



# LAKESIDE UNION SCHOOL DISTRICT

## EXTENDED STUDENT SERVICES

### 2024/2025 REGISTRATION FORM



Name: \_\_\_\_\_ AM Only PM Only Both  
 DOB: \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
 2024/25: \_\_\_\_\_ Gender: \_\_\_\_\_ 2024/25: \_\_\_\_\_

Name: \_\_\_\_\_ AM Only PM Only Both  
 DOB: \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
 2024/25: \_\_\_\_\_ Gender: \_\_\_\_\_ 2024/25: \_\_\_\_\_

Name: \_\_\_\_\_ AM Only PM Only Both  
 DOB: \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
 2024/25: \_\_\_\_\_ Gender: \_\_\_\_\_ 2024/25: \_\_\_\_\_

#### RESPONSIBLE PARTY (S):

**(Are financially responsible, have full access to account & allowed to make updates)**

[1] Responsible Party 1: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone [1]: \_\_\_\_\_ Phone [2]: \_\_\_\_\_

Address: \_\_\_\_\_

**E-mail Address Required:** \_\_\_\_\_

[2] Responsible Party 2: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone [1]: \_\_\_\_\_ Phone [2]: \_\_\_\_\_

Address: \_\_\_\_\_

**E-mail Address Required:** \_\_\_\_\_

**Emergency Pick-Up Information:** Person(s) authorized to pick up (includes above)

[3] Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone [1]: \_\_\_\_\_ Phone [2]: \_\_\_\_\_

[4] Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone [1]: \_\_\_\_\_ Phone [2]: \_\_\_\_\_

[5] Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone [1]: \_\_\_\_\_ Phone [2]: \_\_\_\_\_

On the line below, indicate any medical / behavioral conditions that the staff should be aware of and/or that would limit your child's activities - allergies, asthma, injuries, IEP, 504plan, etc.

Medication Name: \_\_\_\_\_ Approx. Time: \_\_\_\_\_

Before ESS can administer any medication, a completed Physician's Statement form must be on file

ESS Programs operate as an extension of the school day and all school rules will be enforced during the program hours. Students receiving three (3) disciplinary notices may be suspended from their current program for up to 1 week. A fourth (4th) notice may result in exclusion from all ESS Programs for the remainder of the current school year, including seasonal camps. Depending on the seriousness of the incident, a single day or immediate exclusion may be enforced. The school principal will also be notified of all incidents; further school discipline may occur.

Emergency information must be updated when necessary. If you wish to add emergency pick up individuals, the ESS Lead and/or Assistant must receive authorization in writing prior to pick-up. Anyone authorized to pick-up will need to provide proper identification.

An annual non-refundable fee of \$50.00 is due at registration, \$25 for each additional child. Any tuition left delinquent after the 20th, including declined auto pay payments, will result in child(ren) being excluded from the program until the delinquency is cleared. Once cleared your child(ren) may be placed on a waiting list to await availability of space.

#### NEW - PLEASE READ:

**We will no longer bill the "projected hours" at the beginning of each month. Instead, you will only be charged for the actual hours used.**

All balances must be cleared before registering for the school year and/or Seasonal Camps. Seasonal Camps will require an additional registration form. All tuition charges will be collected (using the account on file) on the 10th of each month (unless otherwise noted on your Auto Pay Form).

**To View hours used, Print receipts, Check your balance & Access your end of year statements...**

Go to MyProcure.com to set up an account using the email address we have on file.

MyProcure.com will send you an email with steps to register.

ESS opens at 6:00AM and closes at 6:00PM. A late pick-up fee of \$1.00 per minute will be charged for any child(ren) not picked up after scheduled program closing. Repeated or extreme late pick-ups may constitute exclusion from all Extended Student Services Programs. **Any child(ren) not picked up by 30 minutes past scheduled program closing may result in the Sheriff's Department being called to pick up said child(ren).** It is the parent's responsibility, to notify the Center as soon as possible of any impending emergency that may constitute a late pick-up.

