3.99	100 cases	\$399.00
Basil, Fresh, Bunch	\$1.33	20 each	\$26.60
Cilantro, Fresh, Bunch	\$1.33	30 each	\$39.90
Blackberries, Fresh, 1# basket	\$16.96	50 each	\$848.00
Blueberries, Fresh, 1# basket	\$16.97	100 each	\$1697.00
Raspberries, Fresh, 1# basket	\$22.97	50 each	\$1148.50
Lime Juice 1 Gal	\$25.00	20 each	\$500.00
Lemon Juice, 1 Qt	\$8.25	35 each	\$288.75
Lemons, fresh, 1#	\$2.16	25 cases	\$54.00
Oranges, fresh, 138 ct/cs	\$26.95	800 cases	\$21560.00
Mango, 10 ct/cs	\$11.00	30 cases	\$330.00
Melon, Cantaloupe, Fresh, each	\$3.99	25 each	\$99.75
Melon, Honeydew, Fresh, each	\$7.99	25 each	\$199.75
Mushrooms, Sliced, lb	\$6.99	50 each	\$349.50





# LAKESIDE UNION SCHOOL DISTRICT

Pears, fresh, 138 ct/cs	\$26.95	150 cases	\$4042.50
Pineapple Chunks, 5#	\$24.16	50 containers	\$1208.00
Plums, 70-80 ct/cs	\$39.95	50 cases	\$1997.50
Tangerine, fresh, 150 ct/cs	\$30.45	50 cases	\$1552.50
Watermelon Chunks, 1#	\$3.54	40 containers	\$141.60
Bell Pepper, Grn, whole, each	\$2.13	40 each	\$85.20
Bell Pepper, Red, whole, each	\$2.25	400 each	\$900.00
Bell Pepper, Grn, sliced, 1# tray	\$3.80	150 cases	\$570.00
Broccoli Florets, 1#	\$2.40	200 bags	\$480.00
Broccoli Florets, 1#, 100% USDA Organic	\$7.99	100 bags	\$799.00
Carrots, Baby, 1#	\$1.40	250 bags	\$350.00
Carrots, Rainbow, Sticks, 1#	\$1.79	100 bags	\$179.00
Carrot Sticks, 1#	\$1.70	1300 bags	\$2210.00
Carrot, Shredded, 1#	\$1.29	25 bags	\$32.25
Carrot, Diced ¼", 1#	\$1.82	100 bags	\$182.00
Cauliflower Florets, 1#	\$4.42	75 bags	\$331.50
Cabbage, Green Shredded, 1#	\$1.23	30 cases	\$36.90
Cabbage, Red Shredded, 1#	\$1.30	30 cases	\$39.00
Celery Sticks, 1#	\$1.96	600 bags	\$1176.00
Celery, Diced, ¼", 1#	\$1.99	50 bags	\$99.50
Garlic, Peeled, 1#	\$6.40	25 bags	\$160.00
Cucumber Slices, 1#, approx. ½" diameter cut	\$2.86	500 bags	\$1430.00
Edamame, Shelled, 1#	\$8.95	30 bags	\$268.50
Jicama Sticks, 1#	\$3.90	100 bags	\$390.00
Onion, Red, each	\$3.99	20 each	\$79.80
Onion, Green Clean Bunch 1#	\$10.95	10 each	\$109.50
Onion, Green, Diced 1#	\$9.75	10 each	\$97.50
Pico de Gallo, 1#	\$3.34	20 bags	\$66.80
Radishes, sliced, 1#	\$5.45	30 bags	\$163.50
Red Onion, sliced, 1#	\$2.74	30 bags	\$82.20
Onion, Diced ¼", 1#	\$1.80	250 bags	\$450.00
Onion, Whole, Peeled, 1#	\$1.46	100 bags	\$146.00
Romaine, Chopped, 1#	\$2.00	2000 bags	\$4000.00
Romaine, Shredded, 1#	\$2.24	50 bags	\$112.00
Spinach, 1#	\$2.22	250 bags	\$555.00
Tomatoes, cherry or grape	\$3.50	250 pints	\$875.00
Tomatoes, diced, 1#	\$3.70	100 containers	\$370.00
Tomatoes, sliced, 1#	\$4.37	40 containers	\$174.80
Tomatoes 6x6, 1#	\$3.39	80 cases	\$271.20
<b>Total Quote</b>			<b>\$112,055.25</b>



# LAKESIDE UNION SCHOOL DISTRICT

## Contract Terms

1. **Quotations:** All price quotes must be in ink or typed. Mistakes may be crossed out and corrections inserted adjacent thereto and must be initialed in ink by person signing the quote. No oral or telephone quotations will be accepted for this quote. Prices must be stated in units specified or trade standard. Please insert the unit price for each item directly onto the unit price column of the specifications table. More than one-unit price inserted for any one item may result in rejection of quotation unless alternate quotations are specifically requested.
2. **Quotation Table:** All price quotes must be made on the specifications table of the Request for Quote document. The bidder should provide a quote for each line item listed on the specification table.
3. **Identification of Quoter:** A full business name and address must be provided along with the submission of the quote. The quote must be signed by the quoter with his or her usual signature. The name of each person signing shall also be typed or printed below the signature.
4. **Withdrawal of Quotation:** Quotations may be withdrawn by the quoter prior to the due date for the Request for Quote, outlined in page 2 of the document.
5. **Award and Rejection:** Lakeside USD reserves the right to reject any and all non-responsive quotations or any portion or combination therein; to work with whomever and in whatever manner Lakeside USD decides; and to abandon the work entirely.
6. **Evidence of Responsibility:** The quoter is required to provide the contact information of two (2) past or present customers as references upon submitting the quotation (see page 8). Upon additional request of Lakeside USD, the quoter shall submit promptly to the District satisfactory evidence showing the quoter's financial resources, experience in the type of work being required, and any other required evidence of the quoter's qualifications to perform. Lakeside USD may consider such evidence before making the decision to proceed with the work outlined.
7. **Taxes:** Unless otherwise specified taxes shall not be included in the prices quoted.
8. **Discounts:** Any discounts which the quoter desires to price must be stated clearly on the unit price listed itself so that the net cost of the proposal can be properly calculated. Prompt payment discounts of less than ten (10) days will be considered net.
9. **FOB Destination Pricing:** Orders will be delivered to the Lakeside USD central kitchen, located at 12355 Woodside Ave., Lakeside, CA 92040. Prices must be quoted FOB destination to the location specified. Lakeside USD will not pay shipping or handling charges nor for any fuel surcharges that are not indicated. Prices offered must include off loading and inside delivery.
10. **Quantities:** The quantities indicated on the Item Pricing Pages are Lakeside USD's best estimates as determined from previous purchases and projected usages and do not obligate Lakeside USD to purchase the indicated quantities. The annual quantities required may be substantially more or less than indicated.
11. **Samples and Literature:** Upon request, samples of products being quoted shall be furnished to Lakeside USD. Any bidder offering a brand other than those specified shall furnish specification sheets, product information and other pertinent literature upon request.





## LAKESIDE UNION SCHOOL DISTRICT

12. **Container Costs and Delivery:** All costs for containers shall be borne by the quoter. Containers shall be constructed to ensure safe transportation to point of delivery.
13. **Acceptable Brands:** The brands and products specified are the only brands and products known to meet Lakeside USD's requirements. When product specifications state "or equal" bidders may offer other brands and products which will be subject to Lakeside USD's evaluation. If the quoter desires to submit a quotation on an item of equal character and quality the item must be clearly identified with the brand name and product number. Such substitution shall be accepted only if determined by Lakeside USD to be equal or superior in all respects to that specified. The decision of Lakeside USD shall be final.
14. **Buy American Provision:** Federal regulations require that to the maximum extent possible only domestic products be purchased consistent with the "Buy American" provision of the Richard B. Russell National School Lunch Act, per 7 CFR, sections 210.21 (d) and 220.16 (d). This policy will allow for an exception only in the case when an acceptable product is not available domestically in which case other countries of origin may be considered for purchase. Qualified exceptions must be properly documented through the Buy American Provision Exception Worksheet (exhibit A) and must be signed and approved by the Child Nutrition Director.
15. **Nutritional Information:** Upon request of Lakeside USD the quoter shall be required to provide a complete nutrient analysis of products. The following information will be required from the manufacturer: weight (gm), water content (gm), calories (Kcal), protein (gm), fat (gm), polyunsaturated fat (gm), saturated fat (gm), trans fat (gm), cholesterol (mg), sodium (mg), dietary fiber (gm), vitamin D (IU), Potassium (mg), calcium (mg) and iron (mg). No food products shall contain added artificial trans fats. All ingredients must be declared on the product label and conform to the Food Allergen Labeling and Consumer Protection Act. Labels must list the presence of ingredients which contain: protein derived from milk, eggs, fish, crustacean shellfish, free nuts, peanuts, wheat or soybeans.
16. **Product/Ingredient Change:** The awarded vendor shall notify Lakeside USD within 24 hours whenever there is a product/ingredient change in any item provided and new ingredient statements and nutritional information shall be provided.
17. **Product Recall:** In the event a quoter's product is recalled, the quoter will immediately notify the Director of Child Nutrition. The quoter will be responsible for picking up product and providing replacement, payment, or credit at the District's discretion. Replacement, payment, or credit for recalled items shall be made within 30 days of the date of notification to the District.
18. **Method of Pricing:** The quoter shall offer one firm fixed price for each item offered. The quoter must indicate the brand name, product code number and case count or weight for each item bid. Errors in price computations do not relieve quoter from holding price. Veracity of prices submitted is the sole responsibility of the quoter.
19. **Method of Award:** The quote shall be awarded as one lot to the low responsive and responsible quoter meeting terms, conditions and specifications. The award will be computed and the low bidder determined by multiplying each line item quantity by the unit price offered to achieve an extended





## LAKESIDE UNION SCHOOL DISTRICT

total price for each line item. Finally, all line item extended totals will be summed to arrive at a grand total. If any discount is offered it will be subtracted to arrive at the net offer.

20. **Inspection of Facilities:** Lakeside USD reserves the right to inspect the facilities of the quoter prior to award. Lakeside USD may request to review the current food safety plan. If Lakeside USD determines that after such inspection the quoter is not capable of performance with standards, the quote will not be considered. The findings and decision of Lakeside USD shall be final.
21. **Ordering Conditions:** Lakeside USD shall submit orders through phone, in written form or electronically. The district reserves the right to revise as necessary an order no later than 9 A.M. the morning preceding any delivery.
22. **Product Substitutions and Discontinued Items:** Lakeside USD will not allow substitutions without prior approval. In the event the product cannot be delivered notification of the shortage must be made orally or by electronic mail at least 24 hours prior to scheduled delivery. An equal or better product must be made available on the same day as the original scheduled delivery to Lakeside USD for approval at no additional charge. When substitutions do occur nutritional statements and ingredient statements of the replacement product shall be provided to Lakeside USD. Authorization of a substitute product shall be at the sole discretion of Lakeside USD. In the event an item is discontinued the quoter shall notify Lakeside USD. Items not discontinued by the manufacturer may not be discontinued by the quoter from quoter's inventory with advance written notification to Lakeside USD. Quoter shall notify Lakeside USD if they become aware of any product changes or reformulation. When product changes do occur, nutritional statements and ingredient listings of these products shall be provided to Lakeside USD.
23. **Delivery Instructions and Conditions:** Lakeside USD reserves the right to make additions to or deletions from the specified delivery locations at any time and to revise delivery times as required. The quoter shall be required to make direct deliveries to the location(s) listed between 6:00 a.m. and 1:00 p.m. Delivery days shall be determined by Lakeside USD. Lakeside USD shall be notified immediately of any known delivery delays. Frozen product shall be loaded on the delivery vehicle at a product temperature not to exceed 10 degrees Fahrenheit and shall be transported via refrigerated truck in such a manner that the food product shall maintain and arrive at its destination with product temperature not to exceed 25 degrees Fahrenheit. Any partially thawed product may be rejected at the delivery point.
24. **Order Minimums:** The District will not accept quotes from vendors which require an order or delivery minimum.
25. **Credit Memos:** The quoter's delivery driver shall provide each location with a credit at the time of delivery for all merchandise short on delivery, damaged or spoiled product necessitating a return or reorder.
26. **Invoicing:** The billing period shall begin on the first day of each month and shall end on the last day of each month. All invoices shall include the following information
  - a. Business name, address and phone number
  - b. Invoice number and date
  - c. Designated line for Lakeside USD signature



## LAKESIDE UNION SCHOOL DISTRICT

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- d. Ship to address
  - e. Product description
  - f. Product quantity for each item ordered
  - g. Unit and extended price for each item on order
  - h. Total price of order/invoice
  - i. Purchase order number provided by Lakeside USD
27. **Additions/Deletions:** Lakeside USD reserves the right to add other items to the contract. Prices of additional items shall be negotiated not to exceed 10% above quoter's delivered cost. Lakeside USD reserves the right to delete any item with thirty (30) days written notice.
28. **Other Purchases:** Lakeside USD reserves the right to purchase similar items from other sources.
29. **Time Frame:** Prices quoted shall be from July 1, 2022 through June 30, 2023
30. **Certification Regarding Suspension and Debarment, Lobbying:** Quoters who will perform more than \$100,000 in business with the District during the fiscal year must complete the Suspension and Debarment Certification, Certification Regarding Lobbying Form, included in exhibit B. The District is prohibited from contracting with Proposers that are on the U.S. General Services Administration's Suspension and Debarment List. The Suspension and Debarment Certification is required to document that the Proposer or any of its key employees have not been debarred, proposed for debarment, or suspended by a Federal agency. Additionally, the District is required to obtain information from the Proposer regarding lobbying activities.
31. **Commercial General Liability Insurance:** Including Bodily Injury and Property Damage Liability, Independent Vendors Liability, Contractual Liability, Product Liability and Completed Operations Liability in an amount not less than \$1,000,000 combined single limit, per occurrence, and \$1,000,000 annual aggregate. Any general liability policy provided by Vendor hereunder shall contain an endorsement which applies its coverage to District, members or District's board of trustees, and the officers, agents, employees and volunteers of District, the State Allocation Board, individually and collectively, as additional insurers.
32. **Workers Compensation:** required for all Vendors including employers' liability insurance in an amount not less than \$100,000 per accident, \$500,000 annual aggregate.
33. **Automobile Liability:** In an amount not less than \$1,000,000 per occurrence for bodily injury and property damage, including owned, hired and non-owned vehicle coverage. The Vendor may be required by the District to file with the District certificates of such insurance. The failure to furnish such evidence, if required, may be considered default by the Vendor.
34. **Non-Discrimination:** Contractor shall comply with all Federal, State, and local laws and regulations, including District policies, concerning nondiscrimination and equal opportunity in contracting. Such laws include, but are not limited to, the following: Title VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act of 1990; the Rehabilitation Act of 1973 (~503 and 504); California Fair Employment and Housing Act (Government Code ~12900 et seq.); and California Labor Code ~1101 and 1102. Contractor shall not discriminate against any employee, subcontractor, or applicant for employment because of age, race, color, national origin, ancestry, religion, sex/orientation, mental disability, physical disability, medical condition, political beliefs,





## LAKESIDE UNION SCHOOL DISTRICT

organizational affiliations, or marital status in the recruitment, selection for training including apprenticeship, hiring, employment, utilization, promotion, layoff, rates of pay or other forms compensation. Nor shall Contractor discriminate in provision of services provided under this contract because of age, race, color, national origin, ancestry, religion, sex/orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status. Contractor's violation of this provision shall be deemed a material default by Contractor giving County a right to terminate the contract.

By submitting quote, vendor agrees to the insurance requirements above.

Please contact me at (619) 390-2600 x2550 or [ksummers@lsusd.net](mailto:ksummers@lsusd.net) if you have any questions. Please return quotes via e-mail no later than **May 10, 2024 at 12:00 AM.**

Thank you,

Kristie Summers  
Director, Child Nutrition Services  
(619) 390-2600 x2550  
[ksummers@lsusd.net](mailto:ksummers@lsusd.net)

Gold Star Foods, Inc.

Vendor submitting quote

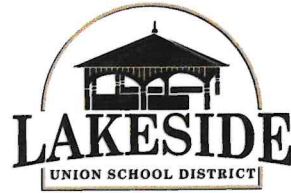
John Cho, V.P. of Revenue Management

Printed Name

Signature

May 8, 2024

Date



## LAKE SIDE UNION SCHOOL DISTRICT

*Igniting Passion in Today's Students for Tomorrow's Opportunities*

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RFQ 2024-08F

Fresh Fruits and Vegetables

Each of the Parties Signing the Agreement warrants the other that he or she has full authority of the entity on behalf of which his or her signature is made.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

Lakeside Union School District

By: \_\_\_\_\_  
Signature

Lisa Davis  
Print Name

Assistant Superintendent of Business Services  
Title

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Child Nutrition Pizza for the 2024-2025 School Year

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested for the Child Nutrition Department to move forward with Domino's Pizza as the pizza vendor for the 24-25 school year. A Request for Quote was sent out to Domino's Pizza and Pizza Hut and Domino's Pizza proved to be the only responsive quoter by providing a competitive price per pizza while meeting the nutrition requirements outlined in the National School Lunch Program (NSLP).

**Fiscal Impact (Cost):**

Cheese Pizza, 14", 8-cut	\$10.49
Pepperoni Pizza, 14", 8-cut	\$10.49
BBQ Chicken Pizza, 14", 8-cut	\$10.99
Hawaiian Pizza, 14", 8-cut	\$10.99

**Funding Source:**

1300-5310000-0000-3700-4700005-189-770

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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**Originating Department/School:** Child Nutrition

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Kristie Summers, Child Nutrition Director

\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member**



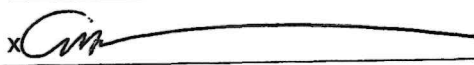


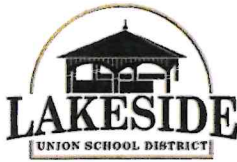


## LAKESIDE UNION SCHOOL DISTRICT

### Lakeside Union School District Child Nutrition Services Department Request for Quote (RFP) 2024-07F

The Lakeside Union School District is seeking competitive quotes for fresh (unfrozen) pizza for the 2024-2025 school year. Pricing will be fixed during the contract term with an option to renew for up to one consecutive year. Price adjustments will not be automatic or guaranteed. The successful bidder may be allowed, at each annual renewal and upon agreement between both parties, to adjust prices upon proof and explanation of such an adjustment. If you are interested in submitting a quote, please do so no later than May 10, 2024, at 12:00 PM.

Business Name	<u>Spin-Off Pizza, Inc., dba Domino's Pizza</u>
Contact Name	<u>Eric Miessner</u>
Business Address	<u>936 Broadway, El Cajon, CA 92021</u>
Business Telephone	<u>(619 ) 261-7156</u>
Email	<u>emiessner@msn.com</u>
Signature	<u>x </u>
Date	<u>4-16-24</u>



## LAKESIDE UNION SCHOOL DISTRICT

### Delivery Locations

Deliveries will be made to the following locations listed below.

	School	Address & Phone Number	Delivery Days & Times
1	Lemon Crest Elementary	12463 Lemon Crest Dr, Lakeside, CA 92040 <a href="tel:6193902527">(619) 390-2527</a>	Friday 10:00 AM
2.	Lakeside Farms Elementary	11915 Lakeside Ave, Lakeside, CA 92040 <a href="tel:6193902646">(619) 390-2646</a>	Friday 10:50 AM
3.	Lakeside Middle School	11833 Woodside Ave, Lakeside, CA 92040 <a href="tel:6193902636">(619) 390-2636</a>	Friday 10:00 AM
4.	Lindo Park Elementary	12824 Lakeshore Dr, Lakeside, CA 92040 <a href="tel:6193902656">(619) 390-2656</a>	Friday 10:00 AM
5.	Lakeview Elementary	9205 Lakeview Rd, Lakeside, CA 92040 <a href="tel:6193902652">(619) 390-2652</a>	Friday 10:50 AM
6.	Riverview Elementary	9308 Winter Gardens Blvd, Lakeside, CA 92040 <a href="tel:6193902662">(619) 390-2662</a>	Friday 10:45 AM
7.	Tierra Del Sol Middle School	9611 Petite Ln, Lakeside, CA 92040 <a href="tel:6193902670">(619) 390-2670</a>	Friday 10:00 AM
8.	Winter Gardens Elementary	8501 Pueblo Rd, Lakeside, CA 92040 <a href="tel:6193902687">(619) 390-2687</a>	Friday 10:45 AM
9.	Central Kitchen	12335 Woodside Ave Lakeside, CA 92040 <a href="tel:6193902630">619-390-2630</a>	Friday 10:00 AM



## LAKESIDE UNION SCHOOL DISTRICT

Anticipated usages of all products are listed below. Please fill out unit price and extended price. **Please note that this is not an order. Quantities are for quoting purposes only. The district is not obligated to buy the listed items in quantities indicated. Included in this quote must be all delivery charges.**

**NOTE: All ingredients must be listed on the Product Formulation Statement (PFS), which must be completed, signed and returned along with the documentation attached.**

Item No.	Description	Estimated Combined Weekly Usage	Unit Price: Per Pizza	Extended Weekly Total
1.	Pizza, Cheese, Light Mozzarella, 14" Whole Grain, 8-cut, <b>minimum of a 2-grain equivalent &amp; 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.</b>	240	\$ 10.49	\$ 2517.60
2.	Pizza, Pepperoni, Light Mozzarella, Reduced Fat, Reduced Sodium, 14" Whole Grain, 8-cut, <b>minimum of a 2-grain equivalent &amp; 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.</b>	240	\$ 10.49	\$ 2517.60
3.	Pizza, Hawaiian, Light Mozzarella, Reduced Fat, Reduced Sodium, 14" Whole Grain, 8-cut, <b>minimum of a 2-grain equivalent &amp; 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.</b>	10	\$ 10.99	\$ 109.90
4.	Pizza, BBQ Chicken, Light Mozzarella, Reduced Fat, Reduced Sodium, 14" Whole Grain, 8-cut, <b>minimum of a 2-grain equivalent &amp; 2 meat/meat alternate equivalent. Must meet Smart Snacks criteria to be considered.</b>	5	\$ 10.99	\$ 54.95



## LAKESIDE UNION SCHOOL DISTRICT

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### Contract Terms

1. **Quotations:** All price quotes must be in ink or typed. Mistakes may be crossed out and corrections inserted adjacent thereto and must be initialed in ink by person signing the quote. No oral or telephone quotations will be accepted for this quote. Prices must be stated in units specified or trade standard. Please insert the unit price for each item directly onto the unit price column of the specifications table. More than one-unit price inserted for any one item may result in rejection of quotation unless alternate quotations are specifically requested.
2. **Identification of Quoter:** A full business name and address must be provided on the first page of this document and must be included along with the submission of the quote. The quote must be signed by the quoter with his or her usual signature. The name of each person signing shall also be typed or printed below the signature.
3. **Withdrawal of Quotation:** Quotations may be withdrawn by the quoter prior to the due date for the Request for Quote.
4. **Award and Rejection:** Lakeside USD reserves the right to reject any and all non-responsive quotations or any portion or combination therein; to work with whomever and in whatever manner Lakeside USD decides; and to abandon the work entirely.
5. **Evidence of Responsibility:** The quoter is required to provide the contact information of two (2) past or present customers as references upon submitting the quotation (see page 8). Upon additional request of Lakeside USD, the quoter shall submit promptly to the District satisfactory evidence showing the quoter's financial resources, experience in the type of work being required, and any other required evidence of the quoter's qualifications to perform. Lakeside USD may consider such evidence before making the decision to proceed with the work outlined.
6. **Taxes:** Unless otherwise specified taxes shall not be included in the prices quoted.
7. **Discounts:** Any discounts which the quoter desires to price must be stated clearly on the unit price listed itself so that the net cost of the proposal can be properly calculated. Prompt payment discounts of less than ten (10) days will be considered net.
8. **FOB Destination Pricing:** Prices must be quoted FOB destination to the location specified. Lakeside USD will not pay shipping or handling charges nor for any fuel surcharges that are not indicated. Prices offered must include off loading and inside delivery.



## LAKESIDE UNION SCHOOL DISTRICT

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9. **Quantities**: The quantities indicated on the Anticipated Usage Chart are Lakeside USD's best estimates as determined from previous purchases and projected usages. The district will not be obligated to purchase the indicated quantities. The annual quantities required may be substantially more or less than indicated.
10. **Container Costs and Delivery**: All costs for containers shall be beared by the quoter. Containers shall be constructed to ensure safe transportation to point of delivery.
11. **Buy American Provision**: Federal regulations require that to the maximum extent possible only domestic products be purchased consistent with the "Buy American" provision of the Richard B. Russell National School Lunch Act, per 7 CFR, sections 210.21 (d) and 220.16 (d). This requires that a minimum of 51% of the ingredients in the food item be made from domestic ingredients. This policy will allow for an exception only in the case when an acceptable product is not available domestically in which case other countries of origin may be considered for purchase. Qualified exceptions, if applicable, must be properly documented through the Buy American Provision Exception Worksheet and must be signed and approved by the Child Nutrition Director.
12. **Nutritional Information**: Upon request of Lakeside USD the quoter will be required to provide a complete nutrient analysis of products. The following information will be required from the manufacturer: weight (gm), water content (gm), calories (Kcal), protein (gm), fat (gm), polyunsaturated fat (gm), saturated fat (gm), trans fat (gm), cholesterol (mg), sodium (mg), dietary fiber (gm), vitamin D (IU), Potassium (mg), calcium (mg) and iron (mg). All food items quoted shall be free of trans fats. All ingredients must be declared on the product label and conform to the Food Allergen Labeling and Consumer Protection Act. Labels must list the presence of ingredients which contain: protein derived from milk, eggs, fish, crustacean shellfish, free nuts, peanuts, wheat or soy. Each serving may not exceed 35% of calories from total fat, and must contain a minimum of 51% or more whole grain.
13. **Quality Control**: Once awarded, the vendor will adhere to all applicable health regulations. Food shall be prepared, held, and delivered under properly held temperatures. Hot food may not be delivered at a temperature below 135 degrees Fahrenheit. Each slice of pizza must be of equal and consistent size.
14. **Product/Ingredient Change**: The awarded vendor shall notify Lakeside USD whenever there is a product/ingredient change in any item provided and new ingredient statements and nutritional information shall be provided.





## LAKESIDE UNION SCHOOL DISTRICT

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15. **Method of Pricing:** The quoter will offer one firm fixed price for each item offered. The quoter must include cost of delivery in the price per unit to the school sites listed on page two (2) of this Request for Quote.
16. **Method of Award:** The quote shall be awarded to the low responsive and responsible quoter meeting terms, conditions and specifications outlined in the contract terms. Price will be the largest determinant, which will comprise 40% of the awarded points. The total price will be computed and the bidder determined by multiplying each line item quantity by the unit price offered to achieve an extended total price for each line item. All line item extended totals will be summed to arrive at a grand total. If any discount is offered it will be subtracted to arrive at the net offer. Additionally, the results of the taste test will be a determinant in the award of the contract, and will comprise 30% of the total points awarded. Lastly, the ability to meet all nutrition criteria outlined in the contract will comprise the final 30% of points awarded. All points will be awarded and the quoter who receives the highest total points will be offered the contract.
17. **Inspection of Facilities:** Lakeside USD reserves the right to inspect the facilities of the quoter prior to award. Lakeside USD may request to review the current food safety plan. If Lakeside USD determines that after such inspection the quoter is not capable of performance with standards, the quote will not be considered. The findings and decision of Lakeside USD shall be final.
18. **Ordering Conditions:** Lakeside USD shall submit orders through phone, in written form, or electronically. The district reserves the right to revise as necessary an order no later than 9 AM the morning preceding any delivery.
19. **Product Substitutions and Discontinued Items:** Lakeside USD will not allow substitutions without prior approval. In the event the product cannot be delivered notification of the shortage must be made orally or by electronic mail at least 24 hours prior to scheduled delivery. An equal or better product must immediately be made available to Lakeside USD for approval at no additional charge. When substitutions do occur nutritional statements and ingredient statements of the replacement product shall be provided to Lakeside USD. Authorization of a substitute product shall be at the sole discretion of Lakeside USD. In the event an item is discontinued the quoter shall notify Lakeside USD. Items not discontinued by the manufacturer may not be discontinued by the quoter from quoter's inventory with advance written notification to Lakeside USD. Quoter shall notify Lakeside USD if they become aware of any product



## LAKESIDE UNION SCHOOL DISTRICT

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changes or reformulation. When product changes do occur, nutritional statements and ingredient listings of these products shall be provided to Lakeside USD.

20. **Delivery Instructions and Conditions:** Lakeside USD reserves the right to make additions to or deletions from the specified delivery locations at any time and to revise delivery times as required. The quoter shall be required to make direct deliveries to the location listed on page 2 of this document between 6:00 a.m. and 3:00 p.m. Delivery days shall be determined by Lakeside USD. Lakeside USD shall be notified immediately of any known delivery delays. The district reserves the right to change the delivery schedule, including adding or reducing the number of days, number of deliveries, and/or delivery times. The District has the right to refuse late deliveries and the District will not be liable for purchase of product or any charges that might be levied by vendor from attempted delivery or late product.
21. **Order Minimums:** The District will not accept quotes from vendors which require an order or delivery minimum.
22. **Credit Memos:** The quoter's delivery driver shall provide each location with a credit at the time of delivery for all merchandise short on delivery, damaged, or spoiled product necessitating a return or reorder or resulting in the District being unable to serve the product.
23. **Invoicing:** The billing period shall begin on the first day of each month and shall end on the last day of each month. All invoices shall include the following information:
  - a. Business name, address and phone number
  - b. Invoice number and date
  - c. Designated line for Lakeside USD signature
  - d. Ship to address
  - e. Product description
  - f. Product quantity for each item ordered
  - g. Unit and extended price for each item on order
  - h. Total price of order/invoice
  - i. Purchase order number provided by Lakeside USD
24. **Additions/Deletions:** Lakeside USD reserves the right to add other items to the contract. Prices of additional items shall be negotiated not to exceed 10% above quoter's delivered cost. Lakeside USD reserves the right to delete any item with thirty (30) days written notice.
25. **Other Purchases:** Lakeside USD reserves the right to purchase similar items from other sources.



## LAKESIDE UNION SCHOOL DISTRICT

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26. **Termination:** If the awarded vendor fails or neglects to supply or deliver any of the goods requested at the price listed and at the specified locations listed in the contract, the District may then cancel and/or rescind the contract or may purchase said goods elsewhere.
27. **Time Frame:** Prices quoted shall be from July 1, 2022 through June 30, 2023.
28. **Commercial General Liability Insurance:** Including Bodily Injury and Property Damage Liability, Independent Vendors Liability, Contractual Liability, Product Liability and Completed Operations Liability in an amount not less than \$1,000,000 combined single limit, per occurrence, and \$1,000,000 annual aggregate. Any general liability policy provided by Vendor hereunder shall contain an endorsement which applies its coverage to District, members or District's board of trustees, and the officers, agents, employees and volunteers of District, the State Allocation Board, individually and collectively, as additional insurers.
29. **Workers Compensation:** Required for all vendors including employers' liability insurance in an amount not less than \$100,000 per accident, \$500,000 annual aggregate.
30. **Automobile Liability:** In an amount not less than \$1,000,000 per occurrence for bodily injury and property damage, including owned, hired and non-owned vehicle coverage. The Vendor may be required by the District to file with the District certificates of such insurance. The failure to furnish such evidence, if required, may be considered default by the Vendor.
31. **Non-Discrimination:** Contractor shall comply with all Federal, State, and local laws and regulations, including District policies, concerning nondiscrimination and equal opportunity in contracting. Such laws include, but are not limited to, the following: Title VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act of 1990; the Rehabilitation Act of 1973 (~503 and 504); California Fair Employment and Housing Act (Government Code ~12900 et seq.); and California Labor Code ~1101 and 1102. Contractor shall not discriminate against any employee, subcontractor, or applicant for employment because of age, race, color, national origin, ancestry, religion, sex/orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status in the recruitment, selection for training including apprenticeship, hiring, employment, utilization, promotion, layoff, rates of pay or other forms compensation. Nor shall Contractor discriminate in provision of services provided under this contract because of age, race, color, national origin, ancestry, religion, sex/orientation, mental disability, physical disability, medical condition, political beliefs, organizational affiliations, or marital status. Contractor's violation of this provision shall be deemed a material default by Contractor giving County a right to terminate the contract.



## LAKESIDE UNION SCHOOL DISTRICT

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By submitting quote, vendor agrees to the contract terms and the insurance requirements outlined above.


Please send all questions to [ksummers@lsusd.net](mailto:ksummers@lsusd.net) or call (619) 390-2600 x2550. Please return quotes to the e-mail address listed above no later than **10:00 AM, April 22, 2024**.

Thank you,

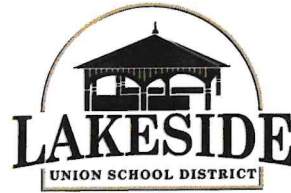
Kristie Summers  
Director, Child Nutrition Services  
(619) 390-2600 x2550  
[athomas@lsusd.net](mailto:athomas@lsusd.net)

Spin-Off Pizza, Inc., dba Domino's Pizza  
Vendor submitting quote

Eric Miessner  
Printed Name

x   
Signature

4-16-24  
Date



## LAKESIDE UNION SCHOOL DISTRICT

*Igniting Passion in Today's Students for Tomorrow's Opportunities*

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RFQ 2024-07F

Fresh Pizza

Each of the Parties Signing the Agreement warrants the other that he or she has full authority of the entity on behalf of which his or her signature is made.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

Lakeside Union School District

By: \_\_\_\_\_  
Signature

Lisa Davis  
Print Name

Assistant Superintendent of Business Services  
Title



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Child Nutrition contract with Gold Star Foods, Inc.

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested for the Child Nutrition Department: Contract Number 2024-06F for dry goods, frozen purchase foods, commodity NOI/ rebate of frozen foods for a one-year period from July 1, 2024 to June 30, 2025 with Gold Star Foods Inc. In accordance with California Education, the contract may be extended for an additional two (2) one-year periods. This will serve as the Child Nutrition Department's first year.

**Fiscal Impact (Cost):**

Manufacturer price index \_\_\_\_\_

0% CPI Increase

**Funding Source:**

1300-5310000-0000-3700-4700005-189-770

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

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**Originating Department/School:** Child Nutrition

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Kristie Summers, Child Nutrition Director

\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member**



**AGREEMENT**

Do not complete. Agreement will be sent after award is made

THIS AGREEMENT, date 10th day of May, 2024, in the County of San Diego, State of California, is by and between The Lakeside Union School District (herein referred to as "the District"), and Lakeside Union School District (herein referred to as "Contractor").

The District and the Contractor, for the consideration stated herein, agrees as follows:

1. Contractor agrees to complete the Frozen, Refrigerated, Processed Commodity, Dry Goods and Distribution for Child Nutrition RFP No.2024-06F according to all the terms and conditions set forth in the bid documents, including but not limited to the Notice Calling for Proposals, Proposal Objective, Information for Bidders, Proposal Form, Proposal Pricing Form, Delivery Sites, Instructions for Submitting Proposal, Non-collusion Declaration, Workers Compensation Certification, Drug-free Workplace Certification, Notice to Contractor Regarding Criminal Records Check Certification, Tobacco Use Policy Certification, Certification for Primary Participant Regarding Suspension and Debarment Certification, Disclosure of Lobbying Activities, Buy American, Iran Contracting Act, Meat/Meat Alternative, Grains, and Vegetables and Fruits product formulation statements, (as requested), General Conditions, Special Conditions, all insurance requirements and all modifications, addenda and admendments, items called for in the Agreement, if any, thereof duly incorporated therein. The bid documents are complementary, and what is called for by any one shall be as binding as if called by all.
2. Contractor shall timely perform within the time required by the District everything required to be performed, and shall provide, furnish and p[ay for all labor, materials, supplies, tools, equipment, alnd all applicable taxes, utility and transportation services required pursuant to this Agreement. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements. The Contractor shall be liable to the District for any damages arising as a result of a failure to fully comply with this obligation.
3. Districts shall pay to the Contractor, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as agreed to in writing, according to the unit prices identified on the Bid Form Pricing Sheet.
4. The initial term of Agreement is one (1) year from July 1, 2024 through June 30, 2025 subject to termination as set forth in Section 6 of this Agreement. The Agreement may be extended upon mutual written consent of the District and Contractor for an additional two (2) one-year periods. The term of Agreement shall not exceed three (3) years.
5. Time iss of the essence.
6. The District shall have discretion to terminate this Agreement at any time and require Contractor to cease all work under this Agreement by providing Contractor thirty (30) days prior written notice of termination specifying the desired date of termination. Upon receipt of written notice of such termination, Contractor shall:
  - (i) Cease operations as directed by the District in the notice;
  - (II) Take any actions necessary, or that the District may direct, for the protection and preservation of the work; and



(III) Not terminate any insurance provisions required by the bid documents.

In case of termination for the Districts' convenience, Contractor shall be entitled to receive payment from the District for products satisfactorily received and accepted prior to the effective date of the termination. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the District.

7. Hold Harmless and Indemnification. To the fullest extent permitted by law, the Contractor, at the Contractor's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the District, including but not limited to any of its Governing Board members, officers, employees and agents, from and against any and all claims, actions, demands, costs, judgments, leins, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees to accountants, attorneys or other professionals, arising out of, and in connection with, resulting or relating to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the Contractor or any of its officers, agents, employees, any person performing any of the services pursuant to a direct or indirect contract with the Contractor or individual entities comprising the Contractor, in connection with or relating to, or claimed to be in connection with or relating to this Agreement, including but not limited to, any costs or liabilities arising out of or in connection with:
- (a) failure to comply with any applicable law, statute, code, ordinance, regulation permit or orders;
  - (b) any misrepresentation, misstatements or omission with respect to any statement made in the bid documents or any document furnished by the Contractor in connection therewith;
  - (c) any breach of duty, obligation or requirement under the bid documents;
  - (d) any failure to provide notice to any party as required under the bid documents; or
  - (e) any failure to act in such a manner as to protect the District from loss, cost, expense or liability.

This indemnity shall survive termination of the Agreement or final payment thereunder. This indemnity is in addition to any other rights or remedies which the District may have under the law or under the bid documents. In the event of any claim or demand made against the District which entitled to be indemnified hereunder, the District may in its sole discretion reserve, retain or apply any monies due the Contractor under the bid documents for the purpose of resolving such claims; provided, however, that the District may release such funds if the Contractor provides the District with reasonable assurance of protection of the Districts interests. The District shall in its sole discretion determine whether such assurances are reasonable.

8. All items shall be subject to the inspection of the District. Inspection of the items shall not relieve the Contractor from any obligation to fulfill this Agreement. Defective items shall be made good by the Contractor, and unsuitable items may be rejected,

notwithstanding that such a defective items have been previously overlookedby the District and accepted. Id any items shall be found defective at any time before final acceptance of the complete delivery, the Contractor shall forthwith remedy such defect in a manner satisfactory to the District. All items rejected by the District at any time prior to final inspection and acceptance shall at once be removed from the place od delivery by the Contractor who shall assume and pay the cost thereof without expense to the District, and shall be replaced by items satisfactory to the District.

9. While engaged in carrying out and complying with the terms and conditions of this Contract the Contractor is an independent Contractor, and is not an officer, employee or agent of the District.

10. Contractor shall, at Contractor’s sole cost and expense, provide for and maintain in full force and effect, from the commencement of services until the expiration of this Agreement, a policy or policies of insurance, in connection with the furnishing of materials, articles, or services covered under this Agreement. ContractoR agrees to provide an endorsement to thos policy(s) stating, “Such insurance as is afforded by this policy shall be primary, and any insurance carried by the District shall be excess and noncontributory”. In addition, Contractor agrees to name the District, its Governing Board, officers, agents and employees as additionally insured under said policy. No later than five (5) calendar days after the execution of this Agreement, Contractor shall provide the District w copies of the policy or policies of insurance evidencing all coverage’s and endorsements required hereunder including a provision for thirty (30) day written notice of cancellation or reduction in coverage.

