

**Citizens' Bond Oversight Committee
Of the Lakeside Union School District
Wednesday, May 29, 2019, 4:30 pm**

Lakeside Union School District
12335 Woodside Avenue, Think Tank Room
Lakeside, CA 92040

MEETING AGENDA

1. Call to Order
2. Public Comment
3. Approval of Minutes - From Wednesday, May 8, 2019 meeting
4. Apple TV Demo- Kay Little
5. Approve 2017-2018 Annual CBOC report
6. Discussion Item: Project list with estimated costs
7. Discussion Item: Future meeting schedule
8. Adjournment

Next Meeting: Wednesday, May 29, 2019 – Think Tank, 4:30 pm

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact Aimee McReynolds at (619) 390-2612 or in writing, at least twenty-four (24) hours before the meeting.
(Government Code section 54954.2)

Citizens' Bond Oversight Committee
of the Lakeside Union School District

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12335 Woodside Ave., Think Tank Room
Lakeside, CA 92040

MEETING MINUTES for May 8, 2019, 4:30 p.m.

1. Call to Order – This meeting was called to order at 4:32 pm.
2. Welcome and Roll Call (Introduction of New Members) – CBOC members present were David Suter, Frank Hilliker, Joe Gonzales, Kathy Kassel, and Michael McGrath. Absent was John Heredia. Staff members present were Erin Garcia, Todd Owens and Aimee McReynolds. Consultants present were Tina Cullors and Ty Dorward and Board Member Andrew Hayes.
3. Appoint the Chair and Vice Chair – Mr. Hilliker nominated Mr. McGrath as Chair and Ms. Kassel seconded the Motion. Motion carried 5-0. Ms. Kassel nominated Mr. Gonzales as Vice Chair and Mr. Hilliker seconded the Motion. Motion carried 5-0.
4. Public Comment – There were no Public Comments.
5. Approval of Minutes - From Wednesday, May 30, 2018. – Mr. McGrath moved to approve the minutes from May, 30, 2018, meeting. Mr. Suter seconded the Motion. Motion carried 5-0.
6. Information Item: Review Role of the CBOC – Ty Dorward, Attorney – Mr. Dorward presented the Role of the CBOC presentation. Mr. Dorward stressed that it is a legal requirement to form a Citizens' Bond Oversight Committee to assist the District in reviewing projects and expenditures. Although CBOC members serve as volunteers it is a valuable service to the Community. Mr. McGrath asked if members can contact Mr. Dorward directly with questions and he responded that it would be best to funnel all questions through District Staff to minimize expenses.
7. Annual Bond Audit Report – Erin Garcia – Mrs. Garcia reviewed the annual financial and performance audit completed by Wilkinson Hadley King & Co. for the fiscal year ending June 30, 2018. Mrs. Garcia explained that this was a planning year with minimal transactions as the District was awaiting a bond sale in the Fall of 2018. The audit included one recommendation to continue to recruit CBOC members because there were only three seats filled as of June 30, 2018, due to recent resignations and term expirations. The District has since filled all vacancies except one for "Senior Citizens Representative".
8. Assign a Committee member to Draft Annual Report to the Community – The

committee agreed that David Suter will draft and review the Annual Report prior to the May 29, 2019 CBOC meeting.

9. Discussion Item: Review CBOC Binder – Mrs. Garcia reviewed the various documents that were available in the binder that was provided to all CBOC members.
10. Discussion Item: CBOC vacancy – There is currently one vacant position for a Senior Citizen active in a senior organization. Two names were suggested and they will be contacted to see if they may be interested.
11. Discussion Item: Measure L Project Update – The list of Measure L projects was reviewed with special attention to the projects that will be completed in the Summer of 2019. The Board members requested that cost amounts be added to the projects and Mrs. Garcia will provide them at the May 29, 2019 meeting. Several Board members expressed interest in learning more about how students interact with the iPads and the new classroom TV's that are being installed. District Staff will attempt to have a demo at the next CBOC meeting.
12. Discussion Item: Future CBOC Meetings-How often? Mrs. Garcia asked the membership how often that they would like to meet and it was suggested to meet at the completion of projects and to do site visits of completed projects. It was also suggested that meeting quarterly will provide sufficient meeting time. We will continue to discuss this at the next CBOC meeting.
13. Adjournment – Meeting adjourned at 5:33 pm.

