

LAKE SIDE UNION SCHOOL DISTRICT

Office of the Superintendent
12335 Woodside Avenue
Lakeside, California 92040
(619) 390-2600

Zoom Meeting:
Meeting ID: 919 0993 4773
Meeting Password: 398271
Public Comment Form

June 18, 2020
Closed Session: 4:00 p.m.
Open Session: 4:30 p.m.

NOTICE OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606 or in writing, at least twenty-four (24) hours before the meeting. (Government Code section 54954.2).

Written notice is hereby given in accordance with Education Code section 35144, Government Code section 54956, and other applicable law that the following Regular Meeting of the Board of Trustees, Lakeside Union School District, will be held on Thursday, June 18, 2020 at 4:30 p.m.

Please take notice that the Governor of California issued **Executive Order N-29-20** on March 17, 2020. This Order provides, in part, as follows: "All requirements in...the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived."

Members of the public may attend the Board meeting, observe the meeting, and/or participate in public comment telephonically by logging onto Zoom with the meeting ID and password listed at the top. Members of the public who wish to participate in public comment are encouraged to email Lisa DeRosier, Executive Assistant to the Superintendent, 1 hour in advance of the meeting derosier@lsusd.net using the **Public Comment Form**.

A. CALL TO ORDER AND ROLL CALL

B. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM ON OR OFF THE AGENDA (GOVERNMENT CODE SECTION 54954.3) Public Comment Form - 4:00PM

Opportunity for Members of the Public to address the Board on any item on or off the agenda. In the interest of time and order, presentations from the public are limited to four (4) minutes per person. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment, email derosier@lsusd.net and follow the directions for speaking to agenda items as listed above.

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606, or in writing at derosier@lsusd.net, no later than 3:30 p.m. on June 18, 2020.

C. CLOSED SESSION – 4:00PM

1. Conference with Labor Negotiator Erin Garcia regarding the California School Employees Association and its Lakeside Chapter No. 240 pursuant to Government Code §54957.6;
2. Conference with Labor Negotiator Stacy Coble regarding the Lakeside Teachers Association pursuant to Government Code §54957.6; and

D. OPENING PROCEDURES – 4:30PM

1. Reconvene
2. Welcome Visitors
3. Closed Session Report
4. The Pledge of Allegiance will be led by President Ferrante

E. PRESENTATION

Dr. Andy Johnsen will present an update on the District's plans for reopening schools in the Fall.

F. TRUSTEE REPORTS AND COMMENTS

Trustees will report and comment as desired.

G. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3) **Public Comment Form**

Opportunity for Members of the Public to address the Board on any item on or off the agenda. In the interest of time and order, presentations from the public are limited to four (4) minutes per person. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment, follow the directions for speaking to agenda items as listed above.

H. PUBLIC HEARINGS/ACTION ITEMS – 4:45PM

1. **PUBLIC HEARING** –Pursuant to Government Code §3547(a), regarding a Bargaining Proposal from the California School Employees Association and its Lakeside Chapter No. 240 to the District regarding re-openers for the 2020-21 school year, so that negotiations may commence.
INFORMATION ONLY - To hear comments from the public to receive input regarding a Bargaining Proposal from the California School Employees Association and its Lakeside Chapter No. 240 to the District.
2. **PUBLIC HEARING** – To hear comments from the public to receive input, pursuant to Government Code §3547(a), regarding the District's Initial Proposal to the California School Employees Association and its Lakeside Chapter No. 240 regarding re-openers for the 2020-21 school year, so that negotiations may commence.
3. **Adoption** is requested of District's Initial Proposal to the California School Employees Association and its Lakeside Chapter No. 240 regarding re-openers for the 2020-21 school year, so that negotiations may commence.
4. **PUBLIC HEARING** – To hear comments from the public to receive input from the public regarding the financial provisions of the collective bargaining agreement with the California School Employees Association and its Lakeside Chapter No. 240. The approximate cost to the district is \$190.77.
5. **Approval** is requested of a Disclosure of Collective Bargaining Agreement for California School Employees Association and its Lakeside Chapter No. 240 in the amount of \$190.77. The change was to replace the Service Recognition Reward with the Classified Employee of the Year award.

H. PUBLIC HEARINGS/ACTION ITEMS (CONTINUED)

6. **Ratification** is requested of the new three-year successor agreement for the period July 1, 2019 through June 30, 2022 between the District and the California School Employees Association and its Lakeside Chapter No. 240.
7. **PUBLIC HEARING** – To hear comments from the public to receive input on the increase of development fees established by the District against residential construction and reconstruction by the maximum of \$2.53 per square foot; while commercial or industrial construction will also be increased to the maximum of \$0.41 per square foot.
8. **Adoption** is requested of Resolution No. 2020-18, levying statutory fees (Level I) on new residential and non-residential developments pursuant to Education Code §17620.
9. **Erin Garcia** will present information on the budget prior to the public hearing.

PUBLIC HEARING – To hear comments from the public to receive input regarding the preparation of the proposed Annual Financial and Budget Report for the 2020-21 fiscal year of the Lakeside Union School District prior to the final adoption on June 25, 2020.

I. ITEMS OF BUSINESS

- 1.1 Designate consent agenda items.

Note: Consent agenda items are generally routine items of business. The Board will designate those items to be approved as a whole, unless a member of the public requests consideration of an item on an individual basis. The Board will review and act on the remaining items of business.

- 1.2 Discussion/adoption of consent agenda items.

SUPERINTENDENT

- 2.1 **Adoption** is requested of the minutes of the regular board meeting of May 14, 2020; and the special board meeting of June 4, 2020.
- 2.2 **Adoption** is requested of Resolution No. 2020-24, designating Stacy Coble as the Chief Negotiator for negotiations with the Lakeside Teachers Association.
- 2.3 **Adoption** is requested of Resolution No. 2020-25, designating Erin Garcia as the Chief Negotiator for negotiations with the California School Employees Association and its Lakeside Chapter No. 240.

HUMAN RESOURCES

- 3.1 **Adoption** is requested of Personnel Assignment Order No. 2020-11.

BUSINESS SERVICES

- 4.1 **Approval** is requested of the following monthly business items: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.

I. BUSINESS SERVICES (CONTINUED)

- 4.2 **Approval** is requested of the 2020-21 Interim Salary Schedules, including: Teacher; Special Ed Infant Teacher; Preschool Teacher; Classified; Confidential; Management; and Superintendent.
- 4.3 **Approval** is requested to the 2019-20 Salary Schedules including: Teacher; Special Ed Infant Teacher; Preschool Teacher; Classified; Confidential; Management; and Superintendent.
- 4.4 **Ratification** is requested of new three-year successor agreement for the period, July 1, 2019 through June 30, 2022 between the District and the Lakeside Teachers Association (LTA).
- 4.5 **Adoption** is requested of the following Resolutions: A) No. 2020-19, designating authorized agents to receive mail and pick up warrants at the County Office of Education; B) No. 2020-20, Erin Garcia and Brenda Huyser to be the authorized agents for Payment Order; C) No. 2020-21, authorizing the County Office of Education Credentials department to release credential-held warrants to employees; D) No. 2020-22, designating Erin Garcia as authorized agent to sign the school orders (commercial warrants); and E) No. 2020-23, authorizing the replacement of warrants by the Superintendent, the Assistant Superintendent of Business, the Assistant Superintendent of Educational Services, and the Finance Director.
- 4.6 **Adoption** is requested of Resolution No. 2020-26, designating Use of Education Protection Account Funds for 2020-21. The District must comply with EPA reporting requirements to receive funding.
- 4.7 **Adoption** is requested of Resolution No. 2020-27, approving the Petition for Renewal of the River Valley Charter School for a five-year term running from July 1, 2020 through June 30, 2025.
- 4.8 **Approval** is requested of an Operations Memorandum of Understanding with River Valley Charter School for a five-year term running from July 1, 2020 through June 30, 2025. This MoU outlines the parties' respective fiscal and administrative responsibilities/services, Special Ed services, use of district property and facilities, and legal relationship regarding the operation of the charter school.
- 4.9 **Approval/Ratification** is requested of the following annual contracts for the 2020-21 school year: A) Aseltine (SpecEd, NPS); B) American Fidelity (Business Services); C) Blackboard (Ed Services); D) Chemsearch FE (Food Services); E) Currier & Hudson (Supt, Legal Services); F) Dannis Woliver Kelley (SpecEd Legal Services); G) Document Tracking Services (Ed Services); H) East County SELPA/Fred Fox (SpecEd, Program Specialist); I) Exceptional Family Resource Center (SpecEd, Infant Referrals); J) Grossmont Union High School District (Summer Meal Program); K) Mr. & Mrs. James Wild (SpecEd, Transportation); L) New Bridge School (SpecEd, NPS); M) Nutri-Link Technologies (Food Services); N) Nutrislice (Food Services); O) Ron Cook Media (Lindo Park, Marketing); P) San Diego County Office of Education (Business Services); Q) San Diego County Office of Education (Ed Services); R) San Diego County Superintendent of Schools (Supt, Librarian of Record); S) School Services of California, Inc. (Business Services); T) Target River (Supt, Marketing); and U) The Regents of UC for Dr. Taras (Pupil Services) (**Goals #1, 2 & 3**)
- 4.10 **Ratification** is requested to extend renewal with P & R Paper Supply Co., Inc. for an additional one-year period from July 1, 2020 to June 30, 2021 to provide paper supplies to Child Nutrition. There was a slight increase from 2019-20 agreement in bid line 2 from \$9.85 to \$10.65.

I. BUSINESS SERVICES (CONTINUED)

- 4.11 **Ratification** is requested of a virtual show choir competition fundraiser with donations for “shout outs” at Lakeside Middle School.
- 4.12 **Acceptance** is requested of the following gifts to the District: A) Richard Henderson donated \$50 and Brenda Clark donated \$100 to LMS’ outdoor school scholarships in memory of Barbara Wise; B) William & Margaret Simpson donated \$100 to the LMS Show Choir; and C) Donors Choose in the amount of \$3,132.07.

ED SERVICES

- 5.1 **Approval** is requested of a Teacher Preparation Clinical Practice Agreement with California State University, San Marcos to provide students of CSUSM a teaching experience through clinical practice in the District.

PUPIL SERVICES

- 6.1 **Approval** is requested to enter into an agreement with the San Diego Superintendent of Schools for the Circles of Equity district grant. The District’s grant leader and contact is Dr. Paty Fernandez. The County agrees to pay the District \$10,000 for stipends to participants.

POLICIES, REGULATIONS & BYLAWS

- 7.1 **Adoption** is requested of Board Policy and Administrative Regulation 5145.3: Nondiscrimination/ Harassment.
- 7.2 **Adoption** is requested of Board Policy and Exhibit: Parental Notifications.

J. INFORMATIONAL ITEM

Enrollment Report for Month 9, ending May 1, 2020

K. DISCUSSION

First Reading of Board Policy and Administrative Regulation 3551: Food Service Operations/Cafeteria Fund.

L. REPORTS TO THE BOARD

1. Union Representatives:
 - A. **Cathy Sprecco**, will present comments as the Lakeside Teachers Association President
 - B. **Lisa Ford**, will present comments as the California School Employees Association President
2. District Superintendents:
 - A. **Erin Garcia** will present business and operations updates.
 - B. **Dr. Kim Reed** will present educational services updates.
 - C. **Dr. Andy Johnsen** will present closing comments.

M. CLOSED SESSION

Public Employee Performance Evaluation, Superintendent, pursuant to Government Code §54957.

The Board will report out from closed session prior to adjourning.

N. ADJOURNMENT

Respectfully Submitted,

Andrew S. Johnsen, Ed.D.
Superintendent

Administration:

ANDREW S. JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

NOTICE OF PUBLIC HEARING

At the regular board meeting of June 18, 2020, the Board of Trustees will conduct a public hearing pursuant to Government Code §3547(a), to receive input regarding a Bargaining Proposal from the California School Employees Association and its Chapter No. 240 to the District regarding re-openers for the 2020-21 school year, so that negotiations may commence.

The public hearing will be held on Thursday, June 18, 2020 at 4:45PM via Zoom/YouTube.

June 8, 2020

Andrew S. Johnsen, Ed.D.
Secretary to the Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Accept the Initial Proposal of CSEA and its Lakeside Chapter 240 to the District for 2020-21 reopener negotiations.

Background (Describe purpose/rationale of the agenda item):

Board acceptance is requested of the initial proposal from CSEA and its Lakeside Chapter 240 to the District so that negotiations may commence for the 2020-21 school year.

In accordance with Government Code 3547, all initial proposals for exclusive representatives and of public school employers, which relate to matters with the scope of representation, shall be presented at a public meeting of the public school employer.

Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input checked="" type="checkbox"/> Explanation: Accept Initial Proposal |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

**THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS LAKESIDE CHAPTER 240
INITIAL PROPOSALS FOR THE
2020-2021
1st YEAR REOPENERS
TO THE
LAKESIDE UNION SCHOOL DISTRICT
June 10, 2020**

Pursuant to the Educational Employment Relations Act (EERA) and Articles of the current Collective Bargaining Agreement between the Lakeside Union School District ("District") and the California School Employees Association ("CSEA") and its Lakeside Chapter #240, CSEA submits its initial proposals to meet and negotiate with the District for 2020-2021 Reopeners.

ARTICLE 6 ASSOCIATION RIGHTS

6.1.15 The District shall allow five (5) days release time each for ~~two (2)~~ **three (3)** Association chapter delegates to attend the annual CSEA conference

ARTICLE 10 SALARIES

CSEA proposes to negotiate a fair and equitable increase to the current salary schedule. In addition, if any other bargaining unit or employee group within the District receives an increase in salary, the same percent shall be applied to the classified bargaining unit.

ARTICLE 12 EMPLOYEE BENEFITS

Status quo to health and welfare benefits for all bargaining unit employees for the 2020-2021 school year.

ARTICLE 27 RELEASE TIME

27.2 The Association President or designee shall be granted up to a maximum of ~~eight (8)~~ **twelve (12)** days per year of non-cumulative release time without loss of compensation for association business. Whether or not a substitute is required is determined by the District.

These shall be considered initial proposals. CSEA retains the right to amend, modify, add to or delete from these proposals at any time during the negotiation process

Administration:

ANDREW S. JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

NOTICE OF PUBLIC HEARING

At the regular board meeting of June 18, 2020, the Board of Trustees will conduct a public hearing pursuant to Government Code §3547(a) to receive input regarding an Initial Re-Opener Proposal from the District to the California School Employees Association and its Lakeside Chapter No. 240 so that negotiations may commence for the 2020-2021 school year, so that negotiations may commence.

The public hearing will be held on Thursday, June 18, 2020 at 4:45PM telephonically via Zoom/YouTube.

June 8, 2020

Andrew S. Johnsen, Ed.D.
Secretary to the Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Adoption of the Initial Proposal of the District to CSEA and its Lakeside Chapter 240 for 2020-21 reopener negotiations.

Background (Describe purpose/rationale of the agenda item):

Board adoption is requested of the initial proposal from the District to CSEA and its Lakeside Chapter 240 so that negotiations may commence for the 2020-21 school year.

In accordance with Government Code 3547, all initial proposals for exclusive representatives and of public school employers, which relate to matters with the scope of representation, shall be presented at a public meeting of the public school employer.

After the public has had the opportunity to comment, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☒ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

**Initial Proposal
of the
Lakeside Union School District
to the
California School Employees Association and its Lakeside Chapter
No. 240**

For the 2020-2021 School Year

June 2020

For reopener negotiations for the 2020-2021 school year pursuant to paragraph 26.1, Reopener Clause, of Article 26 of the 2019-2022 Agreement Between the Lakeside Union School District and the California School Employees Association and its Lakeside Chapter No. 240 (CSEA) (“Agreement”)

The District proposes to reopen Article 9: DUTY HOURS as set forth below.

ARTICLE 9: DUTY HOURS

Revise Article 9 given changes to instructional delivery methods.

[No other changes to Article 9: DUTY HOURS.]

The District proposes the following changes to existing Article 10: SALARIES, which reopens automatically each year of the Agreement:

ARTICLE 10: SALARIES

10.1 Based on the State Budget, the District will adjust (increase or decrease) the salary schedule at Appendix A of the Agreement to be effective upon final ratification of the Amendment by the District Governing Board. [Delete remaining provisions in 10.1.]

Additionally, to provide employees with increased continuity for their paychecks, the District proposes shifting to an annualized pay method.

[No other changes to Article 10: SALARIES.]

The District proposes the following changes to existing Article 12: EMPLOYEE BENEFITS, which reopens automatically each year of the Agreement:

ARTICLE 12: EMPLOYEE BENEFITS

Based on the State Budget, the District will adjust (increase or decrease) the District-funded benefits set forth in Article 12.

[No other changes to Article 12: EMPLOYEE BENEFITS.]

The District proposes to reopen Article 19: VACATIONS as set forth below.

ARTICLE 19: VACATIONS

Revise Article 19 to allow for shift to annualized pay method.

[No other changes to Article 19: VACATIONS.]

Administration:

ANDY JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

Public Notice for the Financial Provisions of the Collective Bargaining Agreement

At the regular board meeting of June 18, 2020, the Board of Trustees will conduct a public hearing to receive input on the financial provisions of the proposed collective bargaining agreement for the California School Employees Association and its Lakeside Chapter No. 240 required by Government Code §3547.5. The approximate total combined cost to the district is \$190.77. The major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

The public hearing will be held on Thursday, June 18, 2020 in the District Administration Center of the Lakeside Union School District, 12335 Woodside Avenue, Lakeside, California.

June 8, 2020

Andrew S. Johnsen, Ed.D.
Secretary to the Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Disclosure of Collective Bargaining Agreement for California School Employees Association (CSEA) – Lakeside Chapter 240.

Background (Describe purpose/rationale of the agenda item):

Government Code 3547.5 requires local educational agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. The major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer. There is only one change for 2019-20 year, the Classified Employee of the Year award replaces the Service Recognition Reward.

Fiscal Impact (Cost):

Total Impact:

\$190.77

Impact to Funds:

General Fund

Funding Source:

General Fund, Child Development Fund, and Cafeteria Fund

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: . |

Originating Department/School: Business Services

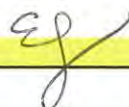
Submitted/Recommended By:


Erin Garcia, Assistant Superintendent

Approved for Submission to the Governing Board:


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



Disclosure of Collective Bargaining Agreement

Page 1 of 7

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Lakeside Union School District

Name of Bargaining Unit: CSEA - Lakeside Chapter 240 Certificated: _____ Classified: X

The proposed agreement covers the period: Beginning: 7/1/2019 Ending: 6/30/2020

This agreement will be acted upon by the Governing Board at its meeting on: June 18, 2020
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2019 - 2020		Year 2 2020 - 2021		Year 3 2021 - 2022	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement							
2. Salary Schedule - Increase (Decrease)	\$0.00						
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$0.00	\$175.00					
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.		\$15.77					
5. Health/Welfare Benefits - Increase (Decrease)							
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$0.00	\$190.77		\$0.00		\$0.00	
7. Total Number of Represented Employees		1.00					
8. Total Compensation Cost for Average Employee - Increase (Decrease)		\$190.77					

Impact on other Funds: There are no fiscal impacts to other funds.

- A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

An award for one Classified Employee of the Year of \$250 replaces the Service Recognition Award of minimum \$75.

- B. Proposed Negotiated Changes in Non-Compensation Items** (class size adjustments, staff development days, teacher prep time, etc.)

There are several changes in language to better reflect current practices or update to reflect current laws including updating the recognition table with the agreed upon position titles, updating language on shift differentials to clarify the percentage increase is paid on the hours worked after the designated time, adding section 21.1.6 on promotions for the employee to maintain their current step at the new range, and changing the probationary period from 1 year to 6 months to meet current law. Section 9.23 is added regarding payment to bargaining unit members for overnight trips.

- C. What are the specific impacts on instructional/support programs to accommodate the settlement?** Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.

There are no staff reductions or program reductions/eliminations required or as a result of the settlement.

Revised 07/04

Revised: 06/06

- D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

This agreement is for the contract years July 1, 2019 – June 30, 2022. Annual reopeners include Article 10 (Salaries) and Article 12 (Employee Benefits) plus two additional articles of each party's choice.

E. Source of Funding for Proposed Agreement

1. Current Year

Funding for the limited fiscal impacts of the agreement is from the General Fund.

2. How will the ongoing cost of the proposed agreement be funded in future years?

Any future year impact is also funded by the General Fund.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

The General Fund will continue to fund the limited fiscal impact of this agreement.

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

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1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$60,356,558
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	4,806.03
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$1,810,696.73

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$1,810,696.73
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$6,488,806.45
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$0.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	\$240.61
e. Total District Budgeted Unrestricted Reserves	\$8,299,743.79

3. Do unrestricted reserves meet the state standard minimum reserve amount?

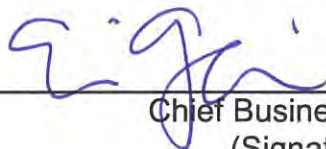
Yes

No

G. Certification

The information provided in this document summarized the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

District Superintendent
(Signature)6/5/20
DateChief Business Official
(Signature)6-5-2020
DateContact Person: Miranda DurningTelephone No.: 619-390-2604

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2: 6/18/2020
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of (insert date)	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
REVENUES:				
LCFF Sources (8010-8099)	44,694,320			44,694,320
Remaining Revenues (8100-8799)	13,527,015			13,527,015
TOTAL REVENUES	58,221,335	0		58,221,335
EXPENDITURES:				0
1000 Certificated Salaries	24,820,937			24,820,937
2000 Classified Salaries	8,780,212	175		8,780,387
3000 Employee Benefits	17,938,737	16		17,938,753
4000 Books and Supplies	2,042,062			2,042,062
5000 Services and Operating Expenses	6,752,697			6,752,697
6000 Capital Outlay	165,989			165,989
7000 Other	(144,266)			(144,266)
TOTAL EXPENDITURES	60,356,367	191		60,356,558
OPERATING SURPLUS (DEFICIT)	(2,135,032)	(191)		(2,135,223)
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	0			0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(2,135,032)	(191)		(2,135,223)
BEGINNING BALANCE	11,222,675			11,222,675
CURRENT YEAR-ENDING BALANCE	9,087,643	(191)		9,087,452
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	85,000			85,000
Restricted (9740)	402,949			402,949
Committed (9750/9760)	0			0
Assigned (9780)	300,000			300,000
Reserve Economic Uncertainties (9789)	1,810,691	6		1,810,697
Unassigned/Unappropriated (9790)	6,489,003	(196)		6,488,806

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Ratification of new three-year successor agreement for the period, July 1, 2019 through June 30, 2022 between the District and the California School Employees Association and its Lakeside Chapter No. 240 (CSEA).

Background (Describe purpose/rationale of the agenda item):

Approval of Tentative Agreement with CSEA. The Tentative Agreement settles all negotiations for 2019-20.

Fiscal Impact (Cost):

Costs included in the Collective Bargaining Disclosure documents.

Funding Source:

Fund 01: General Fund,

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

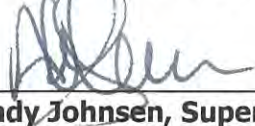
<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

**Tentative Agreement
between the
Lakeside Union School District
to the
California School Employees Association and its Lakeside Chapter
No. 240**

For a new three (3) year Agreement

May 7, 2020

The Lakeside Union School District and the California School Employees Association and its Lakeside Chapter No. 240 (CSEA) ("Agreement") have reached a new three (3) year successor agreement ("Agreement") for the period of July 1, 2019 through June 30, 2022. This Agreement is subject to ratification by the District's Governing Board.

The Parties agree to amend the 2016-2019 Agreement as follows:

Replace **PREAMBLE** with the following:

This agreement between the LAKESIDE UNION SCHOOL DISTRICT (hereinafter "DISTRICT") and the CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its LAKESIDE CHAPTER No. 240 (hereinafter "CSEA"), is effective from July 1, 2019 through June 30, 2022.

The purpose of this Agreement is to promote the improvement of personnel management and employer-employee relations, provide an equitable and peaceful procedure for the resolution of differences, and establish rates of pay and other terms and conditions of employment.

ARTICLE 1: RECOGNITION

The District proposes updating the recognition article as follows:

RECOGNITION

INSTRUCTIONAL SUPPORT

Behavioral Intervention Assistant	17
Instructional Assistant - EL	12
Instructional Assistant III - Special Education	14
Instructional Assistant II - Special Education	11
Instructional Assistant II	10
Instructional Assistant I - Special Education	9
Playground Activity Coordinator	9
Preschool Teacher	9
Instructional Assistant - Preschool	8
Social Service Coordinator	38

LIBRARY / MEDIA

School Library Technician	18
Library Media Specialist	19

STUDENT SERVICES

Speech and Language Pathology Assistant	29
Community Liason - Bilingual	18
Guidance Specialist	11
Campus Student Supervisor	7

ACCOUNTING/FISCAL

Accounting Technician - Various	27
Accounting Technician - ESS - LEAP	27
Accounting Assistant - Child Nutrition	23

CLERICAL/SECRETARIAL SUPPORT

Executive Administrative Support Specialist - Ed Services	30
Administrative Support Specialist - MOT	27
Administrative Support Specialist - Pupil Services/Special E	27
Administrative Support Specialist - District	27
Administrative Assistant - Pupil Services/Special Education	23
School Secretary	23
School Office and Health Assistant	21
School Clerk I	16
School Office Assistant	16

HEALTH SERVICES

Occupational Therapist	38
Licensed Vocational Nurse	23
Health Service Technician	18

HUMAN RESOURCES

Human Resources Technician	27
Human Resources Assistant	20

MAINTENANCE & OPERATIONS

Lead Skilled Maintenance Worker	33
Skilled Maintenance Worker	29
Maintenance Worker	24

CUSTODIAL

Custodian - Night	17
Warehouse/Delivery/Custodian	19
Custodian - Day	20

GROUNDS MAINTENANCE

Gardener	24
----------	----

TRANSPORTATION

Mechanic	30
Bus Driver/Trainer/Dispatcher	29
School Bus Driver	22
Transportation Assistant/School Bus Driver	22
Transportation Student Attendant	9

SPECIALIZED SUPPORT

Data Specialist	30
Attendance Technician	17

INFORMATION TECHNOLOGY

System Support Analyst	38
Information Technology Analyst	37
Information Technology Specialist	23

NUTRITION SERVICES

Child Nutrition Lead	20
Child Nutrition Utility Worker	19
Child Nutrition Assistant II	10
Child Nutrition Site Assistant	8
Child Nutrition Assistant I	7

CHILD DEVELOPMENT

Site Lead - Extended Student Services	19
Child Development Assistant	7

Appendix C includes Table of 2020 Position Titles and Corresponding Former Position Titles.

ARTICLE 2: NO DISCRIMINATION

[No changes.]

ARTICLE 3: EMPLOYER RIGHTS

[No changes.]

ARTICLE 4: ORGANIZATIONAL SECURITY

4.1 The District and the Association recognize the right of employees to form, join, and participate in lawful activities of employee organizations and the equal alternative right of employees to refuse to form or join employee organizations.

4.2 Unless a dispute arises about the existence or terms of the written authorization, when the Association certifies that it has and will maintain individual employee authorizations for membership dues, initiation fees, and/or general assessments, it shall not be required to submit to the Board a copy of the employee's written authorization in order for the payroll deductions described in this section to be effective. The Association shall indemnify the Board for any claims made by the employee for deductions made in reliance on its notification. The Board shall also rely on information provided by the Association regarding whether deductions for an employee organization were properly canceled or changed, and the employee organization shall indemnify the public school employer for any claims made by the employee for deductions made in reliance on that information.

4.3 The Association shall have the sole and exclusive right to have membership dues and initiation fees deducted for employees in the bargaining unit by the District.

4.4 The District shall not be obligated to put into effect any new, changed or discontinued deduction until the pay period commencing fifteen (15) days or more after such submission.

4.5 The District will provide this service at no cost during the term of the Agreement.

[NO ADDITIONAL CHANGES TO ARTICLE 4]

ARTICLE 5: EMPLOYEE/ASSOCIATION RIGHTS

[No changes.]

ARTICLE 6: ASSOCIATION RIGHTS

The District proposes amending Article 6 as follows:

6.1 Association Rights: The Association shall have the following rights in addition to the rights contained in any other portion of this agreement.

6.1.1 The District and Association recognize the right of employees to form, join, and participate in lawful employee organizations.

6.1.2 The Association shall have the right to make use of school buildings for meetings without charge upon execution of proper request forms, provided that meetings do not interfere with school use.

6.1.3 The Association shall have the right to a listing of staff addresses and telephone numbers in any general directory printed by the District.

6.1.4 The Association shall have the right to use without charge designated employee/association bulletin boards, district mail distribution system, and other district means of communication for the posting or transmission of information or notices concerning the Association.

6.1.5 Duly authorized representatives of the Association (non-district employees) shall have the right to transact official business on school property, provided that this shall not interfere with, or interrupt, normal school operations. It is further provided that no association views on matters relating to management-employee or board-association relations will be discussed in the presence of students by members of the bargaining unit.

6.1.6 The Association Representatives have the right to use without charge institutional equipment, facilities, and buildings, at reasonable times, for the purpose of processing grievances and matters related thereto.

6.1.7 The Association Representatives have the right to review employees' personnel files and any other records dealing with employees when accompanied by the employee or on presentation of written authorization signed by the employee.

6.1.8 The Association Representatives have the right to be supplied with a complete "hire date" seniority roster of all bargaining unit employees on the effective date of this agreement and annually thereafter.

6.1.9 The Association Representatives have the right to receive upon request without cost copies of any public materials related to wages, hours and other terms and conditions of employment which are relevant for the Association to fulfill its duties and obligations as the exclusive representative of bargaining unit employees covered by this agreement.

6.1.10 Names, addresses and telephone numbers of all bargaining unit members shall be provided without cost to the Association upon request.

6.1.11 Unless specifically agreed to by the Association, or required by the Education Code, the District agrees that it will not contract out work that will result in a reduction of hours of employees in the bargaining unit.

6.1.12 Supervisory or management employees may perform any work within the job description of a bargaining unit employee so long as it does not deprive or deny employees to hours of work and appropriate rates of pay.

6.1.13 The Association has the right to review at all reasonable times any public material in the possession of, or produced by the District, that relates to wages, hours and other terms and conditions for bargaining unit employees.

6.1.14 District employees who are CSEA state officers shall be allowed a total of five (5) days release time annually to conduct necessary CSEA business.

6.1.15 The District shall allow five (5) days release time each for two (2) Association chapter delegates to attend the annual CSEA conference.

~~**6.1.16** The Association has the right to conduct orientation sessions on this agreement for bargaining unit employees during regular working hours subject to approval of the District superintendent or designee.~~

~~6.1.17 MOVE TO: 6.4.5~~ The Association and its Chapter #240 has the right to conduct a bargaining unit orientation session for up to one half hour of the first SIP day following the start of the student school year calendar year. The parties acknowledge and agree that employee participation shall be voluntary. The District shall not be required to pay wages to any employee who voluntarily attends any such orientation session.

6.2 Distribution of Contract: Within thirty (30) days of the execution of this contract, the District shall print or duplicate and provide without charge a copy of this contract to every employee in the bargaining unit. Any employee who becomes a member of the bargaining unit after the execution of this agreement shall be provided with a copy of this agreement by the District without charge at the time of employment. Each employee in the bargaining unit shall be provided by the District, without charge, a copy of any written changes agreed to by the parties to this agreement during the life of this agreement.

6.3 The CSEA and its members agree not to use any District equipment for purposes of urging the support or defeat of any ballot measure or candidate, including but not limited to, any candidate for election to the Board of Trustees of the District in accordance with California Education Code section 7054.

6.4 New Employee Orientations

6.4.1 The District shall provide the CSEA with access to scheduled orientation meetings for new employees to finalized new hire paperwork and shall provide the CSEA president with at least 10 days' advance notice of such orientation meetings, except that shorter notice may be provided when there is an urgent need critical to the District's operations that was not reasonably foreseeable. Whenever possible, the District shall include the following information about new hires when notifying CSEA of such orientation meetings; name, date of hire, classification and work site.

6.4.2 The District shall hold orientation meetings for new employees scheduled by the District to take place at a pre-established time on one afternoon per week as needed except that such orientation meetings may occur more frequently or at other times/days when there is an urgent need critical to the District's operations that was not reasonably foreseeable. The District shall inform the CSEA President or designee of the pre-established time and day that such weekly new employee orientations shall normally take place, and shall also inform the CSEA President or designee when there is an urgent need to schedule such orientations at a different time/day.

6.4.3 The CSEA shall be granted thirty (30) minutes of uninterrupted time at the end of scheduled orientation meetings to communicate with new employees hired to fill bargaining unit positions. Non-bargaining unit District employees or managers/supervisors shall not be present during this thirty (30) minute period.

6.4.4 The District will include a CSEA-provided membership application in any employee orientation packet of District materials provided to any newly hired employee. A copy of completed membership applications received by the District will be provided to the CSEA Chapter President or designee.

[MOVED FROM 6.1.17] **6.4.5** The parties acknowledge and agree that employee participation shall be voluntary. The District shall not be required to pay wages to any employee who voluntarily attends any such orientation session.

6.5 Employee Contact Information

6.5.1 The District shall provide the CSEA with the following information in electronic editable secure format for all newly hired employees within 30 days of the date of hire, and shall provide the CSEA with this same information for all employees in the bargaining unit three times annually, usually on the last working day of September, January and May each year. This contact information shall include the following items, with each field in its own column:

1. First Name
2. Middle Initial
3. Last Name
4. Suffix (e.g., Jr., III)
5. Job Title/Classification
6. Department
7. Work Location
8. Work Telephone
9. Work Extension (if any)
10. Home Street Address (including apartment number)
11. City
12. State
13. Zip Code
14. Home Telephone Number (10 digits)
15. Personal mobile telephone number (if on file with the District)
16. Personal email address (if on file with the District)

17. Hire Date
18. Employee ID
19. CalPERS Status, if known by the District; ("Y" if in CalPERS/"N" if not in CalPERS)

6.5.2 An employee's personal contact information shall be withheld from disclosure to the CSEA upon an employee's written request pursuant to Government Code section 6254.3(c).

[No additional changes.]

ARTICLE 7: DEFINITIONS

The parties agree to remove 7.1, "Academic Year," and update the subsequent numbering accordingly.

Update as follows:

7.3 "Anniversary date" is the date upon which an employee is hired by the District. ~~granted salary step advancement earned by completion of a required period of service, which shall not exceed one calendar year from the initial date of employment, the last salary step advancement, or, in the case of change in classification, the date of such change.~~

7.4 "Bargaining unit seniority" is secured by hire date in a class or classes included in the bargaining unit.

7.12 "Hire date seniority" is secured by first day in paid status in the District. To calculate seniority in class, "hire date" refers to the first day in paid status in a particular class.

7.20 "Permanent Employee" is a regular employee who successfully completes an initial probationary period, which shall not exceed six (6) work months of service beyond the initial date of employment by the District.

[No additional changes to Article 7.]

ARTICLE 8: UNION STEWARDS

[No changes.]

ARTICLE 9: DUTY HOURS

~~**9.10 Shift Differential Compensation:** Any employee in the bargaining unit whose assigned work shift commences between 5:00 p.m. and 12:00 a.m. shall be paid a shift differential premium of 10 percent (10%) above regular rate of pay for all hours worked.~~

[Moved from footnote to salary schedule:]

9.10 Differential Pay: Employees whose normal work day requires employment after 6:00 p.m. but before 5:00 a.m. shall receive a 2.0% shift differential for each hour regularly scheduled and actually worked during these hours. Custodians shall be eligible for this shift differential beginning at 5:00 p.m.

9.10.1 Any employee who receives a shift differential premium shall suffer no reduction in pay, including differential, when assigned temporarily to a day shift.

9.18.2 A bus driver may decline a specific assignment made under this section. When a bus driver declines a route to which the driver is otherwise entitled, the bus driver with the next greatest seniority may bid the assignment. The declining bus driver shall have the right to the next available assignment. The provisions of 9.19 through 9.20.2 shall not apply to the Bus Driver/Trainer Dispatcher or Mechanic until all drivers in seniority rotation have had the opportunity to accept or deny the assignment.

9.22 With regard to Child Development Personnel in the positions of Instructional Assistant - Preschool, Child Development Assistant, and Preschool Teacher, the District reserves the right to use its discretion regarding the programs, positions, and placement in those positions of child care personnel, for any extended school year and school break (temporary assignment periods when regular school is not in session) child development programs the District determines to provide. The District's discretion regarding child development personnel selection for extended school year child development programs shall be based upon the following factors including: qualifications of the relevant personnel in the selection pool; seniority; program considerations. Temporary assignments to personnel who are not regular or probationary employees shall not be eligible for contract benefits.

9.23 Instructional Assistants Assigned to Work Special, Overnight Trips: Instructional Assistants may be assigned to work special overnight trips at the District's discretion. Examples

of such trips include sixth grade camp. Instructional Assistants retain the right to reject any offer or request for a special overnight trip assignment.

The following compensation rules apply to overnight trip assignments:

9.23.1 Instructional Assistants shall be compensated for all hours actually worked during overnight trip assignments, including time spent traveling between the school site or designated meeting location and the overnight trip location.

9.23.2 Instructional Assistants shall not be compensated for the time during special overnight trips when they are relieved of duties, including any hours between the evening and the time the employee's work duties resume the following morning, unless the employee is called to work during the night.

9.23.3 Instructional Assistants shall be compensated a \$25 per day standby stipend. The purpose of this stipend is to compensate Instructional Assistants for being available to be called to work during the evening hours. In the event an Instructional Assistant is called to work during the evening hours, he/she shall be compensated for all hours actually worked during any such callout.

9.23.4 Instructional Assistants shall be compensated at an overtime rate of pay for any hours worked in excess of 8 hours in any one workday and/or in excess of 40 hours in a workweek. "Overtime" rate is one-and-one-half ($1 \frac{1}{2}$) times the employee's regular rate of pay.

9.23.5 If an Instructional Assistant's regular assignment averages four or more hours per workday and he/she is required to work more than five consecutive days, he/she shall be compensated at an overtime rate of pay for any hours worked on the sixth and seventh days. Employees with an average regular workday of less than four hours who required to work more than six consecutive days shall be compensated at an overtime rate of pay for any hours worked on the seventh day of work.

9.23.6 Instructional Assistants who are required to work more than 12 hours in any one workday shall be compensated double his/her regular rate of pay.

[No additional changes to Article 9.]

ARTICLE 10: SALARIES

Include updated Article 10 contained in the Amendment to the Agreement ratified by the Governing Board as a result of 2018-2019 reopeners.

10.1 If the District provides an increase to the salary schedule for the certificated bargaining unit for 2019-2020, the District will provide the CSEA bargaining unit with an increase of the same percentage.

The Parties agree to replace 10.10 as follows:

10.10 Classified Employee of the Year

Employees shall be eligible for a Classified Employee of the Year upon completion of the probationary period and reaching permanent status. One employee each year may be selected. Classified Employee of the Year award shall be selected by the District upon recommendation of the supervising manager through the established evaluation procedures. It is desirable to have an outstanding classified staff in which every member qualifies, but only those who demonstrate continued growth and consistently exemplify superior performance as well as high qualities, which originally merited granting permanency, will be recommended. Classified Employee of the Year award may be made annually in the amount of \$250.00.

The payment of the award shall be a non-repetitive stipend to each classified employee (one from each service area) who has distinguished him/herself by superior performance within the scope of his/her responsibilities. This award is not subject to on-schedule increases.

ARTICLE 11: CLASSIFIED PROFESSIONAL GROWTH PROGRAM

Include updated Article 11 contained in the Amendment to the Agreement ratified by the Governing Board as a result of 2018-2019 reopeners.

ARTICLE 12: EMPLOYEE BENEFITS

Include updated Article 12 contained in the Amendment to the Agreement ratified by the Governing Board as a result of 2018-2019 reopeners.

Revise 12.4 as follows:

12.4 The District's maximum contribution annually in any twelve-month period, or prorated portion thereof, to the total cost of medical coverage provided under this Agreement on behalf of each eligible unit member who is entitled to receive such benefits, shall be as follows:

Employee only \$7,740.00

Employee + 1	\$15,270.00
Family	\$21,410.00

Any amounts in excess of the maximum District contribution shall be paid for by the unit members by monthly payroll deduction in equal amounts (which shall be in addition to employee monthly health care contributions of either \$60 or \$75 as listed above).

If the cost of the District's Kaiser and/or UHCI health care plans exceeds the specific maximum contribution paid by the District, the District will pay 50% of the increased cost and the employee will pay 50% of the increased cost.

ARTICLE 13: EMPLOYEE EXPENSES AND MATERIALS

[No changes.]

ARTICLE 14: GRIEVANCE PROCEDURE

[No changes.]

ARTICLE 15: SAFETY CONDITIONS

[No changes.]

ARTICLE 16: TRANSFERS

[No changes.]

ARTICLE 17: LEAVES OF ABSENCE

Include updated Article 17 contained in the Amendment to the Agreement ratified by the Governing Board on April 19, 2018.

ARTICLE 18: HOLIDAYS

[No changes.]

ARTICLE 19: VACATIONS

Include updated Article 19 contained in the Amendment to the Agreement ratified by the Governing Board as a result of 2018-2019 reopeners.

ARTICLE 20: EVALUATION PROCEDURE

20.2 The probationary period shall be six (6) months. Site supervisors will evaluate probationary unit members at approximately three (3) months of probationary employment. Failure to evaluate a probationary employee shall not preclude termination of employment.

The District has updated the Evaluation Form, enclosed herewith.

[No additional changes to Article 20.]

ARTICLE 21: PROMOTIONS

21.1 The District shall determine the qualifications of individuals seeking promotions and may in its sole discretion select the best qualified individual for such vacancy. Where qualifications are deemed to be equal, the District will give consideration to prior experience, length of service in the District, skills and abilities in other areas, special recognitions from District or from other employees, compatibility with a supervisor of the vacant position and co-workers, training, experience and background which relate to the skills and qualifications required for the vacant position and any special abilities a particular employee may have and bring to the position. A bargaining unit member who receives a promotion shall serve a six (6) month ~~trial~~ probationary period in the new position classification. If the District determines that the employee has not successfully served sufficient to meet the District's expectations during the ~~trial~~ probationary period, the employee may, at the discretion of the District, be returned to either his/her original position or a position in the same classification, which may result in the bumping, displacement, or layoff of less senior employees.

Add 21.1.6:

21.1.6. An employee who receives a promotion shall remain at their existing step at the promotional position's range.

[No additional changes to Article 21.]

ARTICLE 22: CLASSIFICATION AND RECLASSIFICATION

Include updated Article 22 contained in the Amendment to the Agreement ratified by the Governing Board as a result of 2018-2019 reopeners.

ARTICLE 23: CONCERTED ACTIVITIES

[No changes.]

ARTICLE 24: SAVINGS PROVISIONS

[No changes.]

ARTICLE 25: SUPPORT OF AGREEMENT

[No changes.]

ARTICLE 26: NEGOTIATIONS

26.1 Reopener Clause: During the 2020-2021 and 2021-2022 school years, Article 10 (Salaries) and Article 12 (Employee Benefits) shall reopen automatically provided that either party submits an initial proposal to the Governing Board no later than May 1, 2020, for the 2020-2021 school year, and May 1, 2021, for the 2021-2022 school year. Such initial proposal may also reopen two new or existing articles of each party's choice. Negotiations shall commence under this section upon fulfillment of the public notice requirements of the EERA. The terms and conditions of this Agreement shall remain in full force and effect during such negotiations.

ARTICLE 27: RELEASE TIME

[No changes.]

27.2 The Association President or designee shall be granted up to a maximum of eight (8) days per year of non-cumulative release time without loss of compensation for association business.

ARTICLE 28: LAYOFF AND REEMPLOYMENT

Include updated Article 28 contained in the Amendment to the Agreement ratified by the Governing Board on April 19, 2018.

ARTICLE 29: DISCIPLINARY ACTION

Include updated Article 29 contained in the Amendment to the Agreement ratified by the Governing Board on April 19, 2018.

Probationary employees and other non-permanent classified employees are at-will employees and may be disciplined within the sole discretion of the District. The probationary period shall be six (6) months for classified bargaining unit members. Probationary employees and other nonpermanent classified employees are not covered by any other portion of this Article.

[No additional changes to Article 29.]

ARTICLE 30: LENGTH OF AGREEMENT

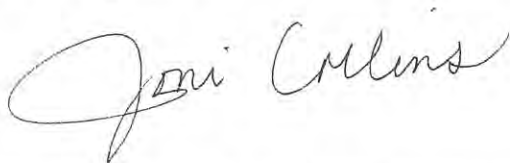
This Agreement shall be effective for three years up to and including June 30, 2022.

APPENDIXES

- A. Delete current Appendix A and replace with current "SALARY SCHEDULE"
- B. Include the "Position Description Questionnaire" ratified by the Governing Board as a result of the 2018-2019 reopeners.
- C. Include Table of 2020 Classification Titles and Former Titles.

[SIGNATURE PAGE FOLLOWS]

This Agreement fully resolves successor agreement negotiations between the Parties for the period of July 1, 2019 through June 30, 2022 and is subject to ratification by the District's Governing Board.



For the California School Employees Association

5-7-2020

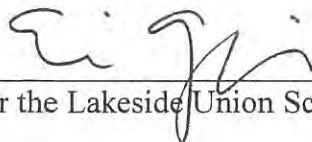
Date



For the California School Employees Association

5-7-20

Date



For the Lakeside Union School District

5-7-2020

Date

Date Ratified by the Governing Board: _____

Administration:

ANDREW S. JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

NOTICE OF PUBLIC HEARING AND OF PROPOSAL FOR INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995

Please take notice that immediately following a public hearing on the matter, a resolution will be considered by the Governing Board of the Lakeside Union School District at its regular meeting on Thursday, June 18, 2020 at 4:45PM telephonically via Zoom/YouTube, which if adopted by the Board will increase development fees established by the District against residential construction and reconstruction by the maximum of \$2.53 per square foot; while commercial or industrial construction will also be increased to the maximum of \$0.41 per square foot. The proposed fees are authorized by Government Code Section 65995. Data pertaining to the cost of school facilities is available at the District Office. Written comments can be submitted up to one hour prior to the meeting to derosier@lsusd.net. The increased fee, if approved by the Governing Board, will become effective on August 17, 2020 which is 60 days after the proposed adoption of the resolution levying such fee by the Governing Board.

June 8, 2020

To be published Friday, June 5, 2020
and Friday, June 12, 2020

Andrew S. Johnsen
Secretary to the Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Adopt Resolution Number 2020-18 to (1) Conduct Public Hearing; and (2) Adopt Resolution Levying Statutory Fees (Level I) on New Residential and Non-Residential Developments Pursuant to Education Code Section 17620

Background (Describe purpose/rationale of the agenda item):

Subsequent to adoption of the new statutory fee amounts by the State Allocation Board (SAB) at its meeting of January 22, 2020, a public hearing was scheduled for June 18, 2020, regarding increasing developer fees as it primarily applies to new non-residential development and in the absence of adopted Alternative Fees (Level II) as set forth in a School Facilities Needs Analysis (SFNA), also applies to new residential development. As per state law, a notice was published in the East County Californian on June 5, 2020 and June 12, 2020.

The Lakeside Union School District (LUSD) currently collects developer fees for all development projects based on the maximum amount allowed under state law. On January 22, 2020, the SAB approved an increase of \$0.29 to the developer fee that may be levied on residential development. This brings the total developer fee to \$4.08 per square foot of assessable residential development. Fees for commercial/industrial development were increased by \$0.05 to \$0.66 per square foot of covered or enclosed space. The SAB last increased fees in January, 2018. This increase will be effective for two years.

Pursuant to Education Code Section 17623 and an agreement with the Grossmont Union High School District for territory shared with the District, the Lakeside Union School District receives a prorated share of 62% of the maximum fee specified above. Following implementation of the fee increases, the District will be allowed to charge Level I fees in the amount of \$2.53 (62% of \$4.08) per square foot of assessable residential area and \$0.41 (62% of \$0.66) per square foot of chargeable commercial/industrial development with the exception of new rental/self-storage development where the maximum fee the District can levy is only \$0.16. These rates will become effective on August 17, 2020 which is 60 days from the date of adoption.

Pursuant to Education Code Section 17620, prior to levying a new fee, charging/ approving an increase in an existing fee, or charging a fee, a local agency shall take the following actions:

- (1) Adopt findings documenting the relationship between the purpose, use, need, and amount of developer fees and development upon which fees are levied.
- (2) Conduct a study to document the relationship between commercial/industrial development and student enrollment.
- (3) Hold at least one public meeting at which time oral or written presentations can be made.

Subsequent to the action by the SAB, the Lakeside Union SD had a comprehensive developer fee justification study prepared. The Notice of Public Hearing was posted and published according to law. The rates become effective 60 days after the board adopts the study.