Commercial General Liability	<u>\$1,000,000.00</u>	<u>\$2,000,000.00</u>
Insurance for injuries including accidental death, to any one persson in the amount not	per occurance	General Aggregate



less than and

Comprehensive Automobile Liability Insurance      \$1,000,000.00      \$2,000,000.00  
covering the use of all owned, non-owned      per occurrence      General Aggregate  
and hired vehicles with combined single limit,  
bodily injury and property damage in an amount  
not less than

Workers' Compensation Insurance in accordance      \$1,000,000.00  
with Section 3700 and 3800 of the Labor  
Code of the State of California

11. If Contractor is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that John Cho whose title is V.P. of Revenue Management,

is authorized to act for and bind the corporation.

12. The failure of the District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon any such terms or option in the future.

13. The Cocontractor shall not assign, transfer, convey, sublet or otherwise dispose of the Agreement or of its rights, title or interest in or to the same or any part of. If the Contractor shall assign, transfer, convey, sublet or otherwise dispose of this Agreement or its rights, title or interest therein, or any part thereof, such attempted or purported assignment, transfer, conveyance, sublease or other disposition shall be null and void, and no legal effect whatsoever; and the Agreement may, at the option of the District, be terminated, revoked and annulled, and the District shall thereupon be relieved and discharged from any and all liability and obligations growing out of the same to the Contractor, and to its purported assignee or transferee.

14. The Contractor shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred for the performance of this Agreement. The Contractor shall preserve and make available its records to the District and/or other representative agencies having pecuniary or other bona fide interest in this Agreement including designees of the interested parties for a period of three (3) years from the date of expiration of this Agreement or until released in writing from this obligation from the District. The Contractor is responsible for any audit discrepancies involving any deviation from the terms of this Agreement, and for any commitments or expenditures in excess of amounts allotted by the District.

15. Any notice from one party to the other or otherwise under the Agreement shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatsoever unless served in one of the following manners:

- (1) If notice is given to the District, by personal delivery thereof to the District, or by depositing same in the United States Mail, enclosed in a sealed envelope addressed to the District, and sent by registered or certified mail with postage prepaid;
- (2) If notice is given to the Contractor, by personal delivery thereof to said Contractor, or depositing same in United States mail, enclosed in a sealed envelope addressed to said Contractor at its regular place of business or at such address as may have been established for the conduct of work under this Agreement, and sent by registered or certified mail with postage prepaid.

16. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party, the Agreement shall forthwith be physically amended to make such insertion or correction. The Agreement and bid documents are complementary. Contractor warrants and certifies that in the performance of this Agreement, it will comply with all applicable statutes, laws and regulations and orders of the United States, and any state or political subdivision thereof, including laws and regulations pertaining to labor, wages, hours, and other conditions of employment, and applicable price ceiling if any. The Contractor shall indemnify, hold harmless and defend the District against any and all actions, proceedings, penalties or claims arising out of failure to comply strictly with the IRCA. Failure of the District to insist on the strict performance of the terms and conditions of this Agreement shall not constitute or be construed as a waiver or relinquishment of the Districts rights thereafter to enforce strict compliance with any such terms or conditions but the same shall continue in full force and effect.

17. The parties to the Agreement shall be excused from performance during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, or commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented, provided that it is satisfactorily established that the non-prformance is not due to the fault or neglect of the party not performing.

18. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board if the District.

19. The laws of the State of California shall govern the terms and conditions of this Agreement with venue in the County of San Diego.

20. Each of the parties signing this Agreement warrants to the other that he or she has full authority of the entity on behalf of which his or her signature is made.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

District

Contractor

Lakeside Union School District

By: \_\_\_\_\_

Signature

Lisa Davis

Print Name

Assistant superintendent of Bus. Svs.

Title

By: \_\_\_\_\_

Signature

John Cho

Print Name

V.P. of Revenue Management

Title

Contractor's License No.

26-1340567

Tax Id No.

(Corporate Seal of Contractor, if

corporation)

**GENERAL CONDITION**



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Approve Addendum #2 to Contract M2023-01 BIC'S Foodservice Agreement

**Background (Describe purpose/rationale of the agenda item):**

To continue vending to Barona Indian Charter School

**Fiscal Impact (Cost):**

No fiscal impact

**Funding Source:**

6200 0000-00 000 3700 5750-045 469-380 (BIC'S)

**Recommended Action:**

- ☐ Informational
- ☐ Discussion
- ☒ Approval
- ☐ Adoption

- ☐ Denial/Rejection
- ☐ Ratification
- ☐ Explanation: Click here to enter text.

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**Originating Department/School:** Child Nutrition

**Submitted/Recommended By:**  
Kristie Summers, CN Director

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
**Principal/Department Head Signature**

  
\_\_\_\_\_  
**Dr. Rhonda Taylor, Superintendent**

**Reviewed by Cabinet Member** \_\_\_\_\_



**Lakeside Union School District**

**Addendum # 2 to Contract # M2023-01 BIC'S Food Service Agreement  
2022-2023**

This is an Addendum to the Contract between Lakeside Union School District,  
and Barona Indian Charter for services to be conducted from  
August 19, 2024 through June 12, 2025, for the 2024 - 2025 school year.  
The previous contract addendum was board approved on July 13, 2023.

May the undersigned parties agree to make the following changes and  
or/additions that are outlined below:

Scope of Service Changes or Additions:

None

Compensation Changes or Additions: To remain the same stated:

Breakfast to be \$3.00 per meal and Lunch to be \$4.00 per meal.

No other terms or conditions of the above-mentioned contract shall be  
changed as a result of this addendum.

Lakeside Union School District Contractor

Signature of Authorized Agent 

Title: Principal/Director

Signature of Authorized Agent \_\_\_\_\_

Title \_\_\_\_\_ Board Approval Date: \_\_\_\_\_

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

2023-24 Prop 28 Annual Report

**Background (Describe purpose/rationale of the agenda item):**

Proposition 28: The Arts and Music in Schools (AMS) passed in the November 2022, election, requires annual reporting. This report requires approval from the Board of Trustees, submission to California Department of Education, and publication on the District website.

**Fiscal Impact (Cost):**

\$641,102.00

**Funding Source:**

Proposition 28, Resource 6770

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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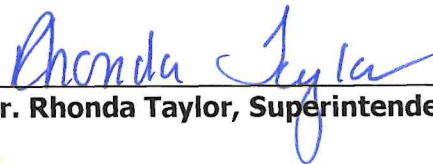
**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

Proposition 28: Art and Music in Schools Funding  
Annual Report  
Fiscal Year 2023-24

Lakeside Union School District  
Allocation Year: 2023-24

1. Number of school sites providing arts education programs with AMS funds in the 2023/24 school year	8
2. Number of full-time equivalent certificated teachers	1.42
3. Number of full-time equivalent classified personnel	3.22
4. Number of full-time equivalent teaching aides	0.00
5. Number of students served	3,871

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Narrative description of the Prop 28 arts education program(s) funded

Lakeside Early Advantage Preschool Program

Program implementation will begin in the 2024-25 school year.

Lakeside Farms

Hired a classified Art docent. The Art docent supports classrooms Art lessons, in every classroom multiple times a month. We also had a culminating art show at Open House. All of our students have received multiple in class art lessons using various forms of hands-on art.

Lakeview

Program implementation will begin in the 2024-25 school year.

DREAM Academy

Art rotation and a music rotation. All of our students got one hour of art each week as a rotation. In the rotation, they experienced art history and worked with several different mediums. We also had harmonicas for our 4-8th grade students for one trimester as a rotation. Each grade got one hour per week of harmonicas. We used the money to buy supplies. We did not have enough money to pay a person, so we had volunteers for the music and one of our teachers for art.

## Lindo Park

Lindo Park Elementary has creatively leveraged funds from California Proposition 28 to enrich its arts education program, specifically through the incorporation of Zumba and dance classes. This initiative underscores the school's commitment to fostering a holistic educational environment that nurtures both the mind and the body. Proposition 28, aimed at enhancing arts education in California's public schools, provided a unique opportunity for Lindo Park to diversify its extracurricular offerings. Recognizing the numerous benefits of physical activity and the arts, the school administration decided to introduce Zumba and dance classes to the curriculum. These classes are not just about physical exercise; they integrate music, rhythm, and cultural expression, offering students a comprehensive educational experience. Zumba classes, characterized by their vibrant music and dynamic movements, have become a favorite among students. They provide an energetic way to promote physical fitness, coordination, and cardiovascular health. More importantly, Zumba allows students to experience joy and self-expression, reducing stress and improving overall well-being. The rhythmic nature of the dance helps students develop a sense of timing and rhythm, which are essential skills in many other academic and life areas. By utilizing Proposition 28 funds for Zumba and dance, Lindo Park has not only enhanced its arts education program but also created a vibrant, inclusive environment that celebrates physical fitness, cultural diversity, and artistic expression. This initiative is a testament to the school's dedication to providing a well-rounded education that prepares students for all aspects of life.

## Riverview / Winter Gardens International Academy

Riverview International Academy's current art and music programs are primarily supported by funding from Proposition 28. However, the school faces a challenge as the funding from Proposition 28 is limited and insufficient to cover the cost of a full-time teacher for these programs. To address this funding challenge, the school has taken a proactive approach by enlisting the help of our Art and Design Team, which consists of five instructional assistants. These instructional assistants possess expertise, knowledge, or a strong passion for the subject, and they diligently follow a high-quality curriculum to educate our students, ensuring a well-rounded arts education. Moreover, with the same funding, the school has established a partnership with City Heights Music School to provide in-person music instruction once a week. This collaboration allows us to offer our students a comprehensive enrichment opportunity and access to high-quality music education, enhancing their overall learning experience. 1) Our youngest learners in Grades TK-1 will be guided by our dedicated art team using the Arts Attack program and curated resources to ignite their creativity and make learning an exciting adventure. 2) Grades 2-5 students dive into traditional, hands-on art with Arts Attack program for deep appreciation of artistic expressions." 3) Grades 3-5 students will receive specialized instruction to explore art and design through design-thinking projects, intricately woven with the key principles of STEAM. This approach aligns seamlessly with the feedback received from our school community's needs survey and will nurture the creative and intellectual growth of our students.

## Lemon Crest

Program implementation will begin in the 2024-25 school year; however, music equipment was purchased with the anticipation of a music program.

## Lakeside Middle School

At LMS the following classes were added under prop 28: 1. Theater Tech Class - Technical Theater Class: This class will focus on the behind the scenes aspects of theatrical productions. Students will learn to safely use woodshop tools to plan and build props and sets. They will also learn the technology side of theater such as lighting, sound, special effects, and video production. Students will be expected to use the skills they learn to produce school announcements and work on after school theatrical, dance, and choir productions. 2. Intermediate Dance - Intermediate Dance PE for those who have had previous dance experience in both tap and jazz. This group is a performance based group and will have community performances and has the option to compete along with the advanced class. 3. Advanced Digital Design - This year-long project based class is open to 7th and 8th grade students who have successfully completed the 'Digital Design' or 'Technology' course. Students will advance their computing and digital design skills using Photoshop, code, digital drawing, video editing and 3D design. 4. 3D Art Design - Student artists will learn to translate their 2-dimensional ideas into 3-D forms while exploring personal expression through guided assignments. Student artists will develop perceptual, creative and technical problem-solving skills through the exploration of sculpture using materials that may include clay, paper-mache, wire, fabric and other mixed media. This course incorporates hands-on art activities and is appropriate for all levels.

## Tierra Del Sol

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Date of Governing Board approval

June 13, 2024

Contact

Samantha Orahood

Title

Director of Finance

Email

sorahood@lsusd.net

Telephone

619.390.2604



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

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**Agenda Item:**

Approval of the June contracts list for the fiscal year, 2023-24.

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested for the attached list of agreements with outside vendors for fiscal year, 2023-24.

**Fiscal Impact (Cost):**

See attached list.

**Funding Source:**

General Fund.

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

<input type="checkbox"/> <b>Informational</b>	<input type="checkbox"/> <b>Denial/Rejection</b>
<input type="checkbox"/> <b>Discussion</b>	<input type="checkbox"/> <b>Ratification</b>
<input checked="" type="checkbox"/> <b>Approval</b>	<input type="checkbox"/> <b>Explanation:</b> Click here to enter text.
<input type="checkbox"/> <b>Adoption</b>	

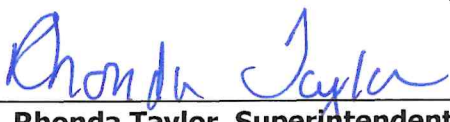
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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa Davis, Assistant Superintendent

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

# LUSD CONTRACTS 2023-24

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
Mariana Mesnik	ERMHS and IEP Meetings to Provide Individual Counseling	I2024-06A	SPED	7/1/2023	6/30/2024	Not To Exceed \$6,000
Tacos El Rojo	Taco Cart Dinner For Employee Training	I2024-30	ESS	5/23/2024	5/23/2024	Not To Exceed \$1,725
Jump 4 Adan	(2) Inflatable Obstacle Courses	L2024-020	LV	6/6/2024	6/6/2024	\$1,020.00
Challenge Island	Art STEAM Hands On Lessons	L2024-021	LP	6/4/2024	6/4/2024	\$1,260.00
California Pioneer Heritage Foundation	Pioneer Unit Living History Day	L2024-022	LP	6/7/2024	6/7/2024	\$120.00
Consulting & Inspection Services	DSA Project Inspect For Tds Fencing	V2024-114	TDS	4/15/2024	6/30/2025	\$14,450.00
A&S FLOORING	Exhibit A furnish and install vinyl in restrooms in EH & RV Kitchen	C2024-006	MAINT	6/13/2024	6/30/2025	\$18,710.00
North American Technical Services (NATS)	LF In-Plant DSA Inspection Services for relocatable classroom	V2024-116	MAINT	5/23/2024	6/30/2025	\$5,200.00
North American Technical Services (NATS)	LV In-Plant DSA Inspection Services for relocatable classroom	V2024-117	MAINT	5/23/2024	6/30/2025	\$5,200.00
West Neurobehavioral Services Addendum	Additional funds to cover one hour of IEP attendance	I2024-19A	SPED	7/1/2023	6/3/2024	\$285.00
Global Oversight Analysis Linking System (G.O.A.L.S)	MOU for services, inter agency	V2025-13	PUPIL SERVICES	1/1/2021	12/31/2026	No Cost
Ninyo & Moore	LF ESS Portable	V2025-15	Maint	4/11/2024	6/30/2025	\$33,278.00
Ninyo & Moore	LV ESS Portable	V2025-16	Maint	4/15/2024	6/30/2025	\$27,299.00
Ninyo & Moore	TDS Security	V2025-17	Maint	4/2/2024	6/30/2025	\$6,019.00
Ninyo & Moore	LUSD Technology Department Bldg	V2025-18	Maint	5/7/2024	6/30/2025	\$14,274.00
ECA Science Kit Services	Ready to Teach Kits, OpenSciEd	V2024-118	Ed Services	5/7/2024	6/30/2025	\$9,412.48
FAIN	Lemon Crest Elementary Tank Float/Booster Pump	V2024-119	MAINT	5/28/2024	6/30/2025	\$6,067.14
Math Tranformations	Training for Math Task System, Summer and School Year	I2024-31	Ed Services	6/17/2024	6/13/2025	\$250,000.00
School Leadership Alliance	Courageous Principals Training	I2024-32	Ed Services	6/1/2024	5/31/2025	\$17,285.00
Dennis Cook Roofing	Roofing Summer Work	I2024-33	MAINT	6/13/2024	6/30/2025	\$59,477.00
Pilgrimage of the Heart Yoga	Yoga for Race to Wellness Event-Lakeview	L2024-023	Child Nutrition	5/21/2024	5/21/2024	\$300.00
Patrice Ruppel	Reimbursement of Student Transportation	Multiple	PUPIL SERVICES	1/1/2024	3/31/2024	.67/mile
Julia McNeil	Reimbursement of Student Transportation	Multiple	PUPIL SERVICES		6/30/2024	0.67/mile
Andres Librado	Reimbursement of Student Transportation	Multiple	PUPIL SERVICES	3/1/2024	4/30/2024	0.67/mile
Jump 4 Adan	Lakeside Farms Event	I2024-33	LAKESIDE FARMS	6/5/2024	6/5/2024	\$384.00

# LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 13, 2024

**Agenda Item:**

Approval of contracts for 2024-25 school year.

**Background (Describe purpose/rationale of the agenda item):**

Approval of attached contracts for the 2024-25 school year with various vendors.

**Fiscal Impact (Cost):**

See attached list.

**Funding Source:**

General Fund

**Addresses Emphasis Goal(s):**

☐ #1: Academic Achievement

☐ #2: Social Emotional

☐ #3: Physical Environments

**Recommended Action:**

☐ Informational

☐ Discussion

☒ Approval

☐ Adoption

☐ Denial/Rejection

☐ Ratification

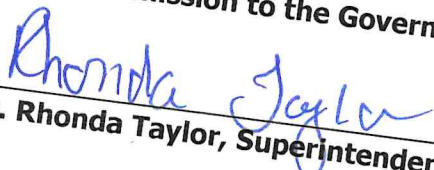
☐ Explanation: [Click here to enter text.](#)

Originating Department/School: Business Services

Submitted/Recommended By:

  
Lisa Davis, Assistant Superintendent

Approved for Submission to the Governing Board:

  
Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member



# LUSD CONTRACTS 2024-25

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
<b>Annual Contracts 2024-5</b>						
Avant	Avant Stamp 4S - Language Tbd	V2025-07	Ed Services	7/1/2024	6/30/2025	\$8,855.50
Frontline Education	H.R./BS	V2025-08	HR/BS	7/1/2024	6/30/2025	\$77,958.96
Wellness Together	Counseling Consultant Mental Health Specialist	V2025-09	PUPIL SERVICES	8/26/2024	6/12/2025	\$368,650.24
San Diego County School District	San Diego County School Districts	T2025-001	PUPIL SERVICES	7/1/2024	6/30/2026	\$10,000/Year
Cajon Valley Union School District	IEP and report translation services	I2025-01	SPED	7/1/2024	6/30/2025	\$10,000/Year
Albert Melaragno, M.D.	Medical Authorizations	I2025-02	SPED	7/1/2024	6/30/2025	\$5,000.00
SJCOE San Joaquin County Office of Ed	Seis Billing	V2025-10	SPED	7/1/2024		See Fee Schedule/Attachment
Michelle Furman	Physical Therapy Services	I2025-03	SPED	7/1/2024	6/30/2025	\$50,000.00
Regents of UCSD School of Medicine	Dr. Howard Taras referral standards	I2025-04	PUPIL SERVICES	7/1/2024	6/30/2025	\$2,000.00
Frontline Technologies	IHDM Solution, Including Asset Mgmt and Help Desk Mgmt	V2025-11	TECH	7/1/2024	6/30/2025	\$12,772.55
SIA School Innovations & Achievement	Communication Campaigns for Attendance	V2025-12	PUPIL SERVICES	7/1/2024	6/30/2025	\$15,850.00
Brenda Wilson	Itinerant Preschool IEP's	EC2025-01	SPED	7/1/2024	6/30/2025	\$3,500.00
Mariana Mesnik	ERMHS Assessments and attend IEP meetings to review results	I2025-05	SPED	7/1/2024	6/30/2025	\$70,000.00
Orange County Office of Education	(SMAA) School based Medi-Cal Administrative Activities	V2025-14	SPED	7/1/2024	6/30/2025	See Agreement
North Coastal Consortium For Special Education (NCCSE)	MOU Case Management	V2025-19	SPED	7/1/2024	6/30/2027	To Be Determined
Jewish Family Service	Positive Parenting Services	V2025-20	PUPIL SERVICES	7/1/2024	6/30/2025	No Cost to District
Dr. Debra Dupree	Research, consultation, and accomodation plans for employees	I2025-07	HR	7/1/2024	6/30/2025	\$5,000.00
Transfinder	Contract, Software License & Hosting Agreement	V2024-115	TRANS	7/1/2024	5/17/2027	\$77,793 (Over 3 years)
SJCOE San Joaquin County Office of Ed	Codestack	V2025-19	SPED	7/1/2024	6/30/2026	\$4,000.00
NWEA MAPS Software	NWEA Maps Software	V2025-20	Ed Services	8/1/2024	7/31/2027	\$157,677.00
Imagine Learning	Imagine Math District Software	V2025-27	Ed Services	7/1/2024	6/30/2027	\$722,103.81
Imagine Learning	Imagine Math NWEA Map Integration	V2025-28	Ed Services	7/1/2024	6/30/2025	\$1,000.00
Newsela	Formative Gold License	V2025-21	Ed Services	7/1/2024	6/30/2025	\$3,220.00
Document Tracking Services	DTS Database	V2025-22	Ed Services	7/1/2024	6/30/2025	See Fee Schedule
Curriculum Associates	Ellevation	V2025-23	Ed Services	7/1/2024	6/30/2025	\$7,000.00
Companion	Library Annual Subscription	V2025-24	Ed Services	7/1/2024	6/30/2025	\$11,609.00
Left Coast Scales	Calpads/SEIS Training for SPED staff	I2025-08	SPED	7/1/2024	6/30/2025	\$7,900.00
Lexia Learning Systems	LETRS Professional Development Program , 2nd Round	V2025-25	Ed Services	7/1/2024	6/30/2026	\$57,940.00
San Diego County Superintendent of Schools	Library Media Services	V2025-26	Ed Services	7/1/2024	6/30/2025	\$2,223.62
Chemsearch FE	Biological Drain Maintenance System rental	V2025-29	Child Nutrition	7/1/2024		\$3,900/year
Chemsearch FE	Water Treatment provider 2024-2025	V2025-30	Child Nutrition	6/30/2024	6/29/2025	\$2,132.84
Nearpod	Site License at Riverview	V2025-31	Ed Services	9/21/2024	9/20/2025	\$5,800.00

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

**Agenda Item:**

May LMS Booster Club Donation Summary

**Background (Describe purpose/rationale of the agenda item):**

**Fiscal Impact (Cost):**

**Funding Source:**

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

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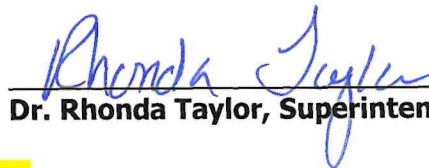
**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member**

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**2023-24 LMS Booster Club Donation Summary Report**

Date Form Rec'd in BS	Date to Board	Purpose of the Donation	Items Received	QTY	AMT \$	Total/Form
5/13/2024	6/13/2024	Costumes for students for Dance Comp season	Newsies Dance Costumes	25	\$ 1,613.84	
			Pink Dance Costumes	20	\$ 1,064.80	
			Green Dance Costumes	11	\$ 999.71	
			Sand Dance Costumes	19	\$ 760.30	
			Gold Sport Bras	17	\$ 232.95	
			Black Costumes	9	\$ 489.50	
			Black Sport Bras	7	\$ 48.48	
			Rhinestones		\$ 343.36	\$ 5,552.94
5/13/2024	6/13/2024	Costumes for students for Aptitude Barbie set	Ken Costumes	11	\$ 545.05	\$ 545.05
5/13/2024	6/13/2024	Prop supplies for Aptitude/Adrenaline Show Choir Teams	Rhinestones		\$ 278.72	
			Garment Bags		\$ 172.38	
			Tray Props		\$ 196.68	
			Laundry Baskets	48	\$ 179.47	
			Slide		\$ 311.99	
			Carpet Runner		\$ 29.99	
			Velvet Rope		\$ 71.98	
			Acrylic Sign Holders	32	\$ 87.92	\$ 1,329.13
5/22/2024	6/13/2024	LMS Drama Dept Ticket Sales \$5/ticket sold	Tickets	818	\$ 4,090.00	\$ 4,090.00
<b>TOTAL to Date</b>					\$ 11,517.12	\$ 11,517.12

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13, 2024

**Agenda Item:**

May PTA Donation Summary

**Background (Describe purpose/rationale of the agenda item):**

**Fiscal Impact (Cost):**

**Funding Source:**

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa Davis, Assistant Superintendent

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

2023-24 PTA Donation Summary Report

School Site	Description	Aug-Sept \$	Oct \$	Nov \$	Dec \$	Jan \$	Feb \$	Mar \$	Apr \$	May \$	June \$	Total Annual Donation
Lakeside Farms Lakeview	BizTown Admission							\$ 646.00				\$ 646.00
	M&O needs, Megaphones, Field Trips					\$ 3,126.55						\$ 3,126.55
	Multiple Field Trips from 10/20/23 - 3/18/24								\$ 1,496.25			\$ 1,496.25
Lakeside Middle School	Kindergarten FT Sea World									\$ 485.00		\$ 485.00
	6th Grade Camp			\$ 2,690.00								\$ 2,690.00
	From PTA Council for 6th Grade Camp						\$ 900.00					\$ 900.00
Lemon Crest	Slushie Rental (2 occasions) + BIZTown/OMA's Field Trips									\$ 810.00		\$ 810.00
	To Donation Acct Mat'l's & Supplies						\$ 2,000.00					\$ 2,000.00
	2 FT's - SD Zoo & Reuben H. Fleet Sci. Ctr. Field Trips & Materials/Supplies								\$ 1,142.50			\$ 1,142.50
Lindo Park	New Laminator	\$ 3,151.00								\$ 5,520.00		\$ 5,520.00
	Raz Kids, BMX Red Ribbon Assembly, Playground Coordinator			\$ 15,347.00								\$ 15,347.00
	BizTown Admission						\$ 4,196.00					\$ 4,196.00
Riverview	4th Gr. FT Living Coast						\$ 1,820.00					\$ 1,820.00
	5th Gr. FT Sea World						\$ 1,708.00					\$ 1,708.00
	Slushie Rental									\$ 55.00		\$ 55.00
Tierra Del Sol	5 Star Program/Shop & Art	\$ 2,650.00				\$ 1,086.00						\$ 3,736.00
	From PTA Council for 6th Grade Camp						\$ 900.00					\$ 900.00
	Cookies - 8th Gr. Dance + FT Reuben H. Fleet									\$ 751.00		\$ 751.00
Wintergardens	Book Vending Machine + Tax	\$ 6,840.00								\$ 452.99		\$ 7,292.99
	Field Trip - FUNbelievable		\$ 716.00									\$ 716.00
	Field Trip - OMA'S (Tickets/Transp)	\$ 2,225.00		\$ 390.00				\$ 325.00				\$ 2,940.00
	Vent Install - M&O	\$ 34.19										\$ 34.19
	Playground Coordinator				\$ 7,097.00							\$ 7,097.00
	Fall Festival Shuttle Bus to RV						\$ 682.50					\$ 682.50
	Field Trip Transportation Charges- SD Zoo							\$ 1,125.00				\$ 1,125.00
	Jog-a-Thon (Nov) Shuttle to RV							\$ 300.00				\$ 300.00
	Correct Nov. Donation - Reimb to PTA			\$ (390.00)								\$ (390.00)
	Slushie Rental									\$ 55.00		\$ 55.00
		\$ 14,900.19	\$ 716.00	\$ 18,037.00	\$ 7,097.00	\$ 4,212.55	\$ 12,206.50	\$ 2,396.00	\$ 2,638.75	\$ 8,128.99	\$ -	\$ 70,332.98

# LAKESIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: <sup>6/13/24</sup> 5/9/24

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## Agenda Item:

Adoption of K-8 History Social Studies Curriculum

## Background (Describe purpose/rationale of the agenda item):

Adoption is requested of the TCI curriculum for all students K-8. As presented in last month's board meeting, an 18-month pilot process was conducted whereby several curriculums were considered. TCI was selected by both elementary and middle school pilot teachers.

## Fiscal Impact (Cost):

\$532,547

## Funding Source:

Art, Music, Instructional Materials Block Grant


## Recommended Action:

- |  |   |
|--|---|
| <input type="checkbox"/> Informational       | <input type="checkbox"/> Denial   |
| <input type="checkbox"/> Discussion          | <input type="checkbox"/> Ratification   |
| <input type="checkbox"/> Approval            | <input type="checkbox"/> Explanation: <a href="#">Click here to enter text.</a> |
| <input checked="" type="checkbox"/> Adoption |   |
- 

Originating Department/School: Ed Services

Submitted/Recommended By:  Approved for Submission to the Governing Board:

  
Dr. Natalie Winspear, Asst Superintendent

  
Dr. Rhonda Taylor, Superintendent

**Quote #: Q-27243-1**

Date: 3/26/2024

Expires On: 5/24/2024

Prepared By: Christy Sanders

Email: csanders@teachtci.com

Phone: (800) 497-6138

**Quote for:**

Lakeside Union School District

Michelle Perkins

mperkins@lsusd.net

**Ship to:**

Lakeside Union School District

12335 Woodside Ave

Lakeside, CA 92040

Ship to district warehouse

**Lindo Park Elementary School**

12824 Lakeshore Dr Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	17	\$0.00
250-8	SSA! Me and My World: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
037-1	SSA! Me and My World: Picture Cards	Print English	\$149.00	\$0.00	3	\$0.00
CA-0340-6	SSA! Me and My World: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	56	\$4,312.00
ISN-0357-2	SSA! Me and My World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	56	\$896.00
251-5	SSA! My School and Family: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
092-0	SSA! My School and Family: Picture Cards	Print English	\$149.00	\$0.00	4	\$0.00
CA-0890-6	SSA! My School and Family: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	56	\$4,312.00
ISN-0906-2	SSA! My School and Family: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	56	\$896.00
252-2	SSA! My Community: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
099-9	SSA! My Community: Picture Cards	Print English	\$149.00	\$0.00	3	\$0.00
CA-0968-6	SSA! My Community: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	57	\$4,389.00
ISN-0975-2	SSA! My Community: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	57	\$912.00
253-9	SSA! California's Communities: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
477-5	SSA! California's Communities: Picture Cards	Print English	\$149.00	\$0.00	3	\$0.00
CA-4751-6	SSA! California's Communities: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	59	\$4,897.00
ISN-4768-2	SSA! California's Communities: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	59	\$944.00
254-6	SSA! California's Promise: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
484-3	SSA! California's Promise: Picture Cards	Print English	\$149.00	\$0.00	3	\$0.00
CA-4829-6	SSA! California's Promise: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	72	\$5,976.00



Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
ISN-4836-2	SSA! California's Promise: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	72	\$1,152.00
255-3	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	1	\$0.00
997-8	SSA! America's Past: Picture Cards	Print English	\$149.00	\$0.00	1	\$0.00
CA-9947-6	SSA! America's Past: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	72	\$5,976.00
ISN-9954-2	SSA! America's Past: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	72	\$1,152.00
<b>Lindo Park Elementary School Shipping:</b>			\$1,790.70	<b>Lindo Park Elementary School TOTAL:</b>		\$35,814.00

### Lakeview Elementary School

9205 Lakeview Rd Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	28	\$0.00
250-8	SSA! Me and My World: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
037-1	SSA! Me and My World: Picture Cards	Print English	\$149.00	\$0.00	2	\$0.00
CA-0340-6	SSA! Me and My World: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	45	\$3,465.00
ISN-0357-2	SSA! Me and My World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	45	\$720.00
122-8	SSA! Me and My World: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	2	\$0.00
TB-8445-6	SSA! Me and My World: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$77.00	\$77.00	53	\$4,081.00
ISN-0364-2	SSA! Me and My World: Spanish Notebook Subscription (2 Yrs)	Bundle Spanish	\$16.00	\$16.00	53	\$848.00
251-5	SSA! My School and Family: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
092-0	SSA! My School and Family: Picture Cards	Print English	\$149.00	\$0.00	2	\$0.00
CA-0890-6	SSA! My School and Family: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	45	\$3,465.00
ISN-0906-2	SSA! My School and Family: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	45	\$720.00
123-5	SSA! My School and Family: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	2	\$0.00
TB-8452-6	SSA! My School and Family: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$77.00	\$77.00	51	\$3,927.00
ISN-0913-2	SSA! My School and Family: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	51	\$816.00
252-2	SSA! My Community: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
099-9	SSA! My Community: Picture Cards	Print English	\$149.00	\$0.00	4	\$0.00
CA-0968-6	SSA! My Community: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	100	\$7,700.00
ISN-0975-2	SSA! My Community: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	100	\$1,600.00
253-9	SSA! California's Communities: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
477-5	SSA! California's Communities: Picture Cards	Print English	\$149.00	\$0.00	4	\$0.00
CA-4751-6	SSA! California's Communities: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	83	\$6,889.00

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
ISN-4768-2	SSA! California's Communities: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	83	\$1,328.00
125-9	SSA! California's Communities: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	2	\$0.00
TB-4805-6	SSA! California's Communities: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$83.00	\$83.00	46	\$3,818.00
ISN-4799-2	SSA! California's Communities: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	46	\$736.00
254-6	SSA! California's Promise: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
484-3	SSA! California's Promise: Picture Cards	Print English	\$149.00	\$0.00	5	\$0.00
CA-4829-6	SSA! California's Promise: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	102	\$8,466.00
ISN-4836-2	SSA! California's Promise: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	102	\$1,632.00
255-3	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
997-8	SSA! America's Past: Picture Cards	Print English	\$149.00	\$0.00	3	\$0.00
CA-9947-6	SSA! America's Past: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	77	\$6,391.00
ISN-9954-2	SSA! America's Past: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	77	\$1,232.00
127-3	SSA! America's Past: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	2	\$0.00
TB-8490-6	SSA! America's Past: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$83.00	\$83.00	40	\$3,320.00
ISN-9961-2	SSA! America's Past: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	40	\$640.00
<b>Lakeview Elementary School Shipping:</b>			<b>\$3,089.70</b>	<b>Lakeview Elementary School TOTAL:</b>	<b>\$61,794.00</b>	

**Lemon Crest Elementary School** 12463 Lemon Crest Dr Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	28	\$0.00
250-8	SSA! Me and My World: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
037-1	SSA! Me and My World: Picture Cards	Print English	\$149.00	\$0.00	5	\$0.00
CA-0340-6	SSA! Me and My World: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	70	\$5,390.00
ISN-0357-2	SSA! Me and My World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	70	\$1,120.00
251-5	SSA! My School and Family: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
092-0	SSA! My School and Family: Picture Cards	Print English	\$149.00	\$0.00	6	\$0.00
CA-0890-6	SSA! My School and Family: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	70	\$5,390.00
ISN-0906-2	SSA! My School and Family: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	70	\$1,120.00
252-2	SSA! My Community: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
099-9	SSA! My Community: Picture Cards	Print English	\$149.00	\$0.00	5	\$0.00

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
CA-0968-6	SSA! My Community: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	71	\$5,467.00
ISN-0975-2	SSA! My Community: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	71	\$1,136.00
253-9	SSA! California's Communities: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
477-5	SSA! California's Communities: Picture Cards	Print English	\$149.00	\$0.00	4	\$0.00
CA-4751-6	SSA! California's Communities: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	73	\$6,059.00
ISN-4768-2	SSA! California's Communities: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	73	\$1,168.00
254-6	SSA! California's Promise: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
484-3	SSA! California's Promise: Picture Cards	Print English	\$149.00	\$0.00	4	\$0.00
CA-4829-6	SSA! California's Promise: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	78	\$6,474.00
ISN-4836-2	SSA! California's Promise: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	78	\$1,248.00
255-3	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
997-8	SSA! America's Past: Picture Cards	Print English	\$149.00	\$0.00	4	\$0.00
CA-9947-6	SSA! America's Past: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	79	\$6,557.00
ISN-9954-2	SSA! America's Past: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	79	\$1,264.00

**Lemon Crest Elementary School Shipping:**

\$2,119.65

**Lemon Crest  
Elementary School  
TOTAL:**

\$42,393.00

**Lakeside Farms Elem School**

11915 Lakeside Ave Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	33	\$0.00
250-8	SSA! Me and My World: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
037-1	SSA! Me and My World: Picture Cards	Print English	\$149.00	\$0.00	6	\$0.00
CA-0340-6	SSA! Me and My World: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	104	\$8,008.00
ISN-0357-2	SSA! Me and My World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	104	\$1,664.00
251-5	SSA! My School and Family: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
092-0	SSA! My School and Family: Picture Cards	Print English	\$149.00	\$0.00	6	\$0.00
CA-0890-6	SSA! My School and Family: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	104	\$8,008.00
ISN-0906-2	SSA! My School and Family: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	104	\$1,664.00
252-2	SSA! My Community: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
099-9	SSA! My Community: Picture Cards	Print English	\$149.00	\$0.00	6	\$0.00
CA-0968-6	SSA! My Community: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	111	\$8,547.00

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
ISN-0975-2	SSA! My Community: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	111	\$1,776.00
253-9	SSA! California's Communities: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
477-5	SSA! California's Communities: Picture Cards	Print English	\$149.00	\$0.00	6	\$0.00
CA-4751-6	SSA! California's Communities: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	110	\$9,130.00
ISN-4768-2	SSA! California's Communities: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	110	\$1,760.00
254-6	SSA! California's Promise: Teacher's Guide	Print English	\$149.00	\$0.00	7	\$0.00
484-3	SSA! California's Promise: Picture Cards	Print English	\$149.00	\$0.00	7	\$0.00
CA-4829-6	SSA! California's Promise: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	110	\$9,130.00
ISN-4836-2	SSA! California's Promise: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	110	\$1,760.00
255-3	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	2	\$0.00
997-8	SSA! America's Past: Picture Cards	Print English	\$149.00	\$0.00	2	\$0.00
CA-9947-6	SSA! America's Past: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	98	\$8,134.00
ISN-9954-2	SSA! America's Past: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	98	\$1,568.00

**Lakeside Farms Elem School Shipping:**

\$3,057.45

**Lakeside Farms Elem School TOTAL:**

\$61,149.00

**Winter Gardens Elem School**

8501 Pueblo Rd Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	11	\$0.00
250-8	SSA! Me and My World: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
037-1	SSA! Me and My World: Picture Cards	Print English	\$149.00	\$0.00	1	\$0.00
CA-0340-6	SSA! Me and My World: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	23	\$1,771.00
ISN-0357-2	SSA! Me and My World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	23	\$368.00
122-8	SSA! Me and My World: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	5	\$0.00
TB-8445-6	SSA! Me and My World: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$77.00	\$77.00	108	\$8,316.00
ISN-0364-2	SSA! Me and My World: Spanish Notebook Subscription (2 Yrs)	Bundle Spanish	\$16.00	\$16.00	108	\$1,728.00
251-5	SSA! My School and Family: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
092-0	SSA! My School and Family: Picture Cards	Print English	\$149.00	\$0.00	1	\$0.00
CA-0890-6	SSA! My School and Family: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	21	\$1,617.00
ISN-0906-2	SSA! My School and Family: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	21	\$336.00
123-5	SSA! My School and Family: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	4	\$0.00



Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
TB-8452-6	SSA! My School and Family: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$77.00	\$77.00	108	\$8,316.00
ISN-0913-2	SSA! My School and Family: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	108	\$1,728.00
<b>Winter Gardens Elem School Shipping:</b>			\$1,209.00	<b>Winter Gardens Elem School TOTAL:</b>		\$24,180.00

**Riverview Elementary School** 9308 Winter Gardens Blvd Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	21	\$0.00
252-2	SSA! My Community: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
099-9	SSA! My Community: Picture Cards	Print English	\$149.00	\$0.00	1	\$0.00
CA-0968-6	SSA! My Community: Student Materials (6 Yrs)	Bundle English	\$77.00	\$77.00	32	\$2,464.00
ISN-0975-2	SSA! My Community: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	32	\$512.00
124-2	SSA! My Community: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	4	\$0.00
TB-8469-6	SSA! My Community: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$77.00	\$77.00	83	\$6,391.00
ISN-0982-2	SSA! My Community: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	83	\$1,328.00
253-9	SSA! California's Communities: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
477-5	SSA! California's Communities: Picture Cards	Print English	\$149.00	\$0.00	1	\$0.00
CA-4751-6	SSA! California's Communities: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	39	\$3,237.00
ISN-4768-2	SSA! California's Communities: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	39	\$624.00
125-9	SSA! California's Communities: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	4	\$0.00
TB-4805-6	SSA! California's Communities: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$83.00	\$83.00	100	\$8,300.00
ISN-4799-2	SSA! California's Communities: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	100	\$1,600.00
254-6	SSA! California's Promise: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
484-3	SSA! California's Promise: Picture Cards	Print English	\$149.00	\$0.00	1	\$0.00
CA-4829-6	SSA! California's Promise: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	33	\$2,739.00
ISN-4836-2	SSA! California's Promise: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	33	\$528.00
126-6	SSA! California's Promise: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	4	\$0.00
TB-4867-6	SSA! California's Promise: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$83.00	\$83.00	96	\$7,968.00
ISN-4812-2	SSA! California's Promise: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	96	\$1,536.00
255-3	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
997-8	SSA! America's Past: Picture Cards	Print English	\$149.00	\$0.00	2	\$0.00



Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
CA-9947-6	SSA! America's Past: Student Materials (6 Yrs)	Bundle English	\$83.00	\$83.00	43	\$3,569.00
ISN-9954-2	SSA! America's Past: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	43	\$688.00
127-3	SSA! America's Past: Spanish Picture Cards	Print Spanish	\$149.00	\$0.00	4	\$0.00
TB-8490-6	SSA! America's Past: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$83.00	\$83.00	93	\$7,719.00
ISN-9961-2	SSA! America's Past: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	93	\$1,488.00
<b>Riverview Elementary School Shipping:</b>			\$2,534.55	<b>Riverview Elementary School TOTAL:</b>	\$50,691.00	

### Lakeside Middle School

11833 Woodside Ave Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	11	\$0.00
256-0	HA! Ancient World: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
216-0	HA! Ancient World: Placards	Print English	\$149.00	\$0.00	3	\$0.00
CA-2153-6	HA! Ancient World: Student Materials (6 Yrs)	Bundle English	\$111.00	\$111.00	190	\$21,090.00
ISN-2184-2	HA! Ancient World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	190	\$3,040.00
134-1	HA! Ancient World: Spanish Placards	Print Spanish	\$149.00	\$0.00	1	\$0.00
TB-2207-6	HA! Ancient World: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$111.00	\$111.00	65	\$7,215.00
ISN-2191-2	HA! Ancient World: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	65	\$1,040.00
258-4	HA! Medieval World & Beyond: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
233-7	HA! Medieval World and Beyond: Placards	Print English	\$149.00	\$0.00	2	\$0.00
CA-2320-6	HA! Medieval World and Beyond: Student Materials	Bundle English	\$111.00	\$111.00	190	\$21,090.00
ISN-2399-2	HA! Medieval World and Beyond: Notebook Subscription	Print English	\$16.00	\$16.00	190	\$3,040.00
135-8	HA! Medieval World and Beyond: Spanish Placards	Print Spanish	\$149.00	\$0.00	1	\$0.00
CA-2238-6	HA! Medieval World and Beyond: Spanish Student Materials	Bundle Spanish	\$111.00	\$111.00	65	\$7,215.00
ISN-2245-2	HA! Medieval World and Beyond (CA Edition): Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	65	\$1,040.00
259-1	HA! The US through Industrialism: Teacher's Guide	Print English	\$149.00	\$0.00	4	\$0.00
270-2	HA! US Through Industrialism: Placards	Print English	\$149.00	\$0.00	2	\$0.00
CA-2696-6	HA! US Through Industrialism: Student Materials (6 Yrs)	Bundle English	\$111.00	\$111.00	160	\$17,760.00
ISN-2726-2	HA! US Through Industrialism: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	160	\$2,560.00
136-5	HA! US Through Industrialism: Spanish Placards	Print Spanish	\$149.00	\$0.00	2	\$0.00
TB-2740-6	HA! US Through Industrialism: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$111.00	\$111.00	65	\$7,215.00

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
ISN-2733-2	HA! US Through Industrialism: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	65	\$1,040.00

**Lakeside Middle School Shipping:** \$4,667.25     **Lakeside Middle School TOTAL:** \$93,345.00

### Tierra Del Sol Middle School

9611 Petite Ln Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	7	\$0.00
256-0	HA! Ancient World: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
216-0	HA! Ancient World: Placards	Print English	\$149.00	\$0.00	2	\$0.00
CA-2153-6	HA! Ancient World: Student Materials (6 Yrs)	Bundle English	\$111.00	\$111.00	163	\$18,093.00
ISN-2184-2	HA! Ancient World: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	163	\$2,608.00
134-1	HA! Ancient World: Spanish Placards	Print Spanish	\$149.00	\$0.00	1	\$0.00
TB-2207-6	HA! Ancient World: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$111.00	\$111.00	76	\$8,436.00
ISN-2191-2	HA! Ancient World: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	76	\$1,216.00
258-4	HA! Medieval World & Beyond: Teacher's Guide	Print English	\$149.00	\$0.00	1	\$0.00
233-7	HA! Medieval World and Beyond: Placards	Print English	\$149.00	\$0.00	1	\$0.00
CA-2320-6	HA! Medieval World and Beyond: Student Materials	Bundle English	\$111.00	\$111.00	163	\$18,093.00
ISN-2399-2	HA! Medieval World and Beyond: Notebook Subscription	Print English	\$16.00	\$16.00	163	\$2,608.00
135-8	HA! Medieval World and Beyond: Spanish Placards	Print Spanish	\$149.00	\$0.00	1	\$0.00
CA-2238-6	HA! Medieval World and Beyond: Spanish Student Materials	Bundle Spanish	\$111.00	\$111.00	75	\$8,325.00
ISN-2245-2	HA! Medieval World and Beyond (CA Edition): Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	75	\$1,200.00
259-1	HA! The US through Industrialism: Teacher's Guide	Print English	\$149.00	\$0.00	2	\$0.00
270-2	HA! US Through Industrialism: Placards	Print English	\$149.00	\$0.00	1	\$0.00
CA-2696-6	HA! US Through Industrialism: Student Materials (6 Yrs)	Bundle English	\$111.00	\$111.00	163	\$18,093.00
ISN-2726-2	HA! US Through Industrialism: Notebook Subscription (2 Yrs)	Print English	\$16.00	\$16.00	163	\$2,608.00
136-5	HA! US Through Industrialism: Spanish Placards	Print Spanish	\$149.00	\$0.00	1	\$0.00
TB-2740-6	HA! US Through Industrialism: Spanish Student Bundle (6 Yrs)	Bundle Spanish	\$111.00	\$111.00	45	\$4,995.00
ISN-2733-2	HA! US Through Industrialism: Spanish Notebook Subscription (2 Yrs)	Print Spanish	\$16.00	\$16.00	45	\$720.00

**Tierra Del Sol Middle School Shipping:** \$4,349.75     **Tierra Del Sol Middle School TOTAL:** \$86,995.00

<b>TOTAL:</b>	<b>\$456,361.00</b>
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Shipping (5%) \$22,818.05

Sales Tax (7.75%) \$35,367.98

<b>Grand Total</b>	<b>\$514,547.03</b>
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#### Gratis

Gratis offer and/or customer pricing are valid for this quote only and contingent upon purchase order total matching or exceeding the quote total. Gratis items must be included on your purchase order.

Gratis Total \$106,039.00

## Terms and Conditions

### Business Terms

TCI's Business Terms apply to all orders. View details at <https://www.teachtci.com/tci-business-terms>

### How to Order

Please include a copy of this quote with your purchase order to expedite your order and ensure you receive the pricing quoted above. Adjustments cannot be made after the order has been fulfilled. Place orders online at <https://shop.teachtci.com> or send using one of the following options:

- Email: [info@teachtci.com](mailto:info@teachtci.com)
- Fax: 800-343-6828
- Address: 1049 El Monte Ave Ste C #607, Mountain View CA 94040
- If paying by check, send payment to PO Box 6004, Whittier CA 90607

Download a copy of TCI's W-9 at <https://www.teachtci.com/w9>

### License Contact

Set-up information for all licenses purchased will be sent to the contact email above unless otherwise noted.

### Shipping

Shipping and handling fees do not apply to teacher and student license-only products.

### Print Subscriptions

If your order includes multi-year subscriptions to print materials, you must receive delivery of the full annual quantity for the duration of your subscription. Any adjustments below the annual quantity cannot be used as a credit for future year shipments. Changes that exceed the original annual quantity must be accompanied by a new purchase order.

### Student Journal Bundles

If your order contains fewer than 20 multi-year student journal bundles for any program, journals for the entire duration of the bundle will be shipped to you upfront.

### Sales Tax

Sales tax provided is an estimate only. Actual amount will be calculated and added to the invoice based on the delivery address.



**Quote #: Q-27620-2**

Date: 4/12/2024

Expires On: 7/31/2024

Prepared By: Christy Sanders

Email: csanders@teachtci.com

Phone: (800) 497-6138

**Quote for:**

Lakeside Union School District  
Michelle Perkins  
mperkins@lsusd.net

**Ship to:**

Lakeside Union School District  
12335 Woodside Ave  
Lakeside, CA 92040

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
PD-ORIENTAT ION-IP	TCI In-Person Product Orientation	Digital	\$4,500.00	\$4,500.00	4	\$18,000.00
PD-ORIENTAT ION	TCI Virtual Product Orientation	Digital	\$2,000.00	\$0.00	4	\$0.00

<b>TOTAL:</b>	<b>\$18,000.00</b>
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Shipping (5%) \$0.00

<b>Grand Total</b>	<b>\$18,000.00</b>
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**Gratis**

Gratis offer and/or customer pricing are valid for this quote only and contingent upon purchase order total matching or exceeding the quote total. Gratis items must be included on your purchase order.

Gratis Total \$8,000.00

**Comments**

8/15 k-2 and 3-5 in the am and MS in the pam 1/31 K-2, 3-5 and MS District Wide PLCs - 2 2 hour zooms with 4 trainers (gratis).

## Terms and Conditions

**Business Terms**

TCI's Business Terms apply to all orders. View details at <https://www.teachtci.com/tci-business-terms>

**How to Order**

Please include a copy of this quote with your purchase order to expedite your order and ensure you receive the pricing quoted above. Adjustments cannot be made after the order has been fulfilled. Place orders online at <https://shop.teachtci.com> or send using one of the following options:

- Email: [info@teachtci.com](mailto:info@teachtci.com)
- Fax: 800-343-6828
- Address: 1049 El Monte Ave Ste C #607, Mountain View CA 94040
- If paying by check, send payment to PO Box 6004, Whittier CA 90607

Download a copy of TCI's W-9 at <https://www.teachtci.com/w9>

**License Contact**

Set-up information for all licenses purchased will be sent to the contact email above unless otherwise noted.

**Shipping**

Shipping and handling fees do not apply to teacher and student license-only products.

**Print Subscriptions**

If your order includes multi-year subscriptions to print materials, you must receive delivery of the full annual quantity for the duration of your subscription. Any adjustments below the annual quantity cannot be used as a credit for future year shipments. Changes that exceed the original annual quantity must be accompanied by a new purchase order.

**Student Journal Bundles**

If your order contains fewer than 20 multi-year student journal bundles for any program, journals for the entire duration of the bundle will be shipped to you upfront.



# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/2024

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**Agenda Item:**

Administrative Regulation and Exhibit 1312.4; Williams Uniform Complaint Procedures

**Background (Describe purpose/rationale of the agenda item):**

Adoption: Regulation updated to reflect NEW LAW (AB 1078, 2023) which (1) requires the California Department of Education (CDE) to develop, by July 1, 2025, guidance and public educational materials to ensure that all Californians can access information about educational laws and policies that safeguard the right to an accurate and inclusive curriculum, (2) provides that complaints related to instructional materials alleging that more than one student does not have sufficient textbooks or instructional materials as the result of an act by the Governing Board, or the Board's failure to remedy the deficiency, may be filed with the Superintendent of Public Instruction (SPI) directly, and the SPI may directly intervene without waiting for an investigation, and, (3) requires CDE, upon a finding that a district has not provided sufficient textbooks or instructional materials, to take all remedial actions required by law, including purchasing textbooks and instructional materials and assessing a financial penalty against the district's local control funding formula. Regulation also updated to reflect NEW LAW (SB 114, 2023) which requires that the Williams uniform complaint procedure be used to address a complaint related to teacher misassignment that claims that a teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class, (formerly with more than 20 percent English learners in the class), and NEW LAW (SB 760, 2023) which authorizes districts to temporarily close a restroom for a documented student safety concern, an immediate threat to student safety, or to repair the facility.

Exhibit updated to reference NEW LAW (SB 760, 2023) which authorizes districts to temporarily close a restroom for a documented student safety concern, an immediate threat to student safety, or to repair the facility, and NEW LAW (SB 114, 2023) which requires that the Williams uniform complaint procedure be used to address a complaint related to teacher misassignment that claims that a teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class, (formerly with more than 20 percent English learners in the class). Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures Exhibit updated to reflect NEW LAW (SB 114, 2023) which requires that the Williams uniform complaint procedure be used to address a complaint related to teacher misassignment that claims that a teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class, (formerly with more than 20 percent English learners in the class), and NEW LAW (SB 760, 2023) which authorizes districts to temporarily close a restroom for a documented student safety concern, an immediate threat to student safety, or to repair the facility. Exhibit also updated to reflect NEW LAW (AB 1078, 2023) which provides that complaints related to instructional materials alleging that more than one student does not have sufficient textbooks or instructional materials as the result of an act by the Governing Board, or the Board's failure to remedy the deficiency, may be filed with the Superintendent of Public Instruction directly

**Fiscal Impact (Cost):**

N/A

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**Funding Source:**

N/A

**Recommended Action:**

☐ **Informational**

☐ **Discussion**

☐ **Approval**

☒ **Adoption**

☐ **Denial**

☐ **Ratification**

☐ **Review** Click here to enter text.

☐ **Explanation:** Click here to enter text.

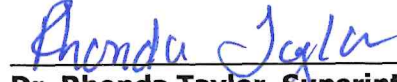
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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

## **WILLIAMS UNIFORM COMPLAINT PROCEDURES**

### **Types of Complaints**

The district shall use the procedures described in this administrative regulation only to investigate and resolve the following:

1. Complaints regarding the insufficiency of textbooks and instructional materials including any complaint alleging that: (Education Code 35186; 5 CCR 4681)
  - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
  - b. A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
  - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
  - d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Complaints regarding teacher vacancy or misassignment, including any complaint alleging that: (Education Code 35186; 5 CCR 4682)
  - a. A semester begins and a teacher vacancy exists.
  - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
  - c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

*Teacher vacancy* means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600)

*Beginning of the year or semester* means the time period from the first day pupils attend classes for a year-long course or semester-long course though not later than 20 business days afterwards.

*Misassignment* means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)

3. Complaints regarding the condition of school facilities, including any complaint alleging that: (Education Code 35186: 5 CCR4683)

- a. A condition poses an emergency or urgent threat to the health or safety of pupils or staff.

*Emergency or urgent threat* means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

- b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

*Clean or maintained school restroom* means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels and functional hand dryers. (Education Code 35292.5)

*Open restroom* means the school has kept all restrooms open during school hours when pupils are not in classes and has kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary for a documented student safety concern, an immediate threat to student safety, or to repair the facility. (Education Code 35292.5)

In any school serving any of grades 6-12, a complaint may be filed alleging noncompliance with the requirement of Education Code 35292.6 to, at all times, stock and make available and accessible free of cost, an adequate supply of menstrual products in every women's and all-gender restroom and in at least one men's restroom. (Education Code 35292.6)

## **Forms and Notices**

The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall ensure that the district's complaint form specifies the location for filing a complaint and contains a space to indicate whether the complainant desires a response to the complaint. A complainant may add as much text to explain the complaint as desired. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall post in each classroom in each school a notice containing the components specified in Education Code 35186. (Education Code 35186)

### **Filing of Complaint**

A complaint alleging any condition(s) specified in the section "Types of Complaints" above shall be filed with the principal or designee at the school in which the complaint arises. A complaint about problems beyond the authority of the principal shall be forwarded to the Superintendent or designee in a timely manner, but not to exceed 10 working days. Complaints may be filed anonymously. (Education Code 35186; 5 CCR 4680)

A complaint alleging that more than one student does not have sufficient textbooks or instructional materials as the result of an act by the Board, or the Board's failure to remedy the deficiency, may be filed with the Superintendent of Public Instruction (SPI) directly in addition to or in lieu of being filed with the district. Any such complaint shall identify the basis and provide evidence to support its filing directly with the SPI. (Education Code 35186)

Superintendent or designee may initiate an investigation in accordance with this administrative regulation, as described below, if there is sufficient evidence to do so.

### **Investigation and Response**

The principal or a designee of the Superintendent shall make all reasonable efforts to investigate any problem within the principal's or designee's authority. (Education Code 8235.5, 35186; 5 CCR 4685)

The principal or Superintendent's designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186; 5 CCR 4685)

If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the principal or Superintendent's designee shall send written resolution of the complaint to the mailing address of the complainant as indicated on the complaint within 45 working days of the initial filing of the complaint. If the principal makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 35186; 5 CCR 4680, 4685)

When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)



If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Governing Board at a regularly scheduled meeting. (Education Code 35186; 5 CCR 4686)

For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of pupils or staff as described in Item #3a in the section "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days of receiving the district's response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 35186; 5 CCR 4687)

All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

## **Reports**

On a quarterly basis, The Superintendent or designee shall report to the Board at a regularly scheduled public Board meeting and to the County Superintendent of Schools summarized data on the nature and resolution of all complaints. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. (Education Code 35186; 5 CCR 4686)

### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

### **State**

5 CCR 4600-4670

5 CCR 4600-4687

5 CCR 4690-4694

Ed. Code 1240

Ed. Code 17592.72

Ed. Code 200-262.4

Ed. Code 234.1

Ed. Code 33126

Ed. Code 35186

Ed. Code 35292.5-35292.6

Ed. Code 48907

Ed. Code 48950

Ed. Code 48985

Ed. Code 51501

Ed. Code 60010

Ed. Code 60040-60052

Ed. Code 60119

Ed. Code 60150

### **Description**

Uniform complaint procedures

Uniform complaint procedures and Williams complaints

Health and safety complaints in license-exempt preschool programs

County superintendent of schools; duties

Urgent or emergency repairs; School Facility Emergency Repair Account

Prohibition of discrimination

Student protections relating to discrimination, harassment, intimidation, and bullying

School accountability report card

Williams uniform complaint procedures

Restrooms; maintenance and cleanliness

Exercise of free expression; time, place and manner rules and regulations

Speech and other communication

Notices to parents in language other than English

Nondiscriminatory subject matter

Instructional materials; definition

Requirements for instructional materials

Hearing on sufficiency of instructional materials

Penalty for insufficiency of textbooks and instructional materials

### **Federal**

20 USC 6314

### **Description**

Title I schoolwide program

### **Management Resources**

### **Description**

Website  
Website  
Website  
Website  
Website  
Website  
Website

California County Superintendents Educational Services Association  
CSBA District and County Office of Education Legal Services  
State Allocation Board, Office of Public School Construction  
Department of Justice  
U.S. Department of Education, Office for Civil Rights  
CSBA  
California Department of Education

# **Cross References**

## **Code**

0410  
0460  
1100  
1250  
1312.2  
1312.2-E(1)  
1312.3  
1312.3-E(1)  
1312.3-E(2)  
1340  
3270  
3514  
3514.2  
3517  
3517-E(1)  
3550  
4112.2  
4112.22  
4113  
4144  
4244  
4344  
5145.3  
5145.3  
6142.92  
6143  
6161.1  
6161.1-E(1)  
6161.11  
6161.2  
6163.1  
9000  
9012  
9200  
9322

## **Description**

Nondiscrimination In District Programs And Activities  
Local Control And Accountability Plan  
Communication With The Public  
Visitors/Outsiders  
Complaints Concerning Instructional Materials  
Complaints Concerning Instructional Materials  
Uniform Complaint Procedures  
Uniform Complaint Procedures  
Uniform Complaint Procedures  
Access To District Records  
Sale And Disposal Of Books, Equipment And Supplies  
Environmental Safety  
Integrated Pest Management  
Facilities Inspection  
Facilities Inspection  
Food Service/Child Nutrition Program  
Certification  
Staff Teaching English Learners  
Assignment  
Complaints  
Complaints  
Complaints  
Nondiscrimination/Harassment  
Nondiscrimination/Harassment  
Mathematics Instruction  
Courses Of Study  
Selection And Evaluation Of Instructional Materials  
Selection And Evaluation Of Instructional Materials  
Supplementary Instructional Materials  
Damaged Or Lost Instructional Materials  
Library Media Centers  
Role Of The Board  
Board Member Electronic Communications  
Limits Of Board Member Authority  
Agenda/Meeting Materials

Regulation 1312.4  
approved: September 17, 2012  
revised: June 13, 2024

**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California

## WILLIAMS UNIFORM COMPLAINT PROCEDURES

### NOTICE TO PARENTS/GUARDIANS, PUPILS, AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

*Teacher vacancy* means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

*Misassignment* means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. If you choose to file a complaint alleging that any of the above conditions is not being met your complaint will be addressed through the district's Williams uniform complaint procedures as required by law. A complaint form may be obtained at the school office or district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education (**CDE**) complaint form from **CDE's website, when available**. However, a complaint need not be filed using either the district's complaint form or the complaint form from the **CDE**.

**WILLIAMS UNIFORM COMPLAINT PROCEDURES****COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURES**

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? ☐ Yes ☐ No

Contact information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

E-mail address, if any: \_\_\_\_\_

Date problem was observed: \_\_\_\_\_

Location of the problem that is the subject of this complaint:

School name/address: \_\_\_\_\_

Course title/grade level and teacher name: \_\_\_\_\_

Room number/name of room/location of facility: \_\_\_\_\_

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

- ☐ A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- ☐ A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- ☐ A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher vacancy or misassignment: (Education Code 35186; 5 CCR 4682)

- ☐ A semester begins and a teacher vacancy exists. A *teacher vacancy* is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (5 CCR 4600)
- ☐ A teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class.
- ☐ A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility conditions: (Education Code 17592.72, 35186, 35292.5, 35292.6, 5 CCR 4683)

- ☐ A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff including gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other condition deemed appropriate by the district.
- ☐ A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ☐ For a school serving any of grades 6-12, the school has not, at all times, stocked and made available and accessible free of cost, an adequate supply of menstrual products in every women's and all-gender restroom, and in at least one men's restroom.
- ☐ The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation. For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of students or staff.

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Please file this complaint at the following location:

(principal or title of designee)

(address)



Please be aware that you may file a complaint directly with the Superintendent of Public Instruction if you are alleging that more than one student does not have sufficient textbooks or instructional materials as the result of an act by the Governing Board, or the Board's failure to remedy the deficiency.

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/2024

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**Agenda Item:**

Board Policy and Administrative Regulation 1330: Use of School Facilities

**Background (Describe purpose/rationale of the agenda item):**

Adoption: Policy updated to caution districts when charging religious groups direct costs for use of district facilities when those costs are not charged to other groups due to the potential conflict between a U.S. Supreme Court decision and state law. Policy also updated to add that the Governing Board may authorize the use of a school building as a vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pickup of election materials, as determined by the election official.

Administrative Regulation 1330 – Use of School Facilities Regulation updated to encourage districts to create a facilities use application and agreement for the use of school facilities and grounds by any entity other than the district, add that anyone applying to use school facilities do so as specified in district procedures and in accordance with law, and reflect NEW LAW (AB 2028, 2022) which authorizes the Governing Board to allow district facilities to be used by local law enforcement, public agencies, nonprofit associations, or organizations for bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students.

Delete - Exhibit(1) 1330 – Use of School Facilities Exhibit deleted as unnecessary with relevant material included in administrative regulation 1330 – Use of School Facilities.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ **Informational**

☐ **Discussion**

☐ **Approval**

☒ **Adoption**

☐ **Denial**

☐ **Ratification**

☐ **Explanation:** [Click here to enter text.](#)

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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

**USE OF SCHOOL FACILITIES**

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

The Superintendent or designee shall give priority to school-related activities in the use of facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school buildings and on school grounds and protect school facilities, including the designation of a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of schoolwork

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

There shall be no advertising on school facilities and grounds except as specified in Board Policy 1325 - Advertising and Promotion.

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

**Fees**

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(No charge to school-related organizations)

The Board authorizes the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not to exceed direct costs determined in accordance with 5 CCR 14037-14041.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

### **Calculating Direct Costs**

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038, and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

### **Expending Funds Collected as Capital Direct Costs**

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

### **Use of School Facility as Polling Place**

The Board may authorize the use of school buildings as polling places, or vote centers for election day. The Board may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, or vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pick-up of election materials, as determined by the elections official, the Board shall allow its use for such purpose. If school will be in

session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as a polling places or vote center. (Elections Code 12283)

When a school is used as a polling place, or vote center, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. The Superintendent or designee shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place or vote center.

*Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

**State**

5 CCR 14037-14042  
Bus. Code 25608  
Ed. Code 10900-10914.5  
Ed. Code 32280-32289.5  
Ed. Code 37220  
Ed. Code 38130-38138  
Ed. Code 51860  
Elec. Code 12283  
Gov. Code 54950-54963  
M&V Code 1800

**Description**

Proportionate direct costs for use of school facilities and grounds  
Alcohol on school property; use in connection with instruction  
Community recreation programs  
School safety plans  
School holidays  
Civic Center Act; use of school property for public purposes  
Time and facilities for bicycle and scooter safety instruction  
Polling places: schools  
The Ralph M. Brown Act  
Definitions

**Federal**

20 USC 7905  
40 CFR 141.1-141.723  
Management Resources  
Attorney General Opinion  
Attorney General Opinion  
Court Decision  
Court Decision  
Court Decision

**Description**

Equal access to public school facilities  
Drinking water standards  
Description  
79 Ops.Cal.Atty.Gen. 248 (1996)  
82 Ops.Cal.Atty.Gen. 90 (1999)  
Ellis v. Board of Education, (1945) 27 Cal.2d 322  
Good News Club v. Milford Central School, (2001) 533 U.S. 98  
Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384  
ACLU v. Board of Education of Los Angeles, (1961) 55 Cal.2d 167  
Cole v. Richardson, (1972) 405 U.S. 676  
Connell v. Higgenbotham, (1971) 403 U.S. 207  
Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009  
Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010  
CSBA District and County Office of Education Legal Services  
California Department of Education  
CSBA

Court Decision  
Court Decision  
Court Decision  
CSBA Publication  
  
CSBA Publication

Website  
Website  
Website

**Cross References**

**Code**

**Description**



0410	<i>Nondiscrimination In District Programs And Activities</i>
0450	<i>Comprehensive Safety Plan</i>
0470	<i>COVID-19 Mitigation Plan</i>
1000	<i>Concepts And Roles</i>
1160	<i>Political Processes</i>
1230	<i>School-Connected Organizations</i>
1325	<i>Advertising And Promotion</i>
1330.1	<i>Joint Use Agreements</i>
1400	<i>Relations Between Other Governmental Agencies And The Schools</i>
3280	<i>Sale Or Lease Of District-Owned Real Property</i>
3513.3	<i>Tobacco-Free Schools</i>
3513.4	<i>Drug And Alcohol Free Schools</i>
3515.2	<i>Disruptions</i>
3515.21	<i>Unmanned Aircraft Systems (Drones)</i>
3516	<i>Emergencies And Disaster Preparedness Plan</i>
3530	<i>Risk Management/Insurance</i>
4119.25	<i>Political Activities Of Employees</i>
4219.25	<i>Political Activities Of Employees</i>
4319.25	<i>Political Activities Of Employees</i>
5148	<i>Child Care And Development</i>
5148.2	<i>Before/After School Programs</i>
5148.3	<i>Preschool/Early Childhood Education</i>
6111	<i>School Calendar</i>
6115	<i>Ceremonies And Observances</i>
6141.2	<i>Recognition Of Religious Beliefs And Customs</i>
6145	<i>Extracurricular And Cocurricular Activities</i>
6145.5	<i>Student Organizations And Equal Access</i>
7160	<i>Charter School Facilities</i>
9320	<i>Meetings And Notices</i>

**USE OF SCHOOL FACILITIES**

**Application for Use of Facilities**

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Anyone applying to use school facilities shall do so as specified in district procedures and in accordance with law.

**Civic Center Use**

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131, 51860)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities for youth that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

*A veterans' organization* means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers,

sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students by local law enforcement, public agencies, nonprofit associations, or organizations specified in Education Code 38134.
11. Other purposes deemed appropriate by the Governing Board

### **Restrictions**

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco
4. Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are generally not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

The district may exclude certain school facilities from nonschool use for safety or security reasons.

### **Damage and Liability**

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

When permitted by law, the Superintendent or designee shall require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/2024

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**Agenda Item:**

Board Policy 4140/4240: Bargaining Units

**Background (Describe purpose/rationale of the agenda item):**

Adoption: Policy updated to clarify use of "employee organization," "recognized employee organization," "exclusive representative," and "bargaining unit". Additionally, policy updated to clarify Public Employee Relations Board opinions regarding when a district may restrict the wearing of union buttons, insignia, or other pictorial or written messages by employees, when a district may limit an employee organization's ability to communicate with its members, and what constitutes "reasonable restrictions" by a district. In addition, policy updated to remove outdated material related to COVID-19, and reflect NEW LAW (AB 243, 2023) which extends the Safe at Home address confidentiality protection to victims of child abduction and members of their households. Policy also updated for clarity, precision, organization, and consistency.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial</b>   |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input type="checkbox"/> <b>Approval</b>            | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input checked="" type="checkbox"/> <b>Adoption</b> |  |


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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_



## **BARGAINING UNITS**

The Governing Board recognizes the right of district employees to form a bargaining units, select an employee organization as the exclusive representative to represent the employees in the employee's employment relationship with the district. The Board is committed to negotiating in good faith the exclusive representative and respecting the rights of employees and employee organizations.

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons, insignia, or other pictorial or written messages that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

### **Formation of Bargaining Units**

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

A bargaining unit of certificated or classified supervisory employees may only be recognized if the bargaining unit includes all certificated or classified supervisory employees, respectively and is not represented by the same employee organization that represents district employees who are supervised by the supervisory employees. (Government Code 3545)

For this purpose, *supervisory employee* means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees, or the responsibility to assign work to, direct, or adjust grievance of other employees, or effectively recommend that action when the exercise of that authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. In the employment relationship with the district, employees who serve in a management, senior management, or confidential position may represent themselves or be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. However, an employee organization representing management, senior management, or confidential employees shall not be permitted to meet and negotiate with the district on behalf of the employees. (Education Code 45100.5; Government Code 3543.4)

*Management employee* means any employee in a position having significant responsibilities for formulating district policies or administering district programs. (Government Code 3540.1)

*Confidential employee* means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access

to confidential information that is used to contribute significantly to the development of management positions. (Government Code 3540.1)

### **Membership**

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550, 3551.5)

### **District Communications to Employees**

The Superintendent or designee may communicate with district employees regarding their rights to join and/or support or to refrain from joining or supporting an officially recognized employee organization. Such communications shall be factual and accurate, and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

The district may disseminate written documents, recorded messages, or other mass communications to actual or perspective employees represented by an exclusive representative concerning their rights to join and/or support or refrain from joining and/or supporting an employee organization, only after the Superintendent or designee meets and confers with the exclusive representative concerning the content of the mass communication. If the district and exclusive representative do not come to agreement on the content of the mass communication and the district still chooses to disseminate it, the Superintendent or designee shall request that the exclusive representative provide a communication of reasonable length, to the district that shall be disseminated to the employees at the same time as the district's own mass communication. (Government Code 3556)

### **Access to New Employee Orientations**

The district shall permit each exclusive representative access to new employee orientation or onboarding process where newly hired employees represented by the exclusive representative are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide the exclusive representative at least 10 days' notice in advance of an orientation except that a shorter notice may be provided where there is an urgent need critical to the district's operations that was not reasonably foreseeable. (Government Code 3556)

Following a request to negotiate by either party, the structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative. If the district and exclusive representative fail to reach an agreement, the structure, time, and manner of access to the new employee orientation shall be subject to compulsory interest arbitration. The district and the exclusive representative may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any

dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The arbitrator's decision shall be issued within 10 days and shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of a new employee orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

Until June 30, 2025, unless the district and the exclusive representative have agreed otherwise, when the district has not conducted an in-person orientation within 30 days of hiring new employee, the Superintendent or designee shall permit the exclusive representative to schedule an in-person meeting during employment hours at the new employer's worksite, during which the new employee shall have the opportunity to attend and shall be relieved of other duties for the purpose of attending the meeting. The district shall provide an appropriate space within seven calendar days of receiving a request from the exclusive representative. (Government Code 3556, 3557)

### **Access to Employee Contact Information**

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), of all employees represented by the exclusive representative on file with the district. An employee's personal email address shall only be disclosed if it is used by the employee to conduct business.

Such information shall be provided within 30 days of hire or by the first pay period of the month following hire for all new employees represented by the exclusive representative, unless the exclusive representative has agreed to a different interval for the provision of the information. Additionally, the Superintendent or designee shall provide the exclusive representative with the same information for all employees represented by the exclusive representative every 120 days, unless more frequent disclosure is required by agreement with the exclusive representative. (Government Code 3558, 7928.300)

However, the Superintendent or designee shall not disclose: (Government Code 3558, 6205-6210, 6215, 6216, 7928-300)

1. The home address and any phone numbers on file for employees performing law enforcement-related functions
2. The home address, home telephone or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6205-6210 and 6215-16
3. The employee's home address, home telephone and personal cell phone numbers, and personal email address of an employee not performing law enforcement related functions if the employee has submitted a written request to the district to keep such

information private. In such instances, the Superintendent or designee shall also remove the employee's home address, home telephone number and personal cell phone number from any mailing list maintained by the district unless the list is only used by the district to contact the employee.

Within 20 calendar days after an exclusive representative notifies the Superintendent or designee that a list of employees provided by the district is inaccurate or incomplete, the Superintendent or designee shall take steps to correct the list and provide a new list of employees to the exclusive representative. (Government Code 3558)

The Superintendent or designee shall review the list of contact information for district employees at the beginning of each school year, or more often as appropriate.

### **Communications with Employees by Employee Organizations**

Subject to reasonable regulation by the district, employee organizations shall, to the work areas of employees represented by the employee organization and to district facilities for the purpose of meeting with employees represented by the employee organization. Access may be limited in instances where it would be disruptive to district operations. (Government Code 3543.1)

Additionally, subject to reasonable regulation by the district, employee organizations shall have the ability to use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees represented by the employee organization. (Government Code 3543.1)

### **Membership Dues or Other Payments to an Employee Organization**

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount that has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

When an employee organization has certified to the district that it has and will maintain individual employee authorizations for payroll deductions, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and from the employees to whom they apply and shall not handle or process employee written authorizations for the employees represented by such. The district also shall not require a copy of the written authorization to be submitted by the employee organization, except when there is a dispute about the existence or terms of the written authorization. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization that represents the employee rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization

shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

*Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

**State**

8 CCR 33015-33490  
8 CCR 33700-33710  
Ed. Code 45060-45061.5  
Ed. Code 45100.5  
Ed. Code 45104.5  
Ed. Code 45108.5  
Ed. Code 45108.7  
Ed. Code 45168  
Ed. Code 45220-45320  
Gov. Code 3500-3511  
Gov. Code 3507.7  
Gov. Code 3540-3549.3  
Gov. Code 3540.1  
Gov. Code 3543.4  
Gov. Code 3545  
Gov. Code 3550-3552  
  
Gov. Code 3555-3559  
Gov. Code 53260-53264  
Gov. Code 6205-6210  
  
Gov. Code 6215-6216  
  
Gov. Code 6503.5  
Gov. Code 7928.300

**Management Resources**

Court Decision

Court Decision

Court Decision

Public Employment Relations Board Ruling

Public Employment Relations Board Ruling

Public Employment Relations Board Ruling

Public Employment Relations Board Ruling

Website

Website

Website

Website

Website

Website

Website

**Cross References**

**Code**

0450

**Description**

Recognition of exclusive representative; proceedings  
Severance of established unit  
Deduction of fees from salary or wage payment; certificated employees  
Senior classified management positions  
Abolishment of senior classified management positions  
Definition of senior classified management employees  
Waiver of provisions of Education Code 45108.5  
Deduction of fees from salary or wage payment; classified employees  
Merit system; classified employees  
Local public employee organizations  
Representation of temporary employees  
Educational Employment Relations Act  
Public employment; definitions  
Management and confidential positions; representation  
Appropriateness of unit; basis  
Prohibition on public employers deterring or discouraging union membership  
Public employee communication, information and orientation  
Employment contracts  
Confidentiality of addresses for victims of domestic violence, sexual assault, stalking, or child abduction  
Address confidentiality for individuals who face threats or violence because of work for a public entity  
Joint powers agencies; agreement  
Disclosure of employee contact information to employee organization

**Description**

County of Los Angeles v. Los Angeles County Employee Relations Commission (2013) 56 Cal. 4th 905  
Friedrichs v. California Teachers Association, et al. (2016) 136 S.Ct. 1083  
Janus v. American Federation of State, County and Municipal Employee Council 31 (2018) 138 S.Ct. 2448  
Regents of the University of California (2004) PERB Dec. No. 1700-H.  
Desert Community College District (2007) PERB Dec. No. 1921  
East Whittier School District (2004) PERB Dec. No. 1727  
City of Sacramento (2019) PERB Dec. No. 2702  
CSBA District and County Office of Education Legal Services  
California Federation of Teachers  
California Public Employment Relations Board  
California School Employees Association  
California Teachers Association  
Association of California School Administrators  
CSBA

**Description**

Comprehensive Safety Plan



0460	<i>Local Control And Accountability Plan</i>
1340	<i>Access To District Records</i>
1431	<i>Waivers</i>
4113	<i>Assignment</i>
4115	<i>Evaluation/Supervision</i>
4119.1	<i>Civil And Legal Rights</i>
4119.25	<i>Political Activities Of Employees</i>
4121	<i>Temporary/Substitute Personnel</i>
4141	<i>Collective Bargaining Agreement</i>
4143	<i>Negotiations/Consultation</i>
4151	<i>Employee Compensation</i>
4154	<i>Health And Welfare Benefits</i>
4158	<i>Employee Security</i>
4161.2	<i>Personal Leaves</i>
4219.1	<i>Civil And Legal Rights</i>
4219.25	<i>Political Activities Of Employees</i>
4241	<i>Collective Bargaining Agreement</i>
4243	<i>Negotiations/Consultation</i>
4251	<i>Employee Compensation</i>
4254	<i>Health And Welfare Benefits</i>
4261.2	<i>Personal Leaves</i>
4300	<i>Administrative And Supervisory Personnel</i>
4301	<i>Administrative Staff Organization</i>
4312.1	<i>Contracts</i>
4315	<i>Evaluation/Supervision</i>
4319.1	<i>Civil And Legal Rights</i>
4319.25	<i>Political Activities Of Employees</i>
4351	<i>Employee Compensation</i>
4354	<i>Health And Welfare Benefits</i>
4361.2	<i>Personal Leaves</i>
9000	<i>Role Of The Board</i>
9321	<i>Closed Session</i>

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/2024

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**Agenda Item:**

Board Policy 5116.2: Involuntary Student Transfers

**Background (Describe purpose/rationale of the agenda item):**

Adoption: Policy updated to clarify that the policy only addresses involuntary transfers to other schools within the district, add that the determination of where to transfer a student who is the subject of involuntary transfer include a review of the programs to which the student may be involuntarily transferred, provide that the Superintendent or designee ensure that involuntary transfers are made in a nondiscriminatory manner, and reflect NEW CALIFORNIA DEPARTMENT OF EDUCATION GUIDANCE regarding legal requirements and recommended best practices governing voluntary and involuntary students transfers. Policy also updated to clarify requirements for an involuntary transfer of a student who has been convicted of a violent felony or a misdemeanor associated with possession of a firearm, an involuntary transfer to a continuation education program or class within the district, or an involuntary transfer to a community day school within the district. Additionally, policy updated to include information regarding notice and disclosure requirements.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial</b>   |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input type="checkbox"/> <b>Approval</b>            | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input checked="" type="checkbox"/> <b>Adoption</b> |  |

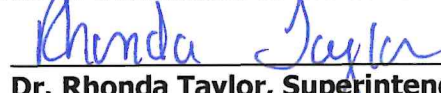
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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

**INVOLUNTARY STUDENT TRANSFERS**

While the Governing Board desires to enroll students in the district school of their choice, it recognizes that circumstances sometimes necessitate the involuntary transfer of a student to another school or program in the district.

The Superintendent or designee shall develop procedures to facilitate the involuntary transfer of such students.

As applicable and as permitted by law, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at the schools or programs to which the student could be involuntarily transferred, and the availability of support services and other resources.

The Superintendent or designee shall ensure that involuntary transfers are made in a non-discriminatory manner as specified in Board Policy 0410 - Nondiscrimination In District Programs And Activities.

