

# LAKE SIDE UNION SCHOOL DISTRICT

*Office of the Superintendent*  
12335 Woodside Avenue  
Lakeside, California 92040  
(619) 390-2600

**Zoom Meeting:**  
**Meeting ID: 947 9256 2765**  
**Meeting Password: 947175**  
**Public Comment Form**

**August 13, 2020**  
Closed Session: 4:00 p.m.  
Open Session: 4:30 p.m.

## **NOTICE OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606 or in writing, at least twenty-four (24) hours before the meeting. (Government Code section 54954.2).

Written notice is hereby given in accordance with Education Code section 35144, Government Code section 54956, and other applicable law that the following Regular Meeting of the Board of Trustees, Lakeside Union School District, will be held on Thursday, July 9, 2020 at 4:30 p.m.

Please take notice that the Governor of California issued Executive Order N-29-20 on March 17, 2020. This Order provides, in part, as follows: "All requirements in...the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived."

Members of the public may attend the Board meeting, observe the meeting, and/or participate in public comment telephonically by logging onto Zoom with the meeting ID and password listed at the top. Members of the public who wish to participate in public comment are encouraged to email Lisa DeRosier, Executive Assistant to the Superintendent, 1 hour in advance of the meeting [derosier@lsusd.net](mailto:derosier@lsusd.net) using the **Public Comment Form**.

### **A. CALL TO ORDER AND ROLL CALL**

### **B. CLOSED SESSION – 4:00PM**

1. Conference with Labor Negotiator, Erin Garcia, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6;
2. Conference with Labor Negotiator, Erin Garcia, regarding the California School Employees Association and its Lakeside Chapter No. 240, pursuant to Government Code §54957.6.

### **C. OPENING PROCEDURES – 4:30PM**

1. Reconvene
2. Welcome Visitors
3. Closed Session Report
4. The Pledge of Allegiance will be led by President Ferrante

### **D. PRESENTATION**

Dr. Andy Johnsen and Dr. Kim Reed will present the District's revised Lakeside Union School District reopening plan for the 2020-21 school year.

### **E. TRUSTEE REPORTS AND COMMENTS**

Trustees will report and comment as desired.

F. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3) Public Comment Form

Opportunity for Members of the Public to address the Board on any item on the agenda. In the interest of time and order, presentations from the public are limited to four (4) minutes per person. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment, follow the directions for speaking to agenda items as listed above.

G. PRESENTATIONS/ACTION ITEM

1. Erin Garcia, Assistant Superintendent, will present the 45-day Budget Update to the 2020-21 Adopted Budget.
2. **Approval** is requested of the 45-day budget update to the Adopted 2020-21 LUSD budget pursuant to Education Code 42127 (i)(4). The State budget was signed on June 29, 2020 requiring a budget revision be made available to the public prior to August 13, 2020. These revisions have resulted in an increase of \$3,611,531 to the ending fund balance, and a total reserve percentage of 14.63%.
3. Todd Owens, MOT Director, will present transportation options when students return to school.

H. ITEMS OF BUSINESS

- 1.1 Designate consent agenda items.

Note: Consent agenda items are generally routine items of business. The Board will designate those items to be approved as a whole, unless a member of the public requests consideration of an item on an individual basis. The Board will review and act on the remaining items of business.

- 1.2 Discussion/adoption of consent agenda items.

SUPERINTENDENT

- 2.1 **Adoption** is requested of the special board meeting minutes of July 9, 2020 and July 27, 2020; and the regular board meeting of July 9, 2020.
- 2.2 **Adoption** is requested of the Conflict of Interest Code, which is required of every local government agency to review biennially to determine if it is accurate or if the code must be amended.
- 2.3 **Adoption** is requested of the 2020-2021 Board Goals, re-developed during the July 9, 2020 board retreat.
- 2.4 **Nominations** are requested of CSBA's Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic.
- 2.5 **Approval** is requested of an Amendment to the Employment Agreement with Superintendent Dr. Andrew Johnsen to extend his contract one additional year through June 30, 2023.

H. SUPERINTENDENT (CONTINUED)

- 2.6 **Approval** is requested of an Amendment to the Employment Agreement with Assistant Superintendent Dr. Kimberly Reed to extend her contract one additional year through June 30, 2023.
- 2.7 **Approval** is requested of an Amendment to the Employment Agreement with Assistant Superintendent Erin Garcia to extend her contract one additional year through June 30, 2023.
- 2.8 **Adoption** is requested of a revised 2020-2021 Lakeside Union School District Reopening Plan.

HUMAN RESOURCES

- 3.1 **Adoption** is requested of Personnel Assignment Order 2021-03.

BUSINESS SERVICES

- 4.1 **Approval** is requested of the following monthly business reports: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.
- 4.2 **Denial** is requested of a Claim Against the District for an alleged injury to a student at Tierra del Sol Middle School.
- 4.3 **Approval/Ratification** is requested of the following annual contracts for the 2020-21 school year: A) Aseltine (NPS/Special Ed); B) Brenda Wilson (Special Ed/Preschool); C) CSI: California Schools Inspection, LLC; D) Devereux Advanced Behavioral Health (NPS/Special Ed); E) Schoology/Powerschool; F) Stephen B. Halfaker (Supt); G) The Regents of the University of California, on behalf of UCSD Medical Center and UCSD Medical Group (Pupil Services); and H) Torrie Norton (HR) (*Goals #1 and 2*)
- 4.4 **Approval** is requested of the following fundraising events at Lakeside Middle School *contingent on the operable San Diego County Health Order at the time the events are scheduled to take place*: A) LMS Band: voluntary donation drive; band t-shirt sales; catalog sales of food/candy through Red Apple; B) Show Choir: voluntary donation drive; chorus/dance spirit wear; awards dinner; dessert concerts; voluntary admission to concerts; opportunity baskets at events; dance-a-thon; raffle baskets; C) PE Department: PE clothes; water sales; D) Drama Department: voluntary ticket sales to performances; E) Art Department: voluntary donation drive; F) ASB: H2O Go; school dances; sales of holiday grams; water sales at promotion; talent show; G) Color Guard: Chuck Wagon BBQ; Red Apple sales; school dance; holiday photos; H) FFA: honey sales; pancake breakfast at VFW hall; banquet; volunteer donation drive; teacher luncheons; restaurant dine nights with auctions; farm day dance; popcorn/cookie dough sales; t-shirt sales; and I) PLAY Program: ticket sales to performances; and voluntary donation drive.
- 4.5 **Approval** is requested of overnight, out-of-county trips *contingent on the operable San Diego County Health Order at the time the events are scheduled to take place*: A) Show Choir to attend competitions in Burbank; Anaheim (Disneyland); and Buena Park (Knott's Berry Park); B) ASB to attend leadership conference in Anaheim; C) Color Guard to attend a competition in Orange County; and D) FFA to attend the state conference in Sacramento; a Discovery Conference; a Delegate Meeting; and Regional day trips.

H. ED SERVICES

- 5.1 **Approval** is requested to renew Interdistrict Transfers/Attendance Agreements valid for five (5) years through June 30, 2025 with Lemon Grove and South Bay; and a one (1) year agreement with Chula Vista through June 30, 2021.

BOND

- 6.1 **Ratification** is requested of a contract with Nexon Corporation, who performed a ACCM plaster abatement for a damaged beam in the Central Kitchen, at a cost of \$750.
- 6.2 **Ratification** is requested of a change orders with CalTec Corporation in the amount of \$12,345.27 for the Central Kitchen upgrade project.

I. DISCUSSION

1. **First Reading** is requested of Board Policy and Administrative Regulation 1340: Access to District Records.
2. **First Reading** is requested of Administrative Regulation 3231: Impact Aid.
3. **First Reading** is requested of Board Policy and Administrative Regulation 5116.1: Intradistrict Open Enrollment.
4. **First Reading** is requested of Board Policy and Administrative Regulation 5142: Safety.

J. REPORTS TO THE BOARD

1. Union Representatives:
  - A. **Cathy Sprecco**, will present comments as the Lakeside Teachers Association President
  - B. **Lisa Ford**, will present comments as the California School Employees Association President
2. District Superintendents:
  - A. **Erin Garcia** will present business and operations updates.
  - B. **Dr. Kim Reed** will present educational services updates.
  - C. **Dr. Andy Johnsen** will present closing comments.

K. ADJOURNMENT

Respectfully Submitted,

Andrew S. Johnsen, Ed.D.  
Superintendent

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

**Agenda Item:**

Approval of the 45 Day Budget Update to the 2020-21 Adopted Budget

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested of a 45-day budget update to the Adopted 2020-21 LUSD budget. Pursuant to Education Code 42127 (i)(4), the District shall make available any revisions in revenue and expenditures no later than 45 days after the Governor signs the annual Budget Act. The State budget was signed June 29, 2020, requiring a budget revision that is available to the public prior to August 13, 2020. These revisions have resulted in an increase of \$3,611,531 to the ending fund balance, and a total reserve percentage of 14.63%.

**Fiscal Impact (Cost):**

Increase of \$3,611,531 to the Ending Fund Balance, and a total reserve percentage of 14.63%.

**Funding Source:**

General Fund

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial</b>                                 |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>                           |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> Click here to enter text. |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnson, Superintendent

**Reviewed by Cabinet Member:**



## 2020-21 45 Day Budget Update

**School District: Lakeside Union School District**

Pursuant to Ed Code 42127(h), "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

The Budget Act was officially signed by the Governor on June 29, 2020. The major changes between the May Revise and the Adopted State Budget that require revenue and expenditure revisions are as follows:

LCFF was not reduced as proposed with the Governor's May Revise, the COLA was instead flat 0%.

Additional one-time federal and state funding was apportioned for Coronavirus response and Learning Loss

Mitigation: CRF, GEER, and Prop 98 funds.

	Board Adopted Budget	45 Day Budget Revision	Difference	Descriptions/Explanation
<b>Revenues</b>				
LCFF	40,585,965	44,092,601	3,506,636	0% COLA, up from -7%; slight increase in Special Education Property Taxes
Federal	3,273,764	6,445,575	3,171,811	CRF \$2,710,693; GEER \$414,470; Title I and CSI prior year unearned revenue budgeted
State	4,976,053	5,480,926	504,873	Prop98 Learning Loss \$378,595; CSESAP State Match Revenue \$126,278
Local	5,030,077	5,015,331	(14,747)	SELPA Pass through projections updated
<b>Total Revenues</b>	<b>53,865,859</b>	<b>61,034,432</b>	<b>7,168,573</b>	
<b>Expenditures</b>				
Certificated	24,285,811	24,662,632	376,821	Budget spending for Learning Loss Funds
Classified	8,694,586	8,829,152	134,566	Budget the expense for the CSESAP State Match; CRF budget for Summer Academy
Employee Benefits	17,656,109	17,674,468	18,359	Associated Benefit costs
Books & Supplies	1,694,741	3,909,188	2,214,447	LLM expenses, budget Title carryover spending
Services and Other Operating	5,911,061	6,722,798	811,737	LLM expenses, budget Title carryover spending
Capital Outlay	75,000	75,000	-	
Other Outgo			-	
Indirect Costs	(131,043)	(129,931)	1,112	Adjusting Indirect Costs on programs
Interfund Transfers	44,139	44,139	-	
<b>Total Expenditures</b>	<b>58,230,404</b>	<b>61,787,446</b>	<b>3,557,042</b>	

<b>Net Increase (Decrease) in Fund Balance</b>	(4,364,544.35)	(753,013.54)		
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Beginning Fund Balance	10,956,097	10,956,097		Updated Beginning Fund Balance based on current 2019-20 Estimated Actuals
<b>Projected Ending Balance, June 30, 2021</b>	<b>6,591,553</b>	<b>10,203,083</b>		

			2019-20 Estimated Actuals			2020-21 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	44,346,123.19	311,434.00	44,657,557.19	43,781,167.00	311,434.00	44,092,601.00	-1.3%
2) Federal Revenue		8100-8299	290,486.09	2,535,268.79	2,825,754.88	187,694.00	6,257,880.58	6,445,574.58	128.1%
3) Other State Revenue		8300-8599	1,864,913.75	4,830,980.34	6,695,894.09	1,030,874.00	4,450,052.00	5,480,926.00	-18.1%
4) Other Local Revenue		8600-8799	1,358,284.04	3,647,673.67	5,005,957.71	1,358,976.35	3,656,354.42	5,015,330.77	0.2%
5) TOTAL, REVENUES			47,859,807.07	11,325,356.80	59,185,163.87	46,358,711.35	14,675,721.00	61,034,432.35	3.1%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	19,388,573.76	5,069,284.37	24,457,858.13	19,263,611.72	5,399,019.97	24,662,631.69	0.8%
2) Classified Salaries		2000-2999	5,130,948.20	3,506,476.35	8,637,424.55	5,093,453.34	3,735,698.49	8,829,151.83	2.2%
3) Employee Benefits		3000-3999	11,455,795.43	7,156,043.30	18,611,838.73	10,816,789.96	6,857,678.25	17,674,468.21	-5.0%
4) Books and Supplies		4000-4999	730,015.16	589,231.60	1,319,246.76	1,073,333.07	2,835,854.92	3,909,187.99	196.3%
5) Services and Other Operating Expenditures		5000-5999	3,746,050.91	2,718,127.73	6,464,178.64	3,620,501.49	3,102,296.18	6,722,797.67	4.0%
6) Capital Outlay		6000-6999	70,485.99	26,906.37	97,392.36	75,000.00	0.00	75,000.00	-23.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,181,469.06)	1,041,286.52	(140,182.54)	(1,008,640.13)	878,709.43	(129,930.70)	-7.3%
9) TOTAL, EXPENDITURES			39,340,400.39	20,107,356.24	59,447,756.63	38,934,049.45	22,809,257.24	61,743,306.69	3.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			8,519,406.68	(8,781,999.44)	(262,592.76)	7,424,661.90	(8,133,536.24)	(708,874.34)	170.0%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	3,985.58	0.00	3,985.58	44,139.20	0.00	44,139.20	1007.5%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,437,676.64)	8,437,676.64	0.00	(8,270,396.49)	8,270,396.49	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,441,662.22)	8,437,676.64	(3,985.58)	(8,314,535.69)	8,270,396.49	(44,139.20)	1007.5%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			77,744.46	(344,322.80)	(266,578.34)	(889,873.79)	136,860.25	(753,013.54)	182.5%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	10,335,104.85	887,570.42	11,222,675.27	10,412,849.31	543,247.62	10,956,096.93	-2.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,335,104.85	887,570.42	11,222,675.27	10,412,849.31	543,247.62	10,956,096.93	-2.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,335,104.85	887,570.42	11,222,675.27	10,412,849.31	543,247.62	10,956,096.93	-2.4%
2) Ending Balance, June 30 (E + F1e)			10,412,849.31	543,247.62	10,956,096.93	9,522,975.52	680,107.87	10,203,083.39	-6.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	85,000.00	0.00	85,000.00	85,000.00	0.00	85,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	603,206.77	603,206.77	0.00	680,107.97	680,107.97	12.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	300,000.00	0.00	300,000.00	400,000.00	0.00	400,000.00	33.3%
Deferred Maintenance	0000	9780				400,000.00		400,000.00	
Deferred Maintenance	0000	9780	300,000.00		300,000.00				
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,783,432.70	0.00	1,783,432.70	1,853,623.38	0.00	1,853,623.38	3.9%
Unassigned/Unappropriated Amount		9790	8,244,416.61	(59,959.15)	8,184,457.46	7,184,352.14	(0.10)	7,184,352.04	-12.2%

			2019-20 Estimated Actuals			2020-21 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	0.00	0.00	0.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	0.00	0.00	0.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	0.00	0.00				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			0.00	0.00	0.00				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	0.00	0.00	0.00				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			0.00	0.00	0.00				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00	0.00	0.00				

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes		(A)	(B)	(C)	(D)	(E)	(F)	
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	30,154,164.00	0.00	30,154,164.00	29,646,640.00	0.00	29,646,640.00	-1.7%
Education Protection Account State Aid - Current Year		8012	3,963,946.00	0.00	3,963,946.00	3,913,650.00	0.00	3,913,650.00	-1.3%
State Aid - Prior Years		8019	(2,686.00)	0.00	(2,686.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	63,161.86	0.00	63,161.86	63,162.00	0.00	63,162.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	9,801,268.33	0.00	9,801,268.33	9,780,488.00	0.00	9,780,488.00	-0.2%
Unsecured Roll Taxes		8042	304,183.22	0.00	304,183.22	301,064.00	0.00	301,064.00	-1.0%
Prior Years' Taxes		8043	(984.36)	0.00	(984.36)	1,035.00	0.00	1,035.00	-205.1%
Supplemental Taxes		8044	624,873.82	0.00	624,873.82	614,362.00	0.00	614,362.00	-1.7%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	47,213.00	0.00	47,213.00	New
Community Redevelopment Funds (SB 617/699/1992)		8047	266,769.32	0.00	266,769.32	251,948.00	0.00	251,948.00	-5.6%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			45,174,696.19	0.00	45,174,696.19	44,619,562.00	0.00	44,619,562.00	-1.2%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(828,573.00)	0.00	(828,573.00)	(838,395.00)	0.00	(838,395.00)	1.2%
Property Taxes Transfers		8097	0.00	311,434.00	311,434.00	0.00	311,434.00	311,434.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			44,346,123.19	311,434.00	44,657,557.19	43,781,167.00	311,434.00	44,092,601.00	-1.3%
FEDERAL REVENUE									
Maintenance and Operations		8110	290,486.09	0.00	290,486.09	187,694.00	0.00	187,694.00	-35.4%
Special Education Entitlement		8181	0.00	1,329,215.00	1,329,215.00	0.00	1,330,573.00	1,330,573.00	0.1%
Special Education Discretionary Grants		8182	0.00	163,720.00	163,720.00	0.00	163,723.00	163,723.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		671,214.46	671,214.46		783,486.08	783,486.08	16.7%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		97,660.25	97,660.25		111,178.00	111,178.00	13.8%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner									
Program	4203	8290		37,844.64	37,844.64		36,522.00	36,522.00	-3.5%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		154,876.59	154,876.59		91,709.50	91,709.50	-40.8%
Other NCLB / Every Student Succeeds Act									
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	80,737.85	80,737.85	0.00	3,740,689.00	3,740,689.00	4533.1%
TOTAL, FEDERAL REVENUE			290,486.09	2,535,268.79	2,825,754.88	187,694.00	6,257,880.58	6,445,574.58	128.1%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	791,015.00	791,015.00	0.00	741,301.00	741,301.00	-6.3%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	156,621.00	0.00	156,621.00	154,344.00	0.00	154,344.00	-1.5%
Lottery - Unrestricted and Instructional Materials		8560	761,014.59	273,258.34	1,034,272.93	766,530.00	270,540.00	1,037,070.00	0.3%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	947,278.16	3,766,707.00	4,713,985.16	110,000.00	3,438,211.00	3,548,211.00	-24.7%
TOTAL, OTHER STATE REVENUE			1,864,913.75	4,830,980.34	6,695,894.09	1,030,874.00	4,450,052.00	5,480,926.00	-18.1%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	243,125.07	243,125.07	0.00	172,240.00	172,240.00	-29.2%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	11,121.25	0.00	11,121.25	7,100.00	0.00	7,100.00	-36.2%
Interest		8660	205,711.86	0.00	205,711.86	124,790.00	0.00	124,790.00	-39.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	41,099.96	0.00	41,099.96	14,290.00	0.00	14,290.00	-65.2%
Interagency Services		8677	464,987.07	582,411.60	1,047,398.67	584,403.00	524,170.42	1,108,573.42	5.8%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	635,035.00	119,615.00	754,650.00	628,393.35	0.00	628,393.35	-16.7%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	328.90	0.00	328.90	0.00	0.00	0.00	-100.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		2,702,522.00	2,702,522.00		2,959,944.00	2,959,944.00	9.5%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,358,284.04	3,647,673.67	5,005,957.71	1,358,976.35	3,656,354.42	5,015,330.77	0.2%
TOTAL, REVENUES			47,859,807.07	11,325,356.80	59,185,163.87	46,358,711.35	14,675,721.00	61,034,432.35	3.1%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	16,094,721.65	4,900,559.10	20,995,280.75	16,046,125.02	4,971,404.45	21,017,529.47	0.1%
Certificated Pupil Support Salaries		1200	1,262,045.80	125,419.88	1,387,465.68	1,133,915.79	386,700.80	1,520,616.59	9.6%
Certificated Supervisors' and Administrators' Salaries		1300	2,031,806.31	43,305.39	2,075,111.70	2,083,570.91	40,914.72	2,124,485.63	2.4%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			19,388,573.76	5,069,284.37	24,457,858.13	19,263,611.72	5,399,019.97	24,662,631.69	0.8%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	79,213.04	1,996,332.10	2,075,545.14	70,580.85	2,172,829.38	2,243,410.23	8.1%
Classified Support Salaries		2200	2,019,020.49	839,980.75	2,859,001.24	2,034,640.98	879,390.20	2,914,031.18	1.9%
Classified Supervisors' and Administrators' Salaries		2300	617,313.68	129,009.00	746,322.68	621,515.78	91,440.52	712,956.30	-4.5%
Clerical, Technical and Office Salaries		2400	1,820,238.88	111,904.18	1,932,143.06	1,774,467.43	115,530.33	1,889,997.76	-2.2%
Other Classified Salaries		2900	595,162.11	429,250.32	1,024,412.43	592,248.30	476,508.06	1,068,756.36	4.3%
TOTAL, CLASSIFIED SALARIES			5,130,948.20	3,506,476.35	8,637,424.55	5,093,453.34	3,735,698.49	8,829,151.83	2.2%
EMPLOYEE BENEFITS									
STRS		3101-3102	3,176,366.70	3,843,763.66	7,020,130.36	3,029,098.40	3,349,255.71	6,378,354.11	-9.1%
PERS		3201-3202	959,959.62	624,860.23	1,584,819.85	979,280.07	686,049.98	1,665,330.05	5.1%
OASDI/Medicare/Alternative		3301-3302	676,614.85	345,372.69	1,021,987.54	697,113.05	373,935.52	1,071,048.57	4.8%
Health and Welfare Benefits		3401-3402	5,078,952.50	2,061,091.93	7,140,044.43	5,174,454.76	2,167,919.87	7,342,374.63	2.8%
Unemployment Insurance		3501-3502	13,827.05	4,360.59	18,187.64	12,178.61	4,510.55	16,689.16	-8.2%
Workers' Compensation		3601-3602	319,368.07	115,038.27	434,406.34	310,549.39	114,026.89	424,576.28	-2.3%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	365,571.33	159,188.63	524,759.96	339,978.89	159,556.73	499,535.62	-4.8%
Other Employee Benefits		3901-3902	865,135.31	2,367.30	867,502.61	274,136.79	2,423.00	276,559.79	-68.1%
TOTAL, EMPLOYEE BENEFITS			11,455,795.43	7,156,043.30	18,611,838.73	10,816,789.96	6,857,678.25	17,674,468.21	-5.0%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	4,604.89	175,639.25	180,244.14	5,000.00	247,000.00	252,000.00	39.8%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	640,458.53	400,608.44	1,041,066.97	966,714.04	1,682,223.92	2,648,937.96	154.4%
Noncapitalized Equipment		4400	84,951.74	12,983.91	97,935.65	101,619.03	906,631.00	1,008,250.03	929.5%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			730,015.16	589,231.60	1,319,246.76	1,073,333.07	2,835,854.92	3,909,187.99	196.3%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	664,681.85	664,681.85	0.00	525,754.00	525,754.00	-20.9%
Travel and Conferences		5200	87,151.50	75,861.13	163,012.63	64,730.99	23,635.99	88,366.98	-45.8%
Dues and Memberships		5300	38,328.28	2,435.00	40,763.28	41,190.00	100.00	41,290.00	1.3%
Insurance		5400 - 5450	321,089.45	0.00	321,089.45	437,651.00	0.00	437,651.00	36.3%
Operations and Housekeeping Services		5500	1,131,713.26	7,569.95	1,139,283.21	1,265,640.00	7,812.00	1,273,452.00	11.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	673,451.18	58,672.83	732,124.01	784,703.43	260,300.00	1,045,003.43	42.7%
Transfers of Direct Costs		5710	13,388.87	(13,388.87)	0.00	1,868.00	(1,868.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(200,601.46)	(890.66)	(201,492.12)	(244,227.00)	350.00	(243,877.00)	21.0%
Professional/Consulting Services and Operating Expenditures		5800	1,517,661.69	1,909,628.13	3,427,289.82	1,096,915.07	2,272,645.19	3,369,560.26	-1.7%
Communications		5900	163,868.14	13,558.37	177,426.51	172,030.00	13,567.00	185,597.00	4.6%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,746,050.91	2,718,127.73	6,464,178.64	3,620,501.49	3,102,296.18	6,722,797.67	4.0%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	6,390.00	0.00	6,390.00	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	64,095.99	26,906.37	91,002.36	75,000.00	0.00	75,000.00	-17.6%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			70,485.99	26,906.37	97,392.36	75,000.00	0.00	75,000.00	-23.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(1,041,286.52)	1,041,286.52	0.00	(878,709.43)	878,709.43	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(140,182.54)	0.00	(140,182.54)	(129,930.70)	0.00	(129,930.70)	-7.3%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(1,181,469.06)	1,041,286.52	(140,182.54)	(1,008,640.13)	878,709.43	(129,930.70)	-7.3%
TOTAL, EXPENDITURES			39,340,400.39	20,107,356.24	59,447,756.63	38,934,049.45	22,809,257.24	61,743,306.69	3.9%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	3,985.58	0.00	3,985.58	44,139.20	0.00	44,139.20	1007.5%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			3,985.58	0.00	3,985.58	44,139.20	0.00	44,139.20	1007.5%
OTHER SOURCES/USES									
SOURCES									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(8,472,626.67)	8,472,626.67	0.00	(8,270,396.49)	8,270,396.49	0.00	0.0%
Contributions from Restricted Revenues		8990	34,950.03	(34,950.03)	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(8,437,676.64)	8,437,676.64	0.00	(8,270,396.49)	8,270,396.49	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES									
(a - b + c - d + e)			(8,441,662.22)	8,437,676.64	(3,985.58)	(8,314,535.69)	8,270,396.49	(44,139.20)	1007.5%

			2019-20 Estimated Actuals			2020-21 Budget			
Description	Function Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	44,346,123.19	311,434.00	44,657,557.19	43,781,167.00	311,434.00	44,092,601.00	-1.3%
2) Federal Revenue		8100-8299	290,486.09	2,535,268.79	2,825,754.88	187,694.00	6,257,880.58	6,445,574.58	128.1%
3) Other State Revenue		8300-8599	1,864,913.75	4,830,980.34	6,695,894.09	1,030,874.00	4,450,052.00	5,480,926.00	-18.1%
4) Other Local Revenue		8600-8799	1,358,284.04	3,647,673.67	5,005,957.71	1,358,976.35	3,656,354.42	5,015,330.77	0.2%
5) TOTAL, REVENUES			47,859,807.07	11,325,356.80	59,185,163.87	46,358,711.35	14,675,721.00	61,034,432.35	3.1%
<b>B. EXPENDITURES (Objects 1000-7999)</b>									
1) Instruction	1000-1999		24,455,144.10	16,240,208.23	40,695,352.33	24,287,571.75	18,629,837.00	42,917,408.75	5.5%
2) Instruction - Related Services	2000-2999		4,287,412.50	490,828.28	4,778,240.78	4,412,386.68	473,401.36	4,885,788.04	2.3%
3) Pupil Services	3000-3999		4,227,180.23	409,501.98	4,636,682.21	4,082,644.97	744,735.97	4,827,380.94	4.1%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		12,153.14	62,300.11	74,453.25	3,518.11	488.70	4,006.81	-94.6%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		4,045,837.25	1,099,136.78	5,144,974.03	3,725,106.88	947,953.43	4,673,060.31	-9.2%
8) Plant Services	8000-8999		2,312,673.17	1,805,380.86	4,118,054.03	2,422,821.06	2,012,840.78	4,435,661.84	7.7%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			39,340,400.39	20,107,356.24	59,447,756.63	38,934,049.45	22,809,257.24	61,743,306.69	3.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>									
			8,519,406.68	(8,781,999.44)	(262,592.76)	7,424,661.90	(8,133,536.24)	(708,874.34)	170.0%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	3,985.58	0.00	3,985.58	44,139.20	0.00	44,139.20	1007.5%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,437,676.64)	8,437,676.64	0.00	(8,270,396.49)	8,270,396.49	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,441,662.22)	8,437,676.64	(3,985.58)	(8,314,535.69)	8,270,396.49	(44,139.20)	1007.5%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			77,744.46	(344,322.80)	(266,578.34)	(889,873.79)	136,860.25	(753,013.54)	182.5%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	10,335,104.85	887,570.42	11,222,675.27	10,412,849.31	543,247.62	10,956,096.93	-2.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,335,104.85	887,570.42	11,222,675.27	10,412,849.31	543,247.62	10,956,096.93	-2.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,335,104.85	887,570.42	11,222,675.27	10,412,849.31	543,247.62	10,956,096.93	-2.4%
2) Ending Balance, June 30 (E + F1e)			10,412,849.31	543,247.62	10,956,096.93	9,522,975.52	680,107.87	10,203,083.39	-6.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	85,000.00	0.00	85,000.00	85,000.00	0.00	85,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	603,206.77	603,206.77	0.00	680,107.97	680,107.97	12.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	300,000.00	0.00	300,000.00	400,000.00	0.00	400,000.00	33.3%
Deferred Maintenance	0000	9780				400,000.00		400,000.00	
Deferred Maintenance	0000	9780	300,000.00		300,000.00				
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,783,432.70	0.00	1,783,432.70	1,853,623.38	0.00	1,853,623.38	3.9%
Unassigned/Unappropriated Amount		9790	8,244,416.61	(59,959.15)	8,184,457.46	7,184,352.14	(0.10)	7,184,352.04	-12.2%

Resource	Description	2019-20 Estimated Actuals	2020-21 Budget
3210	Elementary and Secondary School Emergency Relief (ESSER) Fund	0.00	123,595.11
3215	Governor's Emergency Education Relief Fund: Learning Loss Mitigat	0.00	114,470.00
3310	Special Ed: IDEA Basic Local Assistance Entitlement, Part B, Sec 61	0.01	0.01
5640	Medi-Cal Billing Option	33,387.39	3,386.24
6300	Lottery: Instructional Materials	330,376.80	353,916.80
6500	Special Education	0.01	0.01
7311	Classified School Employee Professional Development Block Grant	15,430.00	0.00
7388	SB 117 COVID-19 LEA Response Funds	84,739.00	84,739.00
7510	Low-Performing Students Block Grant	114,272.76	0.00
9010	Other Restricted Local	25,000.80	0.80
Total, Restricted Balance		603,206.77	680,107.97

<b>LCFF Calculator Universal Assumptions</b>				
Lakeside Union Elementary (68189)				
<b>Summary of Funding</b>				
	2019-20	2020-21	2021-22	2022-23
<b>Target Components:</b>				
COLA & Augmentation	3.26%	0.00%	0.00%	0.00%
Base Grant Proration Factor	-	0.00%	0.00%	0.00%
Add-on, ERT & MSA Proration Factor	-	0.00%	0.00%	0.00%
Base Grant	38,025,694	37,551,771	37,549,050	36,370,669
Grade Span Adjustment	1,836,854	1,801,481	1,801,377	1,767,357
Supplemental Grant	3,642,640	3,584,294	3,621,813	3,504,122
Concentration Grant	-	-	-	-
Add-ons	843,621	843,621	843,621	843,621
Total Target	44,348,809	43,781,167	43,815,861	42,485,769
<b>Transition Components:</b>				
Target	\$ 44,348,809	\$ 43,781,167	\$ 43,815,861	\$ 42,485,769
Funded Based on Target Formula (PY P-2)	TRUE	TRUE	TRUE	TRUE
Floor	43,008,033	42,514,766	42,511,971	41,321,968
Remaining Need after Gap (informational only)	-	-	-	-
Gap %	100%	100%	100%	100%
Current Year Gap Funding	-	-	-	-
Miscellaneous Adjustments	-	-	-	-
Economic Recovery Target	-	-	-	-
Additional State Aid	-	-	-	-
<b>Total LCFF Entitlement</b>	<b>\$ 44,348,809</b>	<b>\$ 43,781,167</b>	<b>\$ 43,815,861</b>	<b>\$ 42,485,769</b>
<b>Components of LCFF By Object Code</b>				
	2019-20	2020-21	2021-22	2022-23
8011 - State Aid	\$ 30,154,164	\$ 29,646,640	\$ 29,681,676	\$ 28,497,605
8011 - Fair Share				
8311 & 8590 - Categoricals	-	-	-	-
EPA (for LCFF Calculation purposes)	3,963,946	3,913,650	3,913,365	3,792,026
<b>Local Revenue Sources:</b>				
8021 to 8089 - Property Taxes	11,059,272	11,059,272	11,059,272	11,059,272
8096 - In-Lieu of Property Taxes	(828,573)	(838,395)	(838,452)	(863,134)
Property Taxes net of in-lieu	10,230,699	10,220,877	10,220,820	10,196,138
<b>TOTAL FUNDING</b>	<b>\$ 44,348,809</b>	<b>\$ 43,781,167</b>	<b>\$ 43,815,861</b>	<b>\$ 42,485,769</b>
Basic Aid Status	Non-Basic Aid	Non-Basic Aid	Non-Basic Aid	Non-Basic Aid
Less: Excess Taxes	\$ -	\$ -	\$ -	\$ -
Less: EPA in Excess to LCFF Funding	\$ -	\$ -	\$ -	\$ -
<b>Total Phase-In Entitlement</b>	<b>\$ 44,348,809</b>	<b>\$ 43,781,167</b>	<b>\$ 43,815,861</b>	<b>\$ 42,485,769</b>
<b>EPA Details</b>				
% of Adjusted Revenue Limit - Annual	16.08698870%	16.08698870%	16.08698870%	16.08698870%
% of Adjusted Revenue Limit - P-2	16.08698870%	16.08698870%	16.08698870%	16.08698870%
EPA (for LCFF Calculation purposes)	\$ 3,963,946	\$ 3,913,650	\$ 3,913,365	\$ 3,792,026
8012 - EPA, Current Year Receipt (P-2 plus Current Year Accrual)	3,963,946	3,913,650	3,913,365	3,792,026
8019 - EPA, Prior Year Adjustment (P-A less Prior Year Accrual)	60,411	(7,418)	-	-
Accrual (from Assumptions)	-	-	-	-

LCFF Calculator Universal Assumptions				
Lakeside Union Elementary (68189)				
Summary of Student Population				
	2019-20	2020-21	2021-22	2022-23
<b>Unduplicated Pupil Population</b>				
Enrollment	4,980	4,980	4,812	4,730
COE Enrollment	-	-	-	-
<i>Total Enrollment</i>	<i>4,980</i>	<i>4,980</i>	<i>4,812</i>	<i>4,730</i>
Unduplicated Pupil Count	2,303	2,303	2,191	2,177
COE Unduplicated Pupil Count	-	-	-	-
<i>Total Unduplicated Pupil Count</i>	<i>2,303</i>	<i>2,303</i>	<i>2,191</i>	<i>2,177</i>
Rolling %, Supplemental Grant	45.6900%	45.5400%	46.0200%	45.9400%
Rolling %, Concentration Grant	45.6900%	45.5400%	46.0200%	45.9400%
<b>FUNDED ADA</b>				
<b>Adjusted Base Grant ADA</b>	<i>Prior Year</i>	<i>Current Year</i>	<i>Prior Year</i>	<i>Prior Year</i>
Grades TK-3	2,293.20	2,249.04	2,248.91	2,206.44
Grades 4-6	1,575.88	1,541.58	1,541.36	1,513.56
Grades 7-8	999.16	1,015.85	1,015.85	937.10
Grades 9-12	-	-	-	-
<b>Total Adjusted Base Grant ADA</b>	<b>4,868.24</b>	<b>4,806.47</b>	<b>4,806.12</b>	<b>4,657.10</b>
<b>Necessary Small School ADA</b>	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	-	-	-	-
<b>Total Necessary Small School ADA</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Funded ADA</b>	<b>4868.24</b>	<b>4806.47</b>	<b>4806.12</b>	<b>4657.10</b>
<b>ACTUAL ADA (Current Year Only)</b>				
Grades TK-3	2,249.04	2,249.04	2,206.44	2,168.86
Grades 4-6	1,541.58	1,541.58	1,513.56	1,487.91
Grades 7-8	1,015.85	1,015.85	937.10	921.20
Grades 9-12	-	-	-	-
<b>Total Actual ADA</b>	<b>4,806.47</b>	<b>4,806.47</b>	<b>4,657.10</b>	<b>4,577.97</b>
<i>Funded Difference (Funded ADA less Actual ADA)</i>	<i>61.77</i>	<i>-</i>	<i>149.02</i>	<i>79.13</i>
LCAP Percentage to Increase or Improve Services				
	2019-20	2020-21	2021-22	2022-23
Current year estimated supplemental and concent \$	3,642,640 \$	3,584,294 \$	3,621,813 \$	3,504,122
Current year Percentage to Increase or Improve Se	9.14%	9.11%	9.20%	9.19%

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	43,781,167.00	0.08%	43,816,203.00	-2.98%	42,510,508.00
2. Federal Revenues	8100-8299	187,694.00	35.57%	254,454.00	0.00%	254,454.00
3. Other State Revenues	8300-8599	1,030,874.00	0.64%	1,037,429.73	0.85%	1,046,261.06
4. Other Local Revenues	8600-8799	1,358,976.35	0.11%	1,360,511.27	0.17%	1,362,785.12
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(8,270,396.49)	3.77%	(8,582,240.10)	5.18%	(9,027,059.64)
6. Total (Sum lines A1 thru A5c)		38,088,314.86	-0.53%	37,886,357.90	-4.59%	36,146,948.54
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				19,263,611.72		19,495,883.96
b. Step & Column Adjustment				382,272.24		386,917.68
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(150,000.00)		(150,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	19,263,611.72	1.21%	19,495,883.96	1.22%	19,732,801.64
2. Classified Salaries						
a. Base Salaries				5,093,453.34		5,190,855.14
b. Step & Column Adjustment				76,401.80		77,862.83
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				21,000.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	5,093,453.34	1.91%	5,190,855.14	1.50%	5,268,717.97
3. Employee Benefits	3000-3999	10,816,789.96	2.23%	11,057,587.14	6.56%	11,782,782.57
4. Books and Supplies	4000-4999	1,073,333.07	4.06%	1,116,901.73	-0.17%	1,115,050.04
5. Services and Other Operating Expenditures	5000-5999	3,620,501.49	1.96%	3,691,592.94	3.00%	3,802,487.11
6. Capital Outlay	6000-6999	75,000.00	640.00%	555,000.00	-96.40%	20,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,008,640.13)	-2.38%	(984,592.50)	2.76%	(1,011,720.35)
9. Other Financing Uses						
a. Transfers Out	7600-7629	44,139.20	579.67%	300,000.00	0.00%	300,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		38,978,188.65	3.71%	40,423,228.41	1.45%	41,010,118.98
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(889,873.79)		(2,536,870.51)		(4,863,170.44)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		10,412,849.31		9,522,975.52		6,986,105.01
2. Ending Fund Balance (Sum lines C and D1)		9,522,975.52		6,986,105.01		2,122,934.57
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	400,000.00		100,000.00		200,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,853,623.38		1,790,455.30		1,812,966.11
2. Unassigned/Unappropriated	9790	7,184,352.14		5,010,649.71		24,968.46
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		9,522,975.52		6,986,105.01		2,122,934.57

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,853,623.38		1,790,455.30		1,812,966.11
c. Unassigned/Unappropriated	9790	7,184,352.14		5,010,649.71		24,968.46
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)		9,037,975.52		6,801,105.01		1,837,934.57
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Line B1d includes an adjustment to factor in reduced staffing due to declining enrollment. Line B2d includes an adjustment to move \$21,000 of classified employee from a restricted resource to unrestricted to balance Medi-Cal.						