Fiscal Impact (Cost):

	SAB Approved Amount	LUSD Share	Grossmont UHSD Share
2020 Level I Residential Fee Per Square Foot	\$ 4.08	\$2.53	\$1.55
2018 Level I Commercial/ Industrial Fee Per Square Foot	\$ 3.79	\$2.35	\$1.44

Increases in developer fee revenues to \$2.53 per sq. ft of new residential development and \$0.41 per sq. ft of new commercial industrial development (with the exception of new rental/self-storage development which can only be levied at \$0.16 per square foot)

Funding Source:

Fees levied are credited to the Developer Fee Fund (Fund 25)

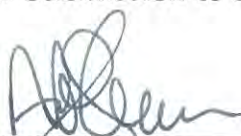
Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School:

Business Services

Submitted/Recommended By:**Approved for Submission to the Governing Board:**

Erin Garcia, Assistant Superintendent

Dr. Andy Johnsen, Superintendent**Reviewed by Cabinet Member:**

Lakeside Union School District
Lakeside, California

Resolution Number 2020-18

Resolution to Levy Statutory Fees (Level I) on New Residential and Non-Residential Developments Pursuant to Education Code Section 17620

On motion of Member _____, Seconded by Member _____, the following resolution is adopted:

WHEREAS, the territory within the Lakeside Union School District has experienced a significant amount of growth and new residential, commercial, and industrial development in recent times as well as going forward, causing increased and changing student enrollments in the District's schools and placing demands upon the District's capital facilities; and

WHEREAS, Education Code Section 17620, et seq., authorizes school districts to levy a fee, charge, dedication, or other form of requirement against a development project for the construction or reconstruction of school facilities; and

WHEREAS, the Board of Education has adopted a resolution to levy school facilities fees pursuant to Education Code Section 17620; and

WHEREAS, the Board of Education has determined that it is now appropriate to review the findings made in the resolution to levy fees to determine whether it is still necessary to levy such fees and to determine appropriate rates for such fees; and

WHEREAS, Government Code Section 65995 Subdivision (b) Paragraph (3) provides that the maximum fee rates allowed under Education Code Section 17620 shall be increased by the State Allocation Board in January every two years after 1990 according to the adjustment for inflation in the statewide cost index for Class B construction; and

WHEREAS, the State Allocation Board has set the maximum fee rates under Education Code Section 17620 for 2018 at \$4.08 per square foot for residential development and \$0.66 per square foot for commercial/industrial development; and

WHEREAS, the Board of Education received and considered at a duly noticed public meeting a report from its Superintendent analyzing the capital facilities needs of the District and the revenue sources available, as well as other evidence; and

WHEREAS, the Board of Education has concluded that it is necessary and appropriate to continue to levy fees under the authority of Education Code Section 17620, et seq., and to increase the fees in the amounts stated below; and

WHEREAS, by previous resolution, the Board of Education has made specific findings as required by Government Code Section 66007, justifying the collection of fees at time of building permit.

THEREFORE, BE IT RESOLVED

Section 1 Based on all the findings and evidence contained in this Board's earlier resolutions on the adoption of fees, the evidence presented to this Board at the hearing, and the report of its Superintendent (Lakeside Union School District Developer Fee Justification Study by Eric Hall & Associates) available for review in the Office of the Assistant Superintendent for Business Services, the Board reaffirms its earlier resolutions and further finds:

Section 1.1 The purpose of the fees adopted herein is to finance the construction or reconstruction of school facilities, the need for which arises from students generated from new residential, commercial, and industrial development.

Section 1.2 The amounts of the fees to be paid bear a reasonable relationship and are limited to the needs of the community for elementary and middle school facilities and are reasonably related and limited to the need for schools caused by residential, commercial, or industrial development.

Section 1.3 The amounts of the fees to be paid under this resolution do not exceed the estimated reasonable costs of construction or reconstruction of school facilities necessitated by new development upon which fees are charged.

Section 2 This Board adopts and levies the following fees upon any development project within the boundaries of the District for the construction or reconstruction of school facilities:

Section 2.1 \$2.53 per square foot of all assessable residential space as defined by Government Code Section 65995 Subdivision (b) Paragraph (1).

Section 2.2 \$0.41 per square foot of all chargeable covered and enclosed space of all new commercial/industrial development as defined by Government Code Section 65995 Subdivision (b) Paragraph (2) with the exception of Rental/Self-Storage where only \$0.16 may be levied per square foot.

Section 3 The Board hereby adopts the findings set forth in these reports which are incorporated by reference as if fully set forth herein.

Section 4 Before the levying of fees upon any greenhouse or other space that is covered or enclosed for agricultural purposes, the Board shall comply with the requirements of Education Code Section 17622 as may from time to time be amended or any successor law thereto.

Section 5 The District shall levy fees upon a manufactured home or mobile home in accordance with the provisions of Education Code Section 17625 as may from time to time be amended or any successor law thereto.

Section 6 Fees collected are directed to be placed in a separate account and expended or committed for the lawful purposes authorized under Education Code Section 17620.

Section 7 Fees collected pursuant to this resolution are hereby directed to be collected at the time building permits are pulled.

Section 8 The Superintendent is directed to deliver a copy of this resolution, supporting documents, and a map clearly indicating the boundaries of the area subject to the fee to the Building Officials of the County of San Diego to request that no building permits be issued on or after July 9, 2018, the 60th day from the date of adoption of this resolution, for any development subject to the above fees absent certification from this District of compliance with said fee requirements.

PASSED AND ADOPTED by the Governing Board on June 18, 2020 by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS

COUNTY OF SAN DIEGO)

I, _____, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Clerk/Secretary of the Governing Board

Administration:

ANDREW S. JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

Public Notice for the Preparation of the Proposed 2020-21 Budget

At the regular meeting of June 18, 2020, the Lakeside Union School District Board of Trustees will conduct a public hearing regarding the preparation of the proposed Annual Financial and Budget Report of the Lakeside Union School District for school year 2020-21. The proposed budget shall be available for public inspection from June 15, 2020 to June 18, 2020 during the hours of 8:00 a.m. to 3:00 p.m.

The Budget Report will contain information regarding Education Code Section 42127(a)(2)(B), which requires a statement of the reasons that substantiates the need for assigned and unassigned ending balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

The public hearing will be held on Thursday, June 18, 2020 at 4:45PM via telephonically Zoom/YouTube.

June 8, 2020

Andrew S. Johnsen, Ed.D.
Secretary to the Board

ANNUAL BUDGET REPORT:
July 1, 2020 Budget Adoption

Insert "X" in applicable boxes:

☒

This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

☒

If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Public Hearing:

Place: www.lsusd.net/Page/6428

Date: June 15, 2020

Place: Tele-conference

Date: June 18, 2020

Time: 04:30 PM

Adoption Date: June 25, 2020

Signed: _____

Clerk/Secretary of the Governing Board
(Original signature required)

Contact person for additional information on the budget reports:

Name: Miranda Durning

Telephone: 619-390-2604

Title: Director of Finance

E-mail: mdurning@lsusd.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.	X	
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.	X	
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.	X	
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.		X

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? <ul style="list-style-type: none">If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2019-20) annual payment?		X
				X
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? <ul style="list-style-type: none">If yes, are they lifetime benefits?If yes, do benefits continue beyond age 65?If yes, are benefits funded by pay-as-you-go?		X
				X
				X
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: <ul style="list-style-type: none">Certificated? (Section S8A, Line 1)Classified? (Section S8B, Line 1)Management/supervisor/confidential? (Section S8C, Line 1)		X
				X
				X
S9	Local Control and Accountability Plan (LCAP)	<ul style="list-style-type: none">Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year?Adoption date of the LCAP or an update to the LCAP:		X
			Not applicable	
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	

ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

(☐) Our district is self-insured for workers' compensation claims as defined in Education Code
Section 42141(a):

Total liabilities actuarially determined:	\$	_____
Less: Amount of total liabilities reserved in budget:	\$	_____
Estimated accrued but unfunded liabilities:	\$	_____ 0.00

(☒) This school district is self-insured for workers' compensation claims
through a JPA, and offers the following information:
Information is available through the San Diego County Office of Education/Joint Powers of Authority

(☐) This school district is not self-insured for workers' compensation claims.

Signed _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Jun 25, 2020

For additional information on this certification, please contact:

Name: Miranda Durning

Title: Director of Finance

Telephone: 619-390-2604

E-mail: mdurning@lsusd.net

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	44,348,362.00	297,486.00	44,645,848.00	40,288,479.00	297,486.00	40,585,965.00	-9.1%
2) Federal Revenue		8100-8299	290,486.00	2,687,039.50	2,977,525.50	187,694.00	3,086,069.78	3,273,763.78	9.9%
3) Other State Revenue		8300-8599	1,868,216.08	4,772,132.16	6,640,348.24	1,030,874.00	3,945,179.00	4,976,053.00	-25.1%
4) Other Local Revenue		8600-8799	1,372,031.77	3,549,159.60	4,921,191.37	1,358,314.00	3,671,763.42	5,030,077.42	2.2%
5) TOTAL, REVENUES			47,879,095.85	11,305,817.26	59,184,913.11	42,865,361.00	11,000,498.20	53,865,859.20	-9.0%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	19,393,778.10	5,234,276.00	24,628,054.10	19,439,605.50	4,846,205.17	24,285,810.67	-1.4%
2) Classified Salaries		2000-2999	5,170,931.94	3,547,912.41	8,718,844.35	5,093,453.34	3,601,132.21	8,694,585.55	-0.3%
3) Employee Benefits		3000-3999	11,540,076.64	7,184,633.12	18,724,709.76	10,904,732.27	6,751,376.97	17,656,109.24	-5.7%
4) Books and Supplies		4000-4999	1,061,000.12	619,419.09	1,680,419.21	1,074,170.72	620,569.84	1,694,740.56	0.9%
5) Services and Other Operating Expenditures		5000-5999	3,947,527.90	2,848,228.13	6,795,756.03	3,617,701.49	2,293,359.49	5,911,060.98	-13.0%
6) Capital Outlay		6000-6999	106,002.80	31,000.00	137,002.80	75,000.00	0.00	75,000.00	-45.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,208,191.48)	1,070,410.00	(137,781.48)	(990,370.18)	859,327.53	(131,042.65)	-4.9%
9) TOTAL, EXPENDITURES			40,011,126.02	20,535,878.75	60,547,004.77	39,214,293.14	18,971,971.21	58,186,264.35	-3.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,867,969.83	(9,230,061.49)	(1,362,091.66)	3,651,067.86	(7,971,473.01)	(4,320,405.15)	217.2%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	44,139.20	0.00	44,139.20	New
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,908,022.60)	8,908,022.60	0.00	(8,268,935.49)	8,268,935.49	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,908,022.60)	8,908,022.60	0.00	(8,313,074.69)	8,268,935.49	(44,139.20)	New

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)									
			(1,040,052.77)	(322,038.89)	(1,362,091.66)	(4,662,006.83)	297,462.48	(4,364,544.35)	220.4%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	10,335,104.85	887,570.42	11,222,675.27	9,295,052.08	565,531.53	9,860,583.61	-12.1%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,335,104.85	887,570.42	11,222,675.27	9,295,052.08	565,531.53	9,860,583.61	-12.1%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,335,104.85	887,570.42	11,222,675.27	9,295,052.08	565,531.53	9,860,583.61	-12.1%
2) Ending Balance, June 30 (E + F1e)			9,295,052.08	565,531.53	9,860,583.61	4,633,045.25	862,994.01	5,496,039.26	-44.3%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	85,000.00	0.00	85,000.00	85,000.00	0.00	85,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	565,531.53	565,531.53	0.00	862,994.37	862,994.37	52.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	300,000.00	0.00	300,000.00	400,000.00	0.00	400,000.00	33.3%
Deferred Maintenance	0000	9780				400,000.00		400,000.00	
Deferred Maintenance	0000	9780	300,000.00		300,000.00				
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,816,410.14	0.00	1,816,410.14	1,746,912.11	0.00	1,746,912.11	-3.8%
Unassigned/Unappropriated Amount		9790	7,093,641.94	0.00	7,093,641.94	2,401,133.14	(0.36)	2,401,132.78	-66.2%

			2019-20 Estimated Actuals			2020-21 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	0.00	0.00	0.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	0.00	0.00	0.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	0.00	0.00				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			0.00	0.00	0.00				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	0.00	0.00	0.00				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			0.00	0.00	0.00				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00	0.00	0.00				

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes		(A)	(B)	(C)	(D)	(E)	(F)	
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	28,325,155.00	0.00	28,325,155.00	24,351,064.00	0.00	24,351,064.00	-14.0%
Education Protection Account State Aid - Current Year		8012	5,884,727.00	0.00	5,884,727.00	5,808,838.00	0.00	5,808,838.00	-1.3%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	63,162.00	0.00	63,162.00	63,162.00	0.00	63,162.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	9,780,488.00	0.00	9,780,488.00	9,780,488.00	0.00	9,780,488.00	0.0%
Unsecured Roll Taxes		8042	301,064.00	0.00	301,064.00	301,064.00	0.00	301,064.00	0.0%
Prior Years' Taxes		8043	1,035.00	0.00	1,035.00	1,035.00	0.00	1,035.00	0.0%
Supplemental Taxes		8044	614,362.00	0.00	614,362.00	614,362.00	0.00	614,362.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	(51,616.00)	0.00	(51,616.00)	(51,616.00)	0.00	(51,616.00)	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	251,948.00	0.00	251,948.00	251,948.00	0.00	251,948.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			45,170,325.00	0.00	45,170,325.00	41,120,345.00	0.00	41,120,345.00	-9.0%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(821,963.00)	0.00	(821,963.00)	(831,866.00)	0.00	(831,866.00)	1.2%
Property Taxes Transfers		8097	0.00	297,486.00	297,486.00	0.00	297,486.00	297,486.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			44,348,362.00	297,486.00	44,645,848.00	40,288,479.00	297,486.00	40,585,965.00	-9.1%
FEDERAL REVENUE									
Maintenance and Operations		8110	290,486.00	0.00	290,486.00	187,694.00	0.00	187,694.00	-35.4%
Special Education Entitlement		8181	0.00	1,330,573.00	1,330,573.00	0.00	1,330,573.00	1,330,573.00	0.0%
Special Education Discretionary Grants		8182	0.00	163,724.00	163,724.00	0.00	163,723.00	163,723.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		757,793.54	757,793.54		754,443.00	754,443.00	-0.4%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		111,178.00	111,178.00		111,178.00	111,178.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		36,522.00	36,522.00		36,522.00	36,522.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		202,561.96	202,561.96		74,104.78	74,104.78	-63.4%
Other NCLB / Every Student Succeeds Act									
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	84,687.00	84,687.00	0.00	615,526.00	615,526.00	626.8%
TOTAL, FEDERAL REVENUE			290,486.00	2,687,039.50	2,977,525.50	187,694.00	3,086,069.78	3,273,763.78	9.9%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	741,301.00	741,301.00	0.00	741,301.00	741,301.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	156,621.00	0.00	156,621.00	154,344.00	0.00	154,344.00	-1.5%
Lottery - Unrestricted and Instructional Materials		8560	778,099.08	293,962.16	1,072,061.24	766,530.00	270,540.00	1,037,070.00	-3.3%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	933,496.00	3,736,869.00	4,670,365.00	110,000.00	2,933,338.00	3,043,338.00	-34.8%
TOTAL, OTHER STATE REVENUE			1,868,216.08	4,772,132.16	6,640,348.24	1,030,874.00	3,945,179.00	4,976,053.00	-25.1%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	172,240.00	172,240.00	0.00	172,240.00	172,240.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	14,000.00	0.00	14,000.00	7,100.00	0.00	7,100.00	-49.3%
Interest		8660	179,265.00	0.00	179,265.00	124,790.00	0.00	124,790.00	-30.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	28,580.00	0.00	28,580.00	14,290.00	0.00	14,290.00	-50.0%
Interagency Services		8677	464,987.07	582,411.60	1,047,398.67	584,403.00	524,170.42	1,108,573.42	5.8%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	684,870.80	119,615.00	804,485.80	627,731.00	0.00	627,731.00	-22.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	328.90	0.00	328.90	0.00	0.00	0.00	-100.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		2,674,893.00	2,674,893.00		2,975,353.00	2,975,353.00	11.2%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,372,031.77	3,549,159.60	4,921,191.37	1,358,314.00	3,671,763.42	5,030,077.42	2.2%
TOTAL, REVENUES			47,879,095.85	11,305,817.26	59,184,913.11	42,865,361.00	11,000,498.20	53,865,859.20	-9.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	16,111,631.22	5,063,458.48	21,175,089.70	16,046,125.02	4,679,813.65	20,725,938.67	-2.1%
Certificated Pupil Support Salaries		1200	1,264,578.72	125,877.02	1,390,455.74	1,304,999.31	125,476.80	1,430,476.11	2.9%
Certificated Supervisors' and Administrators' Salaries		1300	2,017,568.16	44,940.50	2,062,508.66	2,088,481.17	40,914.72	2,129,395.89	3.2%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			19,393,778.10	5,234,276.00	24,628,054.10	19,439,605.50	4,846,205.17	24,285,810.67	-1.4%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	76,410.39	2,071,760.15	2,148,170.54	70,580.85	2,124,131.38	2,194,712.23	2.2%
Classified Support Salaries		2200	2,043,960.15	831,445.33	2,875,405.48	2,034,640.98	833,866.20	2,868,507.18	-0.2%
Classified Supervisors' and Administrators' Salaries		2300	618,286.55	87,464.85	705,751.40	621,515.78	91,440.52	712,956.30	1.0%
Clerical, Technical and Office Salaries		2400	1,832,786.87	110,352.61	1,943,139.48	1,774,467.43	94,499.33	1,868,966.76	-3.8%
Other Classified Salaries		2900	599,487.98	446,889.47	1,046,377.45	592,248.30	457,194.78	1,049,443.08	0.3%
TOTAL, CLASSIFIED SALARIES			5,170,931.94	3,547,912.41	8,718,844.35	5,093,453.34	3,601,132.21	8,694,585.55	-0.3%
EMPLOYEE BENEFITS									
STRS		3101-3102	3,232,449.84	3,849,537.44	7,081,987.28	3,053,088.88	3,259,976.10	6,313,064.98	-10.9%
PERS		3201-3202	940,388.53	644,418.85	1,584,807.38	985,102.99	685,084.51	1,670,187.50	5.4%
OASDI/Medicare/Alternative		3301-3302	693,717.99	371,543.27	1,065,261.26	701,355.22	365,284.81	1,066,640.03	0.1%
Health and Welfare Benefits		3401-3402	5,117,849.07	2,041,470.01	7,159,319.08	5,223,255.62	2,167,919.87	7,391,175.49	3.2%
Unemployment Insurance		3501-3502	12,094.75	4,414.04	16,508.79	12,266.62	4,229.62	16,496.24	-0.1%
Workers' Compensation		3601-3602	323,594.83	115,679.04	439,273.87	312,784.51	106,902.33	419,686.84	-4.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	355,513.56	155,172.58	510,686.14	342,741.64	159,556.73	502,298.37	-1.6%
Other Employee Benefits		3901-3902	864,468.07	2,397.89	866,865.96	274,136.79	2,423.00	276,559.79	-68.1%
TOTAL, EMPLOYEE BENEFITS			11,540,076.64	7,184,633.12	18,724,709.76	10,904,732.27	6,751,376.97	17,656,109.24	-5.7%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	6,631.91	170,000.00	176,631.91	5,000.00	247,000.00	252,000.00	42.7%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	951,871.91	442,550.95	1,394,422.86	967,551.69	370,569.84	1,338,121.53	-4.0%
Noncapitalized Equipment		4400	102,496.30	6,868.14	109,364.44	101,619.03	3,000.00	104,619.03	-4.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,061,000.12	619,419.09	1,680,419.21	1,074,170.72	620,569.84	1,694,740.56	0.9%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	664,904.03	664,904.03	0.00	525,754.00	525,754.00	-20.9%
Travel and Conferences		5200	110,328.71	85,018.80	195,347.51	64,730.99	23,635.99	88,366.98	-54.8%
Dues and Memberships		5300	40,492.88	2,087.83	42,580.71	41,190.00	100.00	41,290.00	-3.0%
Insurance		5400 - 5450	337,947.00	0.00	337,947.00	437,651.00	0.00	437,651.00	29.5%
Operations and Housekeeping Services		5500	1,133,940.68	9,372.00	1,143,312.68	1,265,640.00	7,812.00	1,273,452.00	11.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	702,674.52	69,542.17	772,216.69	784,703.43	160,300.00	945,003.43	22.4%
Transfers of Direct Costs		5710	11,135.56	(11,135.56)	0.00	1,868.00	(1,868.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(196,359.80)	(833.68)	(197,193.48)	(244,227.00)	350.00	(243,877.00)	23.7%
Professional/Consulting Services and Operating Expenditures		5800	1,639,991.68	2,011,406.63	3,651,398.31	1,094,115.07	1,563,708.50	2,657,823.57	-27.2%
Communications		5900	167,376.67	17,865.91	185,242.58	172,030.00	13,567.00	185,597.00	0.2%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,947,527.90	2,848,228.13	6,795,756.03	3,617,701.49	2,293,359.49	5,911,060.98	-13.0%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	6,390.00	0.00	6,390.00	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	99,612.80	31,000.00	130,612.80	75,000.00	0.00	75,000.00	-42.6%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			106,002.80	31,000.00	137,002.80	75,000.00	0.00	75,000.00	-45.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs									
Transfers of Indirect Costs		7310	(1,070,410.00)	1,070,410.00	0.00	(859,327.53)	859,327.53	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(137,781.48)	0.00	(137,781.48)	(131,042.65)	0.00	(131,042.65)	-4.9%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(1,208,191.48)	1,070,410.00	(137,781.48)	(990,370.18)	859,327.53	(131,042.65)	-4.9%
TOTAL, EXPENDITURES			40,011,126.02	20,535,878.75	60,547,004.77	39,214,293.14	18,971,971.21	58,186,264.35	-3.9%

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes								
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	44,139.20	0.00	44,139.20	New
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	44,139.20	0.00	44,139.20	New
OTHER SOURCES/USES									
SOURCES									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(8,942,972.63)	8,942,972.63	0.00	(8,268,935.49)	8,268,935.49	0.00	0.0%
Contributions from Restricted Revenues		8990	34,950.03	(34,950.03)	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(8,908,022.60)	8,908,022.60	0.00	(8,268,935.49)	8,268,935.49	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES									
(a - b + c - d + e)			(8,908,022.60)	8,908,022.60	0.00	(8,313,074.69)	8,268,935.49	(44,139.20)	New

			2019-20 Estimated Actuals			2020-21 Budget			
		Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Function Codes								
A. REVENUES									
1) LCFF Sources		8010-8099	44,348,362.00	297,486.00	44,645,848.00	40,288,479.00	297,486.00	40,585,965.00	-9.1%
2) Federal Revenue		8100-8299	290,486.00	2,687,039.50	2,977,525.50	187,694.00	3,086,069.78	3,273,763.78	9.9%
3) Other State Revenue		8300-8599	1,868,216.08	4,772,132.16	6,640,348.24	1,030,874.00	3,945,179.00	4,976,053.00	-25.1%
4) Other Local Revenue		8600-8799	1,372,031.77	3,549,159.60	4,921,191.37	1,358,314.00	3,671,763.42	5,030,077.42	2.2%
5) TOTAL, REVENUES			47,879,095.85	11,305,817.26	59,184,913.11	42,865,361.00	11,000,498.20	53,865,859.20	-9.0%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		24,838,740.60	16,632,257.55	41,470,998.15	24,286,909.40	15,439,192.84	39,726,102.24	-4.2%
2) Instruction - Related Services	2000-2999		4,336,436.08	497,444.76	4,833,880.84	4,418,336.45	444,930.35	4,863,266.80	0.6%
3) Pupil Services	3000-3999		4,338,276.83	406,422.07	4,744,698.90	4,340,631.29	386,007.01	4,726,638.30	-0.4%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		12,446.30	1,093.00	13,539.30	3,518.11	488.70	4,006.81	-70.4%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		4,166,052.50	1,131,123.48	5,297,175.98	3,742,076.83	913,896.53	4,655,973.36	-12.1%
8) Plant Services	8000-8999		2,319,173.71	1,867,537.89	4,186,711.60	2,422,821.06	1,787,455.78	4,210,276.84	0.6%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			40,011,126.02	20,535,878.75	60,547,004.77	39,214,293.14	18,971,971.21	58,186,264.35	-3.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			7,867,969.83	(9,230,061.49)	(1,362,091.66)	3,651,067.86	(7,971,473.01)	(4,320,405.15)	217.2%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	44,139.20	0.00	44,139.20	New
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,908,022.60)	8,908,022.60	0.00	(8,268,935.49)	8,268,935.49	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,908,022.60)	8,908,022.60	0.00	(8,313,074.69)	8,268,935.49	(44,139.20)	New

Description	Function Codes	Object Codes	2019-20 Estimated Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,040,052.77)	(322,038.89)	(1,362,091.66)	(4,662,006.83)	297,462.48	(4,364,544.35)	220.4%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	10,335,104.85	887,570.42	11,222,675.27	9,295,052.08	565,531.53	9,860,583.61	-12.1%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,335,104.85	887,570.42	11,222,675.27	9,295,052.08	565,531.53	9,860,583.61	-12.1%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,335,104.85	887,570.42	11,222,675.27	9,295,052.08	565,531.53	9,860,583.61	-12.1%
2) Ending Balance, June 30 (E + F1e)			9,295,052.08	565,531.53	9,860,583.61	4,633,045.25	862,994.01	5,496,039.26	-44.3%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	85,000.00	0.00	85,000.00	85,000.00	0.00	85,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	565,531.53	565,531.53	0.00	862,994.37	862,994.37	52.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	300,000.00	0.00	300,000.00	400,000.00	0.00	400,000.00	33.3%
Deferred Maintenance	0000	9780				400,000.00		400,000.00	
Deferred Maintenance	0000	9780	300,000.00		300,000.00				
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,816,410.14	0.00	1,816,410.14	1,746,912.11	0.00	1,746,912.11	-3.8%
Unassigned/Unappropriated Amount		9790	7,093,641.94	0.00	7,093,641.94	2,401,133.14	(0.36)	2,401,132.78	-66.2%

Resource	Description	2019-20 Estimated Actuals	2020-21 Budget
3210	Elementary and Secondary School Emergency Relief (ESSER) Fund	0.00	397,776.00
5640	Medi-Cal Billing Option	30,219.85	218.70
6300	Lottery: Instructional Materials	356,719.87	380,259.87
7311	Classified School Employee Professional Development Block Grant	15,430.00	0.00
7388	SB 117 COVID-19 LEA Response Funds	84,739.00	84,739.00
7510	Low-Performing Students Block Grant	53,422.01	0.00
9010	Other Restricted Local	25,000.80	0.80
Total, Restricted Balance		<u>565,531.53</u>	<u>862,994.37</u>

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	275,265.21	247,593.60	-10.1%
4) Other Local Revenue		8600-8799	1,572,887.03	2,192,725.00	39.4%
5) TOTAL, REVENUES			1,848,152.24	2,440,318.60	32.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	135,056.41	132,581.56	-1.8%
2) Classified Salaries		2000-2999	1,286,527.49	1,299,355.85	1.0%
3) Employee Benefits		3000-3999	563,785.14	561,220.34	-0.5%
4) Books and Supplies		4000-4999	81,366.00	59,311.16	-27.1%
5) Services and Other Operating Expenditures		5000-5999	350,015.32	370,665.00	5.9%
6) Capital Outlay		6000-6999	19,400.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	21,587.94	16,240.96	-24.8%
9) TOTAL, EXPENDITURES			2,457,738.30	2,439,374.87	-0.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(609,586.06)	943.73	-100.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(609,586.06)	943.73	-100.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,229,877.26	620,291.20	-49.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,229,877.26	620,291.20	-49.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,229,877.26	620,291.20	-49.6%
2) Ending Balance, June 30 (E + F1e)			620,291.20	621,234.93	0.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	616,482.26	617,425.99	0.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	3,809.00	3,809.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	(0.06)	(0.06)	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	275,265.21	247,593.60	-10.1%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			275,265.21	247,593.60	-10.1%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	15,492.24	15,000.00	-3.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,557,394.79	2,177,725.00	39.8%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,572,887.03	2,192,725.00	39.4%
TOTAL, REVENUES			1,848,152.24	2,440,318.60	32.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	135,056.41	132,581.56	-1.8%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			135,056.41	132,581.56	-1.8%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	284,755.55	293,127.15	2.9%
Classified Support Salaries		2200	14,587.82	13,685.05	-6.2%
Classified Supervisors' and Administrators' Salaries		2300	163,826.00	163,826.00	0.0%
Clerical, Technical and Office Salaries		2400	79,525.17	78,678.62	-1.1%
Other Classified Salaries		2900	743,832.95	750,039.03	0.8%
TOTAL, CLASSIFIED SALARIES			1,286,527.49	1,299,355.85	1.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	7,358.60	8,260.24	12.3%
PERS		3201-3202	166,908.55	165,672.90	-0.7%
OASDI/Medicare/Alternative		3301-3302	105,122.78	106,419.60	1.2%
Health and Welfare Benefits		3401-3402	240,914.66	246,699.99	2.4%
Unemployment Insurance		3501-3502	760.09	729.98	-4.0%
Workers' Compensation		3601-3602	18,630.09	18,173.41	-2.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	24,090.37	15,264.22	-36.6%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			563,785.14	561,220.34	-0.5%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	78,706.32	57,111.16	-27.4%
Noncapitalized Equipment		4400	2,659.68	2,200.00	-17.3%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			81,366.00	59,311.16	-27.1%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	5,157.60	5,650.00	9.5%
Dues and Memberships		5300	1,668.00	1,700.00	1.9%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	15,703.20	15,827.00	0.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	7,823.76	7,800.00	-0.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	233,892.29	262,168.00	12.1%
Professional/Consulting Services and Operating Expenditures		5800	85,754.27	77,500.00	-9.6%
Communications		5900	16.20	20.00	23.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			350,015.32	370,665.00	5.9%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	19,400.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			19,400.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	21,587.94	16,240.96	-24.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			21,587.94	16,240.96	-24.8%
TOTAL, EXPENDITURES			2,457,738.30	2,439,374.87	-0.7%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	275,265.21	247,593.60	-10.1%
4) Other Local Revenue		8600-8799	1,572,887.03	2,192,725.00	39.4%
5) TOTAL, REVENUES			1,848,152.24	2,440,318.60	32.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		553,770.39	520,377.33	-6.0%
2) Instruction - Related Services	2000-2999		143,986.34	146,308.16	1.6%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		1,696,461.11	1,735,575.57	2.3%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		21,587.94	16,240.96	-24.8%
8) Plant Services	8000-8999		41,932.52	20,872.85	-50.2%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			2,457,738.30	2,439,374.87	-0.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(609,586.06)	943.73	-100.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(609,586.06)	943.73	-100.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,229,877.26	620,291.20	-49.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,229,877.26	620,291.20	-49.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,229,877.26	620,291.20	-49.6%
2) Ending Balance, June 30 (E + F1e)			620,291.20	621,234.93	0.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	616,482.26	617,425.99	0.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	3,809.00	3,809.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	(0.06)	(0.06)	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
6130	Child Development: Center-Based Reserve Account	6,993.06	6,993.06
9010	Other Restricted Local	609,489.20	610,432.93
Total, Restricted Balance		616,482.26	617,425.99

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,570,713.33	1,525,970.00	-2.8%
3) Other State Revenue		8300-8599	102,827.00	87,905.00	-14.5%
4) Other Local Revenue		8600-8799	413,040.96	405,000.00	-1.9%
5) TOTAL, REVENUES			2,086,581.29	2,018,875.00	-3.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	812,242.25	802,954.76	-1.1%
3) Employee Benefits		3000-3999	367,870.26	375,856.00	2.2%
4) Books and Supplies		4000-4999	976,291.46	1,020,450.00	4.5%
5) Services and Other Operating Expenditures		5000-5999	20,501.03	34,534.00	68.5%
6) Capital Outlay		6000-6999	90,000.00	40,000.00	-55.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	116,193.54	114,801.69	-1.2%
9) TOTAL, EXPENDITURES			2,383,098.54	2,388,596.45	0.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(296,517.25)	(369,721.45)	24.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	44,139.20	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	44,139.20	New

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(296,517.25)	(325,582.25)	9.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	622,099.50	325,582.25	-47.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			622,099.50	325,582.25	-47.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			622,099.50	325,582.25	-47.7%
2) Ending Balance, June 30 (E + F1e)			325,582.25	0.00	-100.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	325,582.25	0.00	-100.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	1,445,713.33	1,400,970.00	-3.1%
Donated Food Commodities		8221	125,000.00	125,000.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,570,713.33	1,525,970.00	-2.8%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	102,827.00	87,905.00	-14.5%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			102,827.00	87,905.00	-14.5%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	320,178.87	395,000.00	23.4%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	82,862.09	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			413,040.96	405,000.00	-1.9%
TOTAL, REVENUES			2,086,581.29	2,018,875.00	-3.2%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	586,925.72	573,814.81	-2.2%
Classified Supervisors' and Administrators' Salaries		2300	174,204.75	177,163.03	1.7%
Clerical, Technical and Office Salaries		2400	49,799.78	48,976.92	-1.7%
Other Classified Salaries		2900	1,312.00	3,000.00	128.7%
TOTAL, CLASSIFIED SALARIES			812,242.25	802,954.76	-1.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	119,255.19	127,111.67	6.6%
OASDI/Medicare/Alternative		3301-3302	62,367.22	61,738.16	-1.0%
Health and Welfare Benefits		3401-3402	157,163.83	160,771.25	2.3%
Unemployment Insurance		3501-3502	406.10	401.48	-1.1%
Workers' Compensation		3601-3602	10,693.84	10,249.35	-4.2%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	13,904.08	11,504.09	-17.3%
Other Employee Benefits		3901-3902	4,080.00	4,080.00	0.0%
TOTAL, EMPLOYEE BENEFITS			367,870.26	375,856.00	2.2%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	102,748.15	75,450.00	-26.6%
Noncapitalized Equipment		4400	10,000.00	10,000.00	0.0%
Food		4700	863,543.31	935,000.00	8.3%
TOTAL, BOOKS AND SUPPLIES			976,291.46	1,020,450.00	4.5%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	8,050.00	4,200.00	-47.8%
Dues and Memberships		5300	172.00	250.00	45.3%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	25,700.00	25,000.00	-2.7%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(41,193.81)	(22,791.00)	-44.7%
Professional/Consulting Services and Operating Expenditures		5800	26,879.84	27,000.00	0.4%
Communications		5900	893.00	875.00	-2.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			20,501.03	34,534.00	68.5%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	90,000.00	40,000.00	-55.6%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			90,000.00	40,000.00	-55.6%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	116,193.54	114,801.69	-1.2%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			116,193.54	114,801.69	-1.2%
TOTAL, EXPENDITURES			2,383,098.54	2,388,596.45	0.2%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	44,139.20	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	44,139.20	New
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	44,139.20	New

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,570,713.33	1,525,970.00	-2.8%
3) Other State Revenue		8300-8599	102,827.00	87,905.00	-14.5%
4) Other Local Revenue		8600-8799	413,040.96	405,000.00	-1.9%
5) TOTAL, REVENUES			2,086,581.29	2,018,875.00	-3.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		2,264,912.51	2,271,294.76	0.3%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		116,193.54	114,801.69	-1.2%
8) Plant Services	8000-8999		1,992.49	2,500.00	25.5%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			2,383,098.54	2,388,596.45	0.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(296,517.25)	(369,721.45)	24.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	44,139.20	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	44,139.20	New

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(296,517.25)	(325,582.25)	9.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	622,099.50	325,582.25	-47.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			622,099.50	325,582.25	-47.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			622,099.50	325,582.25	-47.7%
2) Ending Balance, June 30 (E + F1e)			325,582.25	0.00	-100.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	325,582.25	0.00	-100.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School I	325,582.25	0.00
Total, Restricted Balance		325,582.25	0.00

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	488.00	340.00	-30.3%
5) TOTAL, REVENUES			488.00	340.00	-30.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	30,000.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			30,000.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(29,512.00)	340.00	-101.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(29,512.00)	340.00	-101.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	32,610.44	3,098.44	-90.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			32,610.44	3,098.44	-90.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			32,610.44	3,098.44	-90.5%
2) Ending Balance, June 30 (E + F1e)			3,098.44	3,438.44	11.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	3,098.44	3,438.44	11.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER STATE REVENUE					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	488.00	340.00	-30.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools		8791	0.00	0.00	0.0%
From County Offices		8792	0.00	0.00	0.0%
From JPAs		8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			488.00	340.00	-30.3%
TOTAL, REVENUES			488.00	340.00	-30.3%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Equipment		6400	30,000.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			30,000.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			30,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	488.00	340.00	-30.3%
5) TOTAL, REVENUES			488.00	340.00	-30.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		30,000.00	0.00	-100.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			30,000.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(29,512.00)	340.00	-101.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(29,512.00)	340.00	-101.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	32,610.44	3,098.44	-90.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			32,610.44	3,098.44	-90.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			32,610.44	3,098.44	-90.5%
2) Ending Balance, June 30 (E + F1e)			3,098.44	3,438.44	11.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	3,098.44	3,438.44	11.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3.00	2.00	-33.3%
5) TOTAL, REVENUES			3.00	2.00	-33.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			3.00	2.00	-33.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3.00	2.00	-33.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	237.68	240.68	1.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			237.68	240.68	1.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			237.68	240.68	1.3%
2) Ending Balance, June 30 (E + F1e)			240.68	242.68	0.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	240.68	242.68	0.8%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

			2019-20	2020-21	Percent
Description	Resource Codes	Object Codes	Estimated Actuals	Budget	Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	3.00	2.00	-33.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3.00	2.00	-33.3%
TOTAL, REVENUES			3.00	2.00	-33.3%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3.00	2.00	-33.3%
5) TOTAL, REVENUES			3.00	2.00	-33.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			3.00	2.00	-33.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3.00	2.00	-33.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	237.68	240.68	1.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			237.68	240.68	1.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			237.68	240.68	1.3%
2) Ending Balance, June 30 (E + F1e)			240.68	242.68	0.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	240.68	242.68	0.8%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,040.00	720.00	-30.8%
5) TOTAL, REVENUES			1,040.00	720.00	-30.8%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,040.00	720.00	-30.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,040.00	720.00	-30.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	58,871.20	59,911.20	1.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			58,871.20	59,911.20	1.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			58,871.20	59,911.20	1.8%
2) Ending Balance, June 30 (E + F1e)			59,911.20	60,631.20	1.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	59,911.20	60,631.20	1.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

			2019-20	2020-21	Percent
Description	Resource Codes	Object Codes	Estimated Actuals	Budget	Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	1,040.00	720.00	-30.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,040.00	720.00	-30.8%
TOTAL, REVENUES			1,040.00	720.00	-30.8%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,040.00	720.00	-30.8%
5) TOTAL, REVENUES			1,040.00	720.00	-30.8%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			1,040.00	720.00	-30.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,040.00	720.00	-30.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	58,871.20	59,911.20	1.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			58,871.20	59,911.20	1.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			58,871.20	59,911.20	1.8%
2) Ending Balance, June 30 (E + F1e)			59,911.20	60,631.20	1.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	59,911.20	60,631.20	1.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	238,430.00	166,900.00	-30.0%
5) TOTAL, REVENUES			238,430.00	166,900.00	-30.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	14,477.68	14,198.25	-1.9%
3) Employee Benefits		3000-3999	8,102.18	8,273.14	2.1%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	119,000.00	104,000.00	-12.6%
6) Capital Outlay		6000-6999	5,498,184.20	4,933,500.00	-10.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			5,639,764.06	5,059,971.39	-10.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(5,401,334.06)	(4,893,071.39)	-9.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,401,334.06)	(4,893,071.39)	-9.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	14,686,735.48	9,285,401.42	-36.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,686,735.48	9,285,401.42	-36.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,686,735.48	9,285,401.42	-36.8%
2) Ending Balance, June 30 (E + F1e)			9,285,401.42	4,392,330.03	-52.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,285,401.42	4,392,330.03	-52.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	238,430.00	166,900.00	-30.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			238,430.00	166,900.00	-30.0%
TOTAL, REVENUES			238,430.00	166,900.00	-30.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	14,477.68	14,198.25	-1.9%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			14,477.68	14,198.25	-1.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	2,855.15	2,939.04	2.9%
OASDI/Medicare/Alternative		3301-3302	1,107.53	1,086.16	-1.9%
Health and Welfare Benefits		3401-3402	3,666.32	3,784.24	3.2%
Unemployment Insurance		3501-3502	7.24	7.10	-1.9%
Workers' Compensation		3601-3602	189.66	180.32	-4.9%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	276.28	276.28	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			8,102.18	8,273.14	2.1%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	119,000.00	104,000.00	-12.6%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			119,000.00	104,000.00	-12.6%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	163,335.00	1,500,000.00	818.4%
Buildings and Improvements of Buildings		6200	5,219,536.20	3,433,500.00	-34.2%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	115,313.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			5,498,184.20	4,933,500.00	-10.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			5,639,764.06	5,059,971.39	-10.3%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	238,430.00	166,900.00	-30.0%
5) TOTAL, REVENUES			238,430.00	166,900.00	-30.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		5,639,764.06	5,059,971.39	-10.3%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			5,639,764.06	5,059,971.39	-10.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(5,401,334.06)	(4,893,071.39)	-9.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,401,334.06)	(4,893,071.39)	-9.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	14,686,735.48	9,285,401.42	-36.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,686,735.48	9,285,401.42	-36.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,686,735.48	9,285,401.42	-36.8%
2) Ending Balance, June 30 (E + F1e)			9,285,401.42	4,392,330.03	-52.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,285,401.42	4,392,330.03	-52.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
9010	Other Restricted Local	9,285,401.42	4,392,330.03
Total, Restricted Balance		9,285,401.42	4,392,330.03

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	164,459.45	86,878.00	-47.2%
5) TOTAL, REVENUES			164,459.45	86,878.00	-47.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	19,400.00	26,700.00	37.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			19,400.00	26,700.00	37.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			145,059.45	60,178.00	-58.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			145,059.45	60,178.00	-58.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,254,758.41	1,399,817.86	11.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,254,758.41	1,399,817.86	11.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,254,758.41	1,399,817.86	11.6%
2) Ending Balance, June 30 (E + F1e)			1,399,817.86	1,459,995.86	4.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,399,817.86	1,459,995.86	4.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	23,244.00	16,270.00	-30.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees		8681	141,215.45	70,608.00	-50.0%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			164,459.45	86,878.00	-47.2%
TOTAL, REVENUES			164,459.45	86,878.00	-47.2%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	8,405.00	9,000.00	7.1%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	4,495.00	4,500.00	0.1%
Professional/Consulting Services and Operating Expenditures		5800	6,500.00	13,200.00	103.1%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			19,400.00	26,700.00	37.6%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			19,400.00	26,700.00	37.6%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	164,459.45	86,878.00	-47.2%
5) TOTAL, REVENUES			164,459.45	86,878.00	-47.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		6,500.00	13,200.00	103.1%
8) Plant Services	8000-8999		12,900.00	13,500.00	4.7%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			19,400.00	26,700.00	37.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			145,059.45	60,178.00	-58.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			145,059.45	60,178.00	-58.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,254,758.41	1,399,817.86	11.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,254,758.41	1,399,817.86	11.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,254,758.41	1,399,817.86	11.6%
2) Ending Balance, June 30 (E + F1e)			1,399,817.86	1,459,995.86	4.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,399,817.86	1,459,995.86	4.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
9010	Other Restricted Local	1,399,817.86	1,459,995.86
Total, Restricted Balance		1,399,817.86	1,459,995.86

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	296.00	200.00	-32.4%
5) TOTAL, REVENUES			296.00	200.00	-32.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			296.00	200.00	-32.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			296.00	200.00	-32.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	16,756.97	17,052.97	1.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,756.97	17,052.97	1.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,756.97	17,052.97	1.8%
2) Ending Balance, June 30 (E + F1e)			17,052.97	17,252.97	1.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	17,052.97	17,252.97	1.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	296.00	200.00	-32.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			296.00	200.00	-32.4%
TOTAL, REVENUES			296.00	200.00	-32.4%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	296.00	200.00	-32.4%
5) TOTAL, REVENUES			296.00	200.00	-32.4%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			296.00	200.00	-32.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			296.00	200.00	-32.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	16,756.97	17,052.97	1.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,756.97	17,052.97	1.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,756.97	17,052.97	1.8%
2) Ending Balance, June 30 (E + F1e)			17,052.97	17,252.97	1.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	17,052.97	17,252.97	1.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,066,340.00	3,066,340.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,066,340.00	3,066,340.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,066,340.00	3,066,340.00	0.0%
2) Ending Balance, June 30 (E + F1e)			3,066,340.00	3,066,340.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	3,066,340.00	3,066,340.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll		8611	0.00	0.00	0.0%
Unsecured Roll		8612	0.00	0.00	0.0%
Prior Years' Taxes		8613	0.00	0.00	0.0%
Supplemental Taxes		8614	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	0.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,066,340.00	3,066,340.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,066,340.00	3,066,340.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,066,340.00	3,066,340.00	0.0%
2) Ending Balance, June 30 (E + F1e)			3,066,340.00	3,066,340.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	3,066,340.00	3,066,340.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	3,741,581.00	3,673,598.00	-1.8%
2) Federal Revenue		8100-8299	342,074.79	238,661.00	-30.2%
3) Other State Revenue		8300-8599	258,291.97	142,497.00	-44.8%
4) Other Local Revenue		8600-8799	158,130.48	140,761.00	-11.0%
5) TOTAL, REVENUES			4,500,078.24	4,195,517.00	-6.8%
B. EXPENSES					
1) Certificated Salaries		1000-1999	1,810,767.68	1,890,435.00	4.4%
2) Classified Salaries		2000-2999	381,539.87	389,236.00	2.0%
3) Employee Benefits		3000-3999	869,014.16	930,725.00	7.1%
4) Books and Supplies		4000-4999	280,994.94	285,073.00	1.5%
5) Services and Other Operating Expenses		5000-5999	886,249.43	1,022,779.00	15.4%
6) Depreciation		6000-6999	13,000.00	13,000.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			4,241,566.08	4,531,248.00	6.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			258,512.16	(335,731.00)	-229.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	156,000.00	156,000.00	0.0%
b) Transfers Out		7600-7629	156,000.00	156,000.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			258,512.16	(335,731.00)	-229.9%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	2,605,888.38	2,864,400.54	9.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,605,888.38	2,864,400.54	9.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			2,605,888.38	2,864,400.54	9.9%
2) Ending Net Position, June 30 (E + F1e)			2,864,400.54	2,528,669.54	-11.7%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	131,852.10	84,407.10	-36.0%
c) Unrestricted Net Position		9790	2,732,548.44	2,444,262.44	-10.6%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (G10 + H2) - (I7 + J2)			0.00		

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
LCFF SOURCES					
Principal Apportionment					
State Aid - Current Year		8011	2,384,171.00	2,246,248.00	-5.8%
Education Protection Account State Aid - Current Year		8012	645,798.00	656,270.00	1.6%
State Aid - Prior Years		8019	0.00	0.00	0.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	711,612.00	771,080.00	8.4%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			3,741,581.00	3,673,598.00	-1.8%
FEDERAL REVENUE					
Maintenance and Operations		8110	276,222.00	204,500.00	-26.0%
Special Education Entitlement		8181	13,073.00	13,073.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	0.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3150, 3155, 3180, 3181, 3182, 3185, 4037, 4124, 4126, 4127, 4128, 5510, 5630	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	52,779.79	21,088.00	-60.0%
TOTAL, FEDERAL REVENUE			342,074.79	238,661.00	-30.2%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	69,002.00	16,883.00	-75.5%
Lottery - Unrestricted and Instructional Materials		8560	87,341.97	90,226.00	3.3%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	62,343.00	0.00	-100.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	39,605.00	35,388.00	-10.6%
TOTAL, OTHER STATE REVENUE			258,291.97	142,497.00	-44.8%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	41,469.48	23,757.00	-42.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	61,421.00	52,000.00	-15.3%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	55,240.00	65,004.00	17.7%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			158,130.48	140,761.00	-11.0%
TOTAL, REVENUES			4,500,078.24	4,195,517.00	-6.8%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,505,266.69	1,582,401.00	5.1%
Certificated Pupil Support Salaries		1200	86,187.00	88,649.00	2.9%
Certificated Supervisors' and Administrators' Salaries		1300	219,313.99	219,385.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			1,810,767.68	1,890,435.00	4.4%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	63,168.87	64,205.00	1.6%
Classified Support Salaries		2200	74,027.00	76,256.00	3.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	156,323.20	158,569.00	1.4%
Other Classified Salaries		2900	88,020.80	90,206.00	2.5%
TOTAL, CLASSIFIED SALARIES			381,539.87	389,236.00	2.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	347,180.48	371,802.00	7.1%
PERS		3201-3202	47,922.51	52,558.00	9.7%
OASDI/Medicare/Alternative		3301-3302	53,324.99	54,871.00	2.9%
Health and Welfare Benefits		3401-3402	377,675.41	404,021.00	7.0%
Unemployment Insurance		3501-3502	1,101.11	1,140.00	3.5%
Workers' Compensation		3601-3602	41,809.66	46,333.00	10.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			869,014.16	930,725.00	7.1%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	30,015.00	30,000.00	0.0%
Books and Other Reference Materials		4200	8,525.57	7,000.00	-17.9%
Materials and Supplies		4300	129,915.12	190,539.00	46.7%
Noncapitalized Equipment		4400	112,539.25	57,534.00	-48.9%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			280,994.94	285,073.00	1.5%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	11,847.00	10,877.00	-8.2%
Dues and Memberships		5300	11,840.00	16,740.00	41.4%
Insurance		5400-5450	20,500.00	21,821.00	6.4%
Operations and Housekeeping Services		5500	39,800.00	40,300.00	1.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	112,100.00	106,600.00	-4.9%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	676,822.43	809,894.00	19.7%
Communications		5900	13,340.00	16,547.00	24.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			886,249.43	1,022,779.00	15.4%
DEPRECIATION					
Depreciation Expense		6900	13,000.00	13,000.00	0.0%
TOTAL, DEPRECIATION			13,000.00	13,000.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			4,241,566.08	4,531,248.00	6.8%

Description	Resource Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	156,000.00	156,000.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			156,000.00	156,000.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	156,000.00	156,000.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			156,000.00	156,000.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	3,741,581.00	3,673,598.00	-1.8%
2) Federal Revenue		8100-8299	342,074.79	238,661.00	-30.2%
3) Other State Revenue		8300-8599	258,291.97	142,497.00	-44.8%
4) Other Local Revenue		8600-8799	158,130.48	140,761.00	-11.0%
5) TOTAL, REVENUES			4,500,078.24	4,195,517.00	-6.8%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		2,563,402.00	2,703,083.00	5.4%
2) Instruction - Related Services	2000-2999		962,701.08	1,116,260.00	16.0%
3) Pupil Services	3000-3999		150,863.00	155,136.00	2.8%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		348,719.00	351,339.00	0.8%
8) Plant Services	8000-8999		215,881.00	205,430.00	-4.8%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			4,241,566.08	4,531,248.00	6.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			258,512.16	(335,731.00)	-229.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	156,000.00	156,000.00	0.0%
b) Transfers Out		7600-7629	156,000.00	156,000.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2019-20 Estimated Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			258,512.16	(335,731.00)	-229.9%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	2,605,888.38	2,864,400.54	9.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,605,888.38	2,864,400.54	9.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			2,605,888.38	2,864,400.54	9.9%
2) Ending Net Position, June 30 (E + F1e)			2,864,400.54	2,528,669.54	-11.7%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	131,852.10	84,407.10	-36.0%
c) Unrestricted Net Position		9790	2,732,548.44	2,444,262.44	-10.6%

Resource	Description	2019-20	2020-21
		Estimated Actuals	Budget
6230	California Clean Energy Jobs Act	5,275.00	5,275.00
6300	Lottery: Instructional Materials	56,470.10	60,007.10
6512	Special Ed: Mental Health Services	4,790.00	4,790.00
7311	Classified School Employee Professional Development Block	1,417.00	1,417.00
7388	SB 117 COVID-19 LEA Response Funds	1,796.00	1,796.00
7510	Low-Performing Students Block Grant	62,104.00	11,122.00
Total, Restricted Net Position		131,852.10	84,407.10

Description	2019-20 Estimated Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,805.77	4,805.77	4,868.22	4,805.42	4,805.42	4,805.42
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	4,805.77	4,805.77	4,868.22	4,805.42	4,805.42	4,805.42
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	4,805.77	4,805.77	4,868.22	4,805.42	4,805.42	4,805.42
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2019-20 Estimated Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class	0.35	0.35	0.35	0.00	0.00	0.00
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.35	0.35	0.35	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.35	0.35	0.35	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2019-20 Estimated Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	404.74	404.74	404.74	404.74	404.74	404.74
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	404.74	404.74	404.74	404.74	404.74	404.74
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	404.74	404.74	404.74	404.74	404.74	404.74

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	24,628,054.10	301	10,409.10	303	24,617,645.00	305	112,670.80		307	24,504,974.20	309
2000 - Classified Salaries	8,718,844.35	311	353,327.52	313	8,365,516.83	315	951,547.06		317	7,413,969.77	319
3000 - Employee Benefits	18,724,709.76	321	108,932.11	323	18,615,777.65	325	678,584.66		327	17,937,192.99	329
4000 - Books, Supplies Equip Replace. (6500)	1,680,419.21	331	67,802.52	333	1,612,616.69	335	671,896.08		337	940,720.61	339
5000 - Services. . . & 7300 - Indirect Costs	6,657,974.55	341	24,383.00	343	6,633,591.55	345	1,402,008.34		347	5,231,583.21	349
TOTAL					59,845,147.72	365	TOTAL			56,028,440.78	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)			Object	EDP No.
1. Teacher Salaries as Per EC 41011.	1100	21,175,089.70		375
2. Salaries of Instructional Aides Per EC 41011.	2100	2,148,170.54		380
3. STRS.	3101 & 3102	6,096,505.86		382
4. PERS.	3201 & 3202	461,823.05		383
5. OASDI - Regular, Medicare and Alternative.	3301 & 3302	538,572.62		384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).	3401 & 3402	4,922,180.00		385
7. Unemployment Insurance.	3501 & 3502	11,933.12		390
8. Workers' Compensation Insurance.	3601 & 3602	312,599.98		392
9. OPEB, Active Employees (EC 41372).	3751 & 3752	362,412.99		
10. Other Benefits (EC 22310).	3901 & 3902	8,750.00		393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).		36,038,037.86		395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.		119,314.78		
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).		0.00		396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.				396
14. TOTAL SALARIES AND BENEFITS.		35,918,723.08		397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.		64.11%		
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X').				

PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	60.00%
2. Percentage spent by this district (Part II, Line 15)	64.11%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	56,028,440.78
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

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PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	24,285,810.67	301	10,500.00	303	24,275,310.67	305	108,271.00		307	24,167,039.67	309
2000 - Classified Salaries	8,694,585.55	311	343,822.02	313	8,350,763.53	315	924,149.41		317	7,426,614.12	319
3000 - Employee Benefits	17,656,109.24	321	107,248.36	323	17,548,860.88	325	690,502.26		327	16,858,358.62	329
4000 - Books, Supplies Equip Replace. (6500)	1,694,740.56	331	26,481.55	333	1,668,259.01	335	602,648.93		337	1,065,610.08	339
5000 - Services. . . & 7300 - Indirect Costs	5,780,018.33	341	12,288.00	343	5,767,730.33	345	1,123,497.44		347	4,644,232.89	349
TOTAL					57,610,924.42	365	TOTAL			54,161,855.38	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)			Object	EDP No.
1. Teacher Salaries as Per EC 41011.	1100	20,725,938.67		375
2. Salaries of Instructional Aides Per EC 41011.	2100	2,194,712.23		380
3. STRS.	3101 & 3102	5,400,181.45		382
4. PERS.	3201 & 3202	502,594.67		383
5. OASDI - Regular, Medicare and Alternative.	3301 & 3302	543,760.90		384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).	3401 & 3402	5,085,267.27		385
7. Unemployment Insurance.	3501 & 3502	11,701.43		390
8. Workers' Compensation Insurance.	3601 & 3602	296,741.14		392
9. OPEB, Active Employees (EC 41372).	3751 & 3752	353,871.99		
10. Other Benefits (EC 22310).	3901 & 3902	6,776.00		393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).		35,121,545.75		395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.		117,748.36		
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).		0.00		396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.				396
14. TOTAL SALARIES AND BENEFITS.		35,003,797.39		397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.		64.63%		
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')				

PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	60.00%
2. Percentage spent by this district (Part II, Line 15)	64.63%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	54,161,855.38
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

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Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	40,288,479.00	0.12%	40,336,952.00	0.00%	40,336,952.00
2. Federal Revenues	8100-8299	187,694.00	35.57%	254,454.00	0.00%	254,454.00
3. Other State Revenues	8300-8599	1,030,874.00	0.64%	1,037,429.73	0.85%	1,046,261.06
4. Other Local Revenues	8600-8799	1,358,314.00	0.11%	1,359,848.92	0.17%	1,362,122.77
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(8,268,935.49)	3.77%	(8,580,779.11)	5.18%	(9,025,598.64)
6. Total (Sum lines A1 thru A5c)		34,596,425.51	-0.54%	34,407,905.54	-1.26%	33,974,191.19
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				19,439,605.50		19,828,397.61
b. Step & Column Adjustment				388,792.11		396,567.96
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	19,439,605.50	2.00%	19,828,397.61	2.00%	20,224,965.57
2. Classified Salaries						
a. Base Salaries				5,093,453.34		5,190,855.14
b. Step & Column Adjustment				76,401.80		77,862.83
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				21,000.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	5,093,453.34	1.91%	5,190,855.14	1.50%	5,268,717.97
3. Employee Benefits	3000-3999	10,904,732.27	2.46%	11,172,844.34	7.03%	11,958,477.60
4. Books and Supplies	4000-4999	1,074,170.72	4.06%	1,117,753.87	-0.16%	1,115,920.24
5. Services and Other Operating Expenditures	5000-5999	3,617,701.49	1.96%	3,688,744.50	3.00%	3,799,578.28
6. Capital Outlay	6000-6999	75,000.00	640.00%	555,000.00	-96.40%	20,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(990,370.18)	-0.63%	(984,104.52)	2.76%	(1,011,232.37)
9. Other Financing Uses						
a. Transfers Out	7600-7629	44,139.20	579.67%	300,000.00	0.00%	300,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		39,258,432.34	4.10%	40,869,490.94	1.97%	41,676,427.29
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(4,662,006.83)		(6,461,585.40)		(7,702,236.10)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		9,295,052.08		4,633,045.25		(1,828,540.15)
2. Ending Fund Balance (Sum lines C and D1)		4,633,045.25		(1,828,540.15)		(9,530,776.25)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	400,000.00		100,000.00		200,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,746,912.11		1,793,287.77		1,832,084.06
2. Unassigned/Unappropriated	9790	2,401,133.14	Negative; revise assignments	(3,806,827.92)	Negative; revise assignments	(11,647,860.31)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)						
		4,633,045.25		(1,828,540.15)		(9,530,776.25)

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,746,912.11		1,793,287.77		1,832,084.06
c. Unassigned/Unappropriated	9790	2,401,133.14		(3,806,827.92)		(11,647,860.31)
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		4,148,045.25		(2,013,540.15)		(9,815,776.25)
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Line B2d includes an adjustment to move \$21,000 of classified employee from a restricted resource to unrestricted to balance Medi-Cal.						

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	297,486.00	0.00%	297,486.00	0.00%	297,486.00
2. Federal Revenues	8100-8299	3,086,069.78	-21.95%	2,408,590.00	0.00%	2,408,590.00
3. Other State Revenues	8300-8599	3,945,179.00	0.72%	3,973,680.22	0.97%	4,012,074.68
4. Other Local Revenues	8600-8799	3,671,763.42	0.00%	3,671,763.42	0.00%	3,671,763.42
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	8,268,935.49	3.77%	8,580,779.11	5.18%	9,025,598.64
6. Total (Sum lines A1 thru A5c)		19,269,433.69	-1.75%	18,932,298.75	2.55%	19,415,512.74
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				4,846,205.17		4,903,461.07
b. Step & Column Adjustment				93,848.06		95,725.02
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(36,592.16)		(631.21)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	4,846,205.17	1.18%	4,903,461.07	1.94%	4,998,554.88
2. Classified Salaries						
a. Base Salaries				3,601,132.21		3,624,602.05
b. Step & Column Adjustment				51,135.14		51,892.20
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(27,665.30)		(11,010.69)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,601,132.21	0.65%	3,624,602.05	1.13%	3,665,483.56
3. Employee Benefits	3000-3999	6,751,376.97	2.16%	6,897,483.99	4.16%	7,184,526.64
4. Books and Supplies	4000-4999	620,569.84	-6.57%	579,768.97	1.16%	586,491.88
5. Services and Other Operating Expenditures	5000-5999	2,293,359.49	-10.68%	2,048,389.96	1.44%	2,077,794.78
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	859,327.53	-0.73%	853,061.87	3.18%	880,189.72
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		18,971,971.21	-0.34%	18,906,767.91	2.57%	19,393,041.46
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		297,462.48		25,530.84		22,471.28
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		565,531.53		862,994.01		888,524.85
2. Ending Fund Balance (Sum lines C and D1)		862,994.01		888,524.85		910,996.13
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		
b. Restricted	9740	862,994.37		888,524.85		910,996.14
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.36)		0.00		(0.01)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		862,994.01		888,524.85		910,996.13

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Adjustments projected on line B1d are to remove certificated release or extra salary with the end of the Low Performing Student Block Grant in 2021-22 and to balance the Indian Education funding in 2022-23. Adjustments projected on line B2d 2021-22 are to remove classified extra salary with the end of Classified Employee Professional Development funds and move \$21,000 of classified salary from Restricted to Unrestricted to balance Medi-Cal funds. 2022-23 projects adjustments to balance the ASES resource, these salaries would be shifted to Fund 1200.						

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	40,585,965.00	0.12%	40,634,438.00	0.00%	40,634,438.00
2. Federal Revenues	8100-8299	3,273,763.78	-18.65%	2,663,044.00	0.00%	2,663,044.00
3. Other State Revenues	8300-8599	4,976,053.00	0.70%	5,011,109.95	0.94%	5,058,335.74
4. Other Local Revenues	8600-8799	5,030,077.42	0.03%	5,031,612.34	0.05%	5,033,886.19
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		53,865,859.20	-0.98%	53,340,204.29	0.09%	53,389,703.93
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				24,285,810.67		24,731,858.68
b. Step & Column Adjustment				482,640.17		492,292.98
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(36,592.16)		(631.21)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	24,285,810.67	1.84%	24,731,858.68	1.99%	25,223,520.45
2. Classified Salaries						
a. Base Salaries				8,694,585.55		8,815,457.19
b. Step & Column Adjustment				127,536.94		129,755.03
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(6,665.30)		(11,010.69)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	8,694,585.55	1.39%	8,815,457.19	1.35%	8,934,201.53
3. Employee Benefits	3000-3999	17,656,109.24	2.35%	18,070,328.33	5.94%	19,143,004.24
4. Books and Supplies	4000-4999	1,694,740.56	0.16%	1,697,522.84	0.29%	1,702,412.12
5. Services and Other Operating Expenditures	5000-5999	5,911,060.98	-2.94%	5,737,134.46	2.44%	5,877,373.06
6. Capital Outlay	6000-6999	75,000.00	640.00%	555,000.00	-96.40%	20,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(131,042.65)	0.00%	(131,042.65)	0.00%	(131,042.65)
9. Other Financing Uses						
a. Transfers Out	7600-7629	44,139.20	579.67%	300,000.00	0.00%	300,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		58,230,403.55	2.65%	59,776,258.85	2.16%	61,069,468.75
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(4,364,544.35)		(6,436,054.56)		(7,679,764.82)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		9,860,583.61		5,496,039.26		(940,015.30)
2. Ending Fund Balance (Sum lines C and D1)		5,496,039.26		(940,015.30)		(8,619,780.12)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740	862,994.37		888,524.85		910,996.14
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	400,000.00		100,000.00		200,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,746,912.11		1,793,287.77		1,832,084.06
2. Unassigned/Unappropriated	9790	2,401,132.78		(3,806,827.92)		(11,647,860.32)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		5,496,039.26		(940,015.30)		(8,619,780.12)

Description	Object Codes	2020-21 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,746,912.11		1,793,287.77		1,832,084.06
c. Unassigned/Unappropriated	9790	2,401,133.14		(3,806,827.92)		(11,647,860.31)
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(0.36)		0.00		(0.01)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		4,148,044.89		(2,013,540.15)		(9,815,776.26)
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		7.12%		-3.37%		-16.07%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		4,805.42		4,805.42		4,805.42
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		58,230,403.55		59,776,258.85		61,069,468.75
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		58,230,403.55		59,776,258.85		61,069,468.75
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,746,912.11		1,793,287.77		1,832,084.06
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,746,912.11		1,793,287.77		1,832,084.06
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		NO		NO

Multi-Year Projection Assumptions Sheet

2020-21 ADOPTED BUDGET

SCHOOL DISTRICT : Lakeside Union

DESCRIPTION	Data in shaded areas noted for information only			
	SDCOE Assumptions	FY 2020-21 (Base Year)	FY 2021-22 (Project YR 1)	FY 2022-23 (Project YR 2)
COLA LCFF - (SSC Recommended)	Informational	0.00%	0.00%	0.00%
COLA - (DOF)	Informational	2.31%	2.48%	3.26%
Base Grant Effective Proration Factor - (SSC)	Informational	-7.92%	-7.92%	-7.92%
COLA Other Revenues Sources - (Used In Calculation)	(District Input)		2.48%	3.26%
California Consumer Price Index - (SSC Dartboard)	Used In Calc	0.62%	1.73%	2.12%
Lottery Per ADA (SSC Dartboard)	Unrestricted	\$ 153	\$ 153	\$ 153
	Restricted	\$ 54	\$ 54	\$ 54
Interest Rate Treasuries	Informational	0.93%	1.23%	1.80%
Property Taxes (% increase)	(District Input)	0.00%	0.00%	0.00%
Projected Budget Reduction (enter amt. as negative to show a reduction as part of the expenditures)	Unrestricted			
	Restricted			
State Aid 8011 (LCFF Calc.)	(District Input)		\$ 24,399,537	\$ 24,399,537
EPA 8012 (LCFF Calc.)	(District Input)		\$ 5,808,838	\$ 5,808,838
Average Daily Attendance (ADA) Projections	(District Input)	4,805.77	4,805.42	4,805.42
	% Change		-0.01%	0.00%
Salary Step & Column Percent Increases:				
Teachers 1100	(District Input)		2.00%	2.00%
Certificated Pupil Support 1200	(District Input)		2.00%	2.00%
Certificated Supervisor & Admin 1300	(District Input)		2.00%	2.00%
Other Certificated 1900	(District Input)		2.00%	2.00%
Instructional Aides 2100	(District Input)		1.50%	1.50%
Classified Support 2200	(District Input)		1.50%	1.50%
Classified Supervisor & Admin 2300	(District Input)		1.50%	1.50%
Clerical, Technical, & Office Staff 2400	(District Input)		1.50%	1.50%
Other Classified 2900	(District Input)		1.50%	1.50%
Mgmt, Cert, & Classified Contract Increases:				
Management Increases	(District Input)		0.00%	0.00%
Certificated Increases	(District Input)		0.00%	0.00%
Classified Increases	(District Input)		0.00%	0.00%
Benefits:				
STRS 3100-3102		16.15%	16.02%	18.10%
PERS 3200-3202		20.700%	22.84%	25.50%
Health & Welfare Increase (% increase) 3400-3402	(District Input)		3.00%	3.00%
State Unemployment 3500-3502		0.05%	0.05%	0.05%
Workers' Comp (% increase) 3600-3602	(District Input)		0.00%	0.00%
OPEB Allocated Costs (% increase) *3711-3712	(District Input)		0.00%	0.00%
OPEB Active Employee Costs (% increase) 3751-3752	(District Input)		3.00%	3.00%
		Unrestricted	Restricted	Combined
FY 2020-21 General Fund Beginning Balances (District Input)		\$ 9,295,052.08	\$ 565,531.53	\$ 9,860,583.61

Note: The SDCOE recommended assumptions are just that, assumptions. Please forecast accordingly to your district's size and financial picture.

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the approval of the budget.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA		
3.0%	0	to	300
2.0%	301	to	1,000
1.0%	1,001	and	over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's ADA Standard Percentage Level:

1A. Calculating the District's ADA Variances

DATA ENTRY: For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

Fiscal Year	Original Budget Funded ADA (Form A, Lines A4 and C4)	Estimated/Unaudited Actuals Funded ADA (Form A, Lines A4 and C4)	ADA Variance Level (If Budget is greater than Actuals, else N/A)	Status
Third Prior Year (2017-18)				
District Regular	4,890	4,964		
Charter School		384		
Total ADA	4,890	5,348	N/A	Met
Second Prior Year (2018-19)				
District Regular	4,961	4,945		
Charter School				
Total ADA	4,961	4,945	0.3%	Met
First Prior Year (2019-20)				
District Regular	4,877	4,868		
Charter School		0		
Total ADA	4,877	4,868	0.2%	Met
Budget Year (2020-21)				
District Regular	4,805			
Charter School	0			
Total ADA	4,805			

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:
(required if NOT met)

1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA		
3.0%	0	to	300
2.0%	301	to	1,000
1.0%	1,001	and	over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's Enrollment Standard Percentage Level:

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CBEDS Actual column for the First Prior Year; all other data are extracted or calculated. CBEDS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Budget	Enrollment CBEDS Actual	Enrollment Variance Level (If Budget is greater than Actual, else N/A)	Status
Third Prior Year (2017-18)				
District Regular	5,157	6,217		
Charter School				
Total Enrollment	5,157	6,217	N/A	Met
Second Prior Year (2018-19)				
District Regular	5,157	5,529		
Charter School				
Total Enrollment	5,157	5,529	N/A	Met
First Prior Year (2019-20)				
District Regular	5,084	4,988		
Charter School				
Total Enrollment	5,084	4,988	1.9%	Not Met
Budget Year (2020-21)				
District Regular	4,980			
Charter School				
Total Enrollment	4,980			

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment was estimated above the standard for the first prior year. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

The District did not appropriately anticipate the declining enrollment being experienced throughout the state at budget adoption for 2019-20. At the time, with enrollment numbers through the year holding steady, current 2018-19 enrollment numbers were used. At 2019-20 second interim, projection methods were changed to use an average decline of enrollment over the prior two years and projected out over the two subsequent years. However, the impact of the COVID-19 closures and changes for re-opening are unknown but will likely impact enrollment.

- 1b. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Estimated/Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Criterion 2, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2017-18)			
District Regular	4,963	6,217	
Charter School	384	0	
Total ADA/Enrollment	5,347	6,217	86.0%
Second Prior Year (2018-19)			
District Regular	4,869	5,529	
Charter School			
Total ADA/Enrollment	4,869	5,529	88.1%
First Prior Year (2019-20)			
District Regular	4,806	4,988	
Charter School	0		
Total ADA/Enrollment	4,806	4,988	96.4%
Historical Average Ratio:			90.2%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			90.7%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

Fiscal Year	Estimated P-2 ADA Budget (Form A, Lines A4 and C4)	Enrollment Budget/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Budget Year (2020-21)				
District Regular	4,805	4,980		
Charter School	0			
Total ADA/Enrollment	4,805	4,980	96.5%	Not Met
1st Subsequent Year (2021-22)				
District Regular	4,805	4,980		
Charter School				
Total ADA/Enrollment	4,805	4,980	96.5%	Not Met
2nd Subsequent Year (2022-23)				
District Regular	4,805	4,980		
Charter School				
Total ADA/Enrollment	4,805	4,980	96.5%	Not Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected P-2 ADA to enrollment ratio is above the standard for one or more of the budget or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

The extracted CBEDS Enrollment data in the table 3A includes the charter school enrollment in the third and second prior years, which is reported in Fund 62 so should be excluded. The historical ratio of ADA to Enrollment is more closely reflected in the First Prior Year in table 3A at 96.4%. With the projected ratio of ADA to Enrollment in table 3B at 96.5% the standard is actually met.

4. CRITERION: LCFF Revenue

STANDARD: Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's gap funding or cost-of-living adjustment (COLA)¹ and its economic recovery target payment, plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's gap funding or COLA¹ and its economic recovery target payment, plus or minus one percent.

¹ Districts that are already at or above their LCFF target funding as described in Education Code Section 42238.03(d) receive no gap funding. These districts have a COLA applied to their LCFF target, but their year-over-year revenue increase might be less than the statutory COLA due to certain local factors and components of the funding formula.

4A. District's LCFF Revenue Standard

Indicate which standard applies:

LCFF Revenue

Basic Aid

Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: LCFF Revenue

4A1. Calculating the District's LCFF Revenue Standard

DATA ENTRY: Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated. Enter data for Steps 2a through 2b1. All other data is calculated.

Note: Due to the full implementation of LCFF, gap funding and the economic recovery target increment payment amounts are no longer applicable.

Projected LCFF Revenue

	Prior Year (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Step 1 - Change in Population				
a. ADA (Funded) (Form A, lines A6 and C4)	4,868.22	4,805.42	4,805.42	4,805.42
b. Prior Year ADA (Funded)		4,868.22	4,805.42	4,805.42
c. Difference (Step 1a minus Step 1b)		(62.80)	0.00	0.00
d. Percent Change Due to Population (Step 1c divided by Step 1b)		-1.29%	0.00%	0.00%
Step 2 - Change in Funding Level				
a. Prior Year LCFF Funding		44,348,630.00	40,288,479.00	40,336,952.00
b1. COLA percentage		-7.92%	0.00%	0.00%
b2. COLA amount (proxy for purposes of this criterion)		(3,512,411.50)	0.00	0.00
c. Percent Change Due to Funding Level (Step 2b2 divided by Step 2a)		-7.92%	0.00%	0.00%
Step 3 - Total Change in Population and Funding Level (Step 1d plus Step 2c)		-9.21%	0.00%	0.00%
LCFF Revenue Standard (Step 3, plus/minus 1%):		-10.21% to -8.21%	-1.00% to 1.00%	-1.00% to 1.00%

4A2. Alternate LCFF Revenue Standard - Basic Aid

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

Basic Aid District Projected LCFF Revenue

	Prior Year (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Projected Local Property Taxes (Form 01, Objects 8021 - 8089)	10,960,443.00	10,960,443.00	10,960,443.00	10,960,443.00
Percent Change from Previous Year		N/A	N/A	N/A
Basic Aid Standard (percent change from previous year, plus/minus 1%):		N/A	N/A	N/A

4A3. Alternate LCFF Revenue Standard - Necessary Small School

DATA ENTRY: All data are extracted or calculated.

Necessary Small School District Projected LCFF Revenue

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Necessary Small School Standard (COLA Step 2c, plus/minus 1%):	N/A	N/A	N/A

4B. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

	Prior Year (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)	45,170,325.00	41,120,345.00	41,134,762.00	41,122,445.00
District's Projected Change in LCFF Revenue:		-8.97%	0.04%	-0.03%
LCFF Revenue Standard:		-10.21% to -8.21%	-1.00% to 1.00%	-1.00% to 1.00%
Status:		Met	Met	Met

4C. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected change in LCFF revenue has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2017-18)	34,305,102.02	37,824,338.84	90.7%
Second Prior Year (2018-19)	35,083,925.62	38,912,269.04	90.2%
First Prior Year (2019-20)	36,104,786.68	40,011,126.02	90.2%
	Historical Average Ratio:		90.4%

District's Reserve Standard Percentage (Criterion 10B, Line 4): District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
	3.0%	3.0%	3.0%
	87.4% to 93.4%	87.4% to 93.4%	87.4% to 93.4%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999) (Form MYP, Lines B1-B3)	Total Expenditures (Form 01, Objects 1000-7499) (Form MYP, Lines B1-B8, B10)		
Budget Year (2020-21)	35,437,791.11	39,214,293.14	90.4%	Met
1st Subsequent Year (2021-22)	36,192,097.09	40,569,490.94	89.2%	Met
2nd Subsequent Year (2022-23)	37,452,161.14	41,376,427.29	90.5%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: All data are extracted or calculated.

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. District's Change in Population and Funding Level (Criterion 4A1, Step 3):	-9.21%	0.00%	0.00%
2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-19.21% to .79%	-10.00% to 10.00%	-10.00% to 10.00%
3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-14.21% to -4.21%	-5.00% to 5.00%	-5.00% to 5.00%

6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)			
First Prior Year (2019-20)	2,977,525.50		
Budget Year (2020-21)	3,273,763.78	9.95%	Yes
1st Subsequent Year (2021-22)	2,663,044.00	-18.65%	Yes
2nd Subsequent Year (2022-23)	2,663,044.00	0.00%	No

Explanation:
(required if Yes)

In the budget year there is one-time federal revenue due to COVID-19 from the CARES Act ESSER funds of just under \$500,000. The additional federal revenue is removed for the 1st Subsequent year 2021-22.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)			
First Prior Year (2019-20)	6,640,348.24		
Budget Year (2020-21)	4,976,053.00	-25.06%	Yes
1st Subsequent Year (2021-22)	5,011,109.95	0.70%	No
2nd Subsequent Year (2022-23)	5,058,335.74	0.94%	No

Explanation:
(required if Yes)

In the First Prior Year 2019-2020 there was one-time state revenue for Special Education Early Intervention of \$847,000 which was removed for the Budget Year 2020-21. Mental Health "Other State Revenues" were also high in the First Prior year due large amount of expenses from residential treatment centers, both the the projected expenses and matching revenue for the budget year was reduced.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)			
First Prior Year (2019-20)	4,921,191.37		
Budget Year (2020-21)	5,030,077.42	2.21%	Yes
1st Subsequent Year (2021-22)	5,031,612.34	0.03%	No
2nd Subsequent Year (2022-23)	5,033,886.19	0.05%	No

Explanation:
(required if Yes)

The Governor's May Revision maintained the commitment to increase special education resources by increasing base rates, resulting in Special Education revenues from the District's SELPA increasing by \$434,000 in the budget year over the First Prioryear other local revenues are projected to decrease in the Budget Year due to the impact of COVID-19.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)			
First Prior Year (2019-20)	1,680,419.21		
Budget Year (2020-21)	1,694,740.56	0.85%	Yes
1st Subsequent Year (2021-22)	1,697,522.84	0.16%	No
2nd Subsequent Year (2022-23)	1,702,412.12	0.29%	No

Explanation:
(required if Yes)

Carryover balances are not posted in the budget year until after the fiscal year is closed, and donation revenues with the off-set of supplies expense was lowered this year due to expected impacts of COVID-19.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)

First Prior Year (2019-20)	6,795,756.03		
Budget Year (2020-21)	5,911,060.98	-13.02%	No
1st Subsequent Year (2021-22)	5,737,134.46	-2.94%	No
2nd Subsequent Year (2022-23)	5,877,373.06	2.44%	No

Explanation:
(required if Yes)

6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
Total Federal, Other State, and Other Local Revenue (Criterion 6B)			
First Prior Year (2019-20)	14,539,065.11		
Budget Year (2020-21)	13,279,894.20	-8.66%	Met
1st Subsequent Year (2021-22)	12,705,766.29	-4.32%	Met
2nd Subsequent Year (2022-23)	12,755,265.93	0.39%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)			
First Prior Year (2019-20)	8,476,175.24		
Budget Year (2020-21)	7,605,801.54	-10.27%	Met
1st Subsequent Year (2021-22)	7,434,657.30	-2.25%	Met
2nd Subsequent Year (2022-23)	7,579,785.18	1.95%	Met

6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

Federal Revenue
(linked from 6B
if NOT met)

Explanation:

Other State Revenue
(linked from 6B
if NOT met)

Explanation:

Other Local Revenue
(linked from 6B
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

Books and Supplies
(linked from 6B
if NOT met)

Explanation:

Services and Other Exps
(linked from 6B
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation?

Yes

- b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)

0.00

2. Ongoing and Major Maintenance/Restricted Maintenance Account

- a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999)
b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)
c. Net Budgeted Expenditures and Other Financing Uses

58,230,403.55			
	3% Required Minimum Contribution (Line 2c times 3%)	Budgeted Contribution' to the Ongoing and Major Maintenance Account	Status
58,230,403.55	1,746,912.11	1,787,455.78	Met

¹ Fund 01, Resource 8150, Objects 8900-8999

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:

(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2017-18)	Second Prior Year (2018-19)	First Prior Year (2019-20)
1. District's Available Reserve Amounts (resources 0000-1999)			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	1,636,972.00	1,764,325.00	0.00
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	6,563,862.48	6,960,658.35	8,910,052.08
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	(0.10)	(0.10)	0.00
e. Available Reserves (Lines 1a through 1d)	8,200,834.38	8,724,983.25	8,910,052.08
2. Expenditures and Other Financing Uses			
a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999)	54,565,723.06	58,817,791.33	60,547,004.77
b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)			0.00
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	54,565,723.06	58,817,791.33	60,547,004.77
3. District's Available Reserve Percentage (Line 1e divided by Line 2c)	15.0%	14.8%	14.7%
District's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):	5.0%	4.9%	4.9%

¹Available reserves are the unrestricted amounts in the Stabilization Arrangement, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Unrestricted Fund Balance (Form 01, Section E)	Total Unrestricted Expenditures and Other Financing Uses (Form 01, Objects 1000-7999)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Third Prior Year (2017-18)	(32,999.46)	37,824,338.84	0.1%	Met
Second Prior Year (2018-19)	1,344,783.37	38,919,231.19	N/A	Met
First Prior Year (2019-20)	(1,040,052.77)	40,011,126.02	2.6%	Met
Budget Year (2020-21) (Information only)	(4,662,006.83)	39,258,432.34		

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

9. CRITERION: Fund Balance

STANDARD: Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level ¹	District ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

9A. Calculating the District's Unrestricted General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	Unrestricted General Fund Beginning Balance ² (Form 01, Line F1e, Unrestricted Column)		Beginning Fund Balance Variance Level (If overestimated, else N/A)	Status
	Original Budget	Estimated/Unaudited Actuals		
Third Prior Year (2017-18)	8,150,926.93	9,023,320.94	N/A	Met
Second Prior Year (2018-19)	8,744,507.94	8,990,321.48	N/A	Met
First Prior Year (2019-20)	9,325,035.76	10,335,104.85	N/A	Met
Budget Year (2020-21) (Information only)	9,295,052.08			

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9B. Comparison of District Unrestricted Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$71,000 (greater of)	0	to 300
4% or \$71,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYP, Line F2, if available.)	4,805	4,805	4,805
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYP, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s):

Yes

- Special Education Pass-through Funds
(Fund 10, resources 3300-3499 and 6500-6540,
objects 7211-7213 and 7221-7223)

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYP, Line B11)	58,230,403.55	59,776,258.85	61,069,468.75
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	58,230,403.55	59,776,258.85	61,069,468.75
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,746,912.11	1,793,287.77	1,832,084.06
6. Reserve Standard - by Amount (\$71,000 for districts with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	1,746,912.11	1,793,287.77	1,832,084.06

10C. Calculating the District's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	0.00	0.00	0.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	4,148,045.25	(2,013,540.15)	(9,815,776.25)
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	(0.36)	0.00	(0.01)
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00		
8. District's Budgeted Reserve Amount (Lines C1 thru C7)	4,148,044.89	(2,013,540.15)	(9,815,776.26)
9. District's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	7.12%	-3.37%	-16.07%
District's Reserve Standard (Section 10B, Line 7):	1,746,912.11	1,793,287.77	1,832,084.06
Status:	Met	Not Met	Not Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected available reserves are below the standard in one or more of the budget or two subsequent fiscal years. Provide reasons for reserves falling below the standard and what plans and actions are anticipated to be taken to increase reserves to, or above, the standard.

Explanation:
(required if NOT met)

Prior to the economic impact of COVID-19, the District was facing a structural deficit due to increasing Special Education costs, declining enrollment, increasing retirement and health benefit costs, and a COLA only environment. The Board passed a resolution to make budget reductions and the District began implementing some of the reductions as well as analyzing additional possible reductions. The May Revise of the Governor's budget, which is used to build the District's Budget, includes large cuts for education funding causing the District to be unable to maintain required reserves beginning the 1st Subsequent Fiscal Year.

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

- 1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

- 1b. If Yes, identify the expenditures:

S4. Contingent Revenues

- 1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard: **-10.0% to +10.0%
or -\$20,000 to +\$20,000**

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: If Form MYP exists, the data will be extracted for the 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the 1st and 2nd Subsequent Years. Click the appropriate button for Item 1d. All other data are extracted or calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)				
First Prior Year (2019-20)	(8,942,972.63)			
Budget Year (2020-21)	(8,268,935.49)	(674,037.14)	-7.5%	Met
1st Subsequent Year (2021-22)	(8,580,779.11)	311,843.62	3.8%	Met
2nd Subsequent Year (2022-23)	(9,025,598.64)	444,819.53	5.2%	Met
1b. Transfers In, General Fund *				
First Prior Year (2019-20)	0.00			
Budget Year (2020-21)	0.00	0.00	0.0%	Met
1st Subsequent Year (2021-22)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2022-23)	0.00	0.00	0.0%	Met
1c. Transfers Out, General Fund *				
First Prior Year (2019-20)	0.00			
Budget Year (2020-21)	44,139.20	44,139.20	New	Not Met
1st Subsequent Year (2021-22)	300,000.00	255,860.80	579.7%	Not Met
2nd Subsequent Year (2022-23)	300,000.00	0.00	0.0%	Met

1d. Impact of Capital Projects

Do you have any capital projects that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. MET - Projected contributions have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed by more than the standard for one or more of the budget or subsequent two fiscal years. Identify the amount(s) transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

The General Fund will need to begin to make transfers out to the Child Nutrition fund beginning in the Budget Year. Since there is expected to be carryover from the Prior Year to cover most of the budget year's deficit spending in Fund 13, in the 1st subsequent year the general fund is expected to have to cover the entire balance of Fund 13 deficit spending.

- 1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:
(required if YES)

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the budget or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(required if Yes
to increase in total
annual payments)

The increase of payments in the budget year are due to GO Bonds and will be paid from Fund 51.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

- 2.

No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(required if Yes)

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

1. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

Yes

2. For the district's OPEB:
a. Are they lifetime benefits?

Yes

- b. Do benefits continue past age 65?

Yes

- c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

A limited number of retirees have lifetime benefits. Any current or future retirees have OPEB if age 55 at time of retirement from the District with 15 years of service at the District and the benefits will cease at the age of 65. Retirees pay for any dental coverage and health coverage is for the retiree only.

3. a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

Pay-as-you-go

- b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund

Governmental Fund

n/a

n/a

4. OPEB Liabilities

- a. Total OPEB liability
b. OPEB plan(s) fiduciary net position (if applicable)
c. Total/Net OPEB liability (Line 4a minus Line 4b)
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation

14,196,360.00

(635,165.00)

14,831,525.00

Actuarial

Jun 30, 2019

5. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
d. Number of retirees receiving OPEB benefits

Budget Year
(2020-21)

1st Subsequent Year
(2021-22)

2nd Subsequent Year
(2022-23)

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
n/a	n/a	n/a
529,342.96	529,344.00	545,224.00
529,342.96	529,344.00	545,224.00
77	65	65

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

2. Describe each self-insurance program operated by the district, including details for each such as level of risk retained, funding approach, basis for valuation (district's estimate or actuarial), and date of the valuation:

--

3. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

4. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
b. Amount contributed (funded) for self-insurance programs

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of certificated (non-management) full-time-equivalent (FTE) positions	275.0	267.0	267.0	267.0

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Prior Year negotiations are settled. Budget Year Re-openers have not been negotiated.

Negotiations Settled

- 2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

- 2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Budget Year
(2020-21)

1st Subsequent Year
(2021-22)

2nd Subsequent Year
(2022-23)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

261,011

7. Amount included for any tentative salary schedule increases

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
4,481,787	4,616,241	4,754,728
94.9%	94.9%	94.9%
3.0%	3.0%	3.0%

Certificated (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

No		
----	--	--

--

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
513,332	573,463	595,020
2.0%	2.0%	2.0%

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of classified (non-management) FTE positions	186.0	185.0	185.0	185.0

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

If Yes, and the corresponding public disclosure documents
have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents
have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Prior Year negotiations are settled. Budget Year Re-openers have not been negotiated.

Negotiations Settled

- 2a. Per Government Code Section 3547.5(a), date of public disclosure
board meeting:

- 2b. Per Government Code Section 3547.5(b), was the agreement certified
by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted
to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Budget Year
(2020-21)

1st Subsequent Year
(2021-22)

2nd Subsequent Year
(2022-23)

Is the cost of salary settlement included in the budget and multiyear
projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

95,715

7. Amount included for any tentative salary schedule increases

Budget Year
(2020-21)

1st Subsequent Year
(2021-22)

2nd Subsequent Year
(2022-23)

0

0

0

Classified (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
2,418,472	2,491,026	2,565,757
92.9%	92.9%	92.9%
3.0%	3.0%	3.0%

Classified (Non-management) Prior Year Settlements

- Are any new costs from prior year settlements included in the budget?
- If Yes, amount of new costs included in the budget and MYPs
- If Yes, explain the nature of the new costs:

No		

--

Classified (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
157,738	168,106	174,482
1.5%	1.5%	1.5%

Classified (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2019-20)	Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of management, supervisor, and confidential FTE positions	30.0	30.0	30.0	30.0

Management/Supervisor/Confidential Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

Prior Year negotiations are settled. Budget Year Re-openers have not been negotiated.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

37,040

4. Amount included for any tentative salary schedule increases

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
505,566	520,733	536,355
94.9%	94.9%	94.9%
3.0%	3.0%	3.0%

Management/Supervisor/Confidential Step and Column Adjustments

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step and column adjustments
3. Percent change in step & column over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
47,951	48,670	49,400
1.5%	1.5%	1.5%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

1. Are costs of other benefits included in the budget and MYPs?
2. Total cost of other benefits
3. Percent change in cost of other benefits over prior year

Budget Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
91,452	91,452	91,452
0.0%	0.0%	0.0%

S9. Local Control and Accountability Plan (LCAP)

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in item 1, and enter the date in item 2.

1. Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year?

Yes

2. Adoption date of the LCAP or an update to the LCAP.

Not applicable

S10. LCAP Expenditures

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?

No

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

A1. Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	No
A2. Is the system of personnel position control independent from the payroll system?	Yes
A3. Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No)	Yes
A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year?	No
A5. Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7. Is the district's financial system independent of the county office system?	No
A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)	No
A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Budget Criteria and Standards Review

LCFF Calculator Universal Assumptions									
Lakeside Union Elementary (68189) -									
Summary of Funding									
		2019-20		2020-21		2021-22		2022-23	
Target Components:									
COLA & Augmentation		3.26%		0.00%		2.48%		3.26%	
Base Grant Proration Factor		-		-7.92%		-12.18%		-14.95%	
Add-on, ERT & MSA Proration Factor		-		-10.00%		-10.00%		-10.00%	
Base Grant		38,025,547		34,570,006		34,570,006		34,570,006	
Grade Span Adjustment		1,836,838		1,659,437		1,657,188		1,657,188	
Supplemental Grant		3,642,624		3,299,777		3,350,499		3,350,499	
Concentration Grant		-		-		-		-	
Add-ons		843,621		759,259		759,259		759,259	
Total Target		44,348,630		40,288,479		40,336,952		40,336,952	
Transition Components:									
Target	\$	44,348,630	\$	40,288,479	\$	40,336,952	\$	40,336,952	
Funded Based on Target Formula (PY P-2)		TRUE		TRUE		TRUE		TRUE	
Floor		43,007,872		42,506,381		42,506,381		42,506,381	
Remaining Need after Gap (informational only)		-		-		-		-	
Gap %		100%		100%		100%		100%	
Current Year Gap Funding		-		-		-		-	
Miscellaneous Adjustments		-		-		-		-	
Economic Recovery Target		-		-		-		-	
Additional State Aid		-		-		-		-	
Total LCFF Entitlement	\$	44,348,630	\$	40,288,479	\$	40,336,952	\$	40,336,952	
Components of LCFF By Object Code									
		2019-20		2020-21		2021-22		2022-23	
8011 - State Aid	\$	28,325,394	\$	24,351,064	\$	24,399,537	\$	24,399,537	
8011 - Fair Share									
8311 & 8590 - Categoricals		-		-		-		-	
EPA (for LCFF Calculation purposes)		5,884,751		5,808,838		5,808,838		5,808,838	
Local Revenue Sources:									
8021 to 8089 - Property Taxes		10,960,443		10,960,443		10,960,443		10,960,443	
8096 - In-Lieu of Property Taxes		(821,958)		(831,866)		(831,866)		(831,866)	
Property Taxes net of in-lieu		10,138,485		10,128,577		10,128,577		10,128,577	
TOTAL FUNDING	\$	44,348,630	\$	40,288,479	\$	40,336,952	\$	40,336,952	
Basic Aid Status		Non-Basic Aid		Non-Basic Aid		Non-Basic Aid		Non-Basic Aid	
Less: Excess Taxes	\$	-	\$	-	\$	-	\$	-	
Less: EPA in Excess to LCFF Funding	\$	-	\$	-	\$	-	\$	-	
Total Phase-In Entitlement	\$	44,348,630	\$	40,288,479	\$	40,336,952	\$	40,336,952	
EPA Details									
% of Adjusted Revenue Limit - Annual		23.88234575%		23.88234575%		23.88234575%		23.88234575%	
% of Adjusted Revenue Limit - P-2		23.88234575%		23.88234575%		23.88234575%		23.88234575%	
EPA (for LCFF Calculation purposes)	\$	5,884,751	\$	5,808,838	\$	5,808,838	\$	5,808,838	
8012 - EPA, Current Year Receipt									
(P-2 plus Current Year Accrual)		5,884,751		5,808,838		5,808,838		5,808,838	
8019 - EPA, Prior Year Adjustment									
(P-A less Prior Year Accrual)		31,888		0		0		0	
Accrual (from Assumptions)	\$	-	\$	-	\$	-	\$	-	

LCFF Calculator Universal Assumptions				
Lakeside Union Elementary (68189) -				
Summary of Student Population				
	2019-20	2020-21	2021-22	2022-23
Unduplicated Pupil Population				
Enrollment	4,980	4,980	4,980	4,980
COE Enrollment	-	-	-	-
<i>Total Enrollment</i>	<i>4,980</i>	<i>4,980</i>	<i>4,980</i>	<i>4,980</i>
Unduplicated Pupil Count	2,303	2,303	2,303	2,303
COE Unduplicated Pupil Count	-	-	-	-
<i>Total Unduplicated Pupil Count</i>	<i>2,303</i>	<i>2,303</i>	<i>2,303</i>	<i>2,303</i>
Rolling %, Supplemental Grant	45.6900%	45.5400%	46.2400%	46.2400%
Rolling %, Concentration Grant	45.6900%	45.5400%	46.2400%	46.2400%
FUNDED ADA				
Adjusted Base Grant ADA	<i>Prior Year</i>	<i>Current Year</i>	<i>Current Year</i>	<i>Current Year</i>
Grades TK-3	2,293.18	2,248.56	2,248.56	2,248.56
Grades 4-6	1,575.85	1,540.98	1,540.98	1,540.98
Grades 7-8	999.19	1,015.88	1,015.88	1,015.88
Grades 9-12	-	-	-	-
Total Adjusted Base Grant ADA	4,868.22	4,805.42	4,805.42	4,805.42
Necessary Small School ADA	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	-	-	-	-
Total Necessary Small School ADA	-	-	-	-
Total Funded ADA	4868.22	4805.42	4805.42	4805.42
ACTUAL ADA (Current Year Only)				
Grades TK-3	2,248.69	2,248.56	2,248.56	2,248.56
Grades 4-6	1,541.20	1,540.98	1,540.98	1,540.98
Grades 7-8	1,015.88	1,015.88	1,015.88	1,015.88
Grades 9-12	-	-	-	-
Total Actual ADA	4,805.77	4,805.42	4,805.42	4,805.42
<i>Funded Difference (Funded ADA less Actual ADA)</i>	<i>62.45</i>	<i>-</i>	<i>-</i>	<i>-</i>

LCAP Percentage to Increase or Improve Services				
	2019-20	2020-21	2021-22	2022-23
Current year estimated supplemental and concentr	\$ 3,642,624	\$ 3,299,777	\$ 3,350,499	\$ 3,350,499
Current year Percentage to Increase or Improve S	9.14%	9.11%	9.25%	9.25%

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Lakeside Union Elementary (68189) - 2020-2021 Adopted Budget

			2019-20	2020-21	2021-22	2022-23
Estimated Property Taxes (with RDA)	C-1	A-6	10,960,443	10,960,443	10,960,443	10,960,443
Less In-Lieu transfer			\$ (821,958)	\$ (831,866)	\$ (831,866)	\$ (831,866)
Total Local Revenue			\$ 10,138,485	\$ 10,128,577	\$ 10,128,577	\$ 10,128,577
Statewide 90th percentile rate			---	---	---	---

OTHER LCFF TRANSITION INFORMATION

Enter class size penalties, longer day/longer year penalties
and other special adjustments per the School District LCFF
Transition Calculation exhibit.