**Involuntary Transfer of a Student Convicted of Violent Felony or Misdemeanor Related to Possession of Firearms**

A student may be transferred to another district school if the student is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which the student was convicted. However, before recommending such a transfer, the Superintendent, the principal, or other designee shall notify the student and the student's parent(s)/guardian(s) of the right to request a meeting with the principal or designee and shall attempt to resolve the conflict using restorative justice, counseling, or other such services. Participation of the victim in any conflict resolution program shall be voluntary, and the victim shall not be subjected to any disciplinary action for refusing to participate. (Education Code 48929)

If the attempt to resolve the conflict using restorative justice, counseling, or other such services is not successful or the victim elects not to participate, the principal or designee may submit to the Superintendent or designee a recommendation that the student should be involuntarily transferred. If the Superintendent or designee agrees with the recommendation, the Superintendent shall submit such recommendation to the Board for approval. The Superintendent's recommendation to the Board shall include the date by which the Superintendent or designee will review the involuntary transfer to determine whether to recommend to the Board that the student be permitted to transfer back to the student's original school.

The Board shall, in accordance with Board Bylaw 9321 - Closed Session, deliberate and vote on the recommendation, as well as any subsequent recommendation to permit the student to transfer back to the student's original school, in closed session to maintain the confidentiality of student information, unless a parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decisions in these instances shall be final.

### **Involuntary Transfers to a Continuation Education Program or Class within the District**

The Superintendent or designee may involuntarily transfer a high school student to a continuation education program or class in the district if the student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance and either of the following conditions are met: (Education Code 48432.5)

1. Other means to improve the student's behavior have failed
2. It is the first time the student committed an act enumerated in Section 48900 and the principal of the student's school determines that the student's presence causes a danger to person(s) or property or threatens to disrupt the instructional process.

Prior any final decision to involuntarily transfer a student, the Superintendent or designee shall notify the student and the student's parent(s)/guardian(s) of the right to request a hearing with the Superintendent or designee. If such a hearing is requested, the Superintendent or designee shall provide the specific facts and reasons for the proposed transfer, including all documents relied upon. At the hearing, the Superintendent or designee shall also allow the student or the student's parent(s)/guardian(s) to question any evidence or witnesses presented and present evidence, including witnesses, on the student's behalf. The student shall be allowed to bring one or more representatives to present at the hearing. (Education Code 48432.5)

If the Superintendent or designee decides to involuntarily transfer the student, the Superintendent or designee shall provide the decision to the student and the student's parent(s)/guardian(s) in writing. The decision shall include the facts and reasons for the decision and whether the decision is subject to periodic review and the periodic review procedure. (Education Code 48432.5)

The decision shall also include the date by which the student may transfer back to the student's original school, which shall be no longer than the end of the semester following the semester during which the acts leading directly to the involuntary transfer occurred. (Education Code 48432.5)

The final decision to involuntarily transfer the student may not involve a member of the staff of the school in which the student is enrolled at the time that the decision is made. (Education Code 48432.5)

### **Involuntary Transfers to a Community Day School within the District**

If a student is expelled from school for any reason in accordance with Board Policy 5144.1 - Suspension And Expulsion/Due Process, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, the student may be transferred to a district community day school as specified in Board Policy 6185 - Community Day School. (Education Code 48662)

## Notice, Information, and Reports

The Superintendent or designee shall include notice of this policy in the annual notification to parents/guardians in accordance with Education Code 48980. (Education Code 48929)

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices and reports sent to the parent(s)/guardian(s) of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications or reports for any reason, the employee shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

When a foster youth or American Indian Student, as defined in Welfare and Institutions Code 224.1, is being considered for an involuntary transfer, all notices, documents, and information that would be provided to parents/guardians shall be provided to the foster youth's educational rights holder, attorney, and county social worker and the American Indian Student's tribal social worker and, if applicable, county social worker. (Education Code 48853.5)

### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

### **State**

*Ed. Code 234.1*

*Ed. Code 35146*

*Ed. Code 48430-48438*

*Ed. Code 48432.5*

*Ed. Code 48660-48666*

*Ed. Code 48662*

*Ed. Code 48853.5*

*Ed. Code 48900*

*Ed. Code 48915*

*Ed. Code 48929*

*Ed. Code 48980*

*Ed. Code 48981*

*Ed. Code 48985*

*Ed. Code 52164*

*Pen. Code 29805*

*Pen. Code 667.5*

### **Description**

*Monitoring, review, and assessment of antidiscrimination, antiharassment, anti-intimidation, and antibullying requirements*

*Closed sessions; student matters*

*Continuation classes*

*Involuntary transfer to continuation school*

*Community day schools*

*Involuntary transfer to community day school*

*Foster children; notice of educational rights; educational liaison; duties; continuation at school of origin; complaint of noncompliance*

*Grounds for suspension or expulsion*

*Expulsion*

*Transfer of student convicted of violent felony or misdemeanor*

*Parent/Guardian notifications*

*Timing and method of parent/guardian notifications*

*Notices to parents in language other than English*

*Census of pupils of limited English proficiency*

*Misdemeanors involving firearms*

*Definition of violent felony*



W&I Code 224.1  
W&I Code 300

Indian child; definition  
Minors subject to jurisdiction

**Management Resources**

California Department of Education  
Memorandum  
Court Decision

Website  
Website  
Website

**Cross References**

**Description**

Overuse and Improper Use of Voluntary and Involuntary  
Transfers, September 2023  
Nathan G. v. Clovis Unified School District (2014) 224  
Cal.App.5th 1393  
CSBA District and County Office of Education Legal Services  
California Department of Education  
CSBA

**Code**

0410  
3515  
5113.1  
5116.1  
5131.2  
5138  
5144  
5144.1  
5144.2  
  
5145.3  
5145.6  
6173.1  
6173.4  
6184  
6185

**Description**

Nondiscrimination In District Programs And Activities  
Campus Security  
Chronic Absence And Truancy  
Intradistrict Open Enrollment  
Bullying  
Conflict Resolution/Peer Mediation  
Discipline  
Suspension And Expulsion/Due Process  
Suspension And Expulsion/Due Process (Students With  
Disabilities)  
Nondiscrimination/Harassment  
Parent/Guardian Notifications  
Education For Foster Youth  
Education For American Indian Students  
Continuation Education  
Community Day School

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/2024

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**Agenda Item:**

Board Policy 6162.5: Student Assessment

**Background (Describe purpose/rationale of the agenda item):**

Adoption: Policy updated to reflect that prohibited and permitted student use of technology, including artificial intelligence, in relation to assessment, be as specified in Board Policy 5131.9 – Academic Honesty and Board Policy 6163.4 – Student Use of Technology, reference NEW LAW (AB 114, 2023) which includes long term English learners as a numerically significant student subgroup for purposes of demonstrating comparable improvement in academic achievement by all numerically significant subgroups, include that state interim and formative assessments may be used to communicate with students' parents/guardians and for use in identifying professional development, and that results of an individual student on the California Assessment of Student Performance and Progress may be released to a postsecondary educational institution for the purpose of credit, placement, or admission.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> Informational       | <input type="checkbox"/> Denial                                 |
| <input type="checkbox"/> Discussion          | <input type="checkbox"/> Ratification                           |
| <input type="checkbox"/> Approval            | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption |   |

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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

**STUDENT ASSESSMENT**

The Governing Board recognizes that student assessments are an important instructional and accountability tool. To obtain the most accurate evaluation of student performance, the district shall use a variety of measures, including district, state, and/or national assessments.

Assessment data shall be used to help determine individual students' progress, mastery of academic standards, appropriate placement in district programs, and/or eligibility for graduation. In addition, summary data on student assessment results shall be used by the district to identify and review student achievement goals in the district's local control and accountability plan, evaluate district educational programs in order to identify needed improvements, and, as appropriate, evaluate staff performance.

In selecting or developing any district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it corresponds to the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and the test publisher's directions and that test administration procedures are fair and equitable for all students.

As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, and/or school site to allow for critical analysis of student needs.

When districtwide and school-level results of student assessments are published by the state, the Superintendent or designee may provide supplementary information to assist parents/guardians and the local community in understanding test results.

**Interim and Formative Assessments**

State interim and formative assessments may be used in combination with other sources of information to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning, and for communicating with students' parents/guardians and identifying professional development goals. Results from interim and formative assessments shall not be used for any high-stakes purpose, including, but not limited to, teacher or other school staff evaluation, accountability, student grade promotion or retention, graduation, course or class placement, identification for gifted or talented education, reclassification of English learners, or identification as an individual with exceptional needs. (Education Code 60642.6, 60642.7)

The Superintendent or designee shall ensure that teachers who administer interim and formative assessments have access to all functions and information designed for teacher use related to such assessments and student performance on the assessments. (Education Code 60642.6)

**Individual Record of Accomplishment**

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code 60607)

1. The results of the state achievement tests required and administered as part of the California Assessment of Student Performance and Progress, or any predecessor assessments, pursuant to Education Code 60640-60649
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if the student is an adult or emancipated minor. The student or the student's parent/guardian may authorize the release of the record of accomplishment to a postsecondary educational institution for the purposes of credit, placement, or admission. Furthermore, the results of an individual student on the CAASPP may be released to a postsecondary educational institution for the purpose of credit, placement, or admission. (Education Code 60607)

*Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

**State**

5 CCR 850-876  
Ed. Code 10600-10610  
Ed. Code 313  
Ed. Code 44660-44665  
Ed. Code 49558  
Ed. Code 51041  
Ed. Code 51450-51455  
Ed. Code 52052  
Ed. Code 52060-52077  
Ed. Code 56341.1  
Ed. Code 60600-60649  
Ed. Code 60640-60649  
Ed. Code 60800  
Ed. Code 60900  
Ed. Code 60910

**Description**

California Assessment of Student Performance and Progress  
California Education Information System  
Assessment of English language development  
Evaluation and assessment of performance of certificated employees  
Free and reduced-price meals; use of individual applications and records  
Evaluation of the educational program  
Golden State Seal Merit Diploma  
Accountability; numerically significant student subgroups  
Local control and accountability plan  
Assistive technology devices for a student with a disability  
Assessment of academic achievement  
California Assessment of Student Performance and Progress  
Physical performance test  
California Longitudinal Pupil Achievement Data System  
California State Preschool Program Longitudinal Pupil Achievement Data System

**Federal**

20 USC 1401  
20 USC 9622

**Description**

Assistive technology device; definition  
National Assessment of Educational Progress

**Management Resources**

USDOE Office of Educational Technology Publication  
Website  
Website  
Website  
Website  
Website  
Website

**Description**

Artificial Intelligence and the Future of Teaching and Learning: Insights and Recommendations, May 2023  
Metropolitan Educational Research Consortium  
CSBA District and County Office of Education Legal Services  
California Department of Education, Testing and Accountability  
Smarter Balanced Assessment Consortium  
U.S. Department of Education  
CSBA

## ***Cross References***

<b><u>Code</u></b>	<b><u>Description</u></b>
0410	Nondiscrimination In District Programs And Activities
0415	Equity
0420	School Plans/Site Councils
0460	Local Control And Accountability Plan
0500	Accountability
0510	School Accountability Report Card
1340	Access To District Records
2140	Evaluation Of The Superintendent
4115	Evaluation/Supervision
4131	Staff Development
4315	Evaluation/Supervision
4331	Staff Development
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5125	Student Records
5131.9	Academic Honesty
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6141	Curriculum Development And Evaluation
6142.6	Visual And Performing Arts Education
6142.7	Physical Education And Activity
6142.91	Reading/Language Arts Instruction
6142.92	Mathematics Instruction
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.5	Elementary/Middle School Graduation Requirements
6151	Class Size
6152	Class Assignment
6152.1	Placement In Mathematics Courses
6155	Challenging Courses By Examination
6158	Independent Study
6159	Individualized Education Program
6161.1	Selection And Evaluation Of Instructional Materials
6162.51	State Academic Achievement Tests
6162.54	Test Integrity/Test Preparation
6163.4	Student Use Of Technology
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.5	Student Success Teams
6170.1	Transitional Kindergarten
6171	Title I Programs
6172	Gifted And Talented Student Program
6172.1	Concurrent Enrollment In College Classes
6173.4	Education For American Indian Students
6174	Education For English Learners
6178	Career Technical Education
6178.2	Regional Occupational Center/Program
6181	Alternative Schools/Programs Of Choice
6184	Continuation Education
6190	Evaluation Of The Instructional Program
9000	Role Of The Board
9321	Closed Session

Policy

adopted: September 17, 2012

revised: June 13, 2024

**LAKESIDE UNION SCHOOL DISTRICT**

Lakeside, California



# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 6/13/2024

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**Agenda Item:**

Board Policy 6170.1: Transitional Kindergarten

**Background (Describe purpose/rationale of the agenda item):**

Adoption: Policy updated to clarify that a child's eligibility for transitional kindergarten (TK) enrollment may not impact family eligibility for a preschool or childcare program and that the district may admit into the TK program a child whose fifth birthday is after the date specified for admittance for the applicable year provided that upon the recommendation of the Superintendent or designee, the Governing Board determines that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Policy also updated to reflect NEW LAW (SB 141, 2023) which (1) requires a district that offers TK to early enrollment children to concurrently offer enrollment in a California State Preschool Program, if offered by the district and space permitting, and (2) requires any classroom that includes an early enrollment child to maintain a classroom enrollment that does not exceed 20 students and an adult-to-student ratio of at least one adult to every 10 students. Additionally, policy updated to include that average TK class size enrollment does not include students who are continuously enrolled in and meet the minimum day requirements for independent study for more than 14 school days in a school year.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- ☐ Informational
- ☐ Discussion
- ☐ Approval
- ☒ Adoption


- ☐ Denial
- ☐ Ratification
- ☐ Explanation: [Click here to enter text.](#)

**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

**TRANSITIONAL KINDERGARTEN**

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist children in developing the academic, social, and emotional skills needed to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation.

**Eligibility**

The district's TK program shall admit children as follows: (Education Code 48000)

1. For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2
2. For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2
3. For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or childcare program, including, but not limited to, a Head Start program, a childcare center serving children through an alternative payment program, a general childcare and development program, a California State Preschool Program (CSPP), a migrant childcare and development program, childcare and development services for children with special needs, or a program serving children through a CalWORKs Stage 1, Stage 2, or Stage 3 program. (Education Code 48000).

Parents/guardians of eligible children shall be notified of the availability of the TK program and of the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

On a case-by-case basis, a child whose fifth birthday is on or before September 1 may be admitted into the district's TK program upon request of a child's parents/guardians, the district may if the Superintendent or designee determines that it is in the child's best interest.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after the date specified for admittance for the applicable year as described above, provided that upon the recommendation of the Superintendent or designee, the Board

determines that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance.

Additionally, the district may enroll an early enrollment child in TK whose fourth birthday is between June 3 and September 1, inclusive, preceding the school year during which they are enrolled in TK. The Superintendent or designee shall maintain any classroom that includes an early enrollment child with a classroom enrollment that does not exceed 20 students and an adult-to-student ratio of at least one adult to every 10 students. Additionally, if an early enrollment child is enrolled in TK, the district shall concurrently offer enrollment to the child in the district's CSPP, subject to available space. (Education Code 48000.15)

### **Curriculum and Instruction**

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential knowledge and skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall establish the length of the school day in the district's TK program, which shall be at least three hours but no more than four hours long, including recess but excluding noon intermission, except for TK students enrolled in expanded learning opportunity programs provided by the district pursuant to Education Code 46120. If the district has adopted an extended-day kindergarten, the length of the school day for the TK program may be different than the length of the school day for the kindergarten program either at the same or different school sites. The Superintendent or designee shall annually report to CDE as to whether the district's TK programs are offered full day, part day, or both. (Education Code 8973, 37202, 46111, 46115, 46117, 48003)

The Superintendent or designee shall collaborate with parents/guardians and relevant community groups, in accordance with the plan developed for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten that meet the needs of parents/guardians, including through partnerships with the district's expanded learning offerings, the After School Education and Safety Program, CSPP, Head Start programs, and other community-based early learning and care programs.

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TK students may be commingled in the same classroom with four-year-old students from a CSPP program as long as the commingled program meets all of the requirements of each program as well as the following requirements: (Education Code 8207, 48000)

1. The classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten
2. An early childhood environment rating scale, as specified in 5 CCR 18281, is completed for the classroom
3. All children enrolled for 10 or more hours per week are evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272
4. The classroom is taught by a teacher that holds a credential issued by the Commission on Teacher Credentialing (CTC) in accordance with Education Code 44065 and 44256
5. The classroom is in compliance with the adult-child ratio specified in Education Code 8241
6. Contractors of the district report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068 except for contractors of the TK program

The district shall maintain an average TK class enrollment of not more than 24 students for each school site, not including students who are continuously enrolled in and meet the minimum day requirement for independent study for more than 14 school days in a school year. (Education Code 48000)

### **Staffing**

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the CTC that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2025, have at least 24 units in early childhood education and/or child development, comparable professional experience in a preschool setting, and/or a child development teacher permit or an early childhood specialist credential issued by CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children, including, but not limited to, developing competencies in serving inclusive classrooms and dual language learners.

The district shall maintain an average or at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2025-26 school year. (Education Code 48000)

### **Continuation to Kindergarten**

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

A student shall not attend more than two years in kindergarten or a combination of TK and kindergarten. (Education Code 46300)

## Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. The Superintendent or designee shall monitor and regularly report to the Board regarding program implementation the progress of students in meeting related academic standards, and student preparedness for future education.

### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

### State

5 CCR 18000-18308  
5 CCR 80067

Ed. Code 17375

Ed. Code 33050

Ed. Code 37202

Ed. Code 44065

Ed. Code 44256

Ed. Code 44258.9

Ed. Code 44300

Ed. Code 46111

Ed. Code 46114-46119

Ed. Code 46120

Ed. Code 46300

Ed. Code 48000

Ed. Code 48000.15

Ed. Code 48002

Ed. Code 48003

Ed. Code 48010

Ed. Code 48011

Ed. Code 48200

Ed. Code 8203.3

Ed. Code 8207

Ed. Code 8241

Ed. Code 8281.5

Ed. Code 8970-8974

### Description

Early Learning and Care Programs

Professional Clear Early Childhood Education Specialist Instruction Credential

California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program

Waiver authority and exceptions

Equal time in all schools

Issuance of and functions requiring credentials

Authorization for teaching credentials

County superintendent review of teacher assignment

Emergency permits

Kindergarten; hours of attendance

Minimum school day; kindergarten

Expanded learning opportunities

Method of computing average daily attendance

Minimum age of admission for kindergarten; transitional kindergarten

Early enrollment in transitional kindergarten

Evidence of minimum age required to enter kindergarten or first grade

Kindergarten annual report

Minimum age of admission to first grade

Promotion/retention following one year of kindergarten

Compulsory attendance

Development of pre-kindergarten learning development guidelines

California State Preschool Program administration

Staffing ratios for center-based program

California Prekindergarten Planning and Implementation Grant Program

Early primary program, including extended-day kindergarten

### Management Resources

CA Commission on Teacher Credentialing Publication

California Department of Education Publication

California Department of Education Publication

### Description

Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to the PK-3 Childhood Education Specialist Credential, Coded Correspondence 23-02, February 10, 2023

Universal Prekindergarten FAQs

Transitional Kindergarten FAQs



California Department of Education Publication	<i>Desired Results Developmental Profile: A Developmental Continuum from Early Infancy up to Kindergarten Entry, 2015</i>
California Department of Education Publication	<i>California Preschool Curriculum Framework, Vol. 1, 2010</i>
California Department of Education Publication	<i>California Preschool Curriculum Framework, Vol. 2, 2011</i>
California Department of Education Publication	<i>California Preschool Curriculum Framework, Vol. 3, 2013</i>
California Department of Education Publication	<i>California Preschool Learning Foundations, Vol. 1, 2008</i>
California Department of Education Publication	<i>California Preschool Learning Foundations, Vol. 2, 2010</i>
California Department of Education Publication	<i>California Preschool Learning Foundations, Vol. 3, 2012</i>
CSBA Publication	<i>Advancing Universal Transitional Kindergarten, April 2022</i>
CSBA Publication	<i>The Importance of Early Childhood Education Programs, September 2019</i>
Website	<i>California Department of Education, Universal PreKindergarten, California's Great Start</i>
Website	<i>California Office of Administrative Law</i>
Website	<i>CSBA District and County Office of Education Legal Services</i>
Website	<i>Transitional Kindergarten California</i>
Website	<i>California Kindergarten Association</i>
Website	<i>Commission on Teacher Credentialing</i>
Website	<i>CSBA</i>
Website	<i>California Department of Education</i>

#### **Cross References**

<b><u>Code</u></b>	<b><u>Description</u></b>
0500	<i>Accountability</i>
1220	<i>Citizen Advisory Committees</i>
4112.2	<i>Certification</i>
4131	<i>Staff Development</i>
5111	<i>Admission</i>
5111.1	<i>District Residency</i>
5123	<i>Promotion/Acceleration/Retention</i>
5141.22	<i>Infectious Diseases</i>
5141.3	<i>Health Examinations</i>
5141.31	<i>Immunizations</i>
5141.32	<i>Health Screening For School Entry</i>
5145.6	<i>Parent/Guardian Notifications</i>
5148.2	<i>Before/After School Programs</i>
5148.3	<i>Preschool/Early Childhood Education</i>
6011	<i>Academic Standards</i>
6020	<i>Parent Involvement</i>
6111	<i>School Calendar</i>
6112	<i>School Day</i>
6141	<i>Curriculum Development And Evaluation</i>
6151	<i>Class Size</i>
6161.1	<i>Selection And Evaluation Of Instructional Materials</i>
6162.5	<i>Student Assessment</i>
6174	<i>Education For English Learners</i>

Policy 6170.1  
adopted: July 9, 2015  
revised: June 13, 2024

LAKESIDE UNION SCHOOL DISTRICT  
Lakeside, California

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** June 13th, 2024

**Agenda Item:**

Enrollment Report Month 9 (4/1/2024 – 4/26/2024)

**Background (Describe purpose/rationale of the agenda item):**

**Fiscal Impact (Cost):**

**Funding Source:**

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

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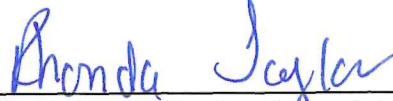
**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

LAKESIDE UNION SCHOOL DISTRICT							MONTH 9			4/1/2024 - 4/26/24			DATE: 5/31/2024	
												M9 23/24	M9 22/23	
SCHOOL	TK	K	1	2	3	4	5	6	7	8		TOTAL	TOTAL	VARIANCE
LAKESIDE FARMS	67	91	103	105	102	86	98					652	642	10
LAKEVIEW	39	92	95	124	98	111	96					655	656	-1
LEMON CREST	22	64	71	69	68	72	77					443	499	-56
LINDO PARK	24	55	61	58	75	74	82					429	453	-24
RIVERVIEW				132	124	130	111					497	523	-26
WINTER GARDENS	124	110	45									279	305	-26
LAKESIDE MIDDLE								250	218	199		667	674	-7
TIERRA DEL SOL								269	223	262		754	718	36
DREAM ACADEMY	3	10	9	9	5	13	11	8	10	9		87	52	35
NPS/RTC		1	0	1	1	1	1	1	1	0		7	6	1
DISTRICT TOTAL	279	423	384	498	473	487	476	528	452	470		4,470	4,528	-58
YEAR OVER YEAR COMPARISON														
MONTH	AUG M0	AUG M1	SEP M2	OCT M3	NOV M4	DEC M5	JAN M6	FEB M7	MAR M8	APR M9	MAY M10	JUN M11		
2023-2024	4,544	4,543	4,543	4,527	4,517	4,473	4,485	4,479	4,464	4,470				
2022-2023	4,566	4,519	4,517	4,535	4,531	4,513	4,543	4,527	4,532	4,528	4,516	4,497		
2021-2022	4,522	4,511	4,515	4,562	4,553	4,529	4,526	4,471	4,482	4,479	4,472	4,466		
2020-2021	4,655	4,674	4,673	4,668	4,665	4,659	4,654	4,659	4,642	4,659	4,661	4,652		
2019-2020	-	4,985	4,986	4,966	4,966	5,042	5,036	5,031	5,036	5,031	5,018	5,015		
2018-2019	-	5,073	5,054	5,054	5,046	5,098	5,110	5,098	5,090	5,081	5,070	5,028		
2017-2018	-	5,164	5,179	5,161	5,153	5,211	5,208	5,183	5,159	5,151	5,135	5,101		
2016-2017	-	5,051	5,039	5,045	5,031	5,103	5,091	5,080	5,059	5,071	5,050	5,023		
2015-2016	-	5,087	5,100	5,083	5,077	5,138	5,124	5,139	5,121	5,107	5,081	5,056		
2014-2015	-	5,003	5,005	4,010	4,992	4,986	5,040	5,008	5,021	5,015	5,006	-		
2013-2014	-	4,835	4,817	4,823	4,825	4,848	4,834	4,790	4,818	4,813	4,790	-		
BARONA INDIAN		GRADE	TK/K	1	2	3	4	5	6	7	8	TOTAL		
CHARTER SCHOOL			15	7	9	11	13	6	10	10	4	85		
RIVER VALLEY		GRADE	7	8	9	10	11	12				TOTAL		
CHARTER SCHOOL			28	39	39	40	45	41				232		

# LAKESIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 6/13/24

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**Agenda Item:**

Review Policies

**Background (Describe purpose/rationale of the agenda item):**

Review/First reading of policies/regulations with regards to the Parent Bill of Rights.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ Informational

☒ Discussion

☐ Approval

☐ Adoption

☐ Denial

☐ Ratification

☐ Explanation: [Click here to enter text.](#)

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**Originating Department/School:** Board

**Submitted/Recommended By:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Dr. Rhonda Taylor, Superintendent

**PARENT RIGHTS AND RESPONSIBILITIES**

The Governing Board recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the education of the district's students is a shared responsibility. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians, school staff and students for continuing the intellectual, physical, emotional and social development and well-being of students at each school site, including the means by which the schools and parents/guardians can help students achieve academic and other standards of the school.

Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the school.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

~~(cf. 5022—Student and Family Privacy Rights)~~  
~~(cf. 6020—Parent Involvement)~~

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law and Board policy and follow acceptable practices that respect those rights.

~~(cf. 4131—Staff Development)~~  
~~(cf. 4231—Staff Development)~~  
~~(cf. 4331—Staff Development)~~

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

~~(cf. 5145.6—Parental Notifications)~~

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

*Legal Reference:*

EDUCATION CODE

*33126 School accountability report card*

*35291 Disciplinary rules*

*48070.5 Promotion and retention of students*

*48985 Notice to parent in language other than English*

*49091.10–49091.19 Parental review of curriculum and instruction*

*49602 Confidentiality of pupil information*



*51100-51102 Parent/guardian rights*  
*51513 Personal beliefs*  
*60510 Disposal of surplus instructional materials*  
*UNITED STATES CODE, TITLE 20*  
*1232g Family Educational Rights and Privacy Act*  
*1232h Protection of pupil rights*

*Management Resources:*

*WEB SITES*

*CSBA: <http://www.esba.org>*

*CDE: <http://www.cde.ca.gov>*

**PARENT RIGHTS AND RESPONSIBILITIES****Parent/Guardian Rights**

The rights of parents/guardians of district students include, but are not limited to, the following:

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled or for the purpose of selecting the school in which their child will be enrolled (Education Code 51101)

Parents/guardians may observe instructional and other school activities that involve their child in accordance with Board policy and administrative regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of school staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent or designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with Board policy and administrative regulations. (Education Code 49091.10)

~~(cf. 6116—Classroom Interruptions)~~

2. To meet, within a reasonable time of their request, with their child's teacher(s) and the principal (Education Code 51101)
3. Under the supervision of district employees, to volunteer their time and resources for the improvement of school facilities and school programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher (Education Code 51101)
4. To be notified on a timely basis if their child is absent from school without permission (Education Code 51101)

~~(cf. 5113—Absences and Excuses)~~

5. To receive the results of their child's performance and the school's performance on standardized tests and statewide tests (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to receive the results of their child's performance on the English language development test. (Education Code 51101.1)

~~(cf. 0500—Accountability)~~

~~(cf. 0510—School Accountability Report Card)~~

~~(cf. 6162.51—Standardized Testing and Reporting Program)~~

~~(cf. 6162.52—High School Exit Examination)~~

~~(cf. 6174—Education for English Language Learners)~~

6. To request a particular school for their child and to receive a response from the district (Education Code 51101)

~~(cf. 5116.1—Intradistrict Open Enrollment)~~  
~~(cf. 5117—Interdistrict Attendance)~~

7. To have a school environment for their child that is safe and supportive of learning (Education Code 51101)

~~(cf. 0450—Comprehensive Safety Plan)~~  
~~(cf. 3515—Campus Security)~~  
~~(cf. 5131—Conduct)~~  
~~(cf. 5137—Positive School Climate)~~  
~~(cf. 5142—Safety)~~

8. To examine the curriculum materials of the class(es) in which their child is enrolled (Education Code 51101; 20 USC 1232h)

Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments stored by the classroom teacher, including textbooks, teacher's manuals, films, tapes and software. (Education Code 49091.10)

Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of the course. (Education Code 49091.14)

The school may charge an amount not to exceed the cost of duplication. (Education Code 49091.14)

~~(cf. 1312.2—Complaints Concerning Instructional Materials)~~  
~~(cf. 1312.4—Williams Uniform Complaint Procedures)~~  
~~(cf. 6141—Curriculum Development and Evaluation)~~  
~~(cf. 6142.1—Sexual Health and HIV/AIDS Prevention Instruction)~~  
~~(cf. 6161.1—Selection and Evaluation of Instructional Materials)~~  
~~(cf. 6161.11—Supplementary Instructional Materials)~~

9. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child (Education Code 51101)

~~(cf. 5121—Grades/Evaluation of Student Achievement)~~  
~~(cf. 6020—Parent Involvement)~~

10. For parents/guardians of English learners, to support their child's advancement toward literacy (Education Code 51101.1)

The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510. (Education Code 51101.1)

~~(cf. 3270—Sale and Disposal of Books, Equipment and Supplies)~~

11. For parents/guardians of English learners, to be informed, through the school accountability report card, about statewide and local academic standards, testing

programs, accountability measures and school improvement efforts (Education Code 51101.1)

~~(cf. 0520.2—Title I Program Improvement Schools)~~

~~(cf. 0520.3—Title I Program Improvement Districts)~~

12. To have access to the school records of their child (Education Code 51101)

~~(cf. 5125—Student Records)~~

~~(cf. 5125.1—Release of Directory Information)~~

13. To receive information concerning the academic performance standards, proficiencies or skills their child is expected to accomplish (Education Code 51101)

~~(cf. 6011—Academic Standards)~~

~~(cf. 6146.1—High School Graduation Requirements)~~

~~(cf. 6146.4—Differential Graduation and Competency Standards for Students with Disabilities)~~

~~(cf. 6146.5—Elementary/Middle School Graduation Requirements)~~

14. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes and procedures for visiting the school (Education Code 51101)

~~(cf. 1250—Visitors/Outsiders)~~

~~(cf. 5132—Dress and Grooming)~~

~~(cf. 5144—Discipline)~~

~~(cf. 5145.6—Parental Notifications)~~

15. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal such a decision (Education Code 51101)

~~(cf. 5123—Promotion/Acceleration/Retention)~~

16. To receive information about any psychological testing the school does involving their child and to deny permission to give the test (Education Code 51101)

~~(cf. 6164.2—Guidance/Counseling Services)~~

~~(cf. 6164.4—Identification and Evaluation of Individuals for Special Education)~~

~~(cf. 6164.6—Identification and Education Under Section 504)~~

17. To refuse to submit or to participate in any assessment, analysis, evaluation or monitoring of the quality or character of the student's home life, any form of parental screening or testing, any nonacademic home-based counseling program, parent training, or any prescribed family education service plan and to inspect any survey collecting personal information (Education Code 49091.18; 20 USC 1232h)

~~(cf. 5022—Student and Family Privacy Rights)~~

18. To participate as a member of a parent advisory committee, school site council or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to participate in school and district advisory bodies in accordance with federal and state law and regulations. (Education Code 51101.1)

~~(cf. 0420—School Plans/Site Councils)~~  
~~(cf. 1220—Citizen Advisory Committees)~~  
~~(cf. 6171—Title I Programs)~~  
~~(cf. 6175—Migrant Education Program)~~

19. To question anything in their child's record that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school (Education Code 51101)

~~(cf. 5125.3—Challenging Student Records)~~

20. To provide informed, written parental consent before their child is tested for a behavioral, mental or emotional evaluation. A general consent, including medical consent used to approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes. (Education Code 49091.12)

~~(cf. 5131.6—Alcohol and Other Drugs)~~  
~~(cf. 5141.3—Health Examinations)~~

## **Parent Responsibilities**

Parents/guardians may support the learning environment of their child by: (Education Code 51101)

1. Monitoring attendance of their child
2. Ensuring that homework is completed and turned in on time

~~(cf. 6154—Homework/Makeup Work)~~

3. Encouraging their child to participate in extracurricular and cocurricular activities

~~(cf. 6145—Extracurricular and Cocurricular Activities)~~

4. Monitoring and regulating the television viewed by their child
5. Working with their child at home in learning activities that extend the classroom learning
6. Volunteering in their child's classroom(s) or for other school activities

~~(cf. 1240—Volunteer Assistance)~~



7. Participating in decisions related to the education of their own child or the total school program as appropriate

**ABSENCES AND EXCUSES**

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for any of the following reasons:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)
3. Medical, dental, optometrical, or chiropractic service or appointment (Education Code 48205)
4. Attendance at funeral services for a member of the student's immediate family (Education Code 48205)

Such absence shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

5. Jury duty in the manner provided for by law (Education Code 48205)
6. Illness or medical appointment of a child to whom the student is the custodial parent (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
  - a. Appearance in court
  - b. Attendance at a funeral service
  - c. Observance of a religious holiday or ceremony
  - d. Attendance at religious retreats for no more than four hours per semester
  - e. Attendance at an employment conference
  - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to

duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment (Education Code 48205)

Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee. (Education Code 48205)

10. Attendance at the student's naturalization ceremony to become a United States citizen (Education Code 48205)
11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people (Education Code 48205)
12. Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school (Education Code 46014)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in AR 6112 - School Day, and is not excused from school for this purpose on more than four days per school month. (Education Code 46014)

13. Work in the entertainment or allied industry (Education Code 48225.5)

Work for a student who holds a work permit authorizing work in the entertainment or allied industries for a period of not more than five consecutive days. For this purpose, student absence shall be excused for a maximum of up to five absences per school year. (Education Code 48225.5)

14. Participation with a nonprofit performing arts organization in a performance for a public school audience (Education Code 48225.5)

A student may be excused for up to five such absences per school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

15. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances (Education Code 48205, 48260)

For the purpose of the absences described above, immediate family means the student's parent/guardian, brother or sister, grandparent, or any other relative living in the student's household. (Education Code 48205)

### **Method of Verification**

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note. (Education Code 48205)

For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
  - a. Name of student
  - b. Name of parent/guardian or parent representative
  - c. Name of verifying employee
  - d. Date(s) of absence
  - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in #2 above.
4. Physician's verification.
  - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.
  - b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

### **Parental Notifications**

At the beginning of each school year, the Superintendent or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination (Education Code 46014, 48980)
2. Notify students in grades 7-12 and the parents/guardians of all students enrolled in the district that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian (Education Code 46010.1)

3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Such notice shall include the full text of Education Code 48205. (Education Code 48980)

*Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

**State**

5 CCR 306  
 5 CCR 420-421  
 Ed. Code 1740  
 Ed. Code 37201  
 Ed. Code 37223  
 Ed. Code 41601  
 Ed. Code 42238-42250.1  
 Ed. Code 46000  
 Ed. Code 46010-46015  
 Ed. Code 46110-46120  
 Ed. Code 46140-46148  
 Ed. Code 48200-48208  
 Ed. Code 48210-48216  
 Ed. Code 48225.5  
  
 Ed. Code 48240-48246  
 Ed. Code 48260-48273  
 Ed. Code 48292  
 Ed. Code 48320-48324  
 Ed. Code 48340-48341  
 Ed. Code 48980  
 Ed. Code 49067  
 Ed. Code 49701  
  
 Elec. Code 12302  
 Fam. Code 6920-6930  
 W&I Code 11253.5  
 W&I Code 601-601.5

**Management Resources**

Attorney General Opinion  
 Attorney General Opinion  
 Court Decision

CSBA Publication

Website  
 Website

**Cross References**

**Code**

0450  
 0470  
 3516  
 4219.41

**Description**

Explanation of absence  
 Record of verification of absence due to illness and other causes  
 Employment of personnel to supervise attendance  
 School month  
 Weekend classes  
 Reports of average daily attendance  
 Apportionments  
 Attendance records  
 Absences  
 Attendance in kindergarten and elementary schools  
 Attendance in junior high and high schools  
 Children ages 6-18; compulsory full-time attendance  
 Exclusions from attendance  
 Work permit; excused absence; entertainment or allied industries; participation in not-for-profit performing arts organization  
 Supervisors of attendance  
 Truants  
 Filing complaint against parent  
 School attendance review boards  
 Improvement of student attendance  
 Parent/Guardian notifications  
 Unexcused absences as cause of failing grade  
 Provisions of the Interstate Compact on Educational Opportunities for Military Children  
 Student participation on precinct boards  
 Consent by minor for medical treatment  
 Compulsory school attendance  
 Habitually truant minors

**Description**

66 Ops.Cal.Atty.Gen. 244 (1983)  
 87 Ops.Cal.Atty.Gen. 168 (2004)  
 American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307  
 Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010  
CSBA District and County Office of Education Legal Services  
CSBA

**Description**

Comprehensive Safety Plan  
 COVID-19 Mitigation Plan  
 Emergencies And Disaster Preparedness Plan  
 Employees With Infectious Disease



4319.41	<i>Employees With Infectious Disease</i>
5000	<i>Concepts And Roles</i>
5020	<i>Parent Rights And Responsibilities</i>
5112.1	<i>Exemptions From Attendance</i>
5112.2	<i>Exclusions From Attendance</i>
5112.5	<i>Open/Closed Campus</i>
5113.1	<i>Chronic Absence And Truancy</i>
5113.11	<i>Attendance Supervision</i>
5113.12	<i>District School Attendance Review Board</i>
5121	<i>Grades/Evaluation Of Student Achievement</i>
5131	<i>Conduct</i>
5131.4	<i>Student Disturbances</i>
5141.21	<i>Administering Medication And Monitoring Health Conditions</i>
5141.22	<i>Infectious Diseases</i>
5141.33	<i>Head Lice</i>
5144.1	<i>Suspension And Expulsion/Due Process</i>
5145.6	<i>Parent/Guardian Notifications</i>
5146	<i>Married/Pregnant/Parenting Students</i>
5147	<i>Dropout Prevention</i>
6020	<i>Parent Involvement</i>
6111	<i>School Calendar</i>
6112	<i>School Day</i>
6141.2	<i>Recognition Of Religious Beliefs And Customs</i>
6145	<i>Extracurricular And Cocurricular Activities</i>
6154	<i>Homework/Makeup Work</i>
6158	<i>Independent Study</i>
6164.2	<i>Guidance/Counseling Services</i>
6173.2	<i>Education Of Children Of Military Families</i>
6176	<i>Weekend/Saturday Classes</i>
6177	<i>Summer Learning Programs</i>
6183	<i>Home And Hospital Instruction</i>
6184	<i>Continuation Education</i>
6185	<i>Community Day School</i>

**ABSENCES AND EXCUSES****Excused Absences**

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for any of the following reasons:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health. (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)
3. Medical, dental, optometrical, or chiropractic appointment (Education Code 48205)
4. Attendance at funeral services for a member of the student's immediate family (Education Code 48205)

Such absences shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

5. Jury duty in the manner provided for by law (Education Code 48205)
6. Illness or medical appointment of a child to whom the student is the custodial parent (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
  - a. Appearance in court
  - b. Attendance at a funeral service
  - c. Observance of a religious holiday or ceremony
  - d. Attendance at religious retreats for no more than four hours per semester
  - e. Attendance at an educational conference offered on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty

for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment (Education Code 48205)

Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee. (Education Code 48205)

10. Attendance at the student's naturalization ceremony to become a United States citizen. (Education Code 48205)
11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people. (Education Code 48205)
12. For a middle student, engagement in a civic or political event, provided that the student notifies the school ahead of the absence. Unless otherwise permitted by the Superintendent or designee, students shall be limited to one such school day-long absence per school year. (Education Code 48205)
13. Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school property as designated by the religious group, church, or denomination (Education Code 46014)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in AR 6112 - School Day, and is not excused from school for this purpose on more than four days per school month. (Education Code 46014)

14. Work in the entertainment or allied industry. (Education Code 48225.5)

Work for a student who holds a work permit in the entertainment or allied industries for a period of not more than five consecutive days. For this purpose, student absence shall be excused for a maximum of up to five absences per school year. (Education Code 48225.5)

15. Participation with a nonprofit performing arts organization in a performance for a public school audience (Education Code 48225.5)

A student may be excused for up to five such absences per school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

16. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances (Education Code 48205, 48260)

For the purpose of the absences described above, *immediate family* means the student's parent/guardian, brother or sister, grandparent, or any other relative living in the student's household. (Education Code 48205)

## **Method of Verification**

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note.