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	311,434.00	0.00%	311,434.00	0.00%	311,434.00
2. Federal Revenues	8100-8299	6,257,880.58	-61.05%	2,437,633.08	0.00%	2,437,633.08
3. Other State Revenues	8300-8599	4,450,052.00	-10.70%	3,973,680.22	0.97%	4,012,074.68
4. Other Local Revenues	8600-8799	3,656,354.42	0.00%	3,656,354.42	0.00%	3,656,354.42
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	8,270,396.49	3.77%	8,582,240.10	5.18%	9,027,059.64
6. Total (Sum lines A1 thru A5c)		22,946,117.49	-17.37%	18,961,341.82	2.55%	19,444,555.82
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				5,399,019.97		4,903,461.07
b. Step & Column Adjustment				93,848.06		95,725.02
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(589,406.96)		(631.21)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	5,399,019.97	-9.18%	4,903,461.07	1.94%	4,998,554.88
2. Classified Salaries						
a. Base Salaries				3,735,698.49		3,624,601.95
b. Step & Column Adjustment				51,135.14		51,892.20
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(162,231.68)		(11,010.56)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,735,698.49	-2.97%	3,624,601.95	1.13%	3,665,483.59
3. Employee Benefits	3000-3999	6,857,678.25	0.58%	6,897,483.99	4.16%	7,184,526.61
4. Books and Supplies	4000-4999	2,835,854.92	-67.11%	932,572.94	-33.89%	616,491.74
5. Services and Other Operating Expenditures	5000-5999	3,102,296.18	-34.05%	2,045,833.25	1.44%	2,075,238.07
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	878,709.43	-2.74%	854,661.80	3.17%	881,789.65
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		22,809,257.24	-15.57%	19,258,615.00	0.85%	19,422,084.54
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		136,860.25		(297,273.18)		22,471.28
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		543,247.62		680,107.87		382,834.69
2. Ending Fund Balance (Sum lines C and D1)		680,107.87		382,834.69		405,305.97
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		
b. Restricted	9740	680,107.87		888,524.85		910,996.14
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.10)		(505,690.16)		(505,690.17)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		680,107.87		382,834.69		405,305.97

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Adjustments projected on line B1d are to remove certificated release or additional salary with the end of the Low Performing Student Block Grant and Federal Learning Loss Mitigation funds in 2021-22 and to balance the Indian Education funding in 2022-23. Adjustments projected on line B2d 2021-22 are to remove classified extra salary with the end of Classified Employee Professional Development funds, State match for the Classified Summer Employee Assistance Program, and to move \$21,000 of classified salary from Restricted to Unrestricted to balance Medi-Cal funds. 2022-23 projects adjustments to balance the ASES resource, these salaries would be shifted to Fund 1200.						

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	44,092,601.00	0.08%	44,127,637.00	-2.96%	42,821,942.00
2. Federal Revenues	8100-8299	6,445,574.58	-58.23%	2,692,087.08	0.00%	2,692,087.08
3. Other State Revenues	8300-8599	5,480,926.00	-8.57%	5,011,109.95	0.94%	5,058,335.74
4. Other Local Revenues	8600-8799	5,015,330.77	0.03%	5,016,865.69	0.05%	5,019,139.54
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		61,034,432.35	-6.86%	56,847,699.72	-2.21%	55,591,504.36
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				24,662,631.69		24,399,345.03
b. Step & Column Adjustment				476,120.30		482,642.70
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(739,406.96)		(150,631.21)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	24,662,631.69	-1.07%	24,399,345.03	1.36%	24,731,356.52
2. Classified Salaries						
a. Base Salaries				8,829,151.83		8,815,457.09
b. Step & Column Adjustment				127,536.94		129,755.03
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(141,231.68)		(11,010.56)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	8,829,151.83	-0.16%	8,815,457.09	1.35%	8,934,201.56
3. Employee Benefits	3000-3999	17,674,468.21	1.59%	17,955,071.13	5.64%	18,967,309.18
4. Books and Supplies	4000-4999	3,909,187.99	-47.57%	2,049,474.67	-15.51%	1,731,541.78
5. Services and Other Operating Expenditures	5000-5999	6,722,797.67	-14.66%	5,737,426.19	2.45%	5,877,725.18
6. Capital Outlay	6000-6999	75,000.00	640.00%	555,000.00	-96.40%	20,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(129,930.70)	0.00%	(129,930.70)	0.00%	(129,930.70)
9. Other Financing Uses						
a. Transfers Out	7600-7629	44,139.20	579.67%	300,000.00	0.00%	300,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		61,787,445.89	-3.41%	59,681,843.41	1.26%	60,432,203.52
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(753,013.54)		(2,834,143.69)		(4,840,699.16)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		10,956,096.93		10,203,083.39		7,368,939.70
2. Ending Fund Balance (Sum lines C and D1)		10,203,083.39		7,368,939.70		2,528,240.54
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740	680,107.97		888,524.85		910,996.14
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	400,000.00		100,000.00		200,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,853,623.38		1,790,455.30		1,812,966.11
2. Unassigned/Unappropriated	9790	7,184,352.04		4,504,959.55		(480,721.71)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		10,203,083.39		7,368,939.70		2,528,240.54

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,853,623.38		1,790,455.30		1,812,966.11
c. Unassigned/Unappropriated	9790	7,184,352.14		5,010,649.71		24,968.46
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(0.10)		(505,690.16)		(505,690.17)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		9,037,975.42		6,295,414.85		1,332,244.40
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		14.63%		10.55%		2.20%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		4,806.47		4,805.42		4,805.42
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		61,787,445.89		59,681,843.41		60,432,203.52
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		61,787,445.89		59,681,843.41		60,432,203.52
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,853,623.38		1,790,455.30		1,812,966.11
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,853,623.38		1,790,455.30		1,812,966.11
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		NO

## LAKESIDE UNION ELEMENTARY

## 2020-21 CASHFLOW



District's authorizing signature

UPDATE DATE		ACTUALS TO MONTH OF:		LEAD	BUSINESS UNIT	BUSINESS ADVISOR		District's authorizing signature																							
8/6/2020		JULY		68189	01900	A. Wilmut																									
					JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL	2020-21													
CHART		BEGINNING BALANCE:		\$	6,078,138	\$	9,095,094	\$	4,855,165	\$	7,374,281	\$	5,135,606	NEGATIVE END BAL - see detail below		\$	3,457,195	\$	6,241,446	\$	6,291,630	\$	1,818,719	\$	(2,527,357)	\$	(3,955,291)	\$	(7,366,919)	July - June 30th	45-DAY UPDATE
LCFF SOURCES																															
1.1	S	8011	LCFF	\$	1,264,152	\$	1,482,332	\$	2,886,378	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	2,668,198	\$	29,646,640	\$	29,646,640
1.2	S	8021-8046	Property Taxes	\$	121,250	\$	215,066	\$	33,503	\$	149,141	\$	422,566	\$	3,466,990	\$	1,649,198	\$	270,183	\$	270,183	\$	2,779,644	\$	1,242,842	\$	186,759	\$	10,807,324	\$	10,807,324
1.3	S	8012	EPA	\$	-	\$	-	\$	978,413	\$	-	\$	-	\$	978,413	\$	-	\$	-	\$	978,413	\$	-	\$	-	\$	-	\$	3,913,650	\$	3,913,650
1.4	S	8047	RDA Residual Balance & CRD	\$	-	\$	-	\$	-	\$	-	\$	-	\$	125,974	\$	-	\$	-	\$	-	\$	-	\$	-	\$	125,974	\$	251,948	\$	251,948
1.5	S	8096	Charter In Lieu Taxes	\$	-	\$	(50,304)	\$	(100,607)	\$	(67,072)	\$	(67,072)	\$	(67,072)	\$	(58,688)	\$	(58,688)	\$	(58,688)	\$	(58,688)	\$	(58,688)	\$	(58,688)	\$	(721,020)	\$	(838,395)
1.6	S	8097	Special Education - Prop Tax Transfer	\$	-	\$	-	\$	-	\$	-	\$	-	\$	85,175	\$	-	\$	-	\$	-	\$	77,137	\$	-	\$	149,123	\$	311,434	\$	311,434
1.7	A	Multiple	Other Revenue Sources	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
8000-8099 TOTAL LCFF SOURCES				\$	1,385,402	\$	1,647,094	\$	3,797,685	\$	2,750,267	\$	3,023,692	\$	7,046,528	\$	4,461,472	\$	2,871,309	\$	3,858,106	\$	5,466,290	\$	3,852,352	\$	4,049,778	\$	44,209,976	\$	44,092,601
FEDERAL REVENUE																															
2.1	A	8110	Impact Aid	\$	-	\$	30,596	\$	10,061	\$	24,588	\$	-	\$	61,679	\$	26,111	\$	12,035	\$	12,204	\$	10,420	\$	-	\$	-	\$	187,694	\$	187,694
2.2	S	8181&8182	Special Education	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,494,296
2.3	S/A	8285 9068	Assets - Pass Through	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
2.4	S	8290 3010&3025	Title I - Fed Cash Mgmt System	\$	-	\$	-	\$	195,872	\$	-	\$	195,872	\$	-	\$	-	\$	195,872	\$	-	\$	-	\$	-	\$	195,872	\$	783,486	\$	783,486
2.5	S	8290 4035	Title II - Fed Cash Mgmt System	\$	-	\$	-	\$	27,795	\$	-	\$	27,795	\$	-	\$	-	\$	27,795	\$	-	\$	-	\$	-	\$	27,795	\$	111,178	\$	111,178
2.6	S	8290 4201&4203	Title III - Fed Cash Mgmt System	\$	-	\$	-	\$	9,131	\$	-	\$	9,131	\$	-	\$	-	\$	9,131	\$	-	\$	-	\$	-	\$	9,131	\$	36,522	\$	36,522
		8290 3210	ESSER	\$	-	\$	-	\$	106,517	\$	-	\$	89,221	\$	-	\$	-	\$	89,221	\$	-	\$	-	\$	-	\$	89,221	\$	374,181	\$	497,776
		8290 3215	LLM - GEER	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	103,618	\$	-	\$	-	\$	-	\$	-	\$	300,000	\$	403,618	\$	414,470
		8290 3220	LLM - CRF	\$	-	\$	-	\$	2,710,693	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,710,693	\$	2,710,693
2.7	A	Multiple	Other Federal	\$	-	\$	11,944	\$	6,651	\$	1,752	\$	24,221	\$	20,890	\$	13,086	\$	47,004	\$	3,090	\$	26,508	\$	15,249	\$	26,977	\$	197,373	\$	209,460
8100-8299 TOTAL FEDERAL REVENUE				\$	-	\$	42,540	\$	3,066,718	\$	26,341	\$	24,221	\$	404,587	\$	39,197	\$	162,656	\$	337,312	\$	36,928	\$	15,249	\$	648,995	\$	4,804,744	\$	6,445,575
OTHER STATE REVENUE																															
3.1	S	8311 6500&6510	PA Sp. Ed. (SDUSD, Poway & Infant)	\$	39,551	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	37,065	\$	664,685	\$	741,301
3.2	M	8311-8319	PA Recomputations CY & PY	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
3.3	S	8550	Mandate Block	\$	-	\$	-	\$	-	\$	-	\$	154,344	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	154,344	\$	154,344
3.4	S	8560	Lottery	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	259,268	\$	-	\$	259,268	\$	-	\$	259,268	\$	777,803
3.5	O	8590 7690	STRS On-Behalf - Revenue	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,525,396	\$	2,525,396
		8590 7420	LLM - Prop 98	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	378,595
3.6	A	Multiple	Other State	\$	-	\$	-	\$	2,808	\$	-	\$	31,859	\$	(5)	\$	343,052	\$	(79,269)	\$	73,802	\$	2,297	\$	39,203	\$	6,109	\$	224,364	\$	644,220
8300-8599 TOTAL OTHER STATE REVENUE				\$	39,551	\$	-	\$	381,403	\$	31,859	\$	154,339	\$	343,052	\$	179,999	\$	73,802	\$	2,297	\$	298,471	\$	43,174	\$	3,673,712	\$	4,843,064	\$	5,480,926
OTHER LOCAL REVENUE																															
4.1	S	8792	SPED	\$	146,297	\$	147,997	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	266,395	\$	2,958,244	\$	2,959,944
4.2	A	Multiple	Other Local	\$	16,354	\$	29,428	\$	55,384	\$	210,808	\$	131,503	\$	104,229	\$	167,655	\$	61,505	\$	172,590	\$	105,797	\$	120,900	\$	267,760	\$	1,443,915	\$	2,055,387
8600-8799 TOTAL OTHER LOCAL REVENUE				\$	162,651	\$	177,426	\$	321,779	\$	477,203	\$	397,898	\$	370,624	\$	434,050	\$	327,900	\$	438,985	\$	372,192	\$	387,295	\$	534,155	\$	4,402,159	\$	5,015,331
OTHER FINANCING SOURCES																															
5.1	A	8900-8998	Transfers In & Other Sources	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
8900-8998 TOTAL OTHER FINANCING SOURCES				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
8000-8998 TOTAL REVENUE				\$	1,587,605	\$	1,867,059	\$	7,567,585	\$	3,285,670	\$	3,600,150	\$	8,164,791	\$	5,114,718	\$	3,435,667	\$	4,636,700	\$	6,173,881	\$	4,298,070	\$	8,906,640	\$	58,638,538	\$	61,034,432
SALARIES & BENEFITS																															
6.1	A	1000-1999	Certificated	\$	72,852	\$	2,588,568	\$	2,138,705	\$	2,153,896	\$	2,242,592	\$	2,219,318	\$	2,313,029	\$	2,106,791	\$	2,117,997	\$	2,130,151	\$	2,125,110	\$	2,392,559	\$	24,601,568	\$	24,662,632
6.2	A	2000-2999	Classified	\$	351,573	\$	556,664	\$	753,512	\$	784,950	\$	810,635	\$	788,861	\$	798,741	\$	807,287	\$	812,573	\$	769,272	\$	813,302	\$	762,315	\$	8,809,686	\$	8,829,152
6.3	A	3000-3999	Benefits	\$	229,077	\$	1,011,460	\$	1,319,112	\$	1,306,530	\$	1,309,256	\$	1,277,072	\$	1,340,209	\$	1,409,897	\$	1,394,663	\$	1,334,045	\$	1,308,369	\$	1,303,597	\$	14,543,289	\$	15,149,072
6.4	O	3101-3112 7690	STRS On-Behalf - Expense	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,525,396	\$	2,525,396
1000-3999 TOTAL SALARIES & BENEFITS				\$	653,502	\$	4,156,692	\$	4,211,329	\$	4,245,377	\$	4,362,483	\$	4,285,252	\$	4,451,979	\$	4,323,976	\$	4,325,233	\$	4,233,468	\$	4,246,782	\$	6,983,867	\$	50,479,938	\$	51,166,252
OTHER EXPENDITURES																															
7.1	A	4000-4999	Supplies	\$	32,191	\$	494,141	\$	603,239	\$	559,039	\$	623,786	\$	512,831	\$	133,493	\$	100,780	\$	154,557	\$	121,768	\$	191,685	\$	187,668	\$	3,715,177	\$	3,909,188
7.2	A	5500-5599	Utilities	\$	570	\$	84,399	\$	190,787	\$	154,744	\$	83,923	\$	102,023	\$	96,310	\$	74,229	\$	81,577	\$	74,730	\$	99,807	\$	103,274	\$	1,146,373	\$	1,273,452
7.3	A	5000-5999	Other Services (Excl. Utilities)	\$	1,271,908	\$	346,063	\$	292,739	\$	570,988	\$	208,369	\$	480,148	\$	307,898	\$	474,716	\$	511,590	\$	237,604	\$	199,687	\$	493,821	\$	5,395,532	\$	5,449,346
7.4	A	6000-6999	Capital	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	75,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	75,000	\$	75,000
7.5	O	7200-7299	Pass Through Revenues	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
7.6	A	7000-7998	Transfers Out, Other Uses & Outgo	\$	-	\$	1,375	\$	3,747	\$	(5,802)	\$	-	\$	287	\$	(145)	\$	285	\$	(3,185)	\$	(348)	\$	79	\$	(5,289)	\$	(8,995)	\$	(85,792)
4000-7998 TOTAL OTHER EXPENDITURES				\$	1,304,670	\$	925,978	\$	1,090,512	\$	1,278,968	\$	916,078	\$	1,095,289	\$	612,556	\$	650,010	\$	744,539	\$	433,755	\$	491,259	\$	779,474	\$	10,323,087	\$	10,621,194
1000-7998 TOTAL EXPENDITURES				\$	1,958,172	\$	5,082,670	\$	5,301,841	\$	5,524,346	\$	5,278,560	\$	5,380,541	\$	5,064,534	\$	4,973,985	\$	5,069,772	\$	4,667,223	\$	4,738,041	\$	7,763,341	\$	60,803,025	\$	61,787,446

## LAKESIDE UNION ELEMENTARY

## 2020-21 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF:	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
8/6/2020	JULY	68189	01900	A. Wilmot

*Miranda Dwyer*  
District's authorizing signature

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL July - June 30th	2020-21 45-DAY UPDATE
CHART	BEGINNING BALANCE:	\$ 6,078,138	\$ 9,095,094	\$ 4,855,165	\$ 7,374,281	\$ 5,135,606	\$ 3,457,195	\$ 6,241,446	\$ 6,291,630	\$ 1,818,719	\$ (2,527,357)	\$ (3,955,291)	\$ (7,366,919)	

ASSETS		Beginning Bal																											
8.1	NP	9111-9199	Other Cash Equivalents	\$	(85,000)											\$	-												
8.2	NP	9200-9299	Receivables	\$	(392,440)	\$	349,719		\$	42,722						\$	392,440												
8.3	NP	9300-9319	Temporary Loans / Due From	\$	(207,373)				\$	207,373						\$	207,373												
8.4	NP	9320-9499	Other Assets	\$	(3,277)				\$	3,277						\$	3,277												
8.5	M	92XX	Deferrals	\$	(6,130,662)	\$	6,130,662						\$	(2,934,593)	\$	(3,913,005)	\$	(2,934,593)	\$	(2,971,658)	\$	(4,577,690)	\$	(11,200,876)					
9111-9499			TOTAL ASSETS (excluding cash 9110)	\$	(6,818,752)	\$	6,480,381	\$	-	\$	253,371	\$	-	\$	-	\$	-	\$	(2,934,593)	\$	(3,913,005)	\$	(2,934,593)	\$	(2,971,658)	\$	(4,577,690)	\$	(10,597,786)

CURRENT LIABILITIES		Beginning Bal																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
9.1	NP	9500-9599	Payables	\$	3,711,993	\$	(2,606,485)	\$	(1,105,507)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													

OTHER ACTIVITY														
10.1	NP	9793	Audit Adjustments											\$ -
10.2	NP	9795	Other Restatements											\$ -
10.3	NP	7999	Expense Suspense	\$	(97,118)	\$	97,118							\$ (0)
10.4	NP	8999	Revenue Suspense											\$ -
10.5	NP	9910	Payroll Suspense	\$	(389,254)							\$	389,254	\$ 0
10.6	NP	Multiple	Treasury Reconciling Items											\$ -
9111-9499				\$	(486,372)	\$	97,118	\$	-	\$	-	\$	-	\$ 389,254
TOTAL OTHER ACTIVITY				\$	(486,372)	\$	97,118	\$	-	\$	-	\$	-	\$ 389,254

ENDING BALANCE SUBTOTAL	\$ 8,995,403	\$ 4,755,474	\$ 7,274,590	\$ 5,035,915	\$ 3,357,504	\$ 6,141,755	\$ 6,191,939	\$ 1,719,028	\$ (2,627,048)	\$ (4,054,982)	\$ (7,466,610)	\$ (10,511,747)	\$ (10,511,747)
Prior to Borrowing													

BORROWING ACTIVITY		Beginning Bal												
11.1 M	9640	TRAN / TTF Principal Amounts												\$ -
11.2 M	8660	TRAN / TTF Premium												\$ -
11.3 M	5800	TRAN / TTF Issuance Cost & Interest												\$ -
11.4 M	9135&9640	TRAN / TTF Repayment												\$ -
11.5 M	9600-9619	Temporary Loans / Due To	\$ 99,691											\$ -
11.6 M	9629-9649	Other Liabilities (Excluding TRANs)												\$ -
	TOTAL BORROWING ACTIVITY		\$ 99,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ENDING CASH BALANCE	9110	\$ 9,095,094	\$ 4,855,165	\$ 7,374,281	\$ 5,135,606	\$ 3,457,195	\$ 6,241,446	\$ 6,291,630	\$ 1,818,719	\$ (2,527,357)	\$ (3,955,291)	\$ (7,366,919)	\$ (10,412,056)	\$ (10,412,056)
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# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 8/13/20

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**Agenda Item:**

Approval of Minutes

**Background (Describe purpose/rationale of the agenda item):**

It is recommended that the Board of Trustees approve the attached minutes with any necessary modifications:

Special Board Meeting of July 9, 2020  
Regular Board Meeting of July 9, 2020  
Special Board Meeting of July 27, 2020

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> Informational       | <input type="checkbox"/> Denial                                 |
| <input type="checkbox"/> Discussion          | <input type="checkbox"/> Ratification                           |
| <input type="checkbox"/> Approval            | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption |   |


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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

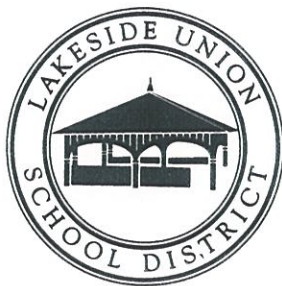
**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

  
Dr. Andy Johnsen, Superintendent

Administration:

ANDREW S. JOHNSEN, Ed.D.  
Superintendent  
KIM REED, Ed.D.  
Assistant Superintendent  
ERIN GARCIA  
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ  
HOLLY FERRANTE  
ANDREW HAYES  
BONNIE LACHAPPA  
RHONDA TAYLOR, Ed.D.

*Minutes of the Special Meeting of the Board of Trustees*

July 9, 2020

District Administration Center  
12335 Woodside Avenue, Lakeside California

- |  |                    |
|--|--------------------|
| A. The special meeting of the Lakeside Union School District Board of Trustees was called to order at 12:33 p.m. by Holly Ferrante, President, with the following members present: Bonnie LaChappa, Vice President; Andrew Hayes, Clerk; John Butz, Member; and Dr. Rhonda Taylor, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Lisa DeRosier was present to record the minutes. | Call to Order      |
| B. There were no requests to speak to the Board.   | Public<br>Comments |
| C. The Governing Board discussed current Lakeside Union School District goals and future project needs.  | Board Retreat      |
| D. President Ferrante asked if there was any further business to come before the board. There being none, the president declared the special board meeting adjourned at 3:15 p.m.  | Adjournment        |

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Andrew S. Johnsen, Ed.D.  
Secretary to the Board

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Andrew Hayes  
Clerk of the Board

Administration:

ANDREW S. JOHNSEN, Ed.D.  
Superintendent  
KIM REED, Ed.D.  
Assistant Superintendent  
ERIN GARCIA  
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ  
HOLLY FERRANTE  
ANDREW HAYES  
BONNIE LACHAPPA  
RHONDA TAYLOR, Ed.D.

*Minutes of the Regular Meeting of the Board of Trustees*

July 9, 2020  
Zoom

- A. The regular meeting of the Lakeside Union School District Board of Trustees was called to order on Zoom at 4: 30 p.m. by Holly Ferrante, President, with the following members present: Bonnie LaChappa, Vice President; Andrew Hayes, Clerk; Dr. Rhonda Taylor, Member; and John V. Butz, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Lisa DeRosier was present to record the minutes.

Call to Order

- B. President Ferrante welcomed guests and led the pledge of allegiance.

Welcome/  
Flag Salute  
Dr. Johnsen's  
Reopening  
Presentation

- C. Dr. Johnsen presented an update on the District's reopening plan for the 2020-21 school year. He complimented our teachers and students for doing a phenomenal job in March. Students are social beings and need to be in the classroom with teachers and classmates. Some students had adequate access to technology and others did not. School is the safest place to be with food, mental health supports, etc. Our parents have had trouble with this too. We are crafting a plan for in-person instruction with guidance from the CDPH and HHSA. As we think about returning to school, safety for staff and students is our primary consideration. If restrictions get tighter, a hybrid model will be considered, but it's very difficult to offer in-person learning and a hybrid model at the same time. This is a heavy lift. Some elements of the guidance are clear and firm and for other elements, we are encouraged to follow the spirit and intent of the State and County guidance. Masks will be strongly recommended for students and required for staff. There are strong opinions on both sides about this issue. We will maximize as much outdoor time as possible, stagger schedules for lunch and on the playground, distance inside and outside of the classroom, stable groupings, temperature checks, etc. He thanked Dr. Winspear, Dr. Reed, principals, managers and Erin Garcia for good, hard thinking around reopening.

- D. Clerk Hayes commented that the best minds in Lakeside were on the Distance Learning committee. We are moving forward and will have hiccups along the way. He is appreciative of all the stakeholders.

Trustee's Reports  
and Comments

Member Taylor commented that she was part of the Distance Learning committee and everyone put in their heart and soul. She is appreciative of the leadership and participation.

Member Butz thanked everyone for their input and involvement in the process.

Vice President LaChappa commented that this has to have been hard to sit down and develop a plan that is changing hourly. She is happy that we are putting students first.

President Ferrante appreciates all the hours of hard work and the staff for everything they've done. She again thanked Erin Garcia and the finance group. She also thanked Todd Owens and the maintenance crew for the handwashing stations.

- E. There were 11 requests to speak to the Board regarding reopening options and the phase out of the Lemon Crest dual immersion program.

Public Comments

F. <u>It was moved by</u> Vice President LaChappa and seconded by Clerk Hayes to designate all Items of Business to the consent agenda with the exception of Items 2.2 and 5.1. The motion carried unanimously to designate Items of Business 2.1, 2.3, 3.1, 3.2, 3.3, 4.1, 6.1 and 7.1 to the consent agenda.	Consent Agenda
1.1 <u>It was moved by</u> Member Taylor and seconded by Vice President LaChappa to adopt the following items of business:	Items of Business
1.2 There was no discussion on items.	Discussion
<u>SUPERINTENDENT</u>	
2.1 A motion to adopt the regular board meeting minutes of June 18, 2020 and June 25, 2020.	Adopt Minutes
2.3 A motion to adopt the District's Reopening Plan for the 2020-21 school year.	Adopt Reopening Plan
<u>BUSINESS SERVICES</u>	
3.1 A motion to approve the following monthly business reports: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.	Approve Monthly Financial Report
3.2 A motion to approve/ratify the following annual contracts for the 2020-21 school year: A) Best Best & Krieger (Business Services); and B) Rady Children's Hospital (Pupil Services).	Approve Annual Contracts
3.3 A motion to approve the following donations to Lakeside Farms: A) \$4,843.05 from a Follett book fair; B) \$75 from the Lakeside Woman's Club to the Peace Patrol; C) \$600 from a Hager Spring Picture Fundraiser and D) \$5,000 from Lakeside Farms PTA for student enrichment.	Accept Gifts to the District
<u>HUMAN RESOURCES</u>	
4.1 A motion to adopt Personnel Assignment Order 2021-01.	Adopt PAO
<u>PUPIL SERVICES</u>	
6.1 A motion to approve the 2020 East County SELPA Local Plan. The SELPA collaborates with each LEA to meet the needs of students and equitably distribute funds. The SELPA and LEA's, in compliance with the law, develop and maintain a local plan. The plan summarizes major elements of the Individuals with Disabilities Educational Act (IDEA).	Approve East County SELPA Plan
<u>BOND</u>	
7.1 A motion to approve change orders 1, 2 and 3 with Caltec Corp. for the central kitchen upgrade in the amount of \$5,758.24..	Approve Change Orders
Motion carried 5:0 ( <u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor).	

F. ITEMS OF BUSINESS (CONTINUED)

2.2	<u>It was moved by</u> Clerk Hayes and seconded by Member Butz to adopt Resolution No. 2021-01 opposing youth access to marijuana through marijuana storefronts and commercial cultivation. The Board requested that a letter be sent from them to the Board of Supervisors requesting assistance in this matter. Motion carried 5:0 ( <u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor).	Adopt Resolution No. 2021-01
5.1	<u>It was moved by</u> Vice President LaChappa and seconded by Member Butz to approve the phase out of the dual immersion program at Lemon Crest beginning with the 2020-21 school year with incoming Kindergartners. The Board thanked everyone for their participation in this tough decision. Motion carried 5:0 ( <u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor).	Approve Phase Out of LC Dual Immersion Program
G.	Erin Garcia presented Enrollment Reports for Month 10, ending May 29, 2020 and Month 11, ending June 12, 2020. We are down 3 students for a total enrollment of 5,015.	Enrollment Reports
H.	1A. LTA President, Cathy Sprecco, discussed the reopening plan with regards to teachers. She is asking how can we possibly reopen safely. LTA will meet with the district on July 28. We need to pick up the safety ball that has been dropped. She commented that unit members should not work in unsafe conditions. She felt the parent survey was leading to a full opening. Teaching under this current plan will look much different. Teacher desks must be 6' from students. It will be the stand and deliver model. Teachers over 55 years old are at risk. She does appreciate Dr. Johnsen stating this plan is a process, but she believes the plan needs work.	LTA President
	1B. CSEA President, Lisa Ford, commented that this is a monumental task to plan for and administration is under a terrible amount of stress. She also commented that classified employees have been instrumental in this closure. She is excited for our future as we grow in our communication skills.	CSEA President
	2A. Erin Garcia, Assistant Superintendent, commented that the business office is actively working to revise the budget. There has been a positive change from what was previously adopted. The two significant changes were no cuts to LCFF and no COLA applied. There will be Learning Loss Mitigation moneys, but they will have strings attached. Maintenance and operations has been working on handwashing stations; partitions; and cleaning protocols. The bond projects are parking lots and the central kitchen and they are on schedule for completion.	Erin Garcia
	2B. Dr. Kim Reed, Assistant Superintendent, shared that they are offering a summer academy with the Learning Loss Mitigation money. Kelly Gilbert will serve as the principal during the 3 weeks. There are 3 teachers participating with 10 students per group using open source curriculum.	Dr. Kim Reed
	2C. Dr. Andy Johnsen, Superintendent, commented on the difficult items on the agenda tonight. We are committed to give our students the very best. The reopening plan is impossible to make everyone happy. We are doing the very best we can with an almost impossible situation. Almost every page of the plan is safety related. The current guidance for masks is strongly encouraged, and required if you can't get the 6' distance. We are educators here, getting our guidance from the doctors. We did have 2 registered nurses on the committee. The first parent survey showed 80% wanted to get back in the classroom. The results may shift again. He appreciates the board's support and will bring back revisions when they are finalized.	Dr. Andy Johnsen

- M. President Ferrante asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 6:40 p.m.

Adjournment

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Andrew S. Johnsen, Ed.D.  
Superintendent

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Andrew Hayes  
Clerk of the Board

Administration:

ANDREW S. JOHNSEN, Ed.D.  
*Superintendent*  
 KIM REED, Ed.D.  
*Assistant Superintendent*  
 ERIN GARCIA  
*Assistant Superintendent*



Board of Trustees:

JOHN V. BUTZ  
 HOLLY FERRANTE  
 ANDREW HAYES  
 BONNIE LACHAPPA  
 RHONDA TAYLOR, Ed.D.

*Minutes of the Special Meeting of the Board of Trustees*

July 27, 2020  
 Zoom

- |   |   |
|---|---|
| <p>A. The special meeting of the Lakeside Union School District Board of Trustees was called to order at 4:00 p.m. by Holly Ferrante, President, with the following members present: Andrew Hayes, Clerk; and John Butz, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Vice President Bonnie LaChappa and Member Dr. Rhonda Taylor, were absent. Lisa DeRosier was present to record the minutes.</p>  | <p>Call to Order</p>  |
| <p>B. There were no requests to speak to the Board.</p>   | <p>Public Comments</p>  |
| <p>C. At 4:02 p.m. the Governing Board moved to closed session to discuss Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957; and Conference with Labor Negotiator, Erin Garcia, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6.</p>  | <p>Closed Session</p>   |
| <p>D. At 4:30 p.m., President Ferrante called the meeting to order. She welcomed guests and reported no action was taken on closed session items:</p> <ol style="list-style-type: none"> <li>1. No action was taken regarding Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957; and</li> <li>2. No action was taken regarding Conference with Labor Negotiator, Erin Garcia, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6.</li> </ol>   | <p>Closed Session</p>   |
| <p>E. 1. At 4:30 p.m. President Ferrante opened a public hearing to receive input regarding a Side Letter of Agreement with the Lakeside Teachers Association, from the District, regarding COVID-19 Impacts and Effects. Hearing no comments, the public hearing was closed.</p> <p>2. <u>It was moved by</u> Clerk Hayes and seconded by Member Butz to approve the District's Proposal to the Lakeside Teachers Association regarding COVID-19 Impacts and Effects. Motion carried 3:0:2 (Ayes: Butz, Ferrante, Hayes; Absent: LaChappa, Taylor).</p>  | <p>Public Hearing</p> <p>LTA Side Letter of Agreement</p>                       |
| <p>F. <u>It was moved by</u> Clerk Hayes and seconded by Member Butz to designate all Items of Business to the consent agent with the exception of Item 2.2. The motion carried unanimously to designate Item of Business 2.1 to the consent agenda.</p> <p>2.1 A motion to adopt Personnel Assignment Order No. 2021-02.</p> <p>Motion carried 3:0:2 (Ayes: Butz, Ferrante, Hayes; Absent: LaChappa, Taylor).</p> <p>2.2 <u>It was moved by</u> Clerk Hayes and seconded by Member Butz to approve the Executive Director of Human Resources job description. Clerk Hayes asked a clarifying question. Motion carried 3:0:2 (Ayes: Butz, Ferrante, Hayes; Absent: LaChappa, Taylor).</p> | <p>Consent Agenda</p> <p>Adopt PAO</p> <p>HR Executive Director Job Posting</p> |

- G. President Ferrante asked if there was any further business to come before the board. There being none, the president declared the special board meeting adjourned at 4:34 p.m.

Adjournment

---

Andrew S. Johnsen, Ed.D.  
Secretary to the Board

---

Andrew Hayes  
Clerk of the Board

# LAKE SIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 08/13/20

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**Agenda Item:**

Conflict of Interest Code

**Background (Describe purpose/rationale of the agenda item):**

Conflict of Interest Code, which is required of every local government agency to review biennially to determine if it is accurate or if the code must be amended.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

## 2020 Local Agency Biennial Notice

Name of Agency: Lakeside Union School District  
Mailing Address: 12335 Woodside Avenue Lakeside 92040  
Contact Person: Lisa DeRosier Phone No. (619) 390-2606  
Email: derosier@lsusd.net Alternate Email: \_\_\_\_\_

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☐ An amendment is required. The following amendments are necessary:

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) \_\_\_\_\_

☐ The code is currently under review by the code reviewing body.

☒ No amendment is required. (If your code is over five years old, amendments may be necessary.)

### Verification

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
Signature of Chief Executive Officer

8/13/20  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

Clerk of the Board of Supervisors  
Attn: Biennial Review  
1600 Pacific Highway, Room 402  
San Diego, CA 92101

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

[www.fppc.ca.gov](http://www.fppc.ca.gov)  
FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (866.275.3772)  
Page 1 of 1

## LAKESIDE UNION SCHOOL DISTRICT

### CONFLICT OF INTEREST AND DISCLOSURE CODE

#### A. Unlawful Financial Interests In Contracts With The District

The Board acknowledges that Government Code sections 1090-1097 covering unlawful financial interests in contracts with the District apply to Board members and employees. It shall be the policy of the District that these laws be complied with. Government Code section 1098 shall apply to any public officer or employee who willfully and knowingly discloses for pecuniary gain, to any other person, confidential information acquired by him or her in the course of his or her official duties, or uses any such information for the purpose of pecuniary gain.

