

LAKESIDE UNION SCHOOL DISTRICT

Office of the Superintendent
12335 Woodside Avenue
Lakeside, California 92040
(619) 390-2600

Audience:

Meeting ID: 947 9256 2765
Dial In: 1 (669) 900-6833
Meeting Password: 947175

January 12, 2023
Open Session: 6:00 p.m.

REVISED NOTICE OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606 or in writing, at least twenty-four (24) hours before the meeting. (Government Code section 54954.2).

Please take notice that the Governor of California issued Executive Order N-29-20 on March 17, 2020. This Order provides, in part, as follows: "All requirements in...the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived."

Members of the public who wish to participate in public comment will need to fill out a form using the **Public Comment Form** prior to the start of the meeting. Public comment can be made in person or through Zoom.

A. CALL TO ORDER AND ROLL CALL

B. OPENING PROCEDURES – 6:00PM

1. Welcome Visitors
2. The Pledge of Allegiance will be led by students from Riverview and Winter Gardens. Following the pledge, Principal Grace Cox will share highlights from the schools/program.

C. TRUSTEE REPORTS AND COMMENTS

Trustees will report and comment as desired.

D. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3) **Public Comment Form**

Opportunity for Members of the Public to address the Board on any item on the agenda. In the interest of time and order, presentations from the public are limited to four (4) minutes per person. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment or Public Hearings, follow the directions for speaking to agenda items as listed above.

E. RECOGNITIONS

The Board will recognize the entire health team for their hard work and dedication to the District, in particular Maria Winns (for assisting with an employee who suffered a stroke at work); Greg Ansley (for catching a difficult abuse case); and Beth Woodill (in starting the holiday Giving Tree program).

F. ITEMS OF BUSINESS

1.1 Designate consent agenda items.

Note: Consent agenda items are generally routine items of business. The Board will designate those items to be approved as a whole, unless a member of the public requests consideration of an item on an individual basis. The Board will review and act on the remaining items of business.

F. ITEMS OF BUSINESS (CONTINUED)

- 1.2 Discussion/adoption of consent agenda items.

SUPERINTENDENT

- 2.1 **Adoption** is requested of the organizational board meeting minutes of December 15, 2022.

HUMAN RESOURCES

- 3.1 **Approval/Ratification** is requested of Personnel Assignment Order 2023-07.
- 3.2 **Approval/Ratification** is requested of a Short-Term Employee Agreement with Brenda Huyser to serve as a payroll and benefits consultant from January 4-31, 2023 at a cost not to exceed \$7,000.

BUSINESS SERVICES

- 4.1 **Approval** is requested of the following monthly business reports: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.
- 4.2 **Approval** is requested of a Memorandum of Understanding with the California School Employees Association and its Chapter 240 regarding the Van Driver position.
- 4.3 **Approval** is requested to award Bid #LUSD 2022-01 to FirstAlt Transportation for the transportation of special education students at a cost of \$200,000.
- 4.4 **Approval** is requested of the following annual contracts for the 2022-2023 school year: A) Left Coast Scales (Spec Ed); B) Therapy Travelers (Spec Ed); C) Academic Cognitive Connections (Spec Ed); D) Coast Music Therapy (Spec Ed); E) Rancho Coastal Speech (Spec Ed); F) Brain Learning Psych Corp (Spec Ed); G) WestEd (Pupil Services); and H) MGT Eric Hall and Associates, LLC (HR).
- 4.5 **Approval** is requested of the following fundraisers for the 2022-2023 school year: A) Lakeside Middle School band/orchestra to hold a vendor event/craft fair and silent auction; and B) Tierra del Sol Middle School to hold a Scholastic Book Fair February 17-24, 2023.
- 4.6 **Approval** is requested of the following gifts to the District: A) Dream Academy received a \$400 garden grant from the Village Garden Club of La Jolla; B) Guitars in the Classroom donated a class set of ukulele's to Lindo Park; C) Arcadis donated office and classroom supplies (approximate value, \$2,500) to Winter Gardens; D) Bruce Weathers donated \$1,000 toward Lindo Park field trips; E) Friends of East County Arts donated \$1,000 to the LMS dance program; F) Tricia Digenan donated \$150 to the LMS FFA program; and G) Lakeside Middle School PTSA donated \$2,435 towards 6th grade camp.

PUPIL SERVICES

- 5.1 **Approval** is requested of a Settlement Agreement and General Release with a district student. The agreement addresses concerns regarding special education transportation. There will be no additional cost with the addition of the service, as the sibling is currently being transported by the district. The only cost to the district is \$4,400 for attorney fees.

F. BOARD POLICIES, REGULATIONS AND/OR EXHIBITS

- 6.1 **Adoption** is requested of Administrative Regulation and Exhibit 3541.1: Transportation for School-Related Trips.

G. INFORMATIONAL ITEM

Enrollment Report for Month 4 (through 12/9/22).

H. DISCUSSION ITEMS

1. *First Reading* of Board Policy and Administrative Regulation 3550: Food Service/Child Nutrition Program.
2. *First Reading* of Board Policy and Administrative Regulation 3551: Food Service Operations/ Cafeteria Fund.
3. *First Reading* of Board Policy and Administrative Regulation 3553: Free and Reduced Price Meals.

I. REPORTS TO THE BOARD

1. Union Representatives:
 - A. **Kerry Strong**, will present comments as the Lakeside Teachers Association President.
 - B. **David Myers**, will present comments as the California School Employees Association President.
2. District Superintendents
 - A. **Lisa Davis** will present business and operations updates.
 - B. **Dr. Natalie Winspear** will present educational services updates.
 - C. **Dr. Rhonda Taylor** will present closing comments.

J. ADJOURNMENT

Respectfully Submitted,

Rhonda L. Taylor, Ed.D.
Superintendent

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/23

Agenda Item:

Approval of Minutes

Background (Describe purpose/rationale of the agenda item):

It is recommended that the Board of Trustees approve the attached minutes with any necessary modifications:

Organizational Board Meeting of December 15, 2022

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

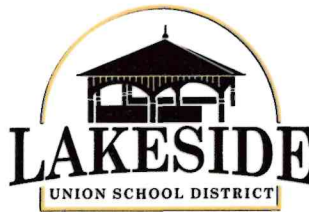
Approved for Submission to the Governing Board:


Lisa DeRosier, Executive Assistant


Dr. Rhonda Taylor, Superintendent

Administration:

RHONDA L. TAYLOR, Ed.D.
Superintendent
NATALIE WINSPEAR, Ed.D.
Assistant Superintendent
LISA DAVIS
Assistant Superintendent



Board of Trustees:

JIM BENNETT
AUTUMN ELLENSON
ANDREW HAYES
LARA HOEFER MOIR
RON KASPER

Minutes of the Organizational Meeting of the Board of Trustees

December 15, 2022

District Administration Center/Zoom

- | | |
|--|--|
| A. The organizational meeting of the Lakeside Union School District Board of Trustees was called to order at 5:00 p.m. by Andrew Hayes, President, with the following members present: Lara Hoefer Moir, Vice President; board member elects Jim Bennett, Autumn Ellenson, and Ron Kasper. Also in attendance were Dr. Rhonda Taylor, Superintendent; Dr. Natalie Winspear, Assistant Superintendent; and Lisa Davis, Assistant Superintendent. Lisa DeRosier was present to record the minutes. | Call to Order |
| B. There was 1 request to speak to the Board. Bonnie LaChappa thanked everyone on behalf of the Lakeside Chamber of Commerce for the success of the Spirit of Christmas event. | Public
Comments |
| C. Dr. Rhonda Taylor administered the oath of office to newly-elected board members Jim Bennett, Autumn Ellenson, and Ron Kasper. | Oath of Office |
| D. At 5:05 p.m. the Board took a 5-minute recess before moving to closed session to discuss Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957; Conference with Legal Counsel (Currier and Hudson) regarding Pending Litigation (PERB Case No. LA-RR-1338-E) pursuant to Government Code §54956.9; and Public Employee Evaluation, Superintendent, pursuant to Government Code §54957. | Closed Session |
| E. At 6:00 p.m. the Board reconvened to open session. President Hayes welcomed guests and stated the Board will resume closed session upon adjournment of the organizational meeting. He reported on closed session as follows: | Reconvene |
| 1. Pursuant to Education Code §45113, the Board unanimously took action to release employee #648696 from their probationary employment with the District, and to direct that the employee be timely issued notice of the Board's decision. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper). | Closed Session
Report |
| 2. There was no action taken on Conference with Legal Counsel (Currier and Hudson) regarding Pending Litigation (PERB Case No. LA-RR-1338-E) pursuant to Government Code §54956.9 | |
| 3. There was no action taken on Public Employee Evaluation, Superintendent, pursuant to Government Code §54957. | |
| Students from Mrs. Delyser's class at Lakeside Farms led the pledge of allegiance. Following the pledge, principal Jim Rosa shared highlights from the school including: focus on Math and Language Arts; WINN time; SEL needs; welcoming new students year round; military families and events; Special Education program; KidWatch; Watch Us Grow theme; Lakeside Farms experience and so much more! | Flag Salute
Lakeside Farms
Spotlight |

F. ORGANIZATION OF THE BOARD

1. It was moved by Vice President Hoefer Moir and seconded by Member Kasper to select Andrew Hayes to serve as President for the 2023 school year. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

President

2. It was moved by President Hayes and seconded by Member Ellenson to select Lara Hoefer Moir to serve as Vice President for the 2023 school year, to act in the absence of the President. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

Vice President

3. It was moved by Vice President Hoefer Moir and seconded by President Hayes to select Jim Bennett to serve as Clerk for the 2023 school year. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

Clerk

G. Clerk Bennett thanked Lakeside for voting him onto the Board. It is a humbling experience. He thank Bonnie LaChappa for making this Board successful and will continue to support the students and the staff. Lakeside is a great community. He attended the Spirit of Christmas and the board member meet and greet.

Trustee Reports
and Comments

Member Ellenson thanked everyone as well. She is a very involved parent and is looking forward to working with staff. She's excited to get started.

Member Kasper thanked Lakeside as well. He commented that he is a retired teacher and has ended his subbing duties with LUSD. He is ready to start his next journey. He attended the LMS concert, the LEAPP event, and the Lindo Park Winter Extravaganza. He's already got boots on the ground and is asking for an invitation from principals to come on campus and visit.

Vice President Hoefer Moir welcomed the new board members and encouraged them to spend time on campuses and at school events. She helped with the Spirit of Christmas; attended chorus, band and orchestra concerts at Lakeside Middle School; Lindo Park Extravaganza; is learning more about the River Valley Charter.

President Hayes attended the CSBA Delegate Assembly meeting at the annual conference. He learned about the legal side of things and attended many interesting sessions. He attended the Spirit of Christmas and commented on LTA and the District's booths. The events around the District have been very exciting. He wished everyone a Merry Christmas and happy holidays.

Public
Comments

H. There were no requests to speak to the Board.

I. 1. Assistant Superintendent Lisa Davis presented the 2022-23 First Interim Report. She started with the timeline of budget events and thoroughly discussed the budget for our new board members. Our revenue has changed due to the drop in enrollment. Our annual revenues budget is \$77 million and our expenditures budget is \$76 million. 78% of our budget is salaries and benefits. She invited the board to attend the Governor's budget workshop in January.

First Interim
Presentation

2. It was moved by Vice President Hoefer Moir and seconded by Member Kasper to approve the First Interim Report and positive certification regarding the District's ability to meet its financial obligations for the 2022-23 fiscal year and two subsequent years. Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

Approve First
Interim Report

J. <u>It was moved by</u> Vice President Hoefer Moir and seconded by Member Ellenson to designate all Items of Business to the consent agenda with the exception of Item 4.8. The motion carried unanimously to designate Items of Business 2.1, 2.2, 2.3, 3.1, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 5.1, 5.2, 6.1, 7.1, 7.2, 7.3, 7.4, 7.5 and 7.6 to the consent agenda.	Consent Agenda
1.1 <u>It was moved by</u> President Hayes and seconded by Clerk Bennett to adopt the following items of business:	Items of Business
1.2 There was no discussion on items.	Discussion
<u>SUPERINTENDENT</u>	
2.1 A motion to adopt the minutes of the regular board meeting minutes of November 10, 2022.	Adopt Minutes
2.2 A motion to adopt the 2023 Board Meeting and Study Session Calendar. Regular board meetings are proposed for the following dates: January 12, February 9, March 9, April 20, May 11, June 15, June 22, July 13, August 10, September 14, October 12, November 9, and December 14.	Adopt 2023 Board Meeting and Study Session Calendar
2.3 A motion to adopt a revised 2023-24 School and Employee Calendar reflecting minor changes to the start dates of 11-month employees, site administrators, and 10-month clerical staff.	Adopt Revised 2023-24 Calendar
<u>HUMAN RESOURCES</u>	
3.1 A motion to approve/ratify Personnel Assignment Order 2023-06.	Approve PAO
<u>BUSINESS SERVICES</u>	
4.1 A motion to approve the following monthly business reports: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.	Approve Business Reports
4.2 A motion to approve a new Classified Substitute Salary Schedule effective January 1, 2023 to attract qualified substitutes within different job areas.	Approve Classified Sub Sal Sch
4.3 A motion to adopt Resolution No. 2023-11, adopting procedures and a uniform questionnaire for prequalification of contractors for a lease-leaseback.	Adopt Resolution No. 2023-11
4.4 A motion to approve a Third Amendment to Master Agreement for Architectural Services with AlphaStudio Design Group to add to scope of work for two additional projects at a cost of \$73,275 for Central Kitchen Phase 3 and \$149,975 for Technology Department Building Architectural Services.	Approve Agrmnt w/AlphaStudio Design Group
4.5 A motion to approve Amendment #2 for the Central Kitchen Mechanical and Infrastructure as part of the LUSD Infrastructure and Utility Savings Program Agreement with Climatec, LLC in the amount of \$95,781 (paid from the NSLP Equipment Assistance Program Grant).	Approve Amendment #2 with Climatec
4.6 A motion to approve eight (8) administrative employees to attend the Courageous Principals conference in Westlake, Texas from February 17-19, 2023.	Approve Out-of-State Conference

G. BUSINESS SERVICES (CONTINUED)

- | | | |
|-----|--|--------------------------|
| 4.7 | A motion to approve the following annual contracts for the 2022-2023 school year: A) Grossmont/Cuyamaca Community College District (LV); B) Haydee Mejia (Special Ed); C) Jewish Family Service (Pupil Services); D) Jim Huge (Board/Superintendent); E) Michelle Furman (Special Ed); F) Peter Grogan Consulting (Special Ed); G) Mobile Ed Productions, Inc. (WG); H) Soliant Staffing (Special Ed); I) Grossmont Adult Education (Maintenance); J) Jim Huge (Superintendent); K) Wellness Together, Inc. (Pupil Services); L) Amplify (Ed Services); M) Therapy Travelers (Special Ed); N) Rancho Coastal Speech Therapy (Special Ed); O) Rachel's Challenge (TdS); and P) Health and Human Services Agency (Pupil Services). | Approve Annual Contracts |
|-----|--|--------------------------|

ED SERVICES

- | | | |
|-----|--|------------------------------|
| 5.1 | A motion to adopt Resolution No. 2023-12, authorizing the District to enter into a contract with the California Department of Education for Continued Funding for Child Development Services, and authorizing the Superintendent to sign the contract documents for fiscal year 2023-24. | Adopt Resolution No. 2023-12 |
| 5.2 | A motion to approve the California State Preschool Program Continued Funding Application for fiscal year 2023-2024. | Approve Pre-School CF |

BOND

- | | | |
|-----|--|---------------------------|
| 6.1 | A motion to approve a Notice of Completion with Southwest Construction Services for the modernization project at Lakeside Farms. | Approve Completion w/SWCS |
|-----|--|---------------------------|

BOARD POLICIES, REGULATIONS AND/OR EXHIBITS

- | | | |
|-----|--|--------------------------|
| 7.1 | A motion to adopt Exhibit 1113: District and School Websites. | Adopt E 1113 |
| 7.2 | A motion to adopt Board Policy and Administrative Regulation 3523: Electronic Signatures. | Adopt BP/AR 3523 |
| 7.3 | A motion to adopt Board Policy and Administrative Regulation 5111: Admission. | Adopt BP/AR 5111 |
| 7.4 | A motion to adopt Board Policy and Administrative Regulation 6158: Independent Study. | Adopt BP/AR 6158 |
| 7.5 | A motion to adopt Board Policy 7110: Facilities Master Plan. | Adopt BP 7110 |
| 7.6 | A motion to delete the following policies (BP), administrative regulations (AR) and exhibits (E): A) BP/AR/E 0520.2: Title 1 Program Improvement Schools; B) AR 0520.3: Title I Program Improvement Districts; C) BP 6162.52: High School Exit Examination; and D) E 6174: Education for English Learners. | Approve Deleted Policies |

Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).

J. ITEMS OF BUSINESS (CONTINUED)

4.8	It was moved by Vice President Hoefer Moir and seconded by Clerk Bennett to approve the following gifts to the District: A) 1,000 pencils from Vicki and David Russell to Lindo Park; B) \$74 from the Blackbaud Giving Funds to Tierra del Sol Middle School; C) Baby grand piano (and delivery) from Mel & Karen Rohr to Lindo Park; D) \$449.99 grant from Friends of East County Art, Inc. to Lindo Park for a keyboard; and \$1,000 to Tierra del Sol Middle School for band instruments; E) Fishing items (value \$200) to Lindo Park for their Winter Extravaganza; F) \$200 from Bonnie and David LaChappa to Mr. Robbins classroom at Tierra del Sol Middle School; and \$300 to the Winter Gardens fall festival; and G) \$21,795.86 from site PTA's (LV, \$1,907.50; LP, \$500; RV, \$5,436.36; WG, \$1,295; and TdS, \$12,657). Motion carried unanimously 5:0 (Ayes: Bennett, Ellenson, Hayes, Hoefer Moir, Kasper).	Accept Gifts to the District
K.	1. The Board discussed the enrollment report for month 3 (ending November 11, 2022). We have increased enrollment by 18 students.	Enrollment Report
	2. Dr. Natalie Winspear discussed the Williams Settlement Findings visit at Tierra del Sol Middle School. She thanked the TdS staff, the maintenance staff, Beverly Jimenez and Leslie Hardiman. It was a lot of work getting ready for the visit but was worth it as we passed with a good (highest) rating. There were no deficiencies found.	Williams Settlement Findings
	3. The Board reviewed the Quarterly Investment Reports, San Diego County Treasury Investment Pool, as of quarter ended on September 30, 2022.	Quarterly Reports
	4. The Board congratulated Andrew Hayes on his CSBA Delegate Assembly nomination from the Santee School District.	CSBA Delegate Nominee
L.	1. First Reading of Administrative Regulation and Exhibit 3541.1: Transportation for School-Related Trips. Board requested the regulation and exhibit to return next month for adoption.	First Reading of AR/E 3541.1
	2. The Board reviewed the list of committees and assigned representation to each.	Committee Reps
M.	1A. Kerry Strong, LTA President, welcomed the new board members and thanked those who have already been visiting campuses. She worked the LTA booth at the Spirit of Christmas with Nicole Curtis where they handed out stencils and had nice interactions with students.	LTA President
	1B. David Myers, CSEA President, welcomed the new trustees. He thanked administration for the phenomenal communication. He is looking forward to working with everyone to make our school district better.	CSEA President
	2A. Lisa Davis, Assistant Superintendent, invited the board members to the Capitol Advisor's Governors Budget workshop on January 23. It's a good way to see what the Governor is thinking about. She reported that the State Controllers office is behind and had to file an extension for reporting the audit. She updated the Board on her various departments: Maintenance is working with the County on a temporary easement in front of the district office; ESS will be hosting winter camp the second week and is expecting 175-200 students; Child Nutrition is feeling the bite from universal meals; and Technology is excited for their new home.	Assistant Superintendent Business Services, Lisa Davis

M. REPORTS TO THE BOARD (CONTINUED)

2B. Dr. Natalie Winspear, Assistant Superintendent, commented on the district-wide PLC #2 hosted by Lakeside Farms. The teachers looked at student data to align instruction. We are continuing to work on ELA across the district. We applied for a strong workforce partnership grant in October to support our CTE courses. We received the match grant and would like to apply for it every year. She thanked the middle school principals and Beverly Jimenez for their hard work in pulling this together. We are working with an agency for preschool parent education. We are excited to host 30 families in each of the 2 offerings. We are offering TK information nights in person this year, followed by a school tour. The information has been put out on our social media accounts. Dr. Winspear attended an immersion meeting at El Capitan regarding the K-12 immersion pathway in Lakeside. They discussed changes and enrollment. It was a very positive meeting. The dashboard came out today. First time since before Covid. She will send the board members the link tomorrow so they can review the data.