For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, or other person having charge or control of the student. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
  - a. Name of student
  - b. Name of parent/guardian or parent representative
  - c. Name of verifying employee
  - d. Date(s) of absence
  - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification.
  - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.
  - b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

## **Parental Notifications**

At the beginning of each school year, the Superintendent or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination (Education Code 46014, 48980)
2. Notify students in grades 7-8 and the parents/guardians of all students enrolled in the district that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian (Education Code 46010.1)
3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Such notice shall include the full text of Education Code 48205 (Education Code 48980)



**BULLYING**

**This policy shall apply to all acts constituting bullying related to school activity or to school attendance occurring within a district school, to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school, and to all acts of the Governing Board and the Superintendent in enacting policies and procedures that govern the district.**

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide a **welcoming, safe, and supportive** school environments that protects students from physical, **mental**, and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

~~No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.~~

~~(cf. 5131—Conduct)~~

~~(cf. 5136—Gangs)~~

~~(cf. 5145.3—Nondiscrimination/Harassment)~~

~~(cf. 5145.7—Sexual Harassment)~~

~~(cf. 5145.9—Hate-Motivated Behavior)~~

**The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.**

~~Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.~~

~~(cf. 5145.2—Freedom of Speech/Expression)~~

~~(cf. 6163.4—Student Use of Technology)~~

**Such strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may shall be incorporated into the comprehensive safety plan, and, to the extent possible, into the local control and accountability plan, and other applicable district and school plans.**

~~(cf. 0420—School Plans/Site Councils)~~

~~(cf. 0450—Comprehensive Safety Plan)~~

~~(cf. 0460—Local Control and Accountability Plan)~~

~~(cf. 1220—Citizen Advisory Committees)~~

~~(cf. 6020—Parent Involvement)~~

~~As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.~~

~~(cf. 1020—Youth Services)~~

## **Bullying Prevention**

~~To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.~~

~~(cf. 5137—Positive School Climate)~~

~~As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.~~

~~(cf. 6142.8—Comprehensive Health Education)~~

~~(cf. 6142.94—History-Social Science Instruction)~~

~~Such instruction shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.~~

~~The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:~~

- ~~1. Discuss the diversity of the student body and school community, including their varying immigration experiences~~
- ~~2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims~~
- ~~3. Identify the signs of bullying or harassing behavior~~
- ~~4. Take immediate corrective action when bullying is observed~~
- ~~5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior~~

~~(cf. 4131—Staff Development)~~

~~(cf. 4231—Staff Development)~~

~~(cf. 4331—Staff Development)~~

~~Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.~~

### **Intervention**

~~Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.~~

~~School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)~~

~~When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.~~

~~The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)~~

~~(cf. 6164.2—Guidance/Counseling Services)~~

### **Reporting and Filing of Complaints**

~~Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.~~

~~Within two business days of receiving a report of bullying, the principal shall notify a district compliance officer identified in AR 1312.3.~~

~~When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.~~

~~When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.~~

## **Investigation and Resolution of Complaints**

~~Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3.~~

~~If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.~~

## **Discipline**

~~Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.~~

~~(cf. 5138—Conflict Resolution/Peer Mediation)~~

~~(cf. 5144—Discipline)~~

~~(cf. 5144.1—Suspension and Expulsion/Due Process)~~

~~(cf. 5144.2—Suspension and Expulsion/Due Process (Students with Disabilities))~~

~~(cf. 6159.4—Behavioral Interventions for Special Education Students)~~

~~Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.~~

~~(cf. 4117.3—Dismissal)~~

~~(cf. 4118—Suspension/Disciplinary Action)~~

~~(cf. 4119.21/4219.21/4319.21—Professional Standards)~~

~~(cf. 4218—Dismissal/Suspension/Disciplinary Action)~~

**Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in Administrative Regulation 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.**

**If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.**

**District families are encouraged to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.**

**Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.**

***Policy Reference Disclaimer:***

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

**State**

*5 CCR 4600-4670*

*Bus. and Prof. Code 22589-22589.4*

*Ed. Code 200-262.4*

*Ed. Code 32280-32289.5*

*Ed. Code 35181*

*Ed. Code 35291-35291.5*

*Ed. Code 46600*

*Ed. Code 48900-48925*

*Ed. Code 48985*

*Ed. Code 52060-52077*

*Pen. Code 422.55*

*Pen. Code 647*

*Pen. Code 647.7*

*Pen. Code 653.2*

**Federal**

*28 CFR 35.107*

*34 CFR 104.7*

*34 CFR 106.8*

*34 CFR 110.25*

*47 USC 254*

**Management Resources**

*CA Office of the Attorney General Publication*

*California Department of Education Publication*

*California Department of Education Publication*

*California Department of Education Publication*

*California Department of Education Publication*

*California Department of Education Publication*

*Court Decision*

*Court Decision*

*Court Decision*

*CSBA Publication*

*CSBA Publication*

*CSBA Publication*

*CSBA Publication*

*CSBA Publication*

*CSBA Publication*

**Description**

*Uniform complaint procedures*

*Cyberbullying Protection Act*

*Prohibition of discrimination*

*School safety plans*

*Governing board authority to set policy on responsibilities of students*

*School discipline rules*

*Student transfers*

*Suspension and expulsion*

*Notices to parents in language other than English*

*Local control and accountability plan*

*Definition of hate crime*

*Use of camera or other instrument to invade person's privacy; misdemeanor*

*Use of camera or other instrument to invade person's privacy; punishment*

*Electronic communication devices; threats to safety*

**Description**

*Nondiscrimination on basis of disability; complaints*

*Section 504; Designation of responsible employee and adoption of grievances procedures*

*Designation of coordinator; dissemination of policy, and adoption of grievance procedures*

*Notification of nondiscrimination on the basis of age*

*Universal service discounts (E-rate)*

**Description**

*Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018*

*Social and Emotional Learning in California: A Guide to Resources, October 2018*

*Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008*

*Bullying at School, 2003*

*Online Bullying Training Module and Bullying Module*

*California's Social and Emotional Learning: Guiding Principles, 2018*

*J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094*

*Lavine v. Blaine School District, (2002) 279 F.3d 719*

*Wynar v. Douglas County School District, (2013) 728 F.3d 1062*

*Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009*

*School Safety: Bullying and Cyberbullying, Policy Brief, October 2023*

*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014*

*Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012*

*Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010*

*Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014*



<i>CSBA Publication</i>	<i>Legal Guidance on Rights of Transgender and Gender Nonconforming Students in Schools, October 2022</i>
<i>U.S. DOE Office for Civil Rights Publication</i>	<i>Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014</i>
<i>U.S. DOE Publication</i>	<i>Creating Inclusive and Nondiscriminatory School Environments for LGBTQI+ Students, June 2023</i>
<i>U.S. DOE, Office for Civil Rights Publication</i>	<i>Dear Colleague Letter: Addressing Discrimination Against Jewish Students, May 2023</i>
<i>U.S. DOE, Office for Civil Rights Publication</i>	<i>Dear Colleague Letter: Discrimination, Including Harassment, Based on Shared Ancestry or Ethnic Characteristics, November 2023</i>
<i>U.S. DOE, Office for Civil Rights Publication</i>	<i>Dear Colleague Letter: Harassment and Bullying, October 2010</i>
<i>US Department of Health and Human Services</i>	<i>Social Media and Youth Mental Health: The U.S. Surgeon General's Advisory, 2023</i>
<i>US Dept of Health and Human Services Publication</i>	<i>Our Epidemic of Loneliness and Isolation: The U.S. Surgeon General's Advisory on the Health Effects of Social Connection and the Community, 2023</i>
<i>Website</i>	<i>U.S. Department of Health and Human Services, Stop Bullying</i>
<i>Website</i>	<i>CSBA District and County Office of Education Legal Services</i>
<i>Website</i>	<i>National School Safety Center</i>
<i>Website</i>	<i>Partnership for Children and Youth</i>
<i>Website</i>	<i>Center on Great Teachers and Leaders</i>
<i>Website</i>	<i>Collaborative for Academic Social and Emotional Learning</i>
<i>Website</i>	<i>Common Sense Media</i>
<i>Website</i>	<i>California Department of Education, Safe Schools</i>
<i>Website</i>	<i>California Office of the Attorney General</i>
<i>Website</i>	<i>CSBA</i>
<i>Website</i>	<i>U.S. Department of Education</i>
<i>Cross References</i>	

<u><i>Code</i></u>	<u><i>Description</i></u>
<i>0100</i>	<i>Philosophy</i>
<i>0410</i>	<i>Nondiscrimination In District Programs And Activities</i>
<i>0440</i>	<i>District Technology Plan</i>
<i>0450</i>	<i>Comprehensive Safety Plan</i>
<i>0470</i>	<i>COVID-19 Mitigation Plan</i>
<i>1113</i>	<i>District And School Websites</i>
<i>1313</i>	<i>Civility</i>
<i>3515</i>	<i>Campus Security</i>
<i>4131</i>	<i>Staff Development</i>
<i>4219.21</i>	<i>Professional Standards</i>
<i>4231</i>	<i>Staff Development</i>
<i>4319.21</i>	<i>Professional Standards</i>
<i>5030</i>	<i>Student Wellness</i>
<i>5113.1</i>	<i>Chronic Absence And Truancy</i>
<i>5113.12</i>	<i>District School Attendance Review Board</i>
<i>5116.1</i>	<i>Intradistrict Open Enrollment</i>
<i>5116.2</i>	<i>Involuntary Student Transfers</i>
<i>5117</i>	<i>Interdistrict Attendance</i>
<i>5125</i>	<i>Student Records</i>
<i>5131</i>	<i>Conduct</i>
<i>5131.8</i>	<i>Mobile Communication Devices</i>
<i>5136</i>	<i>Gangs</i>
<i>5137</i>	<i>Positive School Climate</i>
<i>5138</i>	<i>Conflict Resolution/Peer Mediation</i>
<i>5141.27</i>	<i>Food Allergies/Special Dietary Needs</i>
<i>5141.5</i>	<i>Mental Health</i>
<i>5141.52</i>	<i>Suicide Prevention</i>
<i>5144</i>	<i>Discipline</i>
<i>5144.1</i>	<i>Suspension And Expulsion/Due Process</i>

5144.2	<i>Suspension And Expulsion/Due Process (Students With Disabilities)</i>
5144.4	<i>Required Parental Attendance</i>
5145.12	<i>Search And Seizure</i>
5145.2	<i>Freedom Of Speech/Expression</i>
5145.3	<i>Nondiscrimination/Harassment</i>
5145.7	<i>Sexual Harassment</i>
5145.9	<i>Hate-Motivated Behavior</i>
6142.8	<i>Comprehensive Health Education</i>
6144	<i>Controversial Issues</i>
6163.4	<i>Student Use Of Technology</i>
6164.2	<i>Guidance/Counseling Services</i>
6173.1	<i>Education For Foster Youth</i>
6184	<i>Continuation Education</i>

*Legal Reference:*

EDUCATION CODE

~~200-262.4 Prohibition of discrimination~~  
~~32282 Comprehensive safety plan~~  
~~32283.5 Bullying; online training~~  
~~35181 Governing board policy on responsibilities of students~~  
~~35291-35291.5 Rules~~  
~~48900-48925 Suspension or expulsion~~  
~~48985 Translation of notices~~  
~~52060-52077 Local control and accountability plan~~

PENAL CODE

~~422.55 Definition of hate crime~~  
~~647 Use of camera or other instrument to invade person's privacy; misdemeanor~~  
~~647.7 Use of camera or other instrument to invade person's privacy; punishment~~  
~~653.2 Electronic communication devices, threats to safety~~

CODE OF REGULATIONS, TITLE 5

~~4600-4687 Uniform complaint procedures~~

UNITED STATES CODE, TITLE 47

~~254 Universal service discounts (e rate)~~

CODE OF FEDERAL REGULATIONS, TITLE 28

~~35.107 Nondiscrimination on basis of disability; complaints~~

CODE OF FEDERAL REGULATIONS, TITLE 34

~~104.7 Designation of responsible employee for Section 504~~  
~~106.8 Designation of responsible employee for Title IX~~  
~~110.25 Notification of nondiscrimination on the basis of age~~

COURT DECISIONS

~~*Wynar v. Douglas County School District*, (2013) 728 F.3d 1062~~  
~~*J.C. v. Beverly Hills Unified School District*, (2010) 711 F.Supp.2d 1094~~  
~~*Lavine v. Blaine School District*, (2002) 279 F.3d 719~~

*Management Resources:*

CSBA PUBLICATIONS

~~*Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014*~~  
~~*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014*~~  
~~*Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012*~~  
~~*Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011*~~  
~~*Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009*~~  
~~*Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007*~~  
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
~~*California's Social and Emotional Learning: Guiding principles, 2018*~~  
~~*Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008*~~  
~~*Bullying at School, 2003*~~

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Guidance to Schools: Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student on Student

Harassment on the Basis of Sex, Race, Color and National Origin, and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss/>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <https://gtlcenter.org/>

Collaborative for Academic Social and Emotional Learning: <https://easel.org>

Common Sense Media: <http://www.commonsensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth: <https://www.partnerforchildren.org>

U.S. Department of Education: <http://www.ed.gov>

**BULLYING****Examples of Prohibited Conduct**

**Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).**

**Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images, which may be shared, sent, or posted publicly. Cyberbullying may include, but is not limited to, personal or private information that causes humiliation, false or negative information to discredit or disparage, or threats of physical harm. Cyberbullying may also include breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.**

**Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:**

- 1. Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures**
- 2. Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm**
- 3. Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public**
- 4. Cyberbullying: An act that occurs on electronic devices such as computers, tablets, or cell phones, such as sending demeaning or hateful text messages, direct messages or public posts on social media apps, gaming forums, or emails, spreading rumors by email or by posting on social networking sites, shaming or humiliating by allowing others to view, participate in, or share disparaging or harmful content, or posting or sharing embarrassing photos, videos, website, or fake profiles**

**Measures to Prevent Bullying**

**The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:**

- 1. Developing a strategic plan for school connectedness and social skills with benchmark tracking, which may include providing regular opportunities and spaces for students to develop social skills and strengthen relationships and**

**promoting adult support from family and school staff, peer-led programs, and partnerships with key community groups, implementing socially based educational techniques such as cooperative learning projects that can improve educational outcomes as well as peer relations, creating a supportive school environment that fosters belonging through equitable classroom management, mentoring, and peer support groups that allow students to lean on each other and learn from each other's experiences, and building social connection into health education courses including information on the consequences of social connection on physical and mental health, key risk and protective factors, and strategies for increasing social connection**

- 2. Ensuring that each school establishes clear rules for student and staff conduct and implements strategies to promote a positive, supportive, and collaborative school climate**
- 3. Providing information to students, through student handbooks, district and school websites and social media, and other age-appropriate means, about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying**
- 4. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously**
- 5. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as playgrounds, hallways, restrooms, and cafeterias**
- 6. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so**

### **Staff Development**

**The Superintendent or designee shall annually make available to all certificated staff and to other employees who have regular interaction with students the California Department of Education (CDE) online training module on the dynamics of bullying and cyberbullying, including the identification of bullying and cyberbullying and the implementation of strategies to address bullying. (Education Code 32283.5)**

**The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:**

- 1. Discuss the diversity of the student body and school community, including their varying immigration experiences**
- 2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims**
- 3. Identify the signs of bullying or harassing behavior**
- 4. Take immediate corrective action when bullying is observed**
- 5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior**



## **Information and Resources**

**The Superintendent or designee shall post on the district's website, in a prominent location and in a manner that is easily accessible to students and parents/guardians, information on bullying and harassment prevention which includes the following: (Education Code 234.6**

- 1. The district's policy on student suicide prevention, including a reference to the policy's age appropriateness for students in grades K-6**
- 2. The definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8**
- 3. Title IX information included on the district's website pursuant to Education Code 221.61, and a link to the Title IX information included on CDE's website pursuant to Education Code 221.6**
- 4. District policies on student sexual harassment, prevention and response to hate violence, discrimination, harassment, intimidation, bullying, and cyberbullying**
- 5. A section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media**
- 6. A link to statewide resources, including community-based organizations, compiled by CDE pursuant to Education Code 234.5**
- 7. Any additional information the Superintendent or designee deems important for preventing bullying and harassment**

## **Student Instruction**

**As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character development, respect for cultural and individual differences, self-esteem development, assertiveness skills, digital and media literacy skills, and appropriate online behavior.**

**The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.**

**Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff are responsible for teaching and modeling respectful behavior and building safe and supportive learning environments, and are expected to demonstrate effective problem-solving and anger management skills.**

**To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.**

## **Reporting and Filing of Complaints**

**Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.**

**When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with Administrative Regulation 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.**

**Within one business day of receiving such a report, a staff member shall notify the principal of the report, regardless of whether a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, regardless of whether the alleged victim files a complaint.**

**Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in Administrative Regulation 1312.3.**

**Any individuals with information about cyberbullying activity shall save and print any electronic or digital messages that they feel constitute cyberbullying and shall notify a teacher, the principal, or other employee so that the matter may be investigated. When an investigation concludes that a student used a social networking site or service to bully or harass another student, the Superintendent or designee may report the cyberbullying to the social media platform and may request the material be removed.**

#### **Discipline/Corrective Actions**

**Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.**

**When a student has been suspended, or other means of correction have been implemented against the student, for an incident of racist bullying, harassment, or intimidation, the principal or designee shall engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)**

**When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.**

#### **Support Services**

**The Superintendent, principal, or designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)**

**If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement, in accordance with Board Policy and Administrative Regulation 5141.52 - Suicide Prevention.**

Regulation 5131.2  
approved:  
revised:

LAKESIDE UNION SCHOOL DISTRICT  
Lakeside, California

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS**

The Governing Board believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should be able to participate in the educational program.

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing parents/guardians to administer medication to their child at school, or designate other individuals to do so on their behalf, and with the student's authorized health care provider's approval, request the district's permission for the student to self-administer a medication or, self-monitor, and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering from an opioid overdose. (Education Code 49414)

**In accordance with law, the Superintendent or designee may make naloxone hydrochloride or another opioid antagonist and stock albuterol inhalers available at each school for providing emergency medical aid to any person suffering or reasonably believed to be suffering from opioid overdose or respiratory distress. (Education Code 49414.3, 49414.7)**

The parent/guardian of a student who is a qualified patient pursuant to Health and Safety Code 11362.7-11362.85 may administer medicinal cannabis, excluding medicinal cannabis or cannabis products in a smokeable or vapeable form, to the student at a school site. School personnel are not authorized to administer medicinal cannabis to a student. (Education Code 49414.1)

Before administering medicinal cannabis at a school site, the parent/guardian shall provide to the principal or designee a valid written medical recommendation for the student to be given medicinal cannabis, which shall be kept on file at the school. The parent/guardian shall sign in at the school site before administering the medication, and shall not administer the medication in a manner that disrupts the educational environment or exposes other students. After the parent/guardian administers the medication, the parent/guardian shall remove any remaining medicinal cannabis from the school site. (Education Code 49414.1)

The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

## Administration of Medication by School Personnel

When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection in accordance with law. Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection. (Education Code 49414.7, 49423; 5 CCR 600)

The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by and provided with emergency communication access to a school nurse, physician, or other appropriate individual.

The Superintendent or designee shall maintain documentation of the training, ongoing supervision, as well as annual written verification of competency of such other designated school personnel.

### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

### State

5 CCR 600-611

Bus. Code 2700-2837

Bus. Code 3500-3546

Bus. Code 4119.2

Bus. Code 4119.8

Ed. Code 48980

Ed. Code 49407

Ed. Code 49408

Ed. Code 49414

Ed. Code 49414.3

Ed. Code 49414.4

Ed. Code 49414.5

Ed. Code 49414.7

Ed. Code 49414.8

Ed. Code 49422-49427

Ed. Code 49423

Ed. Code 49423.1

Ed. Code 49426.5

Ed. Code 49468-49468.5

Ed. Code 49480

H&S 1799.113

H&S Code 11362.7-11362.85

### Description

Administering medication to students

Nursing

Physician assistants

Acquisition of epinephrine auto-injectors

Acquisition of naloxone hydrochloride or another opioid antagonist

Parent/Guardian notifications

Liability for treatment

Student emergency information

Emergency epinephrine auto-injectors

Emergency medical assistance; administration of medication for opioid overdose

Opioid Misuse

Providing school personnel with voluntary emergency training

Emergency albuterol inhalers

Funding for emergency opioid antagonists; requirements

Employment of medical personnel

Administration of prescribed medication for student

Inhaled asthma medication

Licensed vocational nurses

The Seizure Safe Schools Act

Continuing medication regimen; notice

Opioid overdose treatment

Medicinal cannabis



**Federal**

20 USC 1232g  
 20 USC 1400-1482  
 21 USC 812  
 21 USC 844  
 29 USC 794  
 34 CFR 99.30

**Management Resources**

American Diabetes Association Publication

American Diabetes Association Publication

American Diabetes Association Publication

**Court Decision**

National Diabetes Education Program

Publication

Website

Website

Website

Website

Website

Website

Website

**Cross References****Code**

3513.4  
 3516  
 4112.9  
 4119.43  
 4131  
 4212.9  
 4219.43  
 4231  
 4312.9  
 4319.43  
 5022  
 5113  
 5113.1  
 5125  
 5131.62  
 5141  
 5141.22  
 5141.23  
 5141.24  
 5141.27  
 5141.6  
 5145.6  
 5148.2  
 6142.8  
 6145.2  
 6163.2  
 6164.6

Policy 5141.21

adopted: September 17, 2012

revised: ~~December 14, 2023~~

**Description**

Family Educational Rights and Privacy Act (FERPA) of 1974  
 Individuals with Disabilities Education Act  
 Schedule of controlled substances  
 Penalties for possession of controlled substance  
 Rehabilitation Act of 1973; Section 504  
 Conditions under which prior written consent is required to disclose information

**Description**

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007  
 Program Advisory on Medication Administration, 2005  
 Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006  
 American Nurses Association v. Torlakson (2013) 57 Cal.4th 570  
 Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003  
 CSBA District and County Office of Education Legal Services  
 National Diabetes Education Program  
 U.S. Department of Health and Human Services, National Heart, Lung, and Blood Institute  
 American Diabetes Association  
 California Department of Education, Health Services and School Nursing  
 CSBA  
 California Department of Public Health

**Description**

Drug And Alcohol Free Schools  
 Emergencies And Disaster Preparedness Plan  
 Employee Notifications  
 Universal Precautions  
 Staff Development  
 Employee Notifications  
 Universal Precautions  
 Staff Development  
 Employee Notifications  
 Universal Precautions  
 Student And Family Privacy Rights  
 Absences And Excuses  
 Chronic Absence And Truancy  
 Student Records  
 Tobacco  
 Health Care And Emergencies  
 Infectious Diseases  
 Asthma Management  
 Specialized Health Care Services  
 Food Allergies/Special Dietary Needs  
 School Health Services  
 Parent/Guardian Notifications  
 Before/After School Programs  
 Comprehensive Health Education  
 Athletic Competition  
 Animals At School  
 Identification And Education Under Section 504

**LAKESIDE UNION SCHOOL DISTRICT**

Lakeside, California

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS****Definitions**

*Authorized health care provider* means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

*Other designated school personnel* means any individual employed by the district, including a nonmedical school employee, who has volunteered or has consented to administer the medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)

*Medication* may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

*Epinephrine auto-injector* means a disposable delivery device designed for the automatic injection of a premeasured dose of epinephrine into the human body to prevent or treat a life-threatening allergic reaction. (Education Code 49414)

*Anaphylaxis* means a potentially life-threatening hypersensitivity to a substance, which may result from an insect sting, food allergy, drug reaction, exercise, or other cause. Symptoms may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing hives, itching, swelling, shock, or asthma. (Education Code 49414)

*Opioid antagonist* means naloxone hydrochloride or another drug approved by the federal Food and Drug Administration that, when administered, negates or neutralizes in whole or in part the pharmacological effects of an opioid in the body and that has been approved for the treatment of an opioid overdose. (Education Code 49414.3)

***Albuterol* means a bronchodilator used to open the airways by relaxing the muscles around the bronchial tubes. (Education Code 49414.7)**

***Inhaler* means a device used for the delivery of prescribed asthma medication that is inhaled. (Education Code 49414.7)**

**Notifications to Parents/Guardians**

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following requirements: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

When a student requires medication during the school day in order to participate in the educational program, the Superintendent or designee shall, as appropriate, inform the student's parents/guardians that the student may qualify for services or accommodations pursuant to the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794).

### **Parent/Guardian Responsibilities**

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Submitting the parent/guardian written statements each school year as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. The parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49423, 49423.1; 5 CCR 600, 626)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician, and updating the information when needed. (Education Code 49480)
3. If the student suffers from epilepsy, notifying the principal or designee whenever the student has had an emergency antiseizure medication administered to him/her within four hours before a school day. (Education Code 49414.7)
4. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. (5 CCR 606)

### **Parent/Guardian Statement**

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student

2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the authorized health care provider's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer or otherwise assist the student in its administration
4. Contain an acknowledgment that the parent/guardian understands the responsibilities to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment
5. Contain an acknowledgment that the parent/guardian understands the right to terminate the consent for the administration of the medication or for otherwise assisting the student in the administration of medication at any time

In addition to the requirements in Items #1-5 above, if a parent/guardian has requested that the student be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in Items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to the student, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

### **Health Care Provider Statement**

When any district employee is to administer prescribed medication to a student or when a student is to be allowed to carry and self-administer prescribed medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49423, 49423.1; 5 CCR 602)
2. The name of the medication (Education Code 49423, 49423.1; 5 CCR 602)

3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that the student be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49414.5, 49423, 49423.1; 5 CCR 602)
5. For medication that is to be administered by unlicensed personnel, confirmation by the student's health care provider that the may safely and appropriately be administered by unlicensed personnel (Education Code 49423, 49423.1, 5 CCR 602)
6. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
7. Possible side effects of the medication
8. Name, address, telephone number, and signature of the student's authorized health care provider

For self-administration of inhaled asthma medication, the district shall accept a written statement from a physician or surgeon contracted with a health plan licensed pursuant to Health and Safety Code 1351.2. Such written statement shall be in English and Spanish, and shall include the name and contact information for the physician or surgeon. (Education Code 49423.1)

### **District Responsibilities**

The Superintendent or designee shall ensure that any unlicensed school personnel authorized to administer medication to a student receives appropriate training from the school nurse or other qualified medical personnel.

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medications in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medications, and note on the list the type of medication and the times and dosage to be administered
4. Maintain a medication log which may:
  - a. Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information



- b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication
- 5. Maintain a medication record which may include the authorized health care provider's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student
- 6. Ensure that student confidentiality is appropriately maintained
- 7. Coordinate and, as appropriate, ensure the administration of medication during field trips and after-school activities
- 8. Report to a student's parent/guardian and the site administrator any refusal by the student to take his/her medication
- 9. Keep all medication to be administered by the district in a locked drawer or cabinet
- 10. As needed, communicate with the authorized health care provider and pharmacist regarding the medication and its effects
- 11. Counsel other designated school personnel regarding the possible effects of a medication on a student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose
- 12. Ensure that unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances
- 13. In the event of a medical emergency requiring administration of provide immediate medical assistance, directly observe the student following the administration of medication, contact the student's parent/guardian, and determine whether the student should return to class, rest in the school office, or receive further medical assistance
- 14. Report to the site administrator, the student's parent/guardian, and, if necessary, the student's authorized health care provider any instance when a medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

### **Emergency Epinephrine Auto-Injectors and Emergency Albuterol Inhalers**

The Superintendent or designee shall provide epinephrine auto-injectors to school nurses or other **employees trained personnel** who have volunteered to administer them in an emergency and have received training. The school nurse, or ~~a volunteer employee~~ when a school nurse or physician is unavailable, **a trained volunteer** may administer an epinephrine auto-injector to provide emergency medical aid to any person suffering, or reasonably believed to be suffering, from potentially life-threatening symptoms of anaphylaxis at school or a school activity. (Education Code 49414)

~~At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer an epinephrine auto-injector and describing the training that the volunteer will receive.~~ **A trained volunteer may include the holder of an Activity Supervisor Clearance Certificate who has received specified training.** (Education Code 49414)

**Additionally, the Superintendent or designee may make emergency stock albuterol inhalers available to school nurses and trained personnel who have volunteered to be used to provide medical aid to person(s) suffering, or reasonably believed to be suffering, from respiratory distress. (Education Code 49414.7)**

**At least once per school year, the Superintendent or designee shall distribute to all employees a notice requesting volunteers to be trained to administer epinephrine auto-injectors and/or stock albuterol inhalers for emergency aid to individuals exhibiting signs of anaphylaxis reaction or respiratory distress. Such notice shall also describe the training that the volunteers will receive. (Education Code 49414, 49414.7)**

The principal or designee at each school may designate one or more volunteers to receive initial and annual refresher training, which shall be provided by a school nurse or other qualified person designated by a physician and surgeon authorized pursuant to Education Code 49414 **or 49414.7** and shall be based on the standards developed by the Superintendent of Public Instruction (SPI). Written materials covering the required topics for training shall be retained by the school for reference. (Education Code 49414.7)

A school nurse or other qualified supervisor of health, or a district administrator if the district does not have a qualified supervisor of health, shall obtain a prescription for epinephrine auto-injectors **or stock albuterol inhalers** for each school from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or ~~epinephrine auto-injector~~ manufacturers. **(Education Code 49414, 49414.7)**

**The district shall store emergency epinephrine auto-injectors and stock albuterol inhalers in an accessible location, and shall specify such location in annual notices to staff.**

~~Elementary schools shall, at a minimum, be provided one adult (regular) and one junior epinephrine auto-injector. Secondary schools shall be provided at least one adult (regular) epinephrine auto-injector, unless there are any students at the school who require a junior epinephrine auto-injector. (Education Code 49414)~~

If an ~~epinephrine auto-injector~~ **either medications** is used, the school nurse or other qualified supervisor of health shall restock the ~~epinephrine auto-injector~~ **medication** as soon as reasonably possible, but no later than two weeks after it is used. In addition, ~~epinephrine auto-injectors~~ **all medication** shall be restocked before their expiration date. (Education Code 49414, **49414.7**)

**Any volunteer or trained personnel who administers either medication shall initiate emergency medical services or other appropriate medical follow up in accordance with the training materials retained by the school. (Education Code 49414, 49414.7)**

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering epinephrine auto-injectors **and/or stock albuterol inhalers** shall be provided to each volunteer and retained in the employee's personnel file. (Education Code 49414.7)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414 **or 49414.7**, including, but not limited to, the acceptance of epinephrine auto-injectors **and/or emergency albuterol inhalers** from a manufacturer or wholesaler. (Education Code 49414, **49414.7**)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of ~~epinephrine auto-injectors~~ **the described medications** for a period of three years from the date the records were created. (Business and Professions Code 4119.2)

### **Emergency Medication for Opioid Overdose**

The district may elect to make emergency naloxone hydrochloride or another opioid antagonist available at schools for the purpose of providing emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose. In determining whether to make this medication available, the Superintendent or designee shall evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to providing an opioid antagonist and training personnel to administer the medication. (Education Code 49414.3)

When available at the school site, the school nurse shall provide emergency naloxone hydrochloride or another opioid antagonist for emergency medical aid to any person exhibiting potentially life-threatening symptoms of an opioid overdose at school or a school activity. Other designated personnel who have volunteered and have received training may administer such medication when a school nurse or physician is unavailable, and shall only administer the medication by nasal spray or auto-injector. (Education Code 49414.3)

At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer naloxone hydrochloride or another opioid antagonist, describing the training that the volunteer will receive, and explaining the right of the volunteer to rescind the offer to volunteer at any time, including after receiving training. The notice shall also include a statement that no benefit will be granted to or withheld from any employee based on the offer to volunteer and that there will be no retaliation against any employee for rescinding the offer to volunteer. (Education Code 49414.3)

The principal or designee ~~may~~ **shall** designate ~~one~~ **two** or more volunteer employees to receive initial and annual refresher training, based on standards adopted by the SPI, regarding the storage and emergency use of naloxone hydrochloride or another opioid antagonist. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49414.3, **49414.8**)

**Each volunteer shall meet the minimum standards of training for the administration of an emergency opioid antagonist as specified in Education Code 49414.3 or shall have**

**undergone opioid overdose prevention and treatment training and reviewed material available on the California Department of Public Health's website. (Education Code 49414.8)**

**Any prescription for naloxone hydrochloride or another opioid antagonist shall be obtained by a** school nurse, other qualified supervisor of health, or, if the district does not have a qualified supervisor of health, a district administrator ~~shall obtain a prescription for naloxone hydrochloride or another opioid antagonist for each school~~ from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414.3)

If the medication is used, the school nurse, other qualified supervisor of health, or district administrator, as applicable, shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, the medication shall be restocked before its expiration date. (Education Code 49414.3, **49414.8**)

**Employees and volunteers that render emergency treatment at the scene of an opioid overdose or suspected opioid overdose by administering an opioid antagonist shall not be liable for civil damages resulting from an act or omission, unless such act constitutes gross negligence or willful or wanton misconduct. (Health and Safety Code 1799.113)**

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering naloxone hydrochloride or another opioid antagonist for emergency aid shall be provided to each volunteer **in writing** and retained in the employee's personnel file. (Education Code 49414.3)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414.3, including, but not limited to, the acceptance of the naloxone hydrochloride or another opioid antagonist from a **COE**, manufacturer or wholesaler. (Education Code 49414.3)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of naloxone hydrochloride or another opioid antagonist for a period of three years from the date the records were created. (Business and Professions Code 4119.8)

### **Anti-Seizure Medication**

**A school nurse or, if a school nurse is not onsite or available, a volunteer designated by the district may administer emergency anti-seizure medication to a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed such medication from the student's health care provider and is suffering from a seizure. (Education Code 49468.2)**

**Upon receipt of a request from the parent/guardian of a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed emergency anti-seizure medication, the Superintendent or designee may designate one or more volunteer(s) at the student's school to receive initial and annual refresher training regarding the emergency use of anti-seizure medication. (Education Code 49468.2)**



**In order to solicit volunteers, the district shall distribute a notice at least once, but no more than two times per school year, to all staff that includes the following information: (Education Code 49468.2)**

- 1. A description of the volunteer request stating that the request is for volunteers to be trained to recognize and respond to seizures, including training to administer emergency anti-seizure medication to a student diagnosed with seizures, a seizure disorder, or epilepsy if the student is suffering from a seizure**
- 2. A description of the training that the volunteer will receive**
- 3. The right of an employee to rescind the offer to volunteer**
- 4. A statement that there will be no retaliation against any individual for rescinding the offer to volunteer, including after receiving training**

**A volunteer may rescind the offer to administer emergency anti-seizure medication at any time, including after receipt of training. (Education Code 49468.2)**

**If a volunteer rescinds the offer to volunteer or is no longer able to act as a volunteer for any reason, or if the placement of a student changes and the student no longer has access to a trained volunteer, the district may distribute an additional two notices per school year to all staff. (Education Code 49468.2)**

**Volunteer employees shall receive initial and annual refresher training, based on standards adopted by the SPI, regarding the recognition and response to seizures and the administration of emergency anti-seizure medication. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49468.2)**

**Before administering emergency anti-seizure medication or therapy prescribed to treat seizures in a student diagnosed with seizures, a seizure disorder, or epilepsy, the district shall obtain from the student's parent/guardian a seizure action plan as specified in Education Code 49468.3. The school or district nurse shall collaborate with the parent/guardian of each student diagnosed with seizures, a seizure disorder, or epilepsy in the development of a plan if the student does not have an individualized education plan or Section 504 plan. (Education Code 49468.3)**

**If the school obtains written consent from the student's parent/guardian, in accordance with 34 CFR 99.30, the seizure action plan shall be distributed to any school staff or volunteers responsible for the supervision or care of the student. (Education Code 49468.3)**

**Upon receipt of a request from a parent/guardian of a student diagnosed with seizure, a seizure disorder, or epilepsy, the district shall notify the parent/guardian that the student may qualify for services or accommodations pursuant to Section 504 of the federal Rehabilitation Act of 1973 or an individualized education program and shall assist the parent/guardian with the exploration of that option. (Education Code 49468.2)**



**Additionally, if there are no volunteers at the student's school, the Superintendent or designee shall notify the student's parent/guardian of the student's right to be assessed for services and accommodations guaranteed under Section 504 of the federal Rehabilitation Act of 1973 and the federal Individuals with Disabilities Education Act, and may ask the parent/guardian to sign such notices. (Education Code 49468.2)**

**The principal or designee shall notify the school nurse assigned to the school, or if a school nurse is not assigned to the school or district, the Superintendent or designee, if an employee administers an emergency anti-seizure medication. (Education Code 49468.3)**

**The notification described above and the seizure action plan shall be kept on file in the office of the school nurse or a school administrator, in compliance with all applicable state and federal privacy laws. (Education Code 49468.3)**

**The district shall provide volunteers defense and indemnification for any and all civil liability, with information stating such being provided to the volunteer in writing and retained in the volunteer's personnel file. (Education Code 49468.5)**

**Trained volunteers who administer emergency anti-seizure medication or medication prescribed for seizure disorder symptoms to a student diagnosed with seizures, a seizure disorder, or epilepsy who appears to be experiencing a seizure shall not be subject to professional review, be liable in a civil action, or be subject to criminal prosecution for acts or omissions in administering the emergency anti-seizure medication. (Education Code 49468.5)**

## **CHILD ABUSE PREVENTION AND REPORTING**

The Governing Board is committed to supporting the safety and well-being of district students and desires to facilitate the prevention of and response to child abuse and neglect.

The Superintendent or designee may provide a student who is a victim of abuse with school-based mental health services or other support services and/or may refer the student to resources available within the community as needed.

~~(cf. 1400—Relations Between Other Governmental Agencies and the Schools)~~  
~~(cf. 5141.5—Mental Health)~~  
~~(cf. 5141.6—School Health Services)~~  
~~(cf. 6164.2—Guidance/Counseling Services)~~

### **Child Abuse Prevention**

The district's instructional program may provide age-appropriate and culturally sensitive child abuse prevention curriculum which explains students' right to live free of abuse, includes instruction in the skills and techniques needed to identify unsafe situations and react appropriately and promptly, informs students of available support resources, and teaches students how to obtain help and disclose incidents of abuse.