			2019-20	2020-21	2021-22	2022-23
Floor Adjustments		B-10	-	-	-	-
Miscellaneous Adjustments	H-2	E-1	-	-	-	-
Minimum State Aid Adjustments	J-5	G-5	-	-	-	-
Funded Based on Target Formula		True/False	TRUE	TRUE	TRUE	TRUE

UNDUPPLICATED PUPIL PERCENTAGE

			2019-20	2020-21	2021-22	2022-23
District Enrollment		A-1 / A-3	4,980	4,980	4,980	4,980
COE Enrollment		A-2 / A-4	-	-	-	-
Total Enrollment			4,980	4,980	4,980	4,980
District Unduplicated Pupil Count		B-1 / B-3	2,303	2,303	2,303	2,303
COE Unduplicated Pupil Count		B-2 / B-4	-	-	-	-
Total Unduplicated Pupil Count			2,303	2,303	2,303	2,303
			3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage
Single Year Unduplicated Pupil Percentage			46.24%	46.24%	46.24%	46.24%
Unduplicated Pupil Percentage (%)			45.69%	45.54%	46.24%	46.24%

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF						
Lakeside Union Elementary (68189) - 2020-2021 Adopted Budget						
		2019-20	2020-21	2021-22	2022-23	
AVERAGE DAILY ATTENDANCE (ADA)						
Enter ADA. Calculator will use greater of total current or prior year ADA.						
Enter ADA by grade span.						
ADA	ADA to use:	2019-20	2020-21	2021-22	2022-23	
CURRENT YEAR ADA:						
Grades TK-3	P-2	B-1	2,247.51	2,247.51	2,247.51	2,247.51
Grades 4-6	(Annual for Special	B-2	1,532.60	1,532.60	1,532.60	1,532.60
Grades 7-8	Day Class	B-3	1,011.81	1,011.81	1,011.81	1,011.81
Grades 9-12	extended year)	B-4	-			
Non Public School, NPS-Licensed Children Institutions, Community Day School:						
Grades TK-3		E-1	1.05	1.05	1.05	1.05
Grades 4-6		E-2	8.38	8.38	8.38	8.38
Grades 7-8	Annual	E-3	4.07	4.07	4.07	4.07
Grades 9-12		E-4	-			
District Basic Aid ADA otherwise excluded from LCFF Calculator (for EPA funding)						
DISTRICT TOTAL		4,805.42	4,805.42	4,805.42	4,805.42	
County operated (Community School, Special Ed):						
Grades TK-3		E-6 & E-11	0.13			
Grades 4-6		E-7 & E-12	0.22			
Grades 7-8	P-2 / Annual	E-8 & E-13	-			
Grades 9-12		E-9 & E-14	-			
COUNTY TOTAL		0.35	-	-	-	
RATIO: District ADA to Enrollment		96.49%	96.49%	96.49%	96.49%	
RATIO: County ADA to Enrollment		0.00%	0.00%	0.00%	0.00%	
PRIOR YEAR GUARANTEE ADJUSTMENT FOR CHARTER SHIFT		2019-20	2020-21	2021-22	2022-23	
ADA transfer: Student from District to Charter (cross fiscal year)						
Grades TK-3		A-6	1.17	1.17	1.17	1.17
Grades 4-6		A-7	7.26	7.26	7.26	7.26
Grades 7-8		A-8	5.45	5.45	5.45	5.45
Grades 9-12		A-9	-			
		13.88	13.88	13.88	13.88	
ADA transfer: Student from Charter to District (cross fiscal year)						
Grades TK-3		A-11	2.23	2.23	2.23	2.23
Grades 4-6		A-12	1.72	1.72	1.72	1.72
Grades 7-8		A-13	0.80	0.80	0.80	0.80
Grades 9-12		A-14	-			
		4.75	4.75	4.75	4.75	
Difference (if diff. < 0, no adj. to PY ADA)		9.13	9.13	9.13	9.13	

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF				
Lakeside Union Elementary (68189) - 2020-2021 Adopted Budget				
	2019-20	2020-21	2021-22	2022-23
LCFF ADA				
ADA Guarantee - Prior Year	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Grades TK-3	2,292.00	2,248.57	2,248.57	2,248.57
Grades 4-6	1,567.25	1,527.06	1,527.06	1,527.06
Grades 7-8	995.12	1,007.16	1,007.16	1,007.16
Grades 9-12	-	-	-	-
LCFF Subtotal	4,854.37	4,782.79	4,782.79	4,782.79
NSS	-	-	-	-
Combined Subtotal	4,854.37	4,782.79	4,782.79	4,782.79
ADA Guarantee - Current Year				
Grades TK-3	2,247.51	2,247.51	2,247.51	2,247.51
Grades 4-6	1,532.60	1,532.60	1,532.60	1,532.60
Grades 7-8	1,011.81	1,011.81	1,011.81	1,011.81
Grades 9-12	-	-	-	-
LCFF Subtotal	4,791.92	4,791.92	4,791.92	4,791.92
NSS	-	-	-	-
Combined Subtotal	4,791.92	4,791.92	4,791.92	4,791.92
Change in LCFF ADA (excludes NSS ADA)	(62.45) Decline	9.13 Increase	9.13 Increase	9.13 Increase
Funded LCFF ADA				
Grades TK-3	2,292.00	2,247.51	2,247.51	2,247.51
Grades 4-6	1,567.25	1,532.60	1,532.60	1,532.60
Grades 7-8	995.12	1,011.81	1,011.81	1,011.81
Grades 9-12	-	-	-	-
Subtotal	4,854.37	4,791.92	4,791.92	4,791.92
	<i>Prior</i>	<i>Current</i>	<i>Current</i>	<i>Current</i>
Funded NSS ADA				
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	-	-	-	-
Subtotal	-	-	-	-
	<i>Prior</i>	<i>Prior</i>	<i>Prior</i>	<i>Prior</i>
NPS, CDS, & COE Operated				
Grades TK-3	1.18	1.05	1.05	1.05
Grades 4-6	8.60	8.38	8.38	8.38
Grades 7-8	4.07	4.07	4.07	4.07
Grades 9-12	-	-	-	-
Subtotal	13.85	13.50	13.50	13.50
Combined Total				
Grades TK-3	2,293.18	2,248.56	2,248.56	2,248.56
Grades 4-6	1,575.85	1,540.98	1,540.98	1,540.98
Grades 7-8	999.19	1,015.88	1,015.88	1,015.88
Grades 9-12	-	-	-	-
Total	4,868.22	4,805.42	4,805.42	4,805.42

LAKESIDE UNION ELEMENTARY

2019-20 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF:	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
5/18/2020	APRIL	68189	01900	A. Wilmot


District's authorizing signature


				JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL	2019-20	
CHART				BEGINNING BALANCE:	\$ 9,991,270	\$ 9,795,612	\$ 8,558,913	\$ 8,946,166	\$ 7,204,457	\$ 6,056,612	\$ 9,645,793	\$ 11,088,620	\$ 8,929,265	\$ 8,624,972	\$ 10,499,840	\$ 8,025,361	July - June 30th	ESTIMATED ACTUALS
LCFF SOURCES																		
1.1	S	8011		LCFF	\$ 1,378,158	\$ 1,378,158	\$ 2,480,684	\$ 2,480,684	\$ 2,480,684	\$ 2,480,684	\$ 2,256,312	\$ 2,256,312	\$ 2,256,312	\$ 2,256,312	\$ -	\$ 24,184,984	\$ 28,325,155	
1.2	S	8021-8046		Property Taxes	\$ 96,959	\$ 162,939	\$ 61,955	\$ 133,034	\$ 369,996	\$ 3,363,219	\$ 1,689,786	\$ 244,932	\$ -	\$ 3,865,224	\$ 160,627	\$ 559,824	\$ 10,708,495	\$ 10,708,495
1.3	S	8012		EPA	\$ -	\$ -	\$ 1,970,944	\$ -	\$ -	\$ 1,970,945	\$ -	\$ -	\$ 1,930,153	\$ -	\$ -	\$ -	\$ 5,872,042	\$ 5,884,727
1.4	S	8047		RDA Residual Balance & CRD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,046	\$ -	\$ -	\$ -	\$ -	\$ 42,902	\$ 251,948	\$ 251,948
1.5	S	8096		Charter In Lieu Taxes	\$ -	\$ -	\$ (139,990)	\$ (62,217)	\$ (62,217)	\$ (62,217)	\$ (62,217)	\$ (123,356)	\$ (61,678)	\$ (57,537)	\$ (57,537)	\$ (751,184)	\$ (821,963)	
1.6	S	8097		Special Education - Prop Tax Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,223	\$ -	\$ -	\$ -	\$ -	\$ 127,263	\$ 297,486	\$ 297,486
1.7	A	Multiple		Other Revenue Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,411	\$ -	\$ -	\$ (60,411)	\$ -	\$ -
8000-8099		TOTAL LCFF SOURCES			\$ 1,475,117	\$ 1,541,097	\$ 4,373,593	\$ 2,551,501	\$ 2,788,463	\$ 7,752,631	\$ 4,487,522	\$ 2,439,027	\$ 4,123,520	\$ 6,059,858	\$ 2,359,402	\$ 612,041	\$ 40,563,771	\$ 44,645,848
FEDERAL REVENUE																		
2.1	A	8110		Impact Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262,326	\$ -	\$ 28,160	\$ -	\$ -	\$ -	\$ 290,486	\$ 290,486
2.2	S	8181&8182		Special Education	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 1,494,297
2.3	S/A	8285	9068	Assets - Pass Through	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.4	S	8290	3010&3025	Title I - Fed Cash Mgmt System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 386,518	\$ -	\$ 190,302	\$ -	\$ -	\$ 180,974	\$ 757,794	\$ 757,794
2.5	S	8290	4035	Title II - Fed Cash Mgmt System	\$ -	\$ -	\$ -	\$ 27,776	\$ -	\$ -	\$ 54,715	\$ -	\$ 8,456	\$ -	\$ -	\$ 20,231	\$ 111,178	\$ 111,178
2.6	S	8290	4201&4203	Title III - Fed Cash Mgmt System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,701	\$ -	\$ -	\$ 16,011	\$ -	\$ 7,810	\$ 36,522	\$ 36,522
2.7	A	Multiple		Other Federal	\$ 24,130	\$ 3,759	\$ 8,671	\$ 54,991	\$ 3,858	\$ 7,769	\$ 39,419	\$ -	\$ -	\$ -	\$ 20,912	\$ 36,996	\$ 200,504	\$ 287,249
8100-8299		TOTAL FEDERAL REVENUE			\$ 24,130	\$ 3,759	\$ 8,671	\$ 82,768	\$ 3,858	\$ 7,769	\$ 493,352	\$ 262,326	\$ 198,758	\$ 44,171	\$ 20,912	\$ 246,011	\$ 1,396,484	\$ 2,977,526
OTHER STATE REVENUE																		
3.1	S	8311-8319	6500&6510	PA Sp. Ed. (SDUSD, Poway & Infant)	\$ 39,421	\$ 39,421	\$ 70,958	\$ 70,958	\$ 70,958	\$ 70,958	\$ 71,477	\$ 71,477	\$ 71,477	\$ 37,065	\$ -	\$ 685,128	\$ 741,301	\$ 741,301
3.2	M	8311-8319		PA Recomputations CY & PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.3	S	8550		Mandate Block	\$ -	\$ -	\$ -	\$ -	\$ 156,621	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,621	\$ 156,621
3.4	S	8560		Lottery	\$ -	\$ -	\$ -	\$ 33,062	\$ -	\$ -	\$ 245,900	\$ -	\$ 246,677	\$ -	\$ -	\$ 268,015	\$ 793,655	\$ 1,072,061
3.5	O	8590	7690	STRS On-Behalf - Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,525,396	\$ 2,525,396	\$ 2,525,396	\$ 2,525,396
3.6	A	Multiple		Other State	\$ -	\$ -	\$ -	\$ 41,434	\$ -	\$ 454,047	\$ -	\$ -	\$ (9,727)	\$ 84,739	\$ 20,341	\$ 1,554,135	\$ 2,144,969	\$ 2,144,969
8300-8599		TOTAL OTHER STATE REVENUE			\$ 39,421	\$ 39,421	\$ 70,958	\$ 145,454	\$ 227,579	\$ 525,005	\$ 316,858	\$ 71,477	\$ 308,427	\$ 156,216	\$ 57,406	\$ 4,347,546	\$ 6,305,769	\$ 6,640,348
OTHER LOCAL REVENUE																		
4.1	S	8792	SPED	PA Special Education - Pass Through	\$ 120,856	\$ 123,764	\$ 220,158	\$ 220,158	\$ 220,158	\$ 220,158	\$ 223,808	\$ 223,808	\$ 264,867	\$ 240,740	\$ -	\$ 2,298,633	\$ 2,674,893	\$ 2,674,893
4.2	A	Multiple		Other Local	\$ 13,575	\$ 33,506	\$ 37,155	\$ 123,887	\$ 68,721	\$ 105,771	\$ 931,337	\$ 104,913	\$ 95,287	\$ 42,011	\$ 132,130	\$ 292,631	\$ 1,980,924	\$ 2,246,298
8600-8799		TOTAL OTHER LOCAL REVENUE			\$ 134,431	\$ 157,270	\$ 257,313	\$ 344,045	\$ 288,879	\$ 325,929	\$ 1,151,495	\$ 328,721	\$ 319,095	\$ 306,878	\$ 372,870	\$ 292,631	\$ 4,279,557	\$ 4,921,191
OTHER FINANCING SOURCES																		
5.1	A	8900-8998		Transfers In & Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8900-8998		TOTAL OTHER FINANCING SOURCES			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8000-8998		TOTAL REVENUE			\$ 1,673,099	\$ 1,741,547	\$ 4,710,535	\$ 3,123,768	\$ 3,308,779	\$ 8,611,333	\$ 6,449,227	\$ 3,101,551	\$ 4,949,801	\$ 6,567,123	\$ 2,810,590	\$ 5,498,229	\$ 52,545,582	\$ 59,184,913
SALARIES & BENEFITS																		
6.1	A	1000-1999		Certificated	\$ 69,949	\$ 2,155,301	\$ 2,132,458	\$ 2,206,806	\$ 2,214,183	\$ 2,281,412	\$ 2,170,462	\$ 2,219,614	\$ 2,227,519	\$ 2,195,330	\$ 2,139,505	\$ 2,385,505	\$ 24,398,046	\$ 24,628,054
6.2	A	2000-2999		Classified	\$ 284,577	\$ 538,587	\$ 720,463	\$ 767,290	\$ 757,584	\$ 745,950	\$ 782,929	\$ 957,781	\$ 940,392	\$ 725,319	\$ 765,390	\$ 730,000	\$ 8,716,261	\$ 8,718,844
6.3	A	3000-3999		Benefits	\$ 751,812	\$ 659,855	\$ 1,429,616	\$ 1,416,582	\$ 1,419,406	\$ 1,386,064	\$ 1,472,916	\$ 1,545,110	\$ 1,529,328	\$ 1,466,531	\$ 1,443,758	\$ 1,627,758	\$ 16,148,737	\$ 16,199,314
6.4	O	3101-3112	7690	STRS On-Behalf - Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,525,396	\$ 2,525,396	\$ 2,525,396
1000-3999		TOTAL SALARIES & BENEFITS			\$ 1,106,338	\$ 3,353,743	\$ 4,282,537	\$ 4,390,678	\$ 4,391,173	\$ 4,413,426	\$ 4,426,307	\$ 4,722,505	\$ 4,697,239	\$ 4,387,180	\$ 4,348,654	\$ 7,268,660	\$ 51,788,440	\$ 52,071,608
OTHER EXPENDITURES																		
7.1	A	4000-4999		Supplies	\$ 13,769	\$ 78,162	\$ 157,769	\$ 136,907	\$ 114,398	\$ 112,268	\$ 97,633	\$ 64,843	\$ 120,119	\$ 20,488	\$ 149,935	\$ 146,793	\$ 1,213,086	\$ 1,680,419
7.2	A	5500-5599		Utilities	\$ 420	\$ 130,693	\$ 8,393	\$ 388,888	\$ 12,040	\$ 118,118	\$ 16,322	\$ 132,496	\$ 55,848	\$ 63,488	\$ 89,608	\$ 92,720	\$ 1,109,034	\$ 1,143,313
7.3	A	5000-5999		Other Services (Excl. Utilities)	\$ 1,076,342	\$ 278,940	\$ 221,004	\$ 523,318	\$ 129,337	\$ 424,622	\$ 334,527	\$ 515,773	\$ 637,323	\$ 258,155	\$ 683,557	\$ 297,504	\$ 5,380,401	\$ 5,652,443
7.4	A	6000-6999		Capital	\$ -	\$ -	\$ -	\$ 10,550	\$ -	\$ 2,497	\$ 19,603	\$ 29,164	\$ -	\$ 14,888	\$ 13,188	\$ 10,282	\$ 100,171	\$ 137,003
7.5	O	7200-7299		Pass Through Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.6	A	7000-7998		Transfers Out, Other Uses & Outgo	\$ -	\$ -	\$ (22,873)	\$ -	\$ -	\$ (5,726)	\$ (53,959)	\$ -	\$ (57,671)	\$ -	\$ 128	\$ (8,494)	\$ (148,596)	\$ (137,781)
4000-7998		TOTAL OTHER EXPENDITURES			\$ 1,090,531	\$ 487,796	\$ 364,293	\$ 1,059,663	\$ 255,776	\$ 651,778	\$ 414,126	\$ 742,277	\$ 755,618	\$ 357,018	\$ 936,415	\$ 538,805	\$ 7,654,097	\$ 8,475,397
1000-7998		TOTAL EXPENDITURES			\$ 2,196,869	\$ 3,841,538	\$ 4,646,830	\$ 5,450,341	\$ 4,646,948	\$ 5,065,204	\$ 4,840,434	\$ 5,464,783	\$ 5,452,857	\$ 4,744,198	\$ 5,285,069	\$ 7,807,465	\$ 59,442,537	\$ 60,547,005

LAKESIDE UNION ELEMENTARY

2019-20 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF:	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
5/18/2020	APRIL	68189	01900	A. Wilmot

Miranda Durning
District's authorizing signature

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL July - June 30th	2019-20 ESTIMATED ACTUALS
 BEGINNING BALANCE:	\$ 9,991,270	\$ 9,795,612	\$ 8,558,913	\$ 8,946,166	\$ 7,204,457	\$ 6,056,612	\$ 9,645,793	\$ 11,088,620	\$ 8,929,265	\$ 8,624,972	\$ 10,499,840	\$ 8,025,361		

ASSETS		Beginning Bal														
8.1	NP	9111-9199	Other Cash Equivalents	\$ (85,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8.2	NP	9200-9299	Receivables	\$ (2,866,986)	\$ 1,494,563	\$ 542,293	\$ 49,513	\$ 547,998	\$ 130,435	\$ -	\$ 70,853	\$ 600	\$ 24,072	\$ -	\$ -	\$ 2,860,328
8.3	NP	9300-9319	Temporary Loans / Due From	\$ (389,211)	\$ -	\$ -	\$ 366,339	\$ 22,873	\$ -	\$ (5,726)	\$ (295,683)	\$ 301,409	\$ (57,671)	\$ 57,671	\$ -	\$ 389,211
8.4	NP	9320-9499	Other Assets	\$ (14,200)	\$ -	\$ (21,523)	\$ -	\$ 35,722	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,200
9111-9499		TOTAL ASSETS (excluding cash 9110)		\$ (3,355,397)	\$ 1,494,563	\$ 520,771	\$ 415,852	\$ 606,593	\$ 130,435	\$ (5,726)	\$ (224,829)	\$ 302,009	\$ (33,599)	\$ 57,671	\$ -	\$ 3,263,739

CURRENT LIABILITIES		Beginning Bal														
9.1	NP	9500-9599	Payables	\$ 2,033,639	\$ (1,271,126)	\$ (47,176)	\$ (103,238)	\$ (42,978)	\$ (40,198)	\$ 27,861	\$ (11,229)	\$ (33,724)	\$ 28,531	\$ (15,722)	\$ -	\$ (1,508,999)
9.2	NP	9650-9659	Unearned Revenue	\$ 59,040	\$ -	\$ -	\$ -	\$ (43,111)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (43,111)
9500-9659		TOTAL CURRENT LIABILITIES		\$ 2,092,679	\$ (1,271,126)	\$ (47,176)	\$ (103,238)	\$ (86,089)	\$ (40,198)	\$ 27,861	\$ (11,229)	\$ (33,724)	\$ 28,531	\$ (15,722)	\$ -	\$ (1,552,110)

OTHER ACTIVITY		Beginning Bal														
10.1	NP	9793	Audit Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10.2	NP	9795	Other Restatements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10.3	NP	7999	Expense Suspense	\$ (743)	\$ 20,603	\$ (25,336)	\$ 6,778	\$ 43,817	\$ (40,554)	\$ 35,391	\$ (158,934)	\$ 162,444	\$ 3,362	\$ -	\$ -	\$ 46,826
10.4	NP	8999	Revenue Suspense	\$ 19,352	\$ (19,352)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,928	\$ (1,928)	\$ -	\$ -	\$ -
10.5	NP	9910	Payroll Suspense	\$ 86,067	\$ 388,447	\$ 67,584	\$ 57,581	\$ 56,271	\$ 60,843	\$ 34,073	\$ 86,373	\$ 48,869	\$ 8,560	\$ -	\$ -	\$ 894,667
10.6	NP	Multiple	Treasury Reconciling Items	\$ -	\$ -	\$ -	\$ -	\$ 628	\$ 628	\$ 8,152	\$ (9,408)	\$ -	\$ -	\$ -	\$ -	\$ -
9111-9499		TOTAL OTHER ACTIVITY		\$ 104,675	\$ 389,698	\$ 42,248	\$ 64,359	\$ 100,087	\$ 20,917	\$ 70,092	\$ (64,410)	\$ 203,832	\$ 9,995	\$ -	\$ -	\$ 941,493

ENDING BALANCE SUBTOTAL Prior to Borrowing	\$ 9,764,299	\$ 8,527,600	\$ 8,977,479	\$ 7,204,457	\$ 6,056,612	\$ 9,645,793	\$ 11,088,620	\$ 8,929,265	\$ 8,624,972	\$ 10,499,840	\$ 8,025,361	\$ 5,716,125	\$ 5,716,125
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BORROWING ACTIVITY		Beginning Bal														
11.1	M	9640	TRAN / TTF Principal Amounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.2	M	8660	TRAN / TTF Premium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.3	M	5800	TRAN / TTF Issuance Cost & Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.4	M	9135&9640	TRAN / TTF Repayment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.5	M	9600-9619	Temporary Loans / Due To	\$ 31,313	\$ -	\$ (31,313)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (31,313)
11.6	M	9629-9649	Other Liabilities (Excluding TRANS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BORROWING ACTIVITY				\$ 31,313	\$ -	\$ (31,313)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (31,313)

ENDING CASH BALANCE	9110	\$ 9,795,612	\$ 8,558,913	\$ 8,946,166	\$ 7,204,457	\$ 6,056,612	\$ 9,645,793	\$ 11,088,620	\$ 8,929,265	\$ 8,624,972	\$ 10,499,840	\$ 8,025,361	\$ 5,716,125	\$ 5,716,125
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LAKESIDE UNION ELEMENTARY

2020-21 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF:	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
5/18/2020	APRIL	68189	01900	A. Wilmot


District's authorizing signature

				JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL	2020-21	
CHART				BEGINNING BALANCE:	\$ 5,716,125	\$ 10,440,379	\$ 11,165,794	\$ 10,971,376	\$ 8,656,996	NEGATIVE END BAL - see detail below \$ 6,792,250	\$ 9,942,822	\$ 9,235,469	\$ 7,336,649	\$ 6,649,619	\$ 8,109,756	\$ 3,174,018	July - June 30th	Adopted Budget
LCFF SOURCES																		
1.1	S	8011		LCFF	\$ 1,217,553	\$ 1,217,553	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 2,191,596	\$ 24,351,064	\$ 24,351,064
1.2	S	8021-8046		Property Taxes	\$ 37,480	\$ 213,099	\$ 33,196	\$ 147,777	\$ 418,702	\$ 3,221,115	\$ 1,580,574	\$ 267,712	\$ -	\$ 3,825,074	\$ 160,627	\$ 803,137	\$ 10,708,495	\$ 10,708,495
1.3	S	8012		EPA	\$ -	\$ -	\$ 1,452,210	\$ -	\$ -	\$ 1,452,210	\$ -	\$ -	\$ 1,452,210	\$ -	\$ -	\$ 1,452,210	\$ 5,808,838	\$ 5,808,838
1.4	S	8047		RDA Residual Balance & CRD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,974	\$ -	\$ -	\$ -	\$ -	\$ 125,974	\$ 251,948	\$ 251,948
1.5	S	8096		Charter In Lieu Taxes	\$ -	\$ (49,912)	\$ (99,824)	\$ (66,549)	\$ (66,549)	\$ (66,549)	\$ (66,549)	\$ (58,231)	\$ (58,231)	\$ (58,231)	\$ (58,231)	\$ (715,405)	\$ (831,866)	
1.6	S	8097		Special Education - Prop Tax Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,360	\$ -	\$ -	\$ 73,682	\$ -	\$ 142,444	\$ 297,486	\$ 297,486
1.7	A	Multiple		Other Revenue Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8000-8099 TOTAL LCFF SOURCES					\$ 1,255,033	\$ 1,380,740	\$ 3,577,178	\$ 2,272,824	\$ 2,543,749	\$ 6,798,371	\$ 3,912,954	\$ 2,392,759	\$ 3,585,575	\$ 6,032,121	\$ 2,293,993	\$ 4,657,130	\$ 40,702,426	\$ 40,585,965
FEDERAL REVENUE																		
2.1	A	8110		Impact Aid	\$ -	\$ 30,596	\$ 10,061	\$ 24,588	\$ -	\$ 61,679	\$ 26,111	\$ 12,035	\$ 12,204	\$ -	\$ -	\$ -	\$ 187,694	\$ 187,694
2.2	S	8181&8182		Special Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,494,296
2.3	S/A	8285	9068	Assets - Pass Through	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.4	S	8290	3010&3025	Title I - Fed Cash Mgmt System	\$ -	\$ -	\$ 188,611	\$ -	\$ -	\$ 188,611	\$ -	\$ -	\$ 188,611	\$ -	\$ -	\$ 188,611	\$ 754,443	\$ 754,443
2.5	S	8290	4035	Title II - Fed Cash Mgmt System	\$ -	\$ -	\$ 27,795	\$ -	\$ -	\$ 27,795	\$ -	\$ -	\$ 27,795	\$ -	\$ -	\$ 27,795	\$ 111,178	\$ 111,178
2.6	S	8290	4201&4203	Title III - Fed Cash Mgmt System	\$ -	\$ -	\$ 9,131	\$ -	\$ -	\$ 9,131	\$ -	\$ -	\$ 9,131	\$ -	\$ -	\$ 9,131	\$ 36,522	\$ 36,522
2.7	A	Multiple		Other Federal	\$ 80,453	\$ 39,325	\$ 21,897	\$ 5,769	\$ 79,745	\$ 68,779	\$ 43,086	\$ 154,758	\$ 10,173	\$ 87,276	\$ 50,205	\$ 20,383	\$ 661,850	\$ 689,631
8100-8299 TOTAL FEDERAL REVENUE					\$ 80,453	\$ 69,920	\$ 257,494	\$ 30,357	\$ 79,745	\$ 355,994	\$ 69,197	\$ 166,793	\$ 247,914	\$ 97,697	\$ 50,205	\$ 245,918	\$ 1,751,687	\$ 3,273,764
OTHER STATE REVENUE																		
3.1	S	8311	6500&6510	PA Sp. Ed. (SDUSD, Poway & Infant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,065	\$ 704,236	\$ 741,301	\$ 741,301
3.2	M	8311-8319		PA Recomputations CY & PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.3	S	8550		Mandate Block	\$ -	\$ -	\$ -	\$ -	\$ 154,344	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,344	\$ 154,344
3.4	S	8560		Lottery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 259,268	\$ -	\$ -	\$ 259,268	\$ -	\$ 259,268	\$ 777,803	\$ 1,037,070
3.5	O	8590	7690	STRS On-Behalf - Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,525,396	\$ 2,525,396	\$ 2,525,396	\$ 2,525,396
3.6	A	Multiple		Other State	\$ 5,836	\$ -	\$ 2,258	\$ 25,614	\$ (4)	\$ 275,808	\$ (63,731)	\$ 59,336	\$ 1,847	\$ 31,519	\$ 4,912	\$ 174,548	\$ 517,942	\$ 517,942
8300-8599 TOTAL OTHER STATE REVENUE					\$ 5,836	\$ -	\$ 2,258	\$ 25,614	\$ 154,340	\$ 275,808	\$ 195,537	\$ 59,336	\$ 1,847	\$ 290,786	\$ 41,977	\$ 3,663,447	\$ 4,716,786	\$ 4,976,053
OTHER LOCAL REVENUE																		
4.1	S	8792	SPED	PA Special Education - Pass Through	\$ 148,768	\$ 148,768	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 267,782	\$ 2,975,353	\$ 2,975,353
4.2	A	Multiple		Other Local	\$ 1,867	\$ 29,419	\$ 55,366	\$ 210,741	\$ 131,461	\$ 104,196	\$ 167,601	\$ 61,485	\$ 172,535	\$ 105,763	\$ 120,861	\$ 267,674	\$ 1,428,968	\$ 2,054,724
8600-8799 TOTAL OTHER LOCAL REVENUE					\$ 150,635	\$ 178,187	\$ 323,148	\$ 478,522	\$ 399,242	\$ 371,978	\$ 435,383	\$ 329,267	\$ 440,317	\$ 373,545	\$ 388,643	\$ 535,456	\$ 4,404,321	\$ 5,030,077
OTHER FINANCING SOURCES																		
5.1	A	8900-8998		Transfers In & Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8900-8998 TOTAL OTHER FINANCING SOURCES					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8000-8998 TOTAL REVENUE					\$ 1,491,957	\$ 1,628,847	\$ 4,160,077	\$ 2,807,317	\$ 3,177,076	\$ 7,802,151	\$ 4,613,071	\$ 2,948,154	\$ 4,275,652	\$ 6,794,149	\$ 2,774,817	\$ 9,101,952	\$ 51,575,220	\$ 53,865,859
SALARIES & BENEFITS																		
6.1	A	1000-1999		Certificated	\$ 64,746	\$ 283,882	\$ 2,249,143	\$ 2,265,965	\$ 2,364,182	\$ 2,338,410	\$ 2,561,334	\$ 2,332,957	\$ 2,345,365	\$ 2,358,825	\$ 2,353,243	\$ 2,649,402	\$ 24,167,455	\$ 24,285,811
6.2	A	2000-2999		Classified	\$ 285,849	\$ 540,525	\$ 742,725	\$ 773,713	\$ 799,030	\$ 777,568	\$ 787,306	\$ 795,730	\$ 800,940	\$ 758,259	\$ 801,659	\$ 751,402	\$ 8,614,707	\$ 8,694,586
6.3	A	3000-3999		Benefits	\$ 129,493	\$ 233,875	\$ 1,186,641	\$ 1,211,745	\$ 1,233,370	\$ 1,254,974	\$ 1,295,629	\$ 1,247,274	\$ 1,284,442	\$ 1,251,998	\$ 1,240,018	\$ 1,524,269	\$ 13,093,726	\$ 15,130,713
6.4	O	3101-3112	7690	STRS On-Behalf - Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,525,396	\$ 2,525,396	\$ 2,525,396
1000-3999 TOTAL SALARIES & BENEFITS					\$ 480,088	\$ 1,058,282	\$ 4,178,508	\$ 4,251,423	\$ 4,396,582	\$ 4,370,952	\$ 4,644,269	\$ 4,375,961	\$ 4,430,748	\$ 4,369,081	\$ 4,394,919	\$ 7,450,469	\$ 48,401,284	\$ 50,636,505
OTHER EXPENDITURES																		
7.1	A	4000-4999		Supplies	\$ 44,308	\$ 111,994	\$ 198,058	\$ 163,190	\$ 214,267	\$ 126,739	\$ 105,307	\$ 79,502	\$ 121,924	\$ 96,059	\$ 151,213	\$ 148,044	\$ 1,560,606	\$ 1,694,741
7.2	A	5500-5599		Utilities	\$ 2,421	\$ 84,399	\$ 190,787	\$ 154,744	\$ 83,923	\$ 102,023	\$ 96,310	\$ 74,229	\$ 81,577	\$ 74,730	\$ 99,807	\$ 103,274	\$ 1,148,224	\$ 1,273,452
7.3	A	5000-5999		Other Services (Excl. Utilities)	\$ 270,793	\$ 326,881	\$ 440,653	\$ 559,733	\$ 336,490	\$ 349,236	\$ 455,642	\$ 316,752	\$ 333,297	\$ 400,676	\$ 560,832	\$ 244,091	\$ 4,595,075	\$ 4,637,609
7.4	A	6000-6999		Capital	\$ -	\$ 17,846	\$ 3,821	\$ 1,469	\$ 10,561	\$ 6,776	\$ 19,116	\$ 94	\$ -	\$ 498	\$ 7,219	\$ 5,629	\$ 73,030	\$ 75,000
7.5	O	7200-7299		Pass Through Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.6	A	7000-7998		Transfers Out, Other Uses & Outgo	\$ 44,139	\$ 2,100	\$ 5,723	\$ (8,862)	\$ -	\$ 438	\$ (221)	\$ 435	\$ (4,864)	\$ (531)	\$ 121	\$ (8,079)	\$ 30,399	\$ (86,903)
4000-7998 TOTAL OTHER EXPENDITURES					\$ 361,661	\$ 543,220	\$ 839,042	\$ 870,273	\$ 645,241	\$ 585,211	\$ 676,155	\$ 471,013	\$ 531,934	\$ 571,431	\$ 819,193	\$ 492,959	\$ 7,407,333	\$ 7,593,898
1000-7998 TOTAL EXPENDITURES					\$ 841,749	\$ 1,601,502	\$ 5,017,551	\$ 5,121,697	\$ 5,041,822	\$ 4,956,164	\$ 5,320,424	\$ 4,846,973	\$ 4,962,682	\$ 4,940,512	\$ 5,214,112	\$ 7,943,428	\$ 55,808,617	\$ 58,230,404

LAKESIDE UNION ELEMENTARY

2020-21 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF:	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
5/18/2020	APRIL	68189	01900	A. Wilmot

Miranda Durning
District's authorizing signature

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL July - June 30th	2020-21 Adopted Budget
CHART	BEGINNING BALANCE:	\$ 5,716,125	\$ 10,440,379	\$ 11,165,794	\$ 10,971,376	\$ 8,656,996	\$ 6,792,250	\$ 9,942,822	\$ 9,235,469	\$ 7,336,649	\$ 6,649,619	\$ 8,109,756	\$ 3,174,018	

NEGATIVE END BAL - see detail below

ASSETS			Beginning Bal																												
8.1	NP	9111-9199	Other Cash Equivalents															\$	-												
8.2	NP	9200-9299	Receivables	\$	(2,257,392)	\$	(70,073)	\$	1,139,239	\$	883,641			\$	304,585				\$	2,257,392											
8.3	NP	9300-9319	Temporary Loans / Due From																\$	-											
8.4	NP	9320-9499	Other Assets																\$	-											
8.5	M	92XX	Deferrals	\$	4,585,289	\$	4,585,289											\$	(393,500)	\$	(2,496,443)	\$	(4,615,823)	\$	(2,920,477)						
9111-9499			TOTAL ASSETS (excluding cash 9110)	\$	2,327,897	\$	4,515,216	\$	1,139,239	\$	883,641	\$	-	\$	-	\$	304,585	\$	-	\$	-	\$	-	\$	(393,500)	\$	(2,496,443)	\$	(4,615,823)	\$	(663,085)

CURRENT LIABILITIES		Beginning Bal														
9.1	NP	9500-9599	Payables	\$ 1,102,924	\$ (441,170)	\$ (441,170)	\$ (220,585)									\$ (1,102,924)
9.2	NP	9650-9659	Unearned Revenue													\$ -
9500-9659		TOTAL CURRENT LIABILITIES		\$ 1,102,924	\$ (441,170)	\$ (441,170)	\$ (220,585)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,102,924)

OTHER ACTIVITY																
10.1	NP	9793	Audit Adjustments													\$ -
10.2	NP	9795	Other Restatements													\$ -
10.3	NP	7999	Expense Suspense													\$ -
10.4	NP	8999	Revenue Suspense													\$ -
10.5	NP	9910	Payroll Suspense													\$ -
10.6	NP	Multiple	Treasury Reconciling Items													\$ -
9111-9499		TOTAL OTHER ACTIVITY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ENDING BALANCE SUBTOTAL Prior to Borrowing	\$ 10,440,379	\$ 11,165,794	\$ 10,971,376	\$ 8,656,996	\$ 6,792,250	\$ 9,942,822	\$ 9,235,469	\$ 7,336,649	\$ 6,649,619	\$ 8,109,756	\$ 3,174,018	\$ (283,281)	\$ (283,281)
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BORROWING ACTIVITY		Beginning Bal														
11.1	M	9640	TRAN / TTF Principal Amounts													\$ -
11.2	M	8660	TRAN / TTF Premium													\$ -
11.3	M	5800	TRAN / TTF Issuance Cost & Interest													\$ -
11.4	M	9135&9640	TRAN / TTF Repayment													\$ -
11.5	M	9600-9619	Temporary Loans / Due To													\$ -
11.6	M	9629-9649	Other Liabilities (Excluding TRANS)													\$ -
TOTAL BORROWING ACTIVITY				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ENDING CASH BALANCE	9110	\$ 10,440,379	\$ 11,165,794	\$ 10,971,376	\$ 8,656,996	\$ 6,792,250	\$ 9,942,822	\$ 9,235,469	\$ 7,336,649	\$ 6,649,619	\$ 8,109,756	\$ 3,174,018	\$ (283,281)	\$ (283,281)
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District: Lakeside Union Elementary
CDS #: 37-68189

**Adopted Budget
2020-21 Budget Attachment**

Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances			
Form	Fund	2020-21 Budget	Objects 9780/9789/9790
01	General Fund/County School Service Fund	\$5,496,039.26	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$242.68	Form 17
Total Assigned and Unassigned Ending Fund Balances		\$5,496,281.94	
District Standard Reserve Level		3%	Form 01CS Line 10B-4
Less District Minimum Reserve for Economic Uncertainties		\$1,746,912.11	Form 01CS Line 10B-7
Remaining Balance to Substantiate Need		\$3,749,369.83	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties			
Form	Fund	2020-21 Budget	Description of Need
01	General Fund	\$85,000.00	Nonspendable, Revolving Cash
01	General Fund	\$862,994.01	Restricted Ending Balance
01	General Fund	\$400,000.00	Deferred Maintenance Assignment
01/17	General Fund/County School Service Fund	\$2,401,375.82	Board directive requiring available reserves of up to 15% in order to (1) manage cash flow, (2) address unexpected costs, and (3) mitigate volatility.
Total of Substantiated Needs		\$3,749,369.83	

Remaining Unsubstantiated Balance \$0.00 Balance should be Zero

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Approval of Minutes

Background (Describe purpose/rationale of the agenda item):

It is recommended that the Board of Trustees approve the attached minutes with any necessary modifications:

Regular Board Meeting of May 14, 2020

Special Board Meeting of June 4, 2020

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☐ Discussion

☐ Approval

☒ Adoption

☐ Denial

☐ Ratification

☐ Explanation: [Click here to enter text.](#)

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

ANDREW S. JOHNSON, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

May 14, 2020
District Administrative Center

- | | |
|---|------------------------------|
| <p>A. The regular meeting of the Lakeside Union School District Board of Trustees was called to order on Zoom at 4:30 p.m. by Holly Ferrante, President, with the following members present: Bonnie LaChappa, Vice President; Andrew Hayes, Clerk; Dr. Rhonda Taylor, Member; and John V. Butz, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Lisa DeRosier was present to record the minutes.</p> | <p>Call to Order</p> |
| <p>B. There were no requests to speak to the Board.</p> | <p>Public Comments</p> |
| <p>C. At 4:32 p.m. the Governing Board moved to closed session to discuss 1) Conference with Labor Negotiator, Erin Garcia, regarding the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6; 2) Conference with Labor Negotiator, Stacy Coble, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6; and 3) Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.</p> | <p>Closed Session</p> |
| <p>D. At 6:00 p.m. President Ferrante called the regular meeting to order. She welcomed guests, and reported on the closed session items as follows:</p> | <p>Welcome</p> |
| <ol style="list-style-type: none"> 1. No action was taken on Conference with Labor Negotiator, Erin Garcia, regarding negotiations with the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6. 2. No action was taken on Conference with Labor Negotiator, Stacy Coble, regarding negotiations with the Lakeside Teachers Association, pursuant to Government Code §54957.6. 3. The Board unanimously voted to ratify the Voluntary Retirement Agreement for Employee #479355, pursuant to Government Code §54957. Motion carried 5:0 (<u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor). | <p>Closed Session Report</p> |
| <p>The pledge of allegiance was led by President Ferrante.</p> | <p>Flag Salute</p> |
| <p>E. 1. Dr. Johnsen shared a COVID and distance learning update. He commented that everyone was trying to keep spirits high. Since the last board meeting we celebrated employee appreciation and food service super hero day. He thanked the community as plans continue to change. Teachers and principals are working hard on promotion details. They won't be traditional, but they'll be fun and special. Dr. Johnsen commented that we will not be holding summer school as there is no dedicated funding. We also will not be starting school earlier than planned. We have heavy lifting as we work on reopening plans. There are lots of questions swirling, such as: masks; sneeze guards; staggered groups; transportation; safety guidelines; etc.</p> | <p>Dr. Johnsen</p> |

<p>F. Vice President LaChappa attended Lindo Park’s virtual PTA meeting. She lives the uncertainty everyday. It’s a day-to-day process with a lot of question marks.</p> <p>Clerk Hayes will meet with the Delegate Assembly members virtually. There are 1,000 delegates across the state. It will be a great opportunity to have our voices heard. He thanked the staff for all they’re going through.</p> <p>Member Taylor gave a shout out to all the teachers. She is trying to recognize that every teacher is a first year teacher right now. She thanked Staci Arnold and Keith Keiper for recognizing their teachers.</p> <p>Member Butz had no formal report.</p> <p>President Ferrante has enjoyed all the videos and posts celebrating their staff. She gave a shout out to the classified staff who works behind the scenes. And a special shout out to Andrew Newmark and Lisa DeRosier for facilitating these Zoom meetings.</p>	Trustee’s Reports and Comments
<p>G. There were no requests to speak to the Board.</p>	Public Comments
<p>H. 1. At 6:28 p.m. President Ferrante opened a public hearing to receive input regarding the financial provisions of the collective bargaining agreement with the Lakeside Teachers Association. The approximate cost to the district is \$1,508. Hearing no comments, the public hearing was closed.</p> <p>2. <u>It was moved by</u> Member Butz and seconded by Clerk Hayes to approve the Disclosure of Collective Bargaining Agreement for the Lakeside Teachers Association. Motion carried unanimously 5:0 (<u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor).</p> <p>3. <u>It was moved by</u> Vice President LaChappa and seconded by Member Taylor to approve the three-year Successor Agreement for the period July 1, 2019 through June 30, 2022 between the Lakeside Union School District and the Lakeside Teachers Association. Motion carried unanimously 5:0 (<u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor).</p> <p>4. At 6:30 p.m. President Ferrante opened a public hearing to receive input regarding the Title VI Indian Education Formula Grant, which provides academic support for any student of Indian descent. Hearing no comments, the public hearing was closed.</p>	<p>Public Hearing – LTA Collective Bargaining</p> <p>Approve LTA Coll Bargaining Agreement</p> <p>Approve Successor Agreement with LTA</p> <p>Public Hearing – Title VI Indian Ed</p>
<p>I. <u>It was moved by</u> Member Taylor and seconded by Member Butz to designate all Items of Business to the consent agenda. The motion carried unanimously to designate Items of Business 2.1, 2.2, 3.1, 3.2, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 5.1, and 5.2 to the consent agenda.</p>	Consent Agenda
<p>1.1 <u>It was moved by</u> Vice President LaChappa and seconded by Member Butz to adopt the following items of business:</p>	Items of Business
<p>1.2 Clerk Hayes thanked the classified staff for all they do for our district.</p>	Discussion
<u>SUPERINTENDENT</u>	
<p>2.1 A motion to adopt the minutes of the regular board meeting of April 23, 2020.</p>	Adopt Minutes
<p>2.2 A motion to adopt Resolution 2020-17, recognizing and honoring the classified employees for their caring and incalculable contributions to the children of Lakeside.</p>	Adopt Resolution No. 2020-17

I. HUMAN RESOURCES

- | | | |
|-----|---|-----------------------------|
| 3.1 | A motion to adopt Personnel Assignment Order No. 2020-10. | Adopt PAO |
| 3.2 | A motion to approve a Declaration of Need for Fully Qualified Educators, as the District is in need of highly-qualified teachers with CLAD, BCLAD and limited assignment permits for the 2020-21 school year. | Approve Declaration of Need |

BUSINESS SERVICES

- | | | |
|-----|--|-------------------------------------|
| 4.1 | A motion to approve the following monthly business items: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures. | Approve Monthly Reports |
| 4.2 | A motion to approve/ratify the following annual contracts for the 2019-20 school year: A) 3 Chords, Inc. dba: Therapy Travelers (Special Education); B) Amplify Music Therapy (Special Education); C) Math Transformations (LMS); D) New Bridge School (NPS); E) Sierra Academy of San Diego (NPS); and F) Springall Academy (NPS). | Approve Annual Contracts |
| 4.3 | A motion to approve Schedule No. 5 to the Master 4-year lease agreement with Apple Financial Services for new iPads, Mosyle Manager, and Logitech Cases at a cost of \$508,718 with 0.9% interest. | Approve Agrmnt with Apple |
| 4.4 | A motion to accept quote prices from Galasso Bakery for 2020-2021 school year. | Accept Prices from Galasso |
| 4.5 | A motion to renew contract #FS-2019/20DF with Gold Star Foods, Inc. for an additional one-year period from July 1, 2020 to June 30, 2021 at a cost increase of 1.79% to current food prices. | Renew Contract with Gold Star Foods |
| 4.6 | A motion to extend the renewal with Domino's Pizza for an additional one-year period from July 1, 2020 to June 30, 2021. | Extend Renewal with Domino's |
| 4.7 | A motion to renew contract #FS-2018/19FP with American Produce for an additional one-year period from July 1, 2020 to June 30, 2021. | Renew Contract w/Amer Produce |
| 4.8 | A motion to approve a Side Letter of Agreement with the California School Employees Association, Lakeside Chapter 240 related to the COVID-19 emergency. | Approve Side Letter of Agrmnt |
| 4.9 | A motion to accept the following donations to the District: A) \$7,500 grant from the San Diego Hunger Coalition to the District; B) \$500 from Larry and Margaret Schweer, and \$100 from Barbara Bernardi to LMS' Outdoor School in honor of Barbara Wise; C) \$500 from San Diego Foundation to LMS' FFA program; and D) \$100 from Music in the Park to LMS' Show Choir program. | Accept Gifts to the District |

POLICIES, REGULATIONS & BYLAWS

- | | | |
|-----|--|--------------------|
| 5.1 | A motion to adopt Board Policy and Administrative Regulation 6142.2: World Language Instruction. | Adopt BP/AR 6142.2 |
| * | 5.2 A motion to adopt Board Bylaw 9400: Board Self Evaluation. | Adopt BB 9400 |

Motion carried 5:0 (Ayes: Butz, Ferrante, Hayes, LaChappa, Taylor).