I understand that participation in the ESS Program will include outdoor activities, and all the risks that accompany such activities. In case of emergency, staff will contact parent/guardian or an emergency contact provided in the order of contact. If immediate attention is needed, staff will call 911 and a staff member will travel with child in the event of the parent's absence. I understand that, I will be held responsible for all costs incurred. I therefore waive any claims and agree to release and hold harmless this program, its employees or agents.

**I have read, understand, and agree to abide by all of the above statements**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*\* Please refer to reverse side for information regarding our Photo Release Policy \*\***

**Split Bill** - 50% on Responsible Party # 1 & 50% on Responsible Party #2. This will require 2 separate registration forms - 1 for Responsible Party # 1 & 1 for Responsible Party # 2.

If we do not receive **both** registration forms, we will **not** split the bill.

Pick up or notification will be in order of numbered contacts

# Lakeside Union School District

## Student Technology Acceptable Use Policy

Students and parents/guardians agree to:

1. Engage in activities that are lawful and school-appropriate.
2. Avoid accessing, posting, submitting, publishing, and/or displaying all inappropriate material, such as those that are threatening, obscene, sexually explicit, or harassing. In addition, students will not use the system to promote the use of drugs, alcohol or tobacco.
3. Show respect for others by not engaging in cyberbullying, and reporting any cyberbullying posted on the Internet, social networking sites, or via other digital technologies such as text messaging.
4. Follow copyright laws by only using work, files, and programs to which permission has been granted.
5. Keep passwords private and secure at all times.
6. Take proper care of district equipment. Vandalism will result in the cancellation of user privileges. Vandalism includes the intentional uploading, downloading, and/or creating computer viruses and/or any malicious attempt to harm or destroy district equipment, materials, or data of any other user.
7. Report any security problems or misuse of services to the teacher, principal, or ESS staff.

The principal or designee shall make all decisions regarding whether or not a user has violated these regulations and may deny, revoke, or suspend a user's access at any time. The decision of the principal or designee shall be final.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## LUSD Photo Permission Form

The Lakeside Union School District communicates with parents, students, and community members through a variety of methods. Online communications, to include the district and school websites ([www.lsusd.net](http://www.lsusd.net)), Instagram (@lakesideunion) and Twitter (@LUSDInnovat\_Ed), provide a convenient way to stay connected to school events, classroom learning, and important information.

Photographs and/or digital recordings of students are taken periodically in the classroom or at school functions to be used in both online communications and print materials, such as class bulletins, promotional materials, and art projects. To protect student identity, **student names are not used** unless specific permission is obtained for a special purpose.

This consent form grants the Lakeside Union School District permission to publish photos and/or student artwork. I release the Lakeside Union School District and its employees, officials, and agents from any liability of any claims, including without limitation, claims for libel, defamation, invasion of privacy and right of publicity, and infringement of proprietary rights, arising out of or relating to the exercise of rights granted under this consent and release.

This permission stays in effect unless a request in writing is made to the principal or designee that access be revoked.

I give permission to publish photographs of my student and for the above purposes. YES NO

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_ School: \_\_\_\_\_



# LAKESIDE UNION SCHOOL DISTRICT

## EXTENDED STUDENT SERVICES

### AUTO PAY FORM



We are excited to offer the safety, convenience and ease of Tuition Express® - a payment processing system that allows secure, on-time tuition and fee payments. Payments are made from either your bank account or credit card.

**STUDENT NAME:** \_\_\_\_\_

Program:    OUT OF DISTRICT    LEAPP    EH    LC    LF    LP    LV    RV    WG    LMS    TDS

Charge    Monthly on the 10th - **PREFERRED METHOD**

Date:    Other: \_\_\_\_\_

Charge Amount:    Balance Due (Balance from monthly tuition and/or camp charges)

Specific Amount: \_\_\_\_\_

**BANK ACCT. OR CREDIT CARD ON FILE WITH ESS ALREADY:**    **YES (if yes, sign, date & stop)**    **NO (if no, complete the rest of this form)**