#### B. Unlawful Incompatible Activities

The Board acknowledges that Government Code Sections 1125-1129 covering unlawful incompatible activities apply to Board members and employees. It shall be the policy of the District that these laws are complied with.

The Board may determine at any time whether any outside activity is incompatible as long as such determination is consistent with Government Code sections 1125-1129.

The Board shall give written notice to any Board member or employee who is engaging in any incompatible activity that such activity has been determined by the Board to be prohibited. The Board member or employee has the right to appeal such determination to the Board, but such appeal must be filed in writing within twenty (20) days of receipt of the determination. Any appeal must state the specific grounds for the appeal and must be supported by proper evidence.

No Board member or employee shall be disciplined for engaging in any unlawful incompatible activity without prior written notice that such activity has been determined to be prohibited, and without prior written notice that discipline is proposed.

#### C. Conflict Of Interest Code Required By Government Code Section 87300

##### Adoption

In compliance with the Political Reform Act of 1974, Government Code sections 81000 et seq., the Board hereby adopts this Conflict of Interest Code pursuant to and required by Government Code section 87300, which shall apply to all Board members and designated employees of the District. It is the intent of this Conflict of Interest Code to ensure full compliance with all applicable law.

Approved and/or authorized by the Board of Supervisors of the County of San Diego.	
Meeting Date: <u>12/13/2016</u>	Minute Order No. <u>15</u>
By: <u>[Signature]</u>	Date: <u>12/19/2016</u>
Deputy Clerk of the Board Supervisors	

The District's Conflict of Interest Code shall comprise and incorporate by reference the terms of Government Code section 87300 and the terms of California Code of Regulations, Title 2, section 18730 and any amendments thereto adopted by the Fair Political Practices Commission, together with the attachments hereto to this Bylaw specifying designated positions and the specific types of disclosure statements required for each position.

#### Designated Employees

Employees of the District and Board members who hold positions which involve the making, or participation in the making, of decisions which may have a foreseeable material effect on any financial interest, shall be designated employees. All persons who hold the positions specifically enumerated in Exhibit "A" are designated employees.

#### Disclosure Statement Filing

1. Each designated employee and Board member shall file annual statements with the District and the County Clerk and in the manner prescribed in this Code and by the County Clerk, disclosing reportable interests in real property, investments in and business positions with business entities, and income which might foreseeably be affected materially by the operations of the District. It has been determined that it is foreseeable that the types of investments, interests in real property, and income listed in the disclosure categories in Exhibit "B" may be affected materially by decisions made or participated in by the designated employee by virtue of his/her position. Such interests are reportable if held by the designated employee.
2. Annual statements shall be filed on or before April 1 disclosing investments, business positions, interests in real property and income held or received in the period since the closing date of the employee's previously filed statement and December 31<sup>st</sup>.
3. Leaving office statements shall be filed by every person who leaves a designated position specified in Exhibit "A" within thirty (30) days after leaving the position, disclosing his/her reportable investments, business positions, interests in real property, and income during the period since the closing date of the previous statement filed and the date of termination. The statement shall include any investments in and position in business entities, interests in real property, and income held or received at any time during the period covered by the statement, whether or not they are still held at the time of filing. If an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.
4. Board members and the Superintendent shall file initial statements thirty (30) days before assuming office. All other employees appointed, promoted or transferred to designated positions shall file initial statements within thirty (30) days after the date of assuming the position.

5. The Superintendent is the designated filing officer regarding the filing of Statements of Economic Interest.

#### Disclosure Statement Contents

Disclosure statements shall be made on forms supplied by the County Clerk.

1. Contents of Investment and Interest in Real Property Reports (Government Code section 87206)

When an investment or interest in real property is required to be disclosed, the statement shall contain the following:

- a. A statement of the nature of the investment or interest.
- b. The name of the business entity in which each investment is held and general description of the business activity.
- c. The address or other precise location of the real property.
- d. A statement of whether the fair market value of the investment or interest in real property exceeds Two Thousand Dollars (\$2,000) but does not exceed Ten Thousand Dollars (\$10,000), whether it exceeds Ten Thousand Dollars (\$10,000) but does not exceed One Hundred Thousand Dollars (\$100,000), or whether it exceeds One Hundred Thousand Dollars (\$100,000) but does not exceed one million dollars (\$ 1,000,000) or whether it exceeds one million dollars (\$1,000,000).
- e. In the case of an investment which constitutes fifty percent (50%) or more of the ownership interest in a business entity, disclosure of the investments and interests in real property of the business entity.
- f. If the property or investment was partially or wholly acquired or disposed of during the period covered by the statement, the date of acquisition or disposal. Information need not be provided with respect to an interest in real property which is used principally as the residence of the filer or any other property used exclusively as the personal residence of the filer.

2. Contents Of Income Reports (Government Code section 87207):

- a. When income is required to be reported under this Code, the statement shall contain the following:
  - The name and address of each source of income aggregating Five Hundred Dollars (\$500) or more in value, or Fifty Dollars (\$50) or more in value if

the income was a gift, and a general description of the business activity, if any, of each source.

- A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was at least Five Hundred Dollars (\$500) but did not exceed One Thousand Dollars (\$1,000), whether it was in excess of One Thousand Dollars (\$1,000), but was not greater than Ten Thousand Dollars (\$ 10,000), or whether it was greater than Ten Thousand Dollars (\$10,000) but not greater than One Hundred Thousand Dollars (\$ 100,000).
  - A description of the consideration, if any, for which the income was received.
  - In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received, the name and address of the donor and the amount, and a description of the gift.
  - In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.
- b. When income of a business entity, including income of a sole proprietorship, is required to be reported, the statement shall contain:
- The name, address, and a general description of the business activity of the business entity.
  - In the case of a business entity which provides legal or brokerage services, the name of every person who paid fees to the business entity, if the filer's pro rata share of fees from such person was greater than One Thousand Dollars (\$1,000).
  - In the case of a business entity not covered by the above sub-paragraph, the name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than Ten Thousand Dollars (\$10,000) during the calendar year.

D. Disqualification

Designated employees must disqualify themselves pursuant to applicable law from making or participating in the making of any decision which will foreseeably have a material financial effect, distinguishable from its effect on the public generally, on any reportable financial interest of that employee except as allowable by law.

E. Manner of Disqualification

A designated employee required to disqualify him/herself shall notify his/her immediate superior in writing. This notice shall be forwarded to the Superintendent who shall record the employee's disqualification. Upon receipt of such statement, the supervisor shall immediately reassign the matter to another employee.

In the case of a member of the Board, notice shall be given immediately prior to the consideration of the matter at the meeting during which consideration of the decision takes place of the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. Such disclosure shall be made part of the official record of the Board. The member shall then refrain from discussion and voting on the matter or otherwise participating in any way and shall attempt in no way to use his/her official position to influence any other person with respect to the matter. The Board member must leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. The Board member may, however, speak on the issue only during the time that the general public speaks on the issue.

F. Prohibitions On Receipt Of Honoraria

Designated employees including Board members shall not accept any honorarium from any source, if the employee or Board member would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. The term honorarium does not include: (1) earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches; (2) any honorarium which is not used and, within 30 days of after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as deduction from income for tax purposes. The applicable prohibitions in Government Code section 89502 shall apply.

G. Prohibitions On Receipt Of Gifts

Designated employees including Board members may accept gifts only under the conditions and limitations specified in Government Code section 89503 and Title 2, California Code of Regulations, section 18730. Gifts of travel and relating lodging and subsistence shall be subject to the current gift limitation, except as described in Government Code section 89506. A gift of travel does not include travel provided by the District for Board members and designated employees.

Legal Reference: Government Code sections 1090-1098, 1125-1129, 81000 *et seq.*, 87300,  
89502, 89503, 89504  
Title 2 C.C.R. section 18700 *et seq.*

Date Bylaw Adopted By The Board: 10/13/16

Dates Bylaw Revised By The Board:

## **EXHIBIT A**

### **DESIGNATED POSITIONS**

- A. Persons occupying the following positions are designated employees and must disclose financial interests in all categories defined in Exhibit B:

Members of the Board

Superintendent

Consultants as required by applicable law - 2 Cal. Code of Regs. Section 18700

- B. Persons occupying the following positions are designated employees and must disclose financial interests defined in categories 2 and 3 of Exhibit B.

Assistant Superintendents

Principals

Vice Principals

Director of Human Resources

Director of Maintenance, Transportation and Operations

Executive Director of Pupil Services

## **EXHIBIT B**

### **DISCLOSURE CATEGORIES**

(Not Intended To Conflict With Applicable Law)

#### **Category 1**

- a. Interests in real property which is located in whole or in part either (1) within the boundaries of the District, or (2) within two miles of the boundaries of the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments in or income from business entities which are contractors or sub-contractors which are or have been within the previous two year period engaged in the performance of building construction or design of the type utilized by the District.
- c. Investments in or income from persons or business entities engaged in the acquisition or disposal of real property within the jurisdiction.

#### **Category 2**

Investments in or income from business entities which manufacture or sell supplies, books, machinery, or equipment of the type used by or purchased by the District. Investments include interests described in Category 1.

#### **Category 3**

Investments in or income from business entities which are contractors or sub-contractors engaged in the performance of work or services of the type used by or purchased by the District. Investments include interests described in Category 1.

Administration:

DAVID H. LORDEN, Ed.D.  
*Superintendent*  
ERIN GARCIA  
*Assistant Superintendent*  
ANDY JOHNSEN, Ed.D.  
*Assistant Superintendent*



Board of Trustees:

GELIA G. COOK  
TWILA C. GODLEY  
C. KEITH HILDRETH  
KEVIN C. HOWE  
BONNIE LACHAPPA

**EXCERPT OF MINUTES  
OF THE BOARD OF TRUSTEES OF THE  
LAKESIDE UNION SCHOOL DISTRICT**

**Meeting Date:** October 13, 2016

**Members Present:** Cook, Godley, Hildreth, Howe, LaChappa

**Members Absent:** None

It was moved by Member Howe and seconded by Vice President Cook to adopt the revised Conflict of Interest Code. This document has not been revised since 2000. Motion carried unanimously (Ayes: Cook, Godley, Hildreth, Howe, LaChappa: Noes: None).

/

Certified to be a true copy of the unofficial minutes.

A handwritten signature in cursive script that reads "David Lorden".

David Lorden, Ed.D.  
Secretary to the Board

*Schools of Arts and Sciences*

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12335 Woodside Avenue • Lakeside, California 92040  
619.390.2600 • FAX 619.561.7929 • [www.lsschools.k12.ca.us](http://www.lsschools.k12.ca.us)

# LAKESIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 8/13/20

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**Agenda Item:**

2020 Board Goals

**Background (Describe purpose/rationale of the agenda item):**

The Board of Trustees made revisions to the board goals at their retreat on July 9, 2020.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☐ Approval

☐ Explanation: [Click here to enter text.](#)

☒ Adoption

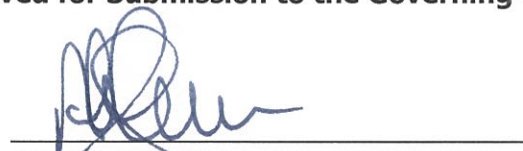
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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

  
Dr. Andy Johnsen, Superintendent

Administration:

ANDREW S. JOHNSEN, Ed.D.  
*Superintendent*  
KIM REED, Ed.D.  
*Assistant Superintendent*  
ERIN GARCIA  
*Assistant Superintendent*



Board of Trustees:

JOHN V. BUTZ  
HOLLY FERRANTE  
ANDREW HAYES  
BONNIE LACHAPPA  
RHONDA TAYLOR, Ed.D.

## BOARD OF TRUSTEES GOALS 2020-2021

The Lakeside Union School District Board of Trustees affirms its continuing commitment to academic excellence, a rich and varied curriculum, the use of data to evaluate outcomes, and focus on best practices for teaching and learning. The Board has adopted Core Values that describe in detail the principles by which it governs.

Accordingly, the Board of Trustees renews its commitment to innovation and initiative to meet the individual needs of each student and attain its vision of "Igniting Passion in Today's Students for Tomorrow's Opportunities." The Board honors the LCAP process and pledges the support and focus of district resources to the following goals:

**Academic Achievement:** All students will make academic growth in order to reach mastery of grade level standards, individual goals, and development of the LUSD Student Profile competencies. Schools will set annual goals to improve student outcomes and close achievement gaps.

*The Board continues to support LUSD signature programs that build Student Profile competencies:*

- **Arts and Sciences:** Provide opportunities and access for students to excel in the arts and sciences before, during, and after school.
- **Digital Literacy:** Integrate meaningful technology and digital citizenship into instruction to empower students to excel in a technology-driven world.
- **Multilingualism:** Support and maintain multilingual opportunities in our schools.

**Social-Emotional Wellbeing:** Students will receive ~~classroom and non-classroom~~ support that enables them to thrive socially and emotionally, **including the celebration of the diversity within our community and affirmation of the importance of our common humanity.** Schools will set annual goals to improve the social-emotional wellbeing of students.

**Physical Environments that Support Student Learning:** Schools and individual classrooms will be safe, inviting, and student-centered.

*Created by the Board of Trustees on July 9, 2020  
Adopted on August 13, 2020*

*Schools of Arts and Sciences*

# LAKE SIDE UNION SCHOOL DISTRICT

---

Governing Board Meeting Date: 8/13/20

---

**Agenda Item:**

Amendment to the Superintendent's Contract

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested of Amendment to the Employment Agreement with Superintendent Andrew Johnsen, Ed.D. from July 1, 2020 – June 30, 2023, with longevity aligned to July 1 from March 1.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

General Fund

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

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**Originating Department/School:** Human Resources

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

  
\_\_\_\_\_  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

**AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE**  
**GOVERNING BOARD**  
**OF THE**  
**LAKESIDE UNION SCHOOL DISTRICT**  
**AND ANDREW JOHNSEN, Ed.D.**

The Governing Board of the Lakeside Union School District of San Diego County, California (hereinafter referred to as the "Board") and Andrew Johnsen, Ed.D. (hereinafter referred to as ("Superintendent")) agree to amend the Employment Agreement between the Governing Board of the Lakeside Union School District and Andrew Johnsen, Ed.D. (hereinafter "Agreement") and to enter into this Amendment to the Agreement between the Governing Board of the Lakeside Union School District and Andrew Johnsen, Ed.D. (hereinafter "Amendment") on following terms and conditions:

1. The following provision shall replace Paragraph 1, (Term), of the Agreement:

**1. Term**

The Board hereby employs the Superintendent for a period of three years, commencing July 1, 2020 and ending June 30, 2023.

2. With the exception of the above modifications, all other terms and conditions of the Agreement shall remain in full force and effect.

3. The Superintendent and the Board agree that this Amendment is not binding or enforceable unless it is ratified in by the Board in an open session meeting of the Board.

\_\_\_\_\_  
Andrew Johnsen, Ed.D. Superintendent

\_\_\_\_\_  
FOR THE GOVERNING BOARD

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Ratified in an open session by the Governing Board on: \_\_\_\_\_

# LAKE SIDE UNION SCHOOL DISTRICT

---

Governing Board Meeting Date: 8/13/20

---

**Agenda Item:**

Assistant Superintendent Contract Amendment

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested of the Amendment to the Employment Contract for Assistant Superintendent Kimberly Reed rolling her contract to June 30, 2023.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

General Fund

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

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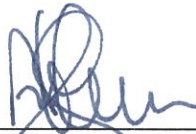
**Originating Department/School:** Superintendent

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

**AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE**  
**GOVERNING BOARD**  
**OF THE**  
**LAKESIDE UNION SCHOOL DISTRICT**  
**AND KIMBERLY REED, Ed.D.**

The Governing Board of the Lakeside Union School District of San Diego County, California (hereinafter referred to as the "Board") and Kimberly Reed, Ed.D. (hereinafter referred to as ("Assistant Superintendent")) agree to amend the Employment Agreement between the Governing Board of the Lakeside Union School District and Kimberly Reed, Ed.D. (hereinafter "Agreement") and to enter into this Amendment to the Agreement between the Governing Board of the Lakeside Union School District and Kimberly Reed, Ed.D. (hereinafter "Amendment") on following terms and conditions:

1. The following provision shall replace Paragraph 1, (Term), of the Agreement:

**1. Term**

The Board hereby employs the Assistant Superintendent for a period of three (3) years, commencing July 1, 2020 and ending June 30, 2023.

2. With the exception of the above modifications, all other terms and conditions of the Agreement shall remain in full force and effect.

3. The Assistant Superintendent and the Board agree that this Amendment is not binding or enforceable unless it is ratified in by the Board in an open session meeting of the Board.

\_\_\_\_\_  
Dr. Kimberly Reed  
Assistant Superintendent

\_\_\_\_\_  
FOR THE GOVERNING BOARD

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Ratified in an open session by the Governing Board on: \_\_\_\_\_

# LAKE SIDE UNION SCHOOL DISTRICT

---

Governing Board Meeting Date: 8/13/20

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**Agenda Item:**

Assistant Superintendent Contract Amendment

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested of the Amendment to the Employment Contract for Assistant Superintendent Erin Garcia rolling her contract to June 30, 2023.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

General Fund

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

---

**Originating Department/School:** Superintendent

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** \_\_\_\_\_

**AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE**  
**GOVERNING BOARD**  
**OF THE**  
**LAKESIDE UNION SCHOOL DISTRICT**  
**AND ERIN GARCIA**

The Governing Board of the Lakeside Union School District of San Diego County, California (hereinafter referred to as the "Board") and Erin Garcia (hereinafter referred to as ("Assistant Superintendent")) agree to amend the Employment Agreement between the Governing Board of the Lakeside Union School District and Erin Garcia (hereinafter "Agreement") and to enter into this Amendment to the Agreement between the Governing Board of the Lakeside Union School District and Erin Garcia (hereinafter "Amendment") on following terms and conditions:

1. The following provision shall replace Paragraph 1, (Term), of the Agreement:

**1. Term**

The Board hereby employs the Assistant Superintendent for a period of three (3) years, commencing July 1, 2020 and ending June 30, 2023.

2. With the exception of the above modifications, all other terms and conditions of the Agreement shall remain in full force and effect.

3. The Assistant Superintendent and the Board agree that this Amendment is not binding or enforceable unless it is ratified in by the Board in an open session meeting of the Board.

\_\_\_\_\_  
Erin Garcia, Assistant Superintendent

\_\_\_\_\_  
FOR THE GOVERNING BOARD

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Ratified in an open session by the Governing Board on: \_\_\_\_\_

# LUSD REOPENING PLAN

## Revised August 7, 2020



### Introduction

On June 29, 2020, the California legislature passed Senate Bill 98, which added sections to the California Education Code to guide districts in their reopening plans. Two statements addressing in-person learning include:

- SB 98 (Education Code § 43502) contains a statement that LEAs “**shall offer in-person instruction and may offer distance learning, pursuant to the requirements of this part.**”
- SB 98 (Education Code § 43504) contains a statement that LEAs “**shall offer in-person instruction to the greatest extent possible.**”

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In accordance with these Education Code provisions, the LUSD Board of Trustees approved a reopening plan for Lakeside schools on July 9, 2020 to resume in-person learning for all students whose parents desired a physical return to school campuses. That plan emphasized extensive safety and hygiene measures as required by the California Department of Public Health (CDPH) and the San Diego Health and Human Services Agency (HHSA). It also provided for a distance learning strand for any student whose parent did not desire a physical return to campus.

On July 17, 2020, Governor Newsom issued an order requiring schools to remain closed and offer distance learning to all students in the fall, until the county in which the school is located is removed from the state COVID-19 Monitoring List. San Diego County is currently on the Monitoring List; LUSD, therefore, must revise our reopening plan to reflect this new order. When San Diego county exits the Monitoring List, LUSD must plan for the resumption of in-person learning, in accordance with Education Code § 43504.

### **How a County Exits the State Monitoring List**

Information released to school districts on August 4 and then clarified on August 7, 2020 outlines how a county would exit the state Monitoring List and be required to resume in-person instruction. The CDPH and HHSA monitor a number of metrics, including COVID-19 case rates, outbreaks and others. Once the county records 3 consecutive days of “good data” for all metrics, the county will exit the Monitoring List. Once off the list, the county must remain off the list for an additional 14 days for schools to be allowed to resume in-person instruction. So, in effect, once San Diego county records 17 consecutive days of “good data,” schools will be required to resume in-person instruction to the greatest extent possible.

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### **LUSD Revised Reopening Plan: Phases 1-3**

In light of the state order and education code described above, LUSD plans to reopen schools to the greatest extent possible, which may include three phases, with parents having the following choices for their children:

#### **Phase 1 (beginning August 20, 2020):**

- Distance learning (described below); or
- Home Flex (described on the district website)

We learned many lessons from our experience of distance learning through the spring of 2020. Based on feedback from teachers and parents, our distance learning committee - made up of teachers, administrators, and board and parent representatives - worked over the summer to develop a plan that provides for greater academic rigor and consistent live (synchronous) instruction for students. Aspects of the distance learning plan may be subject to negotiations with the Lakeside Teachers Association (LTA), which are ongoing.

#### **Phase 2 (feasibility and timeline dependant on Monitoring List and county health orders):**

- Blended instruction (2-days a week in-person plus asynchronous distance learning);
- Full distance learning strand; or
- Home Flex

Depending on the date San Diego county exits the state monitoring list and contingent on current health orders operable at the time, LUSD may resume in-person instruction in a blended model for a defined period of time (approximately 2-3 weeks). This will allow staff and students to readjust to on-campus instruction, learn and practice required safety and hygiene measures (hand washing, distancing, and other measures outlined in LUSD's July 9 reopening plan and any other CDPH/HHSA requirements operable at the time of reopening).

Potential barriers to opening school under a hybrid model include:

- The district's ability to provide child care for children of staff;
- The district's ability to provide transportation to students; and
- Logistical challenges (reworking class assignments to address scheduling needs, etc.)

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Parents who desire to keep their children in the distance learning strand will have that option in phase 2.

Phase 3 (timeline dependant on Monitoring List and county health orders):

- Return to full in-person instruction for all LUSD students who desire to return;
- Full distance learning strand; or
- HomeFlex

When applicable health orders and operational factors permit, the district will resume full in-person learning for all students whose parents desire it. All safety and hygiene measures outlined in LUSD's July 9 reopening plan and any other CDPH/HHSA requirements operable at the time will be implemented.

**Distance Learning**

As a result of the state Monitoring List and the current health orders, the District will begin the school year on August 20, 2020 in Phase 1, offering distance learning to all students. Daily, students will receive both asynchronous and synchronous (live) instruction, which will provide a high level of academic rigor, meaningful teacher feedback, and social emotional support for students. As noted above, aspects of the distance learning plan may be subject to negotiations with the Lakeside Teachers Association (LTA), which are ongoing.


Grade Level	Total Student Instructional Minutes	Students' Average Daily Synchronous
TK	NA	63+
Kindergarten	180	63+
1st - 5th	240	84+
6th - 8th	270	222

For students in TK through 5th grade, synchronous instruction will be delivered to whole class and small groups of students, and will include the following components: social-emotional learning, language arts, math, history, social science/science, and for those students who qualify, English language development, and intervention (“Just in Time” support). Middle school students’ synchronous instruction will primarily occur in a whole group (class) videoconferences.


In addition to continuing to enforce the rules for student conduct set forth in Board Policy, the District will issue written rules for student conduct during distance learning, which are included in the Online Distance Learning/Technology Parent User Agreements.

Sample distance learning schedules include the following:

### 1st-5th SAMPLE Regular Day Distance Learning Daily Schedule

Schedule Time	Asynchronous Learning (Self-Paced)	Synchronous Learning (Live, online learning)
<b>(20 mins)</b> Teacher Time	Planning instruction and/or services, provide student feedback and grading, monitor student activity, gather formative and summative information, participate in IEP, SST, and 504 meetings	
<b>(20 mins)</b> Regular and PLC Days (5)		<ul style="list-style-type: none"> <li>• Social-Emotional Learning Block</li> </ul>
<b>(90 mins)</b> <b>English Language Arts</b> Regular Days (4)	<ul style="list-style-type: none"> <li>• Learning Platform activities               <ul style="list-style-type: none"> <li>◦ Building content knowledge</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Small-Group Workshop:               <ul style="list-style-type: none"> <li>◦ Application of content knowledge</li> <li>◦ Three 30 minute groups</li> <li>◦ Integrated ELD</li> </ul> </li> </ul>
<b>(30 mins)</b>	<b>Snack / Break</b>	
<b>(90 mins)</b> <b>Math</b> Regular Days (4)	<ul style="list-style-type: none"> <li>• Learning Platform activities               <ul style="list-style-type: none"> <li>◦ Building content knowledge</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Small Group Workshop:               <ul style="list-style-type: none"> <li>◦ Application of content knowledge</li> <li>◦ Three 30 minute groups or Four 22 minutes groups</li> </ul> </li> </ul>
<b>(30 mins)</b>	<b>Lunch Break</b>	
<b>(40 min)</b> <b>Science, H/SS</b> Regular Days (4)	<ul style="list-style-type: none"> <li>• Whole or small group</li> <li>• Synchronous and asynchronous</li> <li>• Connects to integrated English Language Arts instruction</li> </ul>	

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<b>(90 mins)</b> <b>Flexible Block</b> Regular Days (4)		Just in Time Support (only for those who need it) <ul style="list-style-type: none"> <li>• Designated ELD</li> <li>• Small Group Tier 2 Instruction</li> <li>• One-on-one Tier 3 Instruction             <ul style="list-style-type: none"> <li>○ Three 30 minute groups</li> </ul> </li> </ul>
<b>(20 min)</b> Teacher Time	Planning instruction and/or services, provide student feedback and grading, monitor student activity, gather formative and summative information, participate in IEP, SST, and 504 meetings	

### **Special Education**

LUSD is fully committed to ensuring equitable programming for all students through all phases of our reopening plan, including children with disabilities. Based on federal guidance, during the period of distance learning, LUSD must ensure that students with disabilities, to the greatest extent possible, are provided the special education and related services identified in his or her Individualized Education Program or Section 504 plan. LUSD will provide the services outlined in each student's current IEP via synchronous and asynchronous instruction. Special Education staff members will work with parents and teachers to schedule synchronous instruction and provide the support that students need as they work towards their IEP goals.

### **Conclusion**

As we enter the 2020-21 school year in these most unprecedented times, we remain committed to the promises made to our students in our district vision to *“Ignite passion in today’s students for tomorrow’s opportunities”* and our student profile, producing students who *Think Critically, Learn Continuously, Collaborate Constructively, Communicate Effectively, Persevere Relentlessly, and Care Deeply*. The future is very hard to predict, and changes are to be expected. We will need to be flexible as we continue to monitor this fluid situation. But what will not change is the resolve of the LUSD staff and Board of Trustees to support our students’ social and academic growth with the caring, dedication, and excellence that are the trademark of Lakeside schools.

# LAKESIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 8/13/20

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**Agenda Item:**

Personnel Assignment Order 2021-03

**Background (Describe purpose/rationale of the agenda item):**

The Personnel Assignment Order reflects new hires, retirements and changes in positions.

**Fiscal Impact (Cost):**

Varies

**Funding Source:**

General Fund

**Addresses Emphasis Goal(s):**

☐ #1: Academic Achievement      ☐ #2: Social Emotional      ☐ #3: Physical Environments

**Recommended Action:**

☐ Informational      ☐ Denial  
☐ Discussion      ☐ Ratification  
☐ Approval      ☐ Explanation: [Click here to enter text.](#)  
☒ Adoption


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**Originating Department/School:** Human Resources

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

  
Dr. Andy Johnsen, Superintendent

**LAKESIDE UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING August 13, - 2020  
REVISED Personnel Assignment Order – 2021-03**

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

**A. New Appointments:**

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
Brothers, Mary	SDC Teacher/Lakeside Middle School	A/1	N/A	\$49,706.00	8/17/2020
Fann, Lisa	SLP/Itinerant	F/4	N/A	\$62,707.00	8/17/2020
Green, Tessa	Interim Principal	76/2	\$101,293.00	\$106,278.00	8/5/2020
Gregg, Michelle	SLP/Lemon Crest	F/1		\$53,150.00	8/17/2020
Gries, Monica	RSP Teacher/Lakeview	F/7	N/A	\$70,303.00	8/17/2020
Kasawdish, Nicole	SDC Teacher/Lakeside Farms	A/1	N/A	\$49,706.00	8/17/2020
Norton, Kyle	SDC Teacher/Lemon Crest	A/1	N/A	\$49,706.00	8/17/2020

**B. Temporary Rehires:**

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

**C. Change of Location:**

Employee	Assignment/Location	Effective Date
Brumbaugh, David	RSP Teacher/Lemon Crest	8/17/2020
Corson, Katie	Speech Teacher/Lakeside Farms	8/17/2020
Drake, Tammara	Teacher/Lakeview	8/17/2020
Elson, Amanda	Teacher/Lakeview	8/17/2020
Fraley, Gwen	Teacher/Lakeview	8/17/2020
Grosset, Laura	Teacher/Lakeview	8/17/2020
Haynes, Kasey	RSP Teacher/Lakeside Farms	8/17/2020
Morales, Alejandra	Teacher/Riverview	8/17/2020
Mulholland, Ann	Teacher/Winter Gardens	8/17/2020
Thornton, Elaine	Teacher/Lemon Crest	8/17/2020
Tupper, Dave	Teacher/Tierra Del Sol Middle School	8/17/2020

D. Return from Leave:

Employee	Assignment/Location	Effective Date
Cherniss, Danielle	Teacher/Winter Gardens	8/17/2020
Dexheimer, Brooke	Teacher/Tierra Del Sol	8/17/2020

E. Resignations:

Employee	Assignment/Location	Reason	Effective Date
Brumbaugh, David	RSP/Lemon Crest	Employment Outside District	8/1/20

F. SLP Waiver:

Employee	Assignment/Location	Effective Date
Peters, Nicole	SLP Teacher/LEAPP	7/1/2020 – 6/30/2021

G. Dismissals:

Employee	Assignment/Location	Class/Step	Effective Date

## Classified Staff

H. New Hire:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Layoff:

Employee	Location	Position	Reason	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
Aragon, Mikala	Lakeside Middle	Instructional Assistant II-Special ED	Personal	8/1/2020
Capoocia, Jessica	Tierra Del Sol Middle	Instructional Assistant III-Special ED	Moving out of state	8/1/2020

Homan, Lori	Lindo Park	Instructional Assistant II-Special ED	Moving out of state	8/1/2020
Matteo, Hazel	Lakeside Middle	Child Nutrition Assistant	Health	8/1/2020
Spero, Sarah	Central Kitchen	Child Nutrition Director	Retirement	10/15/2020

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Step	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** AUGUST 13, 2020

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**Agenda Item:**

COMMERCIAL WARRANT LISTING SHEET – for the period 07/01/2020-07/31/2020

**Background (Describe purpose/rationale of the agenda item):**

This is a required monthly report - per Board Policy #3300, "the Governing Board shall review all warrants issued by the district at their monthly Board meeting".

**Fiscal Impact (Cost):**

\$1,644,465.70

**Funding Source:**

General, Child Development, Capital Facilities, Cafeteria, & Charter Schools (Barona, RVCS)

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**                      ☐ **Denial/Rejection**  
☐ **Discussion**                      ☐ **Ratification**  
☒ **Approval**                      ☐ **Explanation:** [Click here to enter text.](#)  
☐ **Adoption**

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
**Principal/Department Head Signature**

  
\_\_\_\_\_  
**Dr. Andy Johnsen, Superintendent**

**Reviewed by Cabinet Member**

  
\_\_\_\_\_

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14691063	APPLE FINANCIAL SERVICES	7/2/2020	Schedule No. 3 Master Lease, I	0100	108,194.47
14691063	APPLE FINANCIAL SERVICES	7/2/2020	Schedule No. 4 to Master Lease	0100	142,047.68
14691123	CALIFORNIA STATE TEACHERS	7/6/2020	CERTIFICATED ERI PMT - 2015	0100	72,561.28
14691124	DIESEL PRINT CO	7/6/2020	DIESEL PRINT	0100	3,726.00
14691125	ERIN GARCIA	7/6/2020	T&C GAR	0100	5,069.39
14691126	SOLARWINDS ITSM US, INC.	7/6/2020	Professional Service Agreement	0100	3,599.40
14691127	SOUTHWEST SCHOOL & OFFICE SUPPLY	7/6/2020	Hand Sanitizer	0100	29.75
14691128	SPRINT SOLUTIONS, INC.	7/6/2020		0100	17,400.56
14691222	ROCK AND BLOCK HARDSCAPE SUPPLY	7/9/2020	ROCK & BLOCK HARDSCAPE	0100	12.80
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	13PG-Q6PQ-K6VP	0100	243.54
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	179G-7M9Q-14KW	0100	30.15
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	17C9-KWLH-1LWF	0100	227.16
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	1GM1-PXQJ-X4XG	0100	4,357.13
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	1M91-KHH4-9QJM	0100	100.00
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	1M91-KHH4-RN3G	0100	237.00
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	1V7K-P7CL-KLRN	0100	36.21
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	1WGX-746R-YNGQ	0100	29.59
14691223	AMAZON CAPITAL SERVICES, INC.	7/9/2020	1YTG-GPR6-FK1T	0100	23.68
14691224	A-Z BUS SALES	7/9/2020	A-Z BUS SALES	0100	567.12
14691226	DIXIELINE	7/9/2020	DIXIELINE	0100	3,242.37
14691227	EDCO DISPOSAL CORPORATION	7/9/2020	EDCO DISPOSAL	0100	4,111.31
14691228	MORSCO SUPPLY, LLC	7/9/2020	EXPRESS PIPE (MORSCO)	0100	24.57
14691228	MORSCO SUPPLY, LLC	7/9/2020	EXPRESS PIPE (MOSCO)	0100	25.17
14691230	GRAINGER	7/9/2020	GRAINGER	0100	615.83
14691231	LYNN'S LOCKSMITH SERVICE	7/9/2020	LYNN'S LOCKSMITH SVC	0100	17.70
14691232	MCGRAW-HILL	7/9/2020	MCGRAW HILL	0100	65,441.75
14691233	PROJECT LEAD THE WAY	7/9/2020	PROJECT LEAD THE WAY	0100	2,012.77
14691234	THE PRINT BUTTON	7/9/2020	THE PRINT BUTTON	0100	96.48
14691235	U.S. BANK EQUIPMENT FINANCE	7/9/2020	U.S. BANK	0100	70.24
14691236	WAXIE SANITARY SUPPLY	7/9/2020		0100	3,083.03
14691617	AMAZON CAPITAL SERVICES, INC.	7/13/2020		0100	3,770.17
14691619	CASBO	7/13/2020	INVOICE NO. 627643 - ORGANIZAT	0100	2,000.00
14691621	DATTEL SYSTEMS INCORPORATED	7/13/2020		0100	260.00
14691622	ERIN GARCIA, CUSTODIAN	7/13/2020	GAR 1920-051	0100	8,289.94
14691625	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	7/13/2020	KYOCERA	0100	206.88
14691626	LAKESIDE WATER DISTRICT	7/13/2020	LAKESIDE WATER DISTRICT	0100	1,034.43
14691627	NICK RAIL MUSIC INC	7/13/2020	NICK RAIL MUSIC	0100	510.57
14691628	PAYTON TRUE VALUE HARDWARE	7/13/2020	PAYTON'S - PO#5081 19-20 BLNKT	0100	312.93
14691629	POWERSCHOOL GROUP, LLC	7/13/2020	SMARTFIND EXPRESS PLATFORM YEA	0100	6,052.97