- | | | |
|----|--|------------------------|
| J. | 1. Erin Garcia presented the Enrollment Report for Month 8, ending April 3, 2020, reporting 5,036 students enrolled. | Enrollment Report |
| | 2. Erin Garcia presented the Quarterly Investment Reports, San Diego County Treasury Investment Pool, as of quarter ended on March 31, 2020. | Quarterly Inv Report |
| K. | 1. First reading of Board Policy and Administrative Regulation 5145.3: Nondiscrimination/Harassment. The Board requested the policy come back next month for adoption. | BP/AR 5145.3 |
| | 2. First reading of Board Policy and Exhibits: 5145.6: Parental Notifications. The Board requested the policy come back next month for adoption. | BP/E 5145.6 |
| L. | 1A. LTA President, Cathy Sprecco, was unable to join the meeting. | LTA President |
| | 1B. CSEA President, Lisa Ford, is feeling optimistic about the communication in these unprecedented times. She thanked the classified staff for all their behind-the-scenes work. She gave a shout out to the administration for all their long hours. | CSEA President |
| | 2A. Erin Garcia, Assistant Superintendent, commented that technology has been working hard getting access to our students. An additional 85 iPads were distributed with 100 additional mifi hotspots. They are very busy. She commented on the anticipation of the Governor's revise as FCMAT has issued a budget alert. The outlook for education over the next couple of years is very grim. The state will take a multi-year approach taking a lot of time to analyze this information. We are consulting with the County to determine next steps. We are expecting a 10% decrease to LCFF which will be a very significant reduction to our district. We really won't know what our actual funding will be until early Fall. | Erin Garcia |
| | 2B. Dr. Kim Reed, Assistant Superintendent, commented that the Ed Services team has been working hard and she has been very impressed with them. The work groups are coming together and getting the work out by Wednesday. She reminded the Board that distance learning has been optional. Teachers will mark NA for not assessed plus comments on student report cards for Trimester 3. We are committed to do no harm during the closure. | Dr. Kim Reed |
| | 2C. Dr. Andy Johnsen, Superintendent, thanked everyone for their hard work. He commented that it has been a joy to lead. It has been tough times, but we're the right folks for the job. Everybody is committed to the success of our district. | Dr. Andy Johnsen |
| | President Ferrante thanked Dr. Johnsen for his leadership during this time. Member Taylor thanked everybody and commented that these times are crazy but we are dedicated and committed to our students. Clerk Hayes is impressed and amazed at everything we've done over the past 8 weeks. | General Board Comments |
| M. | President Ferrante asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 6:52 p.m. | Adjournment |

Andrew S. Johnsen, Ed.D.
Superintendent

Andrew Hayes
Clerk of the Board

Administration:

ANDY JOHNSEN, Ed.D.
Superintendent
 KIM REED, Ed.D.
Assistant Superintendent
 ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
 HOLLY FERRANTE
 ANDREW HAYES
 BONNIE LACHAPPA
 RHONDA TAYLOR, Ed.D.

Minutes of the Special Meeting of the Board of Trustees

June 4, 2020
 Zoom Meeting

- | | |
|--|---|
| <p>A. The special board meeting of the Lakeside Union School District Board of Trustees was called to order at 5:01 p.m. by Holly Ferrante, President, with the following members present: Bonnie LaChappa, Vice President; Andrew Hayes, Clerk; John V. Butz, Member; and Dr. Rhonda Taylor, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Lisa DeRosier was present to record the minutes.</p> | <p>Call to Order</p> |
| <p>B. President Ferrante welcomed all in attendance and led the pledge of allegiance.</p> | <p>Flag Salute</p> |
| <p>C. There were three requests to speak to the board: 2 employees spoke in opposition of the phase out of the dual immersion program at Lemon Crest; and 1 community member spoke in favor of working together as a community during this time.</p> | <p>Public Comments</p> |
| <p>D. Dr. Johnsen gave a brief reopening update and explained that the plans are continually changing. He is advocating for as much in-person time as possible for the students. The options are 100% face-to-face classroom time, a blended learning option, and 100% distance learning. The recent survey showed 80% of our families want as much in-class time as allowed. We will have to weigh student and staff safety. The social-emotional impact assumptions are increasing in substance abuse, child abuse, suicide, etc. This is very sad. The economic impact is reduced funding and increased expenses. We are bracing ourselves for declining enrollment. He also stated that ESS and preschool are preparing to reopen the child care. The drafts were thorough and thoughtful.</p> | |
| <p>E. 1. Kathy Kassel, Citizens' Bond Oversight Committee Chair, presented the 2018-19 annual positive report.</p> | <p>Audit Report Presentation</p> |
| <p>2. <u>It was approved by</u> Member Taylor and seconded by Member Butz to approve the bond audit for the fiscal year ending June 30, 2019. The audit was reviewed by the Citizens' Bond Oversight Committee (CBOC) at their May 27, 2020 meeting. Motion carried unanimously 5:0 (<u>Ayes</u>: Butz, Ferrante, Hayes, LaChappa, Taylor).</p> | <p>Approve Bond Audit</p> |
| <p>F. <u>It was moved by</u> Member Butz and seconded by Vice President LaChappa to designate all Items of Business to the consent agenda. The motion carried unanimously to designate Items of Business 2.1, 2.2, 2.3, 2.4 and 2.5 to the consent agenda.</p> | <p>Consent Agenda</p> |
| <p>1.1 <u>It was moved by</u> Member Taylor and seconded by Vice President LaChappa to adopt the following items of business:</p> | <p>Items of Business</p> |
| <p>1.2 There was no discussion on items of business.</p> | <p>Discussion</p> |
| <p>2.1 A motion to award Bid No. 2020-01, and authorize staff to enter into a contract with Asphalt & Concrete Enterprise, Inc., for the parking lot upgrades at Eucalyptus Hills, Lakeview, Lemon Crest and Riverview elementary schools in the amount of \$1,139,554.</p> | <p>Award Bid to Asphalt & Concrete Ent.</p> |

F. ITEMS OF BUSINESS (CONTINUED)

- | | | |
|-----|---|---|
| 2.2 | A motion to award Bid No. 2020-01, and authorize staff to enter into a contract with Caltec Corp., for the Central Kitchen upgrade in the amount of \$543,000. | Award Bid to
Caltec Corp. |
| 2.3 | A motion to award consultant contract for Inspector of Record (IOR) Services in support of the bond modernization and new construction program during the 2020-21 fiscal year. These services will be provided on an as-needed basis not to exceed \$500,000. | Award
Inspector of
Record Contract |
| 2.4 | A motion to approve a contract with Quality Bidders for an online automated contractor prequalification tool built specifically for California school districts, in the amount of \$5,000. | Approve
Contract with
Quality Bidders |
| 2.5 | A motion to award a consultant contract for GeoTech, Material Testing and Special Inspection Services, and authorize staff to enter into a contract with Ninyo and Moore and CTE, Inc. These services will be provided on an as-needed basis not to exceed \$500,000. | Award Contract
to Ninyo and
Moore |

Motion carried unanimously 5:0 (Ayes: Butz, Ferrante, Hayes, LaChappa, Taylor).

- | | | |
|----|--|-------------|
| G. | President Ferrante asked if there was any further business to come before the board. There being none, the president declared the special board meeting adjourned at 5:33 p.m. | Adjournment |
|----|--|-------------|

Andrew S. Johnsen, Ed.D.
Secretary to the Board

Andrew Hayes
Clerk of the Board

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Resolution for Chief Negotiator for LTA

Background (Describe purpose/rationale of the agenda item):

Adoption of Resolution No. 2020-24, designating the Director of Human Resources, Stacy Coble, to be the chief negotiator and designated representative in negotiations with the Lakeside Teachers Association for the 2019-2020 school year.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☐ Approval

☐ Explanation: Click here to enter text.

☒ Adoption

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member _____

RESOLUTION NO. 2020-24

Resolved that the Governing Board of the Lakeside Union School District hereby designates Director of Human Resources Stacy Coble to be its chief negotiator and designated representative in negotiations with the Lakeside Teachers Association ("LTA").

Resolved that Stacy Coble has full authority to negotiate on behalf of the Governing Board, but the Governing Board expressly reserves the right to ratify any tentative agreement.

Resolved that Stacy Coble shall be the only individual who has the authority on behalf of the Governing Board to negotiate with the LTA, and the only individual who has authority to make proposals and counter-proposals and to enter into tentative agreements.

Resolved that Erin Garcia, Kim Reed, Natalie Winspear, and Keith Keiper also shall be on the negotiating team on behalf of the Governing Board.

Resolved that individual members of the Governing Board and the Superintendent shall decline to negotiate with representatives of the LTA, and also shall decline to meet with such representatives on matters or items being negotiated or directly related to negotiations.

DATE APPROVED BY THE GOVERNING BOARD: June 18, 2020

Secretary to the Governing Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Resolution for Chief Negotiator for CSEA

Background (Describe purpose/rationale of the agenda item):

Adoption of Resolution No. 2020-25, designating the Assistant Superintendent, Erin Garcia, to be the chief negotiator and designated representative in negotiations with the California School Employees Association, Lakeside Chapter 240 for the 2019-2020 school year.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☐ Approval

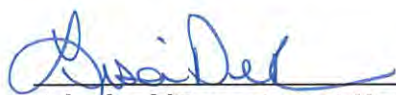
☐ Explanation: Click here to enter text.

☒ Adoption

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member _____

RESOLUTION NO. 2020-25

Resolved that the Governing Board of the Lakeside Union School District hereby designates Assistant Superintendent Business Services Erin Garcia to be its chief negotiator and designated representative in negotiations with the California School Employees Association ("CSEA").

Resolved that Erin Garcia has full authority to negotiate on behalf of the Governing Board, but the Governing Board expressly reserves the right to ratify any tentative agreement.

Resolved that Erin Garcia shall be the only individual who has the authority on behalf of the Governing Board to negotiate with the CSEA, and the only individual who has authority to make proposals and counter-proposals and to enter into tentative agreements.

Resolved that Stacy Coble and Todd Owens also shall be on the negotiating team on behalf of the Governing Board.

Resolved that individual members of the Governing Board and the Superintendent shall decline to negotiate with representatives of the CSEA, and also shall decline to meet with such representatives on matters or items being negotiated or directly related to negotiations.

DATE APPROVED BY THE GOVERNING BOARD: June 18, 2020

Secretary to the Governing Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Personnel Assignment Order 2020-11

Background (Describe purpose/rationale of the agenda item):

The Personnel Assignment Order reflects new hires, retirements and changes in positions.

Fiscal Impact (Cost):

Varies

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

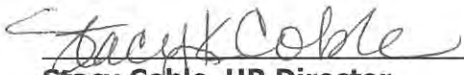
Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial
<input type="checkbox"/> Discussion	<input type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input checked="" type="checkbox"/> Adoption	

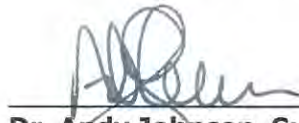
Originating Department/School: Human Resources

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Stacy Coble, HR Director



Dr. Andy Johnsen, Superintendent

LAKESIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING June 18, - 2020
Personnel Assignment Order – 2020-11

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Assignment/Location	Class/Step	New Assignment	New Annual Salary	Effective Date
Duncan, Victoria	Teacher/Lindo Park	F/22	Reduce Workload		8/19/20

D. Unpaid Leave Requests:

Employee	Assignment/Location	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Assignment/Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Assignment/Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Assignment/Location	Class/Step	Effective Date

Classified Staff

H. New Hire:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Layoff:

Employee	Location	Position	Reason	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
Shook, Billie	Riverview	Custodian II	Retire	7/1/20

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Step	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: JUNE 18, 2020

Agenda Item:

COMMERCIAL WARRANT LISTING SHEET – for the period 05/01/2020-05/31/2020

Background (Describe purpose/rationale of the agenda item):

This is a required monthly report - per Board Policy #3300, "the Governing Board shall review all warrants issued by the district at their monthly Board meeting".

Fiscal Impact (Cost):

\$530,745.18

Funding Source:

General, Child Development, Capital Facilities, Cafeteria, & Charter Schools (Barona, RVCS)

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☐ #3: Physical Environments

Recommended Action:

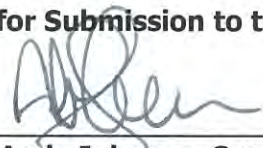
☐ Informational ☐ Denial/Rejection
☐ Discussion ☐ Ratification
☒ Approval ☐ Explanation: Click here to enter text.
☐ Adoption

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

BOARD WARRANT REPORT

05/01/2020-05/31/2020

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14673776	CLARK SECURITY PRODUCTS	5/4/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	985.31
14673777	CALIF SCHOOL NURSES ORGANIZATION	5/4/2020	INVOICE NO. 70TH-022020-0412 F -0656 F	0100	1,175.00
14673779	EL EDUCATION	5/4/2020	EL EDUCATION	0100	6,250.00
14673784	VISTA HILL FOUNDATION	5/4/2020	V2020-034 NPS AGREEMENT FOR 20	0100	13,624.00
14674524	A&B SAW & LAWNMOWER SHOP	5/7/2020	CHANGE ORDER TO INCREASE	0100	79.74
14674525	AMAZON CAPITAL SERVICES, INC.	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	164.13
14674526	E3 DIAGNOSTICS, INC	5/7/2020	ITA-8012970 SANIBEL EARTIPS; 9	0100	177.78
14674527	ASSETWORKS RISK MANAGEMENT INC.	5/7/2020	FIXED ASSET 2019 (\$500 THRESHO	0100	50.00
14674530	CINTAS CORPORATION	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	178.45
14674531	COPY CORRAL	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	206.88
14674532	COUNTY OF SAN DIEGO, DEH	5/7/2020	HAZARDOUS MATERIALS ANNUAL PER	0100	1,051.00
14674535	DATEL SYSTEMS INCORPORATED	5/7/2020	LENOVO THINKPAD T590 20N4 CORE	0100	7,863.51
14674536	DEPARTMENT OF JUSTICE	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	147.00
14674537	EYE PHONE CITY	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	5,187.67
14674538	ERIN GARCIA, CUSTODIAN	5/7/2020	REVOLVING CASH	0100	11,291.74
14674541	HELIX WATER DISTRICT	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,568.62
14674543	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/7/2020	EUCALYPTUS HILLS TASKALFA 600	0100	34.91
14674544	LAKESIDE WATER DISTRICT	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,486.82
14674545	PEPSI-COLA	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	211.69
14674546	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	140.26
14674547	SPRINT SOLUTIONS, INC.	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,910.07
14674548	CA DEPT OF TAX AND FEE ADMINISTRATION	5/7/2020	54-415225 4Q19,1Q20 DIESEL TAX	0100	165.08
14674549	LASERCYCLE USA, INC.	5/7/2020	TONER LC COMPATIBLE HP 26A(CF2	0100	112.36
14674550	THERAPY TRAVELERS, LLC.	5/7/2020	V2020-074 (DECEMBER 2019 BOARD	0100	3,400.00
14674551	TURF STAR	5/7/2020	GROUNDMASTER 3200 24HP 2WD	0100	20,640.32
14674552	U.S. BANK EQUIPMENT FINANCE	5/7/2020	BLANKET FOR LEASE CHARGES 2019	0100	70.24
14675453	ASELTINE SCHOOL	5/11/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	9,156.84
14675454	COAST 2 COAST COACHING INC	5/11/2020	LUNCH RECESS STEM, PBIS & SPOR	0100	3,240.00
14675456	NCS PEARSON, INC	5/11/2020	INVOICE NO. 9269625	0100	7.50
14675457	RAYNE OF SAN DIEGO	5/11/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	29.00
14675458	SIERRA ACADEMY OF SAN DIEGO	5/11/2020	V2020-043 NPS FOR 2019-20	0100	340.56
14675459	THERAPY TRAVELERS, LLC.	5/11/2020	V2020-074 (DECEMBER 2019 BOARD	0100	780.00
14676135	AMAZON CAPITAL SERVICES, INC.	5/14/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	128.95
14676136	CIT FINANCE LLC	5/14/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	382.53
14676137	CALIFORNIA STATE PARKS	5/14/2020	INVOICE FOR FEB. 20 AND 27, 20	0100	1,144.00
14676138	DEBORAH ANN COMISKEY	5/14/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,402.00
14676139	EYE PHONE CITY	5/14/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,817.70
14676140	LEADER SERVICES	5/14/2020	INVOICE NO. CA1041-IN FOR RMTS	0100	2,125.00
14676141	XEROX CORPORATION	5/14/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	410.96
14677113	KELLY PAPER	5/18/2020	GLOBAL OFFICE PAPER	0100	2,419.80
14677114	ALLIED REFRIGERATION INC	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	25.42
14677115	BEST VALUE GLASS	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	32.33
14677117	CINTAS CORPORATION	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	356.90
14677118	DION INTERNATIONAL TRUCKS LLC	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,341.02
14677119	ERIN GARCIA, CUSTODIAN	5/18/2020	REFUNDS	0100	5,433.27
14677120	IMPERIAL SPRINKLER SUPPLY, INC.	5/18/2020	CHANGE ORDER TO INCREASE	0100	109.64
14677121	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	5/18/2020	BLANKET FY 2019-20 COPY CHARGE	0100	1,314.16
14677122	OFFICE DEPOT, INC.	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,106.72
14677123	DAVIS CONSULTING CORPORATION	5/18/2020	2 YEAR CONTRACT AT \$1,550 PER	0100	1,550.00
14677124	O'REILLY AUTO PARTS	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	161.47
14677125	RAYNE OF SAN DIEGO	5/18/2020	BLANKET FOR FISCAL YEAR 2018-1	0100	32.00

BOARD WARRANT REPORT

05/01/2020-05/31/2020

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14677126	SYCAMORE LANDFILL	5/18/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	395.67
14677128	WILKINSON HADLEY KING & CO LLP	5/18/2020	2019-20 PROGRESS BILL FOR AUDI	0100	1,850.00
14677885	A&B SAW & LAWNMOWER SHOP	5/21/2020	CHANGE ORDER TO INCREASE	0100	1,182.93
14677886	ROCK AND BLOCK HARDSCAPE SUPPLY	5/21/2020	CHANGE ORDER TO INCREASE	0100	20.36
14677887	AMAZON CAPITAL SERVICES, INC.	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	429.40
14677888	AT&T	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	2,383.52
14677889	A-Z BUS SALES	5/21/2020	CHANGE ORDER TO INCREASE	0100	109.07
14677893	EDCO DISPOSAL CORPORATION	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	3,545.57
14677894	FOLLETT SCHOOL SOLUTIONS	5/21/2020	INVOICE NO. BF-00003952 BOOK F	0100	2,928.69
14677895	ERIN GARCIA, CUSTODIAN	5/21/2020	REVOLVING CASH	0100	4,057.63
14677896	HD SUPPLY FACILITIES MAINT	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,369.66
14677898	HOME DEPOT CREDIT SERVICES	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,418.48
14677899	INSTITUTE FOR EFFECTIVE EDUCATION	5/21/2020	V2020-051 NPS 2019-20 CHILDREN	0100	6,020.72
14677900	LAKESIDE WATER DISTRICT	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,131.12
14677901	LEADER SERVICES	5/21/2020	V2020-017 BLANKET FOR 2019-20	0100	290.03
14677902	MRC	5/21/2020	BLANKET FOR 2019-20 MANAGED PR	0100	543.50
14677903	NUTRIEN AG SOLUTION	5/21/2020	BLANKET FOR 2019-20 FISCAL YEA	0100	57.11
14677904	OFFICE DEPOT, INC.	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	612.25
14677905	OXBOW ACADEMY	5/21/2020	V2020-066 NPS AGREEMENT FOR 20	0100	15,714.00
14677906	RAYNE OF SAN DIEGO	5/21/2020	BLANKET FOR FISCAL YEAR 2018-1	0100	96.00
14677907	SMART & FINAL	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	478.87
14677908	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	356.96
14677909	SPARKLETT'S	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	17.87
14677910	SOUTHWEST TRAILER SALES	5/21/2020	2019 T1161 PJ TRAILER - VIN# 4	0100	4,795.14
14677911	TARGET RIVER	5/21/2020	I2020-011 MARKETING SERVICES	0100	4,372.50
14677912	VERIZON WIRELESS	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	1,644.56
14677913	WAXIE SANITARY SUPPLY	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	4,801.45
14677914	WEBB'S RV SUPPLY	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	68.80
14677915	WELLS FARGO VENDOR FINANCIAL SERVICES	5/21/2020	KYOCERA COPIER 6003IRFQ940105	0100	83.32
14679745	ABABA BOLT	5/29/2020	BLANKET FOR 2019-20 MAINTENANC	0100	16.52
14679746	AGRICULTURAL PEST CONTROL	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	730.00
14679747	AMAZON CAPITAL SERVICES, INC.	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	300.64
14679753	COMPETITIVE METALS, INC	5/29/2020	BLANKET FOR FISCAL YEAR 2019-	0100	164.22
14679754	COAST MUSIC THERAPY INC.	5/29/2020	V2020-040 - INVOICE NO. 12752	0100	125.00
14679756	DANNIS WOLIVER KELLEY	5/29/2020	V2020-028 BLANKET FOR 2019-20	0100	9,384.52
14679757	THE DEVEREUX FOUNDATION	5/29/2020	V2020-046 NPS AGREEMENT FOR 20	0100	38,956.95
14679758	THE EAST COUNTY CALIFORNIAN	5/29/2020	2020-21 PROPOSED BUDGET NOTICE	0100	108.50
14679759	MORSCO SUPPLY, LLC	5/29/2020	CHANGE ORDER TO INCREASE	0100	88.78
14679760	ERIN GARCIA, CUSTODIAN	5/29/2020	REVOLVING CASH	0100	574.56
14679762	GRAINGER	5/29/2020	CHANGE ORDER TO INCREASE	0100	74.87
14679763	HD SUPPLY FACILITIES MAINT	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	313.34
14679764	J.W. PEPPER & SON, INC.	5/29/2020	INVOICE NO. 2667169320 -100616	0100	70.25
14679765	LAKESIDE EQUIPMENT	5/29/2020	CHANGE ORDER TO INCREASE	0100	336.28
14679766	MACDOUGAL-MORRIS GROUP LLC	5/29/2020	V2020-030 NPS AGREEMENT FOR 20	0100	6,224.21
14679767	HEATHER MATHE	5/29/2020	(I2020-026) INVOICE NO. 002 FO	0100	216.00
14679768	NUTRIEN AG SOLUTION	5/29/2020	BLANKET FOR 2019-20 FISCAL YEA	0100	434.88
14679769	NEW HAVEN YOUTH AND FAMILY SERVICES	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	2,200.00
14679770	OFFICE DEPOT, INC.	5/29/2020	BLANKET PURCHASE ORDER FOR FIS	0100	238.69
14679771	ORANGE COUNTY DEPT. OF EDU.	5/29/2020	RMTS SOFTWARE PLATFORM FEE 201	0100	64.32
14679772	OTHER WORLD COMPUTING INC.OWC	5/29/2020	CHANGE ORDER TO INCREASE	0100	2,344.64
14679773	OXBOW ACADEMY	5/29/2020	V2020-066 NPS AGREEMENT FOR 20	0100	15,884.00

BOARD WARRANT REPORT

05/01/2020-05/31/2020

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14679774	SAN DIEGO COUNTY OFFICE OF ED	5/29/2020	SECTION 504 TRAINING AT SDCOE	0100	250.00
14679775	SAN DIEGO GAS & ELECTRIC	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	52,896.10
14679776	STEIN EDUCATION CENTER	5/29/2020	V2020-050 2019-20 BLANKET FOR	0100	10,427.82
14679777	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	87.14
14679778	SPECIALIZED THERAPY SERVICES	5/29/2020	V2020-032 BLANKET FOR FISCAL Y	0100	1,044.69
14679779	THE PRINT BUTTON	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	16.78
14679780	THERAPY TRAVELERS, LLC.	5/29/2020	V2020-074 (DECEMBER 2019 BOARD	0100	10,200.00
14679781	U.S. BANK EQUIPMENT FINANCE	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	156.84
14679782	VILLA SANTA MARIA, INC.	5/29/2020	V2020-035 NPS AGREEMENT FOR 20	0100	31,782.75
14679783	VISTA HILL FOUNDATION	5/29/2020	V2020-034 Suppl. MOU - APRIL 2	0100	6,904.00
14679784	WAXIE SANITARY SUPPLY	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	0100	728.61
GENERAL				0100 Total	367,141.43
14674544	LAKESIDE WATER DISTRICT	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	1200	83.62
14677893	EDCO DISPOSAL CORPORATION	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	1200	103.27
14677907	SMART & FINAL	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	1200	515.58
14677909	SPARKLETTES	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	1200	1.98
14679775	SAN DIEGO GAS & ELECTRIC	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	1200	604.72
CHILD DEVELOPMENT				1200 Total	1,309.17
14673775	AMERICAN PRODUCE DISTRIBUTORS	5/4/2020	BLANKET PURCHASE ORDER FOR FIS	1300	10,778.45
14673778	DOMINO'S PIZZA	5/4/2020	BLANKET PURCHASE ORDER FOR FIS	1300	7,535.96
14673780	GALASSO'S BAKERY	5/4/2020	BLANKET PURCHASE ORDER FOR FIS	1300	184.00
14673782	GOLD STAR FOODS INC	5/4/2020	BLANKET PURCHASE ORDER FOR FIS	1300	2,583.95
14673783	SYSCO FOODS SERVICES	5/4/2020	OPEN PURCHASE ORDER FOR FISCAL	1300	1,293.54
14673785	WEBB'S RV SUPPLY	5/4/2020	BLANKET PURCHASE ORDER FOR FIS	1300	35.42
14674525	AMAZON CAPITAL SERVICES, INC.	5/7/2020	BLANKET PURCHASE ORDER FOR FIS	1300	226.59
14674529	CA DEPT OF EDUCATION	5/7/2020	BLANKET PURCHASE ORDER FOR FIS	1300	572.85
14674534	CULLIGAN	5/7/2020	BLANKET PURCHASE ORDER FOR FIS	1300	49.56
14674539	GARCIA'S PUEBLA MERCADO	5/7/2020	BLANKET PURCHASE ORDER FOR FIS	1300	481.25
14674542	TAKKT AMERICA HOLDING INC	5/7/2020	FILM, MILLER, 18' X 5280"	1300	577.72
14677116	CA DEPT OF EDUCATION	5/18/2020	BLANKET PURCHASE ORDER FOR FIS	1300	285.00
14677888	AT&T	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	1300	14.53
14677892	CULLIGAN	5/21/2020	BLANKET PURCHASE ORDER FOR FIS	1300	49.56
14677897	HOLLANDIA DAIRY	5/21/2020	BLANKET PURCHASE ORDER FOR FIS	1300	15,159.99
14677907	SMART & FINAL	5/21/2020	BLANKET PURCHASE ORDER FOR FIS	1300	123.36
14677912	VERIZON WIRELESS	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	1300	53.81
14679750	CA DEPT OF EDUCATION	5/29/2020	BLANKET PURCHASE ORDER FOR FIS	1300	646.95
14679752	CHEMSEARCH	5/29/2020	WATER TREATMENT	1300	429.65
CAFETERIA				1300 Total	41,082.14
14673781	GEM INDUSTRIAL	5/4/2020	CHANGE ORDER TO ADD: APPLIC	2139	22,804.17
14674528	THE BANK OF NEW YORK MELLON TRUST CO NA	5/7/2020	INVOICE NO. 252-2283900 - PAYI	2139	750.00
14674540	ERIC HALL & ASSOCIATES, LLC	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	2139	6,600.00
14675455	DAILY JOURNAL CORPORATION	5/11/2020	BID NOTICE INVITING BIDS FOR C	2139	158.60
14677127	TEKWORKS, INC.	5/18/2020	BLANKET FOR 2019-20 NOT TO EX	2139	37,606.33
14679785	WILKINSON HADLEY KING & CO LLP	5/29/2020	INVOICE NO. 26901 FOR 2018-19	2139	3,500.00
BOND				2139 Total	71,419.10
14674533	COX COMMUNICATIONS	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	235.00
14674544	LAKESIDE WATER DISTRICT	5/7/2020	WATER SERVICE	6201	140.25
14674546	SOUTHWEST SCHOOL & OFFICE SUPPLY	5/7/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	9.53
14677888	AT&T	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	73.59
14677890	CALIFORNIA COAST CREDIT UNION	5/21/2020	MISC SUPPLEIS	6201	2,249.41
14677891	CDW GOVERNMENT, INC.	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	461.55

BOARD WARRANT REPORT
05/01/2020-05/31/2020

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14677893	EDCO DISPOSAL CORPORATION	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	196.44
14677898	HOME DEPOT CREDIT SERVICES	5/21/2020	SUPPLIES	6201	5,854.30
14677909	SPARKLETTES	5/21/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	16.83
14679744	AARDVARK ANT & PEST CONTROL, INC	5/29/2020	PEST CONTROL SERVICE	6201	193.00
14679748	AZTEC CONTAINER	5/29/2020	CARGO CONTAINER	6201	3,961.96
14679749	BOYS & GIRLS CLUBS OF	5/29/2020	RENTAL FEES	6201	1,950.00
14679751	CDW GOVERNMENT, INC.	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	22,160.25
14679755	COX COMMUNICATIONS	5/29/2020	INTERNET	6201	235.00
14679761	GOSECURE, INC.	5/29/2020	iPRISM	6201	3,223.68
14679775	SAN DIEGO GAS & ELECTRIC	5/29/2020	BLANKET FOR FISCAL YEAR 2019-2	6201	1,501.16
14679786	XEROX CORPORATION	5/29/2020	XEROX LEASE	6201	2,736.89
14679787	YOUNG, MINNEY & CORR LLP	5/29/2020	LEGAL FEES	6201	4,594.50
RIVER VALLEY CHARTER				6201 Total	49,793.34
				Grand Total	530,745.18

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

REVOLVING CASH REGISTER

Background (Describe purpose/rationale of the agenda item):

LISTING OF ALL TRANSACTIONS (REIMBURSEMENTS, MILEAGE EXPENSES ETC) FOR THE MONTH PRIOR TO BOARD MEETING

Fiscal Impact (Cost):

19,130.77

Funding Source:

GENERAL FUND & CHILD DEVELOPMENT FUND (PRESCHOOL)

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Business Services

Submitted/Recommended By: **Approved for Submission to the Governing Board:**



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member  _____

Lakeside Union School District
Revolving Cash Register
May 2020

Date	Num	Name	Memo/Description	Amount
05/05/2020	38674	Anissa Bailey	Covid Refund.	-120.00
05/05/2020	38675	Graciela Nunez Acuna	Covid Refund.	-90.00
05/05/2020	38676	Katrina Bartlett	Covid Refund.	-249.00
05/05/2020	38677	Vancleve Bonner	Covid Refund.	-210.00
05/05/2020	38678	Alejandra Brown	Covid Refund.	-90.00
05/05/2020	38679	Sasha Byrd	Covid Refund.	-90.00
05/05/2020	38680	Renie Mader	Covid Refund.	-143.50
05/05/2020	38681	Tim Carter	Covid Refund.	-66.50
05/05/2020	38682	Shannon Cobbs	Covid Refund.	-132.50
05/05/2020	38683	Rachelle Cullum	Covid Refund.	-90.00
05/05/2020	38684	David De Vigne	Covid Refund.	-275.00
05/05/2020	38685	John David Dungan III	Covid Refund.	-76.50
05/05/2020	38686	Jayme Dykes	Covid Refund.	-293.50
05/05/2020	38687	Lindsay Elliott	Covid Refund.	-230.00
05/05/2020	38688	Pilar DeLaCruz	Covid Refund.	-109.25
05/05/2020	38689	Dalia Cortes Martinez	Covid Refund.	-132.50
05/05/2020	38690	Miranda Grieshaber	Covid Refund.	-90.00
05/05/2020	38691	Sara Hamilton	Covid Refund.	-90.00
05/05/2020	38692	Britney Hazzard	Covid Refund.	-101.00
05/05/2020	38693	Allison Jones	Covid Refund.	-132.50
05/05/2020	38694	Aida Johnson	Covid Refund.	-166.50
05/05/2020	38695	Sharlotte Knapp	Covid Refund.	-159.50
05/05/2020	38696	Ashley Kwiecinski	Covid Refund.	-132.50
05/05/2020	38697	Ora LaRue	Covid Refund.	-308.00
05/05/2020	38698	Brittany Leamons	Covid Refund.	-270.00
05/05/2020	38699	Cecilie Arcamo	Covid Refund.	-132.50
05/05/2020	38700	Gina Lyon	Covid Refund.	-132.50
05/05/2020	38701	Melanie Martinez	Covid Refund.	-90.00
05/05/2020	38702	Maria Martinez	Covid Refund.	-111.62
05/05/2020	38703	Chelsea McDermott	Covid Refund. Stop Payment, Not replaced per Robyn Bowman \$388.50	0.00
05/05/2020	38704	Kelsey Dillon	Covid Refund.	-210.00
05/05/2020	38705	Jorge Morales	Covid Refund.	-306.00
05/05/2020	38706	Heather Mortensen	Covid Refund.	-90.00
05/05/2020	38707	Taylor Davis	Covid Refund.	-132.50
05/05/2020	38708	Athanasia Economou	Covid Refund.	-132.50
05/05/2020	38709	Ijeoma Nwanganga	Covid Refund. Void Incorrect last name \$210.00 reissue ck	0.00
05/05/2020	38710	Samantha Orahood	Covid Refund.	-112.62
05/05/2020	38711	Bernadette Petersen	Covid Refund.	-132.50
05/05/2020	38712	Amber Pittman	Covid Refund.	-132.50
05/05/2020	38713	Marissa Pratt	Covid Refund.	-90.00
05/05/2020	38714	Jeremy Pritchard	Covid Refund.	-132.50
05/05/2020	38715	Elia Pulido	Covid Refund.	-132.50

Date	Num	Name	Memo/Description	Amount
05/05/2020	38716	Elsa Sigur	Covid Refund.	-132.50
05/05/2020	38717	Courtney Slaughter	Covid Refund.	-90.00
05/05/2020	38718	Megan Smolenski	Covid Refund.	-90.00
05/05/2020	38719	Aimee Strange	Covid Refund.	-210.00
05/05/2020	38720	Ashley Street	Covid Refund.	-175.95
05/05/2020	38721	Sharon Sullinger	Covid Refund.	-253.30
05/05/2020	38722	Molly Tripp	Covid Refund.	-90.00
05/05/2020	38723	Casandra Usry	Covid Refund.	-132.50
05/05/2020	38724	Kristen Vaiasuso	Covid Refund.	-218.50
05/05/2020	38725	Celine Viale	Covid Refund.	-218.50
05/05/2020	38726	Sierra Walters	Covid Refund.	-491.00
05/05/2020	38727	Jamie Zadorozny	Covid Refund.	-132.50
05/05/2020	38728	Samantha Nuzzo	Covid Refund.	-132.50
05/05/2020	38729	Tiffany Lewis	Covid Refund.	-132.50
05/05/2020	38730	Priscilla Vannoy	Covid Refund.	-275.00
05/07/2020	38731	RV PTSA	Refund for canceled Field Trips	-4,507.00
05/04/2020	38732	Almira Perry	Bus Pass Refund for Malachi Atrash & Caleb Perry	-11.00
05/04/2020	38733	Richard Benzing	Riccar Simplicity Ulw Base Tray Cover Bottom, Oreck Commerical Disposable Vacuum Bags XL, Envirocare micro filtration vacuum cleaner dust bags, Riccar SupraLite Belts, Oreck Roller brush & Belts, Bradley Toilet Paper Dispenser, Bolts.	-139.45
05/05/2020	38734	Melissa Fugere	Refund Of Amaya Angeli's School Lunch Account.	-49.85
05/05/2020	38735	Anna Lopez	Forever Stamps & Postcard Stamps For Student Postage Covid-19.	-91.80
05/05/2020	38736	Peggy O. McKay	Costco - Flag Stamp For Postage Due To Covid-19.	-54.75
05/07/2020	38737	Rachel Nelson	March 2020 Payroll - Did Not Receive Payroll Check In The Mail.	-1,887.10
05/07/2020	38738	Gina Henke	TPT: Percy Jackson Lightning Thief Unit: Novel Study / Distance Learning.	-30.00
05/07/2020	38739	Diane Huff	ACTFL Dues Renewal.	-45.00
05/07/2020	38740	Bruce Mikolaycik	Office Depot - Paper (Various Types).	-294.31
05/07/2020	38741	Tanith Sloan	Dollar Tree: Valentine's Day Supplies, Stickers, Glue Sticks, Digital Kitchen Timer.	-56.15
05/07/2020	38742	Jessica Stroman	Shape Activity, Preposition Farm, Colors Activity, Hand Washing Book Activity, Concepts Books, Number Concepts, Science Sorting, Feelings Unit, Life Skills Bundle, Classroom Supplies.	-336.95
05/07/2020	38743	Sharon Sullinger	STEAM Egg, Women Scientist, Distance Learning 3rd Grade, Literature Circle Books, Spring STEAM Saturday School Supplies.	-251.53
05/13/2020	38744	Jim Rosa	Voided - ELAC - Supplies.	0.00
05/12/2020	38745	Jim Rosa	ELAC - Supplies.	-53.21
05/12/2020	38746	Melanie Van Oostende	(2) Gift Bags, (2) Craft Bags, Mod Podge Glass & Acrylic.	-79.23
05/13/2020	38747	Kiteemi Buettgenbach	(5) Books Of Stamps For Mailing Packets/Other School/Teacher Documents.	-65.00
05/13/2020	38748	Jennifer Speedie	Eucalyptus Hills - End Of Year Buckets (All Students).	-103.44
05/13/2020	38749	Elaine Thornton	Walmart - Ink for Printing At Home During The Stay At Home Order.	-33.91

Date	Num	Name	Memo/Description	Amount
05/15/2020	38750	Aubri McWay	TPT - Math Tools, Novel Study, The Westing Game - An Investigator's Case File, Digital Unit With Google Slides, Tools Bundle.	-28.75
05/15/2020	38751	Bruce Mikolaycik	100 Stamps For 3rd Grade Distance Learning.	-55.00
05/15/2020	38752	Suzie Smith	TPT - (Receipt #'s 118314287, 118077960) Interactive Read-Aloud Lesson Plans, Editable Phonics, Multiplication Bump on Seesaw, Digital Time Bundle.	-283.04
05/15/2020	38753	Kerry Strong	TPT - STEM & Growth Mindset Lessons, Main Idea and Text Features Lessons, Postage For Mailing Home Student Work.	-63.30
05/15/2020	38754	Monica Farren	Audible & TPT - Novel Wild Bird, Novel Slides.	-45.19
05/20/2020	38755	Ijeoma Nwachuku	19/20 Preschool Refund Reissue for ck#38709	-210.00
05/20/2020	38756	Grace Cox	2/22/20 & 3/11/20 - Supplies For Meetings.	-110.36
05/20/2020	38757	Kelly Massey	Refund Of Lily's School Lunch Account.	-48.75
05/20/2020	38758	Aimee Nava	TPT - Battleship For Google, Bright Base Ten Block Clipart Set, 4th Grade Math Digital Bundle.	-87.00
05/20/2020	38759	NICOLE PETERS	Lakeshore - What Should You Do?/Animals, Superduper Publication: Artic Combo, Social Scenes, Vocab Chipper Chat, Magne Talk Feelings.	-224.26
05/20/2020	38760	Sharon Sullinger	Literature Circle Books - Lawn Boy & Lawn Boy Returns, My Father's Dragon.	-16.16
05/21/2020	38761	Danielle Schneipp	Disney Performance Kit For Lakeside Farms Chorus.	-89.54
05/22/2020	38762	Hilda Kovacs	Refund Of Ethan Kovac's School Lunch Account.	-99.00
05/22/2020	38763	Alex DeRosier	Nearpod Membership.	-120.00
05/27/2020	38764	Raymond Cara	Printer Toner (Cyan/Magenta/Yellow & Black) Paper Shredder, Label Maker: Label Tape.	-740.00
05/27/2020	38765	Sheila Maddox	Refund Of Kevin's School Lunch Account.	-50.75
05/27/2020	38766	Heather Wiley	Refund Of Maddison Peter's School Lunch Account.	-20.00
05/28/2020	38767	Robyn Chambers	Refund Of Chole Chambers' School Lunch Account.	-37.50
05/28/2020	38768	Dawn Moody	Refund Of Neela Moody's School Lunch Account.	-19.25
				<u>-\$ 19,130.77</u>

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Ratification of Purchase Orders and Change Orders Listing (May 1, 2020 to May 31, 2020)

Background (Describe purpose/rationale of the agenda item):

The Governing Board must ratify all purchase orders and change orders that have been created pursuant to the authority granted under Education Code 17605 and Board Policy 3300 that authorizes staff to purchase supplies, materials, equipment, and services up to the amounts specified in Public Contract Code 20111. In addition, the Governing Board should review and ratify all purchase orders and change orders created as a result of prior Board approval. A list of purchase orders and change orders for the period of May 1, 2020 through May 31, 2020 is attached.

Fiscal Impact (Cost):

\$328,436.68

Funding Source:

General Fund Total: \$300,248.03 Pre-School Fund Total: N/A, Food Services Fund Total: \$1,629.65
Bond Fund Total: \$26,559.00 and Developer Fees Fund Total: N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

MAY 2020 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site	Total
0000005951	SPRINT SOLUTIONS, INC.	HOTSPOTS & BROADBAND	0100	TECH	\$ 45,588.00
0000005953	BLACKIE'S TROPHIES AND AWARDS	END OF YEAR AWARDS	0100	LMS	\$ 2,622.64
0000005955	WILKINSON HADLEY KING & CO LLP	AUDITING SERVICES	0100	BUS SVCS	\$ 1,850.00
0000005957	LEADER SERVICES	SMAA CONSULTANT	0100	BUS SVCS	\$ 2,125.00
0000005958	CALIFORNIA STATE PARKS	FIELD TRIP	0100	RV	\$ 1,144.00
0000005959	DIESEL PRINT CO	BANNER & T SHIRTS	0100	LMS	\$ 3,726.00
0000005960	APPLE INC.	5 LAPTOPS	0100	TECH	\$ 7,449.36
0000005961	UNITEDWEST, INC.	TRAILER	0100	MAINT	\$ 4,795.15
0000005962	DAVE BANG ASSOCIATES INC OF CA	WOOD FIBER FOR 6 SITES	0100	MAINT	\$ 40,557.00
0000005964	FOLLETT SCHOOL SOLUTIONS	BOOK FAIR	0100	LF	\$ 2,928.69
0000005965	ORANGE COUNTY DEPT. OF EDU.	RMTS FEES SMAA	0100	BUS SVCS	\$ 64.32
0000005966	SAN DIEGO COUNTY OFFICE OF ED	T&C	0100	PUP SVCS	\$ 250.00
0000005967	SCHOOL HEALTH CORP.	HEALTH OFFICE ITEMS	0100	HLTH SVCS	\$ 581.41
0000005969	MCGRAW-HILL	CONSUMABLES FOR LC	0100	ED SVCS	\$ 33,650.55
0000005970	MCGRAW-HILL	CONSUMABLES FOR LC	0100	ED SVCS	\$ 28,651.05
0000005971	MCGRAW-HILL	CONSUMABLES FOR LC	0100	ED SVCS	\$ 20,424.12
0000005972	MCGRAW-HILL	CONSUMABLES FOR LC	0100	ED SVCS	\$ 11,797.86
0000005973	MCGRAW-HILL	CONSUMABLES FOR LC	0100	ED SVCS	\$ 29,738.36
0000005974	MCGRAW-HILL	CONSUMABLES FOR LC	0100	ED SVCS	\$ 31,976.95
0000005975	FAIN DRILLING & PUMP CO., INC	BOOSTER PUMP FOR LF	0100	MAINT	\$ 6,111.57
0000005979	COAST MUSIC THERAPY INC.	V2020-040 MUSIC THERAPY	0100	SPED	\$ 125.00
0000005981	THE EAST COUNTY CALIFORNIAN	ADVERTISING	0100	BUS SVCS	\$ 108.50
0000005983	OFFICE DEPOT, INC.	OS MANAGEMENT	0100	TECH	\$ 3,500.00
0000005984	J.W. PEPPER & SON, INC.	SHEET MUSIC	0100	TDS	\$ 70.25
0000005985	HEATHER MATHE	I2020-026 PHYS ED & NUTR.	0100	LF	\$ 216.00
0000005987	THE EAST COUNTY CALIFORNIAN	ADVERTISING	0100	BUS SVCS	\$ 196.00
0000005988	CPI	MEMBERSHIP	0100	SPED	\$ 150.00
					\$ 280,397.78
0000005980	CHEMSEARCH	V2020-004 WATER TREATMENT	1300	FS	\$ 429.65
					\$ 429.65
0000005952	THE BANK OF NEW YORK MELLON TRUST CO NA	PAYING AGENT FEE	2139	BOND	\$ 750.00
0000005976	WILKINSON HADLEY KING & CO LLP	AUDITING	2139	BOND	\$ 3,500.00
0000005977	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS REMOVAL C.K.	2139	BOND	\$ 5,960.00
0000005978	JANUS CORPORATION	ASBESTOS REMOVAL C.K.	2139	BOND	\$ 13,949.00
					\$ 24,159.00

MAY 2020 PURCHASE ORDERS

CHANGE ORDER AMOUNT INFORMATION

0000005001	A&B SAW & LAWNMOWER SHOP	CHANGE ORDER	0100	MAINT	\$	4,700.00
0000005013	AAF INTERNATIONAL	CHANGE ORDER	0100	MAINT	\$	2,100.00
0000005062	FERGUSON ENTERPRISES	CHANGE ORDER	0100	MAINT	\$	500.00
0000005065	HD SUPPLY FACILITIES MAINT	CHANGE ORDER	0100	MAINT	\$	1,100.00
0000005163	AMAZON	CHANGE ORDER	0100	SPED	\$	2,835.00
0000005245	AMAZON	CHANGE ORDER	0100	LP	\$	5,300.00
0000005254	MRC	CHANGE ORDER	0100	LF	\$	815.25
0000005301	DIALCOM	CHANGE ORDER	0100	MAINT	\$	2,000.00
0000005602	NUTRIEN AG SOLUTION	CHANGE ORDER	0100	MAINT	\$	500.00
					\$	19,850.25
0000004988	CULLIGAN	CHANGE ORDER	1300	FS	\$	200.00
0000004999	AMAZON	CHANGE ORDER	1300	FS	\$	1,000.00
					\$	1,200.00
0000005095	ERIC HALL & ASSOCIATES	CHANGE ORDER	2139	BOND	\$	2,400.00
					\$	2,400.00
		TOTAL PURCHASE ORDERS			\$	304,986.43
		TOTAL CHANGE ORDERS			\$	23,450.25
		TOTAL PO'S AND C/O'S			\$	328,436.68

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Ratification of P Card expenditure transactions for the month of April 2020.

Background (Describe purpose/rationale of the agenda item):

It is recommended that The Governing Board approve/ratify expenditure transactions charged to District P Cards for the month of April 2020.