Assistant
Superintendent
Ed Services, Dr.
Natalie Winspear

2C. Dr. Rhonda Taylor, Superintendent, shared a presentation on the data driving our work. Her philosophy is if we keep doing the same thing, we will keep getting the same results. We are making sure we keep our foot on the gas pedal. At the district-wide PLC, we asked the teachers 4 essential questions. It was a productive day. Dr. Taylor is promoting the presentation "Stolen" on January 19th at El Capitan High School. There will be a panel of 4 survivors, hosted by Monica Dean. Jerred Murphy is providing the childcare and the Optimists are providing the food. She wished everyone a Merry Christmas and a Happy New Year!

Superintendent,
Dr. Rhonda
Taylor

At 7:33 p.m. President Hayes adjourned the regular meeting. The Board took a 5-minute recess before resuming to closed session.

Resumed Closed
Session

N. President Hayes asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 7:58 p.m.

Adjournment

Rhonda L. Taylor, Ed.D.
Secretary to the Board

Jim Bennett
Clerk of the Board

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/23

Agenda Item:

Personnel Assignment Order 2023-07

Background (Describe purpose/rationale of the agenda item):

The Personnel Assignment Order reflects new hires, retirements and changes in positions.

Fiscal Impact (Cost):

Varies

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial
<input type="checkbox"/> Discussion	<input type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input checked="" type="checkbox"/> Adoption	

Originating Department/School: Human Resources

Submitted/Recommended By:

Approved for Submission to the Governing Board:

Christine Sinatra, HR Exec Director


Dr. Rhonda Taylor, Superintendent

LAKESIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING, January 12, 2023
Personnel Assignment Order – 2023-07
Revised

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Hire:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
Siclari, Jenna	Teacher/LC	E/3		\$63,924.00	12/21/2022

B. Return from LOA::

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Waiver:

Employee	Assignment/Location	Reason	Recommendation	Effective Date
Galeano, Amy	Teacher/RV	BCLAD	YES	11/01/2022

E. Released:

Employee	Assignment/Location	Class/Step	Reason	Effective Date

F. Retirement:

Employee	Assignment/Location	Class/Step	Effective Date

Classified Staff

G. New Hire:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Bigelow, Brittney	District Office	Student Support Assistant/20/4	N/A	\$3,683.78	12/9/2022
Camacho, Jennifer	TDS	IA-I-SPED/10/7	N/A	\$1,140.42	1/9/2023
Guevara, Hailey	Lemon Crest	CDA/8/1	N/A	\$1,225.16	1/9/2023
Haun, Dixie	Lemon Crest	IA-III-SPED/14/1	N/A	\$1,954.76	1/9/2023
Rico, Jose	Lemon Crest	IA-I-III-SPED/14/1	N/A	\$1,954.76	1/9/2023
Zeller, Sara	Riverview	School Library Tech	N/A	\$1,762.56	12/16/2022

H. Rehires:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Change of Status:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Abramson, April	Lakeview	Playground Coordinator/9/7	\$870.75	\$1,415.05	1/9/2023
Montano, Robert	Lemon Crest	BIA/17/2	\$2,032.54	\$2,165.22	1/9/2023
White, Mathew	LEAP	Custodian Day/20/1	\$3,267.39	\$3,486.28	1/9/2023

J. Management Position:

Employee	Location	Position/Range/Step	Effective Date
Lopez, Ginny	Transportation	Transportation Supervisor/19/1	2/01/2023

K. Resignations:

Employee	Location	Position	Reason	Effective Date
Burke, Penny	Central Kitchen	CNA-II	Resignation	1/1/2023
Linam, Angela	Lakeside Farms	IA-II-SPED	Student Teaching	12/16/2022
Loiodice, April	Lakeview	CSS	Resignation	1/1/2023

L. Change in location :

Employee Name	Location	Position	Effective Date
Brown, Christine	LP	Custodian Day	12/19/2022
Celeste, Leah	EH	Custodian Day	12/19/2022
Davis, Loren	WG	Custodian Day	12/19/2022
Ordonez, Rafael	RV	Custodian Day	12/19/2022
Ramirez, Gelacio	LV	Custodian Day	12/19/2022
Ruiz, Lisa	TDS	School Office and Health Clerk	1/9/2023
Sandoval, Frank	LC	Custodian Day	12/19/2022
Watt, Ronnie	LF	Custodian Day	12/19/2022

M. Return from FMLA

Employee	Title	Start Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

Payroll and Benefit Audit Consultant

Background (Describe purpose/rationale of the agenda item):

Brenda Huyser will be hired to audit payroll and benefits.

Fiscal Impact (Cost):

N/A

Funding Source:

Recommended Action:

☐ **Informational**

☐ **Denial**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

Originating Department/School: Human Resources

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Rhonda Taylor, Superintendent

This form must be typed written and have all signatures before it will be placed on the agenda. All agenda item requests must be submitted for approval 10 days prior to the board meeting.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

COMMERCIAL WARRANT LISTING SHEET – for the period 12/1/22 – 12/31/22

Background (Describe purpose/rationale of the agenda item):

This is a required monthly report - per Board Policy #3300, "the Governing Board shall review all warrants issued by the district at their monthly Board meeting".

Fiscal Impact (Cost):

\$ 3,767,400.03

Funding Source:

General, ASB, Child Development, Child Nutrition, Bond, & Charter Schools (Barona, RVCS)

Addresses Emphasis Goal(s):

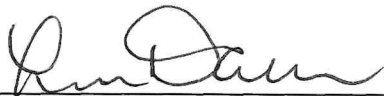
☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☐ **Ratification**
☒ **Approval** ☐ **Explanation:** [Click here to enter text.](#)
☐ **Adoption**


Originating Department/School: Business Services

Submitted/Recommended By:



Lisa Davis, Assistant Superintendent

Approved for Submission to the Governing Board:



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

BOARD WARRANT REPORT

12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	007586	PROJECT LEAD THE WAY	12/7/2022	Project Lead the Way Supplies	1,341.22
0100	14960344	ABA EDUCATION FOUNDATION	12/1/2022	BCBA	53.60
0100	14960345	MATH TRANSFORMATIONS	12/1/2022	CONSULTANT	12,775.00
0100	14960346	BLANCHE MAINE	12/1/2022	PAYMENT FOR MS. BLANCHE MAINE	2,300.00
0100	14960347	CASBO	12/1/2022	Conference	1,886.00
0100	14960348	CROSS COUNTRY STAFFING, INC	12/1/2022	Katie Malone, LEAPP	5,872.50
0100	14960349	CPI	12/1/2022	CPI INVOICE IUS0231277 0 DANIE	200.00
0100	14960350	CURRIER & HUDSON	12/1/2022	Legal Services	5,523.00
0100	14960351	DEPARTMENT OF JUSTICE	12/1/2022	FINGERPRINTING	750.00
0100	14960353	DION & SONS, INC.	12/1/2022	Gas	4,225.72
0100	14960356	EDCO DISPOSAL CORPORATION	12/1/2022	Trash	6,105.94
0100	14960357	EL CAJON FORD	12/1/2022	TRANS/Sped Supplies	27.69
0100	14960359	NO TEARS LEARNING INC.	12/1/2022	HANDWRITING WITHOUT TEARS COMP	822.56
0100	14960361	IMAGINE LEARNING, INC.	12/1/2022	EDGENUITY	51,692.50
0100	14960363	LAKESIDE WATER DISTRICT	12/1/2022	LMS	4,415.76
0100	14960364	LAMAR TEXAS LIMITED PARTNERSHIP	12/1/2022	BILLBOARD ON HWY 67	3,850.00
0100	14960365	LEADER SERVICES	12/1/2022	Medi-Cal Reporting Services	3,066.20
0100	14960366	OFFICE DEPOT, INC.	12/1/2022	Supplies	116.66
0100	14960367	DAVIS CONSULTING CORPORATION	12/1/2022	Management Support	1,085.00
0100	14960368	O'REILLY AUTO PARTS	12/1/2022	M&O/Maintenance	1,649.35
0100	14960371	PAYTON'S TRUE VALUE HARDWARE	12/1/2022	M&O/Custodial 0000	1,279.62
0100	14960372	NCS PEARSON, INC	12/1/2022	PEARSON INVOICE 18391325 - ONL	75.68
0100	14960373	PEACEFUL PLAYGROUNDS INC.	12/1/2022	Peaceful Playgrounds	6,212.35
0100	14960374	RADY CHILDREN'S HOSPITAL	12/1/2022	RADY'S INVOICE #ADOS9.2022-001	3,307.50
0100	14960375	RIVERSIDE ASSESSMENTS, LLC	12/1/2022	COGAT FORM 7 ONLINE TESTING LE	7,747.00
0100	14960377	SAN DIEGO GAS & ELECTRIC	12/1/2022	Gas & Electric	1,690.96
0100	14960378	SCHOOL SPECIALTY, INC	12/1/2022	LV-CHILDCRAFT CUBBY STORAGE	745.05
0100	14960379	SCHOOL PRIDE LTD	12/1/2022	Printed Mesh Banner for lunch	1,520.00
0100	14960380	SPECIALIZED THERAPY SERVICES	12/1/2022	AT Services	4,300.00
0100	14960380	SPECIALIZED THERAPY SERVICES	12/1/2022	PT Services	1,763.00
0100	14960382	SYCAMORE LANDFILL	12/1/2022	M&O/Maintenance	670.61
0100	14960384	T-MOBILE	12/1/2022	USE FIRST/0980 TECH	1,640.00
0100	14960387	XEROX CORPORATION	12/1/2022	COPY CHARGES	87.32
0100	14960387	XEROX CORPORATION	12/1/2022	LEASE6TB/8TB	273.90
0100	14961894	ACSA	12/5/2022	LEADERSHIP SUMMIT	9,386.00
0100	14961895	ALBERTSONS	12/5/2022	LMS/350	137.79
0100	14961896	AMERICAN FIDELITY ADMIN. SERVICES, LLC	12/5/2022	Reporting Services	1,294.20
0100	14961897	AT&T	12/5/2022	BUS SVCS	5,459.36
0100	14961901	CASBO	12/5/2022	CASBO ANNUAL CONFERENCE 2023	6,125.00

BOARD WARRANT REPORT

12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14961902	CENGAGE LEARNING	12/5/2022	PRINT BUNDLE INSIDE THE USA UP	309.78
0100	14961903	CINTAS CORPORATION	12/5/2022	M&O/Custodial	915.27
0100	14961906	CRISP ENTERPRISES, INC./CRISP IMAGING	12/5/2022	PRINTING SVC-CURRICULUM SUPPOR	811.47
0100	14961909	DANNIS WOLIVER KELLEY	12/5/2022	Legal Services	4,834.00
0100	14961917	HEINEMANN	12/5/2022	LV-CGI BOOKS-E03053	1,351.19
0100	14961918	HOME DEPOT CREDIT SERVICES	12/5/2022	M&O/Maintenance	1,961.50
0100	14961920	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	12/5/2022	COPY CHARGES	656.49
0100	14961921	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	12/5/2022	COPY CHARGES	451.04
0100	14961922	LAKESIDE WATER DISTRICT	12/5/2022	Water	1,758.86
0100	14961923	LEGO EDUCATION	12/5/2022	LEGO Education SPIKE Essential	30,148.42
0100	14961925	OFFICE DEPOT, INC.	12/5/2022	WG - LOTTERY INSTRUCT'L	68.35
0100	14961927	LAKESIDE UNION SCHOOL DISTRICT	12/5/2022	RCF REIMBURSEMENT	12,654.74
0100	14961928	SAN DIEGO GAS & ELECTRIC	12/5/2022	Gas & Electric	126,455.04
0100	14961929	SCHOOL SPECIALTY, INC	12/5/2022	TK Furniture	9,123.85
0100	14961930	SCHOOL FACILITY CONSULTANTS	12/5/2022	MODERNIZATION ELIGIBILITY UNDE	1,210.00
0100	14961931	SMART & FINAL	12/5/2022	ESS Supplies	347.81
0100	14961932	SOUTHWEST SCHOOL & OFFICE SUPPLY	12/5/2022	LC - LOTTERY INSTRUCT'L	479.28
0100	14961935	VERIZON WIRELESS	12/5/2022	Cell Phones	2,872.95
0100	14961936	WELLS FARGO VENDOR FINANCIAL SERVICES	12/5/2022	Copier Lease	1,216.85
0100	14963090	AMBROSIA TRAVEL, LLC	12/8/2022	FIELD TRIP SHOW CHOIR	2,520.00
0100	14963092	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	12/8/2022	FRISK Training	3,000.00
0100	14963093	AMAZON CAPITAL SERVICES, INC.	12/8/2022	MISC Supplies	6,503.62
0100	14963094	KELSEY BRANNON	12/8/2022	Travel Reimbursement	1,000.00
0100	14963095	CALIFORNIA SCIENCE TEACHERS ASSOCIATION	12/8/2022	INVOICE	335.00
0100	14963096	CC AUTISM SPECTRUM CONSULTANT LLC	12/8/2022	Caryn Cole	1,400.00
0100	14963097	CDW GOVERNMENT, INC.	12/8/2022	MICROSOFT SURFACE LAPTOP GO2-C	783.91
0100	14963098	CHULA VISTA ELECTRIC CO	12/8/2022	LV EMERGENCY - ARCING MAIN GEA	696.00
0100	14963099	CLARK SECURITY PRODUCTS	12/8/2022	C/O PO 8009	828.91
0100	14963100	CED-SAN DIEGO CONSOLIDATED ELECTRIC	12/8/2022	M&O/Maintenance	123.41
0100	14963102	CRISP ENTERPRISES, INC./CRISP IMAGING	12/8/2022	PRINTING SVC-CURRICULUM SUPPOR	1,066.19
0100	14963103	TYANA CULLEN	12/8/2022	Travel Reimbursement	104.00
0100	14963104	CURRICULUM ASSOCIATES LLC	12/8/2022	ELEVATION	15,833.30
0100	14963105	DANIELLE CLARK	12/8/2022	CONFERENCE REIMBURSEMENT	382.75
0100	14963108	ELEVATOR PROFESSIONALS INC.	12/8/2022	CONTRACT # V2023-047 - 1 YEAR	500.00
0100	14963110	FERGUSON ENTERPRISES, INC	12/8/2022	M&O/Maintenance	1,032.78
0100	14963112	GRAINGER	12/8/2022	M&O/Maintenance	620.88
0100	14963113	TESSA GREEN	12/8/2022	CASE CONFERENCE	248.50
0100	14963114	HATCH & CESARIO, ATTORNEYS - AT- LAW	12/8/2022	Navigating the Nuances of Spec	250.00
0100	14963115	HELIUM WATER DISTRICT	12/8/2022	Water	185.83

BOARD WARRANT REPORT

12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14963117	IMPERIAL SPRINKLER SUPPLY, INC.	12/8/2022	M&O/Maintenance	213.32
0100	14963118	JOHNSTONE SUPPLY	12/8/2022	M&O/Maintenance	70.73
0100	14963119	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	12/8/2022	WG - Copier Charges	107.93
0100	14963120	LEARNING UPGRADE LLC	12/8/2022	INVOICE 17419 MATH	5,000.00
0100	14963121	LISTEN INNOVATION INC	12/8/2022	RENEWAL	4,200.00
0100	14963122	LYNN'S LOCKSMITH SERVICE	12/8/2022	M&O/Maintenance	7.04
0100	14963123	NEW MANAGEMENT, INC.	12/8/2022	LOCK BLOKS & BUMPERS	788.73
0100	14963124	OFFICE DEPOT, INC.	12/8/2022	BS/Admin Unrestricted	1,577.56
0100	14963126	NEW DIRECTIONS SOLUTIONS, LLC	12/8/2022	Nicole Carnevali, LV	18,224.21
0100	14963127	PECK'S HEAVY FRICTION INC	12/8/2022	TRANS/GEN Ed	329.53
0100	14963128	LAKESIDE UNION SCHOOL DISTRICT	12/8/2022	REVOLVING CASH	7,780.83
0100	14963129	ROBOTICS TECHNOLOGIES, INC	12/8/2022	OPEN PO	302.85
0100	14963130	SAFETY-KLEEN SYSTEMS, INC.	12/8/2022	TRANS/GEN Ed	252.50
0100	14963131	SETH HANSON	12/8/2022	Travel Reimbursement	1,000.00
0100	14963132	SPARKLETTES	12/8/2022	BO - Bottled Water	439.28
0100	14963134	SYCAMORE LANDFILL	12/8/2022	M&O/Maintenance	409.40
0100	14963136	TRANE U.S.INC	12/8/2022	MAINT - OPEN PO	460.87
0100	14963137	US AIR CONDITIONING DISTRIB.	12/8/2022	M&O/Maintenance	498.11
0100	14963139	U.S. BANK EQUIPMENT FINANCE	12/8/2022	Copier Lease	156.80
0100	14963140	WAXIE SANITARY SUPPLY	12/8/2022	M&O/Custodial	12,511.00
0100	14963141	WELLS FARGO VENDOR FINANCIAL SERVICES	12/8/2022	Copier Lease	166.64
0100	14963142	WESTERN ENVIRONMENTAL & SAFETY	12/8/2022	RV OFFICE COPY ROOM ASBESTOS S	1,667.00
0100	14963143	WINTER GARDENS SMOG & TUNE	12/8/2022	SMOG	177.50
0100	14963144	XEROX CORPORATION	12/8/2022	COPY CHARGES	257.15
0100	14964640	AMAZON CAPITAL SERVICES, INC.	12/12/2022	RV - Lottery Instr	26.91
0100	14964641	ASELTINE SCHOOL	12/12/2022	Linder Education	721.02
0100	14964642	BLANCHE MAINE	12/12/2022	PAYMENT FOR MS. BLANCHE MAINE	760.00
0100	14964644	CED-SAN DIEGO CONSOLIDATED ELECTRIC	12/12/2022	M&O/Maintenance	92.62
0100	14964645	CABLE PIPE & LEAK DETECTION	12/12/2022	LOCATE WATER LEAK IN RV OFFICE	1,185.00
0100	14964646	DATTEL SYSTEMS INCORPORATED	12/12/2022	Printer Refresh Cycle	17,110.02
0100	14964647	DAVE BANG ASSOCIATES INC OF CA	12/12/2022	LUNCH RED TABLES	6,190.24
0100	14964648	DIESEL PRINT CO	12/12/2022	Banner	90.51
0100	14964649	DION & SONS, INC.	12/12/2022	Gas	2,232.98
0100	14964650	EVERYDAY SPEECH LLC	12/12/2022	EVERYDAY SPEECH - BUNDLED CURR	3,296.51
0100	14964651	FERGUSON ENTERPRISES, INC	12/12/2022	C/O PO 8093	837.29
0100	14964654	NO TEARS LEARNING INC.	12/12/2022	CURSIVE HANDWRITING 2022 STUDE	182.61
0100	14964655	IMPERIAL SPRINKLER SUPPLY, INC.	12/12/2022	M&O/Maintenance	80.66
0100	14964656	INSTITUTE FOR EFFECTIVE EDUCATION	12/12/2022	McCullough Education	7,080.00
0100	14964657	JANUS CORPORATION	12/12/2022	RV ASBESTOS ABATEMENT IN COPY	4,287.00