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14691630	SOUTHWEST SCHOOL & OFFICE SUPPLY	7/13/2020	SOUTHWEST SCHOOL/OFFICE SUPPLY	0100	2,066.11
14692236	APPLE FINANCIAL SERVICES	7/16/2020	APPLE LEASE, SCHEDULE NO. 2, P	0100	117,456.13
14692236	APPLE FINANCIAL SERVICES	7/16/2020	APPLE LEASE-SCHEDULE NO. 1, PA	0100	147,383.15
14692237	ASELTINE SCHOOL	7/16/2020	NPS June Stmt PO 5151	0100	11,773.08
14692238	ASSETWORKS RISK MANAGEMENT INC.	7/16/2020	ASSET WORKS	0100	160.00
14692239	BEST BEST & KRIEGER	7/16/2020	BBK Legal April 2020	0100	542.00
14692240	CPI	7/16/2020	TWO DAY BLENDED INSTRUCTOR TRA	0100	3,450.00
14692241	DEPARTMENT OF JUSTICE	7/16/2020	CA DEPT OF JUSTICE	0100	49.00
14692242	DION & SONS, INC.	7/16/2020	DION & SONS, INC.	0100	939.41
14692243	GRAINGER	7/16/2020	GRAINGER	0100	513.58
14692244	INSTITUTE FOR EFFECTIVE EDUCATION	7/16/2020	NPS June Stmt PO5270	0100	6,337.60
14692246	MCGRAW-HILL	7/16/2020	MCGRAW HILL	0100	23,378.34
14692248	OXBOW ACADEMY	7/16/2020	NPS June 2020 PO 5468	0100	15,884.00
14692249	STEIN EDUCATION CENTER	7/16/2020	NPS June Stmt PO 5402	0100	5,882.36
14692250	SCHOOLS FIRST PLAN ADMINISTRATION	7/16/2020	CLASSIFIED EMPLOYEES RETIREMEN	0100	74,718.79
14692251	SIERRA ACADEMY OF SAN DIEGO	7/16/2020	NPS June 2020 ESY PO 5225	0100	1,191.96
14692252	CA DEPT OF TAX AND FEE ADMINISTRATION	7/16/2020	2-QTR-2020 SALES AND USE TAX	0100	141.65
14693525	ABA EDUCATION FOUNDATION	7/20/2020	Behavior Specialist	0100	3,985.50
14693526	APPLE FINANCIAL SERVICES	7/20/2020	APPLE LEASE-SCHEDULE NO. 5, PA	0100	204,000.00
14693529	EYE PHONE CITY	7/20/2020	EYE PHONE CITY	0100	5,373.09
14693530	ERIN GARCIA, CUSTODIAN	7/20/2020	GAR 1920-057	0100	184.30
14693530	ERIN GARCIA, CUSTODIAN	7/20/2020	GAR 1920-058	0100	5,775.80
14693532	MISSION FEDERAL CREDIT UNION	7/20/2020	2019-20 AP ACCRUAL	0100	8,776.71
14693532	MISSION FEDERAL CREDIT UNION	7/20/2020	ASCA-SUMMER CONFERENCE CLASSES	0100	89.50
14693532	MISSION FEDERAL CREDIT UNION	7/20/2020	HEYSUM-VIRTUAL CONFERENCE FOR	0100	60.00
14693533	NEW HAVEN YOUTH AND FAMILY SERVICES	7/20/2020	1:1 Services	0100	3,813.33
14693534	CA DEPT OF TAX AND FEE ADMINISTRATION	7/20/2020	CDTFA 4Q19 FEES	0100	141.44
14693535	SYCAMORE LANDFILL	7/20/2020	SYCAMORE LANDFILL	0100	400.77
14693536	VISTA HILL FOUNDATION	7/20/2020	Assessments	0100	3,360.00
14693536	VISTA HILL FOUNDATION	7/20/2020	Registered Clinician	0100	10,264.00
14694215	AGRICULTURAL PEST CONTROL	7/23/2020	AGRICULTURAL PEST	0100	730.00
14694216	ALLIED REFRIGERATION INC	7/23/2020	ALLIED REFRIGERATION	0100	227.49
14694218	CIT FINANCE LLC	7/23/2020	BLANKET FOR FISCAL YEAR 2020-2	0100	382.53
14694219	COUNTY OF SAN DIEGO	7/23/2020	PROBATION OFFICER FOR 2019-20	0100	14,995.50
14694222	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	7/23/2020	BLANKET FOR FISCAL YEAR 2020-2	0100	3,796.25
14694223	LEADER SERVICES	7/23/2020	LEADER SERVICES	0100	1,176.03
14694224	MALACHIED INC	7/23/2020	MALACHIED-BREAKTHROUGH COACH	0100	245.00
14694226	PROJECT LEAD THE WAY	7/23/2020	INVOICE NO. 227549 FOR 2020-21	0100	950.00
14694227	SAN DIEGO GAS & ELECTRIC	7/23/2020	SAN DIEGO GAS & ELECTRIC	0100	71,495.56

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14694228	SOUTHWEST SCHOOL & OFFICE SUPPLY	7/23/2020	SO1IHEPT3 NO TOUCH THERMOMETER	0100	19,983.85
14694228	SOUTHWEST SCHOOL & OFFICE SUPPLY	7/23/2020	SSS9KIDFACESHIELD	0100	1,333.41
14694228	SOUTHWEST SCHOOL & OFFICE SUPPLY	7/23/2020	SSSKIDFACEMASK KIDS EAR LOOP D	0100	3,112.90
14694229	SPARKLETTS	7/23/2020	SPARKLETTS	0100	47.48
14694233	XEROX CORPORATION	7/23/2020	BLANKET FOR FISCAL YEAR 2020-	0100	18.32
14694233	XEROX CORPORATION	7/23/2020	BLANKET FOR FISCAL YEAR 2020-2	0100	125.49
14695386	CERTIFIED MOBILE SHRED	7/27/2020	CERTIFIED MOBILE SHRED	0100	75.00
14695387	FRONTLINE EDUCATION	7/27/2020	DIGITAL SCHOOLS PLATFORM 2020-	0100	51,351.44
14695388	NORTH COUNTY EDUCATIONAL PURCH CONSOR.	7/27/2020	INVOICE NO. 311334 FOR 2020-21	0100	400.00
14695389	SCHOOL SERVICES OF CA, INC	7/27/2020	FINANCIAL CONSULTING SERVICES	0100	3,840.00
14696117	DOCUMENT TRACKING SERVICES	7/30/2020	INVOICE NO. 9204008 - DOCUMENT	0100	2,375.00
14696117	DOCUMENT TRACKING SERVICES	7/30/2020	INVOICE NO. 9204008 - TRANSLAT	0100	300.00
14696119	AT&T	7/30/2020	CALNET - AT&T	0100	2,438.63
14696121	CANAL TRANSMISSIONS	7/30/2020	CANAL TRANS - HAZ.WASTE FEE	0100	3.24
14696121	CANAL TRANSMISSIONS	7/30/2020	CANAL TRANS - LABOR CHG	0100	950.00
14696121	CANAL TRANSMISSIONS	7/30/2020	CANAL TRANSMISSNS - ANNUAL SVC	0100	1,933.67
14696122	COMPETITIVE METALS, INC	7/30/2020	COMPETITIVE METALS	0100	572.17
14696123	CURRIER & HUDSON	7/30/2020	CURRIER & HUDSON	0100	17,866.00
14696124	DANNIS WOLIVER KELLEY	7/30/2020		0100	9,173.50
14696125	DATEL SYSTEMS INCORPORATED	7/30/2020	DATEL SYSTEMS	0100	1,508.00
14696126	HOME DEPOT CREDIT SERVICES	7/30/2020		0100	801.71
14696126	HOME DEPOT CREDIT SERVICES	7/30/2020	BLANKET FOR FISCAL YEAR 2020-2	0100	1,598.65
14696127	ILLUMINATE EDUCATION INC.	7/30/2020	DNA LICENSES	0100	18,305.00
14696127	ILLUMINATE EDUCATION INC.	7/30/2020	GRADING SOFTWARE	0100	5,230.00
14696127	ILLUMINATE EDUCATION INC.	7/30/2020	ISI LICENSES	0100	23,535.00
14696127	ILLUMINATE EDUCATION INC.	7/30/2020	KDS INSPECT (LEGACY)	0100	7,845.00
14696129	PPG ARCHITECTURAL FINISHES INC	7/30/2020	PPG ARCHITECTURAL	0100	174.33
14696131	SPECIALIZED THERAPY SERVICES	7/30/2020	SPECIALIZED THERAPY SVCS.	0100	686.31
14696132	THE PRINT BUTTON	7/30/2020	BLANKET FOR FISCAL YEAR 2020-2	0100	310.65
14696134	VERIZON WIRELESS	7/30/2020	VERIZON WIRELESS	0100	2,146.97
14696138	Zoho Corporation	7/30/2020	MANAGE ENGINE, AD SELF SERVICE	0100	1,195.00
<b>GENERAL</b>				<b>0100 Total</b>	<b>1,390,998.70</b>
14691626	LAKESIDE WATER DISTRICT	7/13/2020	LAKESIDE WATER DISTRICT	1200	89.89
14692242	DION & SONS, INC.	7/16/2020	DION & SONS, INC.	1200	45.97
14692252	CA DEPT OF TAX AND FEE ADMINISTRATION	7/16/2020	2-QTR-2020 SALES AND USE TAX	1200	0.01
14693528	ERIN GARCIA	7/20/2020	Castle Camp Refund	1200	133.37
14693532	MISSION FEDERAL CREDIT UNION	7/20/2020	2019-20 AP ACCRUAL	1200	1,853.59
14694222	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	7/23/2020	BLANKET FOR 2020-21 FISCAL YEA	1200	655.31
14694227	SAN DIEGO GAS & ELECTRIC	7/23/2020	SAN DIEGO GAS & ELECTRIC	1200	590.14

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14694229	SPARKLETTS	7/23/2020	SPARKLETTS	1200	15.14
<b>CHILD DEVELOPMENT</b>				<b>1200 Total</b>	<b>3,383.42</b>
14691225	COUNTY BURNER & MACHINERY CORP	7/9/2020		1300	1,550.07
14691225	COUNTY BURNER & MACHINERY CORP	7/9/2020	COUNTY BURNER & MACHINERY	1300	273.23
14691229	GOLD STAR FOODS INC	7/9/2020	GOLD STAR FOODS	1300	872.20
14692247	NUTRI-LINK TECHNOLOGIES, INC.	7/16/2020	NUTRI-CLOUD APPLICATION PROCES	1300	2,710.00
14692247	NUTRI-LINK TECHNOLOGIES, INC.	7/16/2020	ONLINE STATUS NOTIFICATION SYS	1300	600.00
14693532	MISSION FEDERAL CREDIT UNION	7/20/2020	2019-20 AP ACCRUAL	1300	7.45
14694221	CULLIGAN	7/23/2020	BLANKET FOR FISCAL YEAR 2020-2	1300	49.56
14694225	NUTRISLICE, INC	7/23/2020	V2021-018 - NUTRISLICE MENUS -	1300	3,129.84
14696128	NUTRI-LINK TECHNOLOGIES, INC.	7/30/2020	APPLICATIONS - PRINTING	1300	468.71
14696128	NUTRI-LINK TECHNOLOGIES, INC.	7/30/2020	SHIPPING	1300	25.11
14696134	VERIZON WIRELESS	7/30/2020	VERIZON WIRELESS	1300	54.66
<b>CAFETERIA</b>				<b>1300 Total</b>	<b>9,740.83</b>
14691618	BLUE COAST CONSULTING	7/13/2020	INSPECTION SERVICES PROPOSAL F	2139	7,140.00
14691620	COLBI TECHNOLOGIES, INC.	7/13/2020	ANNUAL SERVICE PERIOD FROM JUL	2139	5,000.00
14691624	JANUS CORPORATION	7/13/2020	ADD ALT:	2139	1,485.00
14691624	JANUS CORPORATION	7/13/2020	DEMO AND ABATEMENT PROPOSAL FO	2139	11,602.00
14692245	JANUS CORPORATION	7/16/2020	SET UP FREEZER WITH POLY DROPS	2139	5,300.00
14693527	ALPHA STUDIO DESIGN GROUP	7/20/2020	BLANKET FOR 2019-20 - EUCALYPT	2139	1,570.93
14693531	ERIC HALL & ASSOCIATES, LLC	7/20/2020	BLANKET FOR FISCAL YEAR 2020-2	2139	6,600.00
14694217	ALPHA STUDIO DESIGN GROUP	7/23/2020	BLANKET FOR 2019-20 - RIVERVIE	2139	4,238.75
14694217	ALPHA STUDIO DESIGN GROUP	7/23/2020	BLANKET FOR 2019-20 LAKEVIEW P	2139	1,550.00
14694217	ALPHA STUDIO DESIGN GROUP	7/23/2020	BLANKET PURCHASE ORDER FOR LAK	2139	4,087.50
14694217	ALPHA STUDIO DESIGN GROUP	7/23/2020	CHANGE ORDER TO INCREASE	2139	4,927.50
14694217	ALPHA STUDIO DESIGN GROUP	7/23/2020	INVOICE #19-006-14 - 7/13/2020	2139	3,010.00
14694220	CALTEC CORP	7/23/2020	CENTRAL KITCHEN UPGRADE - N	2139	146,205.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	AIR SAMPLING:	2139	380.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	ASBESTOS REMOVAL CONSULTATION	2139	640.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	ASBESTOS SPEC:	2139	575.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	CLEARANCES:	2139	745.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	ON-SITE DAYS:	2139	2,380.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	PREBID JOB WALK:	2139	495.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	REPORTING:	2139	270.00
14694231	WESTERN ENVIRONMENTAL & SAFETY	7/23/2020	UNIV. WASTE SPEC:	2139	475.00
14696118	ALPHA STUDIO DESIGN GROUP	7/30/2020	ALPHA STUDIO DESIGN	2139	2,749.49
14696135	WESTERN ENVIRONMENTAL & SAFETY	7/30/2020	WESTERN ENVIRONMENTAL	2139	2,835.00
<b>BOND</b>				<b>2139 Total</b>	<b>214,261.17</b>
14691623	GOLDEN OFFICE TRAILERS, INC.	7/13/2020	BLANKET FOR FISCAL YEAR 2020-2	2519	770.41

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
<b>CAPITAL FACILITIES</b>				<b>2519 Total</b>	<b>770.41</b>
14694230	SPECIALIZED THERAPY SERVICES	7/23/2020	SPECIALIZED THERAPY SVCS.	6200	198.75
14694232	WILKINSON HADLEY KING & CO LLP	7/23/2020	WILKINSON HADLEY KING & CO.	6200	650.00
14696120	BARONA BAND OF MISSION INDIANS	7/30/2020	BARONA BAND OF MISSION INDIANS	6200	16,625.00
14696133	U.S. BANK CORPORATE PYMT SYS	7/30/2020	CAL CARD	6200	319.80
<b>BARONA CHARTER</b>				<b>6200 Total</b>	<b>17,793.55</b>
14691626	LAKESIDE WATER DISTRICT	7/13/2020	LAKESIDE WATER DISTRICT	6201	762.58
14692252	CA DEPT OF TAX AND FEE ADMINISTRATION	7/16/2020	2-QTR-2020 SALES AND USE TAX	6201	8.34
14694227	SAN DIEGO GAS & ELECTRIC	7/23/2020	SAN DIEGO GAS & ELECTRIC	6201	(2,249.67)
14694229	SPARKLETTS	7/23/2020	SPARKLETTS	6201	16.83
14696126	HOME DEPOT CREDIT SERVICES	7/30/2020		6201	3,466.95
14696126	HOME DEPOT CREDIT SERVICES	7/30/2020	BLANKET FOR FISCAL YEAR 2020-2	6201	476.89
14696130	SECURE BY DESIGN	7/30/2020	100 MACHINES NINITE PRO 1 YEAR	6201	240.00
14696136	XEROX CORPORATION	7/30/2020	XEROX CORP.	6201	2,685.20
14696137	YOUNG, MINNEY & CORR LLP	7/30/2020	ATTORNEY SERVICES	6201	2,110.50
<b>RIVER VALLEY CHARTER</b>				<b>6201 Total</b>	<b>7,517.62</b>
<b>Grand Total</b>					<b>1,644,465.70</b>

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

REVOLVING CASH REGISTER

**Background (Describe purpose/rationale of the agenda item):**

LISTING OF ALL TRANSACTIONS (REIMBURSEMENTS, MILEAGE EXPENSES ETC) FOR THE MONTH PRIOR TO BOARD MEETING

**Fiscal Impact (Cost):**

\$9,893.50

**Funding Source:**

GENERAL FUND, DONATION ACCOUNTS, ETC

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement    ☐ **#2:** Social Emotional    ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>                           |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> Click here to enter text. |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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**Originating Department/School:** Business Services

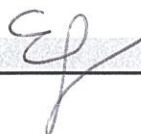
**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member**



**Lakeside Union School District**  
**Revolving Cash Register**  
July 2020

Date	Num	Name	Memo/Description	Amount
			Refund Of Social Security and Medicare Contributions That Were Over-Collected In The Prior Tax Year.	
07/01/2020	38841	Carmen Holt	Replace Ovr Wrnt 37779 \$1,171.85	-1,171.85
07/06/2020	38842	Angela Irons	June 2020 Payroll - Show Choir Stipend Did Not Process.	-1,287.94
07/06/2020	38843	ANDREA CASAS	June 2020 Payroll - Off Cycle Stipend Processed Without Sub Sets.	-278.61
07/08/2020	38844	Stacy Clark	June 2020 Payroll - ASB Stipend Did Not Process.	-429.43
07/08/2020	38845	Gloria Sanchez	2019-2020 Mileage (October - March)	-103.92
07/13/2020	38846	Tiffany Thomason	1920 LEAPP Refund for Taylor Thomason	-513.00
07/16/2020	38847	Mike Bishop	Office Depot - Paper, Post-Its, Composition Books.	-45.45
07/16/2020	38848	Renae Jourdenais	Refund Of Gavin Swearingen & Aubrey Powderly's School Lunch Accounts.	-101.75
07/16/2020	38849	Kasey Curry	Refund Of Kyler Ettner's ESS Fees.	-144.00
07/16/2020	38850	Katherine Prince	Refund Of Noble & Corbin Prince's School Lunch Accounts.	-503.50
07/16/2020	38851	Erika Sipe	Refund Of Jacob, Jackson, and Olivia's School Lunch Accounts.	-91.50
07/24/2020	38852	Lisa DeRosier	Voided - Refreshments For District Meetings.	0.00
07/24/2020	38853	Jerred Murphy	Voided - Costco -Plasticware, band-aids, Tide, Tissues, Soap, Paper towels, Gloves, Masks, Cups.	0.00
07/24/2020	38854	Diana White	Voided - Cooking & Science Supplies - Crafts, Juice & Snacks, Classroom Supplies, Pizza Crust, Popsicles.	0.00
07/24/2020	38855	Lisa DeRosier	Refreshments For District Meetings.	-35.97
07/24/2020	38856	Jerred Murphy	Costco -Plasticware, band-aids, Tide, Tissues, Soap, Paper towels, Gloves, Masks, Cups.	-541.52
07/24/2020	38857	Diana White	Cooking & Science Supplies - Crafts, Juice & Snacks, Classroom Supplies, Pizza Crust, Popsicles.	-147.27
07/24/2020	38858	Melissa Olson	Refund Of American Fidelity Dependent Care For May & June 2020 Payroll.	-619.14
07/27/2020	38859	Dominique Nowak	Refund Of Aiden's LEAPP Fees.	-90.00
07/28/2020	38860	Adriana Ballesteros	Refund Of David's ESS Camp Fees.	-211.25
07/29/2020	38861	Kristin Lafreniere	Voided - Refund Of Melanie & Kathryn's ESS Fees.	0.00
07/29/2020	38862	Kristin Lafreniere	Refund Of Melanie & Kathryn's ESS Fees.	-144.00
07/31/2020	38863	Jaime Georgi	July 2020 Payroll - Did Not Process.	-554.10
07/31/2020	38864	Brook Faigin	July 2020 Payroll - Did Not Process.	-1,633.67
07/31/2020	38865	Veronica Sandoval	July 2020 Payroll - Did Not Process.	-646.58
07/31/2020	38866	Karen Thurman	July 2020 Payroll - Did Not Process.	-599.05
				<b>-\$ 9,893.50</b>

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

Ratification of Purchase Orders Listing (July 1, 2020 to July 31, 2020)

**Background (Describe purpose/rationale of the agenda item):**

The Governing Board must ratify all purchase orders and change orders that have been created pursuant to the authority granted under Education Code 17605 and Board Policy 3300 that authorizes staff to purchase supplies, materials, equipment, and services up to the amounts specified in Public Contract Code 20111. In addition, the Governing Board should review and ratify all purchase orders and change orders created as a result of prior Board approval. A list of purchase orders for the period of July 1, 2020 through July 31, 2020 is attached.

**Fiscal Impact (Cost):**

\$4,812,560.22

**Funding Source:**

General Fund Total: \$3,726,597.19 Pre-School Fund Total: \$56,748.80 Food Services Fund Total: \$924,624.23 Bond Fund Total: \$95,345.00 and Developer Fees Fund Total: \$9,245

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

<input type="checkbox"/> <b>Informational</b>	<input type="checkbox"/> <b>Denial/Rejection</b>
<input type="checkbox"/> <b>Discussion</b>	<input checked="" type="checkbox"/> <b>Ratification</b>
<input type="checkbox"/> <b>Approval</b>	<input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a>
<input type="checkbox"/> <b>Adoption</b>	

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** 

## JULY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000005986	ACHIEVE3000	V2020-029 2 OF 3 SOFTWARE	0100	LF	\$ 15,865.11
0000005996	A&B SAW & LAWNMOWER SHOP	BLANKET 2020-21	0100	MAINT	\$ 2,500.00
0000005997	AAF INTERNATIONAL	BLANKET 2020-21	0100	MAINT	\$ 7,500.00
0000005998	ABABA BOLT	BLANKET 2020-21	0100	MAINT&TRANS	\$ 200.00
0000005999	ACOUSTICAL MATERIAL SERVICES (AMS)	BLANKET 2020-21	0100	MAINT&TRANS	\$ 1,000.00
0000006000	AGRICULTURAL PEST CONTROL	BLANKET 2020-21	0100	MAINT&TRANS	\$ 8,000.00
0000006001	AIRGAS USA, LLC	BLANKET 2020-21	0100	MAINT&TRANS	\$ 100.00
0000006002	ALLIED REFRIGERATION INC	BLANKET 2020-21	0100	MAINT&TRANS	\$ 2,500.00
0000006003	AMAZON CAPITAL SERVICES, INC.	BLANKET 2020-21	0100	MAINT&TRANS	\$ 3,800.00
0000006004	AZTEC FIRE & SAFETY INC.	BLANKET 2020-21	0100	TRANS	\$ 20,000.00
0000006015	COOLE SCHOOL	STUDENT PLANNERS	0100	LP	\$ 1,063.01
0000006020	VICKI'S PARTY PRO	PPE	0100	BUS SVCS	\$ 6,255.00
0000006021	SOUTHWEST SCHOOL & OFFICE SUPPLY	PPE	0100	BUS SVCS	\$ 2,066.11
0000006022	APPLE FINANCIAL SERVICES	MASTER LEASE	0100	TECH	\$ 108,194.47
0000006023	SOLARWINDS ITSM US, INC.	PROFESSIONAL SVCS	0100	TECH	\$ 3,599.40
0000006024	APPLE FINANCIAL SERVICES	MASTER LEASE	0100	TECH	\$ 142,047.68
0000006027	SAN DIEGO GAS & ELECTRIC	2020-21 BLANKET	0100	DISTRICT	\$ 1,132,021.00
0000006028	LAKESIDE WATER DISTRICT	2020-21 BLANKET	0100	DISTRICT	\$ 80,853.00
0000006029	HELIX WATER DISTRICT	2020-21 BLANKET	0100	LV	\$ 11,560.00
0000006030	COUNTY OF SAN DIEGO	BLANKET 2020-21	0100	DISTRICT	\$ 45,855.00
0000006031	EDCO DISPOSAL CORPORATION	WASTE MGMT	0100	DISTRICT	\$ 54,290.00
0000006032	BADI'S	2020-21 BLANKET	0100	MAINT	\$ 500.00
0000006033	BEST VALUE GLASS	2020-21 BLANKET	0100	MAINT	\$ 2,000.00
0000006034	CAMEO PAPER & JANITORIAL	2020-21 BLANKET	0100	MAINT	\$ 2,000.00
0000006035	CED-SAN DIEGO CONSOLIDATED ELECTRIC	2020-21 BLANKET	0100	MAINT	\$ 1,000.00
0000006036	CINTAS CORPORATION	2020-21 BLANKET	0100	MAINT&TRANS	\$ 8,600.00
0000006037	CLARK SECURITY PRODUCTS	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006038	COMPETITIVE METALS, INC	2020-21 BLANKET	0100	MAINT	\$ 1,000.00
0000006039	DIALCOM SYSTEMS GROUP, INC.	2020-21 BLANKET	0100	MAINT	\$ 2,000.00
0000006040	DION & SONS, INC.	2020-21 BLANKET	0100	MAINT&TRANS	\$ 26,250.00
0000006042	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	ED SVCS	\$ 5,000.00
0000006045	ACHIEVE3000	V2020-029 SOFTWARE	0100	LV	\$ 16,590.46
0000006046	CPI	T&C	0100	PUP SVCS	\$ 3,450.00
0000006047	DIXIELINE PROBUILD	2020-21 BLANKET	0100	MAINT	\$ 4,000.00
0000006048	EAST PENN MFG CO	2020-21 BLANKET	0100	TRANS	\$ 3,050.00
0000006049	EL CAJON FORD	2020-21 BLANKET	0100	TRANS	\$ 3,050.00
0000006050	EWING IRRIGATION PRODUCTS	2020-21 BLANKET	0100	MAINT	\$ 2,500.00
0000006051	FERGUSON ENTERPRISES, INC	2020-21 BLANKET	0100	MAINT	\$ 500.00
0000006052	GEARY PACIFIC SUPPLY	2020-21 BLANKET	0100	MAINT	\$ 7,500.00
0000006053	GRAINGER	2020-21 BLANKET	0100	MAINT	\$ 6,000.00

# JULY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000006054	HAWTHORNE RENT-IT SERVICE	2020-21 BLANKET	0100	MAINT	\$ 1,500.00
0000006055	HD SUPPLY FACILITIES MAINT	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006056	HOME DEPOT CREDIT SERVICES	2020-21 BLANKET	0100	MAINT	\$ 15,000.00
0000006057	IMPERIAL SPRINKLER SUPPLY, INC.	2020-21 BLANKET	0100	MAINT	\$ 1,000.00
0000006058	LAKESIDE EQUIPMENT	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006059	LOWE'S	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006060	LYNN'S LOCKSMITH SERVICE	2020-21 BLANKET	0100	MAINT	\$ 500.00
0000006061	MORSCO SUPPLY, LLC	2020-21 BLANKET	0100	MAINT	\$ 10,000.00
0000006062	NICHOLAS TAYLOR	2020-21 BLANKET	0100	MAINT	\$ 1,000.00
0000006063	NUTRIEN AG SOLUTION	2020-21 BLANKET	0100	MAINT	\$ 1,500.00
0000006064	OFFICE DEPOT, INC.	2020-21 BLANKET	0100	TRANS	\$ 1,500.00
0000006065	SOUTHWEST SCHOOL & OFFICE SUPPLY	NO CONTACT THERMOMETERS	0100	BUS SVCS	\$ 19,983.85
0000006066	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	RV	\$ 2,040.00
0000006067	WAXIE SANITARY SUPPLY	2020-21 BLANKET	0100	MAINT	\$ 100,000.00
0000006069	OFFICE DEPOT, INC.	2020-21 BLANKET -ED SVC	0100	ED SV&SUPT	\$ 1,500.00
0000006070	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	2020-21 BLANKET SVCS&SUPP	0100	WG	\$ 1,593.35
0000006071	WELLS FARGO VENDOR FINANCIAL SERVICES	2020-21 BLANKET FOR LEASE	0100	WG	\$ 1,489.92
0000006076	SOUTHWEST SCHOOL & OFFICE SUPPLY	PPE STUDENTS	0100	BUS SVCS	\$ 4,446.31
0000006077	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	ESS	\$ 25,100.00
0000006078	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	HR	\$ 1,000.00
0000006079	OFFICE DEPOT, INC.	2020-21 BLANKET	0100	HR	\$ 500.00
0000006080	POWERSCHOOL GROUP, LLC	SUB SYSTEM SOFTWARE	0100	HR	\$ 6,052.97
0000006081	Zoho Corporation	SOFTWARE RENEWAL	0100	TECH	\$ 1,195.00
0000006082	CASBO	SUBSCRIPTION RENEWAL	0100	BUS SVCS	\$ 2,000.00
0000006084	AT&T	2020-21 BLANKET	0100	DISTRICT	\$ 34,350.00
0000006085	VERIZON WIRELESS	2020-21 BLANKET	0100	DISTRICT	\$ 26,914.00
0000006086	O'REILLY AUTO PARTS	2020-21 BLANKET	0100	MAINT&TRANS	\$ 1,250.00
0000006087	PARKHOUSE TIRE INC	2020-21 BLANKET	0100	MAINT&TRANS	\$ 50,100.00
0000006088	PAYTON TRUE VALUE HARDWARE	2020-21 BLANKET	0100	MAINT&TRANS	\$ 8,350.00
0000006089	PPG ARCHITECTURAL FINISHES INC	2020-21 BLANKET	0100	MAINT	\$ 7,500.00
0000006090	RAYO WHOLESALE	2020-21 BLANKET	0100	MAINT	\$ 500.00
0000006091	ROADONE	2020-21 BLANKET	0100	MAINT&TRANS	\$ 5,500.00
0000006092	ROCK AND BLOCK HARDSCAPE SUPPLY	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006093	RUSSELL SIGLER, INC.	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006094	SAN DIEGO FENCE COMPANY	2020-21 BLANKET	0100	MAINT	\$ 2,000.00
0000006095	SHIFFLER EQUIPMENT SALES INC	2020-21 BLANKET	0100	MAINT	\$ 1,000.00
0000006096	SO CA AIR CONDITIONING SUPPLY	2020-21 BLANKET	0100	MAINT	\$ 500.00
0000006097	TRANE U.S.INC	2020-21 BLANKET	0100	MAINT	\$ 2,500.00
0000006098	US AIR CONDITIONING DISTRIB.	2020-21 BLANKET	0100	MAINT	\$ 2,000.00
0000006099	WEBB'S RV SUPPLY	2020-21 BLANKET	0100	TRANS	\$ 1,900.00

# JULY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000006100	SYCAMORE LANDFILL	2020-21 BLANKET	0100	MAINT	\$ 5,000.00
0000006101	BROADWAY AUTO ELECTRIC	2020*21 BLANKET	0100	TRANS	\$ 5,000.00
0000006102	KIRK'S RADIATOR	2020-21 BLANKET	0100	TRANS	\$ 5,000.00
0000006103	SCHOOLS FIRST PLAN ADMINISTRATION	PAYMENT 3 OF 3	0100	BUS SVCS	\$ 74,718.79
0000006105	XEROX CORPORATION	2020-21 BLANKET	0100	MAINT&TRANS	\$ 3,750.00
0000006106	BORDER RECAPPING, LLC	2020-21 BLANKET	0100	TRANS	\$ 2,000.00
0000006107	DION INTERNATIONAL TRUCKS LLC	2020-21 BLANKET	0100	TRANS	\$ 6,050.00
0000006108	NATIONAL PETROLEUM INC	2020-21 BLANKET	0100	TRANS	\$ 1,000.00
0000006109	PECK'S HEAVY FRICTION INC	2020-21 BLANKET	0100	TRANS	\$ 2,500.00
0000006110	RICK'S MOBILE GLASS	2020-21 BLANKET	0100	TRANS	\$ 4,000.00
0000006111	SAFETY-KLEEN	2020-21 BLANKET	0100	TRANS	\$ 1,000.00
0000006112	SCHOOL BUS PARTS CO.	2020-21 BLANKET	0100	TRANS	\$ 5,000.00
0000006113	ZINGPRINT	2020-21 BLANKET	0100	TRANS	\$ 500.00
0000006114	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	TECH	\$ 6,000.00
0000006115	DION & SONS, INC.	2020-21 BLANKET	0100	TECH	\$ 1,000.00
0000006116	OFFICE DEPOT, INC.	2020-21 BLANKET	0100	TECH	\$ 1,000.00
0000006117	EYE PHONE CITY	BLANKET 2020-21	0100	TECH	\$ 40,000.00
0000006118	DATTEL SYSTEMS INCORPORATED	2020-21 BLANKET	0100	TECH	\$ 3,000.00
0000006119	XEROX CORPORATION	2020-21 BLANKET	0100	DISTRICT	\$ 20,120.00
0000006120	OFFICE DEPOT, INC.	2020-21 BLANKET	0100	SPED	\$ 5,203.00
0000006121	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	SPED	\$ 22,815.00
0000006122	HOME DEPOT CREDIT SERVICES	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 500.00
0000006123	PAYTON TRUE VALUE HARDWARE	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 500.00
0000006124	ROCK AND BLOCK HARDSCAPE SUPPLY	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 150.00
0000006125	MORSCO SUPPLY, LLC	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 2,700.00
0000006126	G F SHEETMETAL & WELDING CORP	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 3,500.00
0000006127	LOWE'S	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 1,700.00
0000006128	COMPETITIVE METALS, INC	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 1,100.00
0000006129	ABABA BOLT	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 250.00
0000006130	AIRGAS USA, LLC	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 200.00
0000006131	LAKESIDE EQUIPMENT	2020-21 HANDWASH STATIONS	0100	MAINT	\$ 500.00
0000006132	OFFICE DEPOT, INC.	2020-21 BLANKET	0100	BUS SVCS	\$ 1,000.00
0000006133	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	2020-21 BLANKET 2 RISOS	0100	LP	\$ 3,996.00
0000006134	SEESAW LEARNING, INC.	2020-21 SOFTWARE RENEWAL	0100	LP	\$ 1,375.00
0000006135	APPLE FINANCIAL SERVICES	MASTER LEASE	0100	TECH	\$ 117,456.13
0000006136	APPLE FINANCIAL SERVICES	MASTER LEASE	0100	TECH	\$ 147,383.15
0000006137	FRONTLINE TECHNOLOGIES GROUP LLC	DIGITAL SCHOOLS RENEWAL	0100	BUS SVCS	\$ 51,351.44
0000006138	SCHOOL SERVICES OF CA, INC	V2021-004 FIN RPTNG SVS	0100	BUS SVCS	\$ 4,640.00
0000006139	NORTH COUNTY EDUCATIONAL PURCH CONSOR.	MEMBERSHIP DUES	0100	BUS SVCS	\$ 400.00
0000006140	ILLUMINATE EDUCATION INC.	V2018-058, 060	0100	ED SVCS	\$ 54,915.00

## JULY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000006141	DOCUMENT TRACKING SERVICES	V2021-009 LICENSING	0100	ED SVCS	\$ 2,675.00
0000006142	APPLE FINANCIAL SERVICES	MASTER LEASE	0100	TECH	\$ 204,000.00
0000006143	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	BUS SVCS	\$ 2,000.00
0000006166	BLACKBOARD CONNECT INC.	V2021-010 MASS NOTIF'S	0100	SUPT	\$ 10,033.50
0000006168	OFFICE DEPOT, INC.	2020-21 BLANKET	0100	ESS	\$ 3,250.00
0000006170	ALBERTSONS	2020-21 BLANKET	0100	ESS	\$ 4,300.00
0000006171	HOME DEPOT CREDIT SERVICES	2020-21 BLANKET	0100	ESS	\$ 2,400.00
0000006172	LOWE'S	2020-21 BLANKET	0100	ESS	\$ 800.00
0000006173	SMART & FINAL	2020-21 BLANKET	0100	ESS	\$ 8,250.00
0000006174	WESTERN ENVIRONMENTAL & SAFETY	AHERA INSPECTION	0100	MAINT	\$ 1,145.00
0000006179	U.S. POSTAL SERVICE	2020-21 BLANKET - POSTAGE	0100	SUPT	\$ 25,000.00
0000006180	QUADIENT FINANCE USA, INC.	2020-21 BLANKET-V2020-026	0100	SUPT	\$ 4,365.24
0000006181	THE PRINT BUTTON	2020-21 BLANKET	0100	SUPT	\$ 1,000.00
0000006182	CURRIER & HUDSON	V2021-017 BLANKET	0100	SUPT	\$ 130,000.00
0000006183	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	SUPT	\$ 1,500.00
0000006184	DANNIS WOLIVER KELLEY	V2021-005 2020-21 BLANKET	0100	SUPT	\$ 50,000.00
0000006185	TARGET RIVER	V2021-011 2020-21 BLANKET	0100	SUPT	\$ 34,980.00
0000006188	DEPARTMENT OF JUSTICE	2020-21 BLANKET	0100	HR	\$ 6,500.00
0000006190	CIT FINANCE LLC	2020-21 BLANKET LEASE	0100	LV	\$ 2,085.00
0000006191	CIT FINANCE LLC	2020-21 BLANKET LEASE	0100	LP	\$ 1,063.00
0000006192	CDW GOVERNMENT, INC.	CHROMEBOOKS DIST LRNG	0100	TECH	\$ 170,897.25
0000006193	PROJECT LEAD THE WAY	MEMBERSHIP 2020-21	0100	TDS	\$ 950.00
0000006194	XEROX CORPORATION	2020-21 BLANKET LEASE	0100	LV	\$ 2,826.00
0000006195	SOUTHWEST SCHOOL & OFFICE SUPPLY	2020-21 BLANKET	0100	LF	\$ 700.00
0000006196	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	0100	LF	\$ 7,500.00
0000006198	MY FAV ELECTRONICS, INC.	IPAD BRICK & CABLES	0100	TECH	\$ 29,980.00
0000006199	ACSA	RENEWAL FOR 2020-21	0100	SUPT	\$ 1,779.40
0000006200	SAN DIEGO COUNTY SCHOOL BOARDS	MEMBERSHIP DUES	0100	SUPT	\$ 309.45
0000006201	HOUGHTON MIFFLIN HARCOURT	SOFTWARE RENEWALS	0100	LP	\$ 5,100.00
0000006202	THE DEVEREUX FOUNDATION	V2021-024 2020-21 BLANKET	0100	SPED	\$ 234,697.00
0000006204	SAN JOAQUIN CO. OFFICE OF EDUC	EDJOIN MEMBERSHIP	0100	HR	\$ 730.20
0000006205	DAVIS CONSULTING CORPORATION	V2019-110 COPIER LEASE SVCS	0100	BUS SVCS	\$ 18,600.00
0000006206	SOUTHWEST SCHOOL & OFFICE SUPPLY	2020-21 BLANKET	0100	SPED	\$ 376.30
0000006207	CORODATA SHREDDING, INC.	DOCUMENT SHREDDING	0100	BUS SVCS	\$ 186.87
0000006209	DATTEL SYSTEMS INCORPORATED	FIREWALL UPGRADE	0100	TECH	\$ 6,400.00
0000006210	DATTEL SYSTEMS INCORPORATED	VPN UPGRADE	0100	TECH	\$ 960.00
0000006211	DTSC	DTSC FEES	0100	MAINT	\$ 3,022.50
0000006214	U.S. BANK EQUIPMENT FINANCE	2020-21 BLANKET LEASE	0100	WG	\$ 940.79
0000006215	U.S. BANK EQUIPMENT FINANCE	2020-21 BLANKET LEASE	0100	RV	\$ 940.79
0000006216	SAN DIEGO COUNTY OFFICE OF ED	V2021-007 LIBRARY MEDIA	0100	ED SVCS	\$ 2,084.46

## JULY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000006221	PEAR DECK, INC.	YEAR 2 OF 3	0100	ED SVCS	\$ 12,162.44
0000006223	SOUTHWEST MOBILE STORAGE, INC.	STORAGE CONTAINER FOR PPE	0100	MAINT	\$ 4,307.85
					<b>\$ 3,726,597.19</b>
0000005963	PROCARE SOFTWARE, LLC	SOFTWARE RENEWAL	1200	ESS	\$ 3,360.00
0000006072	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	2020-21 BLANKET SVC&SUPP	1200	ESS	\$ 1,899.24
0000006073	WELLS FARGO VENDOR FINANCIAL SERVICES	2020-21 BLANKET LEASE	1200	ESS	\$ 1,189.56
0000006169	PARKWAY BOWL	2020-21 BLANKET	1200	ESS	\$ 10,000.00
0000006186	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	1200	ESS	\$ 1,100.00
0000006175	JIPC VENTURES, INC	2020-21 BLANKET	1200	ESS	\$ 10,000.00
0000006176	SEA WORLD OF CALIFORNIA	2020-21 BLANKET	1200	ESS	\$ 20,000.00
0000006177	DION & SONS, INC.	2020-21 BLANKET	1200	ESS	\$ 1,200.00
0000006178	XEROX CORPORATION	2020-21 BLANKET	1200	ESS	\$ 8,000.00
					<b>\$ 56,748.80</b>
0000005982	DOWNTOWN FORD SALES	NEW FORD F550 REG CAB	1300	FS	\$ 38,980.57
0000006006	NUTRISLICE, INC	V2021-018 SOFTWARE	1300	FS	\$ 3,129.84
0000006025	NUTRI-LINK TECHNOLOGIES, INC.	V2021-014 F&R APPL. PROC	1300	FS	\$ 3,310.00
0000006026	NUTRI-LINK TECHNOLOGIES, INC.	F&R LUNCH APP FORMS	1300	FS	\$ 493.82
0000006145	SEAPORT MEAT COMPANY	2020-21 BLANKET	1300	FS	\$ 10,000.00
0000006146	K GRAPHICS POSTERS	2020-21 BLANKET	1300	FS	\$ 3,700.00
0000006147	DION & SONS, INC.	2020-21 BLANKET	1300	FS	\$ 3,800.00
0000006148	WEBB'S RV SUPPLY	2020-21 BLANKET	1300	FS	\$ 1,000.00
0000006149	SYSCO FOODS SERVICES	2020-21 BLANKET	1300	FS	\$ 25,000.00
0000006150	TEMPERATURE DESIGN REFRIGERATION	2020-21 BLANKET	1300	FS	\$ 5,000.00
0000006151	CALIFORNIA DEPT OF EDUCATION	2020-21 BLANKET	1300	FS	\$ 15,000.00
0000006152	PRO-EDGE KNIFE	2020-21 BLANKET	1300	FS	\$ 810.00
0000006153	OFFICE DEPOT, INC.	2020-21 BLANKET	1300	FS	\$ 1,500.00
0000006154	HOLLANDIA DAIRY	2020-21 BLANKET	1300	FS	\$ 197,000.00
0000006155	CULLIGAN	2020-21 BLANKET	1300	FS	\$ 500.00
0000006156	AMERICAN PRODUCE DISTRIBUTORS	2020-21 BLANKET	1300	FS	\$ 137,500.00
0000006157	P&R PAPER SUPPLY COMPANY, INC.	2020-21 BLANKET	1300	FS	\$ 45,000.00
0000006158	GARCIA'S PUEBLA MERCADO	2020-21 BLANKET	1300	FS	\$ 1,000.00
0000006159	TAKKT AMERICA HOLDING INC	2020-21 BLANKET	1300	FS	\$ 2,000.00
0000006160	GOLD STAR FOODS INC	2020-21 BLANKET	1300	FS	\$ 265,000.00
0000006161	DOMINO'S PIZZA	2020-21 BLANKET	1300	FS	\$ 130,000.00
0000006162	SMART & FINAL	2020-21 BLANKET	1300	FS	\$ 2,400.00
0000006163	GALASSO'S BAKERY	2020-21 BLANKET	1300	FS	\$ 26,500.00
0000006164	AMAZON CAPITAL SERVICES, INC.	2020-21 BLANKET	1300	FS	\$ 5,000.00
0000006165	ECOLAB FOOD SAFETY SPECIALTIES	2020-21 BLANKET	1300	FS	\$ 1,000.00
					<b>\$ 924,624.23</b>

# JULY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site/Dept	Total
0000006074	COLBI TECHNOLOGIES, INC.	SOFTWARE SUPPORT FEE	2139	BOND	\$ 5,000.00
0000006075	JANUS CORPORATION	C.K. MOLD ABATEMENT	2139	BOND	\$ 5,300.00
0000006144	ERIC HALL & ASSOCIATES, LLC	2020-21 BLANKET - BOND	2139	BOND	\$ 79,200.00
0000006167	WESTERN ENVIRONMENTAL & SAFETY	CENTRAL KITCHEN	2139	BOND	\$ 2,835.00
0000006189	ALPHA STUDIO DESIGN GROUP	VIDEO SURVEILLANCE	2139	BOND	\$ 3,010.00
					<b>\$ 95,345.00</b>
0000006104	GOLDEN OFFICE TRAILERS, INC.	2020-21 BLANKET	2519	DEV FEES	\$ 9,245.00
					<b>\$ 9,245.00</b>
		TOTAL PURCHASE ORDERS			<b>\$ 4,812,560.22</b>

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

Ratification of P Card expenditure transactions for the month of June 2020.