If **YES**, sign here to acknowledge the new charge dates: **Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I hereby authorize the Lakeside Union School District - **ESS/LATER/LEAPP Programs** to initiate debit entries to my checking or savings account, (ACH Transactions), indicated below (**SECTION A**) OR, initiate credit card charges to the credit card account referenced on the back of this form (**SECTION B**). There are **no additional charges for ACH transactions**. As of now the ESS Program will be absorbing the 2.7% credit card fee. I understand that if I sign-up for credit card charges I may be responsible for paying a portion of the fee in the future. It is my understanding that; information will be saved on file, for future transactions on my account. Payments will be made on the authorization date or the business day immediately following a weekend or holiday. In the event of failed payments, ESS will make two attempts, at which time I will be contacted. I can cancel this authorization at any time, with a two (2) week written notice. It is my responsibility to cancel this authorization in writing to [sremers@lsusd.net](mailto:sremers@lsusd.net). I understand it is my responsibility to update my credit card information – expiration date, address, new card, etc. A new form must be completed each school year and every summer.

**Advantages to ACH over Credit Card – NO EXTRA FEES to you or the district, automatic monthly bill pay, no info to update**

**COMPLETE ONE SECTION ONLY**

**SECTION A (Bank Account) – PREFERRED METHOD**

Phone #: \_\_\_\_\_

Name on Account \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_ Routing Transit Number (9-digits see below) \_\_\_\_\_ Account Number (see sample below) \_\_\_\_\_

Checking    Savings

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**CHANGE BANKING ACCOUNT FROM ABOVE INFORMATION**

**Overrides Authorization #1)**

Phone #: \_\_\_\_\_

Name on Account \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_ Routing Transit Number (9-digits see below) \_\_\_\_\_ Account Number (see sample below) \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Checking    Savings

**For Official Use Only**




A service of



**SECTION B (Credit Card)**

Card Holder Name:

Phone #

Cardholder Address: :

City:

Zip

Account Number

- - -

CVV:

Expire Date:

Date

Cardholder Signature

Change/Update information on Card - #1 - Overrides Prior Authorization:

**SECTION B (Credit Card) CHANGE #1**

Card Holder Name:

Phone #

Cardholder Address

City

Zip

Account Number:

- - -

CVV:

Expire Date:

Date:

Cardholder Signature

Change/Update information on Card - #2 - Overrides Prior Authorization:

**SECTION B (Credit Card) CHANGE #2**

Cardholder Name

Phone #

Cardholder Address

City

Zip

Account Number:

- - -

CVV:

Expire Date:

Date:

Cardholder Signature

Change/Update information on Card - #3 - Overrides Prior Authorization:

**SECTION B (Credit Card) CHANGE #3**

Cardholder Name

Phone #

Cardholder Address

City

Zip

Account Number:

- - -

CVV:

Expire Date:

Date:

Cardholder Signature

In addition to your two (2) week written notice of cancelation, you must complete the bottom portion of this page:

I no longer authorize Lakeside Union School District to initiate automatic debit or credit card charges. I have written and attached my notice of cancelation.

Card Holder Name (Please Print)

Date

Card Holder Signature

Staff Signature Acknowledging Cancellation



**Lakeside Union School District**  
**Extended Student Services**  
 9726 Riverview Ave, Lakeside, CA 92040 (619) 390-2534  
**2024-2025 School Year**