~~(cf. 6142.8—Comprehensive Health Education)~~  
~~(cf. 6143—Courses of Study)~~

The district's program also may include age-appropriate curriculum in sexual abuse and sexual assault awareness and prevention. Upon written request of a student's parent/guardian, the student shall be excused from taking such instruction. (Education Code 51900.6)

The Superintendent or designee may display posters, in areas on campus where students frequently congregate, notifying students of the appropriate telephone number to call to report child abuse or neglect. (Education Code 33133.5)

In addition, student identification cards for students in grades 7-12 shall include the National Domestic Violence Hotline telephone number. (Education Code 215.5)

~~(cf. 5142—Safety)~~

The Superintendent or designee shall, to the extent feasible, seek to incorporate community resources into the district's child abuse prevention programs and may use these community resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

### **Child Abuse Reporting**

District employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

The Superintendent or designee shall provide training regarding the duties of mandated reporters as required by law and as specified in the accompanying administrative regulation. (Education Code 44691; Penal Code 11165.7)

*Legal Reference:*

EDUCATION CODE

~~215.5 Student identification cards with National Domestic Violence Hotline telephone number~~

~~32280-32289.5 Comprehensive school safety plans~~

~~33133.5 Posters of telephone number for students to report child abuse or neglect~~

~~33195 Heritage schools, mandated reporters~~

~~33308.1 Guidelines on procedure for filing child abuse complaints~~

~~44252 Teacher credentialing~~

~~44691 Staff development in the detection of child abuse and neglect~~

~~44807 Duty concerning conduct of students~~

~~48906 Notification when student released to peace officer~~

~~48987 Dissemination of reporting guidelines to parents~~

~~49001 Prohibition of corporal punishment~~

~~51220.5 Parenting skills education~~

~~51900.6 Sexual abuse and sexual assault awareness and prevention instruction~~

CODE OF CIVIL PROCEDURE

~~340.1 Damages suffered as a result of childhood sexual abuse~~

PENAL CODE

~~152.3 Duty to report murder, rape, or lewd or lascivious act~~

~~273a Willfully causing unjustifiable pain or mental suffering of child; endangering life or health~~

~~286 Crime of sodomy~~

~~287 Crime of oral copulation~~

~~288 Definition of lewd or lascivious act requiring reporting~~

~~289 Crime of sexual penetration~~

~~11164-11174.4 Child Abuse and Neglect Reporting Act~~

WELFARE AND INSTITUTIONS CODE

~~15630-15637 Dependent adult abuse reporting~~

CODE OF REGULATIONS, TITLE 5

~~3200-3205 Filing complaints with CDE; special education students~~

UNITED STATES CODE, TITLE 42

~~11434a McKinney-Vento Homeless Assistance Act; definitions~~

COURT DECISIONS

~~Camreta v. Greene (2011) 131 S.Ct. 2020~~

*Management Resources:*

CSBA PUBLICATIONS

~~Why Schools Hold the Promise for Adolescent Mental Health, Governance Brief, May 2019~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve~~

~~Health Framework for California Public Schools, Kindergarten Through Grade Twelve~~

WEB SITES

~~California Attorney General's Office, Suspected Child Abuse Report Form:~~

~~[https://oag.ca.gov/sites/all/files/agweb/pdfs/childabuse/ss\\_8572.pdf](https://oag.ca.gov/sites/all/files/agweb/pdfs/childabuse/ss_8572.pdf)~~

~~California Department of Education, Child Abuse Prevention Training and Resources:~~

~~<http://www.cde.ca.gov/ls/ss/ap>~~

~~California Department of Social Services, Information Resources Guide: <http://www.childsworld.ca.gov>~~

~~U.S. Department of Health and Human Services, Child Welfare Information Gateway:~~

~~<https://www.childwelfare.gov>~~

Policy Reference Disclaimer:

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

### **State**

5 CCR 3200-3205  
Code of Civil Procedure 340.1  
Ed. Code 215.5  
Ed. Code 32280-32289.5  
Ed. Code 33133.5  
Ed. Code 33195  
Ed. Code 33308.1  
Ed. Code 44252  
Ed. Code 44691  
Ed. Code 44807  
Ed. Code 48906  
Ed. Code 48987  
Ed. Code 49001  
Ed. Code 51220.5  
Ed. Code 51900.6  
Pen. Code 11164-11174.3  
Pen. Code 152.3  
Pen. Code 273a  
  
Pen. Code 286  
Pen. Code 288  
Pen. Code 288  
Pen. Code 289  
W&I Code 15630-15637

### **Federal**

42 USC 11434a

### **Management Resources**

California Department of Education Publication  
California Department of Education Publication  
Court Decision  
CSBA Publication  
  
Website  
Website  
Website  
  
Website  
  
Website  
  
**Cross References**

### **Code**

0450  
1240  
1312.1  
1312.3  
1312.3-E(1)  
1312.3-E(2)  
1400  
3320

### **Description**

Special education compliance complaints  
Damages suffered as result of childhood sexual abuse  
Student identification cards; inclusion of safety hotlines  
School safety plans  
Posters of telephone number for students to report child abuse or neglect  
Heritage schools; mandated reporters  
Guidelines on procedure for filing child abuse complaints  
Teacher credentialing  
Staff development in the detection of child abuse and neglect  
Teachers' duty concerning conduct of students  
Notification when student released to peace officer  
Dissemination of reporting guidelines to parents  
Prohibition of corporal punishment  
Parenting skills education  
Sexual abuse and sexual assault awareness and prevention instruction  
Child Abuse and Neglect Reporting Act  
Duty to report murder, rape, or lewd or lascivious act  
Willfully causing unjustifiable pain or mental suffering of child; endangering life or health  
Crime of sodomy  
Crime of oral copulation  
Definition of lewd or lascivious act requiring reporting  
Crime of sexual penetration  
Dependent adult abuse reporting

### **Description**

McKinney-Vento Homeless Assistance Act; definitions

### **Description**

Health Education Framework for California Public Schools, Kindergarten Through Grade Twelve, May 2019  
Health Education Content Standards for California Public School Kindergarten Through Grade Twelve, 2008  
Camreta v. Greene (2011) 131 S.Ct. 2020  
Why Schools Hold the Promise for Adolescent Mental Health, Governance Brief, May 2019  
CSBA District and County Office of Education Legal Services  
California Department of Social Services, Information Resources Guide  
California Department of Education, Child Abuse Prevention Training and Resources  
U.S. Department of Health and Human Services, Child Welfare Information Gateway  
California Attorney General's Office, Suspected Child Abuse Report Form

### **Description**

Comprehensive Safety Plan  
Volunteer Assistance  
Complaints Concerning District Employees  
Uniform Complaint Procedures  
Uniform Complaint Procedures  
Uniform Complaint Procedures  
Relations Between Other Governmental Agencies And The Schools  
Claims And Actions Against The District

3515.3	District Police/Security Department
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4119.23	Unauthorized Release Of Confidential/Privileged Information
4127	Temporary Athletic Team Coaches
4131	Staff Development
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4219.21	Professional Standards
4219.21-E(1)	Professional Standards
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4231	Staff Development
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4317.7	Employment Status Reports
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4331	Staff Development
5131	Conduct
5131.7	Weapons And Dangerous Instruments
5141.5	Mental Health
5141.52	Suicide Prevention
5141.6	School Health Services
5142	Safety
5144	Discipline
5145.11	Questioning And Apprehension By Law Enforcement
5145.13	Response To Immigration Enforcement
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
6142.7	Physical Education And Activity
6142.8	Comprehensive Health Education
6143	Courses Of Study
6145.2	Athletic Competition
6159.4	Behavioral Interventions For Special Education Students
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams



## CHILD ABUSE PREVENTION AND REPORTING

### Definitions

*Child abuse or neglect* includes the following: (Penal Code 11165.5, 11165.6)

1. A physical injury or death inflicted by other than accidental means on a child by another person
2. Sexual abuse of a child, including sexual assault or sexual exploitation, as defined in Penal Code 11165.1
3. Neglect of a child as defined in Penal Code 11165.2
4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3
5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

~~(cf. 4119.21/4219.21/4319.21—Professional Standards)~~

~~(cf. 5145.7—Sexual Harassment)~~

~~(cf. 5145.71—Title IX Sexual Harassment Complaint Procedures)~~

*Child abuse or neglect* does not include:

1. A mutual affray between minors (Penal Code 11165.6)
2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of employment (Penal Code 11165.5, 11165.6)

~~(cf. 3515.3—District Police/Security Department)~~

3. An injury resulting from the exercise by a teacher, vice principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be legally privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)
4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, for purposes of self-defense, or to obtain weapons or other dangerous objects within the control of the student (Education Code 49001)

~~(cf. 5131—Conduct)~~

~~(cf. 5131.7—Weapons and Dangerous Instruments)~~

~~(cf. 5144—Discipline)~~

~~(cf. 6159.4—Behavioral Interventions for Special Education Students)~~

5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student (Education Code 49001)

~~(cf. 6142.7—Physical Education and Activity)~~

6. Homelessness or classification as an unaccompanied minor (Penal Code 11165.15)

*Mandated reporters* include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators, and directors; licensees, administrators, and employees of a licensed day care facility; Head Start program teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program. (Penal Code 11165.7)

*Reasonable suspicion* means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on the person's training and experience, to suspect child abuse or neglect. However, *reasonable suspicion* does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect. (Penal Code 11166)

### **Reportable Offenses**

A mandated reporter shall make a report using the procedures provided below whenever, acting in a professional capacity or within the scope of employment, the mandated reporter has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11165.9, 11166.05, 11167)

Any district employee who reasonably believes to have observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury against a victim who is a child under age 14 shall notify a peace officer. (Penal Code 152.3, 288)

### **Responsibility for Reporting**

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom the person knows or reasonably suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

## **Reporting Procedures**

### **1. Initial Telephone Report**

Immediately or as soon as practicable after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11165.9, 11166)

Such reports shall be made to the following agency(ies):

County of San Diego Health and Human Services Agency  
Child Welfare Services  
151 Van Houten Avenue  
El Cajon, CA 92020  
(800) 344-6000 or (858) 560-2191

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

### **2. Written Report**

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall prepare and either send, fax, or electronically transmit to the appropriate agency a written follow-up report, which includes a completed California Department of Justice (DOJ) form (BCIA 8572). (Penal Code 11166, 11168)

The mandated reporter shall keep a copy of the report per school site protocol.

The DOJ form may be obtained online from the district office or other appropriate agencies, such as the police department, sheriff's department, or county probation or welfare department.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter

- b. The child's name and address, present location, and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians
- d. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child
- e. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information

The mandated reporter shall make a report even if some of this information is not known or is uncertain to the mandated reporter. (Penal Code 11167)

The mandated reporter may give to an investigator from an agency investigating the case, including a licensing agency, any information relevant to an incident of child abuse or neglect or to a report made for serious emotional damage pursuant to Penal Code 11166.05. (Penal Code 11167)

### 3. Internal Reporting

The mandated reporter shall not be required to disclose the mandated reporter's identity to a supervisor, the principal, or the Superintendent or designee. (Penal Code 11166)

However, employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the principal as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

## Training

Within the first six weeks of each school year, or within the first six weeks of employment if hired during the school year, the Superintendent or designee shall provide training on mandated reporting requirements to district employees and persons working on their behalf who are mandated reporters. -(Education Code 44691; Penal Code 11165.7)

~~(cf. 4131—Staff Development)~~  
~~(cf. 4231—Staff Development)~~  
~~(cf. 4331—Staff Development)~~

The Superintendent or designee shall use the online training module provided by the California Department of Social Services (CDSS). (Education Code 44691)

The training shall include, but not necessarily be limited to, training in identification and reporting of child abuse and neglect. In addition, the training shall include information that failure to report an incident of known or reasonably suspected child abuse or neglect as required by law is a misdemeanor punishable by imprisonment and/or a fine as specified. (Education Code 44691; Penal Code 11165.7)

The Superintendent or designee shall obtain and retain proof of each mandated reporter's completion of the training. (Education Code 44691)

In addition, at least once every three years, school personnel may receive training in the prevention of child abuse, including sexual abuse, on school grounds, by school personnel, or in school-sponsored programs. (Education Code 44691)

### **Victim Interviews by Social Services**

Whenever the CDSS or another government agency investigating suspected child abuse or neglect deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform the person of the following requirements prior to the interview: (Penal Code 11174.3)

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable the child to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

### **Release of Child to Peace Officer**

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the



parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

~~(cf. 5145.11—Questioning and Apprehension by Law Enforcement)~~

## **Parent/Guardian Complaints**

Upon request, the Superintendent or designee shall provide parents/guardians with procedures for reporting suspected child abuse occurring at a school site to appropriate agencies. For parents/guardians whose primary language is not English, such procedures shall be in their primary language and, when communicating orally regarding those guidelines and/or procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee shall also file a report when obligated to do so pursuant to Penal Code 11166 using the procedures described above for mandated reporters.

~~(cf. 1312.1—Complaints Concerning District Employees)~~

~~(cf. 3320—Claims and Actions Against the District)~~

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 3200-3205.

## **Notifications**

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, their reporting obligations under Penal Code 11166, and their confidentiality rights under Penal Code 11167. The district also shall provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

~~(cf. 4112.9/4212.9/4312.9—Employee Notifications)~~

Before beginning employment, any person who will be a mandated reporter by virtue of the person's position shall sign a statement indicating knowledge of the reporting obligations under Penal Code 11166 and compliance with such provisions. The signed statement shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee also shall notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this

immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of the mandated reporter's

professional capacity or outside the scope of employment. Any other person making a report shall not incur civil or criminal liability unless it can be proven that the person knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)

2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, the mandated reporter may be guilty of a crime punishable by a fine and/or imprisonment. (Penal Code 11166)
3. No employee shall be subject to any sanction by the district for making a report unless it can be shown that the employee knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11166, 11172)

revised: January 13, 2022

**MENTAL HEALTH**

The Governing Board recognizes that students' emotional well-being and mental health are critical to their ability to perform to their full academic and personal potential. The Superintendent or designee shall develop strategies and services to reduce the stigma associated with mental illness, facilitate access to mental health services, and help students build resiliency skills, including digital resilience, increase social connections, and cope with life challenges.

The Superintendent or designee shall consult and collaborate with school-employed mental health professionals, the county mental health department, psychologists and other health professionals, social workers, and/or community organizations to strengthen local mental health services and develop and implement an integrated plan to support student mental health.

To the extent possible, the district shall focus on preventive strategies which increase students' connectedness to school, create a support network of peers and trusted adults, and provide techniques for conflict resolution. The district shall investigate and resolve any complaint of bullying, intimidation, harassment, or discrimination in accordance with law and district policy.

The district shall provide instruction to students that promotes their healthy mental, emotional, and social development. Health education courses shall be aligned with the state content standards and curriculum framework and shall include, but not be limited to, instruction related to identifying signs of depression and self-destructive behaviors, developing coping skills, and identifying resources that may provide assistance.

**Information and Training**

The Superintendent or designee shall provide school staff with information and training to recognize the early signs and symptoms of an emerging mental health condition or behavioral health disorder, including common psychiatric conditions and substance use disorders such as opioid and alcohol abuse, identify risk factors and warning signs of suicidal intent, respond to students who have been impacted by traumatic stress, safely deescalate crisis situations involving students with a behavioral health disorder, and link students with effective services, referrals, and supports. Such training shall also provide instruction on how to maintain student privacy and confidentiality. Behavioral health information and training may also be provided to parents/guardians, students, and families. (Education Code 49428.15)

The Superintendent or designee shall develop a protocol for identifying and assessing students who may be suffering from an anxiety disorder, depression, eating disorder, or other severe or disabling mental illness. The Superintendent or designee may establish districtwide or school-site crisis intervention team(s) to respond to mental health concerns in the school setting.

At least twice per school year, the Superintendent or designee shall ensure that each school provides notice regarding how to initiate access to student mental health services on campus and/or in the community. The notification shall be in at least two of the following methods: (Education Code 49428)

1. Distributing the information, electronically or in hardcopy, in a letter to parents/guardians, and in a school publication or other document to students
2. Including the information, at the beginning of the school year, in the parent handbook for parents/guardians and in student orientation materials or a student handbook
3. Posting the information on the school's website or social media

Parents/guardians and students shall each receive two notices on how to initiate access to student mental health services, which may be delivered by different methods. (Education Code 494280)

Each school site that serves students in any of grades 6-12 shall create an age appropriate and culturally relevant poster that identifies approaches and shares resources about student mental health, and that includes the following information: (Education Code 49428.5)

1. Identification of common behaviors of those struggling with mental health or who are in a mental health crisis, including, but not limited to, anxiety, depression, eating disorders, emotional dysregulation, bipolar episodes, and schizophrenic episodes
2. A list of, and contact information for, school site-specific resources, including, but not limited to, counselors, wellness centers, and peer counselors.
3. A list of, and contact information for, community resources, including, but not limited to, suicide prevention, substance abuse, child crisis, nonpolice mental health hotlines, public behavioral health services, and community mental health centers
4. A list of positive coping strategies to use when dealing with mental health, including, but not limited to, meditation, mindfulness, yoga, breathing exercises, grounding skills, journaling, acceptance, and seeking therapy
5. A list of negative coping strategies to avoid, including, but not limited to, substance abuse or self-medication, violence and abuse, self-harm, compulsivity, dissociation, catastrophizing, and isolating

The poster shall be displayed in English and any primary language spoken by 15 percent or more of the students at the school site and be no smaller than 8.5 by 11 inches and at least 12-point font. The poster shall be prominently and conspicuously displayed in public areas that are accessible to, and commonly frequented by, students at each school site such as bathrooms, locker rooms, classrooms, classroom hallways, gymnasiums, auditoriums, cafeterias, wellness centers, and offices. Additionally, at the beginning of each school year the poster shall be distributed online to students through social media, websites, portals, and learning platforms. (Education Code 49428.5)



## Mental Health Counseling and Referrals

A school counselor, school psychologist, or school social worker may provide mental health counseling to students in accordance with the specialization(s) authorized on the individual's credential. As needed, students and their parents/guardians may be provided referrals to mental health services in the community and/or to mental health services at or near district schools.

If a student has an emotional or mental illness that limits a major life activity, has a record of such impairment, or is regarded as having such impairment, or may need special education and related services, the student shall be referred for an evaluation for purposes of determining whether any educational or related services are required in accordance with Section 504 of the Rehabilitation Act or the federal Individuals with Disabilities Education Act, as applicable. (Education Code 56301-56302; 29 USC 794; 28 CFR 35.108)

## Funding Resources

The Superintendent or designee shall explore potential funding sources for district programs and services that support student's mental health. In accordance with local plans and priorities, the district may apply to the county for grants for prevention and early intervention activities that are designed to prevent mental illness from becoming severe and disabling and to improve timely access for underserved populations.

### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

### State

Ed. Code 215-216  
Ed. Code 234.6  
Ed. Code 32280-32289.5  
Ed. Code 49060-49079  
Ed. Code 49428.1  
Ed. Code 49428.15

Ed. Code 49428.5  
Ed. Code 49600  
Ed. Code 49602  
Ed. Code 49604  
Ed. Code 51925-51929  
Ed. Code 56171

Ed. Code 56300-56385  
W&I Code 5698  
W&I Code 5840-5840.8  
W&I Code 5850-5883  
Federal  
20 USC 1400-1482  
28 CFR 35.101-35.190  
29 USC 794  
34 CFR 300.1-300.818

### Description

Student suicide prevention  
Bullying and harassment prevention information  
School safety plans  
Student records  
Student mental health referral protocols  
Identification of evidence-based and evidence-informed training programs for schools to address youth behavioral health  
Student mental health poster  
Responsibilities of school counselors  
Counseling and confidentiality of student information  
Suicide prevention training for school counselors  
Mandatory mental health education  
Duty to identify and assess children in private schools who need special education services  
Identification and referral; assessment, instructional planning  
Emotionally disturbed youth; legislative intent  
Prevention and early intervention programs  
Mental Health Services Act  
Description  
Individuals with Disabilities Education Act  
Americans with Disabilities Act  
Rehabilitation Act of 1973; Section 504  
Individuals with Disabilities Education Act

**Management Resources**

California Department of Education Publication	Youth Behavioral Health Training Programs
California Department of Education Publication	Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve
California Department of Education Publication	Health Education Framework for California Public Schools, Kindergarten Through Grade Twelve, May 2019
CDC and Prevention Publication	School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009
Nat. Child Traumatic Stress Network Publication	Child Trauma Toolkit for Educators, 2008
US Department of Education Publication	Bipartisan Safer Communities Act Stronger Connections Grant Program, Frequently Asked Questions, April 2023
US Department of Health and Human Services	Social Media and Youth Mental Health: The U.S. Surgeon General's Advisory, 2023
US Dept of Health and Human Services Publication	Our Epidemic of Loneliness and Isolation: The U.S. Surgeon General's Advisory on the Health Effects of Social Connection and the Community, 2023
Website	CSBA District and County Office of Education Legal Services
Website	National Child Traumatic Stress Network
Website	National Council for Behavioral Health, Mental Health First Aid
Website	Suicide Prevention Lifeline
Website	Suicide Prevention Resource Center
Website	Substance Abuse and Mental Health Services Administration
Website	American Association of Suicidology
Website	American Foundation for Suicide Prevention
Website	American Psychological Association
Website	California Department of Health Care Services, Mental Health Services
Website	Centers for Disease Control and Prevention, Mental Health
Website	National Association of School Psychologists
Website	National Institute for Mental Health
Website	California Department of Education, Mental Health
Website	American School Counselor Association
Website	Office of the Surgeon General

**Cross References****Code**

0470  
3515.3  
3515.31  
4131  
5141.22  
5141.4  
5141.52  
5141.6  
6142.8  
6164.5  
6173.4

**Description**

COVID-19 Mitigation Plan  
District Police/Security Department  
School Resource Officers  
Staff Development  
Infectious Diseases  
Child Abuse Prevention And Reporting  
Suicide Prevention  
School Health Services  
Comprehensive Health Education  
Student Success Teams  
Education for American Indian Students

Policy  
adopted: December 17, 2020  
revised: November 9, 2023

**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California

## SUICIDE PREVENTION

The Governing Board recognizes that suicide is a leading cause of death among youth, prevention is a collective effort that requires stakeholder engagement, and school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior, its impact on students and families, and other trauma associated with suicide, the Superintendent or designee shall develop measures, strategies, practices, and supports for suicide prevention, intervention, and postvention.

In developing measures and procedures for suicide prevention, intervention, and postvention, the Superintendent or designee shall consult with school and community stakeholders, school employed mental health professionals, and, in developing policy for grades K-6, the county mental health plan. (Education Code 215)

~~(cf. 1220—Citizen Advisory Committees)~~

~~(cf. 1400—Relations Between Other Governmental Agencies and the Schools)~~

School and community stakeholders and school mental health professionals with whom the Superintendent or designee shall consult may include district and school administrators, school counselors, school psychologists, school social workers, school nurses, other staff, parents/guardians and caregivers, students, local health agencies, mental health professionals, community organizations, law enforcement, legal counsel, and/or the district's risk manager or insurance carrier. The Superintendent or designee may also collaborate with county and/or city governments in an effort to align district policy with any existing community suicide prevention plans.

Measures and strategies for suicide prevention, intervention, and postvention shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, interns, school counselors, and others who interact with students, including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers

~~(cf. 1240—Volunteer Assistance)~~

~~(cf. 4112.21—Interns)~~

~~(cf. 4121—Temporary/Substitute Personnel)~~

~~(cf. 4127/4227/4327—Temporary Athletic Team Coaches)~~

~~(cf. 4131—Staff Development)~~

~~(cf. 4231—Staff Development)~~

~~(cf. 4331—Staff Development)~~

~~(cf. 5142—Safety)~~

~~(cf. 5148—Child Care and Development)~~

~~(cf. 5148.2—Before/After School Programs)~~

~~(cf. 6145.2—Athletic Competition)~~

2. Instruction to students in problem-solving, coping skills, and resiliency skills to promote students' mental, emotional, and social health and well-being, as well as

instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

~~(cf. 6142.8—Comprehensive Health Education)~~

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

~~(cf. 5131—Conduct)~~

~~(cf. 5131.2—Bullying)~~

~~(cf. 5137—Positive School Climate)~~

~~(cf. 5145.3—Nondiscrimination/Harassment)~~

~~(cf. 5145.7—Sexual Harassment)~~

~~(cf. 5145.71—Title IX Sexual Harassment Complaint Procedures)~~

~~(cf. 5145.9—Hate Motivated Behavior)~~

4. The review of materials and resources used in awareness efforts and communications to ensure they align with best practices for safe and effective messaging about suicide
5. The provision of information to parents/guardians and caregivers regarding risk and protective factors, warning signs of suicide, the severity of the suicide problem among youth, the district's suicide prevention curriculum, the district's suicide prevention policy and procedures, basic steps for helping suicidal youth, the importance of communicating with appropriate staff if suicide risk is present or suspected, access to suicide prevention training, and/or school and community resources that can help youth in crisis.
6. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
7. Crisis intervention procedures for addressing suicide threats or attempts
8. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide
9. Establishment of district and/or school-site crisis intervention team(s) to ensure the proper implementation and review of this policy and other district practices related to the emotional and behavioral wellness of students, including, but not limited to, the oversight of mental health and suicide prevention training, collaboration with community mental health organizations, identification of resources and organizations that provide evidence-based treatment, collaboration to build community response, and compliance with Education Code 215

~~(cf. 5141.5—Mental Health)~~

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are

experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning. (Education Code 215)

The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the Superintendent or designee shall coordinate and consult with the county mental health plan. (Education Code 215)

*(cf. 5141.6—School Health Services)*

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. The Board may, at its discretion, review the policy more frequently. (Education Code 215)

The Superintendent or designee shall periodically review district data pertaining to school climate and reports of suicidal ideation, attempts, or death to identify patterns or trends and make recommendations regarding program development.

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

*Legal Reference:*

EDUCATION CODE

*215—Student suicide prevention policies*

*215.5—Suicide prevention hotline contact information on student identification cards*

*216—Suicide prevention online training programs*

*234.6—Posting suicide prevention policy on website*

*32280-32289.5—Comprehensive safety plan*

*49060-49079—Student records*

*49602—Counseling; confidentiality of student information*

*49604—Suicide prevention training for school counselors*

GOVERNMENT CODE

*810-996.6—Government Claims Act*

PENAL CODE

*11164-11174.3—Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

*5698—Emotionally-disturbed youth; legislative intent*

*5850-5886—Children's Mental Health Services Act*

COURT DECISIONS

*Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554*

*Management Resources:*

*Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019*



Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Model Youth Suicide Prevention Policy

CALSCHLS PUBLICATIONS

California Healthy Kids Survey (CHKS)

California School Parent Survey (CSPS)

California School Staff Survey (CSSS)

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

EACH MIND MATTERS: CALIFORNIA'S MENTAL HEALTH MOVEMENT PUBLICATIONS

Making Headlines: Guide to Engaging the Media in Suicide Prevention in California, 2012

HEARD ALLIANCE PUBLICATIONS

K-12 Toolkit for Mental Health Promotion and Suicide Prevention, 2017

MENTAL HEALTH SERVICES OVERSIGHT AND ACCOUNTABILITY COMMUNICATIONS PUBLICATIONS

Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

SUICIDE PREVENTION RESOURCE CENTER PUBLICATIONS

After a Suicide: A Toolkit for Schools, 2nd Edition, 2018

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

WEB SITES

American Academy of Pediatrics: <https://www.healthychildren.org>

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <https://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <https://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/eg/mh>

California Department of Health Care Services, Mental Health Services:

<http://www.dhcs.ca.gov/services/MH>

California Mental Health Services Authority: <https://www.calmhsa.org>

CalSCHLS: <https://calschls.org>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

Crisis Text Line: <https://www.crisistextline.org>

Each Mind Matters: California's Mental Health Movement: <https://emmresourcecenter.org>

HEARD Alliance: <https://www.heardalliance.org>

Mental Health Services Oversight and Accountability Commission: <https://mhsoac.ca.gov>

National Action Alliance for Suicide Prevention: <https://theactionalliance.org>

National Association of School Psychologists: <https://www.nasponline.org>

National Child Traumatic Stress Network: <https://www.netn.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Substance Abuse and Mental Health Services Administration: <https://www.samhsa.gov>

Suicide Prevention Lifeline: <https://suicidepreventionlifeline.org>

Suicide Prevention Messaging: <https://suicidepreventionmessaging.org>

Suicide Prevention Resource Center: <https://www.sprc.org/about-suicide>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration: <http://www.samhsa.gov>

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.



Website  
 Website  
 Website  
 Website  
 Website

California Department of Health Care Services, Mental Health Services  
 Centers for Disease Control and Prevention, Mental Health  
 National Association of School Psychologists  
 National Institute for Mental Health  
 American School Counselor Association

**Cross References**

**Code**

0450  
 1112  
 1220  
 1240  
 1400  
 3515  
 4112.21  
 4121  
 4127  
 4131  
 4227  
 4231  
 4327  
 4331  
 5125  
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 5131.2  
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 5142  
 5145.3  
 5145.7  
 5145.71  
 5145.71-E(1)  
 5145.9  
 5148  
 5148.2  
 6142.8  
 6145.2  
 6145.8  
 6164.2  
 6164.5

**Description**

Comprehensive Safety Plan  
 Media Relations  
 Citizen Advisory Committees  
 Volunteer Assistance  
 Relations Between Other Governmental Agencies And The Schools  
 Campus Security  
 Interns  
 Temporary/Substitute Personnel  
 Temporary Athletic Team Coaches  
 Staff Development  
 Temporary Athletic Team Coaches  
 Staff Development  
 Temporary Athletic Team Coaches  
 Staff Development  
 Student Records  
 Conduct  
 Bullying  
 Alcohol And Other Drugs  
 Mobile Communication Devices  
 Positive School Climate  
 Conflict Resolution/Peer Mediation  
 Health Care And Emergencies  
 Infectious Diseases  
 Child Abuse Prevention And Reporting  
 Mental Health  
 School Health Services  
 Safety  
 Nondiscrimination/Harassment  
 Sexual Harassment  
 Title IX Sexual Harassment Complaint Procedures  
 Title IX Sexual Harassment Complaint Procedures  
 Hate-Motivated Behavior  
 Child Care And Development  
 Before/After School Programs  
 Comprehensive Health Education  
 Athletic Competition  
 Assemblies And Special Events  
 Guidance/Counseling Services  
 Student Success Teams

**SUICIDE PREVENTION****Staff Development**

Suicide prevention training shall be provided to teachers, interns, counselors, and others who interact with students, including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers. The training shall be offered under the direction of a district counselor, psychologist, and/or social worker who has received advanced training specific to suicide and who may collaborate with one or more county or community mental health agencies.

~~(cf. 1240—Volunteer Assistance)~~  
~~(cf. 4112.21—Interns)~~  
~~(cf. 4121—Temporary/Substitute Personnel)~~  
~~(cf. 4127/4227/4327—Temporary Athletic Team Coaches)~~  
~~(cf. 4131—Staff Development)~~  
~~(cf. 4231—Staff Development)~~  
~~(cf. 4331—Staff Development)~~  
~~(cf. 5142—Safety)~~  
~~(cf. 5148—Child Care and Development)~~  
~~(cf. 5148.2—Before/After School Programs)~~  
~~(cf. 6145.2—Athletic Competition)~~

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Additionally, staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are impacted by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe or traumatic stressor or loss, family instability, impulsivity, and other factors

~~(cf. 5131.6—Alcohol and Other Drugs)~~

3. Identification of students who may be at risk of suicide, including, but not limited to, warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent

4. Protective factors that may help to decrease a student's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum, promoting mental and emotional health, reducing the stigma associated with mental illness, and using safe and effective messaging about suicide
6. The importance of early prevention and intervention in reducing the risk of suicide
7. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

*{cf. 5141.6—School Health Services}*

*{cf. 6164.2—Guidance/Counseling Services}*

8. Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for constant monitoring and supervision of the student, during the time the student is in the school's physical custody, while the immediate referral of the student to medical or mental health services is being processed
9. District procedures for responding after a suicide has occurred
10. Common misconceptions about suicide

The district may provide additional professional development in suicide risk assessment and crisis intervention to district mental health professionals, including, but not limited to, school counselors, psychologists, social workers, and nurses.

### **Instruction**

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum in an age and developmentally appropriate secondary grades and shall be designed to help students:

1. Identify and analyze warning signs and risk factors associated with suicide, including, but not limited to, understanding how mental health challenges and emotional distress, such as feelings of depression, loss, isolation, inadequacy, and anxiety, can lead to thoughts of suicide
2. Develop coping and resiliency skills for dealing with stress and trauma, and building self-esteem



3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults; school resources, including the district's suicide prevention, intervention, and referral procedures; and/or community crisis intervention resources where youth can get help

~~(cf. 5141.6—School Health Services)~~  
~~(cf. 6142.8—Comprehensive Health Education)~~  
~~(cf. 6164.2—Guidance/Counseling Services)~~

5. Develop help-seeking strategies and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

~~(cf. 5131.6—Alcohol and Other Drugs)~~

6. Recognize that early prevention and intervention can drastically reduce the risk of suicide

The Superintendent or designee may develop and implement school activities that raise awareness about mental health wellness and suicide prevention.

~~(cf. 6145.8—Assemblies and Special Events)~~

### **Student Identification Cards**

Student identification cards for students in grades 7-12 shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

The Superintendent or designee shall provide the name, title, and contact information of the members of the district and/or school crisis intervention team(s) to students, staff, parents/guardians, and caregivers and on school and district web sites. Such notifications shall identify the mental health professional who serves as the crisis intervention team's designated reporter to receive and act upon reports of a student's suicidal intention.

### **Intervention**

Students shall be encouraged to notify a teacher, principal, counselor, designated reporter, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, the staff member shall promptly notify the principal, school counselor, or designated reporter, who shall implement district intervention protocols as appropriate.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, or discussed, or referred to with third parties, the counselor may report to the principal or student's parents/guardians when there is reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or others within the school community. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment, or to report child abuse and neglect as required by Penal Code 11164-11174.3. (Education Code 49602)

*(cf. 5141—Health Care and Emergencies)*

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

*(cf. 5138—Conflict Resolution/Peer Mediation)*

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision and providing comfort to the student until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

*(cf. 0450—Comprehensive Safety Plan)*

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

*(cf. 5125—Student Records)*

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether it is necessary, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

*(cf. 5141.4—Child Abuse Prevention and Reporting)*

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate steps to ensure the student's readiness for return to school and determine the need for ongoing support.

### **Postvention**

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. The Superintendent or designee shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how to best discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

*(cf. 1112 - Media Relations)*

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

## SCHOOL HEALTH SERVICES

The Governing Board recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services. **The Board further recognizes that schools are uniquely positioned to increase health equity and to help ensure that all students have access to necessary health care services.** The district may provide access to health services at or near district schools through the establishment of a school health center and/or mobile van(s) that serve multiple campuses, **and may utilize telehealth as a delivery mechanism to increase access to health care services in schools.**

The Board and the Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in district schools and the community. Based on the results of this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the district, **including preventative programming and intervention strategies to address students' physical, mental, and behavioral health needs.**

~~(cf. 5131.6—Alcohol and Other Drugs)~~  
~~(cf. 5131.61—Drug Testing)~~  
~~(cf. 5131.62—Tobacco)~~  
~~(cf. 5131.63—Steroids)~~  
~~(cf. 5141—Health Care and Emergencies)~~  
~~(cf. 5141.21—Administering Medication and Monitoring Health Conditions)~~  
~~(cf. 5141.22—Infectious Diseases)~~  
~~(cf. 5141.23—Asthma Management)~~  
~~(cf. 5141.24—Specialized Health Care Services)~~  
~~(cf. 5141.25—Availability of Condoms)~~  
~~(cf. 5141.26—Tuberculosis Testing)~~  
~~(cf. 5141.3—Health Examinations)~~  
~~(cf. 5141.31—Immunizations)~~  
~~(cf. 5141.32—Health Screening for School Entry)~~  
~~(cf. 5141.33—Head Lice)~~  
~~(cf. 5141.4—Child Abuse Prevention and Reporting)~~  
~~(cf. 5141.52—Suicide Prevention)~~  
~~(cf. 6145.2—Athletic Competition)~~  
~~(cf. 6159—Individualized Education Program)~~  
~~(cf. 6164.6—Identification and Education Under Section 504)~~

Board approval shall be required for any proposed use of district resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, and partnerships with local agencies and organizations.

~~(cf. 1260—Educational Foundation)~~  
~~(cf. 1330.1—Joint Use Agreement)~~  
~~(cf. 3100—Budget)~~  
~~(cf. 7000—Facilities Master Plan)~~

The Board may prioritize school health services to schools with the greatest need, including schools with medically underserved populations, a high percentage of low-income and

uninsured children and youth, large numbers of English learners, Academic Performance Index rankings in deciles 1-3, and/or a shortage of health professionals in the community.

School health services shall be provided or supervised by a licensed health care professional. The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding.

~~(cf. 1020—Youth Services)~~  
~~(cf. 3312—Contracts)~~

If a school nurse is employed by the school or district, ~~he/she~~ **the nurse** shall be involved in planning and implementing the school health services as appropriate.

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, nutrition and physical fitness programs, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

~~(cf. 3550—Food Service/Child Nutrition Program)~~  
~~(cf. 5030—Student Wellness)~~  
~~(cf. 6142.7—Physical Education and Activity)~~  
~~(cf. 6142.8—Comprehensive Health Education)~~  
~~(cf. 6164.2—Counseling/Guidance Services)~~

**To further encourage student access to health care services, the Superintendent or designee shall develop and implement outreach strategies to increase enrollment of eligible students from low-to-moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but are not limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law.**

### **Consent and Confidentiality**

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929**6930**, Health and Safety Code 124260, or other applicable law.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

~~(cf. 5125—Student Records)~~

### **Payment/Reimbursement for Services**

The Board desires that costs not be a barrier to student access to services. Services may be provided free of charge or on a sliding scale in accordance with law.



~~The Superintendent or designee shall establish procedures for billing public and private insurance programs and other applicable programs for reimbursement of services as appropriate.~~

~~(cf. 5143—Insurance)~~

~~The district shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.~~

~~To further encourage student access to health care services, the Superintendent or designee shall develop and implement outreach strategies to increase enrollment of eligible students from low to moderate income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but not be limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law and providing students and parents/guardians with information about the low-cost Healthy Families insurance program.~~

~~(cf. 3553—Free and Reduced Price Meals)~~

## **Program Evaluation**

In order to continuously improve school health services, the Board shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

The Superintendent or designee shall provide the Board with periodic reports that may include, but not necessarily be limited to, rates of participation in school health services; changes in student outcomes such as school attendance or achievement; feedback from staff and participants regarding program accessibility and operations, including accessibility to low-income and linguistically and culturally diverse students and families; and program costs and revenues.

