

Citizens' Bond Oversight Committee
of the Lakeside Union School District

Lakeside Union School District
12335 Woodside Ave., Think Tank Room
Lakeside, CA 92040

MEETING MINUTES for May 8, 2019, 4:30 p.m.

1. Call to Order – This meeting was called to order at 4:32 pm.
2. Welcome and Roll Call (Introduction of New Members) – CBOC members present were David Suter, Frank Hilliker, Joe Gonzales, Kathy Kassel, and Michael McGrath. Absent was John Heredia. Staff members present were Erin Garcia, Todd Owens and Aimee McReynolds. Consultants present were Tina Cullors and Ty Dorward and Board Member Andrew Hayes.
3. Appoint the Chair and Vice Chair – Mr. Hilliker nominated Mr. McGrath as Chair and Ms. Kassel seconded the Motion. Motion carried 5-0. Ms. Kassel nominated Mr. Gonzales as Vice Chair and Mr. Hilliker seconded the Motion. Motion carried 5-0.
4. Public Comment – There were no Public Comments.
5. Approval of Minutes - From Wednesday, May 30, 2018. – Mr. McGrath moved to approve the minutes from May, 30, 2018, meeting. Mr. Suter seconded the Motion. Motion carried 5-0.
6. Information Item: Review Role of the CBOC – Ty Dorward, Attorney – Mr. Dorward presented the Role of the CBOC presentation. Mr. Dorward stressed that it is a legal requirement to form a Citizens' Bond Oversight Committee to assist the District in reviewing projects and expenditures. Although CBOC members serve as volunteers it is a valuable service to the Community. Mr. McGrath asked if members can contact Mr. Dorward directly with questions and he responded that it would be best to funnel all questions through District Staff to minimize expenses.
7. Annual Bond Audit Report – Erin Garcia – Mrs. Garcia reviewed the annual financial and performance audit completed by Wilkinson Hadley King & Co. for the fiscal year ending June 30, 2018. Mrs. Garcia explained that this was a planning year with minimal transactions as the District was awaiting a bond sale in the Fall of 2018. The audit included one recommendation to continue to recruit CBOC members because there were only three seats filled as of June 30, 2018, due to recent resignations and term expirations. The District has since filled all vacancies except one for "Senior Citizens Representative".
8. Assign a Committee member to Draft Annual Report to the Community – The

committee agreed that David Suter will draft and review the Annual Report prior to the May 29, 2019 CBOC meeting.

9. Discussion Item: Review CBOC Binder – Mrs. Garcia reviewed the various documents that were available in the binder that was provided to all CBOC members.
10. Discussion Item: CBOC vacancy – There is currently one vacant position for a Senior Citizen active in a senior organization. Two names were suggested and they will be contacted to see if they may be interested.
11. Discussion Item: Measure L Project Update – The list of Measure L projects was reviewed with special attention to the projects that will be completed in the Summer of 2019. The Board members requested that cost amounts be added to the projects and Mrs. Garcia will provide them at the May 29, 2019 meeting. Several Board members expressed interest in learning more about how students interact with the iPads and the new classroom TV's that are being installed. District Staff will attempt to have a demo at the next CBOC meeting.
12. Discussion Item: Future CBOC Meetings-How often? Mrs. Garcia asked the membership how often that they would like to meet and it was suggested to meet at the completion of projects and to do site visits of completed projects. It was also suggested that meeting quarterly will provide sufficient meeting time. We will continue to discuss this at the next CBOC meeting.
13. Adjournment – Meeting adjourned at 5:33 pm.

Next Meeting: Wednesday, May 29, 2019 – Think Tank, 4:30 pm