

LAKESIDE UNION SCHOOL DISTRICT

POSITION DESCRIPTION

POSITION TITLE: District Nurse

GENERAL SUMMARY:

Under the general supervision of the Assistant Superintendent, Educational Services, and the immediate direction of the site administrator, the school nurse provides general health services at all District schools and is responsible for the conduct of a health services/education program for the appraisal, improvement, maintenance, protection and evaluation of the health of students and school personnel and to perform other duties directly related to this position description.

DUTIES AND RESPONSIBILITIES:

General:

Conducts medical case finding, screening, and referral activities related to health defects/concerns of referred students.

Communicates with parents at school or by home visit to interpret health problems, counsel toward acceptance and correction of defects, and refer to appropriate community health resources.

Counsels students with health problems and interprets student health problems to teachers and staff as necessary.

Participates in the placement of students in special instructional programs and serves on committees for special placements or reviews.

Serves as a health education resource person to staff, students and parents and provides health instruction as requested.

Initiates education/class adjustment for students with health or physical problems and coordinates necessary adjustments with teachers, counselors and physical education staff.

Conducts vision and hearing testing as required in primary grades and scoliosis screening at the middle school level.

Assists in the verification of selected student absences by home visits or telephone contact with parents.

Organizes immunization programs at the school and cooperates with community groups in other health programs.

Provides emergency nursing services for ill or injured students at school.

Facilitates first aid/CPR classes for District personnel, as needed.

Serves as health education resource person to students, staff, and actively participates in classroom instruction as directed.

Responsible for carrying out a program of information and communication as a means of interpreting the District health education program to the community.

Coordinates and supervises District health forms and other printed materials pertaining to the area of school health.

Working Conditions:

Ability to work at a desk, conference table or in meetings of various configurations.

Ability to stand and circulate for extended periods of time.

Ability to see for purposes of reading laws and codes, rules and policies, and other printed matter and observing students.

Ability to hear and understand speech at normal levels.

Ability to communicate so others will be able to clearly understand normal conversation.

Ability to bend and twist, stoop and kneel. Ability to reach in all directions.

Ability to lift up to 50 pounds.

Ability to carry up to 50 pounds.

Moderate to high stress level.

Environmental Conditions:

Work is predominantly in office, classroom, school environment.

Temperature – normal climate.

Job Particulars:

Tools/equipment/work aids – All body fluids shall be handled as if infectious. Disposable waterproof gloves are to be worn. After each use, gloves are to be disposed of in a lined waste container.

Contacts:

Daily contact with students, teachers and school staff.

Regular/occasional contact with parents, community members and outside agency personnel.

Occupational Certificates/Licenses:

Holds a valid California Health Services Credential issued by the California Commission on Teacher Credentialing.

First Aid and CPR certification.

Employment Standards:

Dexterity and physical condition to maintain a rigorous work schedule and meet standards of physical and mental health. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position.