**Background (Describe purpose/rationale of the agenda item):**

It is recommended that The Governing Board approve/ratify expenditure transactions charged to District P Cards for the month of June 2020.

**Fiscal Impact (Cost):**

\$10,787.25

**Funding Source:**

General Fund Total: \$8,926.21, Child Development Fund Total: \$1,853.59, Food Services Fund Total: \$7.45

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

**Recommended Action:**

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☒ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** 

**JUNE 2020 MISSION FEDERAL P-CARD LEDGER**

ACCT NAME	POST DATE	AMT	MERCHANT NAME	FIN.ACCOUNTING CODE	FIN.EXPENSE DESCRIPTION
BEISIGL,BRIAN	06/03/2020	\$ 445.60	AMAZON WEB SERVICES	0100 0000000 0000 7700 5800000 189 730	WEB HOSTING
		<b>\$ 445.60</b>		<b>0100 0000000 0000 7700 5800000 189 730</b>	
BOWMAN,ROBYN	06/23/2020	\$ 37.99	OFFICE DEPOT #908	1200-9010200-0001-1000-4300000-082-205	FILE LABELS, SCISSORS, AND DESK CALENDARS
		<b>\$ 37.99</b>		<b>1200-9010200-0001-1000-4300000-082-205</b>	
BOWMAN,ROBYN	06/25/2020	\$ 12.81	TARGET 00018465	1200-9010200-8500-5000-4300000-082-205	BUBBLES AND DISINFECTING WIPES
	06/17/2020	\$ 48.48	THE HOME DEPOT #0673	1200-9010200-8500-5000-4300000-082-205	TAPE, CLASS SCRAPER, BUBBLE CUSHION, CLEANER, ETC
	06/15/2020	\$ 6.81	SMART AND FINAL 497	1200-9010200-8500-5000-4300000-082-205	HAND SANITIZER (2)
	06/10/2020	\$ 152.27	SAMS CLUB #6235	1200-9010200-8500-5000-4300000-082-205	COPY PAPER, SNACKS, FACE MASKS, ETC
		<b>\$ 220.37</b>		<b>1200-9010200-8500-5000-4300000-082-205</b>	
COX,GRACE	06/24/2020	\$ 567.49	BARNES&NOBLE.COM-BN	0100 0960000 1110 1000 4300000 384 190	31 BOOKS FOR ALL STAFF MEMBERS "STAMPED: RACISM, ANTIRACISM, AND YOU"
		<b>\$ 567.49</b>		<b>0100 0960000 1110 1000 4300000 384 190</b>	
COX,GRACE	06/10/2020	\$ 355.25	HAGER PHOTOGRAPHY INC.	0100 0300675 1110 1000 4300000 384 190	5TH GRADE PROMOTION FOLDERS
		<b>\$ 355.25</b>		<b>0100 0300675 1110 1000 4300000 384 190</b>	
DEROSIER,LISA A	06/11/2020	\$ 665.00	CDE FOUNDATION	0100 0000000 0000 7200 5200010 189 610	LMI REGISTRATION FOR 19 EMPLOYEES (VIRTUAL) JUNE 2020
		<b>\$ 665.00</b>		<b>0100 0000000 0000 7200 5200010 189 610</b>	
DEROSIER,LISA A	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 A. MULHOLLAND
	06/23/2021	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 C. CHEN
	06/23/2022	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 D. HUDEN
	06/23/2023	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 I. WU
	06/23/2024	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 K. WILL
	06/23/2025	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 L. PROCTER
	06/23/2026	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 M. LLAMAS
	06/23/2027	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 S. GROSSKREUTZ
	06/23/2028	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 V. BRADD
	06/23/2029	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 W. WASS
	06/23/2030	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 D. LUU
	06/23/2031	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 S. MULL
		<b>\$ 1,164.00</b>		<b>0100 7388000 1110 1000 5200010 189 630</b>	
DRAMISSI,NINA	06/03/2020	\$ 94.04	WM SUPERCENTER #2253	0100-0300675-1110-1000-4300000 376 170	PICTURE FRAMES, TAPE AND DECORATIONS FOR 5TH GRADE PROMOTION
		<b>\$ 94.04</b>		<b>0100-0300675-1110-1000-4300000 376 170</b>	
DRAMISSI,NINA	06/01/2020	\$ 21.59	ALLIES GIFTS AND SHIPP	0100-0952019-1110-100-5900010 376-170	MAILING FOR DISTANCE LEARING
		<b>\$ 21.59</b>		<b>0100-0952019-1110-100-5900010 376-170</b>	
GARCIA,ERIN	06/23/2020	\$ 16.25	ALLIES GIFTS AND SHIPP	0100 0000000 0000 7200 5900010 189 670	OVERNIGHT MAIL OF ASSET TAGS
	06/02/2020	\$ 28.66	ALLIES GIFTS AND SHIPP	0100 0000000 0000 7200 5900010 189 670	LEASE DOCUMENTS MAIL-APPLE LEASE
		<b>\$ 44.91</b>		<b>0100 0000000 0000 7200 5900010 189 670</b>	
GARCIA, ERIN	06/18/2020	\$ 120.00	DOCUSIGN	0100 0000019 0000 7200 5800000 189 670	DOCUSIGN MONTHLY SUBSCRIPTION FOR THREE USERS
	06/02/2020	\$ 50.00	ZOOM.US	0100 0000019 0000 7200 5800000 189 670	LARGE MEETING SETTING ON DISTRICT ZOOM ACCOUNT
		<b>\$ 170.00</b>		<b>0100 0000019 0000 7200 5800000 189 670</b>	
GONZALES, JAIME	06/14/2020	\$ 94.23	GIANT PIZZA KING	0100 0300601 1110 1000 4300000 350 250	PIZZA FOR VOLUNTEERS THAT DECORATED FOR PROMOTION
		<b>\$ 94.23</b>		<b>0100 0300601 1110 1000 4300000 350 250</b>	
GREEN,TESSA	06/26/2020	\$ 84.00	USPS PO 0541460040	0100 1100019 1110 1000 5900010 047 270	MAILING STUDENT CERTIFICATES
	06/24/2020	\$ 216.00	USPS PO 0541460040	0100 1100019 1110 1000 5900010 047 270	MAILING STUDENTS AWARDS
		<b>\$ 300.00</b>		<b>0100 1100019 1110 1000 5900010 047 270</b>	
HARDIMAN,LESLIE	06/03/2020	\$ 662.55	AMZN MKTP US*MY4Z59CQ2	0100 0300616 1110 1000 4300000 047 270	5 OF 50 PACK 8GB USB FLASH DRIVES FOR PROMOTIONS
		<b>\$ 662.55</b>		<b>0100 0300616 1110 1000 4300000 047 270</b>	
HARDIMAN,LESLIE	06/19/2020	\$ 548.38	COPY CORRAL	0100 1100000 1110 1000 5800000 047 270	PROMOTION PROGRAMS
	06/10/2020	\$ 404.06	COPY CORRAL	0100 1100000 1110 1000 5800000 047 270	PROMOTION CERTIFICATES
		<b>\$ 952.44</b>		<b>0100 1100000 1110 1000 5800000 047 270</b>	
HARDIMAN,LESLIE	06/03/2020	\$ 99.00	PATTI DIGH, LLC	0100 1100000 1110 1000 5200010 047 270	C. HERRERA - HARD CONVERSATIONS, WHITENESS, RACE & SOCIAL JUSTICE
	06/03/2020	\$ 99.00	PATTI DIGH, LLC	0100 1100000 1110 1000 5200010 047 270	D. RINCK - HARD CONVERSATIONS, WHITENESS, RACE & SOCIAL JUSTICE
	06/03/2020	\$ 99.00	PATTI DIGH, LLC	0100 1100000 1110 1000 5200010 047 270	L. HARDIMAN - HARD CONVERSATIONS, WHITENESS, RACE & SOCIAL JUSTICE
		<b>\$ 297.00</b>		<b>0100 1100000 1110 1000 5200010 047 270</b>	
JOHNSEN,ANDREW	06/25/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 C. LI

**JUNE 2020 MISSION FEDERAL P-CARD LEDGER**

ACCT NAME	POST DATE	AMT	MERCHANT NAME	FIN.ACCOUNTING CODE	FIN.EXPENSE DESCRIPTION
	06/25/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 D. RINCK
	06/25/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 D. DAMON
	06/24/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 G. COX
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 L. GROSSET
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 K. HAYNES
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 K. KLINKO
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 L. NEELY
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 L. GONZALEZ
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 N. ANDERSON
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 P. COBLE
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 T. GREEN
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 S. JACQUES
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 A. HUDSON
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	ONLINE LEARNING MASTER COURSE FOR K-5 J. MIETZEL
		<b>\$ 1,455.00</b>		<b>0100 7388000 1110 1000 5200010 189 630</b>	
KEIPER,KEITH	06/29/2020	\$ (957.07)	HOTELSCOM9195268548529	0100 3010000 1110 1000 5200010 092 230	CREDIT FOR CANCELLED TRAVEL AND CONFERENCE CHARGED IN FEB.
	06/29/2020	\$ (957.07)	HOTELSCOM9195268548529	0100 3010000 1110 1000 5200010 092 230	CREDIT FOR CANCELLED TRAVEL AND CONFERENCE CHARGED IN FEB.
	06/29/2020	\$ (957.07)	HOTELSCOM9195268548529	0100 3010000 1110 1000 5200010 092 230	CREDIT FOR CANCELLED TRAVEL AND CONFERENCE CHARGED IN FEB.
	06/29/2020	\$ (957.07)	HOTELSCOM9195268548529	0100 3010000 1110 1000 5200010 092 230	CREDIT FOR CANCELLED TRAVEL AND CONFERENCE CHARGED IN FEB.
		<b>\$ (3,828.28)</b>		<b>0100 3010000 1110 1000 5200010 092 230</b>	
KEIPER,KEITH	06/17/2020	\$ 28.55	POSTAL ANNEX	0100 1100019 0000 2700 5900010 092 230	MAILED STUDENT BELONGINGS WHO RELOCATED
		<b>\$ 28.55</b>		<b>0100 1100019 0000 2700 4300000 092 230</b>	
KEIPER,KEITH	06/07/2020	\$ 215.60	HAGER PHOTOGRAPHY INC.	0100 1100000 1110 1000 4300000 092 230	5TH GRADE PROMOTION CERTIFICATE HOLDERS
	06/02/2020	\$ 356.00	PAYPAL *NATSWEETS	0100 1100000 1110 1000 4300000 092 230	COOKIES FOR 5TH GRADE PROMOTION GOODIE BAGS. AGENDA/ITINERARY INCLUDED.
		<b>\$ 571.60</b>		<b>0100 1100000 1110 1000 4300000 092 230</b>	
	06/07/2020	\$ 27.78	WAL-MART #1917	0100 1100019 1110 1000 4300000 092 230	SPRAY PAINT TO CHALK/MARK FIELD FOR 5TH GRADE DRIVE THROUGH PROMOTION
		<b>\$ 27.78</b>		<b>0100 1100019 1110 1000 4300000 092 230</b>	
KEIPER,KEITH	06/28/2020	\$ 179.00	ASCA	0100 1100000 1110 1000 5200010 092 230	SUMMER CONFERENCE CLASSES, PD FOR LC SCHOOL COUNSELOR
		<b>\$ 179.00</b>		<b>0100 1100000 1110 1000 5200010 092 230</b>	
MULL,STEVE	06/09/2020	244.83	PARTY CITY 441	0100 0300611 1110 1000 4300000 350 250	PROMOTION DECORATIONS
		<b>\$ 244.83</b>		<b>0100 0300611 1110 1000 4300000 350 250</b>	
MULL, STEVE	6/29/20	\$ 72.29	OFFICE DEPOT	0100-1100000-1110-1000-4300000-350-250	HANGING FILE FOLDERS (CREDIT PENDING, ITEMS NEVER SHIPPED)
		<b>\$ 72.29</b>		<b>0100-1100000-1110-1000-4300000-350-250</b>	
MURPHY,JERRED C	06/25/2020	\$ 48.00	HEARTLIGHT SAN	1200 9010200 8500 5000 4300000 781 205	WORKOUT VIDEO SESSION
	06/24/2020	\$ 6.00	FIVE STAR EXPRESS CAR	1200 9010200 8500 5000 4300000 781 205	VEHICLE CAR WASH
	06/23/2020	\$ 97.47	WM SUPERCENTER #2479	1200 9010200 8500 5000 4300000 781 205	APPLE CUTTERS, MEASURING CUPS, ORANGES, APPLES, BUBBLES,ETC
	06/19/2020	\$ 8.62	THE HOME DEPOT #0673	1200 9010200 8500 5000 4300000 781 205	WHITE CERAMIC TILES FOR ART PROJECT
	06/19/2020	\$ 161.53	THE HOME DEPOT #0673	1200 9010200 8500 5000 4300000 781 205	10 GALLON BEVERAGE COOLER (4)
	06/19/2020	\$ 216.37	THE HOME DEPOT 1848	1200 9010200 8500 5000 4300000 781 205	10 GALLON BEVERAGE COOLER (3)
	06/18/2020	\$ 215.41	LOWES #01661*	1200 9010200 8500 5000 4300000 781 205	10 GALLON BEVERAGE COOLERS (4)
	06/18/2020	\$ 50.00	LIVING WATER	1200 9010200 8500 5000 4300000 781 205	DRINKING WATER FOR KIDS IN CAMP
	06/18/2020	\$ 50.00	LIVING WATER	1200 9010200 8500 5000 4300000 781 205	DRINKING WATER FOR KIDS IN CAMP
	06/18/2020	\$ 166.85	SMART AND FINAL 929	1200 9010200 8500 5000 4300000 781 205	SUPPLIES FOR COOKING CLUB (CAMP)
	06/16/2020	\$ 14.99	SMART AND FINAL 929	1200 9010200 8500 5000 4300000 781 205	FRUIT ITEMS FOR LUNCH AND BREAKFAST PROGRAM
	06/15/2020	\$ 301.70	DOLLAR TREE	1200 9010200 8500 5000 4300000 781 205	POOL NOODLES & HULA HOOPS - FOR SOCIAL DISTANCING ACTIVITIES
	06/05/2020	\$ 193.73	TARGET.COM *	1200 9010200 8500 5000 4300000 781 205	MINI GRIDDLES (REMAINDER OF ORIGINAL ORDER) FOR COOKING CLUB
	06/05/2020	\$ 64.56	TARGET.COM *	1200 9010200 8500 5000 4300000 781 205	MINI GRIDDLES FOR COOKING CLUBS
		<b>\$ 1,595.23</b>		<b>1200-9010200-8500-5000-4300000-781-205</b>	
OWENS,TODD	06/12/2020	\$ 302.48	ARAMSCO INTERLINK CRW	0100 8150000 0000 8100 4300000 189 710	CHEMICALS FOR CARPET VAN
		<b>\$ 302.48</b>		<b>0100 8150000 0000 8100 4300000 189 710</b>	

**JUNE 2020 MISSION FEDERAL P-CARD LEDGER**

ACCT NAME	POST DATE	AMT	MERCHANT NAME	FIN.ACCOUNTING CODE	FIN.EXPENSE DESCRIPTION
OWENS,TODD	06/23/2020	\$ 65.00	YOUNGS SEMINARS	0100 8150000 0000 8100 5300000 189 710	CONTINUING EDUCATION HOURS FOR PESTICIDE LICENSE RENEWAL
	06/23/2020	\$ 130.00	YOUNGS SEMINARS	0100 8150000 0000 8100 5300000 189 710	CONTINUING EDUCATION HOURS FOR PESTICIDE LICENSE RENEWAL
		<b>\$ 195.00</b>		<b>0100 8150000 0000 8100 5300000 189 710</b>	
OWENS,TODD	06/30/2020	\$ 133.34	DIESEL PRINT CO., LLC	0100 8150019 0000 8100 5800000 189 710	SOCIAL DISTANCING DECALS
		<b>\$ 133.34</b>		<b>0100 8150019 0000 8100 5800000 189 710</b>	
OWENS,TODD	06/23/2020	\$ 398.14	IN *GF METAL & WELDING	0100 8150019 0000 8100 4300000 189 710	METAL FOR PROTOTYPE HAND WASHING STATION
		<b>\$ 398.14</b>		<b>0100 8150019 0000 8100 4300000 189 710</b>	
PETERSON,HEE-JIN	06/28/2020	\$ 30.00	HEYSUMMIT* VIRTUAL SUM	0100 0980000 1110 1000 5200010 392 210	VIRTUAL CONFERENCE FOR 2 TEACHERS IN JULY
	06/28/2020	\$ 30.00	HEYSUMMIT* VIRTUAL SUM	0100 0980000 1110 1000 5200010 392 210	VIRTUAL CONFERENCE FOR 2 TEACHERS IN JULY
		<b>\$ 60.00</b>		<b>0100 0980000 1110 1000 5200010 392 210</b>	
REED,KIM	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - BETH SANDORD
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - BARBARA WELCH
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - TINA HOBER
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - SUZANNA SMITH
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - SHANI DILLON
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - NICOLE CURTIS
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - MARIA LOPEZ
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - KATHLEEN BRONCO
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - JENNIFER SPEEDIE
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - EMILY OKERLUND
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - DEANNA RODRIGUEZ
	06/23/2020	\$ 97.00	ADAPTABLE LEARN	0100 7388000 1110 1000 5200010 189 630	DISTANCE LEARNING COURSE - CINDY HILLIKER
		<b>\$ 1,164.00</b>		<b>0100 738800 1110 1000 5200010 189 630</b>	
REED,KIM	06/17/2020	\$ 677.26	HERTZ FURNITURE	0100 0000000 0000 7200 4300000 189 630	DELIVERY FEE \$215.60 HARD CASTER KIT \$53.95 & HD ADJUSTABLE TABLE \$359.00
		<b>\$ 677.26</b>		<b>0100 0000000 0000 7200 4300000 189 630</b>	
REED,KIM	06/03/2020	\$ 89.00	SAN DIEGO COUNTY SUPER	0100 0000000 0000 7200 5200010 189 630	LCAP PUTTING IT ALL TOGETHER - KIM REED
		<b>\$ 89.00</b>		<b>0100 0000000 0000 7200 5200010 189 630</b>	
REED,KIM	06/19/2020	\$ 250.00	CAL ASSOC FOR BILINGUA	0100 0000000 1110 1000 5200010 189 630	CABE - MAYRA SALAZAR-VILLEGAS (LCAP GOAL 1 ACTION 3.1)
	06/17/2020	\$ 250.00	CAL ASSOC FOR BILINGUA	0100 0000000 1110 1000 5200010 189 630	CABE - ALEJANDRA MORALES (LCAP GOAL 1 ACTION 3.1)
	06/17/2020	\$ 250.00	CAL ASSOC FOR BILINGUA	0100 0000000 1110 1000 5200010 189 630	CABE - MARJORIE MAYEN (LCAP GOAL 1 ACTION 3.1)
	06/17/2020	\$ 250.00	CAL ASSOC FOR BILINGUA	0100 0000000 1110 1000 5200010 189 630	CABE - ADRIANNA HUFFINE (LCAP GOAL 1 ACTION 3.1)
		<b>\$ 1,000.00</b>		<b>0100 0000000 1110 1000 5200010 189 630</b>	
ROSA,JIM	06/22/2020	\$ 64.60	APPLE.COM/US	0100 0300601 0000 2700 4300000 343 110	MACBOOK STAND FOR PRINCIPAL LAPTOP
	06/22/2020	\$ 20.47	APPLE.COM/US	0100 0300601 0000 2700 4300000 343 110	USB ADAPTER FOR PRINCIPAL LAPTOP
		<b>\$ 85.07</b>		<b>0100 0300601 0000 2700 4300000 343 110</b>	
ROSA,JIM	06/21/2020	\$ 86.20	COPY CORRAL	0100 0300601 1110 1000 5800000 343 110	SCHOOL BROCHURES TO PROMOTE PROGRAMS
	06/07/2020	\$ 150.85	COPY CORRAL	0100 0300601 1110 1000 5800000 343 110	5TH GRADE PROMOTION PROGRAMS
		<b>\$ 237.05</b>		<b>0100 0300601 1110 1000 5800000 343 110</b>	
SPERO,SARAH	06/03/2020	\$ 7.45	ALBERTSONS 0738	1300 5310019 0000 3700 4700000 189 770	FOOD?
		<b>\$ 7.45</b>		<b>1300 5310019 0000 3700 4700000 189 770</b>	
		<b>\$ 10,787.25</b>			

# LAKE SIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 8/13/2020

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**Agenda Item:**

Rejection of claim against District.

**Background (Describe purpose/rationale of the agenda item):**

The claim is related to a student injury at Tierra Del Sol. Staff recommends that the District reject the claim at this time.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

JPA

**Addresses Emphasis Goal(s):**

☐ #1: Academic Achievement      ☐ #2: Social Emotional      ☐ #3: Physical Environments

**Recommended Action:**

☐ Informational      ☒ Denial/Rejection  
☐ Discussion      ☐ Ratification  
☐ Approval      ☐ Explanation: Click here to enter text.  
☐ Adoption

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**Originating Department/School:** Business Services

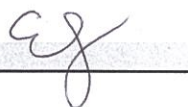
**Submitted/Recommended By:**

  
Erin Garcia, Assistant Superintendent

**Approved for Submission to the Governing Board:**

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member**



# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

Approval of the August contracts list for the fiscal year, 2020-21.

**Background (Describe purpose/rationale of the agenda item):**

Approval is requested for the attached list of agreements with outside vendors for fiscal year, 2020-21

**Fiscal Impact (Cost):**

See attached list.

**Funding Source:**

General Fund.

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☐ **#3:** Physical Environments

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial/Rejection</b>                                       |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>   |
| <input checked="" type="checkbox"/> <b>Approval</b> | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> <b>Adoption</b>            |  |

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** 

### LUSD Contracts

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
Aseltine School	Non Public School	V2021-025	SPED	7/1/2020	6/30/2021	See Agreement
Brenda Wilson	General Ed Teacher for IEP	E2021-001	SPED	7/1/2020	6/30/2021	\$23 per hr
CSI: California Schools Inspection, LLC	"FIT" Inspection of all school sites	V2021-027	MAINT	8/3/2020		\$3,600.00
Devereux Advanced Behavioral Health	Non Public School	V2021-024	SPED	7/1/2020	6/30/2021	See Agreement
Schoolology/Powerschool	Student Management System-Distance Learning	V2021-026	Ed Services	7/27/2020	6/30/2023	1st year, \$22,333.91, after, \$32,725.01
Stephen Halfaker	Provide support to the Superintendent	E2021-004	SUPT	7/1/2020	6/30/2021	\$5,000.00
The Regents of UC on behalf of San Diego	Howard Tara M.D. Speech and Audiology	I2021-001	Pupil Services	7/1/2020	6/30/2021	\$280 per hour
Torrie Norton	Provide Interim Management Assistance to HR Dept.	E2021-003	HR	7/8/2020	12/18/2020	NTE \$30,000/\$800 Per Day

# LAKESIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 8/13/20

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**Agenda Item:**

Fundraisers

**Background (Describe purpose/rationale of the agenda item):**

Fundraising events at Lakeside Middle School *contingent on the operable San Diego County Health Order at the time the events are scheduled to take place*: A) LMS Band: voluntary donation drive; band t-shirt sales; catalog sales of food/candy through Red Apple; B) Show Choir: voluntary donation drive; chorus/dance spirit wear; awards dinner; dessert concerts; voluntary admission to concerts; opportunity baskets at events; dance-a-thon; raffle baskets; C) PE Department: PE clothes; water sales; D) Drama Department: voluntary ticket sales to performances; E) Art Department: voluntary donation drive; F) ASB: H2O Go; school dances; sales of holiday grams; water sales at promotion; talent show; G) Color Guard: Chuck Wagon BBQ; Red Apple sales; school dance; holiday photos; H) FFA: honey sales; pancake breakfast at VFW hall; banquet; volunteer donation drive; teacher luncheons; restaurant dine nights with auctions; farm day dance; popcorn/cookie dough sales; t-shirt sales; and I) PLAY Program: ticket sales to performances; and voluntary donation drive.

**Fiscal Impact (Cost):**

Site specific

**Funding Source:**

None

**Recommended Action:**

☐ Informational

☐ Discussion

☒ Approval

☐ Denial

☐ Ratification

☐ Explanation: [Click here to enter text.](#)

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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

  
Dr. Andy Johnson, Superintendent

# LAKESIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: 8/13/20

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**Agenda Item:**

Out of County Performances

**Background (Describe purpose/rationale of the agenda item):**

Approve the following overnight, out-of-county trips *contingent on the operable San Diego County Health Order at the time the events are scheduled to take place*: A) Show Choir to attend competitions in Burbank; Anaheim (Disneyland); and Buena Park (Knott's Berry Park); B) ASB to attend leadership conference in Anaheim; C) Color Guard to attend a competition in Orange County; and D) FFA to attend the state conference in Sacramento; a Discovery Conference; a Delegate Meeting; and Regional day trips.

**Fiscal Impact (Cost):**

Site specific

**Funding Source:**

None

**Recommended Action:**

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Lisa DeRosier, Executive Assistant

\_\_\_\_\_  
Dr. Andy Johnsen, Superintendent

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

Request for renewal of Interdistrict Transfers/Attendance Agreements are valid for Five (5) years.  
Effective dates July 1, 2020 – June 30, 2025

**Background (Describe purpose/rationale of the agenda item):**

Renewing agreements of Interdistrict Attendance with school districts throughout the county. Application must be on file to apply, accept or deny Interdistrict transfer requests for student attendance. Agreement is valid for Five (5) years with mutual agreement between districts  
Lemon Grove Union School District, South Bay Union School District

**Fiscal Impact (Cost):**

Click here to enter text.

**Funding Source:**

Click here to enter text.

**Recommended Action:**

☐ **Informational**

☐ **Discussion**

☒ **Approval**

☐ **Denial**

☐ **Ratification**

☐ **Explanation:** Click here to enter text.

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**Originating Department/School:** District Office

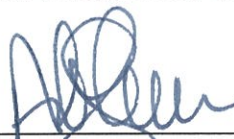
**Submitted/Recommended By:**

Dr. Kim Reed



Principal/Department Head Signature

**Approved for Submission to the Governing Board:**



Dr. Andy Johnsen, Superintendent

This form must be typed written and have all signatures before it will be placed on the agenda. All agenda item requests must be submitted for approval 10 days prior to the board meeting.

**Board Meeting Date**

**Agenda Submittal Deadline**

**School Districts of San Diego County  
INTERDISTRICT ATTENDANCE AGREEMENT**

This agreement made and entered into this 9 of July, 2020, by and between the Lakeside Union School District of San Diego County and the Lemon Grove Union School District of San Diego County, is effective only for the school year(s) 2020 - 2025 (up to five years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

1. Each of the districts will accept insofar as enrollment capacities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance.
2. The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
3. In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
  - ☒ The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
  - ☒ For districts with 25 percent or more reduction in PL 81-874 funds as a result of interdistrict attendance, the attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
  - ☐ Consortium of School Districts Operating Adult Programs: The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
4. Final payment, if any, to be made to the district no later than August 31, after the close of the fiscal year.

**TERMS & CONDITIONS**

1. As per district policy or regulations, the district of attendance may revoke individual interdistrict attendance permits should a transferred student fails to adhere to the district's standards for student conduct, attendance or academic performance.
2. Additional conditions:
  - ☒ Permits may be authorized with a limited term to allow attendance through the end of a grading period or school year.
  - ☒ A district of attendance may require reapplication for admission an annual basis.
  - ☒ Other, specify: Violation of Attendance and/or Behavior policy per Lakeside Union School Board

**DISTRICT PROCESS TO APPEAL OF DENIALS OR REFUSALS**

District:	<b>IDT APPEAL AGREEMENT</b>
Initial Approval / Denial:	School Principal
Appeal:	Dir. Pupil Services
Personal Conference:	Asst. Superintendent Superintendent

District:	_____
Initial Approval / Denial:	_____
Appeal:	_____
Personal Conference:	_____

**NATURES**

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign in their behalf.

Signature: _____	Signature: _____
Title: _____	Title: _____
District: _____	District: _____
Date Approved by Governing Board: _____	Date Approved by Governing Board: _____

**School Districts of San Diego County  
INTERDISTRICT ATTENDANCE AGREEMENT**

This agreement made and entered into this 9 of July, 2020, by and between the Lakeside Union School District of San Diego County and the South Bay Union School District of San Diego County, is effective only for the school year(s) 20 20 - 20 25 (up to five years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

1. Each of the districts will accept insofar as enrollment capacities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance.
2. The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
3. In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
  - ☒ The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
  - ☒ For districts with 25 percent or more reduction in PL 81-874 funds as a result of interdistrict attendance, the attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
  - ☐ Consortium of School Districts Operating Adult Programs: The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
4. Final payment, if any, to be made to the district no later than August 31, after the close of the fiscal year.

**TERMS & CONDITIONS**

1. As per district policy or regulations, the district of attendance may revoke individual interdistrict attendance permits should a transferred student fails to adhere to the district's standards for student conduct, attendance or academic performance.
2. Additional conditions:
  - ☒ Permits may be authorized with a limited term to allow attendance through the end of a grading period or school year.
  - ☒ A district of attendance may require reapplication for admission an annual basis.
  - ☒ Other, specify: Violation of Attendance and/or Behavior policy per Lakeside Union School Board

**DISTRICT PROCESS TO APPEAL OF DENIALS OR REFUSALS**

District:	<b>IDT APPEAL AGREEMENT</b>	District:
Initial Approval / Denial:	School Principal	Initial Approval / Denial:
Appeal:	Dir. Pupil Services	Appeal:
Personal Conference:	Asst. Superintendent	Personal Conference:
	Superintendent	

**GNATURES**

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign in their behalf.

Signature:	Signature:
Title:	Title:
District:	District:
Date Approved by Governing Board:	Date Approved by Governing Board:

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

---

**Agenda Item:**

Request for renewal of Interdistrict Transfers/Attendance Agreement: July 1, 2020 – June 30, 2021

**Background (Describe purpose/rationale of the agenda item):**

Renewing agreements of Interdistrict Attendance with school districts throughout the county. Application must be on file to apply, accept or deny Interdistrict transfer requests for student attendance. Agreement valid for One (1) year between Chula Vista Elementary School District and Lakeside Union School District. **CVESD will renew permits on an Annual basis only**

**Fiscal Impact (Cost):**

Click here to enter text.

**Funding Source:**

Click here to enter text.

**Recommended Action:**

☐ **Informational**

☐ **Denial**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

---

**Originating Department/School:** District Office

**Submitted/Recommended By:**

Dr. Kim Reed

**Approved for Submission to the Governing Board:**



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**Principal/Department Head Signature**

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**Dr. Andy Johnsen, Superintendent**

This form must be typed written and have all signatures before it will be placed on the agenda. All agenda item requests must be submitted for approval 10 days prior to the board meeting.

**Board Meeting Date**

**Agenda Submittal Deadline**

**School Districts of San Diego County  
INTERDISTRICT ATTENDANCE AGREEMENT**

This agreement made and entered into this 9 of July 2020, by and between the Lakeside Union School District of San Diego County and the Chula Vista Elementary School District of San Diego County, is effective only for the school year(s) 20 20 - 20 21 (up to five years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

1. Each of the districts will accept insofar as enrollment capacities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance.
2. The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
3. In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
  - ☒ The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
  - ☒ For districts with 25 percent or more reduction in PL 81-874 funds as a result of interdistrict attendance, the attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
  - ☐ Consortium of School Districts Operating Adult Programs: The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
4. Final payment, if any, to be made to the district no later than August 31, after the close of the fiscal year.

**TERMS & CONDITIONS**

1. As per district policy or regulations, the district of attendance may revoke individual interdistrict attendance permits should a transferred student fails to adhere to the district's standards for student conduct, attendance or academic performance.
2. Additional conditions:
  - ☒ Permits may be authorized with a limited term to allow attendance through the end of a grading period or school year.
  - ☒ A district of attendance may require reapplication for admission an annual basis.
  - ☒ Other, specify: Violation of Attendance and/or Behavior policy per Lakeside Union School Board

**DISTRICT PROCESS TO APPEAL OF DENIALS OR REFUSALS**

District:	<b>IDT APPEAL AGREEMENT</b>	District:
Initial Approval / Denial:	School Principal	Initial Approval / Denial:
Appeal:	Dir. Pupil Services	Appeal:
Personal Conference:	Asst. Superintendent	Personal Conference:
	Superintendent	

**NATURES**

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign in their behalf.

Signature:	Signature:
Title:	Title:
District:	District:
Date Approved by Governing Board:	Date Approved by Governing Board:

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

Ratify contract for Nexon Corporation.