~~(cf. 0500—Accountability)~~

### *Legal Reference:*

#### EDUCATION CODE

~~8800-8807 Healthy Start support services for children~~

~~49073-49079 Privacy of student records~~

~~49423.5 Specialized physical health care services~~

~~49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal FAMILY~~

#### CODE

~~6920-6929 Consent by minor for medical treatment~~

#### GOVERNMENT CODE

~~95020 Individualized family service plan~~

#### HEALTH AND SAFETY CODE

~~104830-104865 School-based application of fluoride or other tooth decay-inhibiting agent~~

~~121020 HIV/AIDS testing and treatment; parental consent for minor under age 12~~

~~123110 Minor's right to access health records~~

~~123115 Limitation on parent/guardian access to minor's health records~~

~~123800-123995 California Children's Services Act~~

~~124025-124110 Child Health and Disability Prevention Program~~

~~124172-124174.6 Public School Health Center Support Program~~

~~124260 Mental health services; consent by minors age 12 and older~~

~~130300-130317 Health Insurance Portability and Accountability Act (HIPAA)~~

WELFARE AND INSTITUTIONS CODE

~~14059.5 Definition of "medically necessary"~~

~~14100.2 Confidentiality of Medi-Cal information~~

~~14115 Medi-Cal claims process~~

~~14124.90 Third-party health coverage~~

~~14132.06 Covered benefits; health services provided by local educational agencies~~

~~14132.47 Administrative claiming process and targeted case management~~

CODE OF REGULATIONS, TITLE 10

~~2699.6500-2699.6905 Healthy Families Program~~

CODE OF REGULATIONS, TITLE 17

~~2951 Testing standards for hearing tests~~

~~6800-6874 Child Health and Disability Prevention Program~~

CODE OF REGULATIONS, TITLE 22

~~51009 Confidentiality~~

~~51050-51192 Definitions of Medi-Cal providers and services~~

~~51200 Requirements for providers~~

~~51231.2 Wheelchair van requirements~~

~~51270 Local educational agency provider; conditions for participation~~

~~51304 Limitations on specified benefits~~

~~51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services~~

~~51323 Medical transportation services~~

~~51351 Targeted case management services~~

~~51360 Local educational agency; types of services~~

~~51491 Local educational agency eligibility for payment~~

~~51535.5 Reimbursement to local educational agency providers~~

UNITED STATES CODE, TITLE 20

~~1232g Family Educational and Privacy Rights Act (FERPA)~~

UNITED STATES CODE, TITLE 42

~~1320e-9 Prohibition against disclosure of records~~

~~1397aa-1397jj State Children's Health Insurance Program~~

CODE OF FEDERAL REGULATIONS, TITLE 42

~~431.300 Use and disclosure of information on Medicaid applicants and recipients~~

CODE OF FEDERAL REGULATIONS, TITLE 45

~~164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)~~

*Management Resources:*

CSBA PUBLICATIONS

Expanding Access to School Health Services: Policy Considerations for Governing Boards, Policy Brief, November 2008

Promoting Oral Health for California's Student: New Role, New Opportunities for Schools, Policy Brief, November 2008

Providing School Health Services in California: Perceptions, Challenges and Needs of District Leadership Teams, 2008

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES PUBLICATIONS

LEA Medi-Cal Provider Manual

California School-Based Medi-Cal Administrative Activities Manual

DEPARTMENT OF HEALTH SERVICES POLICY LETTERS

00-06 Managed Care Plan Relationships with Local Education Agency Providers, December 11, 2000

NATIONAL ASSEMBLY ON SCHOOL-BASED HEALTH CARE PUBLICATIONS

A Guidebook for Evaluating School-Based Health Centers

NATIONAL CENTER FOR YOUTH LAW PUBLICATIONS

Minor Consent, Confidentiality, and Child Abuse Reporting in California, October 2006

WEB SITES

CSBA: <http://www.csba.org>

CSBA, PractiCal Program: <http://www.csba.org/Services/Services/DistrictServices/PractiCal.aspx>

California County Superintendents Educational Services Association: <http://www.cesesa.org>

California Department of Education, Health Services and School Nursing:  
<http://www.cde.ca.gov/ls/he/hn>  
 California Department of Health Care Services: <http://www.dhes.ca.gov>  
 California Department of Public Health: <http://www.cdph.ca.gov>  
 California School Health Centers Association: <http://www.schoolhealthcenters.org>  
 California School Nurses Organization: <http://www.csno.org>  
 Center for Health and Health Care in Schools: <http://www.healthinschools.org>  
 Centers for Disease Control and Prevention, School Health Policies and Programs (SHPPS) Study:  
<http://www.cdc.gov/HealthyYouth/shpps>  
 Centers for Medicare and Medicaid Services: <http://www.cms.hhs.gov>  
 Healthy Families Program: <http://www.healthyfamilies.ca.gov>  
 National Assembly on School-Based Health Care: <http://www.nasbhc.org>  
 National Center for Youth Law: <http://www.youthlaw.org>

***Policy Reference Disclaimer:***

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

<u>State</u>	<u>Description</u>
17 CCR 2950-2951	Hearing tests
17 CCR 6800-6874	Child Health and Disability Prevention program; health assessments
22 CCR 51009	Confidentiality
22 CCR 51050-51192	Definitions of Medi-Cal providers and services
22 CCR 51200	Requirements for providers
22 CCR 51231.2	Wheelchair van requirements
22 CCR 51270	Local educational agency provider; conditions for participation
22 CCR 51304	Limitations on specified benefits
22 CCR 51309	Psychology, physical therapy, occupational therapy, speech pathology, audiological services
22 CCR 51323	Medical transportation services
22 CCR 51351	Targeted case management services
22 CCR 51360	Local educational agency; types of services
22 CCR 51491	Local educational agency eligibility for payment
22 CCR 51535.5	Reimbursement to local educational agency providers
Ed. Code 49073-49079	Privacy of student records
Ed. Code 49423.5	Specialized physical health care services
Ed. Code 49557.2-49558	Eligibility for free and reduced-price meals; sharing information with Medi-Cal
Fam. Code 6920-6930	Consent by minor for medical treatment
Gov. Code 95020	Individualized family service plan
H&S Code 104830-104865	School-based application of fluoride or other tooth decay-inhibiting agent
H&S Code 121020	HIV/AIDS testing and treatment; parental consent for minor under age 12
H&S Code 123110	Minor's right to access health records
H&S Code 123115	Limitation on parent/guardian access to minor's health records
H&S Code 123800-123995	California Children's Services Act
H&S Code 124025-124110	Child Health and Disability Prevention Program
H&S Code 124172-124174.6	Public School Health Center Support Program
H&S Code 124260	Mental health services; consent by minors age 12 and older
H&S Code 130300-130317	Health Insurance Portability and Accountability Act (HIPAA)
W&I Code 14059.5	Definition of "medically necessary"
W&I Code 14115	Medi-Cal claims process
W&I Code 14115.8	LEA Medi-Cal Billing Option; program guide
W&I Code 14124.90	Third-party health coverage
W&I Code 14132.06	Covered benefits; health services provided by local educational agencies
W&I Code 14132.47	Administrative claiming process and targeted case management
W&I Code 5961-5961.5	Children and Youth Behavioral Health Initiative Act

Federal

20 USC 1232g  
42 CFR 431.300  
42 USC 1320c-9  
42 USC 1397aa-1397mm  
45 CFR 164.500-164.534

Management Resources

CA Department of Health Care Services  
Publication

CA Dept of Health Care Services Publication  
CA Dept of Health Care Services Publication  
CA Dept of Health Care Services Publication  
CA Health and Human Services Publication  
CA School-Based Health Alliance Publication

CA School-Based Health Alliance Publication  
California Department of Education Publication

National Center For Youth Law Publication

US Dept of Health and Human Services  
Publication

US Dept of Health and Human Services  
Publication

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Cross References

Code

0470  
1330.1  
1340  
1400  
3514  
3553  
4119.41  
4119.43  
4157  
4219.41  
4219.43  
4231  
4257  
4319.41

Description

Family Educational Rights and Privacy Act (FERPA) of 1974  
Use and disclosure of information on Medicaid applicants and recipients  
Prohibition against disclosure of records  
State Children's Health Insurance Program  
Privacy of individually identifiable health information

Description

LEA Medi-Cal Billing Option Program Provider Manual, November 2021  
Policy and Procedure Letter No. 23-004, February 2023  
Policy and Procedure Letter No. 21-017R, December 2021  
California School-Based Medi-Cal Administrative Activities Manual  
Children and Youth Behavioral Health Initiative, 2021  
Documenting the Link Between School-Based Health Centers and Academic Success, May 2014  
How to Fund Health Services in Your School District, September 2014  
Health Education Framework for California Public Schools, Kindergarten Through Grade Twelve, May 2019  
Confidential Medical Release: Frequently Asked Questions from School and Districts, November 2015  
Centers for Medicare & Medicaid Services Informational Bulletin, Information on School-Based Services in Medicaid: Funding, Documentation and Expanding Services, August 2022  
Information on School-Based Services in Medicaid: Funding, Documentation and Expanding Services, August 18, 2022  
California Department of Health and Human Services  
CSBA District and County Office of Education Legal Services  
CSBA, Practi-Cal Program  
California School-Based Health Alliance  
Center for Health and Health Care in Schools  
Centers for Disease Control and Prevention, School Health Policies and Programs (SHPPS) Study  
Centers for Medicare and Medicaid Services  
California County Superintendents Educational Services Association  
National Center for Youth Law  
California School Nurses Organization  
California Department of Education, Health Services and School Nursing  
California Department of Health Care Services  
California Department of Public Health  
CSBA

Description

COVID-19 Mitigation Plan  
Joint Use Agreements  
Access To District Records  
Relations Between Other Governmental Agencies And The Schools  
Environmental Safety  
Free And Reduced Price Meals  
Employees With Infectious Disease  
Universal Precautions  
Employee Safety  
Employees With Infectious Disease  
Universal Precautions  
Staff Development  
Employee Safety  
Employees With Infectious Disease

4319.43	<i>Universal Precautions</i>
4357	<i>Employee Safety</i>
5022	<i>Student And Family Privacy Rights</i>
5113.1	<i>Chronic Absence And Truancy</i>
5113.11	<i>Attendance Supervision</i>
5113.12	<i>District School Attendance Review Board</i>
5125	<i>Student Records</i>
5131.6	<i>Alcohol And Other Drugs</i>
5131.61	<i>Drug Testing</i>
5131.62	<i>Tobacco</i>
5131.63	<i>Steroids</i>
5141	<i>Health Care And Emergencies</i>
5141.21	<i>Administering Medication And Monitoring Health Conditions</i>
5141.22	<i>Infectious Diseases</i>
5141.23	<i>Asthma Management</i>
5141.24	<i>Specialized Health Care Services</i>
5141.25	<i>Availability Of Condoms</i>
5141.26	<i>Tuberculosis Testing</i>
5141.3	<i>Health Examinations</i>
5141.31	<i>Immunizations</i>
5141.32	<i>Health Screening For School Entry</i>
5141.33	<i>Head Lice</i>
5141.4	<i>Child Abuse Prevention And Reporting</i>
5141.5	<i>Mental Health</i>
5141.52	<i>Suicide Prevention</i>
5141.7	<i>Sun Safety</i>
5143	<i>Insurance</i>
5145.6	<i>Parent/Guardian Notifications</i>
5146	<i>Married/Pregnant/Parenting Students</i>
5147	<i>Dropout Prevention</i>
5148	<i>Child Care And Development</i>
5148.3	<i>Preschool/Early Childhood Education</i>
6142.8	<i>Comprehensive Health Education</i>
6145.2	<i>Athletic Competition</i>
6164.5	<i>Student Success Teams</i>
6171	<i>Title I Programs</i>
6173	<i>Education For Homeless Children</i>
6173.1	<i>Education For Foster Youth</i>
6173.4	<i>Education for American Indian Students</i>
6175	<i>Migrant Education Program</i>
6177	<i>Summer Learning Programs</i>
6184	<i>Continuation Education</i>



**SCHOOL HEALTH SERVICES****Types of Health Services**

In accordance with student and community needs and available resources, school health services offered by the district may include, but are not limited to:

1. **Health screenings, evaluations, and assessments of students' need for health services**
2. Physical examinations, immunizations, and other preventive medical services  
*(cf. 5141.26—Tuberculosis Testing)*  
*(cf. 5141.3—Health Examinations)*  
*(cf. 5141.31—Immunizations)*  
*(cf. 5141.32—Health Screening for School Entry)*
- 2 3. First aid and administration of medications  
*(cf. 5141.21—Administering Medication and Monitoring Health Conditions)*
4. Diagnosis and treatment of minor injuries and acute medical conditions
- 4-5. Management of chronic medical conditions  
*(cf. 5141.23—Asthma Management)*
- 5 6. Basic laboratory tests
6. ~~Referral to and follow up for specialty care~~
7. Emergency response procedures  
*(cf. 5141—Health Care and Emergencies)*
8. Nutrition services  
*(cf. 3550—Food Service/Child Nutrition Program)*  
*(cf. 5030—Student Wellness)*
9. Oral health services that may include preventive services, basic restorative services, and referral to specialty services

The Superintendent or designee shall notify all parents/guardians of the opportunity pursuant to Health and Safety Code 104830-104865 for their child to receive the topical application of fluoride, including fluoride varnish, or other decay-inhibiting agent to the teeth during the school year. **Such application of fluoride or other decay-inhibiting agent shall only be provided to a student whose parent/guardian returns the notification with an indication consenting to the treatment** ~~This notification may be returned by the parent/guardian to consent to the treatment or to indicate that the student shall not receive treatment because he/she has received the treatment from a dentist or the treatment is not desired.~~ (Health and Safety Code 104830, 104850, 104855)

*(cf. 5145.6—Parental Notifications)*

10. Mental **or behavioral** health services, which may include assessments, crisis intervention, counseling, treatment, and referral to a continuum of services including emergency psychiatric care, community support programs, inpatient care, and outpatient programs

*(cf. 1020—Youth Services)*

*(cf. 5141.52—Suicide Prevention)*

*(cf. 6164.2—Counseling/Guidance Services)*

11. Substance abuse prevention and intervention services

*(cf. 5131.6—Alcohol and Other Drugs)*

*(cf. 5131.62—Tobacco)*

*(cf. 5131.63—Steroids)*

12. **Vision and audiology services**

13. **Speech therapy**

14. **Occupational therapy**

15. **Physical therapy**

126. Reproductive health services

*(cf. 5141.25—Availability of Condoms)*

137. ~~Screening of students to identify the need for physical, mental, and oral health services~~  
**Specialized health care services for students with disabilities**

18. **Medical transportation**

19. **Targeted case management**

1420. Referrals and linkage to services not offered on-site

1521. Public health and disease surveillance

1622. Individual and family health education

1723. School or districtwide health promotion

## **Medi-Cal Billing**

In order to provide services as a Medi-Cal provider, the district shall enter into and maintain a contract with the California Department of Health Care Services (DHCS). (Welfare and Institutions Code 14132.06; 22 CCR 51051, 51270)

The Superintendent or designee shall ensure that all practitioners employed by or under contract with the district possess the appropriate license, certification, registration, or credential and provide only those services that are within their scope of practice. (22 CCR 51190.3, 51270, 51491)

The Superintendent or designee shall submit a claim for Medi-Cal reimbursement whenever the district provides a ~~covered preventive, diagnostic, therapeutic, or rehabilitative service specified in 22 CCR 51190.4 or 51360~~ to a Medi-Cal-eligible student under age 22 and/or a member of ~~his/her~~ **the student's** family a **covered service specified in 22 CCR 51190.4 or 51360**. (Welfare and Institutions Code 14132.06; 22 CCR 51096, 51098, 51190.1, 51190.4, 51309, 51360, 51535.5)

*(cf. 5141.24—Specialized Health Care Services)*  
*(cf. 6159—Individualized Education Program)*

The district shall maintain records and supporting documentation including, but not limited to, records of the type and extent of services provided to a Medi-Cal beneficiary in accordance with law. (22 CCR 51270, 51476)

*(cf. 3580—District Records)*  
*(cf. 5125—Student Records)*

~~The Superintendent or designee shall submit an annual report to DHCS identifying participants in the community collaborative, containing a financial summary including reinvestment expenditures, and describing service priorities for the future. (22 CCR 51270)~~

Any federal funds received by the district as reimbursement for the costs of services under the Medi-Cal billing option shall be reinvested in **approved** services for students and their families ~~as specified in Education Code 8804(g)~~. The Superintendent or designee shall consult with a local school-linked services collaborative group, ~~such as that defined in Education Code 8806~~, regarding decisions on reinvestment of federal funds. (22 CCR 51270)

The Superintendent or designee shall submit an annual report to DHCS identifying participants in the community collaborative, containing a financial summary including reinvestment expenditures, and describing service priorities for the future. (22 CCR 51270)

**Parent consent is required for students aged 11 and under. Students aged 12 and over may seek counseling without the consent of a parent/guardian.**

### **Medi-Cal Administrative Activities**

~~Designated school staff shall document, on a time survey form, the amount of time spent on activities identified by DHCS which are related to the administration of the Medi-Cal program. Such activities include, but are not be limited to, outreach, referral of health and mental health services, translation services, facilitation of applications, scheduling and arranging emergency and medical transportation of eligible individuals, contracting for services, program planning and policy development, claims administration, and general administration.~~

**The district shall apply for reimbursement for activities identified by DHCS which are related to the administration of the Medi-Cal program. Such activities include, but are not**

limited to, outreach, translation for Medi-Cal services, facilitation of applications, arrangement of nonemergency and nonmedical transportation of eligible individuals, program planning and policy development, claims coordination and administration, training and general administration.

Appropriate staff shall receive training in administrative claiming categories and related activities.

To receive reimbursement for Medi-Cal administrative activities, the Superintendent or designee shall, on a quarterly basis, submit an invoice to the local educational consortium or local governmental agency through which the district has contracted.

In addition, the Superintendent or designee shall submit to the local educational consortium or local governmental agency, and shall update each quarter, a roster of all employees who perform direct Medi-Cal services or administrative activities. When notified by the local educational consortium or local governmental agency of the date and time that a random-moment time survey must be conducted by a particular employee, the Superintendent or designee shall coordinate the completion and submission of the survey in accordance with DHCS timelines and procedures.

~~The Superintendent or designee shall, on a quarterly basis, submit an invoice to the local educational consortium or local governmental agency through which the district has contracted to receive reimbursement.~~

~~Staff responsible for completing the time survey shall annually participate in training regarding eligible activities and the time survey methodology, and shall receive additional training whenever there are changes or updates in administrative claiming categories and activities. New or reassigned staff shall receive training before beginning their duties completing time surveys.~~

The Superintendent or designee shall maintain an audit file containing original time survey documentation and other records specified by DHCS. Such documentation shall be kept for three years after the end of the quarter in which expenditures were incurred or, if an audit is in progress, until the completion of the audit.

**SAFETY**

At each school, the principal or designee shall establish emergency procedures, rules for student conduct, and rules for the safe and appropriate use of school facilities, equipment, and materials, consistent with law, Board policy, and administrative regulation. The rules shall be communicated to students, distributed to parents/legal guardians, and readily available at the school at all times.

**Release of Students**

Students shall be released during the school day only to the custody of an adult who is one of the following:

1. The student's custodial parent/legal guardian-
2. An adult authorized on the student's emergency card as ~~someone~~ **an individual** to whom the student may be released when the custodial parent/guardian cannot be reached, provided the principal or designee verifies the adult's identity-
3. An authorized law enforcement officer acting in accordance with law-
4. An adult taking the student to emergency medical care at the request of the principal or designee

**Supervision of Students**

Every teacher shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds, and during recess. (Education Code 44807)

The principal or designee shall require all individuals supervising students to remain alert for unauthorized persons and dangerous conditions, and promptly report any unusual-incidents to the principal or designee and file a written report as appropriate.

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

*Threat or perceived threat* means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.



Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Clearly identify supervision zones and require all playground supervisors to remain at a location from which they can observe their entire zone of supervision and be observed by students in the supervision zone
2. Consider the size of the playground area, the number of areas that are obstructed from open view, and the age of the students to determine the ratio of playground supervisors to students

At any school where playground supervision is not otherwise provided, the principal or designee shall provide for certificated employees to supervise the conduct and safety, and direct the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)

The Superintendent or designee shall ensure that teachers, teacher aides, playground supervisors, yard aides, and volunteers who supervise students receive training in safety practices and in supervisory techniques that will help prevent problems and resolve conflicts among students. Additionally, all staff and other school officials shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats. The training shall be documented and kept on file

### **Student Safety Patrols**

A school safety patrol shall be composed of students of the school selected by the principal or designee and shall be allowed to serve only with written consent of the students and their parents/guardians. Patrol members shall be at least 10 years old and in the fifth grade. (Education Code 49302; 5 CCR 571)

School safety patrols shall be used only at those locations where the nature of traffic will permit their safe operation. The locations where school safety patrols are used should be determined jointly with the local law enforcement agency. (5 CCR 572)

Patrol members shall be under the supervision and control of the principal or other designated staff member and shall receive training in proper procedures, including, but not limited to, the operations specified in 5 CCR 573-574. Whenever on duty, patrol members shall wear the standard uniform required by 5 CCR 576.

### **Playground Safety**

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. (Health and Safety Code 115725)

### **Activities with Safety Risks**

Due to concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during school-sponsored events unless the activity is properly supervised, students wear protective gear as appropriate, and each participant has insurance coverage:

1. Trampolining
2. Scuba diving
3. Skateboarding or use of scooters
4. In-line or roller skating or use of skate shoes
5. Sailing, boating, or water skiing
6. Cross-country or downhill skiing
7. Motorcycling
8. Target shooting
9. Horseback riding
10. Rodeo
11. Archery
12. Mountain bicycling
13. Rock climbing
14. Rocketeering
15. Surfing
16. Body Contact Sports
17. Other activities determined by the principal to have a high risk to student safety

As needed, the Superintendent or designee may periodically provide training or instruction to students on the safe use of electric, motorized or nonmotorized bicycles, scooters, skateboards, and roller skates. Any student who rides any such bicycle, scooter, skateboard, or roller skates at school shall wear a properly fitted and fastened bicycle helmet

### **Events In or Around a Swimming Pool**

When any on-campus event that is not part of an interscholastic athletic program is sponsored or hosted by the district and is to be held in or around a swimming pool, at least one adult with a valid certification of cardiopulmonary resuscitation training shall be present throughout the duration of the event. (Education Code 35179.6)

### **Laboratory Safety**

The principal of each school offering laboratory work shall develop procedures for laboratory safety and designate a trained certificated employee to implement and regularly review, update, and implement these procedures.

Students in a laboratory shall be under the supervision of a certificated employee. Students shall be taught laboratory safety, and safety guidelines and procedures shall be posted in science classrooms. Students shall receive continual reminders about general and specific hazards.

Hazardous materials shall be properly used, stored, and disposed of in accordance with law and the district's chemical hygiene plan.

Bloodborne pathogens shall be handled in accordance with the district's exposure control plan.

The district's emergency plan, emergency contact numbers, and first aid supplies shall be readily accessible.

Parents/guardians shall be made aware of the kinds of laboratory activities that will be conducted during the school year.

### **Hearing Protection**

The Superintendent or designee shall monitor students' exposure to excessive noise in classrooms and provide protection as necessary. The Superintendent or designee may also provide hearing conservation education to teach students ways to protect their hearing.

### **Eye Safety Devices**

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed their actual cost to the district. (Education Code 32030, 32031, 32033)

### **Protection Against Insect Bites**

To help protect students against insect bites or stings that may spread disease or cause allergic reactions, students shall be allowed to apply insect repellent provided by their parents/guardians, when engaging in outdoor activities. Any application of insect repellent shall occur under the supervision of school personnel, and in accordance with the manufacturer's directions.

**SAFETY**

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and promotes student safety and well-being. Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, and guiding student participation in educational programs, and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

School staff shall be responsible for the proper supervision of students at all times when students are subject to district rules, including, but not limited to, during school hours, school-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district-provided transportation.

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

**Crossing Guards/Student Safety Patrol**

To assist students in safely crossing streets adjacent to or near school sites, the Board may establish a student safety patrol at any district school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

**Student Identification Cards and Safety Information**

Student identification cards of students in grades 7-12 shall have printed on them safety information, including the following: (Education Code 215.5, 217)

1. The National Suicide Prevention Lifeline telephone number and, at the district's discretion, the Crisis Text Line and/or a local suicide prevention hotline telephone number
2. The National Domestic Violence Hotline

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<u><b>State</b></u>	<u><b>Description</b></u>
5 CCR 14030	Preliminary procedure,; planning and approval of school facilities
5 CCR 14103	Authority of the driver
5 CCR 202	Exclusion of students with a contagious disease
5 CCR 5531	Supervision of extracurricular activities of students
5 CCR 5552	Playground supervision
5 CCR 5570	When school shall be open and teachers present
5 CCR 570-576	School safety patrols
Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
Ed. Code 17365-17374	Field Act; fitness for occupancy; liability of board members
Ed. Code 215.5	Student identification cards; safety information
Ed. Code 32001	Fire alarms and drills
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32030-32034	Eye safety
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32240-32245	Lead-Safe Schools Protection Act
Ed. Code 32250-32254	CDE School Safety and Security Resource Unit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35179.6	School-sponsored on-campus event in or around swimming pool
Ed. Code 38134	Use of school property
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44808	Exemption from liability when students are not on school property
Ed. Code 44808.5	Permission for high school students to leave school grounds; notice
Ed. Code 45450-45451	Crossing guards
Ed. Code 48900	Grounds for suspension or expulsion
Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.665	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety
Pen. Code 245.6	Hazing
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway



**Federal***6 USC 665k***Description***Federal Clearinghouse on School Safety Evidence- Based Practices***Management Resources***American Society for Testing and Materials Publication**California Department of Education Publication**Court Decision**Court Decision**Court Decision**Court Decision**Court Decision**Court Decision**Court Decision**U.S. Consumer Product Safety Comm Publication Website**Website**Website**Website**Website**Website**Website**Website**Website**Website**Website**Website***Description***ASTM F1 1487-21, Standard Consumer Safety**Performance Specification for Playground Equipment for Public Use, 2017**Science Safety Handbook for California Public Schools, 2014**Knight v. Jewett, (1992) 3 Cal.4th 296, 313**Lane v. City of Sacramento, (2010) 183 Cal. App. 4th. 1337**J.H. v. Los Angeles Unified School District, (2010) 183 Cal.App.4th 123**Kahn v. East Side Union High School District, (2003) 31 Cal.4th 990**Dailey v. Los Angeles Unified School District, (1970) 2 Cal 3d 741**Hoyem v. Manhattan Beach City School District, (1978) 22 Cal. 3d 508**Wiener v. Southcoast Childcare Centers, (2004) 32 Cal.4th 1138**Public Playground Safety Handbook, 2010**CSBA District and County Office of Education Legal Services**National Recreation and Park Association, Certified Playground Safety Inspector Certification**U.S. Department of Education, Safe Schools**American Society for Testing and Materials**U.S. Consumer Product Safety Commission**U.S. Department of Homeland Security, Fusion Centers (<https://www.dhs.gov/fusion-centers>)**U.S. Environmental Protection Agency**California Department of Education, Safe Schools**California Department of Public Health**California State Threat Assessment System**(<https://calstas.org/>)**Centers for Disease Control and Prevention**CSBA***Cross References****Code***0450**1250**1330.1**3260**3452**3512**3512-E(1)**3514**3514.1**3515**3515.21**3515.5**3516**3516.5**3530***Description***Comprehensive Safety Plan**Visitors/Outsiders**Joint Use Agreements**Fees And Charges**Student Activity Funds**Equipment**Equipment**Environmental Safety**Hazardous Substances**Campus Security**Unmanned Aircraft Systems (Drones)**Sex Offender Notification**Emergencies And Disaster Preparedness Plan**Emergency Schedules**Risk Management/Insurance*

4119.42	<i>Exposure Control Plan For Bloodborne Pathogens</i>
4119.42-E(1)	<i>Exposure Control Plan For Bloodborne Pathogens</i>
4219.42	<i>Exposure Control Plan for Bloodborne Pathogens</i>
4219.42-E(1)	<i>Exposure Control Plan for Bloodborne Pathogens</i>
4319.42	<i>Exposure Control Plan for Bloodborne Pathogens</i>
4319.42-E(1)	<i>Exposure Control Plan for Bloodborne Pathogens</i>
5020	<i>Parent Rights And Responsibilities</i>
5021	<i>Noncustodial Parents</i>
5131	<i>Conduct</i>
5131.1	<i>Bus Conduct</i>
5131.4	<i>Student Disturbances</i>
5137	<i>Positive School Climate</i>
5138	<i>Conflict Resolution/Peer Mediation</i>
5141	<i>Health Care And Emergencies</i>
5141.22	<i>Infectious Diseases</i>
5141.23	<i>Asthma Management</i>
5141.4	<i>Child Abuse Prevention And Reporting</i>
5141.52	<i>Suicide Prevention</i>
5141.7	<i>Sun Safety</i>
5142.1	<i>Identification And Reporting Of Missing Children</i>
5142.2	<i>Safe Routes To School Program</i>
5143	<i>Insurance</i>
5144	<i>Discipline</i>
5144.1	<i>Suspension And Expulsion/Due Process</i>
5145.11	<i>Questioning And Apprehension By Law Enforcement</i>
5145.13	<i>Response To Immigration Enforcement</i>
6142.8	<i>Comprehensive Health Education</i>
6142.93	<i>Science Instruction</i>
6145.2	<i>Athletic Competition</i>
6153	<i>School-Sponsored Trips</i>
6163.2	<i>Animals At School</i>
7110	<i>Facilities Master Plan</i>

Policy  
adopted: September 17, 2012  
revised: May 11, 2023

**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California

**FREEDOM OF SPEECH/EXPRESSION**

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

~~(cf. 6142.3—Civic Education)~~  
~~(cf. 6144—Controversial Issues)~~

**On-Campus Expression**

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications. (Education Code 48907)

Student expression on district or school Internet web sites and online media shall generally be afforded the same protections as in print media.

~~(cf. 1113—District and School Web Sites)~~  
~~(cf. 6163.4—Student Use of Technology)~~

Students' freedom of expression shall be limited only as allowed by Education Code 48907, 48950, and other applicable state and federal laws.

Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)

~~(cf. 5145.7—Sexual Harassment)~~  
~~(cf. 5145.9—Hate Motivated Behavior)~~

The use of "fighting words" or epithets is prohibited in those instances where the speech is abusive and insulting, rather than a communication of ideas, and the speech is used in an abusive manner in a situation that presents an actual danger that it will cause a breach of the peace.

School officials shall not engage in prior restraint of material prepared for official school publications except insofar as the content of the material violates the law. (Education Code 48907)

**Off-Campus Expression**

A student shall be subject to discipline for off-campus expression, including expression on off-campus Internet web sites, when such expression poses a threat to the safety of other students, staff, or school property, or substantially disrupts the educational program. The Superintendent

or designee shall document the impact the expression had or could be expected to have on the school program.

~~(cf. 5131—Conduct)~~

Legal Reference:

EDUCATION CODE

~~48907—Exercise of free expression; rules and regulations~~

~~48950—Speech and other communication~~

~~51520—Prohibited solicitations on school premises~~

UNITED STATES CODE, TITLE 20

~~4071-4074—Equal Access Act~~

CALIFORNIA CONSTITUTION

~~Article I, Section 2—Freedom of speech and expression~~

U.S. CONSTITUTION

~~Amendment 1—Freedom of speech and expression~~

COURT DECISIONS

~~Smith v. Novato Unified School District, (2007) 150 Cal.App.4th 1439~~

~~Lavine v. Blaine School District, (2001) 257 F.3d 981~~

~~Emmett v. Kirkland School District No. 415, (2000) 92 F.Supp. 2d 1088~~

~~J.S. v. Bethlehem Area School District, (2000) 757 A.2d 412 (Pa. Commw. 2000)~~

~~Beussink v. Woodland R-IV School District, (1998) 30 F.Supp. 2d 1175~~

~~Muller v. Jefferson Lighthouse School, (1996) 98 F.3d 1530~~

~~Lovell v. Poway Unified School District, (1996) 90 F.3d 367~~

~~Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562~~

~~Leeb v. DeLong, (1988) 198 Cal.App.3d 47~~

~~Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675~~

~~Bright v. Los Angeles Unified School District, (1976) 18 Cal. 3d 350~~

~~Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503~~

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

~~Limitations on Student Expression in School Sponsored Publications, March 4, 1988~~

WEB SITES

~~CSBA: <http://www.esba.org>~~

~~California Department of Education: <http://www.cde.ca.gov>~~

Policy Reference Disclaimer:

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State

CA Constitution Article 1, Section 2

Ed. Code 48907

Ed. Code 48950

Ed. Code 51520

Description

Freedom of speech and expression

Exercise of free expression; time, place and manner rules and regulations

Speech and other communication

Prohibited solicitations on school premises

Federal

20 USC 4071-4074

U.S. Constitution, First Amendment

Description

Equal Access Act

Free exercise, free speech, and establishment clauses

Management Resources

Court Decision

Court Decision

Court Decision

Court Decision

Description

Beussink v. Woodland R-IV School District (1998) 30 F.Supp. 2d 1175

Bright v. Los Angeles Unified School District (1976) 18 Cal. 3d 350

Emmett v. Kirkland School District No. 415 (2000) 92 F.Supp. 2d 1088

J.S. v. Bethlehem Area School District (2000) 757 A.2d 412 (Pa. Commw. 2000)

*Court Decision*  
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*Website*

**Cross References**

**Code**

1100  
 1114-E PDF(1)  
 1114  
 1313-E PDF(2)  
 1313  
 1325  
 4118  
 5127  
 5131  
 5131.2  
 5131.4  
 5131.8  
 5132  
 5136  
 5137  
 5144  
 5144.1  
 5144.2  
 5145.3  
 5145.7-E PDF(1)  
 5145.7  
 5145.8  
 5145.9  
 6141.2  
 6144  
 6145.5  
 6145.8

*Lavine v. Blaine School District (2001, 9th Cir.) 257 F.3d 981*  
*Leeb v. DeLong (1988) 198 Cal.App.3d 47*  
*Lovell v. Poway Unified School District (1996) 90 F.3d 367*  
*Muller v. Jefferson Lighthouse School (1996) 98 F.3d 1530*  
*Smith v. Novato Unified School District (2007) 150 Cal.App.4th 1439*  
*Hazelwood School District v. Kuhlmeier (1988) 108 S. Ct. 562*  
*Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503*  
*Bethel School District No. 403 v. Fraser (1986) 478 U.S. 675*  
*CSBA District and County Office of Education Legal Services*  
*California Department of Education*  
*CSBA*

**Description**

*Communication With The Public*  
*District-Sponsored Social Media*  
*District-Sponsored Social Media*  
*Civility*  
*Civility*  
*Advertising And Promotion*  
*Dismissal/Suspension/Disciplinary Action*  
*Graduation Ceremonies And Activities*  
*Conduct*  
*Bullying*  
*Student Disturbances*  
*Mobile Communication Devices*  
*Dress And Grooming*  
*Gangs*  
*Positive School Climate*  
*Discipline*  
*Suspension And Expulsion/Due Process*  
*Suspension And Expulsion/Due Process (Students With Disabilities)*  
*Nondiscrimination/Harassment*  
*Sexual Harassment*  
*Sexual Harassment*  
*Refusal To Harm Or Destroy Animals*  
*Hate-Motivated Behavior*  
*Recognition Of Religious Beliefs And Customs*  
*Controversial Issues*  
*Student Organizations And Equal Access*  
*Assemblies And Special Events*



**FREEDOM OF SPEECH/EXPRESSION****School-Sponsored Publications**

Students shall have the right to exercise freedom of speech and of the press in official school publications, except for expression that is obscene, libelous, slanderous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school. (Education Code 48907)

*Official school publications* includes material produced by students in journalism, newspaper, yearbook, or writing classes and distributed to the student body either for a fee or free. (Education Code 48907)

Each principal shall develop a school publications code outlining the responsibility of student journalists, editors, and publication advisors.

All student submissions shall be held to professional standards of English and journalism. (Education Code 48907)

If the principal considers material submitted for publication to violate Education Code 48907, he/she shall notify the student, without undue delay, and give specific reasons why the submitted material may not be published. Absent extraordinary circumstances, such notice should be given in sufficient time to allow the student time to either modify the material or to seek review of the principal's determination from the Superintendent or designee. Prior to any restriction of student speech, school officials shall consider any feasible alternative options to restricting the speech.

To the extent that the principal or designee believes that the school and district should be disassociated from a particular idea or opinion, the principal may require student articles to include disclaimers.

**Distribution of Printed Materials and Petitions by Students**

The principal or designee may provide bulletin boards on which students and student organizations may post materials of general interest. Students also may post or distribute handbills, leaflets, and other printed material, whether produced within or outside of the school. Students may collect signatures on petitions concerning school or nonschool issues.

~~(cf. 1325—Advertising and Promotion)~~

~~(cf. 6145.5—Student Organizations and Equal Access)~~

Printed materials or petitions may be distributed only:

1. Before or after school or during lunch time
2. In locations that do not obstruct the normal flow of traffic within the school or at entrances

No student shall use coercion to induce any other student or person to accept printed matter or to sign a petition. No funds shall be collected for any material distributed.

~~(cf. 5131—Conduct)~~

### **Clothing, Buttons, and Badges**

Buttons, badges, armbands, and clothing bearing slogans or sayings may be worn unless their message falls into the categories prohibited by law and Board policy. No employee shall interfere with this practice on the grounds that the message may be controversial or unpopular with students or faculty.

~~(cf. 5131.4—Student Disturbances)~~

~~(cf. 5132—Dress and Grooming)~~

~~(cf. 5136—Gangs)~~

~~(cf. 5144—Discipline)~~

**PARENTAL/GUARDIAN NOTIFICATIONS**

The Governing Board desires to promote effective communication between the school and the home and to keep parents/guardians informed regarding educational programs, school operations, and the legal rights of students and their parents/guardians. The Superintendent or designee shall send parents/guardians all notifications required by law and any other notifications the Superintendent or designee believes will promote parental understanding and involvement.

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless the student's parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever a student enrolls in a district school during the school year, the student's parents/guardians shall be given all required parental notifications at that time.

Notifications shall be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand.