Fiscal Impact (Cost):

\$6,605.34

Funding Source:

General Fund Total: \$4,301.69 Child Development Fund Total: \$484.59, Food Services Fund Total: \$1,819.06

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☒ **Ratification**

☐ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

APRIL 2020 MISSION FEDERAL P-CARD LEDGER

ACCT NAME	POST DATE	AMT	MERCHANT NAME	FIN.ACCOUNTING CODE	FIN.EXPENSE DESCRIPTION
ARNOLD,STACI	04/30/2020	\$ 42.98	OFFICE DEPOT #2332	0100 0952019 1110 1000 4300000 368 150	INK FOR PRINTING PACKETS DUE TO DISTANCE LEARNING
	04/30/2020	\$ 47.29	OFFICE DEPOT #2277	0100 0952019 1110 1000 4300000 368 150	INK FOR PRINTING PACKETS DUE TO DISTANCE LEARNING
	04/16/2020	\$ 64.64	OFFICE DEPOT #5125	0100 0952019 1110 1000 4300000 368 150	STEEL MESH HANGING LETTER SIZE MOBILE FILE CART - DISTANCE LEARNING
	04/09/2020	\$ 16.02	OFFICE DEPOT #5125	0100 0952019 1110 1000 4300000 368 150	HANGING FILE FOLDERS FOR DISTANCE LEARNING
	04/08/2020	\$ 19.13	OFFICE DEPOT #5125	0100 0952019 1110 1000 4300000 368 150	HEAVY DUTY PLASTIC PORTABLE FILE BOX FOR DISTANCE LEARNING
		\$ 190.06		0100 0952019 1110 1000 4300000 368 150	
BEISIGL,BRIAN	04/03/2020	\$ 459.27	AMAZON WEB SERVICES	0100 0000000 0000 7700 5800000 189 730	AMAZON WEB SERVICE CLOUD HOSTING
		\$ 459.27		0100 0000000 0000 7700 5800000 189 730	
COX,GRACE	04/16/2020	\$ 67.00	DOODLY - DOODLY STAND	0100 1100019 1110 1000 5800092 384 190	SOFTWARE TO HELP CUSTOMIZE ENGAGING ONLINE VIDEOS - DUE TO COVID 19
		\$ 67.00		0100 1100019 1110 1000 5800092 384 190	
COX,GRACE	04/16/2020	\$ 97.00	DOODLY.COM	0100 1100019 1110 1000 5800092 384 190	SOFTWARE TO HELP CUSTOMIZE ENGAGING ONLINE VIDEOS - DUE TO COVID-19
		\$ 97.00		0100 1100019 1110 1000 5800092 384 190	
COX,GRACE	04/01/2020	\$ (50.60)	SUPER DUPER PUBLICATIO	0100 1100000 1110 1000 4300000 384 190	CREDIT FOR 03/17 PURCHASE
		\$ (50.60)		0100 1100000 1110 1000 4300000 384 190	
DRAMMISSI,NINA	04/22/2020	\$ 135.00	NAESP-PEAP	0100-0000600-1110-1000-4300000-376-170	5TH GRADE AWARDS AND CERTIFICATES
		\$ 135.00		0100-0000600-1110-1000-4300000-376-170	
DRAMMISSI,NINA	04/14/2020	\$ 41.86	OFFICE DEPOT #908	0100-1100019-1110-1000-4300000-376-170	FLASH DRIVES, PENS, PAPER (SCHOOL BREAK-IN DURING CLOSURE)
		\$ 41.86		0100-1100019-1110-1000-4300000-376-170	
DRAMMISSI,NINA	04/08/2020	\$ 102.78	IDENTAKID	0100-0000600-1110-1000-4300000-376-170	VISITOR LABELS
		\$ 102.78		0100-0000600-1110-1000-4300000-376-170	
GARCIA,ERIN	04/02/2020	\$ 1,800.00	ZOOM.US	0100 0000019 1110 1000 5800000 189 670	ZOOM HOSTING PLATFORM FOR SCHOOL DISTRICT-COVID 19
		\$ 1,800.00		0100 0000019 0000 7200 5800000 189 670	
HARDIMAN,LESLIE	04/27/2020	\$ 21.60	ALLIES GIFTS AND SHIPP	0100 1100019 1110 1000 5900010 047 270	MAILING PACKETS TO PARENTS
	04/26/2020	\$ 50.50	USPS PO 0541460040	0100 1100019 1110 1000 5900010 047 270	MAILING PACKETS TO STUDENTS
	04/21/2020	\$ 13.40	USPS PO 0541460040	0100 1100019 1110 1000 5900010 047 270	MAIL CHARGES FOR STUDENT PACKETS
	04/20/2020	\$ 31.65	ALLIES GIFTS AND SHIPP	0100 1100019 1110 1000 5900010 047 270	MAIL CHARGES FOR STUDENT PACKETS
		\$ 117.15		0100 1100019 1110 1000 5900010 047 270	
MULL,STEVE	04/13/2020	\$ (18.97)	APPLE.COM/BILL	0100 1100019 1110 1000 5800092 350-250	DISCOUNT
	04/12/2020	\$ 318.96	APPLE.COM/BILL	0100 1100019 1110 1000 5800092 350-250	CHORUS SOFTWARE FOR ON LINE INSTRUCTION DURING COVID-19
		\$ 299.99		0100 1100019 1110 1000 5800092 350-250	
MURPHY,JERRED C	04/22/2020	\$ 356.37	MISSION IMPRINTABLES I	1200 9010200 8500 5000 5800000 781 205	CAMP T SHIRTS
	04/08/2020	\$ 128.22	AMAZON PRIME*RT7S24UC3	1200 9010200 8500 5000 5800000 780 205	ERROR - CREDITED MAY 3, 2020
		\$ 484.59		1200 9010200 8500 5000 5800000 780 205	
REED, KIM	4/3/20	\$ 40.00	EDUCATION WEEK	0100 0000000 0000 7200 5300000 189 630	SUBSCRIPTION RENEWAL
		\$ 40.00		0100 0000000 0000 7200 5300000 189 630	
REED, KIM	04/22/2020	\$ 119.60	KIWICO INC	0100 0202000 1110 1000 4300000 189 630	SCIENCE KITS - CHARGE SHOULD BE REIMBURSED IN MAY
	04/22/2020	\$ 119.60	KIWICO INC	0100 0202000 1110 1000 4300000 189 630	SCIENCE KITS - CHARGE SHOULD BE REIMBURSED IN MAY
	04/22/2020	\$ 119.60	KIWICO INC	0100 0202000 1110 1000 4300000 189 630	SCIENCE KITS - CHARGE SHOULD BE REIMBURSED IN MAY
	04/22/2020	\$ 119.60	KIWICO INC	0100 0202000 1110 1000 4300000 189 630	SCIENCE KITS - CHARGE SHOULD BE REIMBURSED IN MAY
	04/22/2020	\$ 119.60	KIWICO INC	0100 0202000 1110 1000 4300000 189 630	SCIENCE KITS - CHARGE SHOULD BE REIMBURSED IN MAY
	04/22/2021	\$ 174.23	KIWICO INC	0100 0202000 1110 1000 4300000 189 630	SCIENCE KITS - CHARGE SHOULD BE REIMBURSED IN MAY
		\$ 772.23		0100 0202000 1110 1000 4300000 189 630	
ROSA, JIM	4/13/2020	\$ 49.83	OFFICE DEPOT	0100 0952019 1110 1000 4300000 343 110	MARKERS, FILE TOTE & FILE FOLDERS FOR DISTANCE LEARNING PAPER PACKETS
		\$ 49.83		0100 0952019 1110 1000 4300000 343 110	
ROSA, JIM	4/30/2020	\$ 606.10	DIESEL PRINT CO	0100 0300601 1110 1000 4300000 343 110	STUDENT YARD SIGNS FOR 5TH GRADE CLASS (PARTIAL PAYMENT)
		\$ 606.10		0100 0300601 1110 1000 4300000 343 110	
SPERO,SARAH	04/22/2020	\$ 50.54	ETSY.COM - CHEAPPARTYP	1300 5310019 0000 3700 4300000 189 770	SUPPLIES FOR SCHOOL LUNCH HERO DAY
	04/09/2020	\$ 232.73	INTERNATIONAL E-Z UP,	1300 5310019 0000 3700 4300000 189 770	POP UP SHELTER
		\$ 283.27		1300 5310019 0000 3700 4300000 189 770	
SPERO,SARAH	04/17/2020	\$ 273.93	COSTCO *DELIVERY 578	1300 5310019 0000 3700 4700000 189 770	FOOD
	04/05/2020	\$ 1,124.70	COSTCO *DELIVERY 578	1300 5310019 0000 3700 4700000 189 770	FOOD
		\$ 1,398.63		1300 5310019 0000 3700 4700000 189 770	
SPERO,SARAH	04/02/2020	\$ 137.16	TARGET	1300 5310000 0000 3700 4300000 189 770	ACCIDENTAL PURCHASE, EMPLOYEE REIMBURSED DISTRICT
		\$ 137.16		1300 5310019 0000 3700 4700000 189 770	

APRIL 2020 MISSION FEDERAL P-CARD LEDGER

WINSPEAR,NATALIE	04/30/2020	\$ (425.98)	EB CALIFORNIA SEL ROA	0100 9010015 1110 1000 5200010 189 620	PARTIAL REFUND FOR CSMWC CONFERENCE CANCELLATION
		\$ (425.98)		0100 9010015 1110 1000 5200010 189 620	

\$ 6,605.34

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Approval is requested of the 2020-21 Interim Salary Schedules

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the 2020-21 Interim Salary Schedules including:

- Teacher
- Special Ed Infant Teacher
- Preschool Teacher
- Classified
- Confidential
- Management
- Superintendent

Fiscal Impact (Cost):

N/A

Funding Source:

General Fund

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:

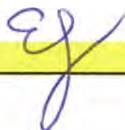


Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



LAKESIDE UNION SCHOOL DISTRICT
INTERIM TEACHER SALARY SCHEDULE
Fiscal Year 2020-2021
Effective July 1, 2020

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
STEP	BA DEGREE	BA + 15	BA + 30	BA + 45	BA + 60	BA + 75 + MA
1	49,706	49,706	49,706	49,706	49,706	53,150
2	49,706	49,706	49,706	52,430	55,063	56,594
3	49,706	49,706	51,455	54,418	57,356	59,571
4	49,706	49,706	53,581	56,665	59,746	62,707
5	49,706	52,504	55,707	58,912	62,116	65,320
6	49,706	54,504	57,834	61,157	64,482	67,816
7		56,507	59,956	63,401	66,854	70,303
8		58,512	62,081	65,651	69,223	72,792
9			64,204	67,898	71,592	75,284
10			66,326	70,145	73,960	77,774
11				72,391	76,327	80,263
12				74,639	78,695	82,754
13					81,067	85,246
14					83,435	87,740
15					85,804	90,230

Longevity Increments Beginning on:

18	18th year		88,174	92,719
21	21st year		90,538	95,213
24	24th year			97,702
27	27th year		95,276	100,196
30	30th year			102,682
33	33rd year		110,824	110,824

1. An additional stipend of \$775 annually will be paid to those employees who have a Master's Degree.
2. Employees in the following positions will be paid according to their placement on the Teachers' Salary Schedule plus 5%:
 (a) Nurse (b) School Counselor (c) Speech Language Pathologist
3. Employees in the following positions will be paid according to their place on the teacher's salary schedule plus 7%:
 (a) Psychologists
4. An additional stipend of \$5,150 annually will be paid to Teaching Vice-Principals.

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT
INTERIM SPECIAL ED INFANT TEACHERS SALARY SCHEDULE
Fiscal Year 2020-2021
Effective July 1, 2020

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
STEP	BA DEGREE	BA + 15	BA + 30	BA + 45	BA + 60	BA + 75 + MA
1	55,109	55,109	55,109	55,109	55,109	58,927
2	55,109	55,109	55,109	58,129	61,048	62,745
3	55,109	55,109	57,048	60,333	63,590	66,046
4	55,109	55,109	59,405	62,824	66,240	69,523
5	55,109	58,211	61,762	65,316	68,867	72,420
6	55,109	60,429	64,121	67,805	71,491	75,187
7		62,649	66,473	70,292	74,121	77,945
8		64,872	68,829	72,787	76,747	80,704
9			71,183	75,278	79,374	83,467
10			73,536	77,770	81,999	86,227
11				80,260	84,623	88,987
12				82,752	87,248	91,749
13					89,879	94,512
14					92,504	97,277
15					95,131	100,038
Longevity Increments Beginning on:						
18	18th year				97,758	102,797
21	21st year				100,379	105,563
24	24th year					108,322
27	27th year				105,632	111,086
30	30th year					113,843
33	33rd year				122,870	122,870

1. Annual salary is based on 204 work days to be paid over 12 months
2. An additional stipend of \$775 annually will be paid to those employees who have a Master's Degree.
3. Employees in the following positions will be paid according to their placement on the Teachers' Salary Schedule plus 5%:
 (a) Nurse (b) School Counselor (c) Speech Language Pathologist
4. Employees in the following positions will be paid according to their place on the teacher's salary schedule plus 7%:
 (a) Psychologists
5. An additional stipend of \$5,150 annually will be paid to Teaching Vice-Principals.

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT
INTERIM PRESCHOOL TEACHERS SALARY SCHEDULE
Fiscal Year 2020-2021
Effective July 1, 2020

STEP	CLASS A	CLASS B	CLASS C	CLASS D
1	31,557	32,184	32,829	33,485
2	32,184	32,829	33,485	34,153
3	32,829	33,485	34,153	34,836
4	33,485	34,153	34,836	35,531
5	34,153	34,836	35,531	36,241
6	34,836	35,531	36,241	36,969
7		36,241	36,969	37,708
8			37,708	38,418
9				39,186

Step Placement:

Unit members beginning the first year of teaching shall have their experience evaluated by the district to determine proper step placement. One step for each year of full-time related experience as determined by the district to a maximum of five (5) steps will be granted.

Class Placement:

Unit members shall also have their college transcripts evaluated by the district to determine proper class placement. Class placement shall be determined as follows:

- Class A: 24 semester units in Early Childhood Education/Child Development + 16 units in General Education
- Class B: AA degree in Early Childhood Education/Child Development
- Class C: AA degree in Early Childhood Education/Child Development + 30 additional semester units after receipt of the AA
- Class D: BA degree (including 24 ECE/CD units)

An additional stipend of \$412 annually will be paid to those employees who have a Master Teacher Permit.

An additional stipend of \$5,150 annually will be paid to the Site Supervisor.

Anniversary Increment:

Beginning with the 10th year of continuous employment, 2.5% per month will be added to employee's salary. An additional 2.5% of the base salary will be added every five (5) years thereafter.

Board Approved: _____

Lakeside Union School District

2020-2021 Interim Classified Employees Salary Schedule

Effective July 1, 2020

RNG	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6		STEP 7	
	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR
1	1,975	11.39	2,054	11.85	2,151	12.41	2,251	12.99	2,351	13.56	2,455	14.16	2,520	14.54
2	2,009	11.59	2,102	12.18	2,198	12.68	2,301	13.28	2,408	13.88	2,520	14.54	2,579	14.88
3	2,065	11.91	2,153	12.42	2,252	13.05	2,357	13.60	2,463	14.21	2,561	14.89	2,654	15.37
4	2,117	12.21	2,206	12.73	2,309	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,705	15.61
5	2,155	12.43	2,255	13.07	2,360	13.62	2,473	14.28	2,585	14.91	2,702	15.59	2,785	15.95
6	2,205	12.73	2,309	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,755	15.89	2,830	16.32
7	2,262	13.05	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,834	16.35	2,901	16.74
8	2,319	13.38	2,418	13.95	2,528	14.58	2,643	15.25	2,768	15.97	2,893	16.69	2,965	17.11
9	2,366	13.65	2,477	14.29	2,608	15.05	2,711	15.64	2,844	16.41	2,965	17.11	3,043	17.55
10	2,436	14.05	2,529	14.59	2,662	15.36	2,771	15.99	2,898	16.72	3,037	17.52	3,106	17.92
11	2,482	14.32	2,590	14.94	2,721	15.70	2,844	16.41	2,965	17.11	3,106	17.92	3,189	18.40
12	2,539	14.65	2,663	15.36	2,775	16.01	2,904	16.75	3,047	17.58	3,184	18.37	3,263	18.83
13	2,591	14.95	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,302	19.05
14	2,662	15.36	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,373	19.46
15	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,445	19.87
16	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,528	20.35
17	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,594	20.73
18	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,675	21.20
19	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,671	21.18	3,767	21.73
20	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,850	22.21
21	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	3,939	22.73
22	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,028	23.24
23	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,111	23.71
24	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,207	24.27
25	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,302	24.82
26	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,406	25.42
27	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,507	26.00
28	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,598	26.53
29	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,714	27.20
30	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,809	27.75
31	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,805	27.72	4,920	28.38
32	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,920	28.38	5,045	29.11
33	4,014	23.16	4,214	24.31	4,412	25.45	4,623	26.67	4,847	27.96	5,089	29.36	5,211	30.06
34	4,113	23.73	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,347	30.85
35	4,224	24.37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,471	31.56
36	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,457	31.48	5,597	32.29
37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,597	32.29	5,737	33.10
38	6,008	34.66	6,228	35.93	6,446	37.19	6,666	38.46	6,886	39.73	7,103	40.98	7,325	42.26
55	4,148	23.93	4,231	24.41	4,317	24.90	4,402	25.40	4,490	25.90	4,580	26.42	4,671	26.95

Salary Schedule Footnotes on following page.

Board Approved: _____

Lakeside Union School District

2020-2021 Interim Classified Employees Salary Schedule

Effective July 1, 2020

STEP INCREASES:	<p>All bargaining unit members hired before July 1, 2019 shall move to the next step on July 1, 2019, and progress one step annually on July 1 thereafter.</p> <p>All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 shall move to the next step on July 1, 2020, and progress one step annually on July 1 thereafter.</p> <p>All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall move to the next step annually on July 1 directly after their corresponding hire date anniversary.</p> <p>All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall move to the next step annually on July 1 directly before their corresponding hire date anniversary.</p>
HOURLY RATES:	Are determined by dividing the annual salary by 2,080.
DAILY RATES:	Are determined by dividing the monthly salary by 21.67.
ANNIVERSARY INCREMENT:	<p>Beginning with the 10th year of continuous employment, 5% per month will be added to employees' salary. An additional 5% of the base salary will be added every five years thereafter per Article 10.9 of the contract.</p> <p>Longevity: The District shall provide additional compensation for longevity as follows:</p> <p>Bargaining unit employees hired before September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule. Bargaining unit employees hired on or after September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule except that longevity Anniversary Increments shall cease after the bargaining unit employees' 25th year.</p> <p>Effective upon ratification of this Amendment to the Agreement, anniversary increments shall be aligned to July 1 as follows:</p> <p>Unit members hired before July 1, 2019 will receive credit for a year of employment on July 1, 2019 and annually on July 1 thereafter. In no case shall a unit member receive more than one year of service credit for the 2019-2020 school year.</p> <p>All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 will receive credit for a year of employment on July 1, 2020, and annually on July 1 thereafter.</p> <p>All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall receive credit for one year of employment annually on July 1 directly after their corresponding hire date anniversary.</p> <p>All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall receive one year's credit annually on July 1 directly before their corresponding hire date anniversary.</p> <p>The parties agree that seniority shall not be affected by any of the above changes.</p>
DIFFERENTIAL PAY:	<p>Employees whose normal work day requires employment after 6:00 p.m. but before 5:00 a.m. shall receive a 2.0% shift differential for each hour regularly scheduled and actually worked during these hours.</p> <p>Custodians shall be eligible for this shift differential beginning at 5:00 p.m.</p>

**LAKESIDE UNION SCHOOL DISTRICT
INTERIM CONFIDENTIAL EMPLOYEE SALARY SCHEDULE
Fiscal Year 2020-2021
Effective July 1, 2020**

Position	Workyear	Range	1	2	3	4	5	6	7
Executive Assistant	12 months	33	66,596	69,820	72,540	75,396	78,368	81,442	83,743
Personnel Specialist	12 months	29	57,383	60,161	62,443	64,966	67,527	70,177	72,158
Executive Administrative Assistant, Business	12 months	22	45,092	47,100	49,278	51,616	53,758	56,218	57,712

Vacation: 20 days annually

Anniversary Increment: Beginning with the 10th year of continuous employment, 5% will be added to employees' salary. An additional 5% will be added at the beginning of the 15th and 20th years.

Professional Dues: Membership dues not to exceed \$350 for one professional organization may be paid by the District.

Stipend: A confidential stipend of \$200 per month will be paid to the Executive Assistant.

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT INTERIM MANAGEMENT SALARY SCHEDULE

Fiscal Year 2020-2021

Effective July 1, 2020

CERTIFICATED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Vice Principal	202 days	8	63	88,763	92,755	96,932	101,293	105,853
Small Schools Administrator	202 days	8	65	95,233	99,517	103,995	108,673	113,566
Coordinator, Student Support	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Director of Special Education	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Principal on Special Assignment	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal-Middle School	207 days	8	64	108,126	112,703	117,482	122,478	127,704
Coordinator, Curriculum and Assessment	245 days	8	77	108,647	113,537	118,645	123,984	129,568
Executive Director of Pupil Services	207 days	8	79	111,227	116,231	121,458	126,921	132,635
CLASSIFIED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Executive Chef	11 months	2	19	58,123	60,331	62,624	65,005	67,476
Supervisor, Payroll and Benefits	12 months	2	19	63,407	65,816	68,317	70,914	73,610
Manager-Extended Student Services	12 months	2	21	72,301	74,739	77,037	79,425	81,913
Preschool Manager	12 months	2	21	72,301	74,739	77,037	79,425	81,913
Manager-Technology Services	12 months	2	25	84,503	87,716	91,050	94,510	98,102
Child Nutrition Director	12 months	2	30	89,828	93,862	98,076	102,479	104,464
Director of Maintenance, Operations and Transportation	12 months	2	31	88,903	92,848	97,083	101,453	106,018
Director of Finance	12 months	2	32	93,273	96,819	100,496	104,315	106,820
Director of Human Resources	12 months	2	32	93,273	96,819	100,496	104,315	106,820

Anniversary Increment: At the beginning of the 10th, 15th, 20th year of Management service within the Lakeside Union School District, 5% will be added to employees' salary. Classified employees who become Management employees will add half of the Non-management service years to Management service years only for the purpose of beginning longevity increments.

Annual Membership Dues not to exceed \$800 for professional organizations may be paid by the District .

If required, up to eight (8) additional days for School Principals, Vice Principals, Small School Administrator, Coordinator, Student Support, and Director of Special Education may be approved by the Superintendent.

Executive Director of Pupil Services may be required by the Superintendent to receive up to six (6) additional days.

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT
INTERIM SUPERINTENDENT SALARY SCHEDULE
 Fiscal Year 2020-2021
 Effective July 1, 2020

Position	Work year	Group-Range	1	2	3	4	5
Superintendent	245 days	7-98	203,231				
Assistant Superintendent of Educational Services	245 days	8-81	159,824	163,020	166,281	169,607	172,999
Assistant Superintendent of Business Services	12 months	2-82	159,824	163,020	166,281	169,607	172,999

Superintendent

Length of service: 245 days

Shall receive a two percent (2%) increase to annual salary in accordance with the employment agreement

Longevity 5% of salary begins sixth (6th) and ninth (9th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$600

Assistant Superintendent of Educational Services

Length of service: 245 days

Longevity 5% of salary begins eighth (8th), twelfth (12th), and sixteenth (16th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$400

Assistant Superintendent of Business

Length of service: 245 days/12 months

Longevity 5% of salary begins eighth (8th), twelfth (12th), and sixteenth (16th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$400

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Approval is requested of all 2019-20 Salary Schedules

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the 2019-20 Salary Schedules including:

- Teacher
- Special Ed Infant Teacher
- Preschool Teacher
- Classified
- Confidential
- Management
- Superintendent

Fiscal Impact (Cost):

N/A

Funding Source:

General Fund

Recommended Action:

☐ **Informational**

☐ **Discussion**

☒ **Approval**

☐ **Adoption**

☐ **Denial**

☐ **Ratification**

☐ **Explanation:** [Click here to enter text.](#)

Originating Department/School: Business Services

Submitted/Recommended By:

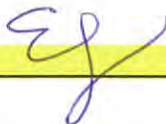
Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent

Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



**LAKESIDE UNION SCHOOL DISTRICT
TEACHER SALARY SCHEDULE
Fiscal Year 2019-2020
Effective July 1, 2019**

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
STEP	BA DEGREE	BA + 15	BA + 30	BA + 45	BA + 60	BA + 75 + MA
1	49,706	49,706	49,706	49,706	49,706	53,150
2	49,706	49,706	49,706	52,430	55,063	56,594
3	49,706	49,706	51,455	54,418	57,356	59,571
4	49,706	49,706	53,581	56,665	59,746	62,707
5	49,706	52,504	55,707	58,912	62,116	65,320
6	49,706	54,504	57,834	61,157	64,482	67,816
7		56,507	59,956	63,401	66,854	70,303
8		58,512	62,081	65,651	69,223	72,792
9			64,204	67,898	71,592	75,284
10			66,326	70,145	73,960	77,774
11				72,391	76,327	80,263
12				74,639	78,695	82,754
13					81,067	85,246
14					83,435	87,740
15					85,804	90,230
Longevity Increments Beginning on:						
18	18th year				88,174	92,719
21	21st year				90,538	95,213
24	24th year					97,702
27	27th year				95,276	100,196
30	30th year					102,682
33	33rd year				110,824	110,824

1. An additional stipend of \$775 annually will be paid to those employees who have a Master's Degree.
2. Employees in the following positions will be paid according to their placement on the Teachers' Salary Schedule plus 5%:
(a) Nurse (b) School Counselor (c) Speech Language Pathologist
3. Employees in the following positions will be paid according to their place on the teacher's salary schedule plus 7%:
(a) Psychologists
4. An additional stipend of \$5,150 annually will be paid to Teaching Vice-Principals.

Board Approved: _____

**LAKESIDE UNION SCHOOL DISTRICT
SPECIAL ED INFANT TEACHERS SALARY SCHEDULE
Fiscal Year 2019-20
Effective July 1, 2019**

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
STEP	BA DEGREE	BA + 15	BA + 30	BA + 45	BA + 60	BA + 75 + MA
1	55,379	55,379	55,379	55,379	55,379	59,216
2	55,379	55,379	55,379	58,414	61,347	63,053
3	55,379	55,379	57,328	60,629	63,902	66,370
4	55,379	55,379	59,696	63,132	66,565	69,864
5	55,379	58,496	62,065	65,636	69,205	72,775
6	55,379	60,725	64,435	68,137	71,841	75,556
7		62,956	66,799	70,637	74,484	78,327
8		65,190	69,166	73,144	77,123	81,100
9			71,532	75,647	79,763	83,876
10			73,896	78,151	82,401	86,650
11				80,653	85,038	89,423
12				83,158	87,676	92,199
13					90,319	94,975
14					92,957	97,754
15					95,597	100,528
Longevity Increments Beginning on:						
18	18th year				98,237	103,301
21	21th year				100,871	106,080
24	24th year					108,853
27	27th year				106,150	111,631
30	30th year					114,401
33	33rd year				123,472	123,472

1. Annual salary is based on 205 work days to be paid over 12 months
2. An additional stipend of \$775 annually will be paid to those employees who have a Master's Degree.
3. Employees in the following positions will be paid according to their placement on the Teachers' Salary Schedule plus 5%:
(a) Nurse (b) School Counselor (c) Speech Language Pathologist
4. Employees in the following positions will be paid according to their place on the teacher's salary schedule plus 7%:
(a) Psychologists
5. An additional stipend of \$5,150 annually will be paid to Teaching Vice-Principals.

Board Approved: _____

**LAKESIDE UNION SCHOOL DISTRICT
PRESCHOOL TEACHERS SALARY SCHEDULE
Fiscal Year 2019-2020
Effective July 1, 2019**

STEP	CLASS A	CLASS B	CLASS C	CLASS D
1	31,557	32,184	32,829	33,485
2	32,184	32,829	33,485	34,153
3	32,829	33,485	34,153	34,836
4	33,485	34,153	34,836	35,531
5	34,153	34,836	35,531	36,241
6	34,836	35,531	36,241	36,969
7		36,241	36,969	37,708
8			37,708	38,418
9				39,186

Step Placement:

Unit members beginning the first year of teaching shall have their experience evaluated by the district to determine proper step placement. One step for each year of full-time related experience as determined by the district to a maximum of five (5) steps will be granted.

Class Placement:

Unit members shall also have their college transcripts evaluated by the district to determine proper class placement. Class placement shall be determined as follows:

Class A: 24 semester units in Early Childhood Education/Child Development + 16 units in General Education

Class B: AA degree in Early Childhood Education/Child Development

Class C: AA degree in Early Childhood Education/Child Development + 30 additional semester units after receipt of the AA

Class D: BA degree (including 24 ECE/CD units)

An additional stipend of \$412 annually will be paid to those employees who have a Master Teacher Permit.

An additional stipend of \$5,150 annually will be paid to the Site Supervisor.

Anniversary Increment:

Beginning with the 10th year of continuous employment, 2.5% per month will be added to employee's salary. An additional 2.5% of the base salary will be added every five (5) years thereafter.

Board Approved: _____

Lakeside Union School District

2019-2020 Classified Employees Salary Schedule

Effective July 1, 2019

RNG	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6		STEP 7	
	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR
1	1,775	11.39	2,054	11.85	2,191	12.11	2,251	12.99	2,351	13.55	2,405	14.10	2,520	14.74
2	2,059	11.89	2,102	12.13	2,198	12.58	2,401	13.28	2,465	13.80	2,520	14.14	2,679	14.88
3	2,055	11.91	2,153	12.42	2,208	13.05	2,307	13.60	2,463	14.21	2,581	14.88	2,653	15.31
4	2,117	12.21	2,200	12.73	2,300	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,708	15.83
5	2,155	12.43	2,265	13.07	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,780	16.00
6	2,206	12.73	2,308	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,755	15.86	2,830	16.32
7	2,262	13.05	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,834	16.35	2,901	16.74
8	2,319	13.38	2,418	13.95	2,528	14.58	2,643	15.25	2,768	15.97	2,893	16.69	2,965	17.11
9	2,366	13.65	2,477	14.29	2,608	15.05	2,711	15.64	2,844	16.41	2,965	17.11	3,043	17.55
10	2,436	14.05	2,529	14.59	2,662	15.36	2,771	15.99	2,898	16.72	3,037	17.52	3,106	17.92
11	2,482	14.32	2,590	14.94	2,721	15.70	2,844	16.41	2,965	17.11	3,106	17.92	3,189	18.40
12	2,539	14.65	2,663	15.36	2,775	16.01	2,904	16.75	3,047	17.58	3,184	18.37	3,263	18.83
13	2,591	14.95	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,302	19.05
14	2,662	15.36	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,373	19.46
15	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,445	19.87
16	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,528	20.35
17	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,594	20.73
18	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,675	21.20
19	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,671	21.18	3,767	21.73
20	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,850	22.21
21	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	3,939	22.73
22	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,028	23.24
23	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,111	23.71
24	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,207	24.27
25	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,302	24.82
26	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,406	25.42
27	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,507	26.00
28	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,598	26.53
29	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,714	27.20
30	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,809	27.75
31	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,805	27.72	4,920	28.38
32	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,920	28.38	5,045	29.11
33	4,014	23.16	4,214	24.31	4,412	25.45	4,623	26.67	4,847	27.96	5,089	29.36	5,211	30.06
34	4,113	23.73	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,347	30.85
35	4,224	24.37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,471	31.56
36	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,457	31.48	5,597	32.29
37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,597	32.29	5,737	33.10
38	6,008	34.66	6,228	35.93	6,446	37.19	6,666	38.46	6,886	39.73	7,103	40.98	7,325	42.26
55	4,148	23.93	4,231	24.41	4,317	24.90	4,402	25.40	4,490	25.90	4,580	26.42	4,671	26.95

Salary Schedule Footnotes on following page.

Board Approved: _____

Lakeside Union School District
2019-2020 Classified Employees Salary Schedule
Effective July 1, 2019

STEP INCREASES:	<p>All bargaining unit members hired before July 1, 2019 shall move to the next step on July 1, 2019, and progress one step annually on July 1 thereafter.</p> <p>All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 shall move to the next step on July 1, 2020, and progress one step annually on July 1 thereafter.</p> <p>All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall move to the next step annually on July 1 directly after their corresponding hire date anniversary.</p> <p>All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall move to the next step annually on July 1 directly before their corresponding hire date anniversary.</p>
HOURLY RATES:	<p>Are determined by dividing the annual salary by 2,080.</p>
DAILY RATES:	<p>Are determined by dividing the monthly salary by 21.67.</p>
ANNIVERSARY INCREMENT:	<p>Beginning with the 10th year of continuous employment, 5% per month will be added to employees' salary. An additional 5% of the base salary will be added every five years thereafter per Article 10.9 of the contract.</p> <p>Longevity: The District shall provide additional compensation for longevity as follows:</p> <p>Bargaining unit employees hired before September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule. Bargaining unit employees hired on or after September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule except that longevity Anniversary Increments shall cease after the bargaining unit employees' 25th year.</p> <p>Effective upon ratification of this Amendment to the Agreement, anniversary increments shall be aligned to July 1 as follows:</p> <p>Unit members hired before July 1, 2019 will receive credit for a year of employment on July 1, 2019 and annually on July 1 thereafter. In no case shall a unit member receive more than one year of service credit for the 2019-2020 school year.</p> <p>All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 will receive credit for a year of employment on July 1, 2020, and annually on July 1 thereafter.</p> <p>All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall receive credit for one year of employment annually on July 1 directly after their corresponding hire date anniversary.</p> <p>All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall receive one year's credit annually on July 1 directly before their corresponding hire date anniversary.</p> <p>The parties agree that seniority shall not be affected by any of the above changes.</p>
DIFFERENTIAL PAY:	<p>Employees whose normal work day requires employment after 6:00 p.m. but before 5:00 a.m. shall receive a 2.0% shift differential for each hour regularly scheduled and actually worked during these hours.</p> <p>Custodians shall be eligible for this shift differential beginning at 5:00 p.m.</p>

LAKESIDE UNION SCHOOL DISTRICT MANAGEMENT SALARY SCHEDULE

Fiscal Year 2019-2020

Effective July 1, 2019

CERTIFICATED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Vice Principal	202 days	8	63	88,763	92,755	96,932	101,293	105,853
Small Schools Administrator	202 days	8	65	95,233	99,517	103,995	108,673	113,566
Coordinator, Student Support	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Director of Special Education	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Principal on Special Assignment	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal-Middle School	207 days	8	64	108,126	112,703	117,482	122,478	127,704
Coordinator, Curriculum and Assessment	245 days	8	77	108,647	113,537	118,645	123,984	129,568
Executive Director of Pupil Services	207 days	8	79	111,227	116,231	121,458	126,921	132,635
CLASSIFIED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Executive Chef	11 months	2	19	58,123	60,331	62,624	65,005	67,476
Supervisor, Payroll and Benefits	12 months	2	19	63,407	65,816	68,317	70,914	73,610
Manager-Extended Student Services	12 months	2	21	72,301	74,739	77,037	79,425	81,913
Preschool Manager	12 months	2	21	72,301	74,739	77,037	79,425	81,913
Manager-Technology Services	12 months	2	25	84,503	87,716	91,050	94,510	98,102
Child Nutrition Director	12 months	2	30	89,828	93,862	98,076	102,479	104,464
Director of Maintenance, Operations and Transportation	12 months	2	31	88,903	92,848	97,083	101,453	106,018
Director of Finance	12 months	2	32	93,273	96,819	100,496	104,315	106,820
Director of Human Resources	12 months	2	32	93,273	96,819	100,496	104,315	106,820

Anniversary Increment: At the beginning of the 10th, 15th, 20th year of Management service within the Lakeside Union School District, 5% will be added to employees' salary. Classified employees who become Management employees will add half of the Non-management service years to Management service years only for the purpose of beginning longevity increments.

Annual Membership Dues not to exceed \$800 for professional organizations may be paid by the District .

If required, up to eight (8) additional days for School Principals, Vice Principals, Small School Administrator, Coordinator, Student Support, and Director of Special Education may be approved by the Superintendent.

Executive Director of Pupil Services may be required by the Superintendent to receive up to six (6) additional days.

Board Approved: _____

**LAKESIDE UNION SCHOOL DISTRICT
SUPERINTENDENT SALARY SCHEDULE**
Fiscal Year 2019-2020
Effective July 1, 2019

Position	Work year	Group-Range	1	2	3	4	5
Superintendent	245 days	7-98	203,231				
Assistant Superintendent of Educational Services	245 days	8-81	159,824	163,020	166,281	169,607	172,999
Assistant Superintendent of Business Services	12 months	2-82	159,824	163,020	166,281	169,607	172,999

Superintendent

Length of service: 245 days

Shall receive a two percent (2%) increase to annual salary in accordance with the employment agreement

Longevity 5% of salary begins sixth (6th) and ninth (9th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$600

Assistant Superintendent of Educational Services

Length of service: 245 days

Longevity 5% of salary begins eighth (8th), twelfth (12th), and sixteenth (16th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$400

Assistant Superintendent of Business

Length of service: 245 days/12 months

Longevity 5% of salary begins eighth (8th), twelfth (12th), and sixteenth (16th) years of district employment

Monthly automobile allowance \$500 and expense allowance \$400

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Ratification of new three-year successor agreement for the period, July 1, 2019 through June 30, 2022 between the District and the Lakeside Teachers Association (LTA).

Background (Describe purpose/rationale of the agenda item):

Approval of the complete contract with Lakeside Teachers Association (LTA)

Fiscal Impact (Cost):

Costs included in the Collective Bargaining Disclosure documents.

Funding Source:

Fund 01: General Fund, Fund 12: Child Development

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:


<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



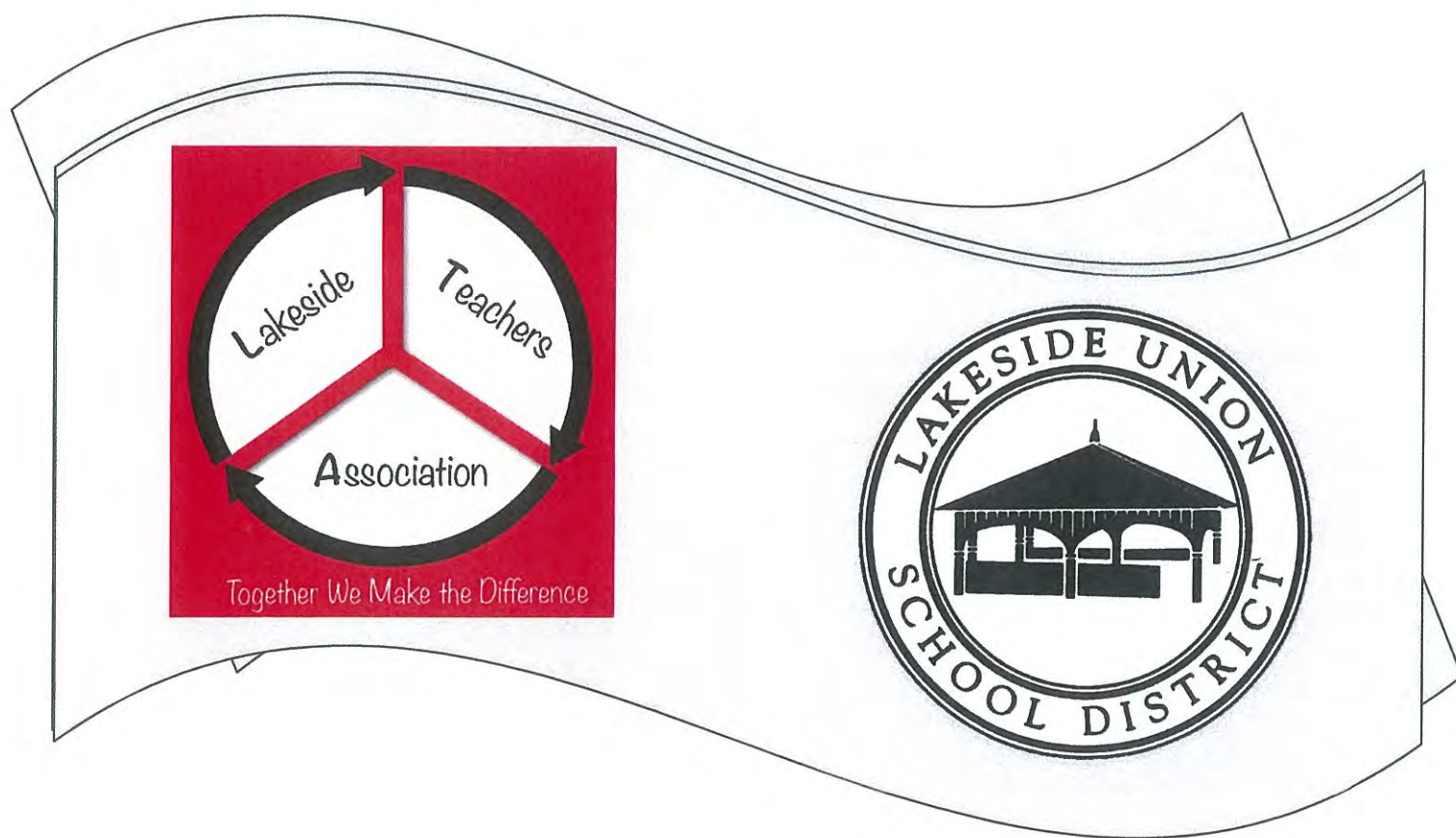
Collective Bargaining Agreement

Between the

Lakeside Union School District

and the

Lakeside Teachers Association



July 1, 2019 through June 30, 2022

LAKESIDE UNION SCHOOL DISTRICT

LTA NEGOTIATIONS TEAM

Jason Justeson, Chief Negotiator

Cathy Sprecco, LTA President

Kerry Strong, LTA Vice President

Darin Curtis

Jesus Ochoa

Sharon Sullinger

Fonda Tripp

DISTRICT NEGOTIATIONS TEAM

Stacy Coble, Chief Negotiator

Erin Garcia

Kim Reed

Keith Keiper

Natalie Winspear

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ARTICLE 1: AGREEMENT

- 1.1 The Articles and provisions herein constitute a bilateral and binding Agreement between the Governing Board of the Lakeside Union School District (hereinafter "District") and the Lakeside Teachers Association, CTA/NEA (hereinafter "Association").
- 1.2 This Agreement is entered into pursuant to the Educational Employment Relations Act ("hereinafter "EERA") at Government Code sections 3540-3549.3.
- 1.3 This Agreement shall remain in full force and effect from the date of final ratification by both parties through and until June 30, 2022.

ARTICLE 2: RECOGNITION

- 2.1 The District recognizes the Association as the exclusive representative for the purposes of the Educational Employment Relations Act (Government Code Section 3540, et seq.). The following positions are included in the unit: Full and Part-time Contracted Elementary Teachers, Full and Part-time Contracted Intermediate Classroom Teachers, Full and Part-time Preschool Teachers, Full and Part-time Contracted Special Program Teachers: Special Day Class, Resource Specialist, Speech Therapy, Instrumental Music, Elementary Music, Full and Part-time Contracted Support Personnel: Counselors, Librarians, Nurses, Psychologists, Elementary Head Teachers and Elementary Teaching Vice Principals.
- 2.2 The bargaining unit excludes all substitute teachers and classified, management and supervisory employees. The determination of management or supervisory employees shall be made by the District. Disputed designations shall be made by the PERB. The bargaining unit may be modified by mutual agreement or by the PERB.

ARTICLE 3: DEFINITIONS

- 3.1 "DAY"— shall mean any day teachers are required to be on duty unless another definition of "day" is specifically included in any article of this Agreement for purposes of that article(s).
- 3.2 "EMPLOYEE"—shall mean a member of the bargaining unit who is represented by the Association.
- 3.3 "IMMEDIATE FAMILY"—shall mean mother, mother-in-law, father, father-in-law, spouse, domestic partner, son, daughter, brother, sister, grandmother, grandfather, grandchild, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandmother-in-law, grandfather-in-law, or any relative living in the immediate household of the employee. "Parent" for purposes of this provision includes "biological, foster, or adoptive parents, a step parent, a legal guardian, or other person who stood *in loco parentis* to the employee when the employee was a child, or a spouse's parent." "Child" includes biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person *in loco parentis*.
- 3.4 "DISTRICT"—shall mean the Board of Trustees of the District and any administrator or board member

designated to act in the capacity of a representative of the District.

- 3.5 **"PERMANENT EMPLOYEE"**—shall mean a member of the bargaining unit who has achieved tenure status in the District.
- 3.6 **"SUPERINTENDENT"**—shall mean the chief executive officer of the District, or designee.
- 3.7 **"BOARD"**—shall mean the Board of Trustees of the Lakeside Union School District.
- 3.8 **"EVALUATOR"**—shall mean the chief administrative officer, or designee, of the school or department to which an employee is assigned and by whom the employee is evaluated.
- 3.9 **"IMMEDIATE ADMINISTRATOR"**—shall mean that member of the District's management team who has immediate jurisdiction over an employee and who has been designated to adjust grievances.
- 3.10 **"ASSOCIATION"**—shall mean the Lakeside Teachers Association.

ARTICLE 4: MANAGEMENT RIGHTS

- 4.1 It is understood and agreed that the District retains all of its powers and authority to direct, manage and control, to the full extent of the law. Included in those powers but not limited to those duties and powers are the exclusive right to: determine the times and hours of operation, including instructional times, determine the kinds and levels of services to be provided, and the methods and means of providing them, establish its educational programs, policies, goals and objectives, insure the rights and educational opportunities of students, determine staffing patterns, determine assignments and reassignments, determine the number of kinds of personnel, maintain the efficiency of District operations, determine the curriculum, build, move or modify facilities, establish budget procedures and determine budgetary allocation, determine methods of raising revenue. The District retains the right to establish and modify the instructional calendar for students. The District retains the right to schedule, reschedule, and cancel any and all classes and instructional programs and activities. The District retains the right to increase instructional minutes to meet state requirements. The District also retains the right to hire, classify, assign, direct, transfer, evaluate, promote, demote, layoff, recall, terminate and discipline employees, and to establish and modify policies and procedures for the conduct of employees. Nothing herein is to be construed as limiting the rights employees have under this agreement and the EERA.
- 4.2 The parties agree if the District takes action under this article or other provisions of this Agreement and the Association desires to bargain the impacts and effects of said action, the Association will provide a timely bargaining proposal to the District containing the specific impacts and effects sought to be bargained in accordance with the law. The term "timely" under this provision shall mean a maximum of ten (10) District Office business days from the date that the District notifies the Association of the action. Such bargaining proposal shall not postpone implementation of the District's action under this article or other provisions of the Agreement; however, said implementation does not automatically satisfy the District's bargaining obligation. This provision does not allow the District to violate any provisions in this Agreement or to violate any rights of

employees under the California Education Code or the Educational Employment Relations Act.

- 4.3** The exercise of the foregoing powers, rights, authority, duties and responsibilities by the District, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Agreement and then only to the extent such specific and express terms are in conformance with the laws of the State of California. The District additionally reserves the right to determine the impacts of any decision regarding any matters outside the scope of representation.

ARTICLE 5: ASSOCIATION RIGHTS

- 5.1 Use of Facilities.** The Association shall have the reasonable use of District facilities at reasonable times outside of duty hours, for the purpose of meetings concerning negotiations, grievance processing and/or Association business related to activities pursuant to its responsibilities under the EERA.
- 5.2 Communications.** The Association shall have the right to post notices of activities and matters of Association concern on employee bulletin boards, at least one (1) of which shall be provided in each school building in areas frequented by teachers. The Association is responsible for the content of all its information posted on the bulletin board. The Association may use the District mail service and email service and teacher mailboxes subject to reasonable rules for communication to teachers.
- 5.3 Board Agenda.** The Board agrees that the Association will be placed on the Board Agenda when a written request is presented within prescribed time limits.
- 5.4 Association Release Time – Negotiations and Grievance Processing.** All negotiating meetings will be scheduled by mutual agreement between the parties. Six (6) negotiators for the Association shall be granted released time without loss of compensation for the time of actual negotiating meetings with negotiators for the District. The Association, with the prior agreement of the Superintendent, may purchase additional released time for up to two additional negotiators for the Association. An Association representative shall be granted released time without loss of compensation to attend grievance resolution meetings scheduled during regular working hours.
- 5.5 Association Release Time.** Up to seven (7) days of paid leave per year shall be granted to the Association for the purpose of conducting Association business. The Association agrees to give written notice, whenever possible, to the immediate supervisor at least five (5) working days prior to the use of such leave.
- 5.6 Association President Release Time.** The Association President shall be granted 40% (0.4 FTE) paid release time without loss of compensation each school year. The scheduling of the release time for the upcoming school year shall be mutually agreed upon by the Association President and the immediate supervisor. The Association shall reimburse the District by paying for the cost of the 40% (0.4 FTE) teacher hired to replace the Association President at a pay rate equivalent to Class A, Step 1, on the salary schedule in effect at the time, and the Association shall reimburse the District for the costs of all statutory and health and welfare benefits, if any, provided to the replacement employee during the school year (including costs for Medicare, state unemployment insurance, workers compensation coverage, post-employment benefits, State Teachers Retirement System contributions, etc.)

The 40% release time excludes time spent by the Association President on California Teachers' Association (CTA) business. The CTA shall reimburse the District, at the Association President's regular daily rate of pay plus the cost of all benefits including health and welfare, for additional days of release time used for CTA business. When the Association President attends to CTA business on a scheduled 40% release time day, the District will deduct any CTA reimbursement received for that day from the 40% release time invoice the District issues to the Association.

5.7 Elected Officer Release Time. The District shall, upon request, grant to any unit member who is an elected officer of the Association, or any statewide or national public employee organization with which the Association is affiliated, leaves of absence for purposes of attendance by the unit member at periodic, stated, special or regular meetings of the body on which the unit member serves as an officer without loss of compensation pursuant to the terms and conditions of Education Code section 44987 provided that:

1. A report of the duration of such leave shall be made at least three (3) days in advance by the unit member seeking the leave;
2. The District shall not pay for lodging, meals, transportation or other expenses incurred by the unit member during the leave; and
3. The Association shall reimburse the District for the compensation of the unit member during the leave.

5.8 Consult. The District shall, upon request, consult with the Association on the adoption of new curriculum, on professional development programs for unit members, and on professional learning community work, to the extent such matters are within the discretion of the District.

5.9 New Employee Orientations. The District shall provide the Association with access to scheduled orientation meetings for new employees in the bargaining unit and shall provide the Association President with at least 10 days' advance notice of such orientation meetings, except that shorter notice may be provided when there is an urgent need critical to the District's operations that was not reasonably foreseeable.

5.9.1 Orientation meetings for new employees shall normally be scheduled immediately prior to the start of school each year, to take place on the same day(s) when training and other professional development activities are scheduled, except that such orientation meetings may occur more frequently or at other times/days when there is an urgent need critical to the District's operations that was not reasonably foreseeable. The District shall inform the Association President of the time and day that such annual new employee orientations shall normally take place, and shall also inform the Association President when there is an urgent need to schedule such orientations at a different time/day.

5.9.2 The Association shall be granted one hour of uninterrupted time during orientation meetings to communicate with new employees hired to fill bargaining unit positions.