**Background (Describe purpose/rationale of the agenda item):**

Nexon Corporation performed a ACCM plaster abatement for a damaged beam in the Central Kitchen.

**Fiscal Impact (Cost):**

\$750.00

**Funding Source:**

Bond Fund - Measure L, Series B

**Addresses Emphasis Goal(s):**

☐ **#1:** Academic Achievement      ☐ **#2:** Social Emotional      ☒ **#3:** Physical Environments

**Recommended Action:**

<input type="checkbox"/> <b>Informational</b>	<input type="checkbox"/> <b>Denial/Rejection</b>
<input type="checkbox"/> <b>Discussion</b>	<input checked="" type="checkbox"/> <b>Ratification</b>
<input type="checkbox"/> <b>Approval</b>	<input type="checkbox"/> <b>Explanation:</b> Click here to enter text.
<input type="checkbox"/> <b>Adoption</b>	

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**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member** 

## SHORT FORM CONSTRUCTION CONTRACT

This CONTRACT made and entered into this 17 day of July, 2020, by and between **LAKE SIDE UNION SCHOOL DISTRICT** ("District") and **Nexon Corporation** ("Contractor"). District and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

**WITNESSETH:** That the Parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

1. Contract Documents. The complete contract includes all the Contract Documents, to wit:
  - A. Contract;
  - B. Bond(s) [N/A] executed in connection herewith;
  - C. Scope of Work set forth in **Exhibit "A"** dated 7/17/20;
  - D. Certificate(s) of Insurance; and
  - E. All official papers and documents relating to the work to be performed hereunder which are not included in **Exhibit "A"** (i.e., technical drawings, etc.).
2. Scope of Work. Contractor agrees to perform the work and to furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete in a good workmanlike manner, all parts of the work as called for in a manner designated in and in strict conformance with the scope of work set forth in **Exhibit "A,"** attached hereto and incorporated herein ("Scope of Work" or "Project") and the Contract Documents. It is understood and agreed that said tools, equipment, apparatus, facilities, labor and material shall be furnished and said work performed and completed as required in said Scope of Work under the direction and supervision of, and subject to the approval of District's authorized representative. Contractor's Work shall also be consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Work. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Work assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Work, including a Business License, and that such licenses and approvals shall be maintained throughout the term of this Contract. As provided for in the indemnification provisions of this Contract, Contractor shall perform, at its own cost and expense and without reimbursement from District, any work necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein. Any employee who is determined by District to be uncooperative, incompetent, a threat to the safety of persons or the Work, or any employee who fails or refuses to perform the Work in a manner acceptable to District, shall be promptly removed from the Project by Contractor and shall not be reemployed on the Work.

3. Compensation. As consideration for performance of the Work required herein, District agrees to pay Contractor on a time and materials basis as set forth herein, a not-to-exceed amount of Seven hundred and Fifty Dollars (\$750.00) ("Total Contract Price") provided that such amount shall be subject to adjustment pursuant to the applicable terms of this Contract or written change orders approved and signed in advance by District.
- A. Subject to paragraph 3(B) below, District shall pay for such services on a time and materials basis in accordance with the Schedule of Charges set forth in **Exhibit "B."**
  - B. Periodic payments shall be made by District to Contractor within thirty (30) days of District's receipt of an application for payment from Contractor for services rendered. Payments to Contractor for work performed will be made on a monthly billing basis. The application shall include all information required by District and shall be in a format approved by District. This application shall be supported by evidence which is required by this Contract and such other documentation as District may require. The Contractor shall certify that the Work for which payment is requested has been done and that any materials listed are stored where indicated. District shall review and pay the payment request in accordance with the provisions set forth in Section 20104.50 of the California Public Contract Code.
  - C. Labor and Material Releases. Contractor shall furnish District with labor and material releases from all subcontractors performing work on, or furnishing materials for, the Work governed by this Contract prior to final payment by District.
4. Retention. For contracts greater than Five Thousand dollars (\$5,000), Public Contract Code section 9203 requires progress payments and retention based on the percentage of actual work completed plus a like percentage of the value of material delivered and unused. Therefore, District will withhold as retention five percent (5%) of all billings and the Total Contract Price until final completion for projects exceeding \$5,000 and acceptance of the project. District, at its sole discretion, shall release retention proceeds withheld from any payment within sixty (60) days after the date of "completion" of the work as defined in the Public Contract Code section 7107. If a dispute arises between the contractor and District, District may withhold an amount from the final payment not to exceed one hundred and fifty percent (150%) of the disputed amount, as well as any other amounts permissible under this Agreement and/or California law.
5. Other Retentions. In addition to Contract retentions, District may deduct from each progress payment an amount necessary to protect District from loss because of: (1) liquidated damages which have accrued as of the date of the application for payment; (2) any sums expended by District in performing any of Contractor's obligations under the Contract which Contractor has failed to perform or has performed inadequately; (3) defective Work not remedied; (4) stop notices as allowed by state law; (5) reasonable doubt that the Work can be completed for the unpaid balance of the Total Contract Price or within the scheduled completion date; (6) unsatisfactory prosecution of the Work by Contractor; (7) unauthorized deviations from the Contract; (8) failure of Contractor to maintain or

submit on a timely basis proper and sufficient documentation as required by the Contract or by District during the prosecution of the Work; (9) erroneous or false estimates by Contractor of the value of the Work performed; (10) any sums representing expenses, losses, or damages as determined by District, incurred by District for which Contractor is liable under the Contract; and (11) any other sums which District is entitled to recover from Contractor under the terms of the Contract or pursuant to state law, including Section 1727 of the California Labor Code. The failure by District to deduct any of these sums from a progress payment shall not constitute a waiver of District's right to such sums.

6. Substitution of Securities. Pursuant to California Public Contract Code section 22300, Contractor may substitute securities for any money withheld by District to ensure the performance under the Contract. At the request and expense of the Contractor, securities equivalent to the amount withheld shall be deposited with the District, with the State or federally chartered bank as the escrow agent, who shall return such securities to the Contractor upon satisfactory completion of the contract. Deposit of securities with an escrow agent shall be subject to a written agreement between the escrow agent and District, which provides that no portion of the securities shall be paid to the Contractor until District has certified to the escrow agent, in writing, that the contract has been satisfactorily completed. District shall certify that the contract has been satisfactorily completed within sixty (60) days of work "completion" as defined in Section 7107(c) of the California Public Contract Code. Securities eligible for investment under this section shall be limited to those listed in Section 16430 of the Government Code, bank or savings & loan certificates of deposit, interest-bearing demand deposit accounts, stand-by letters of credit, or any other security mutually agreed to by the Contractor.
7. Time for Completion/Liquidated Damages. Work shall commence on June 1st, 2020 and shall be completed by Contractor and usable by District on or before June 5th, 2020. If the Work is not completed and usable by District, it is understood that District will suffer damage. In accordance with Government Code section 53069.85, being impractical and infeasible to determine the amount of actual damage, it is agreed that Contractor shall pay District as fixed and liquidated damages, and not as a penalty, the sum of \$500 for each and every calendar day of delay beyond the time prescribed in the Agreement for finishing the Work. In the event this is not paid, the Contractor agrees that the District may deduct that amount from any money due or that may become due the Contractor under the Contract.
8. Insurance. Without limiting Contractor's indemnification, it is agreed that Contractor shall secure and maintain in force during the term of this Contract a Commercial General Liability and Property Damage Insurance (including automobile insurance) which provides limits of not less than:

- 1) Per occurrence (combined single limit) \$1,000,000.00
- 2) Project Specific Aggregate (for this project only) \$2,000,000.00
- 3) Products/Completed Operations (included in Comm. Gen. Liability)

District shall be named as an additional insured on the policies by endorsements. The policy shall provide that it is primary, such that insurance maintained by District, if any, shall be excess and not coprimary. A copy of the declarations page of Contractor's insurance policies shall be attached to this Contract as proof of insurance. Except for worker's compensation insurance, the policy shall not be amended or modified and the coverage amounts shall not be reduced without District's prior written consent, and, District shall be named as an additional insured and be furnished thirty (30) days' written notice prior to cancellation. The Contractor shall not allow any subcontractor employee or agent to commence work on this Contract, or any subcontract until the insurance required of the Contractor and subcontractor or agent has been obtained.

9. Hold Harmless for Payroll Issues. Contractor hereby agrees to accept exclusive liability for, and shall hold District, District's officers, directors, employees and agents harmless from, all payroll taxes for contributions to unemployment insurance or old age pensions, or annuities, measured by wages, salaries or other remuneration paid to employees of said Contractor or Subcontractors.
10. Subcontractors. Contractor shall use due diligence in the requirement and confirmation of insurance coverage similar to the foregoing on behalf of his subcontractors.
11. Professional Liability Insurance. All architects, engineers, consultants or design professionals retained by Contractor shall also procure and maintain, for a period of five (5) years following completion of the Contract, errors and omissions liability insurance with a limit of not less than \$1,000,000 per occurrence. This insurance shall name District, its directors, officials, officers, employees, agents and volunteers as additional and insureds with respect to Work performed, and shall otherwise comply with all requirements of this Section.
12. Workers Compensation Certification. Pursuant to Section 1861 of the Labor Code, by signing this Contract and initialing hereunder the Contractor certifies that:
  - A. I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.
  - B. Contractor's Initials: WMS
13. **[This section is N/A, contract is less than \$25,000.]** Bonds. Contractor shall be required at the time of the execution of the Contract to furnish Payment and Faithful Performance Bonds in amounts not less than one hundred percent (100%) of the Total Contract Price. These bonds shall be secured from a surety company satisfactory to District, shall be submitted on District's prescribed bond forms, and Contractor thereon shall pay the premiums. The bonds must be executed by an admitted Surety approved to conduct business in the State of California, pursuant to California Code of Civil Procedure Section 995.120. In addition, to the extent required by law, the bonds must be accompanied

by a certified copy of the certificate of authority of the insurer issued by the Insurance Commissioner of the State of California, a certificate from the Clerk of the County of San Diego that the certificate of authority of the insurer has not been surrendered, revoked, cancelled, annulled, or suspended, or if it has that it has been renewed, and four copies of the insurer's most recent annual statement and quarterly statement filed with the Department of Insurance of the State of California. Failure to submit acceptable bonds will be cause of rejection of the contract. Said bonds shall be furnished within ten (10) days after award of the Contract and before commencement of construction.

14. Assignment of Contract. Contractor shall not assign, transfer, convey, or otherwise dispose of this Contract, or of his/her right, title of interest in or to the same or any part thereof without previous consent in writing from District's authorized representative.
15. Suspension/Termination of Contract.
  - A. District has the right to terminate or abandon any portion or all of the work under this Contract by giving ten (10) calendar days written notice to Contractor. In such event, District shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for that portion of the work completed and/or being abandoned. District shall pay Contractor the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Work for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Contractor of the portion of such task completed but not paid prior to said termination. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Contractor shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.
  - B. Contractor may terminate its obligation to provide further services under this Contract upon thirty (30) calendar days' written notice to District only in the event of substantial failure by District to perform in accordance with the terms of this Contract through no fault of Contractor.
16. Subcontracts. Subcontractors employed by Contractor on the execution of the Work covered in this Contract shall be only those given prior written permission from District, and that otherwise comply with Sections 4100 to 4113 inclusive of the Public Contract Code of California, if applicable.
17. Control and Payment of Subordinates; Contractual Relationship. District retains Contractor on an independent contractor basis and Contractor is not an employee of District. Any additional personnel performing the work governed by this Contract on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in

connection with their performance under this Contract and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

18. Permits and Licenses. Contractor shall comply with all laws, ordinances, rules and regulations relating to the work and to the preservation of public health and safety, obtaining all necessary permits and licenses for the construction of the project, pay all fees and post all deposits or bonds required by law. For the work to be performed hereunder, Contractor shall possess the following classification of State contractor's license throughout the duration of the Contract: CA LIC.# 897099. During the performance of the work, Contractor shall take over all the necessary precautions and place proper guards for the prevention of accidents.
19. Trenching Work. If the Total Contract Price exceeds \$25,000 and if the Work governed by this Contract entails excavation of any trench or trenches five (5) feet or more in depth, Contractor shall comply with all applicable provisions of the California Labor Code, including Section 6705. To this end, Contractor shall submit for District's review and approval a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.
20. Hazardous Materials and Differing Conditions. As required by California Public Contract Code Section 7104, if this Contract involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, Contractor shall promptly, and prior to disturbance of any conditions, notify District of: (1) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site; (2) subsurface or latent physical conditions at the site differing from those indicated by District; and (3) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, District shall promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date and shall proceed with all Work to be performed under the Contract, but shall retain all rights provided by the Contract or by law for making protests and resolving the dispute
21. Underground Utility Facilities. To the extent required by Section 4215 of the California Government Code, District shall compensate Contractor for the costs of: (1) locating and repairing damage to underground utility facilities not caused by the failure of Contractor to exercise reasonable care; (2) removing or relocating underground utility facilities not indicated in the construction drawings; and (3) equipment necessarily idled during such work. Contractor shall not be assessed liquidated damages for delay caused by failure of District to provide for removal or relocation of such utility facilities.

22. Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, Contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify District against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.
23. Completion of Work. When Contractor determines that it has completed the Work required herein, Contractor shall so notify District in writing and shall furnish all labor and material releases required by this Contract. District shall thereupon inspect the Work. If the Work is not acceptable to District, District shall indicate to Contractor in writing the specific portions or items of Work which are unsatisfactory or incomplete. Once Contractor determines that it has completed the incomplete or unsatisfactory Work, Contractor may request a reinspection by District. Once the Work is acceptable to District, District shall pay to Contractor the Total Contract Price remaining to be paid, less any amount which District may be authorized or directed by law to retain. Payment of retention proceeds due to Contractor shall be made in accordance with Section 7107 of the California Public Contract Code.
24. Changes in the Scope of Work. In the event District orders changes in the Work, the Total Contract Price and the Contract Time will be adjusted accordingly. If a change is of an item not covered by the Contract, District and Contractor shall mutually agree upon the value of the work based on labor, materials and equipment involved. Regardless of ownership, equipment rates shall not exceed the listed prevailing rates at local equipment rental agencies, or distributors, at the time the work is performed. All changes in work shall be in writing and Contractor shall be responsible for any and all work done without District's prior written approval.
25. Brand Name or Equal. Contractor may, unless otherwise stated, offer any material, process or article which shall be substantially equal or better for any material, process or article is identified by grade, patent or proprietary name or by name of manufacturer. Contractor bears the burden of proof as to the equality of any material, process or article and District may require Contractor to furnish the material, and article or process specified if it decides that Contractor has not met his or her burden.
26. Discrepancies and Omissions. Any discrepancies or omissions found in the Scope of Work shall be reported to District immediately. District will clarify discrepancies or omissions, in writing, within a reasonable time.

27. Labor Code Provisions. It shall be mandatory upon the Contractor herein and upon all subcontractors under Contractor to comply with all provisions of the Labor Code of the State of California relative to contracts for public works.

- A. Prevailing Wages. District has copies of the general prevailing wage rate per diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the Contract which shall be posted at each job site and will be on file at the principal office of District. Contractor shall, as a penalty to District, forfeit not more than the maximum applicable statutory rate for each calendar day, or portion thereof, for each worker paid less than the specified prevailing rates for such work or craft in which such worker is employed, whether paid by Contractor or by any subcontractors under Contractor. The difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by Contractor.
- B. Eight Hour Law. Eight hours labor shall constitute a legal day's hours per day, and forty hours during any one week, shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to District the maximum statutory rate for each calendar day during which such worker is required, or permitted to work more than eight hours in any one day or forty hours in any one calendar week in violation of the provisions of said Labor Code.
- C. Payroll Records. Contractor and each subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journey man, apprentice, worker, or other employee employed by him or her in connection with the public work. The payroll records shall be certified and shall be available for inspection at all reasonable hours at the principal office of Contractor in the manner provided in Labor Code section 1776. In the event of noncompliance with the requirements of this section, Contractor shall have 10 days in which to comply subsequent to receipt of written notice specifying in what respects such Contractor must comply with this section. Should noncompliance still be evident after such 10-day period, the Contractor shall, as a penalty to District, forfeit not more than the maximum statutory rate for each calendar day or portion thereof, for each worker, until strict compliance is effectuated. The amount of the forfeiture is to be determined by the Labor Commissioner. A contractor who is found to have violated the provisions of law regarding wages on Public Works with the intent to defraud shall be ineligible to bid on Public Works contracts for a period of one to three years as determined by the Labor Commissioner.

Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from progress

payments then due. The responsibility for compliance with this section is on the Contractor.

- D. Ineligible Contractors/Subcontractors/Debarment. A Contractor or subcontractor may not perform work who is ineligible pursuant to Labor Code Sections 1777.1 and 1777.7.
  - E. Apprentice. Attention is called to the provisions in Section 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under Contractor.
  - F. DIR Registration. Pursuant to Labor Code section 1771.1, Contractor shall, at all times, ensure that it, and all of its subcontractors, regardless of tier, are appropriately registered with the Department of Industrial Relations ("DIR"). Contractor shall provide evidence of such registration information upon request of District.
  - G. Labor Compliance. Contractor acknowledges that pursuant to recently enacted Senate Bill 854, all labor compliance monitoring required for the Project by the Education Code or Labor Code, shall be provided by DIR. Contractor shall, at no additional cost to District, be required to comply with all the requirements of DIR for such compliance monitoring and all applicable provisions of the California Labor Code, including but not limited to the standard provisions requiring payment of prevailing wages, more further explained below, maintenance and submission of certified weekly payrolls, and hiring of apprenticeship as appropriate for all workers for which a prevailing wage classification is listed by or may be obtained from the DIR. Contractor shall work with District, and DIR to ensure the full compliance applicable labor law and all applicable labor compliance requirements of the DIR. Contractor shall include the requirements of this provision in all subcontracts and require subcontractors to comply with these provisions at no additional cost to District.
28. Assignment of Anti-Trust Claims. Contractor offers and agrees to assign to District all rights, title and interest in and to all causes of action as it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700 of Part 2 of Division 7 of Business and Professions Code), and any other applicable laws, arising from purchase of goods, services, or materials, pursuant to this Contract. This assignment shall become effective at the time that District tenders final payment to Contractor, without further acknowledgment by the Parties.
29. Procedure for Resolving Disputes.
- A. Prerequisite to Initiating Claims. Contractor shall timely comply with all notices and requests for changes to the Contract Time or Contract Price, including but not limited to Changes and Extra Work, as a prerequisite to filing any claim governed by this Section. The failure to timely submit a notice of delay or notice of change, or to timely request a change to the Contract Price or Contract Time, or to timely

provide any other notice or request required herein shall constitute a waiver of the right to further pursue the claim under the Contract or at law.

- B. Intent. Effective January 1, 1991, Section 20104, et seq., of the California Public Contract Code prescribes a process utilizing informal conferences, non-binding judicial supervised mediation, and judicial arbitration to resolve disputes on construction claims of \$375,000 or less. Effective January 1, 2017, Section 9204 of the Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. The intent of this Section is to implement Sections 20104 et seq. and Section 9204 of the California Public Contract Code. This Section shall be construed to be consistent with said statutes.
- C. Claims. For purposes of this Section, "Claim" means a separate demand by the Contractor, after a change order duly requested in accordance with the terms of this Contract has been denied by District, for (A) a time extension, (B) payment of money or damages arising from Work done by or on behalf of Contractor pursuant to the Contract, or (C) an amount the payment of which is disputed by District. Claims governed by this Section may not be filed unless and until Contractor completes all procedures for giving notice of delay or change and for the requesting of a time extension or change order, including but not necessarily limited to the change order procedures contained herein, and Contractor's request for a change has been denied in whole or in part. Claims governed by this Section must be filed no later than the date of final payment. The claim shall be submitted in writing to District and shall include on its first page the following in 16 point capital font: "THIS IS A CLAIM." Furthermore, the claim shall include the documents necessary to substantiate the claim. Nothing in this Section is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims, including all requirements pertaining to compensation or payment for extra Work, disputed Work, and/or changed conditions. Failure to follow such contractual requirements shall bar any claims or subsequent lawsuits for compensation or payment thereon.
- D. Supporting Documentation. Contractor shall submit all claims in the following format:
- (1) Summary of claim merit and price, reference Contract Document provisions pursuant to which the claim is made.
  - (2) List of documents relating to claim:
    - (a) Specifications;
    - (b) Drawings;
    - (c) Clarifications (Requests for Information);
    - (d) Schedules; and

- (e) Others.
  - (3) Chronology of events and correspondence.
  - (4) Analysis of claim merit.
  - (5) Analysis of claim cost.
  - (6) Time impact analysis in CPM format.
- E. District's Response. Upon receipt of a claim pursuant to this Section, District shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide Contractor a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim will be processed and made within 60 days after District issues its written statement.
- (1) If District needs approval from its governing body to provide Contractor a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, District shall have up to three (3) days following the next duly publicly noticed meeting of the governing body after the 45-day period, or extension, expires to provide Contractor a written statement identifying the disputed portion and the undisputed portion.
  - (2) Within thirty (30) days of receipt of a claim, District may request in writing additional documentation supporting the claim or relating to defenses or claims District may have against Contractor. If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of District and Contractor.
  - (3) District's written response to the claim, as further documented, shall be submitted to Contractor within thirty (30) days (if the claim is less than \$50,000, within 15 days) after receipt of the further documentation, or within a period of time no greater than that taken by Contractor in producing the additional information or requested documentation, whichever is greater.
- F. Meet and Confer Process. If Contractor disputes District's written response, or District fails to respond within the time prescribed, Contractor may so notify District, in writing, either within fifteen (15) days of receipt of District's response or within fifteen (15) days of District's failure to respond within the time prescribed, respectively, and demand an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand, District shall schedule a meet and confer conference within 30 days for settlement of the dispute.

G. Mediation. Within ten (10) business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, District shall provide Contractor a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after District issues its written statement. Any disputed portion of the claim, as identified by Contractor in writing, shall be submitted to nonbinding mediation, with District and Contractor sharing the associated costs equally. District and Contractor shall mutually agree to a mediator within ten (10) business days after the disputed portion of the claim has been identified in writing, unless the Parties agree to select a mediator at a later time.

- (1) If the Parties cannot agree upon a mediator, each Party shall select a mediator. Each Party shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each Party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator.
- (2) For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the Parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.
- (3) Unless otherwise agreed to by District and Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has been commenced.
- (4) The mediation shall be held no earlier than the date Contractor completes the Work or the date that Contractor last performs Work, whichever is earlier. All unresolved claims shall be considered jointly in a single mediation, unless a new unrelated claim arises after mediation is completed.

H. Procedures After Mediation. If following the mediation, the claim or any portion remains in dispute, the claimant may file a claim as provided in Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time Contractor submits its written Claim until the completion of the Meet and Confer process.

Except as provided herein, nothing in this article is intended nor shall be construed to change the time periods for filing tort claims or actions specified by Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code.

I. Civil Actions. The following procedures are established for all civil actions filed to resolve claims subject to this Section:

- (1) Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to non-binding mediation unless waived by mutual stipulation of both parties or unless mediation was held prior to commencement of the action in accordance with Public Contract Code section 9204 and the terms of these procedures.. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court.
- (2) If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1114.11 of that code. The Civil Discovery Act of 1986 (Article 3 (commencing with Section 2016) of Chapter 3 of Title 3 of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration.
- (3) In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, (a) arbitrators shall, when possible, be experienced in construction law, and (b) any Party appealing an arbitration award who does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, also pay the attorney's fees on appeal of the other Party.

J. Government Code Claims. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against District. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against District. A Government Code claim must be filed no earlier than the date the work is completed or the date Contractor last performs work on the Project, whichever occurs first. A Government Code claim shall be inclusive of all unresolved claims unless a new unrelated claim arises after the Government Code claim is submitted.

- K. Non-Waiver. District's failure to respond to a claim from Contractor within the time periods described in this Section or to otherwise meet the time requirements of this Section shall result in the claim being deemed rejected in its entirety. District's failure to respond shall not waive District's rights to any subsequent procedures for the resolution of disputed claims.
- L. Duty to Continue Performance. Unless provided to the contrary in the Contract Documents, Contractor shall continue to perform the Work and District shall continue to satisfy its payment obligations to Contractor, pending the final resolution of any dispute or disagreement between Contractor and District.
30. Notice of Third-Party Claims. Pursuant to Public Contract Code Section 9201, District shall provide Contractor with timely notification of the receipt of any third-party claim, relating to the Contract. District is entitled to recover its reasonable costs incurred in providing such notification.
31. Indemnification. To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless District against any and all claims involving any type of property damage or personal injury, including death, that may be asserted by any person or type of entity, arising out of or in connection with the performance of work, both on and off the job site, and will pay all costs and expenses, including attorney fees in connection therewith; provided however, Contractor shall not be liable for the sole established negligence, willful misconduct or active negligence of District. Contractor will defend, with counsel of District's choosing, any action filed in connection with any of said claims, damages, penalties, obligations or liabilities Contractor will promptly pay any judgment rendered against Contractor or District arising out of or in connection with such work, operation or activities of Contractor hereunder and Contractor agrees to save and hold District harmless therefrom. District may retain to the extent it deems necessary, the money due to Contractor under and by virtue of the Contract until disposition has been made of such actions or claims for damages as specified herein above. Contractor shall reimburse District and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District, its directors, officials officers, employees, agents, or volunteers.
32. Warranty. Contractor warrants all Work under the Contract (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any nonconforming materials incorporated into the Work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Contract or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the Work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by District of any defect in the Work or nonconformance of the Work to the Contract, commence and prosecute with due diligence all Work necessary to fulfill the terms of the warranty at its sole cost

and expense. Contractor shall act sooner as requested by District in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the Work (or work of other contractors) damaged by its defective Work or which becomes damaged in the course of repairing or replacing defective Work. For any Work so corrected, Contractor's obligation hereunder to correct defective Work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected Work. Contractor shall perform such tests as District may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Contract. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the Work, whether express or implied, are deemed to be obtained by Contractor for the benefit of District, regardless of whether or not such warranties and guarantees have been transferred or assigned to District by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of District. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Contract, to the reasonable satisfaction of District, District shall have the right to correct and replace any defective or nonconforming Work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse District for any expenses incurred hereunder upon demand.

33. Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. Contractor shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work. In carrying out its Work, Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Work and the conditions under which the Work is to be performed. Safety precautions as applicable shall include, but shall not be limited to, adequate life protection and lifesaving equipment; adequate illumination for underground and night operations; instructions in accident prevention for all employees, such as machinery guards, safe walkways, scaffolds, ladders, bridges, gang planks, confined space procedures, trenching and shoring, fall protection and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and adequate facilities for the proper inspection and maintenance of all safety measures. Furthermore, Contractor shall prominently display the names and telephone numbers of at least two medical doctors practicing in the vicinity of the Project, as well as the telephone number of the local ambulance service, adjacent to all telephones at the Project site
34. Applicable Law and Venue. This Contract shall be governed by the laws of the State of California as effective and in force on the date of this Contract. This Contract shall be deemed to have been made in San Diego County, California, regardless of the order of the signatures of the Parties affixed hereto.

35. Modifications. No terms or conditions contained in any writing, purchase order, acknowledgment, or form shall be of any effect unless agreed to in a written amendment or modification to this Contract which has been executed by the designated representative of both Parties.
36. Waiver. No claim or right arising out of a breach of this Contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
37. Notice. All notices shall be given to the other party at the address set forth herein. Notice shall be effective upon receipt or five (5) days after being sent by first class mail, whichever is earlier. Notice given by facsimile shall not be effective unless acknowledged by the receiving party.

Contractor  
**Nexon Corporation**

5450 Complex St. #301  
San Diego, Ca. 92123  
Attn: Manny Lozano

District  
**LAKESIDE UNION SCHOOL DISTRICT**

12335 Woodside Avenue  
Lakeside, CA 92040  
Attn: Todd Owens

38. Drafting of Contract. The Parties agree that this Contract shall not be construed in favor of, or against, any party by reason of the extent to which any party or its counsel participated in the drafting of this Contract. The Parties represent that they have consulted legal counsel prior to the execution of this Contract and have executed this Contract with full knowledge of its meaning and effect.
39. Assignment or Delegation. Consultant may not assign or sub-contract its rights or obligations under this Contract without the consent of District, which may be withheld for any reason.
40. Severability. It is intended that each paragraph of this Contract shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Contract is unaffected.
41. Laws and Regulations; Provisions Required by Law Deemed Inserted. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Contract or the Work, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Work. If Contractor observes that the drawings or specifications are at variance with any law, rule or regulation, it shall promptly notify District in writing. Any necessary changes

shall be made by written change order. Each and every provision or clause required by law to be inserted in this Contract shall be deemed to be inserted, and this Contract shall be read and enforced as though it were included. If through mistake or otherwise, any provision is not inserted or is not correctly inserted, then upon application of either party this Contract shall be amended to make the insertion or correction. All references to statutes, rules or regulations shall include all amendments, replacements and enactments on the subject which are in effect as of the date of this Contract, as well as any later changes which do not materially and substantially alter the rights or obligations of the Parties.

42. Fingerprinting Requirements. Unless exempted, Contractor shall comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with District's pupils. Contractor shall also ensure that its consultants, as well as all subcontractors on the Project, comply with the requirements of Section 45125.1. To this end, Contractor and its consultants and subcontractors must provide for the completion of District's standard certification form prior to any of Contractor's employees, or those of any other consultants, coming into contact with District's pupils.
43. Drug/Smoke-Free Workplace. District and all District projects are "drug-free" and "smoke-free" workplaces and, as such, require that the Contractor be subject to the requirements mandated by California Government Code Sections 8350, et seq., when on the Project site. The Drug-Free Workplace Act of 1990 requires that every person or entity awarded a contract or grant for the procurement of any property or service from a State agency certify that it will provide a drug-free workplace and, in that respect, comply with certain obligations set forth in that Act. In addition, the Drug-Free Workplace Act provides that each contract or grant awarded by the State agency may be subject to suspension of payments or termination for failure to comply with such Act. It is the sole responsibility of Contractor to police and oversee its personnel on the Project. If Contractor fails to comply with the Drug-Free Workplace Act or the smoke-free workplace policy of District, District may enforce its lawful rights to suspend pending or subsequent payments and to terminate this Contract and may pursue all other rights and remedies it may have against Contractor at law and/or in equity.
44. Compliance With State Storm Water Permit:
  - A. Contractor shall be required to comply with all aspects of the State Water Resources Control Board ("State Board") Water Quality Order No. 2009-0009-DWQ, National Pollutant Discharge Elimination System General Permit for Storm Water Discharges Associated with Construction Activity ("Permit"), as may be amended, for all projects that involve construction on or disturbance of one acre or more of land or which are part of a larger common area of development.
  - B. Contractor shall be responsible for all costs associated with filing the Notice of Intent ("NOI") and for obtaining coverage under the Permit. This includes preparing and implementing a Storm Water Pollution Prevention Plan ("SWPPP") for the Project site, and coordinating all submittals with District's Legally

Responsible Person as that term is defined in the Permit. Before any NOI, SWPPP, or other Permit related document may be submitted to the State Board or implemented on the Project site, it must first be reviewed and approved by the District. Contractor shall include all costs of compliance with specified requirements in the Contract amount.

- C. District retains the right to procure and maintain coverage under the Permit for the Project site if Contractor fails to draft a satisfactory NOI or SWPPP or proceed in a manner that is satisfactory to District. Any costs incurred by District in procuring and maintaining coverage under the Permit, or drafting an NOI or SWPPP shall be paid by Contractor.
- D. Contractor shall be responsible for maintaining compliance with all aspects of the Permit during the course of the Project. Contractor shall provide copies of all reports and monitoring information to the District Representative. If Contractor has failed or is unable to maintain compliance with the Permit, District reserves the right to implement its own SWPPP at the Project site, and hire additional contractors to maintain compliance. Whether Contractor has adequately maintained compliance with the Permit shall be District's sole determination. Any costs incurred by District in drafting and implementing a SWPPP, or otherwise maintaining compliance with the Construction General Permit shall be paid by Contractor.
- E. In bidding on this Contract, it shall be Contractor's responsibility to evaluate and include in the contract amount the cost of procuring coverage under the Permit, preparing a SWPPP that is acceptable to District, and complying with the SWPPP and any revisions to the SWPPP that become necessary during the course of construction.
- F. In addition to compliance with the Permit, Contractor shall comply with the lawful requirements of any applicable municipality, District, drainage district, and other local agencies regarding discharges of storm water to the storm drain system or other watercourses under their jurisdiction, including applicable requirements in municipal storm water management programs.
- G. Storm, surface, nuisance, or other waters may be encountered at various times during construction of the Work. Contractor, by submitting a Bid, hereby acknowledges that it has investigated the risk arising from such waters, has prepared its Bid accordingly, and assumes any and all risks and liabilities arising therefrom.
- H. Failure to comply with the Permit is a violation of federal and state law. Contractor hereby agrees to indemnify and hold harmless District, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which District, its officials, officers, agents, employees and authorized volunteers may sustain or incur for

noncompliance with the Permit arising out of or in connection with the Project, except for liability resulting from the sole established negligence, willful misconduct or active negligence of District, its officials, officers, agents, employees or authorized volunteers. District may seek damages from Contractor for delay in completing the Contract in accordance with the Contract Documents, caused by Contractor's failure to comply with the Permit.

45. Counterparts. This Contract may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one in the same Agreement.
46. Exhibits and Recitals. All Exhibits and Recitals referenced in this Contract and attached hereto are hereby incorporated by this reference into this Contract.
47. Time of Essence. Time is of the essence for each and every provision of this Contract.

IN WITNESS WHEREOF, this Contract is executed by the District's authorized representative.

**Nexon Corporation**



Digitally signed by William Stamper  
DN: cn=William Stamper, o=Nexon  
Corporation, ou,  
email=wstamper@nexonco.com,  
c=US  
Date: 2020.07.22 08:21:14 -07'00'

By: William Stamper  
Name: William Stamper  
Title: President  
Date: July 22, 2020

**LAKESIDE UNION SCHOOL DISTRICT**

By: Erin Garcia  
Name: Erin Garcia  
Title: Assistant Superintendent  
Date: 8-3-2020

Fed. Tax I.D. # 20-5811161

DIR Registration # 1000006049

**EXHIBIT "A"**  
**SCOPE OF WORK**

EXHIBIT "A"

# NEXON CORPORATION

Asbestos x Lead x Mold x Hazardous Materials Remediation x Demolition



July 17th, 2020

Lakeside Union School District  
12335 Woodside Avenue  
Lakeside, CA 92040  
Attn: Mr. Todd Owens

Phone (619) 390-2680  
Fax (619) 390-2588

Reference: Central Kitchen  
Subject: ACCM Plaster Abatement Proposal  
Proposal #: P-3006

Dear Mr. Owens,

Nexon Corporation appreciates the opportunity to provide a proposal on your project. Our price is based on the following:

## SCOPE OF WORK:

Setup a mini containment for the purpose of removing two areas (1) 7" x 47" & (1) 16" x 55" of ACCM plaster for replacement damaged beam. This work is to take place after hours in order to avoid any disruption in day to day operations. Post removal a PCM clearance will be ran and containment torn down immediately afterwards. This work requires a 24 hr. notification to the local OSHA office. All necessary paperwork will be forwarded to our client upon completion of contracted work.

## CLARIFICATIONS TO PROPOSAL / TERMS & CONDITIONS:

### Conditions:

- Removal of any other hazardous materials not defined in our scope of work.
- Our price includes bulk sampling, packaging and proper disposal of our proposed hazardous materials, or non-hazardous containing materials. All paperwork to be forwarded to client.
- Nexon Corporation will not be responsible for replacement of any removed materials.
- Performance and/or Payment Bonds are not required on this project.
- Prevailing Wage rates are included.
- Notice of Intent to Lien - As per the laws of the State of California, Nexon Corporation reserves the right to initiate a Preliminary Notice on this project to preserve our Lien Rights.
- All power and water needs for the job are to be provided by the owner / client.
- All "trace", (<1%) asbestos will be processed by certified Nexon personnel following all OSHA requirements for removal & disposal.
- Payment is due 100% upon completion of scope of work.

## EXHIBIT "A"

- Any discrepancy or claim arising out of or relating to this project shall be settled by arbitration in accordance with construction industry arbitration rules of the American Arbitration Association.
- If any party to this agreement resorts to legal action to enforce or interpret any provision of this agreement, the prevailing party shall be entitled to recover reasonable attorney's fees in addition to any other relief to which they may be entitled
- Contractor agrees to forward any Design/Builds revisions to plans, surveys, etc. that may supersede existing specifications/reports and allow Nexon to make revisions in proposed scope and pricing.

### **Inclusions:**

- Scope of Work listed Above.
- All OSHA personal air samples will be run during removal procedures and written results will be available. All personal samples will be analyzed by an independent third-party laboratory.
- All required Personal Protection Equipment and materials will be provided for by Nexon and utilized by our personnel at all times.
- Only personnel certified in the type of work being performed will be allowed in work areas to include but not limited to Asbestos Supervisor / Worker, Lead / CDPH Certified, HAZ Wopper Certified, Current approved physicals and respirator fit tests.
- The local Air Pollution Control District, OSHA, CDPH and all other agencies will be notified prior to the start of our work as required.

### **Exclusions:**

- Any work not covered in the scope of work.
- Replacement of any removed materials.
- Removal of any in-wall or inaccessible materials.
- All required third party air monitoring and inspection costs.
- Repairing of any surface damage resulting from our abatement procedures including but not limited to paint damage, wall paper peeling, drywall damage, surface discoloration etc..
- Replacement of any items removed to access our work to include but not limited to fans, vents covers, lighting, fire suppression systems, smoke alarms, tracks, grills etc..
- Removal of any non visible materials remaining.
- Withholding of any retention.
- Disconnecting or safing off any utilities.
- Preparation of any surfaces for new work.
- Removal of any items to be salvaged for reuse.
- Moving of any furniture, fixtures, equipment etc..
- Any patching and or repairing of surfaces.
- Any layout / markout as required by Sub Trades.