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14964658	LAKESIDE WATER DISTRICT	12/12/2022	Water	848.17
0100	14964659	LCS - TRAINING	12/12/2022	Training	1,990.16
0100	14964660	RACHEL'S CHALLENGE	12/12/2022	RACHELS CHALLENGE	3,600.00
0100	14964661	RBI CONSULTANTS, LLC	12/12/2022	INSPECTOR SERVICES PROVIDED TO	315.00
0100	14964662	SAN DIEGO JR THEATRE	12/12/2022	HOW I BECAME A PIRATE¿ MARCH	498.00
0100	14964664	STEIN EDUCATION CENTER	12/12/2022	Gattrell Education	5,547.62
0100	14964665	SPECIALIZED EDUCATION OF CALIFORNIA, INC	12/12/2022	Tracy 1:1	2,690.10
0100	14964665	SPECIALIZED EDUCATION OF CALIFORNIA, INC	12/12/2022	Tracy Education 1st \$25,000	4,158.00
0100	14964666	SOLIANT HEALTH LLC	12/12/2022	A. Vincej SLPA	9,758.00
0100	14964666	SOLIANT HEALTH LLC	12/12/2022	I.Shubina BCBA Behavioraol Speci	14,330.00
0100	14964667	SOUTHWEST SCHOOL & OFFICE SUPPLY	12/12/2022	SDC	208.79
0100	14964669	THE PRINT BUTTON	12/12/2022	INDICATOR CARDS - 2.2"X2.2" 4/	898.07
0100	14964670	ROGER TOTAH dba SIERRA SPRINGS	12/12/2022	LF - BASE INSTRUCT'L	363.50
0100	14964671	THERAPY TRAVELERS, LLC.	12/12/2022	Alyson Glandband, LEAPP	13,395.00
0100	14964671	THERAPY TRAVELERS, LLC.	12/12/2022	R. Stravasnik, Psyc	10,925.00
0100	14964672	VEBA	12/12/2022	VEBA PAYMENT	60,000.00
0100	14964673	VISTA HILL FOUNDATION	12/12/2022	2.0 FTE Registered Clinician	1,467.00
0100	14964674	WPS	12/12/2022	ABAS-3 PARENT/PRIMARY CAREGIVE	955.27
0100	14965999	A&B SAW & LAWNMOWER SHOP	12/15/2022	M&O/Maintenance	267.97
0100	14966000	AGRICULTURAL PEST CONTROL	12/15/2022	M&O/Maintenance	730.00
0100	14966001	ALBERTSONS	12/15/2022	LC/092	254.08
0100	14966002	ALLIED REFRIGERATION INC	12/15/2022	M&O/Maintenance	538.71
0100	14966003	ALLIANCE FOR AFRICAN ASSISTANCE	12/15/2022	SPED/640	2,504.88
0100	14966005	APPLE INC.	12/15/2022	STM PLUS DUO 10.2 INCH IPAD CA	3,765.86
0100	14966006	ASCEND SERVICES, INC.	12/15/2022	M.Douglas SLP	23,580.00
0100	14966007	AZUMA TECH SYSTEMS INC.	12/15/2022	M&O/Maintenance	170.00
0100	14966008	BRAIN POP	12/15/2022	Brain Pop subscription K-5th	3,515.00
0100	14966009	CASBO	12/15/2022	CASBO - CN	215.00
0100	14966011	CLARK SECURITY PRODUCTS	12/15/2022	C/O PO 8009	6,490.97
0100	14966013	CALIFORNIA SCHOOL INSPECTIONS, LLC	12/15/2022	ANNUAL SCHOOL FACILITIES INSPE	3,600.00
0100	14966014	DANNIS WOLIVER KELLEY	12/15/2022	Legal Services	738.00
0100	14966015	DATTEL SYSTEMS INCORPORATED	12/15/2022	IDENT A KID LENOVO THINKBOOK	5,847.66
0100	14966016	DAVE BANG ASSOCIATES INC OF CA	12/15/2022	LV (FIRE TRUCK) - PLAYWORLD #Z	1,340.73
0100	14966017	DEPARTMENT OF JUSTICE	12/15/2022	FINGERPRINTING	586.00
0100	14966019	CAL PACIFIC TRUCK CENTER, LLC	12/15/2022	TRANS/GEN ED	694.07
0100	14966019	CAL PACIFIC TRUCK CENTER, LLC	12/15/2022	TRANS/SPED	555.14
0100	14966020	DIXIELINE	12/15/2022	M&O/Maintenance	94.08
0100	14966022	EAST PENN MFG CO	12/15/2022	TRANS/GEN Ed	589.90
0100	14966024	EDCO DISPOSAL CORPORATION	12/15/2022	Trash	6,212.01

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14966025	ELEVATOR PROFESSIONALS INC.	12/15/2022	REPAIR LMS ELEVATOR	500.00
0100	14966026	ENCORE DATA PRODUCTS, INC.	12/15/2022	SOUNDNETIC HEADPHONES	544.95
0100	14966027	MORSCO SUPPLY, LLC	12/15/2022	M&O/Maintenance	922.41
0100	14966028	FAIN DRILLING & PUMP CO., INC	12/15/2022	LV WELL - LABOR TO REPLACE FAI	8,207.39
0100	14966029	FERGUSON ENTERPRISES, INC	12/15/2022	C/O PO 8093	2,849.86
0100	14966033	HORETH CONSTRUCTION CORPORATION	12/15/2022	RETENTION PO 8372	1,800.75
0100	14966034	JAMES S HUGE	12/15/2022	COACHING	1,860.00
0100	14966035	IMPERIAL SPRINKLER SUPPLY, INC.	12/15/2022	M&O/Maintenance	31.74
0100	14966036	DON JOHNSTON INC.	12/15/2022	SNAP & READ BUNDLE	2,041.20
0100	14966037	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	12/15/2022	Copier Lease	1,017.18
0100	14966040	N2Y, INC/UNIQUE LEARNING SYS.	12/15/2022	UNIQUE LEARNING STSYEMS - ADD	1,547.80
0100	14966041	NEW HAVEN YOUTH AND FAMILY SERVICES	12/15/2022	L.S.	993.55
0100	14966042	NORTH COUNTY EDUCATIONAL PURCH CONSOR.	12/15/2022	PURCHASING CONFRENCE- AIMEE M	29.00
0100	14966043	OFFICE DEPOT, INC.	12/15/2022	Office Supplies	288.58
0100	14966044	NEW DIRECTIONS SOLUTIONS, LLC	12/15/2022	Nicole Carnevali, LV	3,480.43
0100	14966046	RIVERSIDE ASSESSMENTS, LLC	12/15/2022	WJ IV ORAL LANGUAGE TEST RECOR	2,305.33
0100	14966047	SCHOOL SERVICES OF CA, INC	12/15/2022	EFFECTIVE SUPERVISION AND EVAL	470.00
0100	14966048	SHRED IT	12/15/2022	LC - LOTTERY ADMIN	125.80
0100	14966049	SPECIALIZED EDUCATION OF CALIFORNIA, INC	12/15/2022	Tracy 1:1	3,050.00
0100	14966049	SPECIALIZED EDUCATION OF CALIFORNIA, INC	12/15/2022	Tracy Education 1st \$25,000	4,308.44
0100	14966050	SMART & FINAL	12/15/2022	LC/092	841.38
0100	14966052	SOLIAANT HEALTH LLC	12/15/2022	A. Vincej SLPA	4,709.00
0100	14966052	SOLIAANT HEALTH LLC	12/15/2022	I.Shubina BCBA Behaviorial Speci	5,940.00
0100	14966053	SOUTHWEST SCHOOL & OFFICE SUPPLY	12/15/2022	LC - LOTTERY INSTRUCT'L	221.36
0100	14966054	SUNBELT STAFFING	12/15/2022	K. Martino Itinerant SLPA	20,099.94
0100	14966055	THERAPY TRAVELERS, LLC.	12/15/2022	Alyson Glandband, LEAPP	3,525.00
0100	14966055	THERAPY TRAVELERS, LLC.	12/15/2022	R. Stravasnik, Psyc	2,992.50
0100	14966056	VISTA HILL FOUNDATION	12/15/2022	2.0 FTE Registered Clinician	9,940.00
0100	14966057	WELLNESS TOGETHER INC.	12/15/2022	Summer Services - Contract Rem	21,576.96
0100	14966058	WELLS FARGO VENDOR FINANCIAL SERVICES	12/15/2022	Copier Lease	1,053.97
0100	14966059	WINTER GARDENS SMOG & TUNE	12/15/2022	SMOG VEHICLE	298.50
0100	14967905	ROCK AND BLOCK HARDSCAPE SUPPLY	12/19/2022	M&O/Maintenance	238.36
0100	14967906	AMERICAN FIDELITY ADMIN. SERVICES, LLC	12/19/2022	Reporting Services	1,294.20
0100	14967907	APPLE INC.	12/19/2022	STUDENT/TEACHER Apps BLANKET P	500.00
0100	14967908	BANC OF AMERICA PUBLIC CAPITAL CORP	12/19/2022	2021 ENERGY EFFICIENCY LEASE (E	643,391.63
0100	14967909	SETH A. SCHWARTZ/BRIGHTSIDE LAW GROUP	12/19/2022	BRIGHTSIDE LAW GROUP INVOICE 0	5,000.00
0100	14967910	ACADEMICOGNITIVE CONNECTIONS	12/19/2022	FUNCTIONAL BEHAVIOR ASSESSMENT	5,710.00
0100	14967911	CASBO	12/19/2022	CASBO- SAN DIEGO	60.00
0100	14967912	CC AUTISM SPECTRUM CONSULTANT LLC	12/19/2022	Caryn Cole	5,600.00

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100	14967913	CINTAS CORPORATION	12/19/2022	M&O/Custodial	791.24
0100	14967914	CLIMATEC, INC.	12/19/2022	ESSER (HVAC only)	256,538.00
0100	14967917	GROSSMONT-CUYAMACA COMMUNITY COLLEGE DIS	12/19/2022	LV-GROSSMONT PERFORMANCE	250.00
0100	14967918	GUITAR CENTER, INC.	12/19/2022	CABLE	652.18
0100	14967919	HOME DEPOT CREDIT SERVICES	12/19/2022	M&O/Custodial	2,860.92
0100	14967920	HUMBERTO M FERNANDEZ	12/19/2022	Promotion Cups	750.00
0100	14967922	LAMAR TEXAS LIMTED PARTNERSHIP	12/19/2022	BILLBOARD @CHIMNEY ROCK	7,754.00
0100	14967923	LISTEN INNOVATION INC	12/19/2022	1 YEAR SUBSCRIPTION	4,575.00
0100	14967924	MATT UPTON SPEAKING OF SUCCESS	12/19/2022	MATT UPTON, SPEAKER	2,900.00
0100	14967925	MISSION FEDERAL CREDIT UNION	12/19/2022	MISC	7,386.10
0100	14967926	MUSIC THEATRE INTERNATIONAL	12/19/2022	ARISTOCAT KIDS	1,330.00
0100	14967927	O'REILLY AUTO PARTS	12/19/2022	M&O/Maintenance	1,076.68
0100	14967931	PATRICIA PALGUTA, ATTORNEY AT LAW	12/19/2022	INVOICE 219 - THE LAW OFFICE O	7,000.00
0100	14967932	READ NATURALLY INC	12/19/2022	READ NATURALLY - QUOTE 207713	690.00
0100	14967933	SAN DIEGO GAS & ELECTRIC	12/19/2022	LF	1,682.56
0100	14967935	THE PRINT BUTTON	12/19/2022	Printing Services	67.84
0100	14967936	TOTAL VISION PC, INC.	12/19/2022	TOTAL VISION PC INVOICES - JP	2,120.00
0100	14967937	WAXIE SANITARY SUPPLY	12/19/2022	M&O/Custodial	8,962.47
0100	14969016	ALBERTSONS	12/22/2022	ESS Supplies	277.31
0100	14969017	BRIAN BEISIGL	12/22/2022	CITE Annual Conference Reim	463.48
0100	14969018	BRIAN MENDOZA	12/22/2022	CASE CONFERENCE	257.50
0100	14969020	COAST MUSIC THERAPY INC.	12/22/2022	COAST MUSIC THERAPY INVOICES 1	812.50
0100	14969021	CRISP ENTERPRISES, INC./CRISP IMAGING	12/22/2022	2022/23 MATH COPIES NOT TO EX	782.81
0100	14969022	CURRIER & HUDSON	12/22/2022	Legal Services	7,140.00
0100	14969023	DAVID MYERS	12/22/2022	Locksmith Class	755.00
0100	14969025	MELISSA MANN	12/22/2022	REGISTRATION FOR CONFERENCE	390.00
0100	14969027	QUADIENT LEASING USA, INC.	12/22/2022	MAIL MACHINE	2,305.46
0100	14969028	ANDREW NEWMARK	12/22/2022	T&C Meal Per Diem	259.00
0100	14969029	NICK RAIL MUSIC INC	12/22/2022	Service	476.66
0100	14969030	OFFICE DEPOT, INC.	12/22/2022	Office Supplies	1,359.07
0100	14969031	LAKESIDE UNION SCHOOL DISTRICT	12/22/2022	RCF REIMBURSEMENT	21,915.38
0100	14969033	SAMANTHA ORAHOOD	12/22/2022	Travel Reimbursement	160.25
0100	14969034	SPOTLIGHT EVENTS, INC dba SPOTLIGHT DANC	12/22/2022	DANCE COMP FEES	4,650.00
0100	14969035	SCHOOL FACILITY CONSULTANTS	12/22/2022	MODERNIZATION ELIGIBILITY UNDE	330.00
0100	14969036	SMART & FINAL	12/22/2022	ESS Supplies	1,006.17
0100	14969039	LASERCYCLE USA, INC.	12/22/2022	Printer Management	3,271.48
0100	14969040	DAVID TUPPER	12/22/2022	Travel Reimbursement	926.16
0100	14969041	VERBAL BEHAVIOR ASSOCIATES, INC.	12/22/2022	2022-23 Speech Services	625.00
0100	14969042	KERI WUTZKE	12/22/2022	Travel Reimbursement	34.00

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
0100 TOTAL				GENERAL	\$ 1,816,477.53
0800	14961924	MORLEY ATHLETIC SUPPLY CO INC	12/5/2022	DELUXE SIDELINE CHAIRS. STAND	4,816.20
0800	14966004	AMAZON CAPITAL SERVICES, INC.	12/15/2022	LMS - ASB	1,054.21
0800	14969026	CLIFFORD MULL	12/22/2022		1,654.90
0800 TOTAL				ASB	\$ 7,525.31
1200	14960356	EDCO DISPOSAL CORPORATION	12/1/2022	Trash	170.90
1200	14960363	LAKESIDE WATER DISTRICT	12/1/2022	LEAPP	119.46
1200	14960370	PARKWAY BOWL	12/1/2022	OPEN PURCHASE ORDER FOR 22-23	4,391.20
1200	14961908	DAVE & BUSTERS of CALIFORNIA, Inc.	12/5/2022	OPEN PURCHASE ORDER FOR 22-23	4,387.08
1200	14961922	LAKESIDE WATER DISTRICT	12/5/2022	Water	(14.61)
1200	14961927	LAKESIDE UNION SCHOOL DISTRICT	12/5/2022	RCF REIMBURSEMENT	804.67
1200	14961928	SAN DIEGO GAS & ELECTRIC	12/5/2022	Gas & Electric	1,055.61
1200	14961936	WELLS FARGO VENDOR FINANCIAL SERVICES	12/5/2022	ESS/205 #008	106.82
1200	14963132	SPARKLETTES	12/8/2022	Pre-K State Bottled Water	81.76
1200	14964649	DION & SONS, INC.	12/12/2022	ESS/205	83.86
1200	14966024	EDCO DISPOSAL CORPORATION	12/15/2022	Trash	170.90
1200	14967921	JUMP 4 ADAN, INC	12/19/2022	OPEN PO FOR OUTDOOR ACTIVITY F	2,017.00
1200	14967925	MISSION FEDERAL CREDIT UNION	12/19/2022	MISC Supplies	1,403.56
1200	14969031	LAKESIDE UNION SCHOOL DISTRICT	12/22/2022	RCF REIMBURSEMENT	3,918.30
1200	14969032	SANTEE SCHOOL DISTRICT	12/22/2022	OPEN PURCHASE ORDER FOR SANTEE	773.00
1200	14969039	LASERCYCLE USA, INC.	12/22/2022	Printer Management	209.37
1200 TOTAL				CHILD DEVELOPMENT	\$ 19,678.88
1300	14960347	CASBO	12/1/2022	CASBO LONG BEACH	875.00
1300	14960352	DESCON	12/1/2022	MC CRUNCH	1,716.00
1300	14960353	DION & SONS, INC.	12/1/2022	CN/770	460.31
1300	14960354	DOMINO'S PIZZA	12/1/2022	CN/Broadline	15,952.67
1300	14960355	DAVID PALMER dba DUNK TANK MARKETING, LL	12/1/2022	DUNKTANK MARKETING	1,794.00
1300	14960358	GOLD STAR FOODS INC	12/1/2022	Adjustment	75.39
1300	14960360	HOLLANDIA DAIRY	12/1/2022	CN/770	28,785.09
1300	14960371	PAYTON'S TRUE VALUE HARDWARE	12/1/2022	CN/770	13.99
1300	14960383	SYSCO FOODS SERVICES	12/1/2022	CN/Broadline	2,992.89
1300	14961897	AT&T	12/5/2022	CN	36.79
1300	14961898	BEDCO	12/5/2022	BEDCO	1,127.24
1300	14961903	CINTAS CORPORATION	12/5/2022	CN/770	171.80
1300	14961904	COUNTY OF SAN DIEGO, DEH	12/5/2022	CN/770	3,477.00
1300	14961905	COZZINI BROS, INC	12/5/2022	CN/770	176.08
1300	14961907	CULLIGAN	12/5/2022	CN/770	113.26
1300	14961910	DAVIS FARMS	12/5/2022	PERSIMMONS	1,027.40
1300	14961912	FOOD FOR THOUGHT, LLC	12/5/2022	BLANKET FOOD 4 THOUGHT, LLC	2,833.26