5.10 Employee Contact Information. The District shall provide the Association with the following information in electronic editable secure format for all newly hired employees within 30 days of the date of hire, and shall provide the Association with this same information for all employees in the bargaining unit three times per year, usually at the beginning of October, February and June:

1. Name
2. Job Title/Classification
3. Hire date

4. Department
5. Work location/site
6. Work telephone number
7. Home address
8. Home phone number on file with the District
9. Personal mobile telephone number on file with the District
10. Personal email address on file with the District

5.10.1 The District will not disclose the personal contact information (items 7 through 10 above) of any employee who has elected in writing not to have their personal contact information shared with the Association.

ARTICLE 6: GRIEVANCE PROCEDURES

6.1 DEFINITIONS

- 6.1.1 Grievance:** A "grievance" shall mean an alleged violation, misapplication or misinterpretation of a specific provision of this Agreement that adversely affects the grievant.
- 6.1.2 Grievant:** A "grievant" shall be any member(s) of the bargaining unit including the Association or representatives thereof.
- 6.1.3 Grievance Representative:** A "grievance representative" shall mean any Association representative selected by the grievant to assist the employee in presenting and processing the grievance. An immediate administrator with whom a grievance is filed may also choose a representative in processing grievances.

6.2 GENERAL PROVISIONS

- 6.2.1 Purpose:** The purpose of this procedure is to attempt to secure equitable solutions to grievances. All parties agree that these proceedings will be kept informal and confidential and that the grievant and immediate supervisor should attempt to resolve the grievance at the informal level. This provision, however, shall not preclude the Association from informational efforts relating to grievances that may apply to other unit members.
- 6.2.2 District Right to Manage:** The filing of a grievance shall in no way interfere with the right of the District to proceed in carrying out its management responsibilities subject to the final solution of the grievance. In the event the alleged grievance involves an order, requirement, or other directive, the grievant shall fulfill or carry out such order, requirement, or other directive, pending the final resolution of the grievance, except where unusual or abnormal safety hazards have been determined to exist.

6.2.3 Association Rights: The Association shall have the right to be present at all stages of the grievance procedure without obtaining the grievant's concurrence if the grievant chooses not to have the Association representation. The District agrees that it shall not dispose of a grievance above Level I until it has presented the proposed disposition to the Association, and has given the Association an opportunity to respond to the proposed disposition.

6.2.4 Witnesses: The unit member and respondent shall be entitled to include witnesses in any grievance meeting. The names of such witnesses shall be made available to the other party upon request.

6.2.5 Time Limits: Although a specific time period is provided for administrative decisions at each level of the grievance procedure, it is recognized that multiple grievance claims must be processed in a sequential manner. Consequently, at each level of the procedure, grievance claims shall be assigned consecutive numbers based upon the order in which written grievances are received.

Administrative personnel shall process such numbered grievances in a sequential manner, following a pattern that first-filed will be first-considered. Regardless of specific time periods provided for decisions at the various levels of this procedure, administrative personnel shall not be required to consider more than one (1) grievance claim per day. An employee who fails to comply with the time limits established in this procedure shall forfeit all rights to apply the grievance procedure for the alleged contract violation.

6.2.6 No Reprisals: No reprisals of any kind will be taken by any member or representative of the administration or the Board against any aggrieved person, any party in interest, any member of the Association or any other participant in the grievance procedure by reason of such participation.

6.2.7 Released Time: Representatives and witnesses required to attend grievance meetings during the workday shall be released from responsibilities without loss in compensation.

6.2.8 Grievance Forms: Grievance forms are attached to this agreement.

6.3 INFORMAL PROCEDURE

6.3.1 Level I: The unit member and the unit member's representative shall meet with the immediate administrator to discuss the potential grievance in an attempt to resolve it informally. If the potential grievance is not resolved at this level, the unit member may proceed to Level II.

6.4 FORMAL PROCEDURE

6.4.1 Level II: Within twenty (20) days of the occurrence or within twenty (20) days of when the unit member could reasonably have known of the occurrence of the act or omission giving rise to the grievance, the grievant must present the grievance in writing on the appropriate form to the immediate administrator. The written grievance shall provide for a clear and concise statement of the grievance, the circumstances involved, the decision rendered and the informal conference, and the specific remedy sought.

The immediate administrator shall meet with the grievant and the grievance representative within three (3) days of receiving the written grievance. Within three (3) days of the grievance meeting, the immediate

administrator shall communicate a written decision to the grievant and the Association. If the administrator does not respond within the time limits or the grievant is not satisfied with the decision, the grievant may appeal the decision to the Superintendent within 15 days.

6.4.2 Level III: The Superintendent shall communicate a decision within ten (10) days after receiving the appeal. Either the grievant or the Superintendent may request a conference within the foregoing limits to discuss the grievance. Either party may be represented at the conference. If the Superintendent does not respond within the time limits, or the grievant is not satisfied with decision of the Superintendent, the grievant may appeal to the next level within fifteen (15) days.

6.4.3 Level IV: If the grievant or LTA is not satisfied with the level III response, prior to the submission of a grievance to Arbitration and within fifteen (15) days of the Level III response, either the Association or the District may request that a representative from the California Mediation and Conciliation Service attempt to resolve the grievance through mediation. Mediation recommendations will be advisory to the parties.

If mediation is pursued but does not resolve the grievance, the Association, with written notice to the Superintendent, may file a Demand for Arbitration with the American Arbitration Association or the California Conciliation Service within fifteen (15) days of the final mediation meeting with the mediator.

If neither party requests mediation, the Association, with written notice to the Superintendent, may file a Demand for Arbitration with the American Arbitration Association or the California Conciliation Service within fifteen (15) days of the Level III response.

The mutual selection of the arbitrator and the arbitration proceedings shall be conducted under the voluntary Labor Arbitration rules of the American Arbitration Association.

6.4.4 Powers of the Arbitrator: It shall be the function of the arbitrator to make a decision on the grievance, which shall be binding on the grievant, the District and the Association.

The arbitrator shall have no power to add to, subtract from, disregard, alter or modify any of the terms of this Agreement. The arbitrator shall have no power to resolve any claim or complaint for which there is another remedial procedure established by the Education Code.

The fees and expenses of the arbitrator, and court reporter fees if a court reporter is requested by the arbitrator, shall be shared equally by the District and the Association. All other expenses shall be borne by the party incurring them. Either party may request a certified court reporter to record the arbitration hearing. The cost of the services and expenses of such court reporter shall be paid by the party requesting the reporter or shared by the parties if they mutually agree.

Hearings held under this procedure shall be conducted at a mutually agreed upon time and place that will afford a fair and reasonable opportunity for all persons entitled to be present to attend, with all unit members receiving released time.

ARTICLE 7: LEAVES OF ABSENCE

7.1 SICK LEAVE. All full-time unit members shall be allowed sick leave allowance for personal illness or injury under the conditions set forth:

7.1.1 For Personal Illness:

- 1. Sick Leave Allowance, Full Salary:** Unit members shall be entitled to ten (10) days sick leave with full pay for a school year of service. Unit members who may be assigned to work additional months beyond a school year of service shall be entitled to one (1) day of sick leave for each additional month worked.
- 2. Sick Leave Allowance, Partial Salary:** When unit members have exhausted their annual sick leave and their accrued sick leave they shall be entitled to partial salary sick leave in accordance with the following guideline: The accrued sick leave and the partial salary days shall total five (5) months plus one-fourth of the accrued sick leave days or the total number of accrued sick leave days plus one-fourth (1/4) of the accrued sick leave days at the differential rate, whichever is greater. The annual sick leave shall not be counted as accrued leave. In the event that a court rules that the differential pay shall be otherwise computed, this article shall be revised to be in compliance with the law. The additional days, however, shall not be used to extend a sick leave to within one (1) day of the last day of the school year. (e.g., the last two (2) days of the school year will be unpaid, unless the unit member is still within the initial five-month protected period.)
- 3. Accumulation:** The number of unused days of full-pay sick leave shall accumulate without limit.
- 4. Physician's Certification:** A physician's certification may be required after an illness of seven (7) consecutive days or after twenty (20) days of accumulated absences for illness in any one year.

7.1.2 Use of Sick Leave: Unit members shall be credited with, and may use, their full sick leave allowances as of the first day of their employment year even though they have not been able to report for duty on that day, provided that the unit member notifies the school or Personnel Office of the inability to report because of illness.

7.1.3 Sick Leave without Pay: Whenever a unit member exhausts the paid sick leave allowance, the unit member shall immediately apply to the Superintendent for sick leave without pay for a definite period of time. Such sick leave without pay shall be subject to renewal for a period up to a total of twelve (12) months. In the case of application for sick leave without pay, the unit member shall supply the Superintendent with a doctor's statement. Application for sick leave, without pay, together with a statement of the physician, is to be submitted at least fifteen (15) days before exhaustion of paid sick time allowance whenever possible.

7.2 PERSONAL NECESSITY LEAVE. Personal Necessity Leave is defined as leave granted to the employee because of extenuating circumstances that cannot be disregarded and which necessitate the employee's attention. All bargaining unit members, at their election, may use up to seven days of available fully paid leave provided in Section 7.2 of this Article (sick leave) in any school year in cases of personal necessity, including any of the following:

- 7.2.1** The illness of a member of the unit member's immediate family.
- 7.2.2** An accident involving the person or property of the unit member or the person or property of a member of the immediate family of the unit member.
- 7.2.3** The death of a member of the unit member's immediate family.
- 7.2.4** Attendance at the funeral of a friend or of a relative not included in Item 7.2.3 above. Approval must be secured from the Building Principal or the Assistant Superintendent prior to leave.
- 7.2.5** Attendance at a special occasion involving the unit member, a relative of the unit member, or close friends of the unit member. Such absence shall be limited to three (3) days per occasion. At least seven (7) days advance written notice must be given to the Building Principal or the Assistant Superintendent/Educational Services prior to actual date of absence and approval must be secured prior to the leave. This leave is by no means considered to be a vacation leave and requests for paid vacations will be denied.
- 7.2.6** Leave for other personal necessities may be granted by the Superintendent. The criterion used to approve such leave will be that the reasons for the leave were beyond the immediate control of the unit member and compelled the unit member's presence or participation.
- 7.2.7** Before the utilization of personal necessity leave an employee must obtain prior written approval from the appropriate management person, except for cases of 7.2.1, 7.2.2, 7.2.3, and 7.2.6 in Section 7.2 above. When the circumstances in 7.2.1, 7.2.2, or 7.2.3 arise, the employee shall make every effort to comply with District procedures to enable the District to secure a substitute.
- 7.2.8** Under all circumstances, an employee shall verify in writing on an "Absence Report" that the personal necessity leave was used only for purposes as set forth in 7.2.1 through 7.2.6 above. The following limits and conditions are placed upon allowing a personal necessity leave and personal necessity leave pay:
1. The days allowed shall be deducted from, and may not exceed, up to seven of the days of fully paid sick leave to which the employee is entitled.
 2. Personal necessity leave will not be granted during a scheduled vacation or a leave of absence.
 3. Leaves taken in accordance with 7.2.4, 7.2.5, and/or 7.2.6 shall not exceed five (5) days per year in the aggregate.
- 7.3** The District shall grant five (5) PERSONAL DAYS to full-time certificated bargaining members. The personal days shall be prorated for less than full-time members. The personal days may not be carried over to the next school year. The personal days shall be charged against the sick leave balance of the certificated employee. The personal days cannot be used on the District's Professional Growth day and no more than two personal days may be used in the same week. Unit members are encouraged not to use personal days to extend a holiday, vacation, or weekend. Certificated employees wishing to use more than one consecutive personal day shall notify their supervisors in writing at least a week prior to utilization of their personal days. A certificated employee shall notify his/her site administrator at least twenty-four (24) hours before taking such leave.

7.4 INDUSTRIAL ACCIDENT/ILLNESS LEAVE. An employee shall be granted leave of absence with pay for an absence that is due to an industrial accident or illness in the course of employment in accordance with the following regulations:

- 7.4.1** Such leaves shall be for a maximum of sixty (60) working days per accident in any fiscal year. In the event that sixty (60) days will overlap into the next fiscal year, the employee shall be entitled to the amount of the unused leave due for the same injury or illness.
- 7.4.2** Such leave shall not accumulate-from year to year.
- 7.4.3** Salary received from the District during such leave, plus wage loss benefit checks received under Worker's Compensation laws may not exceed the employee's regular salary. Therefore, all benefit checks received by the employee under Worker's Compensation shall be endorsed to the District, and the District shall pay the employee's normal salary during the period of leave.
- 7.4.4** An employee receiving industrial accident/illness leave shall remain within the State of California unless approval is given.
- 7.4.5** An industrial accident or illness means any injury or illness whose cause can be traced to the performance of services for the Board.
- 7.4.6** An employee, who has exhausted the industrial accident/illness leave, may use regular sick leave, vacation, and any other compensated time off to cover absences caused by industrial accident/illness.
- 7.4.7** In the event a dispute arises regarding an industrial accident or illness, no leave shall be granted until a determination has been made regarding the case by the State Compensation Office of the Appeals Board. While this dispute is pending, sick leave benefits as prescribed in this agreement may be used. In the event that the dispute is resolved in favor of the employee, the District shall reinstate any used days of sick leave.
- 7.4.8** When all paid leaves of absence have been exhausted by a certificated employee as a result of industrial accident/illness, such employee shall be placed on a health leave of absence without pay. Such leave is normally granted for one (1) year only, but may be extended for a maximum period of one (1) additional year. If an employee has not sufficiently recovered by the end of the leave period, the employee shall retire (if eligible), resign, or accept dismissal for reasons of health.

Application for reemployment for such employee will be given full consideration when accompanied by evidence of full recovery and ability to meet current employment standards. If an employee who was classified as a permanent employee is rehired within 39 months after the last day of paid service, the Governing Board shall restore all rights, benefits, and burdens of a permanent employee, as provided by law.

7.5 BABY BONDING/PARENTAL LEAVE. Eligible employees may take up to 12 weeks of baby-bonding/parental leave in a 12-month period under the California Family Rights Act for the birth of a child, or the placement of a child in the family for adoption or foster care. An eligible employee may take baby-bonding/parental leave only within the first 12 months after birth or placement of the child. The parental leave will begin at the election of the employee. When both parents work for the District, parents may take a maximum combined total of 12 weeks of baby-bonding/parental leave during any 12-month period.

Eligible employees who are granted baby-bonding/parental leave under the California Family Rights Act (CFRA) for up to 12 school weeks may choose to use fully paid sick leave and/or "differential pay" extended illness leave during the 12-week period. Such sick leave and/or differential pay leave shall run concurrently with the CFRA baby-bonding/parental leave and also with the leave provided for under Education Code Section 44977.5.

Employees that have exhausted all available baby bonding/parental leave may request an additional Board approved unpaid parental leave of absence within the first 12 months after birth or placement of a child.

- 7.6 PREGNANCY DISABILITY LEAVE.** Employees are entitled to use sick leave for disabilities caused or contributed to by pregnancy, childbirth, and recovery there from under the same terms and conditions governing leaves of absence from other illness or medical disability. Such leave shall not be used for child rearing, but shall be limited to those disabilities as set forth above. The length of such disability leave, including the date on which the leave shall commence and the date on which the duties are to be resumed, shall be determined by the employee and the employee's physician but shall not exceed four (4) months. Employees are entitled to leave without pay for pregnancy disability leave when sick leave and/or differential pay extended illness leave have been exhausted. The date on which the employee shall resume duties shall be determined by the employee on leave and the employee's physician.

The employee on leave for pregnancy disability shall be entitled to return to a position comparable to that held at the time the leave commenced.

- 7.7 ADOPTION LEAVE.** All full-time certificated employees may take one (1) day of leave per school year, without loss of salary or benefits, for the purpose of legally adopting a child.

7.8 JURY DUTY/COURT ATTENDANCE UNDER SUBPOENA

7.8.1 Compensation: Certificated employees shall be granted a leave of absence for jury duty or court attendance as specified in Education Code Section 44036 and shall receive as compensation the difference between the compensation received for court service, excluding travel pay, and the employee's salary for the duration of the absence. If the unit member is released from jury duty before 11:00 a.m., he (she) shall report to his (her) administrator as soon as possible.

7.8.2 Notification of District: Upon notification of jury duty, it is the obligation of the employee to immediately inform an immediate supervisor. Bargaining unit members who are called to serve on jury duty during a school day and postpone their duty to a school recess period shall be paid the substitute daily rate for each day that they are called for jury service to fulfill the obligation that was postponed by the unit member. Bargaining unit members who postpone their duties will not be required to return the jury stipends that they receive from the government agencies to the District.

- 7.9 COURT APPEARANCE (OTHER THAN JURY DUTY).** If an employee is subpoenaed as a witness in a case involving the school district, the employee may have time for appearance in court without loss of pay. This provision does not apply when the employee is a plaintiff against the District.

- 7.10 BEREAVEMENT LEAVE.** A regular employee shall be granted necessary leave of absence without loss of pay not to exceed five (5) workdays on account of the death of a member of the employee's immediate family.

No deduction shall be made from the salary of an employee granted such leave, nor shall such leave be deducted from other leaves granted by the Board. All bereavement leave must be properly certified by the immediate supervisor and/or the Assistant Superintendent.

Immediate family members are husband/wife, mother/father, sister/brother, son/daughter, mother-in-law/father-in-law, grandfather/grandmother, son-in-law/daughter-in-law, foster child, step-parent, step-child, and any relative residing in the employee's household. Appropriate documentation may be required.

7.11 LEGISLATIVE LEAVE. A permanent employee who is elected to the Legislature shall be entitled to an unpaid leave of absence for the length of the term or terms in office.

7.11.1 Notification of District: The employee on such leave shall notify the Board of an intended return at least twelve (12) weeks in advance.

7.11.2 Benefits: The employee on such leave shall be entitled to return to employment at the end of the leave but shall not be entitled to any of the other benefits accorded in this contract.

7.12 SABBATICAL LEAVE. An employee who has rendered satisfactory service in the District for at least seven (7) consecutive years may be granted a sabbatical leave. This leave shall be for the purpose of full-time study and/or research projects. The employee will provide at least two (2) years of service to the District following the sabbatical. A bond to this effect must be provided by the employee.

The Board will consider granting sabbatical leaves to no more than two percent (2%) of the total number of people in the bargaining unit each year.

Sabbatical leave shall be offered in two (2) forms: one (1) full contracted year at one-half (1/2) annual salary; or one-half (1/2) contracted year at one-fourth (1/4) annual salary.

At the expiration of the sabbatical leave of absence, every effort shall be made to return the employee to the assignment the employee held immediately prior to the leave.

The employee on sabbatical leave shall enjoy the same health and welfare benefits as any other employee on full-time assignment.

All applications for sabbatical leaves must outline the proposed program, state prospective benefits to the District, and be submitted no later than February 15th, in accordance with procedures established by the Superintendent.

Applications shall be reviewed by a committee of five (5), including three (3) classroom teachers, the Assistant Superintendent (who shall chair the committee), and one (1) other District Administrator. The committee shall review all applications and render a decision in the best interest of the District. This decision by the committee will then be forwarded to the Board of Trustees for final approval.

7.13 OTHER UNPAID LEAVE. The Board may grant unpaid leave for personal or professional reason. Such leave shall not be for a period of less than one (1) day nor shall it extend longer than one (1) school year. Such leave may be renewed at the Board's discretion. Requests for renewed annual leave shall be submitted by February 15, preceding the school year of leave.

7.13.1 Benefits & Earned Credit: No experience credit shall be earned during the period of the leave. Unless a unit member is entitled to benefits under other articles in this agreement, the unit member shall earn no benefit entitlement during the period of the unpaid leave when such unpaid leave exceeds two months. A unit member on the leave may purchase such insurance protection as is provided to other members of the unit. Such insurance coverage shall not be interrupted and the unit member on leave shall, within the first 30 days of the leave, elect to purchase such insurance.

7.13.2 Leave of Less Than One Year: A leave of less than one year shall be deemed a temporary leave and the employee may return to the assignment held prior to the leave. A leave of one year shall have no assignment rights, either by site, grade level, or subject. A teacher on medical leave shall be given priority to the site or the grade level held prior to the leave.

7.14 FAMILY CARE AND MEDICAL LEAVE

Eligibility:

To be eligible for family medical leave under the federal Family Medical Leave Act (FMLA) and/or the California Family Rights Act (CFRA), an employee must have worked at least 12 months for the District and at least 1,250 hours during the 12 months immediately before the date the FMLA/CFRA leave will begin. Full-time teachers are presumed to work 1,250 hours. These minimum eligibility requirements do not apply to pregnancy disability leave under California's Pregnancy Disability Leave law (PDL). Only those statutory benefits that are in effect at the time that the employee's leave commences shall be provided. Definitions found in the applicable Acts shall prevail over definitions in this agreement.

7.14.1 Purpose: A unit member shall be entitled to an unpaid leave for a maximum of 12 workweeks in a 12-month period for:

- a) the birth or placement of a child;
- b) the care of a spouse, domestic partner, child, or parent with a serious health condition; or
- c) a serious health condition of the unit member that renders the employee unable to perform the functions of the job.

The FMLA also provides eligible employees with the right to up to 26 weeks of unpaid leave in a 12-month period for military caregiver leave and/or qualifying exigency (military) leave.

The twelve-month period shall coincide with the school year and run from July 1 through June 30.

7.14.2 Health Benefits. The district shall pay the costs of health benefits for the period of the leave. In addition, the district shall pay the cost of life insurance. The unit member shall pay the costs of dental insurance and such other optional coverage as is selected by the employee.

If the employee does not return from the leave, the employee shall reimburse the district for the premiums paid during the period of the leave (unless the failure to return is caused by a serious health condition of the employee or other circumstances beyond the employee's control).

7.14.3 Retirement Coverage. The employee shall have the opportunity to make all required contributions to the State Teacher's Retirement System during the period of the leave if done in accordance with STRS Regulations. (If no contributions are made, the period of the leave will not count as retirement service

time.) Whether or not an employee makes payment into the STRS, the employee does not incur a break in district service during the time of the Family Care and Medical Leave.

7.14.4 Special Conditions and Limits.

- a) When both parents work for the District, parents may take a maximum combined total of 12 weeks of baby-bonding/parental leave for birth or placement of a child during any 12-month period.
- b) Note that "parent," for purposes of this leave, includes "biological, foster, or adoptive parents, a step parent, a legal guardian, or other person who stood *in loco parentis* to the employee when the employee was a child, or a spouse's parent." "Child" includes biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person *in loco parentis*. A child must be either under 18 years of age or an adult dependent child.
- c) Foreseeable leaves should be requested 30 days prior to the commencement of the leave and within five working days from when the need for the leave first became known. Unforeseeable leaves shall be requested as soon as feasible and reasonable.
- d) If the unit member's need for a Family Care and Medical Leave is foreseeable due to a planned medical treatment or supervision, the employee shall make a reasonable effort to schedule the treatment or supervision to avoid disruption of the operations of the district.
- e) Certification by a health care provider is required for all medically related leaves. The district reserves the right to request an independent opinion from a second health care provider at the district's expense. If the opinions differ, a third medical care provider-- one who is jointly designated and paid by the district--shall make a final and binding ruling.
- f) Paid sick leave and extended differential paid sick leave will not run concurrently with any FMLA/CFRA leave for the employee's own serious health condition.

7.14.5 Leaves Terminating Near End of Contract Year:

- a) The employee must remain on Family Care and Medical Leave during the last 10 working days of the contract year if a child- or parent-related leave of more than 10 working days duration commenced during the last 25 working days of the contract year and is scheduled to terminate during those last 10 working days.
- b) The employee must remain on Family Care and Medical Leave during the remaining working days of the contract year if a child- or parent related leave of more than 5 working days duration is scheduled to terminate during the last 10 working days of the contract year.

7.14.6 Intermittent Leave. Intermittent/reduced schedule leave may be taken when medically necessary to care for a seriously ill family member, or because of the employee's serious health condition.

The minimum intermittent leave duration for baby bonding/parental leave is two weeks but the District will grant a request for baby-bonding leave of less than two weeks' duration on any two occasions.

Employees needing intermittent/reduced schedule leave for foreseeable medical treatment must schedule the leave so as not to unduly disrupt the District operations, subject to the approval of the employee's health care provider.

If an employee needs intermittent leave or a leave resulting in a reduced schedule, and the employee would be on leave for more than 20 percent of the total number of working days over the period of leave, the district may require the employee to choose either to:

Take leave for a period of a particular duration, not greater than the duration of the planned treatment; or

Transfer temporarily to an available alternative position for which the employee is qualified, which has equivalent pay and benefits and which better accommodates recurring periods of leave than does the employee's regular position.

7.15 CATASTROPHIC LEAVE

7.15.1 Upon written request, the Superintendent or designee may authorize a permanent employee to donate up to a maximum of ten (10) workdays of eligible leave credits to another permanent employee pursuant to Education Code section 44043.5 when that employee or that employee's family member suffers from a catastrophic illness or injury. Each request will be considered on a case-by-case basis, considering both the circumstances of the employee and any operational constraints of the District. The donation and receipt of such sick leave credits are subject to the following conditions:

7.15.1.1 "Catastrophic illness or injury" is defined to mean an illness or injury that is expected to incapacitate an employee or a member of the employee's family for an extended period of time, which incapacity requires the bargaining unit member to take time off from work or care for that family member for an extended period of time, and taking extended time off work creates a financial hardship for the employee because he or she has exhausted all of his or her sick leave and any other paid time off.

7.15.1.2 "Extended period of time" is defined to mean more than ten (10) consecutive workdays.

7.15.1.3 "Eligible leave credits" are defined to mean sick leave accrued to the donating employee, to the extent that the employee is otherwise eligible for such leave. An employee cannot donate future sick leave that has not been accrued, and cannot donate sick leave which will result in the employee having less than ten (10) accumulated sick leave days. Nothing in these provisions on catastrophic leave expands the purposes for which sick leave can be used under other applicable provisions of this Agreement or applicable law.

7.15.1.4 "Family member" is defined to mean the employee's spouse, domestic partner, parents, parents-in-law, siblings and children. "Parent," for purposes of this leave, includes "biological, foster, or adoptive parents, a step parent, a legal guardian, or other person who stood *in loco parentis* to the employee when the employee was a child, or a spouse's parent." "Child" includes

biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person *in loco parentis*.

7.15.2 The employee who is, or whose family member is, suffering from a catastrophic illness or injury and who is requesting that eligible leave credits be donated:

7.15.2.1 Must request in writing to the District office that eligible leave credits be donated. The request must be submitted at least ten (10) days before the employee wishes to use the donated leave credits.

7.15.2.2 Must provide written verification of the catastrophic injury or illness by a physician to include the anticipated length of disability.

7.15.2.3 Must exhaust all accrued paid leave credits, including all days of partial pay sick leave.

7.15.2.4 Must use all leave credit that he or she continues to accrue on a monthly basis before receiving paid leave credits that are donated under this provision.

7.15.3 An employee who chooses to donate eligible leave credits:

7.15.3.1 Must provide written notice to the Superintendent or designee of the intent to transfer the eligible leave credits.

7.15.3.2 Must donate eligible leave credits of a minimum of the definition of a total workday.

7.15.3.3 Must acknowledge in writing to the Superintendent or designee that the employee understands that he or she cannot revoke the donation of the eligible leave credits because all transfers of eligible leave credits are irrevocable and binding. The donating employee must sign and date this acknowledgment.

7.15.3.4 Although more than one employee may donate eligible leave credits to the requesting employee, the cumulative maximum number of workdays the requesting employee may receive is sixty (60) workdays per school year, and the maximum number of workdays donated by any employee shall be ten (10) per school year.

7.15.3.5 The Director of Human Resources will verify eligibility to receive leave credits due to the employee's (or his or her family member's) catastrophic illness or injury. A decision that an employee is not eligible to receive donated leave credits is not subject to the Grievance Procedure, however, the decision may be submitted to the Superintendent and Association President for review.

ARTICLE 8: ACCOUNTABILITY (EVALUATION)

8.1 EVALUATION

Classroom teachers will be evaluated based on the California Teaching Standards. Certificated employees in non-teaching positions and other non-classroom certificated assignments (for example, speech and language pathologists, social workers, counselors, librarians, nurses, TOSAS, etc.), may have the option to use assignment appropriate professional standards in their evaluation. Each probationary certificated employee shall be evaluated

at least once each school year. Each permanent certificated employee shall be evaluated every other school year unless the District and the permanent certificated employee, employed at least ten years, and whose previous evaluation rated the employee as developing or proficient, mutually agree to the performance of an evaluation every five years. If such agreement occurs, either the employee or the evaluator may withdraw from such agreement at any time. A meeting will be held to provide reasons for the return to the two-year cycle at the request of either the employee and/or the evaluator.

Any formal evaluation made pursuant to this Article shall be reduced in writing and a copy given to the unit member thirty (30) calendar days before the last school day scheduled on the calendar, or in the case of any such employee employed on a twelve-month basis no later than June 30 of the year in which the formal evaluation is made.

An employee shall have the right to initiate a written response to the formal evaluation finalized pursuant to this Article. This written response shall be placed in the permanent personnel file of the employee.

8.2 EVALUATION PROCEDURE

Components of the evaluation process:

1. Review the Evaluation Process and Documents with employee by September 30.
2. Conduct Goal Setting Conference by October 15.
3. Conduct Observations as outlined in the goal setting conference (which could include scheduled, invited and/or drop-in).
4. Provide Coaching Sessions as needed (ongoing).
5. Review any Anecdotal Notes (ongoing by both educator and administrator).
6. Conduct Mid-Year Progress Conference (as needed) by February 15.
7. Conduct End-of-Year Summary Conference by May 15.
8. The end-of-year Summary Evaluation is due thirty (30) calendar days before the last school day scheduled on the calendar, or in the case of any employee employed on a twelve-month basis no later than June 30 of the year in which the formal evaluation is made.

8.2.1 GOAL SETTING

During the Goal Setting conference, the administrator and certificated employee shall mutually agree upon the selection of the standards and elements that will be the focus of the evaluation cycle. No more than two standards/goals shall be selected and they shall align with school and district goals. Only the agreed upon standards/goals are included in the final Evaluation Summary. During the Goal Setting conference, the

administrator and teacher shall agree on a coaching and observation plan.

8.3 UNSATISFACTORY EVALUATIONS

If a unit member is rated "unsatisfactory" in one or more areas of the Summary Evaluation, a Detailed Assistance Plan (DAP) shall be provided to the unit member that will include an outline of specific performance goals, recommendations, strategies and formal and informal observations. Recommendations and strategies for improvement may include the PAR plan, mentoring and/or other support and assistance provided by peers.

When any permanent unit member has received an unsatisfactory evaluation, the District shall annually evaluate the unit member until the unit member achieves a proficient or developing summary evaluation or is separated from the District.

8.4 SAFEGUARDS

All monitoring or observation of the work of a unit member shall be conducted openly and with full knowledge of the unit member. The use of electronic listening or recording devices shall be prohibited except as provided for by law. Matters that may be used to evaluate a teacher shall be brought to the teacher's attention, in writing, within five (5) working days following the date when the administration becomes aware of the matter.

Although a classroom visit does not require a pre-conference or mutual agreement, an evaluator-teacher conference is required if a written summary of the visit is developed by the evaluator.

No unit member shall be evaluated by another unit member.

Evaluation of performance shall not be predicated upon any material of a derogatory or critical nature that has been received by the evaluator, or the district, from pupils, parents, citizens or other employees unless the requirements of Board Policy and Administrative Regulation 1312.1 (Complaints Concerning District Employees) have been adhered to. Evaluation of performance shall not adversely reflect lawful, non-school related activities of the unit member.

A unit member shall not be evaluated based on the results of any standardized test.

All forms used in the evaluation process shall be mutually agreed upon by the parties.

Disputed evaluations may be appealed to the Superintendent.

8.5 DISCIPLINE

8.5.1 Authority: This Article is entered into pursuant to Section 3543.2(b) of the Government Code.

8.5.2 Definition: A unit member shall not be disciplined without just cause. The term "discipline" under this Article shall be suspension without pay for no more than fifteen days. The term "discipline" specifically does not include negative or adverse evaluations, warning, directives and the implementation of other Articles in the Agreement, such as the denial of any leave.

- 8.5.3** Notice: A unit member shall not be disciplined without prior notice and informal opportunity to respond to charge(s).
- 8.5.4** Progressive Nature: Except in cases of serious misconduct, an oral warning or a written reprimand will normally precede discipline under this Article.

ARTICLE 9: SAFETY CONDITIONS OF EMPLOYMENT

- 9.1 UNSAFE CONDITIONS.** Unit members shall notify their immediate supervisor in writing concerning an unsafe condition in the District directly affecting their physical welfare. Their immediate supervisor shall investigate said reported unsafe conditions and advise the employee of any findings and suggested corrective action.
- 9.2 USE OF FORCE.** Unit members may use reasonable force as is necessary to protect themselves from attack, to protect another person or property, to quell a disturbance threatening personal injuries, or to obtain possession of weapons or other dangerous objects upon the person or within the control of a pupil.
- 9.3 ASSAULT/THREATS.** Whenever any employee is attacked, assaulted, or physically threatened by any pupil at work, it shall be the duty of the employee, and the duty of any supervisor who has knowledge of the incident to promptly report the incident to the appropriate law enforcement authorities. Whenever any employee is attacked, assaulted, or physically threatened by a non-pupil at work, a supervisor who has knowledge of the incident shall promptly report the incident to appropriate law enforcement authorities. The Superintendent shall be notified of any instance of an employee being attacked, assaulted or physically threatened at work.
- 9.4 SUSPENSION OF PUPILS.** A teacher may suspend any pupil from that teacher's class for the day of the suspension and the day following. The teacher shall immediately report the suspension to the principal of the school and send the pupil to the principal for appropriate action. Said action will not require other teachers to accept the suspended student into their classrooms as per Education Code Section 48910. Teachers shall notify parents and request a conference.
- 9.5 SERIOUS DISCIPLINE PROBLEMS.** When, in the judgement of a unit member, a student presents a danger to self, other students, and/or school personnel, the unit member will present this information in writing to the immediate supervisor so that preventive action may be taken.
- 9.6 WORKERS' COMPENSATION.** Unit members shall be provided coverage under the terms and conditions of the District's Workers' Compensation Program and an illness leave provision for any injury or illness arising out of or in the course of their employment.
- 9.7 PERFORMANCE OF TASKS.** Unit members shall not be required to work or perform tasks under conditions that have been determined to be unsafe or to endanger the health, safety, or well-being of the unit member.
- 9.8 PROPERTY DAMAGE.** An employee whose person or property is injured or damaged during the course and scope of employment may submit a request for reimbursement to Business Services and/or a claim under the California Tort Claims Act (CTCA). An employee whose person or property is injured or damaged during the course and scope of employment by willful misconduct of a pupil or another person may request that the District

initiate legal proceedings to recover damages for injury caused by the willful misconduct of that individual. The provisions of the CTCA are not altered by this article. Response to claims pursuant to the CTCA and decisions to initiate legal proceedings are solely within the discretion of the Governing Board.

ARTICLE 10: TRANSFERS AND REASSIGNMENTS

10.1 Definitions

“Displaced employee” is defined as a permanent or probationary unit member who has been transferred or reassigned due to enrollment and/or program changes.

“Involuntary Transfer or Reassignment” is a movement which is initiated and implemented by the Superintendent or designee.

“Reassignment” is the movement of a unit member to a different assignment within the same site or in some cases within the Special Education Department District-wide.

“Seniority” shall commence on the first day of employment as a probationary employee or upon the first day of re-employment if an employee previously resigned from the District. If a previously employed permanent employee is rehired within 39 months of resigning, the break in service will be disregarded (Education Code section 44931). If an employee served one year as a temporary employee immediately prior to a year as a probationary teacher, seniority shall begin with the first day of service as a temporary employee in that year which serves as the first probationary year.

“Transfer” is defined as the movement of a unit member from one site to another.

“Vacancy” is defined as any position not currently filled by a probationary or permanent unit member after the principal has determined assignments for the upcoming school year. A leave of less than one school year shall not be considered a vacancy to be filled in accordance with the procedures in this Article.

“Voluntary Transfer or Reassignment” is a movement which is initiated and requested by the unit member.

10.2 Vacancies and Posting Procedures

10.2.1 By May 1st the District shall survey all employees regarding their intention to return and their interest in a different assignment (site, subject or grade level), and the principal shall consider such survey results when making assignments in the Spring for the upcoming school year.

10.2.2 When a vacancy occurs at a school site, the principal will notify all unit members assigned to that site of the opening within two (2) days. Unit members at the site will have at least three (3) days after the notification of the vacancy to request a reassignment prior to that position being posted district wide.

10.2.3 Vacancies shall first be filled by qualified displaced employees. When a vacancy exists that is not filled by a displaced employee or by reassignment, the principal will advise the Human Resources Department within five (5) business days. The Human Resources Department shall prepare a posting of all current vacancies that shall be sent to all school sites within five (5) days of being notified by the site administrator. The posting shall include the location, grade level or subject matter assignment, and experience and credential requirements, if necessary or specifically applicable. Such notices shall be

posted at least five (5) days at the District office, and at each school site, and emailed to all District staff. Unit members desiring to apply for a transfer to those vacant positions may do so by indicating their request via an email or written request to the Human Resources Department during the posting period. If no unit member is selected for transfer to a vacancy, then the District may recruit from outside the District.

10.2.4 These posting procedures apply to vacancies posted between April 1 and a date which is two weeks before the first day of school for students for the upcoming school year.

10.2.5 In the event a unit member is notified of a transfer to a posted vacancy and subsequently the vacancy does not materialize because of factors not under the direct control of the District or the unit member, the unit member may remain in the original position.

10.3 Voluntary Reassignment

10.3.1 Unit members requesting a reassignment shall notify the principal in writing and shall be given consideration for the position, however, displaced employees shall receive priority to fill a reassignment.

10.3.2 If a request for a reassignment is denied, then the unit member may request a meeting with the principal to discuss the reasons for such denial. An Association representative may accompany the unit member if he or she so desires.

10.4 Voluntary Transfer

10.4.1 Any unit member may request, in writing, voluntary transfer after completing one (1) year of probationary service in the District. The District shall grant requests for voluntary transfers by qualified unit members who are displaced due to enrollment and/or program changes.

10.4.2 Voluntary transfers shall be based upon whether or not the voluntary transfer serves the educational needs of the District, as determined by the Superintendent or designee.

Primary consideration for transfers shall be seniority followed by these factors:

1. District or school site programs.
2. Skills and abilities which support special programs and/or to meet the needs of students.
3. Credentials
4. Qualifications for the position.
5. Professional training and experience.
6. Change in enrollment.
7. Seniority will be the primary consideration only for those unit members whose most recent performance evaluation is rated overall as "developing" or better.

10.4.3 If a voluntary transfer request is denied, the affected unit member may request a meeting with the Superintendent or his/her designee to discuss the reasons for such denial. Upon request, the Superintendent or his/her designee shall provide the unit member with a written statement of the reasons

for the denial. The unit member may be accompanied by an Association representative if he/she so desires.

10.5 Involuntary Transfers and Reassignments

10.5.1 Involuntary transfers and reassignments shall be based upon whether or not the involuntary transfer or reassignment serves the educational needs of the District, as determined by the Superintendent or designee.

Primary consideration for transfers shall be as follows:

1. District or school site programs.
2. Skills and abilities which support special programs and/or to meet the needs of students.
3. Credentials
4. Qualifications for the position.
5. Professional training and experience.
6. Change in enrollment.
7. Operational needs.
8. Unit members with less seniority.

10.5.2 A notice of involuntary transfer or reassignment shall be given in writing to the unit member as soon as it is known. The reasons for transfer or reassignment shall be explained to the unit member by the site supervisor prior to the formal announcement.

10.5.3 An involuntary transfer or reassignment shall not result in the loss of seniority or any health or welfare benefit to a unit member.

10.6 Assignment of Temporary Teachers

Temporary teachers shall not be assigned until all vacancies and any principal directed reassignments have been filled in accordance with this article.

10.7 Reduction in Classrooms

A reduction in classrooms that results in a surplus of teachers at a site shall be resolved by first transferring staff members who volunteer to transfer and then the least senior members of the staff.

10.8 Preparation Time/Moving

If a unit member is involuntarily transferred to another site, an instruction free duty time of two (2) days (or the paid equivalent calculated at the hourly rate specified in Article 15 x 6.75 hours per day) for closing out and preparation and orientation in the receiving school shall be provided. The District shall provide transportation and the labor to move the unit member's materials to the new assignment. One day of release time will be provided for relocation at the same site for an involuntary reassignment (or the paid equivalent calculated at the hourly rate specified in Article 15 x 6.75 hours per day).

10.9 Assignment to Combination Classes

Combination classes shall not be deemed to be a permanent assignment. Whenever a combination vacancy occurs, first consideration shall be given to an employee at the site who volunteers. The principal may assign the teacher deemed most appropriate by virtue of training and experience. No teacher may be assigned to a combination class for consecutive years except by a mutual agreement between the teacher and the principal or when the prevalence of combination classes precludes such a provision.

ARTICLE 11: HOURS OF EMPLOYMENT

11.1 LENGTH OF WORKDAY. The length of the workday for each full-time unit member, shall be six (6) hours and forty-five (45) minutes per day. Up to five additional minutes can be added to the work day as deemed necessary by the Superintendent. A duty-free lunch period of at least thirty (30) consecutive minutes shall be included in the workday. Teachers shall arrive at work and be on duty at least twenty (20) minutes prior to school starting, or at the scheduled start time of a District-wide professional growth and learning activity. Teachers may leave when their professional assignment and/or duties are completed.

11.1.1 Professional Assignments/Duties: Instruction; instructional activities; preparation activities; campus and student supervision; parent conferences and meetings, staff, departmental and faculty meetings; tutorial and guidance assistance to students; professional growth and in-service meetings; student diagnostic and assessment activities; student records activities that pertain directly to classroom instruction and attendance or as mutually agreed upon at each site; curriculum development; instructional materials development; District committee assignments, open house, back to school night or Kindergarten orientation. Teachers required to return to attend open house, parent conferences, back to school night, Kindergarten orientation or District-wide professional growth and learning activities shall be permitted to leave campus as soon as pupils are safely dismissed and their professional duties are completed, except on days when site early release meetings are held.

11.1.2 Extra Curricular Services: Teachers shall, under the direction of the immediate supervisor, be requested to render service associated with public school observance: supervision of students at school-sponsored or approved activities. Should any of these services require duty in the evening hours, the teacher's immediate supervisor may permit unit members to leave, on the day of the event, their assigned campus as soon as pupils are safely dismissed and their professional duties are completed.

11.1.3 Student Early Release Days: On early release days, ninety (90) minutes of the two-hours following students' release will be scheduled by the District and/or site administration for activities such as meetings, training, professional development, and professional learning communities. However, one Wednesday/early release day a month will include one continuous hour of member-directed classroom development.

11.1.4 Professional Learning Communities: Professional Learning Communities are understood to be: an ongoing process through which teachers and administrators work collaboratively to seek and share learning and to act on their learning, their goal being to enhance their effectiveness as professionals for students' benefit.

PLC work will include site and grade level collaboration, district job alike collaboration, individual teacher collaboration on classroom data or instructional analysis, staff collaboration on site data, other collaboration activities appropriate for supporting the School Plan for Student Achievement or other staff development opportunities.

11.1.5 District may convene District-wide professional learning community sessions that start after the latest school is dismissed up to four (4) times per school year. The District shall attempt to schedule these meetings to minimize wait time for teachers working at early release schools.

11.1.6 Adjunct/Curriculum Duties: All site certificated staff and the administration will jointly identify district and site adjunct duty needs which may include a time commitment during and/or after school hours. Administration and staff will encourage an equitable distribution of duties and provide the required number of staff names to complete the assignments at the site prior to June 15th, of the current school year. The adjunct duty sign-ups will be available at a staff meeting of the new school year with the date and time of that meeting posted prior to the event. An employee will not be required to serve a particular adjunct for a longer term of two (2) consecutive years, unless mutually agreed upon between the employee and the site administrator and there's no other volunteer.

Certificated staff members who do not sign up for an adjunct duty will, with the site administrator, discuss and sign up for current or alternative adjunct duties as assigned by the site administrators.

ARTICLE 12: CLASS SIZE

12.1 PUPIL-TEACHER RATIOS: The following school site pupil-teacher ratios shall be the guidelines for establishing class sizes throughout the Lakeside Union School District.

TK-3	24:1
4-5	28.5:1
6-8	27.5:1

Special Education: The District will comply with state requirements governing class size and caseloads in special education. If special day classes average more than 13 students, or if any one class exceeds more than 14 students, for more than ten days, the Special Education Director, teacher and administrator will meet to find a resolution and, if the issue remains unresolved, a class-size committee shall be convened to make recommendations.

12.2 SITE CLASS-SIZE COMMITTEE: When a class (K-5) exceeds 31 students for a period of seven (7) consecutive days, the class size committee shall meet within three (3) school days following the seventh day. That committee shall be comprised of the site principal, the unit member, the site representative and any other certificated staff members such as shall be mutually agreed to by the site committee. The committee may recommend a mutually satisfactory solution that may go into effect on the eleventh consecutive day of the excess class size. Such recommendation shall have the approval of the Superintendent or designee prior to implementation.

ARTICLE 13: CalSTRS REDUCED WORKLOAD PROGRAM, SHARED CONTRACTS AND PART TIME EMPLOYMENT

13.1 CalSTRS REDUCED WORKLOAD PROGRAM - PART-TIME RETIREMENT.

The Reduced Workload Program allows eligible unit members to reduce their workload to no less than half time, and receive the same credit toward retirement under the California State Teachers' Retirement System (CalSTRS) that a unit member would have received if he/she had been employed on a full-time basis. Although earnings are reduced when participating in this program, unit members and the District contribute an amount which is based upon a full-time salary.

Criteria for Eligibility for Reduced Workload Program: Approval shall be granted by the District Governing Board to eligible employees and is subject to approval by CalSTRS. Unit members are encouraged to contact CalSTRS to verify their eligibility and program requirements for the Reduced Workload Program.

13.1.1 Age: The member must have reached the age of fifty-five (55) prior to the date upon which the reduced workload program is to become effective.

13.1.2 Duration: Part-time service is limited to a period not to exceed five (5) years. Upon completion of the reduced workload program, unit members may with District approval return to regular full-time employment up to the maximum[EG1] number of years allowed by law.

13.1.3 Length of Employment: The member must have been employed full-time in a position requiring certification for a minimum of ten (10) years in the California system, of which the immediately preceding five (5) years shall be full-time employment in the District without a break in service as defined by CalSTRS regulations. The employee must have been a CalSTRS Defined Benefit member with ten (10) years of credited service.

13.1.4 Compensation: Employees whose regular compensation is greater than that of a District school principal are not eligible to participate. Participating employees shall be paid a salary which is the pro rata share of the salary the employee would be earning had the employee not elected part time reduced service employment. The minimum salary paid shall be equal to one half (1/2) time service. The employee shall retain all other rights and benefits for which the employee makes the payments, including those as provided in Section 53201 of the Government Code, that would be required if the employee remained in full time employment.

13.1.5 Conditions of Participation: Participating employees shall be employed for a minimum of one-half of the number of days of service of a regular full-time contract. Participating employees may split a full-time workday for purposes of calculating the minimum number of days of service required for participation by mutual agreement between the District and the employee. Participation in the reduced service program must be for a minimum duration of a full school year (mid-year participation is not permitted, participants must work the reduced schedule throughout the school year).

13.1.6 Retirement Credit: Participating employees shall receive the same credit toward retirement under CalSTRS that they would have received if they had been employed on a full-time basis. Although earnings are reduced when participating in this program, unit members and the District contribute an amount which is based upon a full-time salary and unit members have the retirement allowance,

as well as any other benefits that they are entitled to, based upon the salary that the unit members would have received if employed on a full-time basis. The unit member and the Governing Board shall both contribute to the teacher's retirement fund the amount that would have been contributed if the member were employed in a full-time basis.

13.1.7 Records: The District shall maintain records to separately identify each member receiving credit pursuant to this policy. The reduced work program requires that an agreement between the District and the participating employee, requiring the employee to work at least 50% of full time employment, must be in effect prior to the beginning of the school year when the employee will participate in the program.

13.1.8 The unit member on a reduced workload will receive vacation, sick leave and all other leave benefits on a pro rata basis.

13.1.9 The unit member on a reduced workload shall receive full District health and welfare benefits as though rendering full-time service.

13.2 PART-TIME EMPLOYMENT OR SHARED CONTRACTS: Part-time employment or a shared contract may be requested by a unit member through a written notice of intent on or before February 15 of the preceding school year and may be granted at the discretion of the District. Approval of a unit member's request for a shared contract and/or part-time employment shall be predicated upon current site staffing. No more than two shared contracts and/or part-time employment arrangement may be granted per site. Partnering teachers acknowledge and agree that some professional assignments/duties, such as District-wide professional development and planning meetings, Open House, Back to School Night, and Kindergarten Orientation occur outside of the scheduled school day but nevertheless may require the attendance of both teaching partners as part of their regular duties and that compensation beyond 1.0 FTE total for the partnered teachers is not provided. No shared contract may proceed absent a conference with the site principal and a written agreement between the teaching partners including a calendar depicting the teachers' responsibilities for all professional assignments/duties for the following year.