Next Meeting: Wednesday, May 29, 2019 – Think Tank, 4:30 pm

**Lakeside Union School District
Citizens' Bond Oversight Committee**

**2017-2018 Annual Report
For Proposition V and Measure L**

To: The Board of Trustees and the Citizens of the Lakeside Union School District

The Citizens' Bond Oversight Committee is pleased to present its Annual Report to the Community. The CBOC is an independent committee appointed to inform the public concerning the Lakeside Union School District's voter-approved bond programs.

The annual financial and performance audit was completed by the independent Certified Public Accounting firm of Wilkinson Hadley King & Co., LLP. As in all previous years, the audit results were favorable with no instances of non-compliance.

Citizens' Bond Oversight Committee (CBOC) meetings are open to the public. Please check the website for meeting times, agendas, and minutes.

<https://www.lsusd.net/Page/7>

For the 2017-2018 fiscal year, the committee found the following:

1. Bond funds have been expended consistent with the bond language;
2. No bond proceeds have been used for teacher, administrative salaries, or school operating expenses; and
3. An annual independent performance audit and financial audit have been completed as required.

CBOC Members:

David Suter
Frank Hilliker
Joe Gonzales
John Heredia
Kathy Kassel
Michael McGrath

Contact the CBOC:

12335 Woodside Avenue
Lakeside, CA 92040
<https://www.lsusd.net/Page/271>

Website:

www.lsusd.net

About LUSD
Bond Program

CBOC Meetings:

Meetings are open to the public.
Check the website for meeting times, agendas, and minutes

2019 CBOC Meeting Schedule:

Wednesday, April 24, 2019
Wednesday May 29, 2019

All meetings are at 4:30 pm
unless stated otherwise.

PROPOSITON V AND MEASURE L – YEAR IN REVIEW

The 2017-2018 fiscal year was primarily a planning year for future bond projects pending the sale of Measure L, Series B bonds in the fall of 2018. The following administrative and planning activities were completed at the Lakeside Union School District during the 2017-2018 fiscal year:

- The District formed a Facilities Advisory Committee that consisted of the following members:
 - Teachers, School Support Staff, District Staff from all departments
 - Parents
 - Community Members
 - Facility Consultants
- The goal of the Facilities Advisory Committee was to aid the District in determining the highest priority projects districtwide that were included in the Long Rang Facilities Master Plan.
- Long Range Facilities Master Plan was approved by the Board on September 10, 2018 and is posted on the District's website.

<https://www.lsusd.net/Page/7038>

FUTURE PROJECTS

Lakeside Union School District issued \$15 million of bond funds in Fall 2018. The bond sale has allowed the District to begin the following projects in the Summer of 2019.

SCHOOL	PROJECT	YEAR
Eucalyptus Hills & Winter Gardens	Replace fire alarm control panel with the new modern code – compliant panel	2019
Eucalyptus Hills & Winter Gardens	Shade structure for playground	2019
Central Kitchen	Repair refrigeration units, equipment & electrical upgrades, improve layout for labor efficiency	2019
Lemon Crest	Install concrete walkways for student/staff to walk under protected overhangs	2019
LEAPP Preschool	Replace toilets and fix drains in restrooms	2019
Lakeside Farms	Replace carpet (entire site)	2019
Lakeside Middle School	Replace roof and flooring at Old Hall building	2019
Lindo Park	Replace HVAC units on 10 portable buildings	2019

- For a complete list of Future Projects please visit LUSD Bond website:

<https://www.lsusd.net/Page/7039>

CITIZENS' BOND OVERSIGHT COMMITTEE

POTENTIAL MEETING DATES

September 25, 2019 – Site inspection

January 29, 2020 – Project and financial update

March 25, 2020 – Review audit report

May 27, 2020 – Review CBOC annual report

*Meetings are held the last Wednesday of the month at 4:30 pm unless otherwise noted.