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
1300	14961914	GOLD STAR FOODS INC	12/5/2022	CN/Bread	1,258.59
1300	14961914	GOLD STAR FOODS INC	12/5/2022	CN/Broadline	43,356.49
1300	14961914	GOLD STAR FOODS INC	12/5/2022	CN/Snack	1,517.67
1300	14961919	K GRAPHICS POSTERS	12/5/2022	CN/770	402.00
1300	14961926	INDIVIDUAL FOODSERVICE	12/5/2022	CN/770	678.66
1300	14961927	LAKESIDE UNION SCHOOL DISTRICT	12/5/2022		219.75
1300	14961931	SMART & FINAL	12/5/2022	CN/Admin	36.06
1300	14961934	SYSKO FOODS SERVICES	12/5/2022	CN/Broadline	617.68
1300	14961935	VERIZON WIRELESS	12/5/2022	CN	49.92
1300	14963091	4IMPRINT, INC.	12/8/2022	CROSSLAND FLEECE JACKET	410.48
1300	14963093	AMAZON CAPITAL SERVICES, INC.	12/8/2022	CN/Broadline	147.92
1300	14963106	DOMINO'S PIZZA	12/8/2022	CN/Broadline	8,475.08
1300	14963107	ECOLAB FOOD SAFETY SPECIALTIES	12/8/2022	ECOLAB - BLANKET PO	763.16
1300	14963125	P&R PAPER SUPPLY COMPANY, INC.	12/8/2022	CN/770	5,090.65
1300	14963128	LAKESIDE UNION SCHOOL DISTRICT	12/8/2022	REVOLVING CASH	124.00
1300	14963132	SPARKLETTES	12/8/2022	CN - Bottled Water	15.53
1300	14963133	LOEWY ENTERPRISES/SUNRISE PRODUCE CO	12/8/2022	PRODUCE	7,913.63
1300	14963135	TRIDENT BEVERAGE, INC.	12/8/2022	CN/Snack	1,820.00
1300	14963143	WINTER GARDENS SMOG & TUNE	12/8/2022	SMOG TRUCK 218	49.75
1300	14964649	DION & SONS, INC.	12/12/2022	CN/770	705.02
1300	14966012	COUNTY BURNER & MACHINERY CORP	12/15/2022	COUNTY BURNER LABOR 2 MEN	1,732.50
1300	14966018	DAVIS FARMS	12/15/2022	PERSIMMONS DAVIS FARMS	1,027.40
1300	14966023	E-CONTROL SYSTEMS, INC.	12/15/2022	E-CONTROL SYSTEMS	100.00
1300	14966031	GOLD STAR FOODS INC	12/15/2022	CN/Snack	67.08
1300	14966032	HOLLANDIA DAIRY	12/15/2022	CN/770	22,981.21
1300	14966037	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	12/15/2022	CN/770	3.95
1300	14966042	NORTH COUNTY EDUCATIONAL PURCH CONSOR.	12/15/2022	PURCHASING CONFERENCE - KRISTIE	29.00
1300	14966050	SMART & FINAL	12/15/2022	CN/Admin	112.86
1300	14967913	CINTAS CORPORATION	12/19/2022	CN/770	103.08
1300	14967915	DESCON	12/19/2022	FREIGHT	148.50
1300	14967915	DESCON	12/19/2022	OFFER VRS SERVE SIGNAGE	1,485.00
1300	14967916	ECONOMY RESTAURANT & SUPPLY CO	12/19/2022	DOLLY FOR MIGHTYLITE	2,573.62
1300	14967925	MISSION FEDERAL CREDIT UNION	12/19/2022	COSTCO-SPECIAL DIET FOOD	937.66
1300	14969031	LAKESIDE UNION SCHOOL DISTRICT	12/22/2022	RCF REIMBURSEMENT	230.00
1300	14969036	SMART & FINAL	12/22/2022	CN/Broadline	93.67
1300	14969038	SYSKO FOODS SERVICES	12/22/2022	CN/Broadline	714.32
1300	14969039	LASERCYCLE USA, INC.	12/22/2022	CN/770	210.48
1300 TOTAL				CHILD NUTRITION	\$ 167,830.54
2139	14960381	STUDIOWC	12/1/2022	TDS GYM Contract Balance	1,059.56

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
2139	14960385	TELACU CONSTRUCTION MANAGEMENT, INC	12/1/2022	CONSTRUCTION MANAGEMENT SERVIC	2,900.00
2139	14961900	CA DEPT OF EDUCATION	12/5/2022	RE: TDS, SA #50/68189-44	2,950.50
2139	14963109	ESR CONSTRUCTION INC.	12/8/2022	TDS GYM 2122 Contract, C/O #3	11,477.90
2139	14964653	MGT OF AMERICA, LLC	12/12/2022	FACILITY SUPPORT SERVICES BLAN	6,600.00
2139	14966015	DATEL SYSTEMS INCORPORATED	12/15/2022	RETENTION PAY BACK	276.26
2139	14966045	QUALITY CONTROL CONSULTANTS, INC.	12/15/2022	PROJECT INSPECTION SERVICES LI	472.00
2139	14967914	CLIMATEC, INC.	12/19/2022	BOND (Solar/Kitchen)	500,010.50
2139	14967934	TELACU CONSTRUCTION MANAGEMENT, INC	12/19/2022	CONSTRUCTION MANAGEMENT SERVIC	5,520.00
2139	14969024	DIVISION OF THE STATE ARCHITECT	12/22/2022	TDS DSA Fees	31,379.27
2139	14969037	SOUTHWEST CONSTRUCTION SERVICES	12/22/2022	BLANKET PURCHASE ORDER FOR LAK	175,851.80
2139 TOTAL				BOND	\$ 738,497.79
2519	007585	PACIFIC MOBILE STRUCTURES, INC.	12/7/2022	Trailer Rental	848.00
2519 TOTAL				CAPITAL FACILITIES	\$ 848.00
4000	14967914	CLIMATEC, INC.	12/19/2022	Finance	\$ 605,115.00
4000	14969019	CHRISTIAN BROTHERS CLEANING & REST., INC	12/22/2022	EMERGENCY SERVICES REPAIR TIER	337,810.17
4000 TOTAL				CAPITAL FACILITIES	\$ 942,925.17
6200	14960376	SAN DIEGO COUNTY OFFICE OF ED	12/1/2022	INDUCTION REIMBURSEMENT	2,000.00
6200	14960386	WILKINSON HADLEY KING & CO LLP	12/1/2022	PROGRESS BILL BICS	3,000.00
6200	14961911	EDUCATION MODIFIED, INC	12/5/2022		12,295.62
6200	14961913	FRANKLIN COVEY	12/5/2022	BICS MEMBERSHIP/CONSULTING	7,600.00
6200	14961933	SPECIALIZED THERAPY SERVICES	12/5/2022	BICS Therapy Services	8,145.63
6200	14963093	AMAZON CAPITAL SERVICES, INC.	12/8/2022		1,479.79
6200	14963116	IMAGINE LEARNING, INC.	12/8/2022	BICS CIRICULUM	3,920.11
6200	14963138	U.S. BANK CORPORATE PYMT SYS	12/8/2022		4,254.70
6200	14964668	SPECIALIZED THERAPY SERVICES	12/12/2022	BICS SERVICES	5,710.26
6200 TOTAL				BARONA CHARTER	\$ 48,406.11
6201	14960356	EDCO DISPOSAL CORPORATION	12/1/2022	RVCS/072 350	237.35
6201	14960362	DON JOHNSTON INC.	12/1/2022	CO-WRITER	300.00
6201	14961897	AT&T	12/5/2022	RVCS	189.18
6201	14961899	BRIGHAM YOUNG UNIVERSITY	12/5/2022	SY 2022-2023 (HSS ENROLLMENT)	750.00
6201	14961918	HOME DEPOT CREDIT SERVICES	12/5/2022	RVCS	677.72
6201	14961927	LAKESIDE UNION SCHOOL DISTRICT	12/5/2022		67.80
6201	14961928	SAN DIEGO GAS & ELECTRIC	12/5/2022	RVCS	5,213.35
6201	14961932	SOUTHWEST SCHOOL & OFFICE SUPPLY	12/5/2022	OPEN PURCHASE ORDER FOR THR SY	190.89
6201	14963101	COX COMMUNICATIONS	12/8/2022	RVCS/6201	990.00
6201	14963132	SPARKLETTS	12/8/2022	RVCS- Bottled Water	353.60
6201	14964643	CALIFORNIA COAST CREDIT UNION	12/12/2022		282.80
6201	14964663	SCHOOL HEALTH CORP.	12/12/2022	BATTERY FOR A POWER HEART G5	548.74
6201	14966010	CHARTER SCHOOLS DEVELOP. CTR.	12/15/2022	1 MEMBERSHIP	681.00

BOARD WARRANT REPORT
12/1/2022-12/31/2022

Fund	Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Amount Charged to Fund
6201	14966021	EAST COUNTY VOLLEYBALL ACADEMY	12/15/2022	GAMES 2.5 HOURX8	5,400.00
6201	14966024	EDCO DISPOSAL CORPORATION	12/15/2022	RVCS/072 350	237.35
6201	14966030	FRONTIER CONFERENCE ATHLETIC ASSOCIATION	12/15/2022	SHARED TOTALS	314.27
6201	14966039	MRC	12/15/2022	CONTRACT BASE RATE CHARGE FOR	529.73
6201	14966048	SHRED IT	12/15/2022	PURGE SERVICE/ ON SITE PAPER	401.70
6201	14966051	SCHOOLMINT INC.	12/15/2022	CHARTER FULL ENROLL	5,775.92
6201	14966053	SOUTHWEST SCHOOL & OFFICE SUPPLY	12/15/2022	OPEN PURCHASE ORDER FOR THR SY	109.42
6201	14966060	XEROX FINANCIAL SERVICES, LLC	12/15/2022	OPEN PURCHASE FOR THE SY 2022-	1,470.39
6201	14966061	YOUNG, MINNEY & CORR LLP	12/15/2022	CONFIDENTIAL PHONE CONFERENCE	98.74
6201	14967919	HOME DEPOT CREDIT SERVICES	12/19/2022	RVCS	255.68
6201	14969031	LAKESIDE UNION SCHOOL DISTRICT	12/22/2022	RCF REIMBURSEMENT	135.07
6201 TOTAL				RIVER VALLEY CHARTER	\$ 25,210.70
				GRAND TOTAL	\$ 3,767,400.03

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

REVOLVING CASH FUND REGISTER

Background (Describe purpose/rationale of the agenda item):

LISTING OF ALL TRANSACTIONS (REIMBURSEMENTS, MILEAGE EXPENSES ETC) FOR THE MONTH PRIOR TO BOARD MEETING

Fiscal Impact (Cost):

\$9,984.30

Funding Source:

GENERAL FUND, DONATION ACCOUNTS, ETC.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

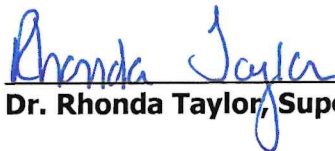
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

Lakeside Union School District
RCF 2223-007 THRU RCF 2223-010
RCF-PR 2223-01

Date	Num	Name	Memo/Description	Amount
12/02/2022	40082	Ivy Lawler	Garnishment Release 108-800	1,638.21
12/05/2022	40083	Meredith Thygeson	October 2022 Sub Time 5.5 days didn't process	820.55
12/08/2022	40084	Armando Alvarez-Rico	November Payroll lost in mail	3,118.69
12/09/2022	40085	California Department of Tax and Fee Administration	ACCT # 025-604346 3QTR 2022 SALES AND USE TAX	1,059.00
12/13/2022	40086	Mario Krotzer	March 2022 Garnishment Release	30.60
12/16/2022	40087	Tamara Ferrell	December 2022 Senior Class Advisor Stipend RVCS	737.58
12/16/2022	40088	Jennifer Barker	Voided - Final paycheck adjustments (757.20)	0.00
12/14/2022	40089	Daniel McKay	Final Paycheck w/Adjustments-December 2022	1,004.59
12/16/2022	40090	Jennifer Barker	Final paycheck w/adjustments	788.49
12/15/2022	40091	Jennifer Ceballos	Child Nutrition Refund - L. Maxcy	14.50
12/16/2022	40092	Veronica Sandoval	JPA Issue w/Sept 2022 Check	585.83
12/15/2022	40093	Brandon Aguilar	Amazon - Active DP to VGA Converter.	22.61
12/15/2022	40094	Cathy Andrews	Costco - Cream Cheese For Military Breakfast.	15.58
12/15/2022	40095	Suzy Bass	Armstrong - Plants For Garden.	41.94
12/16/2022	40096	Mirna Bernal	ELAC Meeting - Coffee and Bagels.	40.61
12/16/2022	40097	Richard Benzing	Payton's Nuts, Bolts, Spackle, Putty.	14.56
12/16/2022	40098	Michael Bishop	Classroom Supplies - Clipboards, Sharpies, and Paper.	96.95
12/16/2022	40099	Robyn Bowman	Vinyl for Activities, Supplies.	389.27
12/16/2022	40100	Rachel Camarero	Mary's - Refreshments for Meeting.	39.74
12/16/2022	40101	Tyana Cullen	Heggerly Phonemic Awareness Curriculum.	97.00
12/16/2022	40102	Michelle Ditomaso	Walmart - PSAT Supplies.	17.90
12/16/2022	40103	LaShanda Franco	Refund of Students School Lunch Account.	83.50
12/16/2022	40104	Kip Frazer	Sequencing TPT	37.39
12/16/2022	40105	Kelly Gilbert	Staff Meeting Supplies.	218.24
12/16/2022	40106	American Fidelity	Sept/Oct Voluntary Life Insurance Paula Macias Gonzalez.	160.80
12/16/2022	40107	Gina Henke	Classroom/Teaching Materials.	45.68
12/16/2022	40108	Nyssa Hulshoff	English Class Incentives.	80.00
12/16/2022	40109	Jason Justeson	Foam, Spray Paint, Hooks, Woodwind, Brasswind, Violin Shoulder Rest.	125.76
12/16/2022	40110	Melissa Mann	PD Course for CF Supervision, Boom Sept-Oct, TPT Aug-Sept.	159.61
12/16/2022	40111	Aubri McWay	TPT - Diary Writing Bundle, Grammar Wordsearch, and Brain Breaks.	55.75
12/16/2022	40112	Bruce Mikolaycik	Retiree Overpayment Sept-Nov 2022.	112.02
12/16/2022	40113	Jerred Murphy	Costco - Thanksgiving Supplies.	3,529.03
12/16/2022	40114	Cathy Nevins	First Class Certified Mailing - 12/9/22.	7.85
12/16/2022	40115	Evan Quon	Screw and Anchor Set, Screws, Magic Eraser.	32.42
12/16/2022	40116	Liz Reid	Refund of Q. Reid's Lunch.	5.00
12/16/2022	40117	Lisa Reynolds	Classroom Supplies - Pencils, Forks, Decor, Stickers, Games.	58.11
12/16/2022	40118	Sydney Morehouse	Costco - Classroom Shelves.	307.06
12/16/2022	40119	Dahlia Rinck	Spirit of Christmas Event Booth.	30.00
12/16/2022	40120	Cynthia Stroman	Damaged Item From Flood.	29.18
12/16/2022	40121	Sharon Sullinger	TPT - 3rd Grade Mixed Practice, Map, Halloween, Thanksgiving NGSS.	285.33
12/16/2022	40122	Lindsay Vildibill	Music, KBF Performance, KBF Youth (Knotts Berry Farm).	3,471.42
12/16/2022	40123	Wilma Ward	PVC Pipe Soccer Net.	311.86
12/16/2022	40124	Lori Weimer	Reimbursements for C. Roots School Lunch Account.	120.00
12/16/2022	40125	Diana White	Mary's - Donut Party.	57.72
12/16/2022	40126	Natalie Winspear	Parking SD Convention Ctr. 12/1-12/2, CSBA With Staff.	136.03
12/16/2022	40127	Ashliegh Wyatt	TPT - EL Skills Block Slides Module 3 & Module 4.	64.60
12/16/2022	40128	Lisa DeRosier	Refreshments/Tablecloths	28.97
12/16/2022	40129	Ericka Dickson	Refund For H & M Dickson's School Lunch Account.	7.00
12/16/2022	40130	Karen Gee	TPT - Thanksgiving Spanish Activity & Blookey Plus.	42.88
12/16/2022	40134	Brittney Bigelow	November 2022 Sub Time Not Captured	997.38
12/16/2022	40135	Brenda Huyser	July-Oct 2022 Retro	2,456.42
12/19/2022	40136	Deborah Comisky	Sub time not accounted for Sept/Nov, EWA#12590	1,964.59
12/19/2022	40137	Alexis Matthews	November check lost in mail - wrong address	602.58
12/20/2022	40138	Tamara Ferrall	Dec 2022 Class Advisor Stipend - RVCS	386.14
12/20/2022	40139	Annmari Easley	Dec payroll adjustment	637.12
12/20/2022	40140	James Mauschbaugh Jr	Dec payroll - account closed	616.44
12/20/2022	40141	Siana San Vicente	May Payroll - Overage	76.18

**Lakeside Union School District
RCF 2223-007 THRU RCF 2223-010**

RCF-PR 2223-01

12/21/2022	40142	Dennis Jones	December 2022 Varsity Soccer Coach Stipend RVCS	861.93
12/21/2022	40143	Nicole VanDyk	Pink Sheet Adj for Nov 2022 Late Start	905.95
12/21/2022	40144	Jordan Cushman	December payroll adjustment	217.02
				\$ 9,984.30

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

Ratification of Purchase Orders and Change Orders Listing (December 1, 2022 to December 31, 2022)

Background (Describe purpose/rationale of the agenda item):

The Governing Board must ratify all purchase orders and change orders that have been created pursuant to the authority granted under Education Code 17605 and Board Policy 3300 that authorizes staff to purchase supplies, materials, equipment, and services up to the amounts specified in Public Contract Code 20111. In addition, the Governing Board should review and ratify all purchase orders and change orders December 1, 2022 through December 31, 2022 is attached.