HRS	1st Child Rate	2nd Child 10% Disc	HRS	1st Child Rate	2nd Child 10% Disc	HRS	1st Child Rate	2nd Child 10% Disc	HRS	1st Child Rate	2nd Child 10% Disc	HRS	1st Child Rate	2nd Child 10% Disc	HRS	1st Child Rate	2nd Child 10% Disc
1-10	\$100.00	\$ 90.00	22	\$172.00	\$ 154.80	34	\$244.00	\$ 219.60	46	\$310.00	\$ 279.00	58	\$370.00	\$ 333.00	70	\$420.00	\$ 378.00
11	\$106.00	\$ 95.40	23	\$178.00	\$ 160.20	35	\$250.00	\$ 225.00	47	\$315.00	\$ 283.50	59	\$375.00	\$ 337.50	71	\$424.00	\$ 381.60
12	\$112.00	\$ 100.80	24	\$184.00	\$ 165.60	36	\$256.00	\$ 230.40	48	\$320.00	\$ 288.00	60	\$380.00	\$ 342.00	72	\$428.00	\$ 385.20
13	\$118.00	\$ 106.20	25	\$190.00	\$ 171.00	37	\$262.00	\$ 235.80	49	\$325.00	\$ 292.50	61	\$384.00	\$ 345.60	73	\$432.00	\$ 388.80
14	\$124.00	\$ 111.60	26	\$196.00	\$ 176.40	38	\$268.00	\$ 241.20	50	\$330.00	\$ 297.00	62	\$388.00	\$ 349.20	74	\$436.00	\$ 392.40
15	\$130.00	\$ 117.00	27	\$202.00	\$ 181.80	39	\$274.00	\$ 246.60	51	\$335.00	\$ 301.50	63	\$392.00	\$ 352.80	75	\$440.00	\$ 396.00
16	\$136.00	\$ 122.40	28	\$208.00	\$ 187.20	40	\$280.00	\$ 252.00	52	\$340.00	\$ 306.00	64	\$396.00	\$ 356.40	76	\$444.00	\$ 399.60
17	\$142.00	\$ 127.80	29	\$214.00	\$ 192.60	41	\$285.00	\$ 256.50	53	\$345.00	\$ 310.50	65	\$400.00	\$ 360.00	77	\$448.00	\$ 403.20
18	\$148.00	\$ 133.20	30	\$220.00	\$ 198.00	42	\$290.00	\$ 261.00	54	\$350.00	\$ 315.00	66	\$404.00	\$ 363.60	78	\$452.00	\$ 406.80
19	\$154.00	\$ 138.60	31	\$226.00	\$ 203.40	43	\$295.00	\$ 265.50	55	\$355.00	\$ 319.50	67	\$408.00	\$ 367.20	79	\$456.00	\$ 410.40
20	\$160.00	\$ 144.00	32	\$232.00	\$ 208.80	44	\$300.00	\$ 270.00	56	\$360.00	\$ 324.00	68	\$412.00	\$ 370.80	80	\$460.00	\$ 414.00
21	\$166.00	\$ 149.40	33	\$238.00	\$ 214.20	45	\$305.00	\$ 274.50	57	\$365.00	\$ 328.50	69	\$416.00	\$ 374.40			

**Students present from 1-10 hrs will be charged the minimum rate. All times are based on minutes of usage & are rounded at the conclusion of the month**

