

Lakeside Union School District

Proposition V Bond Oversight Committee

Meeting Notes – April 30, 2012

On April 30, 2012 the Bond Oversight Committee met at 4:00 p.m. at the District Office, Board Room.

Present: Kamran Azimzadeh, Kevin Hale, Joanne Branch, Todd Owens, Holly Ferrante, Frank Hilliker, Linda Williams

1. **Introductions** - Meeting started at 4:00 pm. Motion made by Holly Ferrante to adopt February 6, 2012 meeting minutes. Kevin Hale seconded. Approved.
2. **Agenda** – No additions added.
3. **Report from the Chairperson** – Kevin spoke about BOC membership. Currently the BOC is one member short. A member at large was suggested by Kamran Azimzadeh and Brian Bristol. All new members are approved by the Board of Trustees. BOC decided to provide suggestions for potential members as a courtesy so the Superintendent can solicit members. In answer to Holly's question, the BOC functions until all Bond funds have been dispersed. On April 20, 2013 all current BOC members will be termed out. Joanne read from the General Obligation Bonds Policies & Regulations, Section 7.1 regarding BOC term lengths. Kevin will e-mail current members to see if anyone would like to step down. Kevin as chairperson has termed out. New chairperson is needed at next meeting.
4. **Audit Report** – Kevin questioned page 15 of the Audit Report regarding auditors attending BOC meetings. Asked that the statement be changed. Linda will contact auditors for wording change. Audit report by BOC will be reviewed in 2-3 weeks. (Post-meeting note: A revised page 15 was produced by the auditors and provided to the BOC on May 4, 2012.)
5. **Expenditure Summary Report** - was presented. Information on how to read the Expenditure Summary report was given to the BOC. Kamran explained the process of Bond reauthorization which the Board is considering after a community survey is completed. . Kevin asked about the partnership with Lakeside Fire Department and the River park project. Joanne answered that the Lakeside Fire Department received technology equipment and services from the District and the River park project is a future project when additional funding is identified.
6. **Project Reports** were presented by Joanne Branch.

- Lakeside Middle School Modernization Update-Main project is complete. District is completing a few small projects including paving by lunch area and adding a drinking fountain behind food service building. Remaining project funds will be returned to Bond Contingency.
- Lakeview ES Multi-Purpose Room Update- Sound attenuation for the auditorium will be completed and then the project will be closed. Remaining project funds will be returned to the Bond Contingency.
 - Kevin asked for change order mark-up for contractor fee. Joanne will e-mail information to Kevin to share with the BOC.
- Future Projects-TDS HVAC project moving ahead. The new system will connect with new energy management system.
 - Playground Portable Placement project-work progressing for specific portable placement and adding swings back to playgrounds; changing playground fall zones from sand to engineered wood.
 - Certification of portable building at LMS and Riverview.
 - District wide Phone System/Site Intercom System – Voice over IP phone system for entire district will save money in the future. New intercom system at school sites will increase safety & security-an all call from the District Office can go to all sites simultaneously.

- Frank requested a list of subcontractors for LMS & LV and a breakdown of vendors by location for each project. District will e-mail to Kevin to share with the BOC.

7. **Website Update** - Presented by Linda Williams

8. **Adjournment** - Meeting Adjourned at 4:45 p.m.

**The next regular meeting will be held on Monday, June 25, 2012 4:00 P.M.
District Office – Boardroom.**