Fiscal Impact (Cost):

\$16,018,914.98

Funding Source:

General Fund Total: \$4,239,777.83, Child Development Total: \$22,720.00, Child Nutrition Total: \$142,365.48, Bond Fund Total: \$5,233,601.85, Special Reserve Fund for Capital Projects: \$6,380,449.82

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Business Services

Submitted/Recommended By:



Lisa Davis, Assistant Superintendent

Approved for Submission to the Governing Board:



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

DECEMBER 2022 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000008658	WINTER GARDENS SMOG & TUNE	SMOG VEHICLE #200, 203, 204, 2	0100	Maintenance & Operations/Trans	298.50
0000008659	CASBO	CASBO- Jan 26, 2023	0100	Child Nutrition	215.00
0000008662	DANNIS WOLIVER KELLEY	BLANKET LEGAL SERVICES-CHARTER	0100	Business Services	5,000.00
0000008663	AMAZON CAPITAL SERVICES, INC.	LV-COPY PAPER PALLET	0100	Lakeview	1,599.00
0000008664	MOBILE ED PRODUCTIONS, INC	MOBILE ED ASSEMBLY	0100	Winter Gardens	1,195.00
0000008665	SAN DIEGO JR THEATRE	"HOW I BECAME A PIRATE & MARCH	0100	Riverview	996.00
0000008669	CRYSTAL RUSE dba ACCESS BEHAVIOR SOLUTIO	ACCESS INVOICE 175 IEE Functio	0100	Special Education	2,640.00
0000008670	NCS PEARSON, INC	Pearson Inv 20081136	0100	Special Education	23.76
0000008671	PRO-ED	8945 OSMSE-3: ORAL SPEECH MECH	0100	Special Education	355.58
0000008672	APPLE INC.	"10 2-INCH IPAD WI-FI 64GB - S	0100	Special Education	8,380.80
0000008673	READ NATURALLY INC	QUOTE 207713 SUBSCRIPTION FOR	0100	Special Education	690.00
0000008674	DATA DISPOSAL, INC.	2022/23 LV - SHREDDING	0100	Lakeview	300.00
0000008675	ARMANDO FLORES/ROYAL LINES CHARTER,LLC	TDS CHARTER BUS SERVICE FT	0100	Tierra Del Sol	5,523.15
0000008677	WESTERN SIGN & AWNING, INC.	LF - LED SCREEN WALL MOUNTED	0100	Lakeside Farms	18,000.00
0000008678	COMMITTEE FOR CHILDREN	SECOND STEP K-8 SINGLE SITE 3Y	0100	Pupil Services	6,893.84
0000008681	RADIO WORKS USA, INC.	LV - WALKIE BATTERIES	0100	Lakeview	862.00
0000008682	TRUE CABLE HOLDINGS, LLC	CAT6RISER, UNSHIELDED U/UTP, 2	0100	Technology	1,740.05
0000008683	SOS SURVIVAL PRODUCTS	CLASSROOM LOCK DOWN KIT	0100	Riverview	273.81
0000008686	KNOX ASSOCIATES INC	DISTRICT WIDE KNOX BOXES FOR S	0100	Maintenance & Operations	8,525.18
0000008688	VERBAL BEHAVIOR ASSOCIATES, INC.	2022-23 Speech Services	0100	Special Education	15,000.00
0000008689	CLIMATEC, INC.	District-wide Energy Project	0100	Business Services	3,442,768.00
0000008692	CASBO	CASBO- SAN DIEGO	0100	Child Nutrition	60.00
0000008693	E3 DIAGNOSTICS, INC	8012972 ITA-8012972 EARTIP 10M	0100	Health Services	292.55
0000008694	BRENDA WILSON	BRENDA WILSON - LEAPP IEP MEET	0100	Special Education	557.75
0000008695	COAST MUSIC THERAPY INC.	COAST MUSIC THERAPY INVOICES 1	0100	Special Education	875.00
0000008696	TOTAL VISION PC, INC.	TOTAL VISION PC INVOICES - JP	0100	Special Education	2,120.00
0000008698	OFFICE DEPOT, INC.	INVOICE 282663068-001	0100	Superintendent	4,482.40
0000008699	AMPLIFY EDUCATION, INC.	AMPLIFY SCIENCE TRANSITIONAL K	0100	Education Services	500.64
0000008700	HUMBERTO M FERNANDEZ	H.R. PROMOTION CUPS	0100	Human Resources	750.00
0000008701	LAMAR TEXAS LIMITED PARTNERSHIP	BILLBOARD @CHIMNEY ROCK	0100	Superintendent	7,754.00
0000008702	RADY CHILDREN'S HOSPITAL-SD	RADY CHILDREN'S HOSPITAL - SAN	0100	Health Services	1,299.30
0000008703	CALIF. ASSOC. FUTURE FARMERS OF AMERICA	LEADERSHIP PACKETS	0100	Lakeside Middle School	690.00
0000008705	DIESEL PRINT CO	DREAM BANNERS	0100	Superintendent	358.81
0000008706	TOWER 28 CLOTHING	SPIRIT WEAR	0100	Flex School	112.54
0000008707	GROSSMONT-CUYAMACA COMMUNITY COLLEGE DIS	LV-GROSSMONT PERFORMANCE	0100	Lakeview	250.00
0000008708	NADIA BRAUN	LP - PSYCHOEDUCATIONAL IEE	0100	Special Education	5,710.00
0000008709	BANC OF AMERICA PUBLIC CAPITAL CORP	Lease Payment #1	0100	Business Services	643,391.63
0000008711	LASERCYCLE USA, INC.	SITE WIDE COPY CHARGES	0100	Multiple Sites	10,095.00
0000008712	LAINIE ROWELL	CONSULTING AND PROFESSIONAL LE	0100	Education Services	6,000.00
0000008715	WESTERN ENVIRONMENTAL & SAFETY	ANALYZED AIR SAMPLES COLLECTED	0100	Maintenance & Operations	1,989.00
0000008716	GEM INDUSTRIAL	REMOVE DAMAGED POST & FOOTING	0100	Maintenance & Operations	5,680.00
0000008718	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	TDS KYOCERA COPIES/LEASE	0100	Tierra Del Sol	4,290.62
0000008719	DATEL SYSTEMS INCORPORATED	LIBRARY INTEL CORE I7 1165G7/2	0100	Tierra Del Sol	2,472.33
0000008721	NICK RAIL MUSIC INC	INSTRUMENT REPAIRS	0100	Lakeside Middle School	1,038.75
0000008722	CORODATA SHREDDING, INC.	2022/23 ESS/LEAPP SHREDDING	0100	ESS/ASES/PreSchool	250.00
0000008724	CRISP ENTERPRISES, INC./CRISP IMAGING	LMS - CRISP MATH COPIES	0100	Lakeside Middle School	1,644.16
0000008726	SPOTLIGHT EVENTS, INC dba SPOTLIGHT DANC	DANCE COMP FEES	0100	Lakeside Middle School	4,650.00
					\$ 4,228,594.15
0000008687	PETER PIPER PIZZA	2022/23 LUNCHES FOR FT	1200	ESS/ASES/PreSchool	12,000.00
0000008711	LASERCYCLE USA, INC.	SITE WIDE COPY CHARGES	1200	ESS/ASES/PreSchool	620.00
0000008714	VICTORY KOREDR	ESS RASH GUARDS	1200	ESS/ASES/PreSchool	10,000.00
0000008722	CORODATA SHREDDING, INC.	2022/23 ESS/LEAPP SHREDDING	1200	ESS/ASES/PreSchool	100.00
					\$ 22,720.00
0000008676	COUNTY BURNER & MACHINERY CORP	COUNTY BURNER- LABOR 2 MEN	1300	Child Nutrition	1,732.50
0000008691	DOUGLAS FOOD STORES, INC dba DOUGLAS EQU	BAXTER RACKS	1300	Child Nutrition	35,537.89
0000008697	ECONOMY RESTAURANT & SUPPLY CO	ORIG PO 8599 CONVECTION OVEN	1300	Child Nutrition	95,781.30
0000008717	TAKKT AMERICA HOLDING INC	CN-FILM, RACK, TRAY, FOOD PAN	1300	Child Nutrition	965.31
0000008720	NU HEALTH CALIFORNIA LLC	FRUIT BARRELS	1300	Child Nutrition	3,348.48
					\$ 137,365.48
0000008661	DATEL SYSTEMS INCORPORATED	TDS CAMERA - BOND	2139	Business Services	19,898.75
0000008666	CA DEPT OF EDUCATION	REIMB SCHOOL FACILITIES GF	2139	Business Services	2,950.50
0000008689	CLIMATEC, INC	District-wide Energy Project	2139	Business Services	5,203,003.10
0000008690	DATEL SYSTEMS INCORPORATED	LOCATION #1 OFFICE, AXIS P3818	2139	Business Services	7,749.50
					\$ 5,233,601.85
0000008689	CLIMATEC, INC	District-wide Energy Project	4000	Business Services	\$ 6,042,639.65
0000008713	CHRISTIAN BROTHERS CLEANING & REST., INC	TDS BLDG D FLOOD EMERGENCY SVC	4000	Business Services	\$ 337,810.17
					\$ 6,380,449.82
TOTAL PURCHASE ORDERS					\$ 16,002,731.30
TOTAL (01) GENERAL FUND PO's					\$ 4,228,594.15
TOTAL (08) ASB FUND					0.00
TOTAL (12) CHILD DEVELOPMENT					\$ 22,720.00
TOTAL (13) CHILD NUTRITION					\$ 137,365.48
TOTAL (21) BOND FUNDS					\$ 5,233,601.85
TOTAL (40) SPECIAL RESERVE FUND FOR C					\$ 6,380,449.82

DECEMBER 2022 CHANGE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total	Description
0000007329	AMAZON CAPITAL SERVICES, INC.	C/O PO #8163 ADMIN	0100	Lemon Crest	500.00	C/O PO #8163 INCREASE BY \$500.00
0000007330	PEPSI-COLA	C/O PO #8165	0100	Lemon Crest	500.00	C/O PO #8165 INCREASE BY \$500.00
0000007335	WELLNESS TOGETHER INC.	C/O - Wellness Tog. PO 8541	0100	Pupil Services	10,183.68	C/O PO # 8514 INCREASE BY \$10,183.68
					\$ 11,183.68	
0000007321	AMAZON CAPITAL SERVICES, INC.	Amazon CN Increase	1300	Child Nutrition	5,000.00	INCREASE AMAZON PO
					\$ 5,000.00	
				TOTAL CHANGE ORDERS	\$ 16,183.68	
				TOTAL (01) GENERAL FUND CO's	\$ 11,183.68	
				TOTAL (08) ASB FUNDS	\$ -	
				TOTAL (12) CHILD DEVELOPMENT	\$ -	
				TOTAL (13) CHILD NUTRITION	\$ 5,000.00	
				TOTAL (21) BOND FUND		

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

Ratification of P Card expenditure transactions for the month of November 2022.

Background (Describe purpose/rationale of the agenda item):

It is recommended that The Governing Board approve/ratify expenditure transactions charged to District P Cards for the month of November 2022.

Fiscal Impact (Cost):

\$9,727.12

Funding Source:

General Fund Total: \$7,386.10, Child Development Fund Total: \$1,403.36, Child Nutrition: \$937.66

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☒ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

NOVEMBER 2022 P-CARD TRANSACTIONS

ACC.ACCOUNT NAME	FIN.POSTING DATE	FIN.TRANSACTION AMOUNT	MCH.MERCHANT NAME	FIN.EXPENSE DESCRIPTION
BEISIGL,BRIAN	11/03/2022	242.57	AMAZON WEB SERVICES	AMAZON HOSTING CLOUD SERVICE
CLARK,DANIELLE	11/08/2022	(18.00)	HILTON	HILTON PALM SPRINGS CREDIT
CLARK,DANIELLE	11/06/2022	40.00	ACE PARKING 1241	CRITICAL ISSUES CONF. PARKING
CLARK,DANIELLE	11/04/2022	45.00	ACE PARKING 1241	CRITICAL ISSUES CONF. PARKING
CLARK,DANIELLE	11/04/2022	8.00	ACE PARKING 1241	CRITICAL ISSUES CONF. PARKING
COX,GRACE	11/24/2022	65.00	HEGGERTY LITERACY RES	STUDENT READING CURRICULUM
COX,GRACE	11/13/2022	269.00	WORDHERO LTD	STUDENT WRITING TOOL
COX,GRACE	11/06/2022	40.00	ACE PARKING 1241	ACSA LEADERSHIP SUMMIT - 1 DAY PARKING
COX,GRACE	11/04/2022	45.00	ACE PARKING 1241	ACSA LEADERSHIP SUMMIT - 1 DAY PARKING
DAVIS,LISA	11/06/2022	389.00	CHEESECAKE HEADQUARTER	PRINCIPAL LUNCH-SUPERINTENDENT SYMPOSIUM
DAVIS,LISA	11/06/2022	45.00	ACE PARKING 1241	PARKING SUPERINTENDENT SYMPOSIUM
DAVIS,LISA	11/04/2022	45.00	ACE PARKING 1241	PARKING SUPERINTENDENT SYMPOSIUM
DEROSIER,LISA A	11/30/2022	161.84	GREEK CHICKEN	LUNCHEON FOR THE INCOMING BOARD MEMBERS
DEROSIER,LISA A	11/13/2022	27.69	PARTY CITY 441	OUTGOING BOARD MEETING RECEPTION
DEROSIER,LISA A	11/11/2022	15.45	DOLLAR TREE	OUTGOING BOARD MEETING RECEPTION
FERNANDEZ,PATRICIA E	11/29/2022	32.81	GREEK CHICKEN	LUNCH FOR ALL-DAY INTERVIEWS
FERNANDEZ,PATRICIA E	11/20/2022	24.86	WAL-MART #1917	TITLE 1 FUNDS - WINTER JACKET FOR HOMELESS STUDENT
FERNANDEZ,PATRICIA E	11/06/2022	45.00	ACE PARKING 1241	ACSA CONFERENCE
FERNANDEZ,PATRICIA E	11/04/2022	45.00	ACE PARKING 1241	ACSA CONFERENCE
GILBERT,KELLY	11/06/2022	29.00	ACE PARKING 1507	PARKING FOR ACSA
GILBERT,KELLY	11/04/2022	5.00	CSD 6TH & K PARK 41884	PARKING FOR ACSA
GREEN,TESSA	11/06/2022	32.00	ACE PARKING 1241	PARKING FOR ACSA
HARDIMAN,LESLIE	11/17/2022	923.18	VEXBOTICS	ROBOTICS- GOAL 3
HARDIMAN,LESLIE	11/17/2022	256.40	CAROLINA BIOLOGIC SUPP	SHEEPS EYES
HARDIMAN,LESLIE	11/13/2022	35.99	QUIZLET.COM	TRACK STUDENT PROGRESS
HARDIMAN,LESLIE	11/06/2022	45.00	ACE PARKING 1241	PARKING FOR COUNSELOR MTG
HARDIMAN,LESLIE	11/04/2022	45.00	ACE PARKING 1241	PARKING FOR COUNSELOR MEETING
MULL,STEVE	11/20/2022	784.97	WEISSMAN'S THEATRICAL	SHOW CHOIR COSTUMES
MULL,STEVE	11/10/2022	1,079.70	CHEERLEADERHAIRPIECES	SHOW CHOIR COSTUMES
MULL,STEVE	11/10/2022	463.80	BLANK SHIRTS, INC.	SHOW CHOIR SHIRTS
MURPHY,JERRED C	11/30/2022	150.44	DOLLAR TREE	SPIRIT OF CHRISTMAS ACTIVITIES AND PRIZES
ORAHOOD,SAMANTHA	11/04/2022	246.78	MARRIOTT	CALPERS EDUCATIONAL FORUM
ROSA,JIM	11/30/2022	224.34	CURRICULUM ASSOC	BEGINNING WRITERS - 1ST GRADE -WINN
ROSA,JIM	11/10/2022	689.69	PRIME SPORTS	PLAYGROUND EQUIPMENT - SOCCER BALLS
ROSA,JIM	11/04/2022	45.00	ACE PARKING 1241	PARKING FOR ACSA LEADERSHIP CONFERENCE
ROSA,JIM	11/03/2022	6.50	TEACHERSPAYTEACHERS.CO	ALPHABET BOOKS - 2ND GRADE WINN
ROWAN,MICHAEL	11/06/2022	45.00	ACE PARKING 1241	ACSA LEADERSHIP SUMMIT - 1 DAY PARKING
ROWAN,MICHAEL	11/04/2022	45.00	ACE PARKING 1241	ACSA LEADERSHIP SUMMIT - 1 DAY PARKING
SINATRA,CHRISTINE	11/18/2022	30.00	CALIFORNIA	SPIRIT OF CHRISTMAS BOOTH SPACE HR HIRING EFFORTS PROMOTION
SINATRA,CHRISTINE	11/06/2022	45.00	ACE PARKING 1241	PARKING EXPENSE FOR ACSA SUMMIT
SINATRA,CHRISTINE	11/04/2022	45.00	ACE PARKING 1241	PARKING EXPENSE FOR ACSA SUMMIT
TAYLOR,RHONDA L	11/06/2022	435.09	OSF - DUSSINI 08	LUNCH FOR THE LEADERSHIP SUMMIT
TAYLOR,RHONDA L	11/01/2022	110.00	PAYPAL *MARSHALLMEM	MARSHALL MEMO FOR CABINET MEMBERS
BOWMAN,ROBYN	11/29/2022	13.57	DOLLAR TREE	MISC PROGRAM SUPPLIES
BOWMAN,ROBYN	11/13/2022	411.35	OTC BRANDS INC	PROGRAM SUPPLIES, DECORATIONS, CRAFT PROJECTS, ETC
BOWMAN,ROBYN	11/07/2022	13.53	WAL-MART #1917	MISC PROGRAM SUPPLIES
BOWMAN,ROBYN	11/02/2022	132.37	WAL-MART #2253	MISC PROGRAM SUPPLIES
BOWMAN,ROBYN	11/02/2022	21.54	DVD YOUR MEMORIES	TRANSFER AUDIO BOOKS ON TAPE TO AUDIO BOOKS ON CD'S
BOWMAN,ROBYN	11/02/2022	811.00	SAMS CLUB #6235	PAPER GOODS, SNACKS, CLEANING SUPPLIES, DECORATIONS, ETC
SUMMERS,KRISTIE	11/30/2022	177.03	HARRISON SUPPLY COMPAN	CAN OPENER PARTS
SUMMERS,KRISTIE	11/23/2022	106.09	EINSTEIN BROS-ONLINE C	SERV SAFE TESTING EMPLOYEE LUNCH
SUMMERS,KRISTIE	11/17/2022	252.58	COSTCO *DELIVERY 578	SPECIAL DIET FOOD
SUMMERS,KRISTIE	11/13/2022	172.22	WALMART.COM 8009666546	SPECIAL DIET FOOD
SUMMERS,KRISTIE	11/01/2022	229.74	WALMART.COM	SPECIAL DIET FOOD
		9,727.12		

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

Approval of an MOU between the District and California School Employees Association (CSEA) and its Lakeside Chapter 240 regarding Van Driver.

Background (Describe purpose/rationale of the agenda item):

Approval is requested of an MOU and updated Job Description with CSEA and its Lakeside Chapter 240 to modify the job description and title and update language. The MOU and job description are attached.