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to parents/guardians of any such student shall, in addition to being written in English, be written in the family's primary language, and may be responded to either in English or the primary language. (Education Code 48982)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, the employee shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

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*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

<b><u>State</u></b>	<b><u>Description</u></b>
17 CCR 2950-2951	Hearing tests
17 CCR 6000-6075	School attendance immunization requirements
5 CCR 11303	Reclassification of English learners
5 CCR 11511.5	English language proficiency assessment; test results
5 CCR 11523	Notice of proficiency examinations
5 CCR 17782	Notice of Action; application for services
5 CCR 17783	Notice of Action; application for services
5 CCR 18066	Child care policies regarding excused and unexcused absences
5 CCR 18094-18095	Notice of Action; child care services
5 CCR 18114	Notice of delinquent fees; child care services
5 CCR 18118-18119	Notice of Action; child care services
5 CCR 3052	Behavioral intervention
5 CCR 4622	Uniform complaint procedures
5 CCR 4631	Uniform complaint procedures; notification of decision and right to appeal
5 CCR 4702	Student transfer from school identified under Open Enrollment Act
5 CCR 4917	Notification of sexual harassment policy
5 CCR 852	Exemptions from state assessments
5 CCR 863	Reports of state assessment results
22 CCR 101218.1	Child care licensing; parent/guardian rights
Civ. Code 1798.29	District records, specifically - breach of security
Ed. Code 17288	Building standards for university campuses
Ed. Code 17611.5-17612	Notification of pesticide use
Ed. Code 221.5	Equal opportunity
Ed. Code 231.5	Sexual harassment policy
Ed. Code 234.1	Student protections relating to discrimination, harassment, intimidation, and bullying
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 262.3	Appeals for discrimination complaints; information regarding availability of civil remedies
Ed. Code 310	Language acquisition programs
Ed. Code 313	Reclassification of English learners, parental consultation
Ed. Code 313.2	Long-term English learner, notification
Ed. Code 8212	Health and safety requirement for preschool programs; complaint forms
Ed. Code 32221.5	Insurance for athletic team members
Ed. Code 32255-32255.6	Student's right to refrain from harmful or destructive use of animals
Ed. Code 32390	Voluntary program for fingerprinting students
Ed. Code 33479-33479.9	The Eric Paredes Sudden Cardiac Arrest Prevention Act
Ed. Code 35160.5	Extracurricular and cocurricular activities
Ed. Code 35178.4	Notice of accreditation status
Ed. Code 35182.5	Advertising in the classroom
Ed. Code 35183	School dress code; uniforms
Ed. Code 35186	Complaints concerning deficiencies in instructional materials and facilities
Ed. Code 35211	Driver training; district insurance, parent/guardian liability
Ed. Code 35256	School Accountability Report Card
Ed. Code 35258	School Accountability Report Card
Ed. Code 35291	Rules for student discipline
Ed. Code 35292.6	School maintenance
Ed. Code 37616	Consultation regarding year-round schedule
Ed. Code 39831.5	School bus rider rules and information
Ed. Code 440	English language proficiency assessment; instruction in English language development

<i>Ed. Code 44050</i>	<i>Employee code of conduct; interaction with students</i>
<i>Ed. Code 44808.5</i>	<i>Permission to leave school grounds</i>
<i>Ed. Code 46010.1</i>	<i>Notice regarding excuse to obtain confidential medical services</i>
<i>Ed. Code 46014</i>	<i>Regulations regarding absences for religious purposes</i>
<i>Ed. Code 46162</i>	<i>Alternative schedule for junior high and high school; public hearing with notice</i>
<i>Ed. Code 46600-46611</i>	<i>Interdistrict attendance agreements</i>
<i>Ed. Code 48000</i>	<i>Minimum age of admission</i>
<i>Ed. Code 48070.5</i>	<i>Promotion and retention of students</i>
<i>Ed. Code 48204</i>	<i>Residency requirements</i>
<i>Ed. Code 48205</i>	<i>Absence for personal reasons</i>
<i>Ed. Code 48206.3</i>	<i>Students with temporary disabilities; individual instruction; definitions</i>
<i>Ed. Code 48207-48208</i>	<i>Students with temporary disabilities in hospitals</i>
<i>Ed. Code 48213</i>	<i>Prior notice of exclusion from attendance</i>
<i>Ed. Code 48216</i>	<i>Immunization</i>
<i>Ed. Code 48260.5</i>	<i>Notice regarding truancy</i>
<i>Ed. Code 48262</i>	<i>Need for parent conference regarding truancy</i>
<i>Ed. Code 48263</i>	<i>Referral to school attendance review board or probation department</i>
<i>Ed. Code 48301</i>	<i>Interdistrict transfers</i>
<i>Ed. Code 48350-48361</i>	<i>Open Enrollment Act</i>
<i>Ed. Code 48354</i>	<i>Option to transfer from school identified under Open Enrollment Act</i>
<i>Ed. Code 48357</i>	<i>Status of application for transfer from school identified under Open Enrollment Act</i>
<i>Ed. Code 48412</i>	<i>Certificate of proficiency</i>
<i>Ed. Code 48432.3</i>	<i>Voluntary enrollment in continuation education</i>
<i>Ed. Code 48432.5</i>	<i>Involuntary transfers of students</i>
<i>Ed. Code 48850-48859</i>	<i>Education of foster youth and homeless students</i>
<i>Ed. Code 48900.1</i>	<i>Parental attendance required after suspension</i>
<i>Ed. Code 48904</i>	<i>Liability of parent/guardian for willful student misconduct</i>
<i>Ed. Code 48904.3</i>	<i>Withholding grades, diplomas, or transcripts</i>
<i>Ed. Code 48906</i>	<i>Notification of release of student to peace officer</i>
<i>Ed. Code 48911</i>	<i>Notification in case of suspension</i>
<i>Ed. Code 48911.1</i>	<i>Assignment to supervised suspension classroom</i>
<i>Ed. Code 48912</i>	<i>Closed sessions; consideration of suspension</i>
<i>Ed. Code 48915.1</i>	<i>Expelled students; enrollment in another district</i>
<i>Ed. Code 48916</i>	<i>Readmission procedures</i>
<i>Ed. Code 48918</i>	<i>Rules governing expulsion procedures</i>
<i>Ed. Code 48929</i>	<i>Transfer of student convicted of violent felony or misdemeanor</i>
<i>Ed. Code 48980</i>	<i>Required notification at beginning of term</i>
<i>Ed. Code 48980.3</i>	<i>Notification of pesticide use</i>
<i>Ed. Code 48981</i>	<i>Time and means of notification</i>
<i>Ed. Code 48982</i>	<i>Parent signature acknowledging receipt of notice</i>
<i>Ed. Code 48983</i>	<i>Contents of notice</i>
<i>Ed. Code 48984</i>	<i>Activities prohibited unless notice given</i>
<i>Ed. Code 48985</i>	<i>Notices to parents in language other than English</i>
<i>Ed. Code 48986</i>	<i>Safe storage of firearms</i>
<i>Ed. Code 48987</i>	<i>Child abuse information</i>
<i>Ed. Code 49013</i>	<i>Use of uniform complaint procedures for complaints regarding student fees</i>
<i>Ed. Code 49063</i>	<i>Notification of parental rights</i>
<i>Ed. Code 49067</i>	<i>Student evaluation; student in danger of failing course</i>
<i>Ed. Code 49068</i>	<i>Transfer of permanent enrollment and scholarship record</i>
<i>Ed. Code 49069</i>	<i>Absolute right to access</i>
<i>Ed. Code 49070</i>	<i>Challenging content of student record</i>
<i>Ed. Code 49073</i>	<i>Release of directory information</i>
<i>Ed. Code 49073.6</i>	<i>Student records; social media</i>
<i>Ed. Code 49076</i>	<i>Access to student records</i>
<i>Ed. Code 49077</i>	<i>Access to information concerning a student in compliance with court order</i>
<i>Ed. Code 49392</i>	<i>Threats of homicide at school</i>



<i>Ed. Code 49403</i>	<i>Cooperation in control of communicable disease and immunizations</i>
<i>Ed. Code 49423</i>	<i>Administration of prescribed medication for student</i>
<i>Ed. Code 49451</i>	<i>Physical examinations: parent's refusal to consent</i>
<i>Ed. Code 49452.5</i>	<i>Screening for scoliosis</i>
<i>Ed. Code 49452.6</i>	<i>Type 1 diabetes informational materials</i>
<i>Ed. Code 49452.7</i>	<i>Information on type 2 diabetes</i>
<i>Ed. Code 49452.8</i>	<i>Oral health assessment</i>
<i>Ed. Code 49455.5</i>	<i>Eye examination for purpose of eyeglasses</i>
<i>Ed. Code 49456</i>	<i>Results of vision or hearing test</i>
<i>Ed. Code 49471-49472</i>	<i>Insurance</i>
<i>Ed. Code 49475</i>	<i>Student athletes; concussions and head injuries</i>
<i>Ed. Code 49480</i>	<i>Continuing medication regimen for nonepisodic conditions</i>
<i>Ed. Code 49510-49520</i>	<i>Duffy-Moscone Family Nutrition Education and Services Act of 1970</i>
<i>Ed. Code 49557.5</i>	<i>Child Hunger Prevention and Fair Treatment Act of 2017; notice of negative balance in meal account</i>
<i>Ed. Code 51225.1</i>	<i>Exemption from district graduation requirements</i>
<i>Ed. Code 51225.2</i>	<i>Course credits; foster youth, homeless youth, former juvenile court school students and military-connected students</i>
<i>Ed. Code 51225.3</i>	<i>Graduation requirements; courses that satisfy college entrance criteria</i>
<i>Ed. Code 51225.8</i>	<i>Completion and submission of FAFSA and CADAA</i>
<i>Ed. Code 51229</i>	<i>Course of study for grades 7-12</i>
<i>Ed. Code 51513</i>	<i>Personal beliefs; privacy</i>
<i>Ed. Code 51749.5</i>	<i>Independent Study</i>
<i>Ed. Code 51938</i>	<i>HIV/AIDS and sexual health instruction</i>
<i>Ed. Code 52062</i>	<i>Local control and accountability plans and the statewide system of support</i>
<i>Ed. Code 52164</i>	<i>Language census</i>
<i>Ed. Code 52164.1</i>	<i>Census-taking methods; determination of primary language; assessment of language skills</i>
<i>Ed. Code 52164.3</i>	<i>Reassessment of English learners; notification of results</i>
<i>Ed. Code 54444.2</i>	<i>Migrant education programs; parent involvement</i>
<i>Ed. Code 56301</i>	<i>Child-find system; policies regarding written notification rights</i>
<i>Ed. Code 56321</i>	<i>Special education: proposed assessment plan</i>
<i>Ed. Code 56321.5-56321.6</i>	<i>Notice of parent rights pertaining to special education</i>
<i>Ed. Code 56329</i>	<i>Written notice of right to findings; independent assessment</i>
<i>Ed. Code 56341.1</i>	<i>Development of individualized education program; right to audio record meeting</i>
<i>Ed. Code 56341.5</i>	<i>Individualized education program team meetings</i>
<i>Ed. Code 56343.5</i>	<i>Individualized education program meetings</i>
<i>Ed. Code 56521.1</i>	<i>Behavioral intervention</i>
<i>Ed. Code 58501</i>	<i>Alternative schools; notice required prior to establishment</i>
<i>Ed. Code 60615</i>	<i>Exemption from state assessment</i>
<i>Ed. Code 60641</i>	<i>California Assessment of Student Performance and Progress</i>
<i>Ed. Code 69432.9</i>	<i>Submission of grade point average to Cal Grant program</i>
<i>Ed. Code 8483</i>	<i>Before/after school program; enrollment priorities</i>
<i>Ed. Code 8489</i>	<i>Expulsion and suspension procedures in childcare and development services programs</i>
<i>Ed. Code 8489.1</i>	<i>Expulsion and suspension procedures in childcare and development services programs</i>
<i>H&amp;S Code 104420</i>	<i>Tobacco use prevention</i>
<i>H&amp;S Code 104855</i>	<i>Availability of topical fluoride treatment</i>
<i>H&amp;S Code 116277</i>	<i>Lead testing of school drinking water</i>
<i>H&amp;S Code 120365-120375</i>	<i>Immunizations</i>
<i>H&amp;S Code 120440</i>	<i>Sharing immunization information</i>
<i>H&amp;S Code 124100-124105</i>	<i>Health screening and immunizations</i>
<i>H&amp;S Code 1596.8555</i>	<i>Administration of child day care licensing; posting license</i>
<i>H&amp;S Code 1596.857</i>	<i>Right to enter child care facility</i>
<i>Pen. Code 626.81</i>	<i>Notice of permission granted to sex offender to volunteer on campus</i>

*Pen. Code 627.5*  
*W&I Code 10228*  
*Federal*

*20 USC 1232g*  
*20 USC 1232h*  
*20 USC 1415*  
*20 USC 6311*  
*20 USC 6312*  
*20 USC 6318*  
*20 USC 7908*  
*34 CFR 104.32*  
*34 CFR 104.36*  
*34 CFR 104.8*  
*34 CFR 106.9*  
*34 CFR 200.48*  
*34 CFR 300.300*  
*34 CFR 300.322*  
*34 CFR 300.502*  
*34 CFR 300.503*

*34 CFR 300.504*  
*34 CFR 300.508*  
*34 CFR 300.530*  
*34 CFR 99.30*  
*34 CFR 99.34*  
*34 CFR 99.37*  
*34 CFR 99.7*  
*40 CFR 763.84*  
*40 CFR 763.93*  
*42 USC 11431-11435*  
*42 USC 1758*  
*7 CFR 245.5*  
*7 CFR 245.6a*

#### **Management Resources**

*U.S. Department of Agriculture Publication*

*U.S. Department of Agriculture Publication*  
*Website*

#### **Cross References**

##### **Code**

*0410*  
*0460*  
*0510*  
*1240*  
*1312.3*  
*1312.3-E(1)*  
*1312.3-E(2)*  
*3231*  
*3260*  
*3312*  
*3513.3*  
*3514*  
*3514.2*  
*3515.5*  
*3517*  
*3543*

*Hearing request following denial or revocation of registration*  
*Child care providers; posting of rates, discounts, and scholarships*  
*Description*  
*Family Educational Rights and Privacy Act (FERPA) of 1974*  
*Privacy rights*  
*Procedural safeguards*  
*State plan*  
*Local educational agency plan*  
*Parent and family engagement*  
*Armed forces recruiter access to students*  
*District responsibility to provide free appropriate public education*  
*Procedural safeguards*  
*Nondiscrimination*  
*Notification of nondiscrimination on basis of sex*  
*Teacher qualifications*  
*Parent consent for special education evaluation*  
*Parent participation in IEP team meetings*  
*Independent educational evaluation of student with disability*  
*Prior written notice regarding identification, evaluation, or placement of student with disability*  
*Procedural safeguards notice for students with disabilities*  
*Due process complaint*  
*Discipline procedures*  
*Disclosure of personally identifiable information*  
*Student records, disclosure to other educational agencies*  
*Disclosure of directory information*  
*Student records, annual notification*  
*Asbestos inspections, response actions and post-response actions*  
*Asbestos management plans*  
*McKinney-Vento Homeless Assistance Act*  
*Child nutrition programs*  
*Eligibility criteria for free and reduced-price meals*  
*Verification of eligibility for free and reduced-price meals*

##### **Description**

*Civil Rights Compliance and Enforcement -- Nutrition Programs and Services, FNS Instruction 113-1, 2005*  
*Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017*  
*U.S. Department of Agriculture, Food and Nutrition Service*

##### **Description**

*Nondiscrimination In District Programs And Activities*  
*Local Control And Accountability Plan*  
*School Accountability Report Card*  
*Volunteer Assistance*  
*Uniform Complaint Procedures*  
*Uniform Complaint Procedures*  
*Uniform Complaint Procedures*  
*Impact Aid*  
*Fees And Charges*  
*Contracts*  
*Tobacco-Free Schools*  
*Environmental Safety*  
*Integrated Pest Management*  
*Sex Offender Notification*  
*Facilities Inspection*  
*Transportation Safety And Emergencies*

3551	<i>Food Service Operations/Cafeteria Fund</i>
3553	<i>Free And Reduced Price Meals</i>
3555	<i>Nutrition Program Compliance</i>
3555-E(1)	<i>Nutrition Program Compliance</i>
3580	<i>District Records</i>
4112.2	<i>Certification</i>
4219.21	<i>Professional Standards</i>
4219.21-E(1)	<i>Professional Standards</i>
4222	<i>Teacher Aides/Paraprofessionals</i>
4319.21	<i>Professional Standards</i>
4319.21-E(1)	<i>Professional Standards</i>
5000	<i>Concepts And Roles</i>
5020	<i>Parent Rights And Responsibilities</i>
5022	<i>Student And Family Privacy Rights</i>
5030	<i>Student Wellness</i>
5111	<i>Admission</i>
5111.1	<i>District Residency</i>
5112.2	<i>Exclusions From Attendance</i>
5112.5	<i>Open/Closed Campus</i>
5113	<i>Absences And Excuses</i>
5113.1	<i>Chronic Absence And Truancy</i>
5116.1	<i>Intradistrict Open Enrollment</i>
5116.2	<i>Involuntary Student Transfers</i>
5117	<i>Interdistrict Attendance</i>
5119	<i>Students Expelled From Other Districts</i>
5123	<i>Promotion/Acceleration/Retention</i>
5125	<i>Student Records</i>
5125.1	<i>Release Of Directory Information</i>
5125.1-E(1)	<i>Release Of Directory Information</i>
5125.2	<i>Withholding Grades, Diploma Or Transcripts</i>
5125.3	<i>Challenging Student Records</i>
5131.61	<i>Drug Testing</i>
5132	<i>Dress And Grooming</i>
5141.21	<i>Administering Medication And Monitoring Health Conditions</i>
5141.3	<i>Health Examinations</i>
5141.31	<i>Immunizations</i>
5141.32	<i>Health Screening For School Entry</i>
5141.6	<i>School Health Services</i>
5142.1	<i>Identification And Reporting Of Missing Children</i>
5143	<i>Insurance</i>
5144	<i>Discipline</i>
5144.1	<i>Suspension And Expulsion/Due Process</i>
5144.2	<i>Suspension And Expulsion/Due Process (Students With Disabilities)</i>
5144.4	<i>Required Parental Attendance</i>
5145.12	<i>Search And Seizure</i>
5145.7	<i>Sexual Harassment</i>
5145.8	<i>Refusal To Harm Or Destroy Animals</i>
5146	<i>Married/Pregnant/Parenting Students</i>
5148	<i>Child Care And Development</i>
5148.2	<i>Before/After School Programs</i>
5148.3	<i>Preschool/Early Childhood Education</i>
6020	<i>Parent Involvement</i>
6111	<i>School Calendar</i>
6112	<i>School Day (BP and AR)</i>
6117	<i>Year-Round Schedules</i>
6142.1	<i>Sexual Health And HIV/AIDS Prevention Instruction</i>
6142.2	<i>World Language Instruction</i>
6143	<i>Courses Of Study</i>

6145.2	<i>Athletic Competition</i>
6154	<i>Homework/Makeup Work</i>
6158	<i>Independent Study</i>
6159	<i>Individualized Education Program</i>
6159.1	<i>Procedural Safeguards And Complaints For Special Education</i>
6159.4	<i>Behavioral Interventions For Special Education Students</i>
6162.51	<i>State Academic Achievement Tests</i>
6162.8	<i>Research</i>
6164.2	<i>Guidance/Counseling Services</i>
6164.4	<i>Identification And Evaluation Of Individuals For Special Education</i>
6164.6	<i>Identification And Education Under Section 504</i>
6170.1	<i>Transitional Kindergarten (BP)</i>
6173	<i>Education For Homeless Children</i>
6173-E(1)	<i>Education For Homeless Children</i>
6173-E(2)	<i>Education For Homeless Children</i>
6173.1	<i>Education For Foster Youth</i>
6173.3	<i>Education For Juvenile Court School Students</i>
6173.4	<i>Education for American Indian Students</i>
6175	<i>Migrant Education Program</i>
6178	<i>Career Technical Education</i>
6181	<i>Alternative Schools/Programs Of Choice</i>
6183	<i>Home And Hospital Instruction</i>
6184	<i>Continuation Education</i>
6190	<i>Evaluation Of The Instructional Program</i>
9310	<i>Board Policies</i>

Policy 5145.6  
adopted: September 17, 2012  
revised: April 20, 2023

**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California

**Students**

E 5145.6

**PARENTAL NOTIFICATIONS**

<b>When to Notify</b>	<b>Education or Other Legal Code</b>	<b>Board Policy/ Administrative Regulation</b>	<b>Subject</b>
<b>I. Annually</b>			
Beginning of each school year	Education Code 222.5	BP 5146	Rights and options for pregnant and parenting students
Beginning of each school year	Education Code 234.7	BP 0410	Right to a free public education regardless of immigration status or religious beliefs
Beginning of each school year	Education Code 310	BP 6142.2 AR 6174	Information on the district's language acquisition programs
Beginning of each school year	Education Code 17611.5, 17612, 48980.3	AR 3514.2	Use of pesticide products, active ingredients, internet address to access information
By February 1	Education Code 35256, 35258	BP 0510	School Accountability Report Card provided
Beginning of each school year	Education Code 35291, 48980	AR 5144 AR 5144.1	District and site discipline rules
Beginning of each school year	Education Code 44050	BP 4119.21 4219.21 4319.21	Code of conduct addressing employee interactions with students
Beginning of each school year	Education Code 46010.1	BP 5113	Absence for confidential medical services
Beginning of each school year, if district has adopted policy on involuntary transfer of students convicted of certain crimes when victim is enrolled in same school	Education Code 48929, 48980	BP 5116.2	District policy authorizing transfer
Beginning of each school year	Education Code 48980	BP 6111	Schedule of minimum days and student-free staff development days
Beginning of each school year	Education Code 48980, 231.5; 5 CCR 4917; 34 CFR 106.8	AR 5145.7	Copy of Sexual harassment policy as related to students; contact information for Title IX coordinator
Beginning of each school year	Education Code 48980, 32255, 32255.6	AR 5145.8	Right to refrain from harmful or destructive use of animals
Beginning of each school year	Education Code 48980, 35160.5, 46600-46611, 48204, 48301, 48350-48361	BP 5111.1; AR 5116.1; AR 5117	All statutory attendance options, available local attendance options, options for meeting



Beginning of each school year, if Board allows such absence	Education Code 48980, 46014	AR 5113	residency form for changing attendance, appeals process Absence for religious exercises or purposes
Beginning of each school year	Education Code 48980, 48205	AR 5113; AR 6154	Excused absences; grade/credit cannot be reduced due to excused absence if work or test has been completed; full text of Ed Code 48205
Beginning of each school year	Education Code 48980, 48206.3, 48207, 48208	AR 6183	Availability of home/hospital instruction for students with temporary disabilities
Beginning of each school year	Education Code 48980, 49403	BP 5141.31	School immunization program
Beginning of each school year	Education Code 48980, 49423, 49480	AR 5141.21	Administration of prescribed medication
Beginning of each school year	Education Code 48980, 49451; 20 USC 1232h	AR 5141.3	Right to refuse consent to physical examination
<b>Beginning of each school year</b>	<b>Education Code 48980, 49471, 49472</b>	<b>BP 5143</b>	<b>Availability of insurance</b>
<b>Annually</b>	<b>Education Code 48986, 49392</b>	<b>AR 0450</b>	<b>Information and laws related to the safe storage of firearms and California's child access prevention laws</b>
<del>Beginning of each school year</del> <b>Annually</b>	Education Code 49013; 5 CCR 4622	AR 1312.3; BP 0460; BP 3260	Uniform complaint procedures, available appeals, civil law remedies, coordinator, complaints about student fees and local control and accountability plan
Beginning of each school year	Education Code 49063	AR 5125, AR 5125.3	Challenge, review, and expunging of records
Beginning of each school year	Education Code 49063, 49069; 20 USC 1232g; 34 CFR 99.7	AR 5125	Student records: inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria for defining school officials and to determine legitimate educational interest, categories defined as directory information, disclosures, right to file complaint with U.S. Department of Education, course prospectus availability

Beginning of each school year	Education Code 49063, 49073; 20 USC 1232g; 34 CFR 99.37	AR 5125.1	Release of directory information
<b>Beginning of each year</b>	<b>Education Code 49069.5, 51225.1</b>	<b>AR 6173, AR 6173.1, AR 6173.3, AR 6175</b>	<b>Transfer of coursework and credits for foster youth, students experiencing homelessness, former juvenile court school students, children of military family, migrant students and students participating in a newcomer program.</b>
Beginning of each school year, and at least one more time during school year using specified methods	Education Code 49428	<b>BP 5141.5</b>	How to access mental health services at school and/or in the community
<b>Beginning of each school year in schools serving students in grades 6-12</b>	<b>Education Code 49428.5</b>	<b>BP 5141.5</b>	<b>Distribution of digitized mental health poster online</b>
<b>Annually or upon enrollment in elementary school</b>	<b>Education Code 49452.6</b>	<b>AR 5141.3</b>	<b>Availability of type 1 diabetes informational materials developed by the California Department of Education</b>
Beginning of each school year	Education Code 49520, 48980; 42 USC 1758; 7 CFR 245.5	AR 3553	Eligibility and application process for free and reduced-price meals
Beginning of each school year	Education Code 51513; 20 USC 1232h	AR 5022 BP 6162.8	Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities; inspection rights and procedures
<b>When developing the local control and accountability plan and during the annual update of the local control and accountability plan (LCAP)</b>	<b>Education Code 52062</b>	<b>BP 0460</b>	<b>Opportunity to submit written comments regarding specific actions and expenditures in proposed plan or annual update</b>
Beginning of each school year	Education Code 56301	BP 6164.4	Parental rights re: special education identification, referral, assessment, instructional planning, implementation and review, and procedures

Beginning of each school year <b>Annually</b>	Education Code 58501, 48980 <b>Education Code 60615, 5 CCR 852</b>	AR 6181  <b>AR 6162.51</b>	for initiating referral for assessment Alternative schools  <b>Student's participation in state assessments; option to request exemption from testing</b>
Beginning of each school year  <b>Annually</b>	Health & Safety Code 104855  <del>5 CCR 852; Education Code 60615</del>	AR 5141.6  <del>AR 6162.51</del>	Availability of dental fluoride treatment; opportunity to accept or deny treatment <del>Student's participation in state assessments; option to request exemption from testing</del>
Beginning of each school year, if district receives Title I funds	20 USC 6312; 34 CFR 200.61	BP 4112.2; AR 4222	Right to request information re: professional qualifications of child's teacher and paraprofessional
Beginning of each school year Beginning of each school year to parent, teacher, and employee organizations or, in their absence, individuals	34 CFR 104.8, 106.9 40 CFR 763.84, 763.93	BP 0410 BP 6178 AR 3514	Nondiscrimination  Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress
<b>Beginning of each school year</b>	<b>USDA FNS Instructions 113-1</b>	<b>BP 3555</b>	<b>Information related to the district's food service programs</b>
Beginning of each school year	USDA <del>SP-23-2017</del> <b>46-2016</b>	AR 3551	District policy on meal payments

## II. At Specific Times During the Student's Academic Career

Beginning in grade 7, at least once prior to course selection and career counseling	Education Code 221.5, 48980	AR 6164.2	Course selection and career counseling
Upon a student's enrollment	Education Code 310	BP 6142.2 AR 6174	Information on the district's language acquisition programs
Upon registration in K-6, if students have not previously been transported	Education Code 39831.5	AR 3543	School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops
<b>Prior to providing an eye examination</b>	<b>Education Code 49455.5</b>	<b>AR 5141.3</b>	<b>Upcoming eye examinations at school site, including form on which parent/guardian may indicate lack of consent</b>

<b>When a parent/guardian request for district designation of volunteers is received for training on emergency use of anti-seizure medication for a student diagnosed with seizures</b>	<b>Education Code 49468.2</b>	<b>AR 5141.21</b>	<b>Request for volunteers to be trained in recognition and response to seizures, including administration of emergency anti-seizure medication, description of training, right to rescind offer to volunteer, prohibition against retaliation</b>
Upon a student's enrollment	Education Code 49063	AR 5125	Specified rights related to student records
When students entering grade 7	Education Code 49452.7	AR 5125.3 AR 5141.3	Specified information on type 2 diabetes
When in kindergarten, or first grade if not previously enrolled in public school	Education Code 49452.8	AR 5141.32	Requirement for oral health assessment, explanation of law, importance of oral health, agency contact, privacy rights
Beginning of each school year for students in grades 7-12	Education Code 51938, 48980	AR 6142.1	Sexual health and HIV prevention education; right to view A/V materials, whether taught by district staff or outside consultants, request specific Education Code sections, right to excuse
Within 20 working days of receiving results of standardized achievement tests or, if results not available in school year, 20 days of start of next school year	Education Code 60641; 5 CCR 863	AR 6162.51	Results of tests; test purpose, individual score and intended use
<b>Upon enrollment in a California State Preschool program</b>	<b>Education Code 8489.1</b>	<b>AR 5148.3</b>	<b>Limitations on disenrollment, including expulsion and suspension and how to file an appeal in the event of expulsion or suspension</b>
When child is enrolled or reenrolled in a licensed child care center or preschool	Health and Safety Code 1596.7996	AR 5148	Information on risks and effects of lead exposure, blood lead testing
When child is enrolled in kindergarten	Health and Safety Code 124100, 124105	AR 5141.32	Health screening examination

### **III. When Special Circumstances Occur**

In the event of a breach of security of district records, to affected persons	Civil Code 1798.29	BP 3580	Types of records, affected, date of breach, description of incident,
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Upon receipt of a complaint alleging discrimination	Education Code 262.3	AR 1312.3	contact information for credit reporting agencies
When student has been placed in structured English immersion program	Education Code 310-311, 5 CCR 11309	AR 6174	Civil law remedies available to complainants
When determining whether an English learner should be reclassified as fluent English proficient	Education Code 313; 5 CCR 11303	AR 6174	Student's placement in program, opportunity to apply for parental exception waiver, other rights of student relative to such placements
When student is identified as English learner and district receives Title I or Title III funds for English learner programs, not later than 30 days after beginning of school year or within two weeks of placement if identified during school year	Education Code 313.2, 440; 20 USC 7012	AR 6174	Description of reclassification process, opportunity for parent/guardian to participate
When homeless or foster youth applies for enrollment in before/after school program	Education Code 8483	AR 5148.2	Reason for classification, level of identification as long-term English learner, description of program(s), option to decline program or choose alternate, option to remove student from program at any time, exit requirements of program
<b>When a child in California State Preschool program exhibits persistent and serious challenging behaviors</b>	<b>Education Code 8489.1</b>	<b>AR 5148.3</b>	<b>Right to priority enrollment; how to request priority enrollment</b>
<b>At least 24 hours before the effective date of suspending or expelling a child from a California State Preschool program</b>	<b>Education Code 8489.1</b>	<b>AR 5148.3</b>	<b>Description of the child's behaviors and program plan for maintaining the child's safe participation in program and expulsion/unenrollment process</b>
At least 72 hours before use of pesticide product not included in annual list	Education Code 17612	AR 3514.2	<b>"Notice of Action, Recipient of Services," as described in 5 CCR 17783</b>
If school has lost its WASC accreditation status	Education Code 35178.4	BP 6190	Intended use of pesticide product
When district has contracted for electronic products or services that disseminate advertising	Education Code 35182.5	BP 3312	Loss of status, potential consequences
			Advertising will be used in the classroom or learning center



At least six months before implementing a schoolwide uniform policy	Education Code 35183	AR 5132	Dress code policy requiring schoolwide uniforms
Before implementing a year-round schedule	Education Code 37616	BP 6117	Public hearing on year-round schedule
When interdistrict transfer is requested and not approved or denied within 30 days	Education Code 46601	AR 5117	Appeal process
Before early entry to transitional kindergarten or kindergarten, if early entry offered	Education Code 48000	AR 5111 AR 6170.1	Effects, advantages and disadvantages of early entry
When student identified as being at risk of retention	Education Code 48070.5	AR 5123	Student at risk of retention
When student excluded due to quarantine, contagious or infectious disease, danger to safety or health	Education Code 48213	AR 5112.2 BP 5141.33	Student has been excluded from school
Before already admitted student is excluded for lack of immunization	Education Code 48216; 17 CCR 6040	AR 5141.31	Need to submit evidence of immunization or exemption within 10 school days; referral to medical care
When a student is classified a truant	Education Code 48260.5, 48262	AR 5113.1	Truancy, parental obligation, availability of alternative programs, student consequences, need for conference
When a truant is referred to a SARB or probation department	Education Code 48263	AR 5113.1	Name and address of SARB or probation department and reason for referral
When student requests to voluntarily transfer to continuation school	Education Code 48432.3	AR 6184	Copy of district policy and regulation on continuation education
Prior to involuntary transfer to continuation school	Education Code 48432.5	AR 6184	Right to request meeting prior to involuntary transfer to continuation school
To person holding educational rights, prior to recommending placement of foster youth outside school of origin	Education Code 48853.5	AR 6173.1	Basis for the placement recommendation
When student is removed from class and teacher requires parental attendance at school	Education Code 48900.1	AR 5144.44	Parental attendance required; timeline for attendance
Prior to withholding grades, diplomas, or transcripts	Education Code 48904	AR 5125.2	Damaged school property
<b>When a foster youth or an Indian child receives</b>	<b>Education Code 48853.5</b>	<b>AR 6173.1, AR 6173.4</b>	<b>Suspension notice, expulsion notice,</b>

**a suspension,  
expulsion,  
manifestation  
determination, or  
involuntary transfer**

**manifestation  
determination notice,  
involuntary transfer  
notice, and other  
documents and related  
information to a foster  
youth's educational  
rights holder, attorney,  
and county social  
worker and an Indian  
child's tribal social  
worker and, if  
applicable, the child's  
county social worker**

When withholding grades, diplomas or transcripts from transferring student	Education Code 48904.3	AR 5125.2	Next school will continue withholding grades, diplomas, or transcripts
When student is released to peace officer	Education Code 48906	BP 5145.11	Release of student to peace officer for the purpose of removing minor from school, unless taken into custody as victim of suspected child abuse
At time of suspension	Education Code 48911	BP 5144.1 AR 5144.1	Notice of suspension
When original period of suspension is extended	Education Code 48911	AR 5144.1	Extension of suspension
At the time a student is assigned to a supervised suspension classroom	Education Code 48911.1	AR 5144.1	The student's assignment to a supervised suspension classroom
Before holding a closed session re: suspension	Education Code 48912	AR 5144.1	Intent to hold a closed session re: suspension
When student expelled from another district for certain acts seeks admission	Education Code 48915.1, 48918	BP 5119	Hearing re: possible danger presented by expelled student
When readmission is denied	Education Code 48916	AR 5144.1	Reasons for denial; determination of assigned program
When expulsion occurs	Education Code 48916	AR 5144.1	Readmission procedures
At least 10 calendar days before expulsion hearing	Education Code 48918	AR 5144.1	Notice of expulsion hearing
When expulsion or suspension of expulsion occurs	Education Code 48918	AR 5144.1	Decision to expel; right to appeal to county board; obligation to inform new district of status
Before involuntary transfer of student convicted of certain crime when victim is enrolled at same school	Education Code 48929, 48980	BP 5116.2	Right to request a meeting with principal or designee
One month before the scheduled minimum day	Education Code 48980	BP 6111	When minimum days scheduled after

When parents request guidelines for filing complaint of child abuse at a school site	Education Code 48987	AR 5141.4	beginning of the school year Guidelines for filing complaint of child abuse at a school site with local child protective agencies
When student in danger of failing a course	Education Code 49067	AR 5121	Student in danger of failing a course
When student transfers from another district or private school into the district	Education Code 49068	AR 5125	Right to receive copy of student's record and a hearing to challenge its content of student's record
When parent/ guardian's challenge of student record is denied and parent/ guardian appeals	Education Code 49070	AR 5125.3	If board sustains allegations, the correction or destruction of record; if denied, right to submit written objection
When district is considering program to gather safety-related information from students' social media activity	Education Code 49073.6	BP 5125	Opportunity for input on proposed program
When district adopts program to gather information from students' social media activity, and annually thereafter	Education Code 49073.6	AR 5125	Information is being gathered, access to records, process for removal or corrections, destruction of records.
Within 24 hours of release of information to a judge or probation officer	Education Code 49076	AR 5125	Release of student record to a judge or probation officer for conducting truancy mediation program or for presenting evidence at a truancy petition
Before release of information pursuant to court order or subpoena	Education Code 49077	AR 5125	Release of information pursuant to court order or subpoena
When screening results in suspicion that student has scoliosis	Education Code 49452.5	AR 5141.3	Scoliosis screening
When test results in discovery of visual or hearing defects	Education Code 49456; 17 CCR 2951	AR 5141.3	Vision or hearing test
Within 10 days of negative balance in meal account	Education Code 49557.5	AR 3551	Negative balance in meal account; encouragement to apply for free or reduced-price meals
Before any test questioning personal beliefs	Education Code 51513	AR 5022	Permission for test, survey questioning personal beliefs
At least 14 days of before HIV prevention or sexual health instruction, if	Education Code 51938	AR 6142.1	Instruction in HIV prevention or sexual health by guest speaker or outside consultant

arrangement made for guest speaker after beginning of school year Prior to administering survey regarding health risks and behaviors to students in 7-12	Education Code 51938	AR 5022	Notice that the survey will be administered
Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency	Education Code 52164.1, 52164.3; 5 CCR 11511.5	AR 6174	Results of state test of English proficiency
When migrant education program is established	Education Code 54444.2	BP 6175	Parent advisory council membership composition
When child participates in licensed child care and development program	Health and Safety Code 1596.857	AR 6175 AR 5148	Parent/guardian right to enter facility
When a licensed child care center has a building construction before January 1, 2010 and has drinking water tested for lead	Health and Safety Code 1596.857; 22 CCR 101218.1	AR 5148	The requirement to test the facility, and the results of the test
When district receives Tobacco-Use Prevention Education Funds	Health and Safety Code 104420	AR 3513.3	The district's tobacco-free schools policy and enforcement procedures
<del>When testing by community water system finds presence of lead exceeding specified level</del>	<del>Health and Safety Code 116277</del>	<del>AR 3514</del>	<del>Elevated lead level at school</del>
When sharing student immunization information with an immunization system	Health and Safety Code 120440	AR 5125	Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share
At least 14 days prior to sex offender coming on campus as volunteer	Penal Code 626.81	AR 1240 BP 1250	Dates and times permission granted; obtaining information from law enforcement
When hearing is requested by person asked to leave school premise	Penal Code 627.5	AR 3515.2	Notice of hearing
When responding to complaint re: discrimination, special education, or noncompliance with law	5 CCR 4631	AR 1312.3	Findings, disposition of complaint, any corrective actions, appeal rights and procedures
When child participates in licensed child care and development program	5 CCR 18066	AR 5148	Policies re: excused and unexcused absences
Within 30 days of application for	5 CCR <del>48094</del> 17782, 18118	AR 5148 AR 5148.3	Approval or denial of services

subsidized child care or preschool services <b>When satisfactory educational progress in one or more independent study courses is not being made by student under 18</b>	<b>Educational Code 51749.5</b>	<b>BP 6158</b>	<b>Findings from evaluation to determine if it is in student's best interest to remain in independent study or whether student should be referred to an alternative program</b>
At least 14 days before change in service or other intended action, upon recertification or update of application for child care or preschool services	5 CCR <b>17783</b> , 18095, 18119	AR 5148 AR 5148.3	Any change in service, such as in fees, amount of service, termination of service
Upon child's enrollment in child care program	5 CCR 18114	AR 5148	Policy on fee collection
When payment of child care fees is seven days late	5 CCR 18114	AR 5148	Notice of delinquent fees
When district substantively changes policy on student privacy rights	20 USC 1232h	AR 5022	Notice of any substantive change in policy or regulation
For districts receiving Title I funds, when child has been assigned or taught for four or more consecutive weeks by a teacher who is does not meet state certification requirements for the grade level/subject taught	20 USC 6312	AR 4112.24	Timely notice to parent/guardian of child's assignment
When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress	20 USC 6312	AR 0520.2	Notice of failure to parents of English language learners
For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners	20 USC 6312	AR 6174	Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program
When school identified for program improvement or corrective action	20 USC 6316	AR 0520.2; AR 5116.1	Explanation of identification, reasons, how problem will be addressed, how parents can become involved, transfer option,



For schools receiving Title I funds, upon development of parent involvement policy	20 USC 6318	AR 6020	availability of supplemental services Notice of policy
<b>When district receives Impact Aid funds for students residing on Indian lands, to parents/guardians of Indian children</b>	<b>20 USC 7704; 34 CFR 222.94</b>	<b>AR 3231</b>	<b>Relevant applications, evaluations, program plans, information about district's general educational program; opportunity to submit comments</b>
When household is selected for verification of eligibility for free or reduced-price meals	42 USC 1758; 7 CFR 246.6a	AR 3553	Need to submit verification information; any subsequent change in benefits; appeals
When student is homeless or unaccompanied minor	Education Code 48852.5; 42 USC 11432	AR 6173	Educational and related opportunities; transportation services; placement decision and right to appeal; duties of district liaison; public notice
When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30	34 CFR 99.34	AR 5125	Right to receive records and an opportunity for hearing upon request
<b>When student complains of sexual harassment</b>	<b>34 CFR 106.44, 106.45</b>	<b>AR 5145.7</b>	<b>Right to file formal complaint, availability of supportive measures, notice of process, reason for dismissal of complaint if applicable</b>
When district receives federal funding assistance for nutrition program	USDA FNS Instruction 113-1	BP 3555	Rights and responsibilities nondiscrimination policy, complaint procedures
<b>IV. Special Education Notices</b>			
Prior to conducting initial evaluation	Education Code 56301, 56321, 56321.5, 56321.6, 56329; 20 USC 1415(d); 34 CFR 300.502; 300.503	BP 6159.1 AR 6159.1 AR 6164.4	Proposed evaluation plan, related parental rights, prior written notice; procedural safeguards
Before functional behavioral assessment begins	Education Code 56321	AR 6159.4	Notification and consent
24 hours before IEP when district intending to record	Education Code 56341.1	AR 6159	Intention to audio-record IEP meeting
Early enough to ensure opportunity for parent/guardian to attend IEP meeting	Education Code 56341.5; 34 CFR 300.322	AR 6159	Time, purpose, location, who will attend, participation of others with special knowledge,

When parent orally requests review of IEP	Education Code 56343.5	AR 6159	transition statements if appropriate
Within one school day of emergency intervention or serious property damage	Education Code 56521.1	AR 6159.4	Need for written request
Whenever there is a proposal or refusal to initiate or change the identification, evaluation, placement, or FAPE, including when parent/guardian revokes consent for services	20 USC 1415(c); 34 CFR 300.300, 300.503	AR 6159; AR 6159.1	Emergency intervention
Upon filing of state complaint	20 USC 1415(d); 34 CFR 300.504	AR 6159.1	Prior written notice
When disciplinary measures are taken or change in placement	20 USC 1415(k); 34 CFR 300.530	AR 5144.2	Procedural safeguards notice
Upon requesting a due process hearing	20 USC 1415(k); 34 CFR 300.508	AR 6159.1	Decision and procedural safeguards notice
Eligibility for services under Section 504	34 CFR 104.32, 104.36	AR 6164.6	Student's name, address, school, description of problem, proposed resolution
			District responsibilities, district actions, procedural safeguards

#### V. Classroom Notices

In all district schools and offices, including staff lounges and student government meetings rooms	Education Code 234.1	AR 1312.3	Uniform complaint procedures board policy and administrative regulation
In each classroom used for license-exempt California State Preschool Program	Education Code 8212	AR 1312.3 E 1312.3	Health and safety requirements for preschool programs; where to get complaint form
In each classroom in each school	Education Code 35186	AR 1312.4 E 1312.4	Complaints subject to Williams uniform complaint procedures
In any school serving any of grades 6-12, in a prominent and conspicuous location in every restroom required to stock menstrual products	Education Code 35292.6	AR 3517	Requirement to stock and make available free of cost an adequate supply of menstrual products that includes email address and telephone number for a designated individual responsible for maintaining requisite supply of menstrual products
In a licensed child care and development center	Health and Safety Code 1596.857	AR 5148	Parent/guardian right to inspect, prohibition

at a location accessible  
to parents/ guardians

against retaliation, right to  
file complaint; registered  
sex offender database  
available to public;  
review licensing reports  
of facility visits and  
substantiated complaints  
against facility  
**Child care license**

**In a prominent,  
publicly accessible  
location in the child  
care facility**

**Health and Safety Code  
1596.8555**

**AR 5148**

**In a prominent location  
adjacent to child care  
license at facility**

**Welfare and  
Institutions Code 10228**

**AR 5148**

**Rates, discounts, or  
scholarship policies**

Exhibit 5145.6  
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**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California