**OUR PRICE COMPLETE:**

**\$750.00**

EXHIBIT "A"

All work will be conducted in strict compliance with all federal, state and local regulations.

This proposal is valid for 60 days and is subject to any regulatory change that would modify our price.

Thank you for the opportunity to provide a proposal on your project. If you have any additional questions, please feel free to contact me at (858) 571-9100.

Sincerely,  
Manny Lozano  
Nexon Corporation

EXHIBIT "A"

**ACCEPTANCE:** The above proposal, including Scope of Work, Clarifications to Proposal, Conditions, Inclusions, Exclusions, Proposal Amount and Terms of Payment is hereby accepted. This signed Proposal will serve as an authorization for Nexon Corporation to proceed with the scope of work as specified in P-3006.

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Signature: \_\_\_\_\_

---

5450 Complex Street, Suite #301 • San Diego, CA 92123 • Phone: 858.571.9100 • Fax: 858.571-9200  
www.nexonco.com • CSLB #897099 • DOSH #916

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES**

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** August 13, 2020

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**Agenda Item:**

On June 4, 2020, the Governing Board approved Caltec Corp. bid for the Central Kitchen Upgrade contract in the amount of \$543,000. Change orders have been submitted by the contractor to repair unforeseen site conditions and other changes. These changes have been reviewed by the architect and District Staff are considered necessary and the prices are considered fair and reasonable.

**Background (Describe purpose/rationale of the agenda item):**

The following change orders have been issued to the Caltec Corp contract in the amount of \$12,345.27 for the Central Kitchen upgrade project.

Change orders as follows:

Change Order Number	Description	Amount
6	Concrete overpour	\$ 2,433.68
7	Omit ducts	\$ (751.00)
8	Install wall in refrigerator	\$ 863.04
9	Remove small conc. Pad	\$ 651.92
10	Omit floor sink	\$ (1,148.00)
12R	Reroute electrical	\$ 1,922.37
13	Omit hose bib near walk in freezer	\$ (888.00)
18	Mold retardant	\$ 325.96
20	Revise Condenser power	\$ 6,130.36
21	Add a Layer of Cement Board in Bathroom	\$ 600.00
22	Move Condensers to Roof	\$ 2,204.94

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It is recommended that the Governing Board ratify change order number(s) 6 thru 10, 12R, 13, 18, 20, 21 and 22. These changes plus those previously approved by the Governing Board will increase the contract amount to \$565,343.52.

**Fiscal Impact (Cost):**

\$12,345.27

**Funding Source:**

San Diego Food Funders Grant and Bond Fund - Measure L-Series B

**Addresses Emphasis Goal(s):**

☐ #1: Academic Achievement      ☐ #2: Social Emotional      ☒ #3: Physical Environments

**Recommended Action:**

☐ Informational      ☐ Denial/Rejection  
☐ Discussion      ☒ Ratification  
☐ Approval      ☐ Explanation: Click here to enter text.  
☐ Adoption

---

**Originating Department/School:** Business Services

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Erin Garcia, Assistant Superintendent

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member**





CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:	COR Number:	6
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	24-Jun-10
(Contractor) Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	8
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Remove Overpour concrete in bathroom and fill with 1' deep concrete.

### 1) Work Performed by Subcontractor

EXTRA

CREDIT

Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records.

Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond (On Subcontractor's Work)**

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

\$ 250.00

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records.

Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

\$ 1,728.00



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

COR Number:

6

Project Name:

Central kitchen Upgrade

Contract Number:

To:

StudioWC Architecture+ Engineer

Date Generated:

24-Jun-20

From: (Contractor)

Caltec Corp.

Page:

2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

\$ 120.00

**L. SUBTOTAL (LINES I+J+K)**

\$ 2,098.00

\$ -

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

\$ 335.68

\$ -

**N. Total Contractor Cost (Credit).** (Lines L+M)

\$ 2,433.68

\$ -

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

\$ 2,433.68

☒ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by 2 Working days.

☐ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.

henry abghari

24-Jun-20

Contractor

Signature

Date

Architect of Record

Signature

Date

LUSD

Eigji

8-4-20

District

Signature

Date

Signature

Date

Description: Remove Overpour concrete and fill with 1' deep concrete

Labor	Labor X Day(s)	Rate	Total	Overburden	Total Labor
Labor	2x1.2	\$90.00	\$1,728.00		\$1,728.00

Total Labor \$1,728.00

Material	Rate	Quantity	Unit	Total Material
concrete , epoxy , rebar				\$250.00

Total Material \$250.00

Equipment/Misc.	Rate	Quantity	Unit	Total Equipment/Misc.
Jack Hammer	\$120.00	1.00	120	\$120.00

Total Equip- Misc

\$120.00

Labor & Material and Equipment

\$2,098.00

O&P- Bond 16%

\$335.68

Total Labor, Material , Equipment and O&P

\$2,433.68

Total **\$2,433.68**

**CALTEC CORPORATION**GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623**CHANGE ORDER REQUEST (COR)**

Project Name:	COR Number:	7R1
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	1-Jul-20
From: (Contractor) Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	13
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Credit to omit portion of ducts

**1) Work Performed by Subcontractor**EXTRACREDITEnter Negative  
Numbers**A. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)**B. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)**C. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)**D. SUBTOTAL (LINES A+B+C)****E. Subcontractor Overhead & Profit:** See Contractor Overhead & Profit**F. Total Subcontractor Cost (Credit).** (Lines D+E)**G. General Contractor's Overhead and Profit and Bond (On Subcontractor's Work)**

\$ (751.00)

**H. Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)**2) Work Performed by Contractor****I. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and**J. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)



**To: CALTEC Corporation**  
8732 Westminster Blvd. Suite 2  
Westminster, CA 92683

**Change Order #06 Deduct**  
**Date: 6.29.2020**  
**Phone: 714-717-1638**

**Attn: Henry Abghari**

**Re: LSUSD Deduct ducting and air distribution for non-existent heat pump 1.**

**Scope of Work:**

- Deduct labor and materials to install ducting and air distribution for non-existent heat pump 1.
- 

**Project Clarifications**

- Work to be completed during normal business hours 8:00AM – 4:00PM Monday-Friday.

**Exclusions**

- Any repairs not mentioned in the above scope of work.
- Engineering, Permits, Permit fees, City Inspections.
- Drywall repairs, texture, or painting.

***Change Order 06 Deduct***

**Total Cost to Complete the Above Scope of Work.....Deduct....\$-751.00**

Thank you for the opportunity to be of service. If you should require any additional information, please do not hesitate to contact me.

Thank you,

**Acceptance of Proposal-** I have read the above scope, clarifications and exclusions and agree with all parts. I have the authority to order the work and do so as outlined above. It is agreed that the seller will retain title to any equipment or materials furnished until the complete payment is made.

**Terms:** Payment is due upon the completion of the above scope of work. Past Due Balances of 30 days or more are subject to a service charge of 2% per month. Buyer is responsible for any collection fees and/or attorney fees.

**Firm:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_

**Purchase Order, Work Order or Contract No. if applicable:** \_\_\_\_\_



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

COR Number:

7

Project Name:

Central kitchen Upgrade

Contract Number:

To:

StudioWC Architecture+ Engineer

Date Generated:

1-Jul-20

From: (Contractor)

Caltec Corp.

Page:

2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)**

\$ -

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

\$ -

**N. Total Contractor Cost (Credit).** (Lines L+M)

\$ -

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

\$ (751.00)

☐ The proposal would ☐ Increase ☐ Decrease

the Milestones and/or Contract Time by

Working days.

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.

henry abghari

1-Jul-20

Contractor

Signature

Date

Architect of Record

Signature

Date

LU5D

Signature

8-4-20

District

Signature

Date

Signature

Date

**CALTEC CORPORATION**GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623**CHANGE ORDER REQUEST (COR)**

Project Name:	COR Number:	8
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	1-Jul-20
(Contractor) Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	ASI 1
----------------------	-------------------	-------

Furnish and install new wall in old refrigerator

**1) Work Performed by Subcontractor**EXTRACREDITEnter Negative  
Numbers**A. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)**B. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)**C. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)**D. SUBTOTAL (LINES A+B+C)****E. Subcontractor Overhead & Profit:** See Contractor Overhead & Profit**F. Total Subcontractor Cost (Credit).** (Lines D+E)**G. General Contractor's Overhead and Profit and Bond (On Subcontractor's Work)****H. Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)**2) Work Performed by Contractor****I. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

\$ 240.00

**J. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

\$ 504.00



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

COR Number: 8

Project Name: Central kitchen Upgrade Contract Number: 1-Jul-20

To: StudioWC Architecture+ Engineer Date Generated: 2 of 2

From: (Contractor) Caltec Corp. Page: 2 of 2

K. Equipment: Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

L. SUBTOTAL (LINES I+J+K)

M. Contractor Overhead & Profit and Bond: See Contractor Overhead & Profit 16%

N. Total Contractor Cost (Credit). (Lines L+M)

3) Total of Work Performed by Subcontractor(s) and the Contractor.

O. Total Subcontractor(s) Cost (Credit). (Line H)

P. Total Contractor(s) Cost (Credit). (Line N)

Q. Grand Total (Credit). (Lines O+P)

☐ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by 2 Working days.

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.	<u>henry abghari</u>	<u>1-Jul-20</u>
Contractor	Signature	Date
Architect of Record	<u>Signature</u>	<u>Date</u>
<u>LUSD</u>	<u>Signature</u>	<u>8-4-20</u>
District	Signature	Date
	<u>Signature</u>	<u>Date</u>

Description: new all in refrigerator

Labor	Labor X Day(s)	Rate	Total	Overburden	Total Labor
Labor	2x.3	\$90.00	\$720.00		\$504.00

Total Labor \$504.00

Material	Rate	Quantity	Unit	Total Material
Lumber, anchors , black paper				\$240.00

Total Material \$240.00

Equipment/Misc.	Rate	Quantity	Unit	Total Equipment/Misc.
-----------------	------	----------	------	-----------------------

Total Equip- Misc

Labor & Material and Equipment	\$0.00
O&P- Bond 16%	\$744.00
Total Labor, Material , Equipment and O&P	\$119.04
	\$863.04

Total **\$863.04**



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:	COR Number:	9
To: Central kitchen Upgrade	Bid Number:	2020-02
From: (Contractor) StudioWC Architecture+ Engineer	Date Generated:	1-Jul-20
Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	21
----------------------	-------------------	----

Remove E concrete pad in kitchen and patch the floor

### 1) Work Performed by Subcontractor

EXTRA

CREDIT

Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond** (On Subcontractor's Work)

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

\$ 50.00

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

\$ 432.00



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 9

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 1-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

\$ 80.00

**L. SUBTOTAL (LINES I+J+K)**

\$ -

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

\$ 89.92

\$ -

**N. Total Contractor Cost (Credit).** (Lines L+M)

\$ -

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

\$ 651.92

☐ The proposal would ☐ Increase ☐ Decrease

the Milestones and/or Contract Time by

Working days.

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.

*henry abghari*

1-Jul-20

Contractor

Signature

Date

Architect of Record

Signature

Date

*LUSD*

*[Signature]*

*8-4-20*

District

Signature

Date

Signature

Date



CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:		COR Number:	10
To:	Central kitchen Upgrade	Bid Number:	2020-02
From: (Contractor)	StudioWC Architecture+ Engineer	Date Generated:	1-Jul-20
	Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	16R1
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Credit to omit portion sink

### 1) Work Performed by Subcontractor

EXTRA

CREDIT

Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond (On Subcontractor's Work)**

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

\$ (1,148.00)

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)



**To: CALTEC Corporation**  
8732 Westminster Blvd. Suite 2  
Westminster, CA 92683

**Change Order #05 Deduct**  
**Date: 6.29.2020**  
**Phone: 714-717-1638**

**Attn: Henry Abghari**

**Re: LSUSD Deduct Floor Sink**

**Scope of Work:**

- Deduct labor and materials to install 1) floor sink.

**Project Clarifications**

- Work to be completed during normal business hours 8:00AM – 4:00PM Monday-Friday.
- Deduct sink per RFI#016R1 response.

**Exclusions**

- Any repairs not mentioned in the above scope of work.
- Engineering, Permits, Permit fees, City Inspections.
- Drywall repairs, texture, or painting.

***Change Order 05 Deduct***

Phone: 619.452.2334

Fax: 619.452.2335

LICENSE 998580



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 10

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 1-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)**

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

**N. Total Contractor Cost (Credit).** (Lines L+M)

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

☐ The proposal would ☐ Increase ☐ Decrease the Milestones and/or Contract Time by \_\_\_\_\_ Working days.

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.	<u>Henry Abghari</u>	<u>1-Jul-20</u>
Contractor	Signature	Date
Architect of Record	<u>[Signature]</u>	<u>8-4-20</u>
<u>LUSD</u>	Signature	Date
District		
	Signature	Date



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:	COR Number:	12R1
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	20-Jul-20
(Contractor) Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.
----------------------	-------------------

Additional Cost to relocate live conduits in old bathroom ceiling which interfere with new ceiling height installation

### 1) Work Performed by Subcontractor

EXTRA

CREDIT  
Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond** (On Subcontractor's Work)

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

\$ 1,813.56

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

**CALTEC CORPORATION**GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 12R1

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 20-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)**

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

**N. Total Contractor Cost (Credit).** (Lines L+M)

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

☒ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by **4 Working days.**

☐ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.	<i>henry abghari</i>	2-Jul-20
Contractor	Signature	Date
Architect of Record	Signature	Date
<i>LUSD</i>	<i>[Signature]</i>	<i>8-4-2020</i>
District	Signature	Date
	Signature	Date

PROJECT LSUSD  
 CONTRACTOR Prontto Enterprises, Inc  
 ARCHITECT \_\_\_\_\_

PROJECT No. 2020-2  
 CONTRACT No. \_\_\_\_\_  
 DATE 7/8/2020 & 7/9/2020

### TIME & MATERIAL DAILY LOG

Log of Work:				
7/8/2020 from 7:AM to 2:30 PM Traced circuits, Removed 1" conduit feed -				
- from Main. Relocated two (2) 1/2" conduits, removed wiring.				
Relocated four (4) 4' Existing 1X4 wrap around fixtures.				
7/9/2020 from 7:AM to 9:AM Relocated two (2) Home runs and pulled wire.				
MATERIALS USED		TYPE	UNIT COST	TOTAL
				\$
PLEASE SEE ATTACHED INVOICE				\$218.59
EQUIPMENT USED		HOURS	RATE	TOTAL
				\$
NO. MEN	CRAFTS EMPLOYED	HOURS	RATE	TOTAL
				\$
2	Electricians 9 Hours each	18	79.45	\$1,430.10
	10% OVERHEAD & PROFIT			\$164.87

DAILY TOTAL COST \$ 1,813.56

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
 Sub or Contractor's Representative

GG \_\_\_\_\_  
 Inspector



WALTERS - RANCHO CUCAMONGA  
10864 EDISON COURT  
RANCHO CUCAMONGA CA 91730-3868  
909-989-7058 Fax 562-988-3190

# INVOICE

CUSTOMER NUMBER	SUB ACCOUNT #
187760	364964
INVOICE NUMBER	INVOICE DATE
S115934257.001	07/08/20
REMIT TO:	
WALTERS WHOLESALE ELECTRIC CO PO BOX 741406 LOS ANGELES CA 90074-1406	

BILL TO:

PRONTTO ELECTRIC  
393 WEST ST  
UPLAND CA 91786-3209

SHIP TO:

PRONTT/LSUSD CENTRAL KITCHEN  
12335 WOODSIDE AVE  
UPGRADE  
LAKESIDE CA 92040-3015

CUSTOMER PO #		JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
CENTRAL KITCHEN			ROBERTO	HOUSE ACCOUNT	
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
CHUCK MOLINA		WILL CALL	MFG DISC 10TH, NET 25TH	07/08/20	07/08/20
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
4ea	4ea	RACO 232 4" SQUARE BOX 2-1/8" DEEP 1/2" & 3/4" KOS WELDED		125.175 c	5.01
4ea	4ea	STLCTY 52C1 4SQ FLAT BLANK COVER MADE IN USA		37.322 c	1.49
10ea	10ea	RACO 2912 1/2 STL INS COMP EMT CONN		52.955 c	5.30
4ea	4ea	ARL GF861 1/2 FLEX TO EMT COUPLING		115.559 c	4.62
10ea	10ea	MIN MED30 1/2" 1 HOLE MEDIUM DUTY STEEL EMT STRAP		20.632 c	2.06
500ft	500ft	WCU THHN 12 CU SOL WHITE 500' SPOOL		92.179 m	46.09
500ft	500ft	WCU THHN 12 CU SOL GREEN 500' SPOOL		92.179 m	46.09
500ft	500ft	WCU THHN 12 CU SOL BLACK 500' SPOOL		92.179 m	46.09
500ft	500ft	WCU THHN 12 CU SOL RED 500' SPOOL		92.179 m	46.09



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Choose from three easy ways to receive your invoice: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and (coming soon) pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.

Contact the Credit Department at 562-988-3100 and get set up today!

If paid by 08/10/20 you may deduct \$4.05 (does not apply if paid by credit card).  
Invoice is due by 08/25/20 net of any cash discount.

For complete Terms & Conditions go to:  
<https://tinyurl.com/Walters-Customer-TC>

2020/07/08 02:13:20 PM S115934257.1

*Roberto*  
roberto

Subtotal	202.84
Shipping Chgs	0.00
Tax	15.75
Payments	0.00
Amount Due	218.59

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TO VIEW ONLINE GO TO: [HTTP://USES1.BILLTRUST.COM](http://USES1.BILLTRUST.COM) USE THIS ENROLLMENT TOKEN: XRB GQQ ZDG

**CALTEC CORPORATION**GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623**CHANGE ORDER REQUEST (COR)**

Project Name:	COR Number:	13
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	2-Jul-20
Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	Meeting discussions
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Credit to omit hose bib near walk in freezer.

**1) Work Performed by Subcontractor**EXTRACREDITEnter Negative  
Numbers**A. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)**B. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)**C. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)**D. SUBTOTAL (LINES A+B+C)****E. Subcontractor Overhead & Profit:** See Contractor Overhead & Profit**F. Total Subcontractor Cost (Credit).** (Lines D+E)**G. General Contractor's Overhead and Profit and Bond (On Subcontractor's Work)****H. Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

\$ (888.00)

**2) Work Performed by Contractor****I. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and**J. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 13

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 7-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)**

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

**N. Total Contractor Cost (Credit).** (Lines L+M)

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

☐ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by **Working days.**

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.	<u>henry abghari</u>	7-Jul-20
Contractor	Signature	Date
Architect of Record	<u>Signature</u>	Date
<u>LUSD</u>	<u>Signature</u>	<u>7-4-20</u>
District	Signature	Date
	Signature	Date



**To: CALTEC Corporation**  
8732 Westminster Blvd. Suite 2  
Westminster, CA 92683

**Change Order #07 Deduct**  
**Date: 7.7.2020**  
**Phone: 714-717-1638**

**Attn: Henry Abghari**

**Re: LSUSD HB-1 from outside wall near walk in freezer**

**Scope of Work:**

- Deduct labor and materials to install 1) hose bib.
- Deduct labor and equipment for 1) core hole for hose bib.

**Project Clarifications**

- Work to be completed during normal business hours 8:00AM – 4:00PM Monday-Friday.
- Deduct hose bib per discussion at site walk with Architect and CALTEC Superintendent 7.7.2020.

**Exclusions**

- Any repairs not mentioned in the above scope of work.
- Engineering, Permits, Permit fees, City Inspections.
- Drywall repairs, texture, or painting.

***Change Order 07 Deduct***

**Total Cost to Complete the Above Scope of Work.....Deduct... \$- 888.00**

**\*This proposal is valid for 30 days\***

Thank you for the opportunity to be of service. If you should require any additional information, please do not hesitate to contact me.

Thank you,

**Acceptance of Proposal-** I have read the above scope, clarifications and exclusions and agree with all parts. I have the authority to order the work and do so as outlined above. It is agreed that the seller will retain title to any equipment or materials furnished until the complete payment is made.

**Terms:** Payment is due upon the completion of the above scope of work. Past Due Balances of 30 days or more are subject to a service charge of 2% per month. Buyer is responsible for any collection fees and/or attorney fees.

**Firm:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_

**Purchase Order, Work Order or Contract No. if applicable:** \_\_\_\_\_



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:	COR Number:	18R1
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	31-Jul-20
Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	41
----------------------	-------------------	----

apply mold protection coating on old freezer wall.

### 1) Work Performed by Subcontractor

EXTRA

CREDIT  
Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond** (On Subcontractor's Work)

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 18R1  
To: Central kitchen Upgrade Contract Number: \_\_\_\_\_  
From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 31-Jul-20  
Caltec Corp. Page: 2 of 2

K. Equipment: Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

L. SUBTOTAL (LINES I+J+K)

\$ -

M. Contractor Overhead & Profit and Bond: See Contractor Overhead & Profit 16%

\$ -

N. Total Contractor Cost (Credit). (Lines L+M)

\$ -

3) Total of Work Performed by Subcontractor(s) and the Contractor.

O. Total Subcontractor(s) Cost (Credit). (Line H)

P. Total Contractor(s) Cost (Credit). (Line N)

Q. Grand Total (Credit). (Lines O+P)

\$ 325.96

☐ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by 1 Working days.

☐ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.

Contractor

henry abghari

Signature

31-Jul-20

Date

Architect of Record

LUSD

District

Signature

Signature

Date

8-4-20

Date

Signature

Date

Description: apply mold protection coating

Labor	Labor X Day(s)	Rate	Total	Overburden	Total Labor
Labor	0.38	\$90.00	\$270.00		\$270.00

Total Labor \$270.00

Material	Rate	Quantity	Unit	Total Material
Mold protection coating				\$11.00

Total Material \$11.00

Equipment/Misc.	Rate	Quantity	Unit	Total Equipment/Misc.
-----------------	------	----------	------	-----------------------

Total Equip- Misc

	\$0.00
Labor & Material and Equipment	\$281.00
O&P- Bond 16%	\$44.96
Total Labor, Material , Equipment and O&P	\$325.96

Total **\$325.96**

**CALTEC CORPORATION**GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623**CHANGE ORDER REQUEST (COR)**

Project Name:	COR Number:	20
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	24-Jul-20
(Contractor) Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	42R1
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Additional Cost to revised E Dwgs per RFI#42R1

**1) Work Performed by Subcontractor**EXTRACREDITEnter Negative  
Numbers**A. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)**B. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)**C. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)**D. SUBTOTAL** (LINES A+B+C)**E. Subcontractor Overhead & Profit:** See Contractor Overhead & Profit**F. Total Subcontractor Cost (Credit).** (Lines D+E)**G. General Contractor's Overhead and Profit and Bond** (On Subcontractor's Work)**H. Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)\$ 5,783.36**2) Work Performed by Contractor****I. Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and**J. Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 20

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 24-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)**

\$ -

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

\$ -

**N. Total Contractor Cost (Credit).** (Lines L+M)

\$ -

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

\$ 5,783.36

**P. Total Contractor(s) Cost (Credit).** (Line N)

\$ 347.00

**Q. Grand Total (Credit).** (Lines O+P)

\$ 6,130.36

☒ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by **5 Working days.**

☐ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.

Contractor

*henry abghari*

Signature

24-Jul-20

Date

Architect of Record

Signature

Date

*LUSD*

District

*2-5*

Signature

*8-4-20*

Date

Signature

Date

# PRONTTO

## ELECTRIC

393 WEST STREET  
UPLAND, CA 91786  
OFFICE (909)320-1004  
FAX (909)981-2764  
CELL (310)780-9717

Lic # 754535 - C10  
DIR #1000009856

DATE: 7/23/2020

PROPOSAL # 1539

## CUSTOMER NAME

Caltec Corporation  
8732 Westminster blvd., suite 2  
Westminster, CA 92683  
Office:(714) 373-5071  
Fax : (714) 894-7028  
attn: Henry Abghari

## JOB AT

Lakeside Union School District  
Central Kitchen 2020-02

REVISED COP #3

**PRONTTO ELECTRIC IS PLEASED TO PRESENT THE FOLLOWING PROPOSAL**

As per revised Electrical Plans

**MATERIAL & LABOR: \$ 5,783.36**

**NOTE: THIS PRICE IS FOR DAY TIME REGULAR HOURS ONLY.**

### EXCLUSIONS:

Anything not mentioned above.

DATE: \_\_\_\_\_

PLEASE SIGN AND SEND BACK.

BY: \_\_\_\_\_

THANK YOU!

NOTE: THIS PRICE IS GOOD FOR 15 DAYS ONLY!



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:	COR Number:	21
To: Central kitchen Upgrade	Bid Number:	2020-02
From: (Contractor) StudioWC Architecture+ Engineer	Date Generated:	30-Jul-20
Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	ASI 2
----------------------	-------------------	-------

Adding a layer of cement Board on bathroom wall and skim coat on painting area.

### 1) Work Performed by Subcontractor

EXTRA

CREDIT

Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond** (On Subcontractor's Work)

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

**CALTEC CORPORATION**GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 21

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 30-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)**

\$ -

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16%

\$ -

**N. Total Contractor Cost (Credit).** (Lines L+M)

\$ -

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H)

**P. Total Contractor(s) Cost (Credit).** (Line N)

**Q. Grand Total (Credit).** (Lines O+P)

\$ 600.00

☐ The proposal would ☒ Increase ☐ Decrease

the Milestones and/or Contract Time by

Working days.

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.

*henry abghari*

24-Jul-20

Contractor

Signature

Date

Architect of Record

Signature

Date

*LUSD*

District

*[Signature]*

Signature

*8-4-20*

Date

Signature

Date



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

## CHANGE ORDER REQUEST (COR)

Project Name:	COR Number:	22
To: Central kitchen Upgrade	Bid Number:	2020-02
From: StudioWC Architecture+ Engineer	Date Generated:	30-Jul-20
(Contractor) Caltec Corp.	Page:	1 of 2

Description of Work:	Reference RFI No.	ASI 3
----------------------	-------------------	-------

Move Condensers to the Roof . Additional pad and roof patch cost ( 1/3 of total roof patch)

### 1) Work Performed by Subcontractor

EXTRA

CREDIT

Enter Negative  
Numbers

A. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)

B. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

C. **Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

D. **SUBTOTAL** (LINES A+B+C)

E. **Subcontractor Overhead & Profit:** See Contractor Overhead & Profit

F. **Total Subcontractor Cost (Credit).** (Lines D+E)

G. **General Contractor's Overhead and Profit and Bond** (On Subcontractor's Work)

H. **Total Subcontractor(s) Cost (Credit).** A cumulative total of all Subcontractors working on this Change. (Lines F for ALL Subcontractors)

\$ 1,255.00

### 2) Work Performed by Contractor

I. **Material:** (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and

\$ 250.00

J. **Labor:** (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)

\$ 504.00



# CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR  
LICENSE NO. 852623

Project Name: \_\_\_\_\_ COR Number: 22

To: Central kitchen Upgrade Contract Number: \_\_\_\_\_

From: (Contractor) StudioWC Architecture+ Engineer Date Generated: 30-Jul-20

Caltec Corp. Page: 2 of 2

**K. Equipment:** Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

**L. SUBTOTAL (LINES I+J+K)** \$ 754.00 \$ -

**M. Contractor Overhead & Profit and Bond:** See Contractor Overhead & Profit 16% \$ 120.64 \$ -

**N. Total Contractor Cost (Credit).** (Lines L+M) \$ 874.64 \$ -

**3) Total of Work Performed by Subcontractor(s) and the Contractor.**

**O. Total Subcontractor(s) Cost (Credit).** (Line H) \$ 1,255.00

**P. Total Contractor(s) Cost (Credit).** (Line N) \$ 75.30

**Q. Grand Total (Credit).** (Lines O+P) \$ 2,204.94

☐ The proposal would ☐ Increase ☐ Decrease the Milestones and/or Contract Time by Working days.

☒ The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp. henry abghari 24-Jul-20  
Contractor Signature Date

Architect of Record Signature Date  
LUSS Signature 8-4-20  
District Signature Date

Signature Date

Description: apply mold protection coating

Labor	Labor X Day(s)	Rate	Total	Overburden	Total Labor
Labor	0.8	\$90.00	\$504.00		\$504.00

Total Labor \$504.00

Material	Rate	Quantity	Unit	Total Material
Lumber , mastic and Cap				\$250.00

Total Material \$250.00

Equipment/Misc.	Rate	Quantity	Unit	Total Equipment/Misc.
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Total Equip- Misc

Labor & Material and Equipment	\$0.00
O&P- Bond 16%	\$754.00
Total Labor, Material , Equipment and O&P	\$120.64
	\$874.64

Total **\$874.64**

# PREMIER ROOFING CALIFORNIA

## FAX TRANSMISSION BID PROPOSAL

The following is our subcontractor bid for the project indicated. This bid is per Plans and Specification Sections indicated and includes: installation, hoisting, equipment and supplies to complete the job as specified. All Alternates, Addenda, Inclusions and/or Exclusions are as listed. This proposal is subject to change if not accepted by contract within sixty (60) days.

We are a licensed, C-39, #715677, California Corporation with offices at the address indicated above. We are Non-Union, California Certified Small Business, and do not qualify as a Small Disadvantaged Business or Women-owned Small Business Concern. We are bondable at a rate of 2% not included in the base bid.

**PROJECT:** Lakeside USD Kitchen  
12335 Woodside Avenue, Lakeside, CA

**DATE:** 07/16/2020 • 2:00pm

**SPECIFICATION:** 07 55 00• PermaFlash Pipe Flashings

**INCULSIONS:** Flash three 8" vent pipes, two 4" electrical pipes coming off high roof and six one inch pipe flashings. Also provide and install one t wo piece pelican hood at multiple line set.

**WARRANTY:** Maintain Existing Warranty • Johns Manville  
2-Year Contractors Warranty • Premier Roofing CA, Inc.

**EXCLUSIONS:** All alternates and allowances, overtime or double time, night work, CONSEQUENTIAL DAMAGES WARRANTY, roofing demolition, ACM removal, lead abatement, all sheet metal, gutters and down spouts, all interior work, coping cap, and counter flashing, piping, drain demolition, carpentry, plywood, prime and painting, roof hatches, all sheet metal and roof accessories, gutters, ladders, permanent fall protection equipment, waterproofing, all below grade waterproofing, lead flashings, lead drain pans, drains, painting, substrate repair and preparation, QC, SSHO and full-time roofing inspector.

**BASE BID:** Pipe Flashings..... \$3,765.00

**WAGES:** Prevailing Wages

**ALTERNATE ADDS:** None

**DIR#:** 1000005935 • Exp. 09/30/2020

**ESTIMATOR:** Randy Reber

# LAKE SIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** [Click here to enter text.](#)

---

**Agenda Item:**

Board Policy 1340: Access to District Records

**Background (Describe purpose/rationale of the agenda item):**

First Reading: Policy updated to reflect **NEW LAW (AB 1819, 2019)** which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record, provided that the equipment does not make physical contact with the record.

Regulation updates the list of confidential public records to include the prohibition against releasing an employee's personal email address, upon request from the employee. Regulation also reflects **NEW LAW (AB 1819, 2019)** which allows members of the public to use their own equipment, free of charge, to photograph, copy, or reproduce a disclosable district record on district premises, provided that the means of copying or reproducing the record does not require the equipment to make physical contact with the record, does not damage the record, and does not result in unauthorized access to the district's computer systems or secured networks.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> Informational         | <input type="checkbox"/> Denial   |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification   |
| <input type="checkbox"/> Approval              | <input type="checkbox"/> Explanation: <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> Adoption              |   |


---

**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
Principal/Department Head Signature

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

## ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of ~~citizens~~ **members of the public** to have access to public records of the district. The ~~Board intends the~~ district ~~to~~ **shall** provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of law. Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act and other state or federal law.

(cf. 3553 - Free and Reduced Price Meals)  
(cf. 3580 - District Records)  
(cf. 4112.6/4212.6/4312.6 - Personnel Files)  
(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)  
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)  
(cf. 5020 - Parent Rights and Responsibilities)  
(cf. 5125 - Student Records)  
(cf. 5125.1 - Release of Directory Information)  
(cf. 6162.5 - Student Assessment)  
(cf. 9011 - Disclosure of Confidential/Privileged Information)  
(cf. 9321 - Closed Session Purposes and Agendas)

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.

(cf. 4040 – Employee Use of Technology)  
(cf. 9012 – Board Member Electronic Communications)

The district may charge for copies of public records or other materials requested by individuals or groups, **unless they are using their own personal equipment to reproduce the record**. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

In order to help maintain the security of district records, members of the public granted access shall examine records in the presence of a district staff member.