Fiscal Impact (Cost):

None

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member

MEMORANDUM OF UNDERSTANDING
BETWEEN THE LAKESIDE UNION SCHOOL DISTRICT ("DISTRICT")

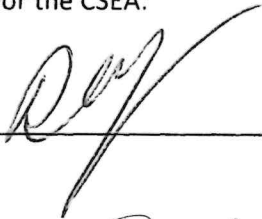
And the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ("CSEA") AND ITS CHAPTER 240


Sept. 23, 2022

The California School Employees Association and its Lakeside Chapter #240 (CSEA) and the Lakeside Union School District (District) enter into this Memorandum of Understanding ("MOU") having agreed to the revised job description attached hereto for:

Van/Passenger Vehicle Driver Salary Range 19 (no changes) 10 Months (no changes)

For the CSEA:

 / 9-23-22
Date

 / 09-23-2022
Date

Date of Ratification by CSEA: 12/15/2022

For the Lakeside Union School District

 / 9-23-22

Date of Ratification by the Governing Board: _



Job Description

Title: Van/Passenger Vehicle Driver	FLSA Status: Non-Exempt	Months: 10
Supervisor: Director, Maintenance, Operations, Transportation	Supervises: N/A	Range: 19
Department: Transportation	Bargaining Unit: Classified	Approved:

JOB SUMMARY:

Under general supervision, the Van/Passenger Vehicle Driver position will transport students and/or staff to and from school, field trips, and other locations as directed. ~~Cover bus~~ Drive routes practicing legal and non-aggressive defensive driving practices as directed. Perform regular safety inspections; ensure the safety of students during transport, loading and unloading from Van or Passenger Vehicle and/or buses. Provide supervision and direction to student passengers.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Drive a District multi-passenger van or passenger vehicle to transport students between neighborhoods, schools, and school activities.
- Drive a District van or passenger vehicle over specified routes or to specified destinations according to time schedules in order to transport student passengers on field trips or other events; meet scheduled departure and arrival times as assigned.
- Pick up and drop off students at regularly scheduled neighborhood locations, following strict time schedules.
- Maintain order and discipline among student passengers on the vehicle in accordance with policies related to disciplining students; enforce district policies and procedures related to transportation of students.
- Upon receipt of requisite School Bus license and certification, ~~service~~ serve as a cover School Bus driver and operate a school bus along a designated route; pick up and discharge students in accordance with time schedules; observe legal and defensive driving practices; assure compliance with applicable traffic and student transportation laws, codes and regulations.
- Monitor student passenger activities and behavior; reports observations and/or incidents (e.g., bus stop compliance, discipline, accidents, student passenger inappropriate social behavior).
- Determine appropriate action in emergency situations according to established guidelines; administer first aid to student passengers as needed.
- Conduct required daily safety inspections of vehicles; inspect the interior, exterior and engine of vehicles to assure safe operational condition; report mechanical malfunctions or other problems as required.
- Maintain vehicles in a clean and safe operating condition; wash, sweep and clean the exterior, interior and windows of assigned vehicles; refuel, service and prepare vehicle for operation.
- Supervise the loading and unloading of general education students and students with special needs; assure students with special needs are seated safely and seat belts, harnesses and wheelchair clamps are secured as required.
- Assist in the loading and unloading of physically or mentally disabled students as necessary.
- Operate wheelchairs, lifts, and secure wheelchairs.
- Comply with traffic regulations in order to operate district van or passenger vehicle in a safe and courteous manner.
- Load, secure, transport and unload equipment and cargo.
- Prepare and maintain related logs, work orders, records and reports.
- Record and submit reports on driving time, mileage, fuel and oil consumption, student counts and safety inspections.
- Operate equipment, including wheelchair lifts, tie downs, seat belts, harnesses and other adaptive equipment as necessary.
- Operate a two-way radio.
- Report delays or accidents.
- Report any van-vehicle malfunctions or needed repairs.
- Inspect vehicles, and check gas, oil, and water levels prior to departure.
- Maintain cleanliness of windows, mirrors and floors of assigned vehicle on a daily basis.
- Regulate heating, lighting, and ventilating systems for passenger comfort.

Licenses, Certifications and other Requirements:

- Valid California Class C Driver's License and three (3) year clear driving record.
- ~~Must Obtain a valid California Class "A" or Class "B" driver's license with a "P" endorsement and Valid School Bus Certificate issued by the California Highway Patrol within six (6) months of initial employment.~~
- Valid medical certificate.
- Valid first aid certification.
- Pre-employment drug and ongoing participation in random controlled substances and alcohol use testing program.
- Pre-placement physical exam.
- Criminal justice/fingerprint clearance.
- Tuberculosis clearance.
- First Aid/CPR/AED Certification.
- ~~Must~~ **Highly recommended to** obtain a valid California Class "A" or Class "B" driver's license with a "P" endorsement and Valid School Bus Certificate issued by the California Highway Patrol within ~~six (6) months~~ **one (1) year** of initial employment.

WORKING CONDITIONS:

Work Environment:

- Indoor/outdoor/school van/~~bus~~ **passenger vehicle** environment.
- Seasonal heat and cold or adverse weather conditions.
- Evening or variable hours.
- Exposure to fumes, dust, odors, oil/grease and gases.
- Driving a vehicle to conduct work.

Physical Demands:

- Sitting for extended periods of time while operating vans or ~~buses~~ **passenger vehicles**
- Hearing and speaking to exchange information.
- Reaching, pulling and pushing to open **or close** doors.
- Bending at the waist, kneeling or crouching to inspect and wash vehicles.
- Reaching overhead, above the shoulders or horizontally.
- Seeing to monitor passengers and operate a vehicle.
- Lifting, carrying, pushing or pulling adaptive equipment and students.

Hazards:

- Traffic hazards.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/2023

Agenda Item:

Award Bid to FirstAlt Transportation for the Bid # LUSD 2022-01 for Transportation of Special Education Students

Background (Describe purpose/rationale of the agenda item):

A notice to invite bidders for Transportation of Special Education Students was advertised on November 21, 2022 and November 28, 2022 in the San Diego Union Tribune and posted on the District website. On December 15, 2022 at 1 p.m. District Assistant Superintendent of Business Services and Director of Special Education opened bids for Bid #LUSD 2022-01. There were two bids, FirstAlt and Hop, Skip, Drive.

The bid award winner was selected using a Bid Evaluation Matrix for lowest cost as well as adherence to RFP Instructions. The bid was preliminarily awarded to FirstAlt for overall lowest cost per student considering base rate, additional mileage rate, and gas rate.

It is recommended the Governing Board award the bid to the lowest bidder meeting all specifications and authorize staff to enter into contract with FirstAlt for a Not to Exceed amount of \$200,000 and an option to renew the agreement for four additional years.

Fiscal Impact (Cost):

Not to Exceed \$200,000

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☐ **Ratification**
☒ **Approval** ☐ **Explanation:** Click here to enter text.
☐ **Adoption**

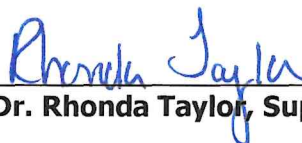
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

IX. AGREEMENT

THIS AGREEMENT, made and entered into this 13 day of January, 2023, by and between the Lakeside Union School District, San Diego County, California, hereinafter called the District, and FirstAlt, hereinafter called the Contractor for Transportation of Special Education Students, Bid No. LUSD 2022-01.

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. **THE CONTRACT DOCUMENTS:** The complete contract consists of the following documents: The Notice to Bidders, the Information to Bidders, the Accepted Bid, the General Specifications, and the Agreement, including all modifications thereof duly incorporated therein. Any and all obligations of the District and the Contractor are fully set forth and described therein or are reasonably inferable that any work called for in one and not mentioned in the other, or vice versa, is to be executed the same as if mentioned in said documents. The documents comprising the complete Contract are sometimes hereinafter referred to as the Contract Documents, or the Contract.
2. **SERVICES, MATERIALS AND SUPPLIES:** The contractor agrees to furnish the service or services, the item or items of the stated bid listed herein, and all transportation, service, labor, and material necessary to furnish and deliver same in good condition, in the manner designated in, and in strict conformity with the specifications and other contract documents, at the price or prices hereinafter set forth.
3. **PAYMENTS.** The contractor shall submit an itemized invoice in duplicate of materials and services at the delivery point and at the time the delivery is made. District shall pay contractor the full amount of each invoice within thirty (30) days of receipt. Contractor shall furnish District with a recap of items upon request.
4. **TERMINATION FOR DEFAULT:** If the said Contractor fails or neglects to supply or deliver any of said goods, articles, or service at the prices named and at the times and places above stated, the District may, without further notice or demand, cancel and rescind this contract or may purchase said goods, supplies, or services elsewhere, and hold said Contractor responsible and liable for all damages which may be sustained thereby, or on account of the failure or neglect of said Contractor in performing any of the terms and conditions of this contract; it being specifically provided and agreed that time shall be the essence of this agreement.

The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the District.

5. **TERMINATION OF AGREEMENT WITHOUT CAUSE.** District

may terminate this Agreement at any time by giving the Contractor thirty (30) days written notice of such termination. Termination shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination. Other than payments for goods or services satisfactorily rendered prior to the effective date of said termination, Contractor shall be entitled to no further compensation or payment of any type from the DISTRICT.

6. DISTRICT'S RIGHT TO WITHHOLD CERTAIN AMOUNTS AND MAKE APPLICATION THEREOF: The District may withhold a sufficient amount or amounts of any payment otherwise due to the Contractor, as in its judgment may be necessary to cover defective items not remedied, and the District may apply such withheld amount or amounts to the payment of such claims, in its discretion.

7. EXTRA AND/OR ADDITIONAL SPECIFICATIONS AND CHANGES: Should the District at any time during the performance of the contract, request any alterations, deviations, additions, or omissions from the Specifications or other Contract Documents, it shall be at liberty to do so, and the same shall in no way affect or make void the Contract, but the cost will be added to or deducted from the amount of said Contract price, as the case may be, by a fair and reasonable valuation.

The estimated cost of a proposed change shall be established in one or more of the following methods:

- a) By an acceptable lump sum proposal from the Contractor.
- b) By unit prices agreed upon by the District and the Contractor.

No change shall be made in any specification of any item under the Contract unless a written statement setting forth the object of the change, its character, amount, and the expense thereof is first submitted to the District and written consent thereto obtained.

8. TIME OF COMPLETION: The Contractor shall begin performance of the Contract promptly upon due execution and delivery to the District of the Contract. The Contractor is obligated to completely and satisfactorily perform the Contract within the period or periods specified in the Contract documents.

9. SAVE HARMLESS CLAUSE: The Contractor must save, keep, bear harmless and fully indemnify said District and any of its officers or agents from all damages, or claims for damages, costs or expenses in law or equity that may at any time arise or be set up for any infringement of the patent rights, copyright, or trademark of any person or persons in consequence of the use by said District or by any of its officers or agents, or articles to be supplied under this contract.

10. THE DISTRICT'S INSPECTOR: All items shall be subject to the

inspection of the District. Inspection of the items shall not relieve the Contractor from any obligation to fulfill this Contract. Defective items shall be made good by the Contractor, and unsuitable items may be rejected, notwithstanding that such defective work and materials have been previously overlooked by the District and accepted. If any item shall be found defective at any time before final acceptance of the complete delivery, the Contractor shall forthwith remedy such defect in a manner satisfactory to the District.

11. REMOVAL OF REJECTED ITEMS: All items rejected by the District at any time prior to final inspection and acceptance shall at once be removed from the place of delivery by the Contractor who shall assume and pay the cost thereof without expense to the District, and shall be replaced by satisfactory items.

12. DELAY DUE TO UNFORESEEN OBSTACLES: The parties to this Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss or shortage of transportation facilities, lockout, or commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party, provided that it is also established that the non- performance is not due in part to the fault or neglect of the party not performing.

13. ASSIGNMENT OF CONTRACT: The Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this Contract or any part thereof, or any right, title, or interest therein, funds to be received hereunder, or any power to execute the same without the consent in writing of the District.

14. ATTORNEYS' FEES: If suit is brought by either party to this Contract to enforce any of its terms (including all component parts of the contract documents), and the District prevails in such suit, the Contractor shall pay all litigation expenses incurred by the district, including attorneys' fees, court costs, expert witness fees and investigation expenses.

15. CONTRACTOR IS NOT AN OFFICER, EMPLOYEE, OR AGENT OF THE DISTRICT: While engaged in carrying out and complying with the terms and conditions of this Contract, the Contractor is an independent contractor, and is not an officer, employee or agent of the District or its member districts.

16. INSURANCE PERMITS AND LICENSES REQUIRED OF THE CONTRACTOR: The Contractor shall maintain insurance adequate to protect him/her from claims under workers' compensatory acts, and from claims for damages for personal injury including death, and damage to property which may arise from operations under the Contract in amounts specified in the Specifications. The Contractor may be required by the District to file with the District certificates of such insurance. The failure to furnish such evidence, if required, may be considered default by the Contractor.

The contractor and all of its employees or agents shall secure and maintain in force such licenses and permits as are required by law, in connection

with the furnishing of materials, articles, or services covered under this Contract.
All operations and materials shall be in accordance with the law.

17. **CONDITIONAL BID:** The District reserves the right to reject any bid which imposes conditions, or terms, on purchases, which were not specified in the original bid document.

IN WITNESS WHEREOF, the District, by order of its Governing Board, has caused this instrument to be duly subscribed by the Secretary of said Board, and the Contractor has caused this instrument to be duly subscribed and executed, all on the date first hereinbefore set forth.

CONTRACTOR:

FirstAlt

By

Name Gregg Prettyman

Title: VP, FirstAlt

Date: 12-22-22

DISTRICT:

Lakeside Union School District

By

Lisa Davis

Title: Asst. Supt. Business Services

Date:

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

Approval of the January contracts list for the fiscal year, 2022-23.

Background (Describe purpose/rationale of the agenda item):

Approval is requested for the attached list of agreements with outside vendors for fiscal year, 2022-23.

Fiscal Impact (Cost):

See attached list.

Funding Source:

General Fund.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☐ **Ratification**
☒ **Approval** ☐ **Explanation:** [Click here to enter text.](#)
☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:



Lisa Davis, Assistant Superintendent

Approved for Submission to the Governing Board:



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

LUSD CONTRACTS 2022-23

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
Left Coast Scales (LCS-Training)	Addendum to I2023-015 for additional teacher training	I2023-015A	SPED	12/12/2022	6/14/2023	\$5,303.00
Therapy Travelers	Staffing Confirmation Agreement	V2023-088	SPED	12/6/2022	6/30/2022	Attached Various Rates
Academic Cognitive Connections	IEE Psychoeducational Assessment	I2023-031	SPED	7/1/2022	6/14/2023	\$5,710.00
Coast Music Therapy	Nonpublic Master Contract	V2023-089	SPED	7/1/2022	6/14/2023	\$95.00-\$125/Hr. Per Appendix B
Rancho Coastal Speech Therapy	IEE (Independent Educational Evaluation) Assessment	I2023-030A	SPED	10/1/2023	6/14/2023	Not to Exceed \$2,500
Brain Learning Psych Corp	IEE (Independent Educational Evaluation) Assessment to include Academics	I2023-032	SPED	12/1/2022	6/14/2023	Not to Exceed \$4,250
WestEd	California Healthy Kids Survey	V2023-090	Pupil Services	9/1/2022	6/30/2022	Not to Exceed \$4,000
MGT Eric Hall and Associates, LLC	Request for Reclassification Study	V2023-091	Human Resources	12/22/2022	4/30/2023	Not to Exceed \$16,000

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item: **Settlement Agreement**

Background (Describe purpose/rationale of the agenda item): This settlement agreement will address concerns regarding special education transportation. There will be no additional cost with the addition of the service, a sibling is currently being transported by the district. Only cost for the district is for attorney fees.

Fiscal Impact (Cost): \$4,400

Funding Source: Special Education

Addresses Emphasis Goal(s):

#1: Academic Achievement

#2: Social Emotional

#3: Physical Environments

Recommended Action:

- ☐ Informational
- ☐ Discussion
- ☒ Approval
- ☐ Adoption

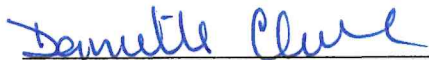
- ☐ Denial/Rejection
- ☐ Ratification
- ☐ Explanation: [Click here to enter text.](#)

Originating Department/School: Education Services

Submitted/Recommended By:

Danielle Clark

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member 

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/23

Agenda Item:

Administrative Regulation 3541.1: Transportation for School-Related Trips

Background (Describe purpose/rationale of the agenda item):

Adoption of updated policy.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |
-

Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member: _____

Transportation for School-Related Trips

The district may provide transportation for students, employees, and other individuals for field trips and other school-related trips approved according to Board policy and administrative regulation.

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip. He/she may authorize the use of district vehicles, contract to provide transportation, or arrange transportation by the use of other vehicles.

The Superintendent or designee shall ensure that the district or contractor has sufficient liability insurance for transportation on school-related trips.

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parents/guardians.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Governing Board.

Transportation by Private Vehicle

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who has a good driving record and who has registered with the district for such purposes. Drivers shall be required to possess a valid California driver's license and at least the minimum insurance required by the district.

Drivers shall receive safety and emergency instructions that shall be kept in their vehicle.

All student passengers shall provide permission slips signed by their parent/guardian. Teachers shall ensure that drivers have a copy of the permission slip for each student riding in their vehicle.

Drivers shall maintain auto liability insurance limits of no less than \$100,000 per accident and bodily injury insurance limits of no less than \$300,000 per accident.

Vehicle owners, drivers, and passengers shall be informed that the registered owner and their insurance company are responsible for any accidents or violations that may occur.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed, nor in any case, more than nine persons. Motor trucks may not transport more persons than can safely sit in the passenger compartment.

Passenger Restraint Systems

All drivers and passengers shall wear seat belts in accordance with law. (Vehicle Code 27315)

Drivers shall ensure that any child who is under age 8 or under 4' 9" tall, unless exempted by law, is properly secured in an appropriate child passenger restraint system meeting federal safety standards. A child who is age 8 or older or 4' 9" tall, or more shall use a safety belt. (Vehicle Code 27360, 27360.5, 27363)

State

Ed. Code 35330
Ed. Code 35332
Ed. Code 39830
Ed. Code 39830.1
Ed. Code 39860
Ed. Code 44808
H&S Code 118947-118949
Pub. Util. Code 5384.2
Veh. Code 12814.6
Veh. Code 27315
Veh. Code 27360-27360.5
Veh. Code 27363
Veh. Code 545

Description

Field trips and excursions; student fees
Transportation by chartered airline
School bus
School pupil activity bus
Transportation to school activities
Liability when students are not on school property
Prohibition against smoking in motor vehicle with minor
District not liable for charter-party carrier
Teen driver's act
Mandatory use of seat belts in private passenger vehicles
Child passenger restraint systems
Child passenger restraint systems, exemptions
School bus, definition

Management Resources

Website
Website
Website

Description

CSBA District and County Office of Education Legal Services
California Office of Traffic Safety
U.S. Department of Transportation, National Highway Traffic Safety Administration
California Department of Motor Vehicles
California Highway Patrol

Cross References

Code

1230
1230
1240
1240
3311.2
3312.2
3312.2
3514
3530
3530
3540
3540
3541
3542
3543
6145.2
6153
6153

Description

School-Connected Organizations
School-Connected Organizations
Volunteer Assistance
Volunteer Assistance
Lease-Leaseback Contracts
Educational Travel Program Contracts
Educational Travel Program Contracts
Environmental Safety
Risk Management/Insurance
Risk Management/Insurance
Transportation
Transportation
Transportation Routes And Services
School Bus Drivers
Transportation Safety And Emergencies
Athletic Competition
School-Sponsored Trips
School-Sponsored Trips

DRIVER STATEMENT

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

I certify that I will ensure that all students will be restrained using the appropriate passenger restraint systems.

