

**Citizens' Bond Oversight Committee  
Of the Lakeside Union School District**

**Wednesday, May 30, 2018, 4:30 pm**

Lakeside Union School District  
12335 Woodside Avenue, Think Tank Room  
Lakeside, CA 92040

<u>CBOC MEMBERS:</u>	<u>MEMBER TYPE:</u>	<u>STAFF:</u>	<u>TITLE:</u>
DAVID SUTER	Parent Member		
MICHAEL MCGRATH	Chairperson, Business Owner, Parent, LV PTA Member	ERIN GARCIA	Assistant Superintendent, Business Services
JOE GONZALES	Vice Chairperson, Business Owner	TODD OWENS	Director of Maintenance, Operations & Transportation
JANICE MCMILLAN	Sr. Citizens' Organization member	BRIAN BEISIGL	Technology Representative
Currently we have (3) Vacancies	(1) Tax Payers Association (2) Member-At-Large	AIMEE MCREYNOLDS	Bond Clerk

**MEETING NOTES**

1. Call to Order – The meeting was called to order at 4:43 pm.
2. Welcome & Introductions – The CBOC welcomed Ty Dorward of Best, Best & Kreiger and Mark Farrell of Dale Scott & Co.
3. Additions/Changes to Agenda – There were no Additions/Changes to the Agenda.
4. Public Comments – There were no Public Comments.
5. Approval of Minutes – April 25, 2018 Meeting – Mrs. McMillan motioned to approve the minutes and Mr. Suter seconded the Motion. Mr. McGrath abstained (he was not present for the April 25, 2018 meeting).
6. Information Item: Review Role of the CBOC – Ty Dorward, Attorney – Mr. Dorward presented the Role of the CBOC presentation. He pointed out that the Committee's role is to review and report on the school district's compliance with legal requirements as it pertains to the expenditure of bond funds. However, the Committee's role is purely advisory and it does not have discretionary authority over specific projects, expenditures, or soliciting or award of contracts.
7. Review CBOC'S Annual Report To The Community – Mr. Gonzales motioned to approve the CBOC Annual Report and Mrs. McMillan seconded the motion. Mr. McGrath will present the CBOC Annual report to the LUSD Governing Board on June 21, 2018.

8. Update on Bond Issuance – Mrs. Garcia explained that the Board is getting ready to issue \$15 million in bonds. Mr. McGrath asked how the issuance is paid. Cost of issuing bonds are paid by property owners in Lakeside and reduce the amount of bond proceeds the District receives. It was explained that by issuing the bonds in the amount of \$15 million dollars (instead of two series of \$1 million and \$14 million) saved the District approximately \$150,000 in fees. This also allows for projects to start sooner rather than later.
9. Discussion Item: State Board of Education Waiver Request – waiver request from LUSD to the State Board of Education to waive Education Code sections 15102 & 15268 related to the statutory debt limit.

Mark Farrell from Dale Scott & Co., discussed the waiver request from LUSD to the State Board of Education to go above the 1.25% bond indebtedness limit. After discussion, the CBOC indicated that it has no objection to the District seeking this waiver.

10. Discussion Item: CBOC vacancies and term expirations. Mrs. Garcia explained that we currently have three vacancies, and we have three members that will be terming out this year, which will make a total of six vacancies, therefore we will be soliciting for new members. She thanked the members for their service and asked if we were unable to fill all six vacancies would any of them be interested in serving another term. Those terming out indicated that either they would be interested in returning or they would recommend someone to fill their spot on the CBOC.
11. Discussion/Other – Mr. McGrath wanted to review discussions from the previous meeting. Mrs. Garcia informed the CBOC that she responded via email to Mr. Marinovich's request as to how Eric Hall & Associates and Dale Scott & Company were selected as the District's consultants. Mrs. Garcia explained that from March of 2012 through March of 2014 there were several informal meetings held with Dale Scott and the LUSD Superintendent and Deputy Superintendent of Business Services. Mr. Scott also made several presentations to the Board of Trustees during this time. The Board approved a Financial Advisory Services Agreement with Dale Scott & Co. on April 24, 2014.

As for the Master Planning consultant, the District had been using the San Diego County Office of Education's (SDCOE) Educational Facility Solutions Group (EFSG) for most of the bond facility planning work since 2009. However, this group experienced staff turnover in 2015/16 and were no longer meeting the needs of the District. Based on recommendation from staff, the Board approved a professional services contract for facility support services with Eric Hall & Associates on January 19, 2017. The Board approved an amendment to the Eric Hall & Associates contract on October 21, 2017 for the development of a Long Range Facility Master Plan.

Neither Dale Scott & Co., or Eric Hall and Associations went through a competitive bid process, however, because these are both professional service consultants, a competitive process is not required. Mr. Suter asked if there was a dollar amount limit on professional services, that require it to go out for a formal bid and Mr. Dorward informed him that there was not a limit for professional services.

12. Adjournment – Meeting adjourned at 5:37 pm.

**Future Meetings: Wednesday, April 24, 2019 & May 29, 2019 – Think Tank, 4:30 pm**

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact Aimee McReynolds at (619) 390-2612 or in writing, at least twenty-four (24) hours before the meeting.  
(Government Code section 54954.2)