<b>Important Dates to Remember</b>	<b>SCHOOL SCHEDULES</b>	<b>HOLIDAYS &amp; NON-SCHOOL DAYS</b>
August 19, 2024-----1st Day of School	<b>STUDENTS ARE RELEASED 2 HOURS EARLY EACH WEDNESDAY.</b>	Independence Day-----July 4 & 5, 2024
June 12, 2025-----Last Day of School		Labor Day-----September 2, 2024
<b>MINIMUM DAYS</b>	LAKEVIEW -----(tk&k)8:35a - 2:30p & (1st-5th)8:35a - 3:00p	Veteran's Day-----November 11, 2024
September 27, 2024	LEMON CREST -----(tk&k)7:50a - 1:55p & (1st-5th)7:50a - 2:15p	Christmas-----December 23 - 27, 2024
October 8 - 11, 2024	LAKESIDE FARMS----- (tk&k)8:50a - 2:45p & (1st-5th)8:50 - 3:05p	New Year's-----Dec. 30 - Jan. 3, 2025
December 12 & 13, 2024 (TK - 5 only)	LINDO PARK -----(tk&k)7:45a-2:10p & (1st-5th)7:45a - 2:10p	Martin Luther King Day-----January 20, 2025
March 13 & 14, 2025 (TK - 5 only)	RIVERVIEW ----- (2nd-5th)8:10a - 2:35p	Staff Development-----Jan. 31, 2025
May 23, 2025	WINTER GARDENS----- (tk&k)8:30a-2:30p & (1st)8:30a - 2:55p	Presidents – Lincoln-----February 10, 2025
June 12, 2025	LMS----- (6th-8th)8:40a - 3:05p	Presidents – Washington-----February 17, 2025
	TDS ----- (6th-8th)8:00a - 2:25p	Good Friday-----April 18, 2025
	<b>STUDENTS ARE RELEASED 2 HOURS EARLY EACH WEDNESDAY.</b>	Memorial Day-----May 26, 2025
Non-school camps are not part of any of the regular school year programs and are charged regardless of full time attendance at a weekly camp rate to be determined. A discount will be given for siblings. Please contact your ESS Center for non-school rates. There is \$100 registration fee per child for Summer Camp due at the time of registration	Every LUSD school operates on a minimum day on Wednesdays. See above for your child's school schedule. (Schedules are subject to change - Check school office for times)	<b>FULL TIME CAMPS AVAILABLE</b>
	A non-refundable registration of \$50.00 per year is due at the time of registration for the 1st child, plus a \$25.00 fee for each additional child in same family.	3 Day Mini Camp-----Mon, Nov 25 - Wed, Nov 27 2024
		<b>WINTER BREAK DAYS OF OPERATION:</b>
		Week 1-----CLOSED
		Week 2-----CLOSED
		<b>SPRING BREAK DAYS OF OPERATION:</b>
		Week 1----- (MON - FRI)-----April 7 - 11, 2025
		Week 2----- (MON - TH)-----April 14 - 17, 2025
		<b>2025 SUMMER CAMP</b>
		Beginning June 16, 2025-----Ending August 15, 2025

# EXTENDED STUDENT SERVICES CLOSURES & OTHER IMPORTANT DATES

2  24-2  25

S	M	T	W	T	F	S
<b>JULY 2024</b>						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
<b>AUGUST 2024</b>						
10					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	T	F	S
<b>SEPTEMBER 2024</b>						
20						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S	M	T	W	T	F	S
<b>OCTOBER 2024</b>						
23						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
<b>NOVEMBER 2024</b>						
14						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S	M	T	W	T	F	S
<b>DECEMBER 2024</b>						
15						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
<b>JANUARY 2025</b>						
18						
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
<b>FEBRUARY 2025</b>						
18						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

S	M	T	W	T	F	S
<b>MARCH 2025</b>						
21						
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	T	F	S
<b>APRIL 2025</b>						
11						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

S	M	T	W	T	F	S
<b>MAY 2025</b>						
21						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
<b>JUNE 2025</b>						
9						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## ESS CAMPS

- Thanksgiving - November 25-27, 2024
- Spring Break - April 7-17, 2025
- Summer Camp - June 16 - August 15, 2025

## ESS CLOSED

- Independence Day - July 4 & 5, 2024
- Camp Tear Down & Site Set Up - August 2, 2024
- Labor Day - September 2, 2024
- Non Student Day - November 1, 2024
- Veteran's Day - November 11, 2024
- Winter Break - December 23, 2024 - January 3, 2025
- Martin Luther King Day - January 20, 2025
- Staff Development Day - January 31, 2025
- Presidents Day (Lincoln) - February 10, 2025
- Presidents Day (Washington) - February 17, 2025
- Good Friday - April 18, 2025
- Monday after Easter - April 21, 2025
- Memorial Day - May 26, 2025
- Camp Set up - June 13, 2025

## SCHOOL MINIMUM DAYS ESS IS OPEN AT DISMISSAL

- All Schools - September 27, 2024
- All Schools - October 8-11, 2024
- Elementary Schools - December 12 & 13, 2024
- Elementary Schools - March 13-14, 2025
- All Schools - May 23, 2025
- All Schools - June 12, 2025

Due to the amount of local & legal holidays in 2024/25, ESS will be closed for both weeks of Winter Camp