Signature

Date

Written Full Name

DRIVER INSTRUCTIONS

When transporting students on field trips or other school activity trips, by signing this form you are confirming that:

1. You have completed all district-required paperwork, registered with the district for such purposes and have a valid driver's license and current liability insurance at or above the minimum amount required by the district for each accident.
2. The vehicle being driven has been checked for the safety of: tires, brakes, lights, horn, suspension, etc.
3. You will carry only the number of passengers for which the vehicle was designed. If the vehicle is a passenger van, occupant limit is nine (9) including driver.
4. You will ensure each passenger to use an appropriate child passenger restraint system (child car seat or booster seat) or safety belt in accordance with law.
5. In case of emergency, keep all students together and call 911 and the district office.

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: January 12, 2023

Agenda Item:

Enrollment Report Month 4 (11/14/22 – 12/9/22)

Background (Describe purpose/rationale of the agenda item):

Fiscal Impact (Cost):

Funding Source:

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

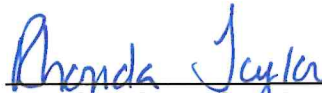
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa Davis, Assistant Superintendent



Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member _____

LAKESIDE UNION SCHOOL DISTRICT							MONTH 4		11/14/2022 - 12/9/2022				DATE:	12/31/2022
												M4	M4	
												22/23	21/22	
SCHOOL		K	1	2	3	4	5	6	7	8	TK	TOTAL	TOTAL	VARIANCE
LAKESIDE FARMS		96	113	107	85	96	106				42	645	553	92
LAKEVIEW		102	123	92	114	92	110				23	656	649	7
LEMON CREST		77	73	68	80	80	79				44	501	508	-7
LINDO PARK		71	50	68	77	73	86				26	451	439	12
RIVERVIEW				130	139	128	129					526	536	-10
WINTER GARDENS		124	136								47	307	286	21
LAKESIDE MIDDLE								222	201	255		678	708	-30
TIERRA DEL SOL								232	256	227		715	691	24
DREAM ACADEMY		2	4	4	4	5	5	6	10	5	2	47	85	-38
NPS/RTC		0	0	0	0	1	1	1	0	2		5	7	-2
EUCALYPTUS HILLS													91	-91
DISTRICT TOTAL		472	499	469	499	475	516	461	467	489	184	4,531	4,553	-22
YEAR OVER YEAR COMPARISON														
MONTH	AUG M0	AUG M1	SEP M2	OCT M3	NOV M4	DEC M5	JAN M6	FEB M7	MAR M8	APR M9	MAY M10	JUN M11		
2022-2023	4,566	4,519	4,517	4,535	4,531									
2021-2022	4,522	4,511	4,515	4,562	4,553	4,529	4,526	4,471	4,482	4,479	4,472	4,466		
2020-2021	4,655	4,674	4,673	4,668	4,665	4,659	4,654	4,659	4,642	4,659	4,661	4,652		
2019-2020	-	4,985	4,986	4,966	4,966	5,042	5,036	5,031	5,036	5,031	5,018	5,015		
2018-2019	-	5,073	5,054	5,054	5,046	5,098	5,110	5,098	5,090	5,081	5,070	5,028		
2017-2018	-	5,164	5,179	5,161	5,153	5,211	5,208	5,183	5,159	5,151	5,135	5,101		
2016-2017	-	5,051	5,039	5,045	5,031	5,103	5,091	5,080	5,059	5,071	5,050	5,023		
2015-2016	-	5,087	5,100	5,083	5,077	5,138	5,124	5,139	5,121	5,107	5,081	5,056		
2014-2015	-	5,003	5,005	4,010	4,992	4,986	5,040	5,008	5,021	5,015	5,006	-		
2013-2014	-	4,835	4,817	4,823	4,825	4,848	4,834	4,790	4,818	4,813	4,790	-		
2012-2013	-	4,395	4,387	4,372	4,365	4,369	4,375	4,363	4,367	4,365	4,348	-		
BARONA INDIAN CHARTER SCHOOL	GRADE	TK/K	1	2	3	4	5	6	7	8	TOTAL			
		8	6	12	14	8	10	11	5	5	79			
RIVER VALLEY CHARTER SCHOOL	GRADE	7	8	9	10	11	12				TOTAL			
		22	31	45	49	41	40				228			

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/23

Agenda Item:

Board Policy and Administrative Regulation 3550: Food Service/Child Nutrition Program

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and NEW LAW (AB 486, 2021) which authorizes the coordination of food service programs with classroom instruction and other related district programs.

Administrative Regulation 3550 - Food Service/Child Nutrition Program Regulation updated to reflect changes necessary to implement NEW LAW (AB 130, 2021) which requires the provision of a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and make other clarifying changes in the "Food Safety" section.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ **Informational**

☒ **Discussion**

☐ **Approval**

☐ **Adoption**

☐ **Denial**

☐ **Ratification**

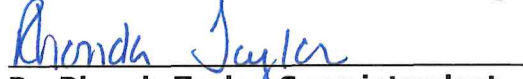
☐ **Explanation:** [Click here to enter text.](#)

Originating Department/School: Superintendent's Office

Submitted/Recommended By:


Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:


Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member: 

Business and Noninstructional Operations

BP 3550(a)

FOOD SERVICE/CHILD NUTRITION PROGRAM

The Governing Board recognizes that adequate, nourishing food is essential to student health **and well-being**, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to **and participation in** the district's food service programs and ~~to maximize their participation in available~~ **maintain fiscal integrity of the programs in accordance with law.**

Foods and beverages available through the district's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Meet or exceed nutrition standards specified in law ~~and administrative regulation~~
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions
5. ~~Be available to students who meet federal eligibility criteria at no cost or at reduced prices, and to other students at reasonable prices~~ **Be provided at no cost to students who request a meal**

At the beginning of each school year, the Superintendent or designee shall communicate information related to the district's food service programs to the public through available means, including, but not limited to, the district's web site, social media, flyers, and school publications.

The district's food service program shall give priority to serving unprocessed foods and fresh fruits and vegetables.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals and to support the district's nutrition education program.

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, parents/guardians and food service employees, available community resources, and other related district programs.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service, provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and parents/guardians to participate in the selection of foods of good nutritional quality for school menus.

~~The Board desires to provide students with~~ **Students shall be allowed** adequate time and space to eat meals. To the extent possible, school, recess, and transportation schedules shall be designed to ~~encourage~~ **promote** participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school **cafeterias** ~~and facilities for cafeteria eating and food preparation~~ **and consumption**.

(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3517- Facilities Inspection)
(cf. 7110 - Facilities Master Plan)

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of foodborne hazards at each step of the food preparation ~~process, from receiving to~~ **and service process**.

Legal Reference:

EDUCATION CODE

35182.5 Contracts, non-nutritious beverages
38080-38103 Cafeteria, establishment and use
45103.5 Contracts for management consulting services; restrictions
49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School breakfast and lunch programs
49500-49505 School meals
49501.5 California Universal Meals Program
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49562 Meals for needy students
49570 National School Lunch Act
51795-51797 School gardens

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code
CODE OF REGULATIONS, TITLE 5
15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs
15575-15578 Requirements for foods and beverages outside federal meal programs

UNITED STATES CODE, TITLE 42

1751-1769j National School Lunch Program, including:
1758b Local wellness policy
1761 Summer Food Service Program and Seamless Summer Feeding Option
1769a Fresh Fruit and Vegetable Program

UNITED STATES CODE, TITLE 42 (CONTINUED)

1771-1793 Child nutrition, especially:
1772 Special Milk Program
1773 National School Breakfast Program
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
215.1-215.18 Special Milk Program
220.1-220.21 National School Breakfast Program
245.1-245.13 Eligibility for free and reduced-price meals and free milk

Management Resources:

CSBA PUBLICATIONS

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Meals Initiative Summary

Healthy Children Ready to Learn, January 2005

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

School Breakfast Toolkit

Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010

Food Buying Guide for Child Nutrition Programs, December 2007

Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005

Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005

Dietary Guidelines for Americans, 2005

WEB SITES

CSBA: <http://www.csba.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Farm Bureau Federation: <http://www.cfbf.com>

California Food Policy Advocates: <http://www.cfpa.net>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/fns>

FOOD SERVICE/CHILD NUTRITION PROGRAM

Nutrition Standards for School Meals

Meals, ~~or~~ food items, and beverages provided through the district's food services program shall: (Education Code 49430, ~~49430.5, 49430.7, 49550, 49501.5, 49553~~; 42 USC 1758, 1773; ~~7 CFR 210.10, 220.8~~)

1. Comply with the National School Lunch and/or Breakfast Program standards for meal patterns, nutrient levels, and calorie requirements for the ages/grade levels served, as specified in 7 CFR 210.10 or 220.8, as applicable
2. Not be deep fried, par fried, or flash fried ~~by the district or school or as part of the manufacturing process~~ as defined in Education Code 49430 and 49430.7
3. ~~Not contain artificial trans fat as defined in Education Code 49430.7~~

Unpaid Accounts

The Governing Board intends that, insofar as possible, the school food service program shall operate in a self-sufficient manner, generating sufficient revenue to cover all its operating expenditures.

Procedures and processes shall be developed to ensure parents/guardians are informed of the availability of free and reduced-price meal options, meal service opportunities in school cafeterias and methods for meal prepayments. In addition, adequate and appropriate procedures and processes shall be developed to encourage parents/guardians to assume the responsibility of meal payments and to ensure collection of all amounts owed by parents/guardians for meal services provided.

All students requesting a meal in the cafeteria shall be allowed to charge meals.

Parents/guardians shall be provided information regarding this policy at the beginning of each school year and/or when students transfer into the district.

Drinking Water

The district shall provide access to free, fresh drinking water during meal times in food service areas at all district schools, including, but not limited to, areas where reimbursable meals under the National School Lunch or Breakfast Program are served or consumed. (Education Code 38086; 42 USC 1758)

Special Milk Program

Any school that does not participate in the National School Lunch or Breakfast Program may participate in the Special Milk Program to provide all enrolled students with reasonably priced milk. (7 CFR 215.1)

Food Safety

The Superintendent or designee shall ensure that the district's food service program meets the applicable sanitation and safety requirements of the California Retail Food Code as set forth in Health and Safety Code 113700-114437.

For all district schools participating in the National School Lunch and/or School Breakfast Program, the Superintendent or designee shall implement a written food safety program for the storage, preparation, and service of school meals which complies with the national Hazard Analysis and Critical Control Point (HACCP) system. The district's HACCP plan shall include, but not be limited to, a determination of critical control points and critical limits at each stage of food production, monitoring procedures, corrective actions, and recordkeeping procedures. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall ~~provide ongoing staff development on food safety to~~ **ensure that** food service **directors**, managers, and ~~employees~~ **staff complete an annual continuing education or training as required by law.** Each new employee, including a substitute, or volunteer shall complete initial food safety training prior to handling food. ~~The~~ **For each employee,** the Superintendent or designee shall document the date, trainer, and subject of each training.

The Superintendent or designee shall assign staff to maintain records and logs documenting food safety activities, including, but not limited to, records of food deliveries, time and temperature monitoring during food production, equipment temperature (freezer, cooler, thermometer calibration), corrective actions, verification or review of safety efforts, and staff training.

Inspection of Food Facilities

All food preparation and service areas shall be inspected in accordance with Health and Safety Code 113725-113725.1 and applicable county regulations.

Each school participating in the National School Lunch and/or Breakfast Program shall, during each school year, obtain a minimum of two food safety inspections conducted by the county environmental health agency. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall retain records from the most recent food safety inspection. All schools shall post a notice indicating that the most recent inspection report is available to any interested person upon request. (Health and Safety Code 113725.1; 42 USC 1758; 7 CFR 210.13, 210.15, 220.7)

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/23

Agenda Item:

Board Policy and Administrative Regulation 3551: Food Service Operations/Cafeteria Fund

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, including revisions to the "Meal Sales" and "Program Monitoring and Evaluation" sections.

Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund Regulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility. Updated Regulation includes revision to "Payment for Meals," "Cafeteria Funds," and "Contracts with Outside Services" sections to make them generally applicable to all food service programs and the deletion of the "Unpaid and Delinquent Meal Charges" section which is no longer applicable.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☒ Discussion

☐ Approval

☐ Adoption

☐ Denial

☐ Ratification

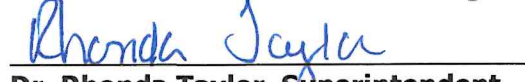
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Originating Department/School: Superintendent's Office

Submitted/Recommended By:


Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:


Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member: 

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that food services director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the CDE. (42 USC 1776)

Meal Sales

~~Meals may be sold to students;~~ **Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)**

As permitted by law, additional or second meals, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to other nonstudents, including parents/guardians, volunteers, student's siblings, or other individuals, who are **authorized by the Superintendent or designee to be** on campus ~~for a legitimate purpose~~. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. ~~Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.~~

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, ~~including delinquent meal payments~~. Such procedures shall conform with ~~BP/AR 3553 — Free and Reduced Price Meals~~, 2 CFR 200.426, and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to

students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

~~The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or served a meal that differs from the meal served to other students. (Education Code 49557, 49557.5)~~

~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~

~~(cf. 0415—Equity)~~

Cafeteria Fund and Account

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

~~The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.~~

~~(cf. 3230—Federal Grant Funds)~~

~~(cf. 3400—Management of District Assets/Accounts)~~

~~(cf. 3460—Financial Reports and Accountability)~~

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service, consulting services or management services with one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements ~~related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.~~

Legal Reference:

EDUCATION CODE

~~38080-38086.1 Cafeteria, establishment and use~~

~~38090-38095 Cafeterias, funds and accounts~~

~~38100-38103 Cafeterias, allocation of charges~~

~~42646 Alternate payroll procedure~~

~~45103.5 Contracts for management consulting services; restrictions~~

~~49490-49493 School breakfast and lunch programs~~

~~49500-49505 School meals~~

~~49550-49562 Meal for needy students~~

~~49550.5 Universal breakfast~~

~~49554 Contract for services~~

~~49580-49581 Food recovery program~~

FOOD AND AGRICULTURE CODE

~~58595 Preference for California-grown agricultural products~~

HEALTH AND SAFETY CODE

~~113700-114437 California Retail Food Code~~

PUBLIC CONTRACT CODE

~~2000-2002 Responsive bidders~~
~~20111 Contracts~~
~~CODE OF REGULATIONS, TITLE 5~~
~~1550-15565 School Lunch and breakfast programs~~
~~UNITED STATES CODE, TITLE 42~~
~~1751-1769j School lunch programs~~
~~1771-1791 Child nutrition, including:~~
~~1773 School breakfast program~~
~~CODE OF FEDERAL REGULATIONS, TITLE 2~~
~~200.56 Indirect costs, definitions~~
~~200.317-200.326 Procurement standards~~
~~200.400-200.475 Cost principles~~
~~200 Appendix VII Indirect cost proposals~~
~~CODE OF FEDERAL REGULATIONS, TITLE 7~~
~~210.1-210.31 National School Lunch Program~~
~~220.1-220.21 National School Breakfast Program~~
~~250.1-250.70 USDA foods~~

Management Resources:

~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~
~~California School Accounting Manual~~
~~Food Distribution Program Administrative Manual~~
~~*Professional Standards in the SNP and New Hiring Flexibility, NSD Management Bulletin, SNP-10-2019, April 2019*~~
~~*Paid Lunch Equity Requirement and Calculation Tool, NSD Management Bulletin, SNP-12-2018, May 2018*~~
~~*Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, and Additional Guidance on the Handling of Unpaid Meal Charges, NSD Management Bulletin, SNP-03-2018, February 2018*~~
~~*Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018*~~
~~*Unpaid Meal Charges; Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD management bulletin, SNP-03-2017, April 2017*~~
~~*Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015*~~
~~*Cafeteria Funds Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013*~~
~~*Adults and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin 00-111, July 2000*~~
~~U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS~~
~~FAQs About School Meals~~
~~*Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP-38-2017, June 2017*~~
~~Overcoming the unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, May 2017~~
~~*Unpaid Meal Charges; Guidance and Q&A, SP23-2017, March 2017*~~

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Management Resources Continued:

Unpaid Meal Charges; Local Meal Charge Policies, SP 46-2016, July 2016

Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014

WEB SITES

*California Department of Education, Nutrition Services Division:
<http://www.cde.ca.gov/ls/nu>*

California School Nutrition Association: <http://www.calsna.org>

*U.S. Department of Agriculture, Food and Nutrition Service:
<http://www.fns.usda.gov/end>*

State	Description
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals
Ed. Code 38090-38095	Cafeterias, funds and accounts
Ed. Code 38100-38103	Cafeterias, allocation of charges
Ed. Code 42646	Alternate payroll procedure
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 49490-49493	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49554	Contract for services
Ed. Code 49580-49581	Food recovery program
F&A Code 58595	Preference for California-grown agricultural products
H&S Code 113700-114437	California Retail Food Code,; sanitation and safety requirements
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
Federal	Description
2 CFR 200	Appendix VII Indirect cost proposals
2 CFR 200.318-200.326	Procurement standards
2 CFR 200.400-200.475	Cost principles
2 CFR 200.56	Indirect costs, definition
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1793	Child nutrition
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.31	National School Lunch Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 220.1-220.21	National School Breakfast Program
7 CFR 220.1-220.22	National School Breakfast Program

7 CFR 245.8

7 CFR 250.1-250.70

Management Resources

**California Department of Education
Publication**

**California Department of Education
Publication**

**California Department of Education
Publication**

**California Department of Education
Publication**

**California Department of Education
Publication**

**California Department of Education
Publication**

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

**U.S. Department of Agriculture Publication
Website**

Website

Website

Cross References

Code

0410

1113

1113

1113-E(1)

1340

**Nondiscrimination practices for students
eligible for free and reduced price meal and
free milk**

USDA foods

Description

**Pricing of Adult Meals in the National School
Lunch School Breakfast Programs, NSD
Management Bulletin, SNP 04-2021, August
2021**

**Procuring and Monitoring of Food Service
Management Contracts, NSD Management
Bulletin, SNP-13-2015, January 2015**

**Storage and Inventory Management of U.S.
Department of Agriculture Foods, NSD
Management Bulletin, FDP-01-2018, January
2018**

**Food Distribution Program Administrative
Manual**

**Cafeteria Funds--Allowable Uses, NSD
Management Bulletin, NSD-SNP 05-2020,
February 2020**

California School Accounting Manual

**Compliance with and Enforcement of the Buy
American Provision in the National School
Lunch Program, SP 38-2017, June 2017**