*Legal Reference: (see next page)*

## ACCESS TO DISTRICT RECORDS (continued)

### *Legal Reference:*

#### EDUCATION CODE

**234.7 Student protections relating to immigration and citizenship status**

35145 Public meetings

35170 Authority to secure copyrights

35250 Duty to keep certain records and reports

41020 Requirement for annual audit

42103 Publication of proposed budget; hearing

44031 Personnel file contents and inspections

44839 Medical certificates; periodic medical examination

49060-49079 Student records

49091.10 Parental review of curriculum and instruction

#### GOVERNMENT CODE

3547 Proposals relating to representation

6250-6270 California Public Records Act

6275-6276.48 **California Public Records Act; other exemptions from disclosure**

**8310.3 California Religious Freedom Act**

53262 Employment contracts

54957.2 Minute book record of closed sessions

54957.5 Agendas and other writings distributed for discussion or consideration

81008 Political Reform Act, public records; inspection and reproduction

#### CALIFORNIA CONSTITUTION

Article 1, Section 3 Right of access to governmental information

#### CODE OF REGULATIONS, TITLE 5

430-438 Individual Student records

#### COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Los Angeles County Board of Supervisors v. Superior Court (2016) 2 Cal.5th 282

**Sacramento County Employees' Retirement System v. Superior Court (2011) 195 Cal. App. 4th 440**

International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319

Los Angeles Times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381

Kleitman v. Superior Court, (1999) 74 Cal.App. 4th 324

Fairley v. Superior Court, (1998) 66 Cal.App. 4th 1414

North County Parents Organization for Children with Special Needs v. Department of Education, (1994) 23 Cal.App. 4th 144

#### ATTORNEY GENERAL OPINIONS

71 Ops.Cal.Atty.Gen. 235 (1988)

64 Ops.Cal.Atty.Gen. 186 (1981)

*Management Resources: (see next page)*

## ACCESS TO DISTRICT RECORDS (continued)

### *Management Resources:*

#### CSBA PUBLICATIONS

*Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017*

#### CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

*Summary of the California Public Records Act, 2004*

*Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018*

*California Department of Justice Guidelines for Access to Public Records, October 2017*

#### LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

*The People's Business: A Guide to the California Public Records Act, 2008-rev. April 2017*

#### WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office:

Institute for Local Government: <http://www.cacities.org/>

State Bar of California: <http://www.calbar.ca.gov>

## **ACCESS TO DISTRICT RECORDS**

### **Definitions**

*Public records* include any writing containing information relating to the conduct of the district's business prepared, owned, used, or retained by the district regardless of physical form or characteristics. (Government Code 6252)

(cf. 3580 - District Records)

(cf. 9012 - Board Member Electronic Communications)

*Writing* means any handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored. (Government Code 6252)

*Member of the public* means any person, except a member, agent, officer, or employee of the district or a federal, state, or other local agency acting within the scope of such membership, agency, office, or employment. (Government Code 6252)

### **Public Records**

Public records to which members of the public shall have access include, but are not limited to:

1. Proposed and approved district budgets and annual audits (Education Code 41020, 42103)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

2. Statistical compilations
3. Reports and memoranda
4. Notices and bulletins
5. Minutes of public meetings (Education Code 35145)

(cf. 9324 - Minutes and Recordings)

6. Meeting agendas (Government Code 54957.5)

(cf. 9322 - Agenda/Meeting Materials)

**ACCESS TO DISTRICT RECORDS** (continued)

7. Official communications between the district and other government agencies
8. District and school plans, and the information and data relevant to the development and evaluation of such plans, unless otherwise prohibited by law

*(cf. 0400 – Comprehensive Plans)*

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 0440 - District Technology Plan)*

*(cf. 0450 – Comprehensive Safety Plan)*

*(cf. 0460 – Local Control and Accountability Plan)*

*(cf. 0520.2 – Title I Program Improvement Schools)*

*(cf. 0520.3 – Title I Program Improvement Districts)*

*(cf. 3516 – Emergencies and Disaster Preparedness Plan)*

*(cf. 3543 – Transportation Safety and Emergencies)*

9. Initial proposals of exclusive employee representatives and of the district (Government Code 3547)

*(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)*

10. Records pertaining to claims and litigation against the district which have been adjudicated or settled (Government Code 6254, 6254.25)

*(cf. 3320 - Claims and Actions Against the District)*

11. Statements of economic interests required by the Conflict of Interest Code (Government Code 81008)

*(cf. 9270 - Conflict of Interest)*

12. Documents containing names, salaries, and pension benefits of district employees

13. Employment contracts and settlement agreements (Government Code 53262)

*(cf. 2121 - Superintendent's Contract)*

*(cf. 4117.5/4217.5/4317.5 - Termination Agreements)*

*(cf. 4141/4241 - Collective Bargaining Agreement)*

14. Instructional materials including, but not limited to, textbooks (Education Code 49091.10)

*(cf. 5020 - Parent Rights and Responsibilities)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

## ACCESS TO DISTRICT RECORDS (continued)

Access to public records of the district shall be granted to Governing Board members on the same basis as any other member of the public. When Board members are authorized to access public records in the administration of their duties, the Superintendent or designee shall not discriminate among any of the Board members as to which record, or portion of the record, will be made available, or when it will be made available. (Government Code 6252.5, 6252.7)

When disclosing to a member of the public any record that contains personal information, including, but not limited to, an employee's home address, home telephone number, ~~or~~ social security number, personal cell phone number, or birth date, the superintendent or designee shall ensure that such personal information is redacted from that record. (Government Code 6254.29, 6254.3)

### Confidential Public Records

Unless otherwise authorized or required by law, information regarding an individual's citizenship or immigration status or religious beliefs, practices, or affiliation shall not be disclosed to federal government authorities. (Education Code 234.7; Government Code 8310.3)

Records to which the members of the public shall not have access include, but are not limited to:

1. Preliminary drafts, notes, and interagency or intradistrict memoranda which are not retained by the district in the ordinary course of business, provided that the public interest in withholding these records clearly outweighs the public interest in disclosure (Government Code 6254)

(cf. 4119.23/4219.23/4319.23 - *Unauthorized Release of Confidential/Privileged Information*)  
(cf. 9011 - *Disclosure of Confidential/Privileged Information*)

2. Records specifically generated in connection with or prepared for use in litigation to which the district is a party or to respond to claims made against the district pursuant to the Tort Claims Act, until the litigation or claim has been finally adjudicated or otherwise settled, or beyond, if the records are protected by some other provision of law (Government Code 6254, 6254.25)
3. Personnel records, medical records, or similar materials, the disclosure of which would constitute an unwarranted invasion of personal privacy (Government Code 6254)

(cf. 4112.5/4212.5/4312.5 - *Criminal Record Check*)  
(cf. 4112.6/4212.6/4312.6 - *Personnel Files*)

**ACCESS TO DISTRICT RECORDS** (continued)

The home addresses, home telephone numbers, personal cell phone numbers, or birthdate of employees may only be disclosed as follows (Government Code 6254.3)

- a. To an agent or a family member of the employee
- b. To an officer or employee of a state agency or another school district or county office of education when necessary for the performance of official duties
- c. To an employee organization pursuant to regulations and decisions of the Public Employment Relations Board, except that the home address and any telephone number for an employee who performs law enforcement-related functions, or the birth date of any employee, shall not be disclosed

Upon written request of any employee, the district shall not disclose the employee's home address, home telephone number, personal cell phone number, **personal email address**, or birth date, and the district shall remove ~~this information~~ **the home address, home telephone number, and personal cell phone number** from any mailing list of the district except a list used exclusively to contact the employee

(cf. 4140/4240/4340 - Bargaining Units)

- d. To an agent or employee of a health benefit plan providing health services or administering claims for health services to district employees and their enrolled dependents, for the purpose of providing the health services or administering claims for employees and their enrolled dependents

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. Student records, except directory information and other records to the extent permitted ~~under the law, when disclosure is authorized by law~~ **and district policy**

(cf. 5125 – Student Records)

(cf. 5125.1 – Release of Directory Information)

(cf. 5125.3 – Challenging Student Records)

5. Test questions, scoring keys, and other examination data except as provided by law (Government Code 6254)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

**ACCESS TO DISTRICT RECORDS** (continued)

6. Without affecting the law of eminent domain, the contents of real estate appraisals or engineering or feasibility estimates and evaluations made for or by the district relative to the acquisition of property, or to prospective public supply and construction contracts, until all of the property has been acquired or all of the contract agreement obtained (Government Code 6254)
7. Information required from any taxpayer in connection with the collection of local taxes that is received in confidence and the disclosure of the information to other persons would result in an unfair competitive disadvantage to the person supplying the information (Government Code 6254)
8. Library circulation and patron use records of a borrower or patron including, but not limited to, name, address, telephone number, email address, borrowing information, or use of library information resources, except when disclosure is to persons acting within the scope of their duties in the administration of the library; to persons authorized in writing, by the individual to whom the records pertain, **to inspect the records**; or by court order (Government Code 6254, 6267)

*(cf. 6163.1 - Library Media Centers)*

9. Records for which the disclosure is exempted or prohibited pursuant to state or federal law, including, but not limited to, provisions of the Evidence Code relating to privilege (Government Code 6254)

*(cf. 9124 - Attorney)*

10. Documents prepared by or for the district to assess its vulnerability to terrorist attack or other criminal acts intended to disrupt district operations and that are for distribution or consideration in closed session (Government Code 6254)
11. Recall petitions, petitions for special elections to fill Board vacancies, or petitions for the reorganization of the school district (Government Code 6253.5)

*(cf. 9223 - Filling Vacancies)*

12. Minutes of Board meetings held in closed session (Government Code 54957.2)

*(cf. 9321 - Closed Session ~~Purposes and Agendas~~)*

13. Computer software developed by the district (Government Code 6254.9)

**ACCESS TO DISTRICT RECORDS** (continued)

14. Information security records, the disclosure of which would reveal vulnerabilities to, or increase potential for an attack on, the district's information technology system (Government Code 6254.19)
15. Records that contain individually identifiable health information, including records that may be exempt pursuant to physician-patient privilege, the Confidentiality of Medical Information Act, and the Health Insurance Portability and Accountability Act (Government Code 6254, 6255)

(*cf. 5141.6 - School Health Services*)

16. Any other records listed as exempt from public disclosure in the California Public Records Act or other statutes
17. Any other records for which the district can demonstrate that, based on the particular facts of the case, the public interest served by not disclosing the record clearly outweighs the public interest served by disclosure of the record (Government Code 6255)

**Inspection of Records and Requests for Copies**

Any person may request a copy or inspection of any district record that is ~~open to the public~~ and not exempt from disclosure. (Government Code 6253)

Within 10 days of receiving any request to inspect or copy a district record, the Superintendent or designee shall determine whether the request seeks release of a disclosable public record in the district's possession. The Superintendent or designee shall promptly inform the person making the request of the determination and the reasons for the decision. (Government Code 6253)

In unusual circumstances, the Superintendent or designee may extend the 10-day limit for up to 14 days by providing written notice to the requester and setting forth the reasons for the extension and the date on which a determination is expected to be made. Unusual circumstances include the following, but only to the extent reasonably necessary to properly process the request: (Government Code 6253)

1. The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request
2. The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records which are demanded in a single request

**ACCESS TO DISTRICT RECORDS** (continued)

3. The need for consultation, which shall be conducted with all practicable speed, with another agency (e.g., a state agency or city) having a substantial interest in the determination of the request or among two or more components of the district (e.g., two different school sites) with substantial interest in the request
4. In the case of electronic records, the need to compile data, write programming language or a computer program, or construct a computer report to extract data

If the Superintendent or designee determines that the request seeks disclosable public records, the determination shall state the estimated date and time when the records will be made available. (Government Code 6253)

Public records shall be open to inspection at all times during district office hours. Any reasonably segregable portion of a record shall be made available for inspection by any person requesting the record after deletion of the portions that are exempted by law. (Government Code 6253)

Upon request for a copy that reasonably describes an identifiable record, an exact copy shall be promptly provided unless it is impracticable to do so. (Government Code 6253)

The Superintendent or designee shall charge an amount for copies that reflects the direct costs of duplication. Written requests to waive the fee shall be submitted to the Superintendent or designee.

**Without charging any fees or costs, the Superintendent or designee shall allow members of the public to use their own equipment on district premises to photograph or otherwise copy or reproduce a disclosable record as long as the means of copy or reproduction: (Government Code 6253)**

1. **Do not require the equipment to make physical contact with the record**
2. **Will not result in damage to the record**
3. **Will not result in unauthorized access to the district's computer systems or secured networks by using software, equipment, or any other technology capable of accessing, altering, or compromising the district's electronic records**

**ACCESS TO DISTRICT RECORDS** (continued)

**The Superintendent or designee may impose any reasonable limit on the use of personal equipment to photograph, copy, or reproduce a disclosable record that is necessary to protect the safety of the records, or to prevent the copying of records from being an unreasonable burden to the orderly function of the district and its employees. The Superintendent or designee may also impose any limit that is necessary to maintain the integrity of, or ensure the long-term preservation of, historic or high-value records. (Government Code 6253)**

In addition to maintaining public records for public inspection during district office hours, the district may comply with public records requests by posting any public record on the district's web site and, in response to a public records request, directing the member of the public to the location on the web site where the record can be found. However, if the member of the public is unable to access or reproduce the record from the web site, the district shall promptly provide an exact copy of the public record upon payment of duplication fees, if applicable, unless it is impracticable to provide an exact copy. (Government Code 6253)

If any person requests that a public record be provided in an electronic format, the district shall make that record available in any electronic format in which it holds the information. The district shall provide a copy of the electronic record in the format requested as long as the requested format is one that has been used by the district to create copies for its own use or for use by other agencies. (Government Code 6253.9)

The cost of duplicating an electronic record shall be limited to the direct cost of producing a copy of the record in electronic format. However, the requester shall bear the cost of producing the copy of the electronic record, including the cost to construct the record and the cost of programming and computer services necessary to produce the copy, under the following circumstances: (Government Code 6253.9)

1. The electronic record is one that is produced only at otherwise regularly scheduled intervals.
2. The request would require data compilation, extraction, or programming to produce the record.

**Assistance in Identifying Requested Records**

If the Superintendent or designee denies a request for disclosable records, he/she shall assist the requester in making a focused and effective request that reasonably describes an identifiable record. To the extent reasonable under the circumstances, the Superintendent or designee shall do all of the following: (Government Code 6253.1)

**ACCESS TO DISTRICT RECORDS** (continued)

1. Assist in identifying records and information responsive to the request or the purpose of the request, if specified

If, after making a reasonable effort to elicit additional clarifying information from the requester to help identify the record, the Superintendent or designee is still unable to identify the information, this requirement shall be deemed satisfied.

2. Describe the information technology and physical location in which the records exist
3. Provide suggestions for overcoming any practical basis for denying access to the records or information sought

Provisions of the Public Records Act shall not be construed so as to delay access for purposes of inspecting records open to the public. Any notification denying a request for public records shall state the name and title of each person responsible for the denial. (Government Code 6253)

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:** 8/13/20

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**Agenda Item:**

Administrative Regulation 3231: Impact Aid

**Background (Describe purpose/rationale of the agenda item):**

First Reading: New regulation addresses requirements of Title VII Impact Aid, which provides assistance to districts with concentrations of children residing on lands owned by the federal government, including Indian lands. Districts with children residing on Indian lands are **mandated** to adopt policy and procedures with specified components, including, but not limited to, consultation with Indian tribes and parents/guardians of students living on Indian lands in the planning and development of programs and activities supported by Impact Aid.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>         | <input type="checkbox"/> <b>Denial</b>   |
| <input checked="" type="checkbox"/> <b>Discussion</b> | <input type="checkbox"/> <b>Ratification</b>   |
| <input type="checkbox"/> <b>Approval</b>              | <input type="checkbox"/> <b>Explanation:</b> <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> <b>Adoption</b>              |  |

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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

**Approved for Submission to the Governing Board:**

  
\_\_\_\_\_  
Lisa DeRosier, Executive Assistant

  
\_\_\_\_\_  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

**IMPACT AID**

Any federal Title VII Impact Aid funds received by the district based on the concentration of children residing on lands owned by the federal government shall be used to support district programs and activities in accordance with the budget approved by the Governing Board. Such expenditures may include, but are not limited to, the salaries of teachers and paraprofessionals, capital expenditures, instructional materials, computers and other equipment, supplemental instructional programs, after-school programs, Advanced Placement classes, and special enrichment programs.

*(cf. 0415 - Equity)*

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 3100 - Budget)*

*(cf. 3230 - Federal Grant Funds)*

Any Impact Aid funds received for children with disabilities shall be used to provide a free appropriate public education to those children. (20 USC 7703, 7703a; 34 CFR 222.53)

Whenever Impact Aid funds are received based on students living on Indian lands, the Superintendent or designee shall consult and involve American Indian tribes and parents/guardians of students living on Indian lands in the planning and development of the district's general education program and of the policies and procedures for programs and activities supported by Impact Aid funding. (20 USC 7704; 34 CFR 222.94)

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 6020 - Parent Involvement)*

*(cf. 6173.4 - Title VI Indian Education Program)*

The Superintendent or designee shall: (20 USC 7704; 34 CFR 222.91, 222.94)

1. Disseminate relevant applications, evaluations, program plans, and information related to the district's education program and activities with sufficient advance notice to allow Indian tribes and parents/guardians of American Indian students the opportunity to review and make recommendations

*(cf. 5145.6 - Parental Notifications)*

2. Afford an opportunity for tribes and parents/guardians of American Indian students to present their views regarding the district's educational program and activities, including an opportunity to make recommendations on the needs of those students and how the district may help those students realize the benefits of the programs and activities

**IMPACT AID (continued)**

The Superintendent or designee shall notify tribes and parents/guardians of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication. If necessary, the Superintendent or designee shall modify the method of and time for soliciting views to ensure the maximum participation of tribes and parents/guardians.

3. At least annually, assess the extent to which American Indian students participate on an equal basis with other students in the district's education program and activities by:
  - a. Sharing relevant information with tribes and parents/guardians related to the participation of American Indian students in the district's education program and activities
  - b. Allowing tribes and parents/guardians the opportunity and time to review and comment on whether American Indian students participate on an equal basis with non-Indian students
4. At least annually, respond in writing to any comments and recommendations made by tribes or parents/guardians and disseminate the responses to the tribe and parents/guardians prior to the submission of the district's policies and procedures to the federal Impact Aid program director
5. Modify the district's policies and procedures as necessary based on any assessments or input from tribes or parents/guardians of Indian students
6. Annually provide a copy of the district's policy and procedures to the affected tribe(s)

The district shall annually review the district's procedures to ensure that they comply with law and are implemented by the district. If the district determines that its procedures do not comply with law, it shall revise the policy and procedures within 90 days of its determination. Within 30 days following any such revision, the district shall send a copy of the policy and procedures to the federal Impact Aid program director and the affected tribe(s). (34 CFR 222.94)

**Records**

The Superintendent or designee shall maintain records of any Impact Aid funds received by the district, including, but not limited to, data and certifications in support of funds received. Such records shall be maintained for three years after completion of the activity for which the funds are expended and, when requested, shall be provided to the appropriate federal authority. (20 USC 1232f, 7703; 34 CFR 222.9-222.10)

## IMPACT AID (continued)

### *Legal Reference:*

#### UNITED STATES CODE, TITLE 20

1232f *Records*

1400-1482 *Individuals with Disabilities Education Act*

7701-7714 *Impact Aid*

#### CODE OF FEDERAL REGULATIONS, TITLE 2

200.0-200.521 *Federal uniform grant guidance*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

222.1-222.196 *Impact Aid programs, especially:*

222.90-222.129 *Impact Aid, special provisions for local educational agencies that claim children residing on Indian lands*

### *Management Resources:*

#### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office of Impact Aid:

<https://www2.ed.gov/about/offices/list/oese/impactaid>

U.S. Department of Education, Office of Indian Education:

<https://www2.ed.gov/about/offices/list/oese/oie>

# LAKE SIDE UNION SCHOOL DISTRICT

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Governing Board Meeting Date: [Click here to enter text.](#)

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**Agenda Item:**

Board Policy and Administrative Regulation 5116.1: Intradistrict Open Enrollment

**Background (Describe purpose/rationale of the agenda item):**

First Reading: Policy and regulation updated to delete material related to transfers under the state Open Enrollment Act and federal Program Improvement, as those programs are no longer operational. Policy also reflects NEW LAW (AB 1127) which requires districts to approve an intradistrict transfer request for a student who is a victim of bullying, as defined. Optional item added for districts electing to offer intradistrict transfers to all students in a school identified by the California Department of Education (CDE) for comprehensive support and improvement (CSI), in which case priority must be given to the lowest achieving students from low-income families. Regulation revised to clarify timelines for transfers out of schools identified by CDE as "persistently dangerous." For districts that offer transfers out of CSI schools, regulation allows a transfer student the opportunity to remain in the school of enrollment until completing the highest grade offered at that school.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> Informational         | <input type="checkbox"/> Denial   |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification   |
| <input type="checkbox"/> Approval              | <input type="checkbox"/> Explanation: <a href="#">Click here to enter text.</a> |
| <input type="checkbox"/> Adoption              |   |

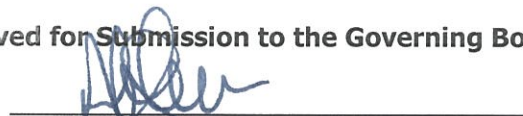
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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

## INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also balancing enrollment in order to maximize the efficient use of district facilities **and resources**. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

*(cf. 5116.2 – Involuntary Student Transfers)*

*(cf. 5117 - Interdistrict Attendance)*

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

*(cf. 5111.1 - District Residency)*

*(cf. 5111.12 – Residency Based on Parent/Guardian Employment)*

*(cf. 5111.13 – Residency for Homeless Children)*

The Board shall annually review this policy. (Education Code 35160.5, 48980)

### Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

*(cf. 5116 - School Attendance Boundaries)*

The Superintendent or designee shall grant priority **for the enrollment of a student in a district school** ~~to any district student to attend another district school, including a charter school, outside of his/her~~ **the student's** attendance area, **if the student** as follows:

1. ~~Any student enrolled in a district school that has been identified on the state's Open Enrollment List. (Education Code 48354)~~

*(cf. 5118 – Open Enrollment Act Transfers)*

2. ~~Any student enrolled in a district school receiving Title I funds that has been identified for program improvement (PI), corrective action, or restructuring. (20 USC 6316)~~

*(cf. 0420.4 – Charter Schools)*

*(cf. 0520.2 – Title I Program Improvement Schools)*

*(cf. 6171 – Title I Programs)*

- 3 1. ~~Any student~~ **Is** enrolled in a district school designated by the California Department of Education (**CDE**) as "persistently dangerous." (20 USC 7912; 5 CCR 11992)

## INTRADISTRICT OPEN ENROLLMENT (continued)

*(cf. 0450 - Comprehensive Safety Plan)*

- 4 2. ~~Any student who is~~ **Is** a victim of a violent crime while on school grounds. (20 USC 7912)
3. **Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)**

**If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)**

*(cf. 1312.3 - Uniform Complaint Procedures)*  
*(cf. 5131.2 - Bullying)*

4. **Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)**

*(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)*

5. ~~Upon a finding that~~ **Is experiencing** special circumstances ~~exist that might be harmful or dangerous to the student in the current attendance area,--Special circumstances, include,~~ **including**, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)
  - a. A written statement from a representative of an appropriate state or local agency, **including, but not necessarily limited to,** ~~such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist~~ **including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or professional clinical counselor**
  - b. A court order, including a temporary restraining order and injunction
6. ~~Any~~ **Is a sibling of another** student already ~~in attendance in~~ **attending** that school.

**INTRADISTRICT OPEN ENROLLMENT** (continued)

7. ~~Any student whose~~ **Has a** parent/guardian ~~is assigned to that school as his/her~~ **whose** primary place of employment **is that school.**

**Application and Selection Process**

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law **and Board policy**, applications for intradistrict open enrollment shall be submitted between ~~January 1~~ **February 1** and ~~February 28~~ **April 15** of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for **the enrollment** priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine ~~who~~ **which students** shall be admitted whenever ~~the~~ **a district** school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, ~~except that.~~ **However,** existing entrance criteria **may be used** for **enrolling students in** specialized schools or programs, ~~may be used~~ provided that the criteria are uniformly applied to all applicants. **In addition,** ~~a~~Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

*(cf. 6172 - Gifted and Talented Student Program)*

**Transportation**

~~Except as required by 20 USC 6316 for transfers out of Title I Program Improvement schools,~~ **In general,** the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

**However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying.** (Education Code 46600)

*(cf. 3250 - Transportation Fees)*

*(cf. 3540 - Transportation)*

*Legal References next page*

## INTRADISTRICT OPEN ENROLLMENT (continued)

### *Legal Reference:*

#### EDUCATION CODE

200 Prohibition against discrimination  
 35160.5 District policies; rules and regulations  
 35291 Rules  
 35351 Assignment of students to particular schools  
 46600-46611 Interdistrict attendance agreements  
 48200 Compulsory attendance  
 48204 Residency requirements for school attendance  
 48300-48316 Student attendance alternatives, school district of choice program  
 48350-48361 Open Enrollment Act  
 48980 Notice at beginning of term

#### CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

#### UNITED STATES CODE, TITLE 20

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

6316 Transfers from program improvement schools

7912 Transfers from persistently dangerous schools

#### CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

200.48 Transportation funding for public school choice

#### COURT DECISIONS

*Crawford v. Huntington Beach Union High School District*, (2002) 98 Cal.App.4th 1275

#### ATTORNEY GENERAL OPINIONS

85 *Ops.Cal.Atty.Gen.* 95 (2002)

### *Management Resources:*

#### U.S. CALIFORNIA DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE PUBLICATIONS

*Public School Choice, January 2009 FAQs*

*Every Student Succeeds Act – Update #8, July 14, 2017*

*Unsafe School Choice Option, May 2004*

#### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

*Unsafe School Choice Option, May 2004*

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, *Unsafe School Choice Option*:

<http://www.cde.ca.gov/ls/ss/sc/useco.asp> <http://www.cde.ca.gov>

U.S. Department of Education, *No Child Left Behind*: <http://www.nelb.gov/ed.gov>

Policy

adopted: September 17, 2012

revised: March 13, 2014

LAKESIDE UNION SCHOOL DISTRICT

Lakeside, California

**INTRADISTRICT OPEN ENROLLMENT****Transfers for Victims of a Violent Criminal Offense**

Within a reasonable amount of time, not to exceed 14 **calendar** days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and ~~his/her~~ parent/guardian in making the offer. If the parent/guardian elects to transfer ~~his/her child~~ **the student**, the transfer shall be completed as soon as practicable.

**Transfers from a "Persistently Dangerous" School**

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," ~~the Superintendent or designee shall provide parents/guardians of students attending the school with the following notifications~~ **intradistrict transfers shall be granted as follows:**

1. Within 10 days of receipt of the notification from CDE, **the Superintendent or designee shall provide parents/guardians of students attending the school with notice of the school's designation. Along with this notification, or at least 14 calendar days before the start of the school year, the Superintendent or designee shall provide a list of other district schools to which any student of the school that is designated as persistently dangerous may transfer.**
2. ~~Within 20 days of receipt of the notification from CDE, notice of the option to transfer their child~~

*(cf. 0450 - Comprehensive Safety Plan)*

2. Parents/guardians who desire to transfer their child out of a ~~"persistently dangerous"~~ **the** school shall provide a written ~~request~~ **response** to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. ~~The Superintendent or designee may establish a reasonable timeline, not to exceed seven school days, for the submission of parent/guardian requests.~~

**INTRADISTRICT OPEN ENROLLMENT** (continued)

3. The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. **The Superintendent or designee shall notify the parents/guardians of the assigned school.**
4. For students whose parents/guardians accept the offer, the transfer shall ~~generally be made within 30 school days of receiving the notice of the school's designation from the CDE~~ **be made as quickly as possible.** If the parents/guardians decline the assigned school, the student may remain in ~~his/her~~ **the** current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

*(cf. 5117 - Interdistrict Attendance)*

**Alternative Schools and Programs of Choice**

1. Classes are established based on requests received during the open enrollment application period.
- ~~Open enrollment begins January 15 of each year and runs for 30 school days.~~
2. New students must register for their attendance area school while requesting an alternative school or program of choice.
3. The school of choice will not have a limited attendance area.
4. When requests for enrollment exceed space available, enrollment will be determined by lottery according to the following priority order:
  - a. Students of LUSD residents
  - b. Siblings of students currently attending the same school or program of choice.
  - c. Students currently enrolled in LUSD in a similar program.
  - d. Students of LUSD Staff
  - e. Students of Non-LUSD residents
- ~~5. The lottery will occur on or before the last Tuesday in February.~~

**INTRADISTRICT OPEN ENROLLMENT (continued)**

6. After the lottery has been conducted, the Superintendent or designee shall inform applicants by mail as to whether their applicants have been approved, denied, or placed on a waiting list. Placement on the waiting list or reasons for denial will be stated in the notification.
7. Applicants who receive approval for the language programs must schedule the language screening administered by the district within 30 days of notification.
8. Applicants will be notified of results of the language screening within 10 days of assessment administration.
  - a. Successful completion of the language assessment will receive notification of acceptance and enrollment procedures.
  - b. Applicants who are unsuccessful will not be accepted to the program. Students who demonstrate that they may not be successful in the immersion program based on the language assessment will not be accepted to the program.
  - c. Applicants accepted to the language program must confirm their enrollment by completion of initial paperwork within two weeks of the date of notification of language screening.
9. Applicants who receive notification of acceptance for all other programs of choice must confirm their enrollment by completion of initial paperwork within two weeks of notification.
10. If space permits additional enrollment, a separate lottery may be held for late candidates.

**Other Intradistrict Open Enrollment**

Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intradistrict open enrollment:

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of those schools and open enrollment applications shall be available at each school site, the district office, and on the district's web site.
2. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.

**INTRADISTRICT OPEN ENROLLMENT (continued)**

3. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
4. Approved applicants must confirm their enrollment within 10 school days.

**Any student who is granted a transfer out of a school that had been identified by CDE for comprehensive support and improvement shall be allowed to remain the school of enrollment until completing the highest grade offered at that school. (20 USC 6311)**

*(cf. 0520.1 – Comprehensive and Targeted Support and Improvement)*

~~Once enrolled, A~~ student **granted interdistrict enrollment under other circumstances** shall not be required to reapply for readmission, ~~but – However, the student~~ may be subject to displacement due to excessive enrollment.

Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

*(cf. 1312.3 - Uniform Complaint Procedures)*

**Notifications**

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 35160.5, 48980)

1. All options for meeting residency requirements for school attendance

*(cf. 5111.1 - District Residency)*

~~*(cf. 5118 - Open Enrollment Act Transfers)*~~

~~*(cf. 5111.12 - Residency Based on Parent/Guardian Employment)*~~

~~*(cf. 5111.13 - Residency for Homeless Children)*~~

2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance

**INTRADISTRICT OPEN ENROLLMENT (continued)**

6. The explanation of attendance options under California law as provided by the CDE

*(cf. 5145.6 - Parental Notifications)*

Regulation  
approved: September 17, 2014  
revised: March 13, 2014

**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California

# LAKESIDE UNION SCHOOL DISTRICT

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**Governing Board Meeting Date:**

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**Agenda Item:**

Board Policy and Administrative Regulation 5142: Safety

**Background (Describe purpose/rationale of the agenda item):**

First Reading: Policy updated to add the district's responsibility to provide for the proper supervision of students during before- and after-school programs, morning drop-off at school, and afternoon pick-up and to provide for appropriate student instruction in emergency procedures. Policy adds section reflecting the requirement to print safety hotline numbers on student identification cards for students in grades 7-12, including the National Suicide Prevention Lifeline and, pursuant to NEW LAW (SB 316), the National Domestic Violence Hotline. Regulation updated to add communication of school rules to students, the responsibility of individuals supervising students to remain alert for unauthorized persons, and the requirement for inspection of new playgrounds by a certified safety inspector. Regulation also updates the list of activities with safety risks in accordance with the legal definition of "hazardous recreational activity" and prohibits any such activity unless it is properly supervised, students wear protective gear as appropriate, and participants have insurance coverage. Section on "Laboratory Safety" expanded to include student instruction in safety procedures, proper handling of hazardous materials and bloodborne pathogens, and accessibility of emergency information and first aid supplies.

**Fiscal Impact (Cost):**

N/A

**Funding Source:**

N/A

**Recommended Action:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Informational</b>       | <input type="checkbox"/> <b>Denial</b>                                 |
| <input type="checkbox"/> <b>Discussion</b>          | <input type="checkbox"/> <b>Ratification</b>                           |
| <input type="checkbox"/> <b>Approval</b>            | <input type="checkbox"/> <b>Explanation:</b> Click here to enter text. |
| <input checked="" type="checkbox"/> <b>Adoption</b> |  |


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**Originating Department/School:** Superintendent's Office

**Submitted/Recommended By:**

  
Lisa DeRosier, Executive Assistant

**Approved for Submission to the Governing Board:**

  
Dr. Andy Johnsen, Superintendent

**Reviewed by Cabinet Member:** \_\_\_\_\_

**SAFETY**

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and ~~helps ensure~~ **promotes** student safety and **well-being** the ~~prevention of student injury. The Superintendent or designee shall implement~~ **Appropriate practices measures shall be implemented** to minimize the risk of harm to students, including, but not limited to, ~~practices relative to~~ **protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, the outdoor environment, and guiding student participation in** educational programs, and school-sponsored activities.

(cf. 0450 - Comprehensive Safety Plan)  
 (cf. 3320 - Claims and Actions Against the District)  
 (cf. 3514 - Environmental Safety)  
 (cf. 3514.1 - Hazardous Substances)  
 (cf. 3514.2 - Integrated Pest Management)  
**(cf. 3515 – Campus Security)**  
**(cf. 3515.21 – Unmanned Aircraft Systems (Drones))**  
 (cf. 3516 - Emergencies and Disaster Preparedness Plan)  
 (cf. 3530 - Risk Management/Insurance)  
 (cf. 3542 - School Bus Drivers)  
 (cf. 3543 - Transportation Safety and Emergencies)  
 (cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)  
 (cf. 4119.43/4219.43/4319.43 - Universal Precautions)  
 (cf. 5131 - Conduct)  
 (cf. 5131.1 - Bus Conduct)  
 (cf. 5141 - Health Care and Emergencies)  
 (cf. 5141.22 - Infectious Diseases)  
 (cf. 5142.1 - Identification and Reporting of Missing Children)  
 (cf. 5143 - Insurance)  
~~(cf. 5144 - Discipline)~~  
~~(cf. 5144.1 - Suspension and Expulsion/Due Process)~~  
 (cf. 6145.2 - Athletic Competition)  
 (cf. 6161.3 - Toxic Art Supplies)  
 (cf. 6163.2 - Animals at School)  
 (cf. 7111 - Evaluating Existing Buildings)

**Staff School staff** shall be responsible for the proper supervision of students **at all times when students are subject to district rules, including, but not limited to**, during school hours, ~~during~~ school-sponsored activities, **before and after-school programs, morning drop-off and afternoon pick-up**, and while students are using district transportation ~~to and from school~~.

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety **and emergency procedures**, as well as injury and disease prevention.

(cf. 5141.7 - Sun Safety)  
 (cf. 6142.8 - Comprehensive Health Education)

**SAFETY** (continued)**Crossing Guards/Student Safety Patrol**

To assist students in safely crossing streets adjacent to or near school sites, the Board may establish a **student** safety patrol at any district school. **The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.**

*(cf. 5142.2 – Safe Routes to School Program)*

*Legal Reference:*EDUCATION CODE

8482-8484.6 After School Education and Safety Program  
 17280-17317 Building approvals (Field Act)  
 17365-17374 Fitness of school facilities for occupancy  
 32001 Fire alarms and drills  
 32020 School gates; entrances for emergency vehicles  
 32030-32034 Eye safety  
 32040 First aid equipment  
 32225-32226 Two-way communication devices in classrooms  
 32240-32245 Lead-free schools  
 32250-32254 CDE school safety and security resources unit  
 32280-32289 Safety plans  
 44807 Duty of teachers concerning conduct of students  
 44808 Exemption from liability when students are not on school property  
 44808.5 Permission for students to leave school grounds; notice (high school)  
 45450-45451 Crossing guards  
 48900 Hazing  
 49300-49307 School safety patrol  
 49330-49335 Injurious objects  
 49341 Hazardous materials in school science laboratories  
 51202 Instruction in personal and public health and safety

GOVERNMENT CODE

810-996.6 California Tort Claims Act

HEALTH AND SAFETY CODE

115725-115735 Playground safety  
 115775-115800 Wooden playground equipment  
~~115810-115816 Playground safety and recycling grants~~  
**116046 Issuance of best practices guidelines for K-12 pool safety**

PENAL CODE

245.6 Hazing

PUBLIC RESOURCES CODE

5411 Purchase of equipment usable by ~~physically disabled~~ persons **with disabilities**

VEHICLE CODE

21100 Rules and regulations; crossing guards  
**21201 Rules for operation of bicycle on roadway**  
 21212 Use of helmets  
 42200 Fines and forfeitures, disposition by cities  
 42201 Fines and forfeitures, disposition by counties

## **SAFETY (continued)**

### *Legal Reference: (continued)*

#### **CODE OF REGULATIONS, TITLE 5**

202 Exclusion of students with a contagious disease

570-576 School safety patrols

5531 Supervision of social activities

5552 Playground supervision

5570 When school shall be open and teachers present

**14030 Standards for development of plans for the design and construction of school facilities**

14103 Bus driver; authority over pupils

#### **COURT DECISIONS**

**J.H. v. Los Angeles Unified School District, (2010) 183 Cal. App. 4<sup>th</sup> 123**

**Lane v. City of Sacramento, (2010) 183 Cal. App. 4<sup>th</sup> 1337**

**Wiener v. Southcoast Childcare Centers, (2004) 32 Cal.4<sup>th</sup> 1138**

**Kahn v. East Side Union High School District, (2003) 31 Cal.4<sup>th</sup> 990**

**Knight v. Jewett, (1992) 3 Cal. 4<sup>th</sup> 296, 313**

**Hoyem v. Manhattan Beach City School District, (1978) 22 Cal. 3d 508**

**Dailey v. Los Angeles Unified School District, (1970) 2 Cal 3d 741**

### *Management Resources:*

#### **AMERICAN SOCIETY FOR TESTING AND MATERIALS**

*F 1487-05, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use, 2005*

#### **CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

**Science Safety Handbook for California Public Schools, 2014**

#### **U.S. CONSUMER PRODUCT SAFETY COMMISSION PUBLICATIONS**

~~Handbook for Public Playground Safety, Pub. No. 325, 1994, rev. 1997~~ **Handbook, 2010**

#### **WEB SITES**

American Society for Testing and Materials: <http://www.astm.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ss/>

California Department of Public Health: <http://www.cdph.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Environmental Protection Agency: <http://www.epa.gov>

U.S. Consumer Product Safety Commission: <http://www.cpsc.gov>

U.S. Department of Education, Safe Schools: <http://www.ed.gov/about/offices/list/osep/osep/gtss.html>

## SAFETY

Each principal or designee shall establish ~~school~~ **emergency procedures**, rules for **student conduct, and rules for** the safe and appropriate use of school **facilities**, equipment, and materials, ~~and for student conduct~~ consistent with law, Board policy, and administrative regulation. **The rules shall be communicated to students**, ~~Copies of the rules shall be distributed to parents/legal guardians, and shall be readily available at the school at all times.~~

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 5131 - Conduct)*

*(cf. 5144 - Discipline)*

### Release of Students

Students shall be released during the school day only to the custody of an adult ~~if~~ **who is one of the following:**

1. ~~The adult is the~~ student's custodial parent/legal guardian-

*(cf. 5021 - Noncustodial Parents)*

2. ~~The An adult has been~~ authorized on the student's emergency card as someone to whom the student may be released when the custodial parent/guardian cannot be reached, ~~and~~ **provided** the principal or designee verifies the adult's identity-

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

3. ~~The adult is A~~an authorized law enforcement officer acting in accordance with law-

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)*

*(cf. 5145.13 - Response to Immigration Enforcement)*

4. ~~The An adult is~~ taking the student to emergency medical care at the request of the principal or designee-

*(cf. 5141 - Health Care and Emergencies)*

### Student Safety Patrols

A school safety patrol shall be composed of students of the school selected through an application process by the staff safety patrol advisor and shall serve only with written consent of the students and their parents/guardians. Patrol members shall be at least 10 years old and at least in the fifth grade. (Education Code 49302; 5 CCR 571)

School safety patrols shall be used only at those locations where the nature of traffic will permit their safe operation. The locations where school safety patrols are used should be determined jointly with the local law enforcement agency. (5 CCR 572)

**SAFETY** (continued)

**Patrol members shall be under the supervision and control of the principal or other designated staff member and shall receive training in proper procedures, including, but not limited to, the operations specified in 5 CCR 573-574. Whenever on duty, patrol members shall wear the standard uniform required by 5 CCR 576.**

**Playground Safety**

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. (Health and Safety Code 115725)

Any playground installed between January 1, 1994, and December 31, 1999, shall conform to these standards not later than 15 years after the date of installation. **The Superintendent or designee shall have a playground safety inspector certified by the National Playground Safety Institute conduct an initial inspection to aid compliance with applicable safety standards.** (Health and Safety Code 115725)

**Activities with Safety Risks**

Students who operate or ride as a passenger on a bicycle, nonmotorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail shall wear a properly fitted and fastened bicycle helmet that meets the standards of law. Students also shall be required to wear such helmets while wearing in-line or roller skates. (Vehicle Code 21212)

**Due to concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during school-sponsored events unless the activity is properly supervised, students wear protective gear as appropriate, and each participant has insurance coverage:**

1. **Trampolining**
2. **Scuba diving**
3. **Skateboarding or use of scooters**
4. **In-line or roller skating or use of skate shoes**
5. **Sailing, boating, or water skiing**
6. **Cross-country or downhill skiing**
7. **Motorcycling**

**SAFETY** (continued)

- 8. Target shooting**
- 9. Horseback riding**
- 10. Rodeo**
- 11. Archery**
- 12. Mountain bicycling**
- 13. Rock climbing**
- 14. Rocketeering**
- 15. Other activities determined by the principal to have a high risk to student safety**

*(cf. 5143 - Insurance)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

*(cf. 6153 - School-Sponsored Trips)*

**Head Injury**

~~Students who have sustained a minor head injury and exhibit symptoms of a concussion they shall be sent home.~~

~~For students who have sustained a major head injury, emergency medical services shall be contacted immediately.~~

**Eye Safety Devices**

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed their actual cost to the district. (Education Code 32030, 32031, 32033)

*(cf. 3260 - Fees and Charges)*

Regulation  
approved: September 17, 2012  
revised: December 12, 2013

**LAKESIDE UNION SCHOOL DISTRICT**  
Lakeside, California