**Discretionary Elimination of Reduced Price
Charges in the School Meal Programs, SP 17-
2014, January 2014**

**Indirect Costs: Guidance for State Agencies
and School Food Authorities SP 60-2016,
September 2016**

School Meals - FAQs

**U.S. Department of Agriculture, Food and
Nutrition Services**

**California Department of Education,
Nutrition Services Division**

California School Nutrition Association

Description

**Nondiscrimination In District Programs And
Activities**

District And School Web Sites

District And School Web Sites

District And School Web Sites

Access To District Records

1340	Access To District Records
3100	Budget
3100	Budget
3110	Transfer Of Funds
3230	Federal Grant Funds
3230	Federal Grant Funds
3260	Fees And Charges
3260	Fees And Charges
3300	Expenditures And Purchases
3311	Bids
3311	Bids
3312	Contracts
3314.2	Revolving Funds
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3512	Equipment
3512-E (1)	Equipment

FOOD SERVICE OPERATIONS/CAFETERIA FUND**Payments for Meals**

~~With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording an account indicating payments received from each student for the purchase of school meals and tracking meals provided to each student.~~

~~At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:~~

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of **applications eligibility forms** at the start of the school year
4. Posting the policy on the district's web site
5. ~~Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance~~

~~Accounts automatically set up and we do not verify every transaction. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, and shall open a new account as appropriate for a student whose account appears to have been misused.~~

~~(cf. 1340—Access to District Records)~~

~~(cf. 3580—District Records)~~

~~Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.~~

Unpaid and Delinquent Meal Charges

~~No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for~~

~~free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. (Education Code 49557.5)~~

~~The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (Education Code 49557.5)~~

~~The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.~~

~~The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)~~

~~The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.~~

~~The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.~~

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, ~~and full-price~~ meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

(cf. 3510 - Green School Operations)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund and Account

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. ~~The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund.~~ (Education Code 38090, 38093)

The cafeteria fund shall be used only for those expenditures authorized by the **Governing Board** as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 255 **Part 200 Appendix VII, and the California School Accounting Manual.**

The district may use cafeteria funds to supplement the provision of a nutritionally adequate breakfast and/or lunch to district students when permitted by law.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA foods shall be used in school lunches as far as practicable, but also may be used in other nonprofit food service activities, with any revenues accruing to the district's nonprofit food service account. Such activities may include school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students. (7 CFR 250.60)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 1/12/23

Agenda Item:

Board Policy and Administrative Regulation 3553: Free and Reduced Price Meals

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionallyadequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/orreduced-price meal eligibility. Updated policy includes general requirements applicable to federal NationalSchool Lunch and Breakfast Programs as well as the state Universal Meal Program. Updated Policy alsoincludes revision to the "Confidentiality/Release of Records" section to permit the use of student informationto facilitate the provision of targeted educational services to a student based on the local control andaccountability plan, as clarified in the California Department of Education's Management Bulletin SNP-02-2018. Administrative Regulation 3553 - Free and Reduced Price MealsRegulation updated to reflect NEW LAW (AB 130, 2021) which requires districts to provide a nutritionallyadequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/orreduced-price meal eligibility, and includes program implementation changes to "Verification of Eligibility"and "Nondiscrimination Plan" sections and the deletion of the "Prices" section which is no longer necessary.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

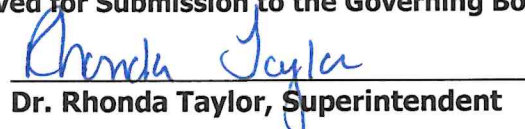
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| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:


Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:


Dr. Rhonda Taylor, Superintendent

Reviewed by Cabinet Member: 

FREE AND REDUCED PRICE MEALS

The Governing Board recognizes that adequate nutrition is essential to the development, health **and well-being**, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of **all** students ~~from low-income families~~ in the district's food service program.

~~(cf. 3551—Food Service Operations/Cafeteria Fund)~~

~~(cf. 3552—Summer Meal Program)~~

~~(cf. 5030—Student Wellness)~~

~~(cf. 5148—Child Care and Development)~~

~~(cf. 5148.2—Before/After School Programs)~~

~~(cf. 6177—Summer Learning Program)~~

The **Each school day**, ~~the~~ district shall provide ~~at least one, free of charge, a~~ nutritionally adequate meal ~~each school day, free of charge or at a reduced price,~~ **breakfast and lunch** for students ~~whose families meet federal eligibility criteria~~ **any student who requests a meal.** (Education Code 49550, 49552 **49501.5**)

To provide optimal nutrition and ~~reduce the administrative burden of food service operations~~ **ensure that schools receive maximum federal meal reimbursement**, the Superintendent or designee shall assess the eligibility of district schools to ~~provide breakfast and/or lunch free of charge to all students at the school under a federally funded~~ **operate a federal** universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a.

If any district school meets the criteria for a “very high poverty school” through its eligibility for the federal Community Eligibility Provision reimbursement rate pursuant to 42 USC 1759a, ~~the district~~ **The Superintendent or designee** shall apply **submit an application to operate a federal universal meal provision** to the California Department of Education (CDE) ~~to operate a universal meal service, unless the Board adopts a resolution stating that the district is unable to comply with this requirement due to fiscal hardship. The resolution shall be part of the public agenda for at least two consecutive Board Meetings, first as an information item and then as an action item. The Board shall reconsider the resolution at least once every four years.~~ (Education Code **49564.3** 49566; 42 USC 1759a)

The Superintendent or designee shall ensure that meals ~~provided through the free and reduced-price meals~~ **served under the school nutrition** program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

~~(cf. 3550—Food Service/Child Nutrition Program)~~

The Board shall approve, and shall submit to the CDE for approval, a plan that ensures that students eligible to receive free or reduced-price meals ~~and milk~~ are not treated differently from other students. (Education Code 49557)

~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~

~~(cf. 3555—Nutrition Program Compliance)~~

(cf. 5145.3—Nondiscrimination/Harassment)

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meals program shall be confidential and may not be ~~released~~ **disclosed** except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

The Board authorizes designated employees to use ~~individual~~ records pertaining to ~~student~~ **an individual student's** eligibility for the free and reduced-price meals program for the purposes of: (Education Code 49558)

1. Disaggregation of academic achievement data

(cf. 6162.51—State Academic Achievement Tests)

2. Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576

(cf. 0520.2—Title I Program Improvement Schools)

(cf. 6171—Title I Programs)

3. **Facilitation of targeted educational services and supports to individual students based on the local control accountability plan**

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist ~~in the continuation of the student's meal benefits~~ **that other educational agency in ensuring that the student continues to receive school meals.**

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula (LCFF) calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the ~~local control funding formula~~ **LCFF** and for assessing accountability of that funding. (Education Code 49558)

The Superintendent or designee may release ~~of~~ information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. ~~He/she~~ **The Superintendent or designee** also may release information on the school lunch program application to the local agency that determines eligibility for CalFresh or another nutrition assistance program, authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of the

information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and the local agency, and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

(cf. 5141.6 – School Health Services)

Legal Reference:

EDUCATION CODE

~~48980 Notice at beginning of term~~

~~49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001~~

~~49490-49494 School breakfast and lunch programs~~

~~49500-49505 School meals~~

~~49510-49520 Nutrition~~

~~49530-49536 Child Nutrition Act of 1974~~

~~49547-49548.3 Comprehensive nutrition service~~

~~49550-49562 Meals for needy students~~

CODE OF REGULATIONS, TITLE 5

~~15510 Mandatory meals for needy students~~

~~15530-15535 Nutrition education~~

~~15550-15565 School lunch and breakfast programs~~

UNITED STATES CODE, TITLE 20

~~1232g Federal Educational Rights and Privacy Act~~

~~6301-6514 Title I programs~~

UNITED STATES CODE, TITLE 42

~~1751-1769j School lunch program~~

~~1771-1791 Child nutrition, especially:~~

~~1773 School breakfast program~~

CODE OF FEDERAL REGULATIONS, TITLE 7

~~210.1-210.31 National School Lunch Program~~

~~220.10-220.21 National School Breakfast Program~~

~~245.1-245.13 Determination of eligibility for free and reduced price meals and free milk~~

WELFARE AND INSTITUTIONS CODE

~~14005.41 Basic health care~~

Management Resources:

CSBA PUBLICATIONS

~~Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012~~

~~Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012~~

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS

~~NSD SNP 12-2015 Updated Guidance on Sharing of School Meal Applications and the Passing of Assembly Bill 1599, July 2015~~

~~USDA SNP 07-2010 Change in Free and Reduced Price Meal Application Approval Process, September 2010~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~Feed More Kids, Improve Program Participation~~

~~Direct Certification Implementation Checklist, May 2008~~

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

~~Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2015~~

~~Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002~~

WEB SITES

~~CSBA: <http://www.esba.org>~~

~~California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nr>~~

~~California Healthy Kids Resource Center: <http://www.californiahealthykids.org>~~

~~California Project LEAN (Leaders Encouraging Activity and Nutrition):~~

~~<http://www.californiaprojectlean.org>~~

~~U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/end>~~

State

5 CCR 15510
5 CCR 15530-15535
5 CCR 15550-15565
Ed. Code 48980
Ed. Code 49430-49434

Ed. Code 49490-49494
Ed. Code 49500-49505
Ed. Code 49501.5
Ed. Code 49510-49520
Ed. Code 49530-49536
Ed. Code 49547-49548.3
Ed. Code 49550-49564.5
Ed. Code 49564.3

Federal

20 USC 1232g

20 USC 6301-6576

42 USC 1751-1769j
42 USC 1771-1791
42 USC 1773
7 CFR 210.1-210.31
7 CFR 220.10-220.21
7 CFR 245.1-245.13

Management Resources

California Department of Education Publication

CSBA Publication

CSBA Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

Website

Website

Website

Website

Website

Cross References

Code

0200
0410
0460
0460
0470
1340
1340

Description

Mandatory meals for needy students
Nutrition education
School lunch and breakfast programs
Parent/Guardian notifications
Pupil Nutrition, Health, and Achievement Act of 2001

School breakfast and lunch programs
School meals

California Universal Meals Program

Nutrition

Child Nutrition Act

Comprehensive nutrition services

Meals for needy students

High-poverty schools; universal meal service

Description

Family Educational Rights and Privacy Act (FERPA) of 1974

Title I Improving the Academic Achievement of the Disadvantaged

School Lunch Program

Child nutrition

School Breakfast Program

National School Lunch Program

National School Breakfast Program

Eligibility for free and reduced-price meals and free milk

Description

Clarification on the Sharing of Individual Student

Eligibility Information for Local Control and

Accountability Plan Purposes, Management Bulletin

SNP-02-2018, May 2018

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012

Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012

Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2017

Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002

U.S. Department of Agriculture, Food and Nutrition Service

Nourish California

California Project LEAN (Leaders Encouraging Activity and Nutrition)

California Department of Education, Nutrition Services Division

CSBA

Description

Goals For The School District

Nondiscrimination In District Programs And Activities

Local Control And Accountability Plan

Local Control And Accountability Plan

COVID-19 Mitigation Plan

Access To District Records

Access To District Records

1400	<i>Relations Between Other Governmental Agencies And The Schools</i>
3100	<i>Budget</i>
3100	<i>Budget</i>
3250	<i>Transportation Fees</i>
3250	<i>Transportation Fees</i>
3260	<i>Fees And Charges</i>
3260	<i>Fees And Charges</i>
3550	<i>Food Service/Child Nutrition Program</i>
3550	<i>Food Service/Child Nutrition Program</i>
3551	<i>Food Service Operations/Cafeteria Fund</i>
3551	<i>Food Service Operations/Cafeteria Fund</i>
3552	<i>Summer Meal Program</i>
3552	<i>Summer Meal Program</i>
3554	<i>Other Food Sales</i>
3554	<i>Other Food Sales</i>
3555	<i>Nutrition Program Compliance</i>
3555-E PDF(1)	<i>Nutrition Program Compliance</i>
4119.23	<i>Unauthorized Release Of Confidential/Privileged Information</i>
4219.23	<i>Unauthorized Release Of Confidential/Privileged Information</i>
4319.23	<i>Unauthorized Release Of Confidential/Privileged Information</i>
5030	<i>Student Wellness</i>
5117	<i>Interdistrict Attendance</i>
5117	<i>Interdistrict Attendance</i>
5125	<i>Student Records</i>
5125	<i>Student Records</i>
5141.6	<i>School Health Services</i>
5141.6	<i>School Health Services</i>
5145.3	<i>Nondiscrimination/Harassment</i>
5145.3	<i>Nondiscrimination/Harassment</i>
5145.6	<i>Parental Notifications</i>
5145.6-E	<i>Parental Notifications</i>
5148	<i>Child Care And Development</i>
5148	<i>Child Care And Development</i>
5148.2	<i>Before/After School Programs</i>
5148.2	<i>Before/After School Programs</i>
6162.51	<i>State Academic Achievement Tests</i>
6162.51	<i>State Academic Achievement Tests</i>
6171	<i>Title I Programs</i>
6171	<i>Title I Programs</i>
6173	<i>Education For Homeless Children</i>
6173	<i>Education For Homeless Children</i>
6173-E (1)	<i>Education For Homeless Children</i>
6173-E (2)	<i>Education For Homeless Children</i>
6173.1	<i>Education For Foster Youth</i>
6173.1	<i>Education For Foster Youth</i>
6175	<i>Migrant Education Program</i>
6175	<i>Migrant Education Program</i>
6176	<i>Weekend/Saturday Classes</i>
6177	<i>Summer Learning Programs</i>

Policy 3553
adopted: September 17, 2012
revised: June 24, 2021

LAKESIDE UNION SCHOOL DISTRICT
Lakeside, California

FREE AND REDUCED PRICE MEALS**Applications**

The Superintendent or designee shall ensure that the district's application form for free and reduced-price meals and related materials include the statements specified in Education Code 49557 and 7 CFR 245.5. The district's application packet shall include the notifications and information listed in Education Code 49557.2.

The application form ~~Instructions on how to access online meal applications~~ and related information shall be distributed **in paper form electronically** to all parents/guardians at the beginning of each school year and shall be available to students at all times during the school day. (Education Code 48980, 49520; 42 USC 1758; 7 CFR 245.5)

~~(cf. 3550—Food Service/Child Nutrition Program)~~
~~(cf. 3551—Food Service Operations/Cafeteria Fund)~~
~~(cf. 3552—Summer Meal Program)~~
~~(cf. 5145.6—Parental Notifications)~~

In addition, the district application form for free and reduced price meals shall be available online ~~and physical applications will be made available upon request~~. The online application form shall require completion of only those questions necessary for determining eligibility, contain clear instructions for families that are homeless or migrant, and comply with other requirements specified in Education Code 49557.

An application form and related information shall be provided whenever a new student is enrolled, ~~except at Provision 2 or Community Eligibility Provision (CEP) schools~~.

At the beginning of each school year, the Superintendent or designee shall send a public release, containing the same information supplied to parents/guardians and including eligibility criteria, to local media, the local unemployment office, and any major employers in the district attendance area contemplating large layoffs. Copies of the public release shall be made available upon request to any interested person. (7 CFR 245.5)

Eligibility

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meals program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

Participants in the CalFresh, California Work Opportunity and Responsibility to Kids (CalWORKS), and Medi-Cal programs shall be directly certified for enrollment in the free and reduced-price meals program without further application. Participant in other state or federal programs may be directly certified when authorized by law. (Education Code 49561; 49562; 42 USC 1758; 7 CFR 245.6)

~~(cf. 6173—Education for Homeless Children)~~

take out

(cf. 6173.1—Education for Foster Youth)
(cf. 6175—Migrant Education Program)

Verification of Eligibility

Not later than November 15 of each year, the Superintendent or designee shall verify the eligibility of a sample of household applications approved for the school year in accordance with the sample sizes and procedures specified in 42 USC 1758 and 7 CFR 245.6a. (42 USC 1758; 7 CFR 245.6a)

If the review indicates that the initial eligibility determination is correct, the Superintendent or designee shall verify the approved household application. If the review indicates that the initial eligibility determination is incorrect, the Superintendent or designee shall: (42 USC 1758; 7 CFR 245.6a)

1. If the eligibility status changes from reduced price to free, make the increased benefits immediately available and notify the household of the change in benefits
2. If the eligibility status changes from free to reduced price, first verify the application, then notify the household of the correct eligibility status, and, when required by law, send a notice of adverse action as described below
3. If the eligibility status changes from free or reduced price to paid, send the household a notice of adverse action as described below

~~If any household is to receive a reduction or termination of benefits as a result of verification activities, the eligibility of a household that is receiving free or reduced-price benefits cannot be confirmed, or if the household fails to cooperate with verification efforts, the Superintendent or designee shall reduce or terminate benefits, as applicable, and shall properly document and retain on file in the district the reasons for the household's ineligibility. He/she also shall send a notice of adverse action to any household that is to receive a reduction or termination of benefits. Such notice shall be provided At least 10 days prior to the actual reduction or termination, of benefits~~ **the Superintendent or designee shall send a notice of adverse action to the household.** The notice shall advise the household of: (7 CFR 245.6a)

1. The change and the reasons for the change
2. The right to appeal, when the appeal must be filed to ensure continued benefits while awaiting a hearing and decision, and instructions on how to appeal
3. The right to reapply at any time during the school year

Confidentiality/Release of Records

The Superintendent designates the following district employee(s) to ~~use~~ **disclose a student's name and eligibility status from** individual ~~meal~~ records ~~pertaining to student participation in the free and reduced-price meals program only~~ **only** for the purpose of disaggregation of academic achievement data or for the identification of students in any program improvement school eligible for school choice and supplemental educational services pursuant to 20 USC 6316:

Assistant Superintendent, Education-Services

In using the records for such purposes, the Superintendent or designee shall ensure that: (Education Code 49558)

1. No individual indicators of participation in the free and reduced-price meals program are maintained in the permanent records of any student if not otherwise allowed by law.

(cf. 5125—Student Records)

2. Information regarding individual student participation in the free and reduced-price meals program is not publicly released.

(cf. 4119.23/4219.23/4319.23—Unauthorized Release of Confidential/Privileged Information)

3. All other confidentiality provisions required by law are met.
4. Information collected regarding individual students certified to participate in the free and reduced-price meals program is destroyed when no longer needed for its intended purpose.

Nondiscrimination Plan

~~The district's plan for students receiving~~ **In implementing the district's food service programs for students who are eligible to receive** free or reduced-price meals, the district shall ensure the following: (Education Code 49557; 42 USC 1758)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals ~~or for milk~~.
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals ~~or milk~~ at a different time.

(cf. 0410—Nondiscrimination in District Programs and Activities)

(cf. 3555—Nutrition Program Compliance)

~~When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price.~~ (Education Code 49557; 7 CFR 245.8)

Prices

~~The maximum price that shall be charged to eligible students for reduced-price meals shall be 40 cents for lunch and 30 cents for breakfast. (42 USC 1758, 1773)~~

Regulation 3553
approved: September 17, 2012
revised: ~~June 24, 2021~~

LAKESIDE UNION SCHOOL DISTRICT
Lakeside, California