13.2.1 A unit member who agrees to a part-time contract or shared contract will have the option to return to a full-time assignment the following year. A unit member must notify the Superintendent in writing, no later than February 15 of the intent to continue or terminate part-time status. Any permanent employee who terminates from a part-time position shall be eligible for full-time employment under the provisions of transfer.

13.2.2 A unit member accepting a part-time or shared contract assignment will have a salary that is reduced from full annual salary at the unit member's present Class and Step to a proportion of that annual salary, that is, the same proportion as the assignment, e.g., 50% salary for half-time; 40% salary for 40% time (2 days per week or 73.6 days per year).

13.2.3 A unit member on a part-time or shared contract assignment shall receive pro rata service credit for class/step advancement. Whenever the prorated portions served total 75% F.T.E., or greater, a unit member shall be credited with a year's service and advanced at the beginning of the next contract period.

13.2.4 The unit member on a part-time assignment will receive sick leave and all other leave benefits on a pro rata basis.

- 13.2.5** The unit member on a half-time, or greater, assignment shall receive full District health and welfare benefits as though rendering full-time service.
- 13.2.6** A unit member on an assignment of less than half-time shall not receive full District health and welfare benefits but shall have the option to purchase such benefits, as provided for in Article 15.9.4.
- 13.2.7** Retirement allowance for unit members who share contracts shall be prorated based on their annual salary.
- 13.2.8** Employees on a part-time or shared contract may split a full-time workday by mutual agreement between the District and the employees.
- 13.3** The partner teacher for all shared/STRS reduced workload contract positions shall be hired using the district hiring procedures for classroom teachers except as modified by 13.4. The partner teacher for the shared position shall be on the interview panel for the hiring process.
- 13.4** When an existing reduced workload or shared contract is approved for the following school year and part of the 1.0 FTE was previously filled with a temporary teacher, the portion previously filled by the temporary teacher shall not be considered a vacancy as set forth in Article 10.2, Vacancies and Posting Procedures, unless either teaching partner requests a different partnership, the temporary teacher will not be returning to the position for the following year, or if the temporary teacher is released midyear or reassigned for the remainder of the current school year.

ARTICLE 14: EARLY RETIREMENT INCENTIVE PLAN

- 14.1** The Governing Board shall offer the following early retirement incentive for unit members on a voluntary basis provided that five or more unit members retire during the contractual year.
- 14.2** **Eligibility:** To qualify for any of the retirement incentive plan options (I, II, or III), a unit member must have attained the age of fifty-five (55) by June 30 of the school year in which they retire. Unit members must have served full time in a position requiring certification in the Lakeside Union School District for at least fifteen (15) years—of which the immediate preceding five (5) years were consecutive. Beginning on July 1, 2024, unit members must have served full-time in a position requiring certification with the District for at least twenty (20) years of which the preceding five (5) years were consecutive. Each eligible employee may participate in only one (1) early retirement incentive plan offered by the District. Each eligible employee must not have more than 32 years of approved service.
- 14.3** **Timeliness:** In order for this program to provide adequate decision-making time for the District and still give employees a reasonable period to make their decisions, applications for the retirement incentive option must be submitted to the Human Resources Department by February 15 of the current school year and must be accompanied by written resignations that will be effective on or before June 30 of the current school year.
- 14.4** **Retirement Plans:**

Option I – A retiree selecting this plan will receive one (1) payment on June 30 of the current school year of an amount equal to twenty-five percent (25%) of the employee's highest earned annual salary in the Lakeside Union

School District.

Option II – Three (3) Payment Retirement Incentive: A retiree participating in this plan will receive three (3) equal payments totaling forty percent (40%) of the unit member's highest earned annual salary in the Lakeside Union School District. Payments shall be made to the retiree or the retiree's beneficiary on January 1 of the next three (3) years. The District shall not offer Option II after June 30, 2024. Eligible employees seeking to participate in the Option II plan must meet all requirements and retire on or before June 30, 2024.

Option III – STRS two years of service credit, as long as it is legally available. The District shall not offer Option III after June 30, 2024. Eligible employees seeking to participate in the Option III plan must meet all requirements and retire on or before June 30, 2024.

14.5 Phase-out of Options II and III: The District and the Association agree to the following phase out of Options II and III of the early retirement incentive plan:

The District will offer all three early retirement incentive options (Options I, II and III) to eligible employees who meet all requirements and retire effective on or before June 30, 2024.

14.6 Maximum Age for Eligible Employees Who Meet All Requirements to Participate in Options I, II and III of the Early Retirement Incentive Plan

There shall be no maximum age limitation for eligible employees who retire on or before June 30, 2019.

The maximum age to participate shall be 62 for employees who retire between July 1, 2019 and June 30, 2021.

The maximum age to participate shall be 61 for employees who retire between July 1, 2021 and June 30, 2022.

The maximum age to participate shall be 60 for employees who retire between July 1, 2022 and June 30, 2023.

The maximum age to participate shall be 59 for employees who retire between July 1, 2023 and June 30, 2024.

The maximum age to participate shall be 58 for employees who retire after June 30, 2024, and the District will only offer early retirement plan Option I.

ARTICLE 15: COMPENSATION AND BENEFITS

15.1 SALARY

Salary schedules shall be related to accomplishment of increased professional competence gained from graduate courses and District-sponsored in-service courses, where both are consistent with the educational goals and objectives of the District, and service experience.

15.2 ANNUAL STIPENDS

Recipients shall be assigned at the Payer's discretion as follows:

Stipend Name	Annual Amount	Payer
District Event Chairperson (Jr. Olympics, Run for the Arts, etc.)	\$524	District
District Mandated Site Coordinator (SST, 504, CAASPP)	\$210	District
District Task Force/Standing Committee Member, each member of a standing committee must attend 4-8 meetings to receive the stipend. Anything over 8 meetings will trigger an additional \$50 per meeting attended.	\$315	District
Future Farmers of America (FFA) Advisor	\$1,200	District
Head Teacher Extended School Year (Sites with Five or More ESY classrooms trigger the higher Head Teacher stipend)	\$315/\$524	District/Site
Middle school ASB Advisor (in lieu of ASB prep period)	\$1,573	District
PAR Consulting Teacher	\$1,018	District
Performing Arts Teacher, paid on a sliding scale (using a District leadership team designed rubric)	\$210-\$1,258	District
Safety Patrol Coordinator	\$210	Site
Special Education Teachers (excludes any position already receiving additional compensation on the salary schedule)	\$509	District
Substitute Coverage 6-8	\$26.21 per period	District
Substitute Coverage TK - 5 (For minimum of 15 min. Up to ½ day)	\$31.46 per teacher	District
Substitute Coverage TK - 5 (for over ½ day)	\$62.91 per teacher	District
Teacher of the Year: California	\$4,194	District

Teacher of the Year: District	\$262	District
	\$262	LTA
Teacher-In-Charge at elementary schools enrollment above 650	\$1,222	District
Teacher-In-Charge TDS, LMS, and EH (if 6 classes or less)	\$682	District
Teacher-In-Charge at elementary schools with enrollment under 650	\$944	District

The payer shall have sole discretion to determine whether stipend recipients may be allowed to share the responsibilities and compensation associated with a stipend.

Performing Arts Teacher Annual Stipend - Rubric

Teachers responsible for the following performing arts programs at elementary and middle schools are eligible for this stipend:

- Chorus
- Dance
- Drama
- Music
- Color Guard

Please note: only one stipend per teacher and one stipend per performing group will be paid annually. If teachers share responsibility for one performing group, the stipend will be split evenly per participating teacher.

Teachers that are not compensated separately at the teachers' extra hourly rate for performing arts programs shall receive an annual stipend based on the total number of performances held outside of school hours each school year, according to the chart below:

Number of Performances Per Year	Stipend Amount
1-2	\$210

3-4	\$472
5-7	\$821
8 or more	\$1,258

Daily & Hourly Rates

Daily	
Extra Period/Extended Day	1/7 of teacher's daily rate
Hourly	
Staff Development Presenter/Preparation/Attendance	\$32.09
Curriculum Writing	\$32.09
Saturday School/Tutoring/Explorations/Jr. Olympics	\$32.09
After School Teaching (e.g. GATE, Intervention)	1/7 of teacher's daily rate

Other District Support

Elementary Combo Class Teacher	1 day release or 1 day sub pay per Trimester for planning combination class instruction.	District
IEP Meetings-Sub Coverage at each site	3 sub days per Specialized Academic Instructor or Speech Language Pathology Case Manager, per school year, for Gen Ed (and if needed for Special Ed teacher) teacher coverage for IEPs	District

Services not included above shall be compensated at a rate mutually agreed to by the District and the Bargaining Unit.

Hourly rate and stipends listed above tied to percentage of any negotiated salary increase. Effective July 1, 2018, the Master's stipend shall increase to \$775 annually and will not be tied to any negotiated salary increase.

15.2.1 Reimbursement for Teacher Induction Training: To be eligible for District reimbursement under this section, the bargaining unit member must submit to the Human Resources Department:

- (i) Proof that the bargaining unit member is currently enrolled in the San Diego County Office of Education Teacher Induction Training program and on-track to successfully complete the program; and
- (ii) Proof of payment to the San Diego County Office of Education and an invoice for such training.

After receipt of the aforementioned documentation, the District shall reimburse bargaining unit members as follows:

- \$1,000 in October after receipt of the aforementioned documentation;
- \$1,000 in the following October, one year after the initial reimbursement payment and receipt of the updated aforementioned documentation;
- \$1,000 in the following October, one year after the second reimbursement payment and receipt of the updated aforementioned documentation;
- \$1,000 in the following October, one year after the third reimbursement payment; and
- \$1,000 in the following October, one year after the fourth reimbursement payment.

In all cases, the amount of total reimbursement shall not exceed \$5,000, and shall not exceed the amount actually paid by the bargaining unit member for the San Diego County Office of Education Teacher Induction Training program. To be entitled to such reimbursement, the bargaining unit member must be employed in a teaching position with the District, must successfully complete the San Diego County Office of Education Teacher Induction Training program, and must be actively enrolled in the San Diego County Office of Education Teacher Induction Training on or after April 4, 2019.

15.2.2 All Bargaining Unit members who are approved for less than 100% FTE shall receive salary based on the percentage of time worked.

15.3 SALARY PROVISIONS

Unit members shall progress on the salary schedule according to the regulations set forth in this section.

15.3.1 Initial Placement on the Salary Schedule:

Initial placement on the Salary Schedule is based upon any year(s) of credited outside teaching experience, years of former District teaching experience, and degrees(s) and earned hours of formal education at an accredited institution of higher learning.

Unit members shall be granted credit for teaching experience and for degrees(s) and earned hours of formal education for initial placement on the salary schedule conditioned upon the following:

- a. Teaching experience outside the District, as well as former teaching experience in the District, will be credited up to a maximum of ten (10) years. One (1) step on the salary schedule is allowed for each year of teaching experience where the teacher actually worked full time for at least seventy-five percent (75%) of the assigned full-time school year in a school where the teacher possessed a regular public-school teaching credential.
- b. For initial placement on the salary schedule, teaching experience need not have been within the ten (10) years prior to employment with the District. Teaching experience outside the District must be verified from previous employers giving dates of service by school year. Currently employed unit members eligible to move up on the salary schedule based on teaching experience that was outside of the ten (10) year period prior to employment with the District are no longer eligible for an increase in pay based on this provision. (Historical Note: commencing April 4, 2019 eligible unit members had a six-month window during which they could submit documentation supporting upward movement on the salary schedule, effective July 1, 2017; prior to April 4, 2019 no credit was given for teaching experience before the ten (10) years prior to District employment).
- c. The unit member shall be required to file official college transcripts with the Human Resources Department in order to verify initial salary placement and to verify salary schedule advancement. Such transcripts shall

be filed within 90 calendar days following the effective date of the salary placement. If a transcript is submitted after the effective date, but before October 1, the employee shall be provided an increase retroactive to the effective date. If a transcript is submitted after September 30, but before January 1 of the following calendar year, the employee shall be provided a non-retroactive increase as of the first day of the month following the date the transcript is received. If a transcript is submitted on or after January 1 of the following calendar year, the employee shall be provided an increase as of the beginning day of the next contract.

- d. Units and degrees accepted by the District for placement on the salary schedule must be from institutions approved by the Western Association of Universities and Colleges or an equivalent accreditation organization.
- e. Upon initial placement on the salary schedule, Speech Language Pathologists and Nurses shall receive up to ten (10) years of credit toward initial placement on the salary schedule for previous clinical experience. One (1) step on the salary schedule is allowed for each year of clinical experience where the eligible employee actually worked full time for at least seventy-five percent (75%) of the applicable work year. Clinical experience must be verified by previous employers. Currently employed unit members eligible to move up on the salary schedule based on clinical experience are no longer eligible for an increase in pay based on this provision. (Historical note: currently employed unit members eligible to move up on the salary schedule based on clinical experience had a six month window from April 4, 2019 to October 3, 2019 during which they had to submit verification of experience to Human Resources. Prior to April 4, 2019 no credit for clinical experience was provided toward salary schedule advancement.)

15.3.2 Step Advancement on the Salary Schedule:

After initial employment, a teacher may advance one step on the Salary Schedule for each year of teaching experience in the District but only if the teacher actually worked full time for at least seventy-five percent (75%) of a full-time assignment. Part-time teachers who work at least fifty percent (50%) of a full-time assignment, but less than seventy-five (75%) of a full-time assignment, may advance one step on the Salary Schedule for every two years of part-time (at least 50%) teaching experience in the District.

15.3.3 Reclassification On The Salary Schedule:

All teachers shall be placed in the appropriate classification (Column: BA, BA+15, BA+30, BA+45, BA+60, BA+75+MA) at the time of initial employment.

Any subsequent reclassification(s) upwards are based upon verified degrees(s) and earned hours of formal education at an accredited institution of higher learning. Teachers are required to provide original certified transcripts for proof of any degree(s) earned and any additional unit(s) earned. All units will be evaluated on a semester unit basis. Hours referred to on the Salary Schedule refer to semester hours and not quarter hours so that quarter hours earned must be adjusted.

Unit members shall be compensated for graduate credit and degrees beyond the Bachelor's Degree conditioned upon the following:

- a. Application for approval shall be in writing on the appropriate District form and before May 1, if a transfer to a higher class is to be applied for the subsequent school year. All transcripts of courses for advancement on the Salary Schedule for a school year must be in the Human Resources department by September 15.

- b. Units and degrees accepted by the District for placement or movement on the salary schedule must be from institutions approved by the Western Association of Universities and Colleges or an equivalent accreditation organization.
- c. Credit will be accepted for upper division and graduate courses taken in a program for an advanced degree in education.
- d. Credit will also be accepted for specially designated, District-sponsored courses.
- e. No credit for salary advancement shall be given for any work taken during "released time" or for classes for which the District paid a fee (other than a materials fee) for the unit member.
- f. An official transcript must be submitted by the unit member or from the college at the request and responsibility of the unit member.
- g. The higher classification shall become effective on the first day of the contract period following approval of an application submitted before May 1 in the prior school year.
- h. Following receipt of all required documentation, the District shall send confirmation to unit members of the status of their application for reclassification on the salary schedule.

15.4 FLEXIBLE SPENDING ACCOUNT

The District shall implement a Flexible Spending Account plan in accordance with Internal Revenue Code Section 125 provided, however, that the District shall not be liable in whole or in part for any Flexible Spending Account monies that a unit member contributes. The District makes no representations regarding the advisability or inadvisability of participation in such an account.

15.5 TRAVEL ALLOWANCE

Authorized travel by private vehicle will be reimbursed at the approved IRS mileage rate.

15.6 SALARY DISPUTE

Any dispute pertaining to these compensation provisions shall not be subject to the grievance procedure of this Agreement and only the exclusive representative may seek a remedy on behalf of any unit member(s) concerning such implementation. In seeking a remedy as provided herein, the exclusive representative must notify the District within ten (10) days of the notice from the District of any proposed or actual (whichever occurs first) implementation of these provisions. The District will notify the exclusive representative concerning its calculations pursuant to the compensation provisions contained herein. Such notification shall be in writing. If the exclusive representative disagrees with the calculations, it shall expressly notify the District within ten (10) days. Such notice of the disagreement shall include calculations prepared by the exclusive representative which represent the opinion of the exclusive representative of compensation to be paid under these provisions. The District may implement its proposed calculations, the proposed calculations from the exclusive representative, or attempt to resolve the disagreement. If the matter cannot be satisfactorily implemented or resolved, by mutual

agreement the parties shall agree to reopen negotiations regarding salaries at which time these salary formula provisions shall be of no force or effect.

15.7 PHYSICAL EXAMINATION

Examination for TB will be required every four years at District expense by District-selected examiners or by other means acceptable to the administration and unit member.

15.8 INSTRUCTIONAL MATERIALS ALLOWANCE

Annually, site administrators shall communicate the site's arrangements for material allocations to site teaching staff. Teachers shall inform their site administrators if they run out of basic supplies during the school year. District will allocate \$250 every year for instructional materials for each grade K-5 combination class.

15.9 BENEFITS

15.9.1 Employee Health Benefits

The District shall provide the following maximum contribution for medical benefit coverage to each eligible unit member as follows:

- a. The District shall provide eligible employees and their dependents with the lowest cost health benefit plan offered by the District.
- b. For employees electing coverage under other higher cost health plan offered by the District, the District shall provide a maximum contribution in an amount equivalent to the cost to the District if the employee had elected "employee only," "employee +1" or "family" health coverage under the District's lowest cost health plan. Any amounts in excess of the District's maximum contribution shall be paid for by the employee by monthly payroll deduction in equal amounts.

15.9.2 Employee Dental Benefits

The District shall contribute up to a maximum of \$449.00 annually in any twelve-month period, or prorated portion thereof, to the total cost of dental coverage provided under this Agreement on behalf of each eligible unit member who is entitled to receive such benefits. Any amounts in excess of the maximum District contribution shall be paid for by the unit members by monthly payroll deduction in equal monthly amounts. Such coverage is for the eligible employee only.

15.9.3 Life Insurance

The District shall provide a \$15,000 life insurance policy for each eligible member of the bargaining unit.

15.9.4 Benefits During Leaves of Absence

If a unit member is on a leave of absence without pay, the unit member may convert health plan coverage, dental plan coverage, and/or life insurance coverage to a direct payment basis by forwarding to the District, monthly, in advance, the appropriate month's insurance premium.

15.9.5 Benefits When Employment Terminated

When a unit member's employment terminates, such employee shall be entitled to continue health, dental, and/or life coverage, at District expense through the end of the month in which terminated.

15.9.6 Retiree Benefits

Members of the bargaining unit shall be eligible for retiree health benefits as follows:

Bargaining unit members must have a minimum of fifteen (15) years of full-time service with the District and must have attained the age of 55 years.

The coverage will only provide health benefits as covered under one of the health plans offered by the District. During open enrollment, the employee may elect from one of the health plans offered by the District.

For eligible employees who retired before the date of ratification of this Agreement by the Governing Board, the District shall contribute an amount equal to the premium for one individual under the most expensive HMO that is available to bargaining unit member employees.

For eligible employees who retire after the date of ratification of this Agreement by the Governing Board, the District shall contribute a maximum amount equivalent to the cost of employee only health coverage under the UHC1 health plan offered by the District annually in any twelve-month period, or prorated portion thereof, to the total cost of retiree health benefit coverage provided under this Article on behalf of each eligible retiree who is entitled to receive such benefits. Any amounts in excess of the maximum DISTRICT contribution shall be paid for by the retiree by monthly payments. Such health benefits coverage is for the retiree only.

The District will continue to provide this coverage until the retiree reaches the age of sixty-five (65). After the age of sixty-five (65) the retiree may continue in the District-sponsored health programs but the total premium cost shall be borne by the retiree.

Spouse Coverage: Eligible retired unit members shall have the opportunity to purchase District provided medical insurance plans for themselves and their spouses as provided for under Education Code sections 7000-7008.

ARTICLE 16: ORGANIZATIONAL SECURITY AND DUES DEDUCTIONS

16.1 The right of payroll deduction for payment of organizational dues shall be accorded to the Association. Association dues and fees, upon formal written request from the Association to the District, shall be increased or decreased without re-solicitation and authorization from unit members.

16.2 Dues Deduction: Any unit member who is a member of the Association, or who has applied for membership, may sign and deliver to the District an assignment authorizing deduction of annual unified membership dues, initiation fees and general assessments in the Association. Pursuant to such authorization, the District shall deduct one-tenth (1/10) of such dues from the regular salary check of the unit member each month for ten (10) months. Deductions for newly hired unit members who sign such authorization after the commencement of the school year shall begin on the first of the month following employment/authorization. Such authorization shall continue in effect from year to year unless revoked in writing.

16.3 The District agrees to remit to the Association all sums deducted by the District pursuant to paragraph 16.2 of this Article. Upon request, the District shall provide the Association with an alphabetical list of members categorizing such employees as or non-members of the Association and indicating any personnel changes from such list previously provided to the Association.

- 16.4** The Association agrees to furnish without charge any information needed by the District to fulfill the provisions of this Article. Any dispute as to the lawfulness of dues deductions shall be between individual unit members and the Association.
- 16.5** The Association shall indemnify, defend, and hold the District, its officers and/or employees harmless from any claims and/or lawsuits related to the District's compliance with its obligations set forth in this Article including related attorney fees, costs, charges, fees, awards and damages arising out of any such action commenced against the District; provided, however, that the Association shall have the right to determine whether to defend, settle in whole or in part and/or appeal such claim and/or lawsuit. The District will notify the Association in writing of any matter commenced against the District, its officers and/or employees related to the matters covered in this Article within thirty (30) days of service upon the District.

ARTICLE 17: CONCERTED ACTIVITIES

It is agreed and understood that there will be no strike or other concerted activities that interfere with the operation of the District during the term of this Agreement. This includes compliance with the request of other labor organizations to engage in such activity. In turn, the District agrees that there will be no lockout or other concerted action that interferes with the efforts of employees in their work or interferes with the right of the Association to represent employees. In the event of a strike by members who are represented by the Association, the Association agrees in good faith to make an effort so as to cause those members to cease such action. It is understood that in the event this article is violated, the District shall be entitled to withdraw any rights, privileges or services provided for in the Agreement or in District Policy from any employee and/or the bargaining unit.

ARTICLE 18: SAVINGS CLAUSE

If any provision of this contract or any application thereof to any employee or group of employees is held to be contrary to law by a court of competent jurisdiction, such provision or application will not be deemed valid, except to the extent permitted by law, but all other provisions will continue in full force and effect. Upon request, the parties will meet not later than ten (10) days after any such holding for the purpose of renegotiating the provision(s) affected.

ARTICLE 19: SUMMER PROGRAMMING

19.1 SUMMER SCHOOL

This section applies to summer school classroom teaching positions requiring a credential and open to students District-wide (excluding extended school year and discretionary programs):

- 19.1.1 SELECTION OF TEACHERS.** Selection and appointment of District summer teachers and other positions that are staffed by unit members shall be the responsibility of the Superintendent or designee, who shall select and appoint in accordance with the following guidelines: Two groups, those that did not teach the previous year (Group A) and those that taught last year (Group B).

19.1.2 PREFERENCE TO UNIT MEMBERS. Certificated employees on a full-time contract and who have served at least sixty-seven percent (67%) of the current contract year shall be given first preference over other teachers of the District. Certificated employees of the District shall be given preference over individuals outside the District for summer school assignments. A current evaluation of "effective" is required for summer teaching.

19.1.3 CRITERIA FOR SELECTION. Teachers shall be selected from the two groups specified in 19.1 with Group A receiving first consideration. Subsequent considerations shall be given to Group B. In those circumstances, within group, where employees have equal or nearly equal qualifications and experience, preference shall be given to the one with the greater number of years.

The following criteria shall be considered when making specific teaching assignments: (1) recent experience in subject or grade level; (2) credential; (3) major; and (4) minor.

19.1.4 OFFERS. Offers of summer employment shall be subject to sufficient student enrollment to offer and maintain the class(es) to which the unit member is assigned.

19.1.5 APPEALS. All appeals must be made to the Superintendent or designee. The Grievance procedure applies except that the outside arbitration phase shall be waived unless both parties agree to request such arbitration.

19.1.6 UNSATISFACTORY RATING. If the Superintendent, designee, summer school administrator, or site principal determines that the summer performance of a selected teacher is unsatisfactory, such determination shall be given in writing and in a conference. An employee so designated shall not be selected to teach summer school for at least three successive years.

19.1.7 SICK LEAVE: Each summer school employee who works 4.5 hours per day, four (4) days per week, for at least four (4) weeks shall be entitled to one (1) day (4.5 hours) sick leave for illness. If not used during summer school, such sick leave shall be accumulated as one (1) of a regular (Article 11.1) school day. Employees sharing an assignment of at least 4.5 hours per day, four (4) days per week, for at least four (4) weeks shall proportionately share the one (1) (4.5-hour) sick day.

19.1.8 COMPENSATION: Summer School Teachers shall be compensated at 1/7 of the teacher's daily rate per hour.

19.2 EXTENDED SCHOOL YEAR (ESY)

19.2.1 SELECTION OF ESY TEACHERS. Selection and assignment of District ESY teachers and other ESY positions that are staffed with unit members shall be the responsibility of the Superintendent or designee. District certificated employees on a full-time contract, who have served at least sixty-seven percent (67%) of the current contract year and have an overall rating of "effective" on his/her most recent evaluation shall be given preference over other teachers of the District. Certificated employees of the District shall be given preference over other individuals.

19.2.2 APPEALS. All appeals regarding ESY assignments must be made to the Superintendent or designee. The Grievance procedure applies except that the outside arbitration phase shall be waived unless both parties agree to request such arbitration.

19.2.3 UNSATISFACTORY RATING. If the Superintendent or designee, ESY administrator, or site principal determines that the ESY performance of a selected teacher is unsatisfactory, such determination shall be given in writing and in a conference. An employee so designated shall not be selected to teach ESY for at least three successive years.

19.2.4 WORK SCHEDULE: Full-time ESY teachers work four and one half (4.5) hours per day and throughout the entirety of ESY. Each full-time ESY teacher shall receive one (1) four and one-half (4.5) hour workday before the commencement of ESY for preparation. Shared or split ESY assignments will not receive preference.

19.2.5 COMPENSATION: ESY teachers shall be compensated two-thirds ($\frac{2}{3}$) of their daily rate per full day of ESY actually worked.

19.2.6 SICK LEAVE: Each full assignment ESY employee shall be entitled to one (1) day (4.5 hours) sick leave for illness. If not used during ESY, such sick leave shall be accumulated as one (1) regular school day (Article 11.1). Employees sharing an ESY assignment shall proportionately share the one (1) (4.5 hour) sick day.

19.3 DISCRETIONARY SUMMER PROGRAMS

This section applies to discretionary summer program positions that are filled with a certificated employee.

19.3.1 SELECTION OF TEACHERS FOR POSITIONS REQUIRING A CREDENTIAL: First preference shall be given to District employees on a full-time contract who have served at least sixty-seven percent (67%) of the current contract year and have an overall rating of "effective" on his/her most recent evaluation and hold the requisite credential. Preference shall be given to other certificated District employees who have an overall rating of "effective" on his/her most recent evaluation over certificated individuals who are not employed by the District.

19.3.2 COMPENSATION: Absent a written agreement to the contrary or a designated rate in Article 15, above, teachers shall be compensated at 1/7 of the teacher's daily rate per hour performing discretionary summer work in the same subject area as their regular teaching assignment. For discretionary summer program work outside of their regular assignment, teachers shall be compensated at the "Saturday School/Tutoring/Explorations/Jr. Olympics" hourly rate set forth in Article 15 above.

ARTICLE 20: WORK YEAR

The number of duty days per school year for members employed in the Special Education Infant Program shall be two hundred four (204) per school year. The number of duty days per school year for other members of the unit shall be one hundred and eighty-four (184) days. So long as such duty days are not reduced from one hundred eighty-four (184), for instance due to furloughs, non-Special Education Infant Program teachers shall have one and one half (1.5) non-student days for teacher classroom preparation. The District shall form a Calendar Committee to advise the Governing Board regarding matters related to the District calendar. The Association shall appoint a representative to serve on the calendar committee. The work calendar including teaching days, workshop days, professional growth days, parent conference days, and other duty days shall be negotiated by the parties annually.

ARTICLE 21: EFFECT OF AGREEMENT

It is understood and agreed that the specific provisions contained in this Agreement shall prevail over District practices and procedures and over State laws to the extent permitted by State law.

ARTICLE 22: COMPLETION OF NEGOTIATIONS

- 22.1** The District and the Association agree that the terms of this Agreement in negotiations for the 2019-2020, 2020-2021, and 2021-2022 school years shall represent the full and complete understanding and commitment between the parties for those three years with no exception.
- 22.2** The District and the Association mutually agree that the terms of this Agreement shall be in full settlement of all issues and/or subjects which were, could have been, or may be the subject of negotiating for the 2019-2020, 2020-2021, and 2021-2022 school years except for the specific limited re-openers for the 2020-2021 and 2021-2022 school years as expressly authorized in Article 23. The District has the right to act on any matter in those three school years as long as it does not violate the terms of this Agreement.
- 22.3** Any policies and practices of the District in conflict with or inconsistent with the terms of this Agreement in negotiations may be deleted by the District. The District may amend, change, delete or adopt policies and practices as long as those policies and practices do not violate the terms of this Agreement.

ARTICLE 23: TERM

- 23.1** This Agreement shall remain in full force and effect from the date of final ratification by both parties through and until June 30, 2022.
- 23.2** The District and the Association agree that there shall be re-opener negotiations on compensation and Benefits and two (2) additional or new Articles of each party's choice during negotiations for the 2020-2021 and 2021-2022 school years; however, the parties may reopen additional existing or new Articles by mutual agreement. Reopener negotiations will commence on or after April 14 during the 2020-2021 and 2021-2022 school years unless the parties mutually agree to commence negotiations before April 14.

ARTICLE 24: PRESCHOOL TEACHERS

- 24.1** **Evaluation.** All Preschool Teachers shall be evaluated on an annual basis. The annual evaluation is to be completed by May 1 of the school year. There shall be at least two formal observations for each Preschool Teacher as part of the evaluation process in each school year. A minimum of three days of advance notice will be given to the teacher who is going to be observed. A lesson plan will be provided by the teacher if requested by the site supervisor prior to the observation. The first observation shall be completed by December 1 of the school year. If it appears that the teacher who has been observed may be deemed to be unsatisfactory, he/she shall be notified as such in writing by December 15 of the school year. The teacher shall meet with the site supervisor within 15 days after receiving the notice in order to develop a remediation plan.
- 24.2** **Work day and Instructional Time.** The workday day for Preschool Teachers shall be seven (7) hours exclusive of a lunch break. The normal instructional day is three (3) hours. However, if necessary, the site supervisor may

assign extra hours not to exceed the workday. All efforts shall be made to assign extra instructional time on an equitable basis.

24.3 Compensation. Preschool teachers shall be paid in accordance with the Salary Schedule in Appendix I.

Signed and entered into this 14th day of May 2020.

FOR THE DISTRICT

s/Stacy Coble
Director of Human Resources

FOR THE ASSOCIATION

s/Jason Justeson
LTA Chief Negotiator

LAKESIDE UNION SCHOOL DISTRICT
TEACHER SALARY SCHEDULE
Fiscal Year 2019-2020
Effective July 1, 2019

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
STEP	BA DEGREE	BA + 15	BA + 30	BA + 45	BA + 60	BA + 75 + MA
1	49,706	49,706	49,706	49,706	49,706	53,150
2	49,706	49,706	49,706	52,430	55,063	56,594
3	49,706	49,706	51,455	54,418	57,356	59,571
4	49,706	49,706	53,581	56,665	59,746	62,707
5	49,706	52,504	55,707	58,912	62,116	65,320
6	49,706	54,504	57,834	61,157	64,482	67,816
7		56,507	59,956	63,401	66,854	70,303
8		58,512	62,081	65,651	69,223	72,792
9			64,204	67,898	71,592	75,284
10			66,326	70,145	73,960	77,774
11				72,391	76,327	80,263
12				74,639	78,695	82,754
13					81,067	85,246
14					83,435	87,740
15					85,804	90,230
Longevity Increments Beginning on:						
18	18th year				88,174	92,719
21	21st year				90,538	95,213
24	24th year					97,702
27	27th year				95,276	100,196
30	30th year					102,682
33	33rd year				110,824	110,824

1. An additional stipend of \$775 annually will be paid to those employees who have a Master's Degree.
2. Employees in the following positions will be paid according to their placement on the Teachers' Salary Schedule plus 5%:
 (a) Nurse (b) School Counselor (c) Speech Language Pathologist
3. Employees in the following positions will be paid according to their place on the teacher's salary schedule plus 7%:
 (a) Psychologists
4. An additional stipend of \$5,150 annually will be paid to Teaching Vice-Principals.

Board Approved: June 18, 2020

LAKESIDE UNION SCHOOL DISTRICT
SPECIAL ED INFANT TEACHERS SALARY SCHEDULE
Fiscal Year 2019-20
Effective July 1, 2019

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
STEP	BA DEGREE	BA + 15	BA + 30	BA + 45	BA + 60	BA + 75 + MA
1	55,379	55,379	55,379	55,379	55,379	59,216
2	55,379	55,379	55,379	58,414	61,347	63,053
3	55,379	55,379	57,328	60,629	63,902	66,370
4	55,379	55,379	59,696	63,132	66,565	69,864
5	55,379	58,496	62,065	65,636	69,205	72,775
6	55,379	60,725	64,435	68,137	71,841	75,556
7		62,956	66,799	70,637	74,484	78,327
8		65,190	69,166	73,144	77,123	81,100
9			71,532	75,647	79,763	83,876
10			73,896	78,151	82,401	86,650
11				80,653	85,038	89,423
12				83,158	87,676	92,199
13					90,319	94,975
14					92,957	97,754
15					95,597	100,528
Longevity Increments Beginning on:						
18	18th year				98,237	103,301
21	21th year				100,871	106,080
24	24th year					108,853
27	27th year				106,150	111,631
30	30th year					114,401
33	33rd year				123,472	123,472

1. Annual salary is based on 205 work days to be paid over 12 months
2. An additional stipend of \$775 annually will be paid to those employees who have a Master's Degree.
3. Employees in the following positions will be paid according to their placement on the Teachers' Salary Schedule plus 5%:
 (a) Nurse (b) School Counselor (c) Speech Language Pathologist
4. Employees in the following positions will be paid according to their place on the teacher's salary schedule plus 7%:
 (a) Psychologists
5. An additional stipend of \$5,150 annually will be paid to Teaching Vice-Principals.

Board Approved: June 18, 2020

**LAKESIDE UNION SCHOOL DISTRICT
PRESCHOOL TEACHERS SALARY SCHEDULE
Fiscal Year 2019-2020
Effective July 1, 2019**

STEP	CLASS A	CLASS B	CLASS C	CLASS D
1	31,557	32,184	32,829	33,485
2	32,184	32,829	33,485	34,153
3	32,829	33,485	34,153	34,836
4	33,485	34,153	34,836	35,531
5	34,153	34,836	35,531	36,241
6	34,836	35,531	36,241	36,969
7		36,241	36,969	37,708
8			37,708	38,418
9				39,186

Step Placement:

Unit members beginning the first year of teaching shall have their experience evaluated by the district to determine proper step placement. One step for each year of full-time related experience as determined by the district to a maximum of five (5) steps will be granted.

Class Placement:

Unit members shall also have their college transcripts evaluated by the district to determine proper class placement. Class placement shall be determined as follows:

- Class A: 24 semester units in Early Childhood Education/Child Development + 16 units in General Education
- Class B: AA degree in Early Childhood Education/Child Development
- Class C: AA degree in Early Childhood Education/Child Development + 30 additional semester units after receipt of the AA
- Class D: BA degree (including 24 ECE/CD units)

An additional stipend of \$412 annually will be paid to those employees who have a Master Teacher Permit.

An additional stipend of \$5,150 annually will be paid to the Site Supervisor.

Anniversary Increment:

Beginning with the 10th year of continuous employment, 2.5% per month will be added to employee's salary. An additional 2.5% of the base salary will be added every five (5) years thereafter.

Board Approved: June 18, 2020

APPENDIX II

GRIEVANCE TIMETABLE

Grievant's Name: _____

Grievance #: _____ Date: _____

Phone: (H) _____ (S) _____

Chapter: _____

School Address: _____

City: _____ Date Filed: _____

Issue: _____

LEVEL I-INFORMAL LEVEL

Date of Occurrence or Act of Omission: _____

LEVEL II

Appeal Due: _____ Date Filed: _____

Date Response Due: _____ Date Given: _____

LEVEL III

Appeal Due: _____ Date Filed: _____

Date Response Due: _____ Date Given: _____

LEVEL IV-ARBITRATION

Date Request Due Assn: _____ Date Given: _____

Date Decision Due: _____ Date Made: _____

Date Demand Should Be Made to District: _____ Date Made: _____

Date of Arbitration: _____

GENERAL COMMENTS

Level II: To Appropriate Principal or Administrator
(Occurring after Level I- Informal request)

Name of Grievant: _____

Place of Assignment: _____ Position: _____

Informal Request Meeting was held on: Date: _____

1. Date cause of grievance occurred: _____

2. Identify specific provision of the agreement misapplied, misinterpreted, or violated:

3. Statement of how employee has been directly and adversely affected: _____

4. Decision rendered at informal conference, or reason for appeal: _____

5. Specific remedy sought: _____

Grievant Signature

Date

Date filed with undersigned: _____ Written response due by: _____

Response to grievance: _____

Grievance # _____

(Assigned by District) _____ District Signature _____ Date _____

Distribution: Association, Grievant, Appropriate Principal or Administrator

Level III: To Superintendent

Date filed with undersigned: _____ Date written response due: _____

A. Position of Grievant and/or Association: Reason for appeal _____

Grievant Signature

Date

B. Date Received by Superintendent or Designee: _____

C. Disposition of Superintendent or Designee: _____

Superintendent Signature

Date

Level IV: To Mediation

A. Position of Grievant and/or Association: Reason for Mediation _____

B. Mediation Date: _____

C. Disposition of Mediator: _____

Level IV: To Arbitration

A. Date Submitted to Arbitration: _____

B. Name of Arbitrator selected: _____

C. Date(s) of Arbitration Hearing: _____

D. Date of Arbitrator's Decision: _____

Distribution: Association, Grievant, Superintendent, Appropriate Principal or
Administrator

Certificated Evaluation Goal Setting

Article 8.2.1 During the Goal Setting conference the administrator and certificated employee shall mutually agree upon the selection of the standards and elements that will be the focus of the evaluation cycle. No more than two standards/goals shall be selected and they shall align with school and district goals. During this conference the administrator and teacher shall agree upon a coaching and observation plan.

Employee Name		
Date	Assignment	Site
Employment Status (Check one)	Teaching Standard(s) and/or Element(s) to be Evaluated	
<input type="checkbox"/> Probationary <input type="checkbox"/> Permanent		
Coaching and Observation Plan:		
Signature and Date		
Employee:	Employer:	

CERTIFICATED SUMMARY EVALUATION

Employee Name	Assignment		Site
Grade(s) /Language of Instruction	Employment Status: (Check one)	<input type="checkbox"/>	Pre-Conference Date:
		Probationary	
		Permanent	Post-Conference Date:
Date of Conference: Period Covered by Summary Evaluation From: _____ To: _____	Goals and Standard(s) to be evaluated Professional Standards and/or Elements Addressed Standard(s): Elements(s): Goal(s):		
Evaluator:			

EVALUATION OF CALIFORNIA TEACHING/PROFESSIONAL STANDARDS

(If a standard was not observed, note in the standard's comment section)

Standard 1: Engaging & Supporting All Students in Learning	Proficient _____	Developing _____	Unsatisfactory _____
---	-------------------------	-------------------------	-----------------------------

- Connecting students' prior knowledge, life experience, and interests with learning goals
- Using a variety of instructional strategies and resources to respond to students' diverse needs
- Facilitating learning experiences that promote autonomy, interaction, and choice
- Engaging students in problem solving, critical thinking, and other activities that make subject matter meaningful
- Promoting self-directed, reflective learning for all students

Comments, Commendations, and Next Growth Steps:

Standard 2: Creating & Maintaining Effective Environments for Student Learning	Proficient: _____	Developing: _____	Unsatisfactory: _____
---	--------------------------	--------------------------	------------------------------

- Creating a physical environment that engages all students
- Establishing a climate that promotes fairness and respect
- Promoting social development and group responsibility
- Establishing and maintaining standards for student behavior
- Planning and implementing classroom procedures and routines that support student learning
- Using instructional time effectively

Comments, Commendations, and Next Growth Steps:

Standard 3: Understanding & Organizing Subject Matter for Student Learning	Proficient: _____	Developing: _____	Unsatisfactory: _____
---	--------------------------	--------------------------	------------------------------

- Organizing curriculum to support student understanding of subject matter
- Demonstrating knowledge of subject matter content and student development
- Interrelating ideas and information within and across subject matter areas
- Developing student understanding through instructional strategies that are appropriate to the subject matter
- Using materials, resources and technologies to make subject matter accessible to students

Comments, Commendations, and Next Growth Steps:

Standard 4: Planning Instruction & Designing Learning Experiences for All Students	Proficient: _____	Developing _____	Unsatisfactory: _____
---	--------------------------	-------------------------	------------------------------

- Drawing on and valuing students' backgrounds, interests, and developmental learning needs
- Establishing and articulating goals for students learning
- Developing and sequencing instructional activities and materials for student learning
- Designing short-term and long-term plans to foster student learning
- Modifying instructional plans to adjust for student needs

Comments, Commendations, and Next Growth Steps:

Standard 5: Assessing Student Learning	Proficient: _____	Developing _____	Unsatisfactory: _____
---	--------------------------	-------------------------	------------------------------

- Establishing and communicating learning goals for all students
- Collecting and using multiple sources of information to assess student learning
- Involving and guiding all students in assessing their own learning
- Using the results of assessments to guide instruction
- Communicating with students, families, and other audiences about student progress

Comments, Commendations, and Next Growth Steps:

Standard 6: Developing As a Professional Educator	Proficient: _____	Developing _____	Unsatisfactory: _____
--	--------------------------	-------------------------	------------------------------

- Reflecting on teaching practices and planning professional development
- Establishing professional goals and pursuing opportunities to grow professionally
- Working with communities to improve professional practice
- Working with families to improve professional practice
- Working with colleagues to improve professional practice

Comments, Commendations, and Next Growth Steps:

OVERALL EVALUATION RATING	Proficient	Developing	Unsatisfactory

Areas of Concern:	Recommendations:
--------------------------	-------------------------

▪ Detailed Assistance Improvement Plan (DAP) required if checked ☐

Additional comments:

Employee may attach additional written response. Comments must be submitted in writing within ten (10) days. I certify that this report has been discussed with me. I understand that my signature does not necessarily indicate agreement.

Evaluator's Signature **Date**

Employee's Signature **Date**

LAKESIDE UNION SCHOOL DISTRICT
Detailed Assistance Plan (DAP)

Name of Employee: _____

Name of Evaluator: _____

Assignment of Employee: _____

School: _____

A. Description of Performance Which is Unsatisfactory (add pages if necessary):

B. Description of Improvement Program Performance Goals, Recommendations, and Strategies, and the Formal and Informal Observations that Shall Occur: (add pages if necessary)

This document will be placed in your personnel file in ten days. Prior to that time you may submit a written response, which will be attached to this document when it is placed in your personnel file. Your signature does not automatically mean agreement with the contents of this document, only the fact that you received a copy of it.

Signature of Employee

Date

Signature of Evaluator

Date

APPENDIX IV:

PEER ASSISTANCE AND REVIEW PROGRAM (PAR)

(Appendix amended during 2017-18 negotiations, effective May 10, 2018)

Participation in the Peer Assistance and Review program (PAR) is voluntary.

The maximum number of PAR participants per year will be limited to three participants. Unit members on a Detailed Assistance Plan (DAP) will have first priority. If there are more than three-unit members on a DAP, the PAR program will be expanded to include all unit members on a DAP

Selection of Consulting Teacher

The participating teacher and the site administrator will mutually agree upon the selection of a consulting teacher from a pool of qualified consulting teachers.

A participating teacher may elect to change the assigned consulting teacher within the first month (30 calendar days) of participation and may change the consulting teacher only once. If the consulting teacher is changed, he or she will receive a prorated stipend. A consulting teacher may elect not to work with a participating teacher within the first month (30 days).

Criteria for Consulting Teachers

A pool of qualified consulting teachers will be mutually agreed upon by the District and the Association, and the pool may be reassessed at any time at the request of either party.

Consulting teachers must possess a clear credential, five years teaching experience, and their last two evaluations must be at least satisfactory.

PAR Activities and Coaching Log

The consulting teacher is required to spend at least one hour per week consulting with his/her participating teacher. The maximum number of days out of the classroom for the consulting teacher for PAR activities will be four days (or eight half days) per school year. The District shall provide substitute coverage for the participating and consulting teachers' PAR activities during these four days (or eight half days).

The consulting teacher is required to maintain a coaching log that includes only the topic of discussion and time spent. The coaching log will be provided to the site administrator upon request and at the end of the school year. Consulting teachers will maintain a confidential, coaching relationship with participating teachers.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Adoption is requested of Resolution No. 2020-19 designating authorized agents to receive mail and pick up warrants at the County Office of Education. (see resolution) Adoption is requested of Resolution No. 2020-20 for Erin Garcia and Brenda Huyser to be the authorized agents for Payment Order. Adoption is requested of Resolution No. 2020-21 authorizing the County Office of Education Credentials Dept. to release credential held warrants to employees. Adoption is requested of Resolution No. 2020-22, designating Erin Garcia as authorized agent to sign the school orders (commercial warrants). Adoption is requested of Resolution No. 2020-23 authorizing the replacement of warrants by the Superintendent, the Assistant Superintendent of Business, the Assistant Superintendent of Educational Services and the Finance Director.

Background (Describe purpose/rationale of the agenda item):

Pursuant to various sections of the Education Code, it is necessary that the governing board pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☒ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

RESOLUTION # 2020-19
RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Lakeside Union

School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2020 through June 30, 2021.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Erin Garcia.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Erin Garcia, Miranda Durning, Brenda Huyser, Rachel Camarero, Cathy Nevins, Aimee McReynolds,

Ameey Brown, Samantha Orahoad, Keri Wutzke

- | | mail | hold | consortium | |
|--------------|--------------------------|--------------------------|--------------------------|---|
| 3. Check one | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month. |
| Check one | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 18, 2020 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Andrew Hayes, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

Erin Garcia
Miranda Durning
Rachel Camarero
Aimee McReynolds
Brenda Huyser
Keri Wutzke
Cathy Nevins
San Diego County Office of Education

Erin Garcia

Resolution 1

PAYMENT ORDER RESOLUTION

Lakeside Union _____ School District, San Diego County ON MOTION
 OF member _____, seconded by member _____
 effective July 1, 2020 _____ through June 30, 2021 _____.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (all districts), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Erin Garcia _____ or Brenda Huyser _____.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (merit system districts only), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

_____, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 18, 2020 by the following vote:
 (date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
 COUNTY OF SAN DIEGO) SS

I, Andrew Hayes, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

 Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
 (Rubber Stamp) Gov Code Sec. 5501

Erin Garcia
Brenda Huyser

Erin Garcia

RESOLUTION # 2020-21
**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Lakeside Union School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2020 through June 30, 2021.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on June 18, 2020 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Andrew Hayes, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION # 2020-22
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

Lakeside Union School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2020 through June 30, 2021.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Erin Garcia be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 18, 2020 by the following vote: (date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Andrew Hayes, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

Erin Garcia


Erin Garcia

Lakeside Union SCHOOL DISTRICT
RESOLUTION AUTHORIZING THE REPLACEMENT OF WARRANTS
2020-23

On a motion of Member _____, seconded by Member _____ the following Resolution is adopted:

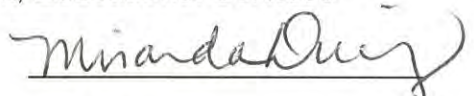
WHEREAS, during the course of business, this School District issues payroll and commercial warrants for the payments of goods and services received by the District; and
WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and
WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.
NOW, THEREFORE BE IT RESOLVED by the governing Board of the
Lakeside Union

School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent	 _____	 _____
Assistant Superintendent, Business Services	 _____	 _____

~~Assistant Superintendent, Employer/Employee Relations~~ n/a _____

 _____	 _____
Assistant Superintendent, Educational Services	

 _____	_____
Director of Accounting	

PASSED AND ADOPTED by said Governing Board on 6/18/20

AYES: _____

NOES: _____

ABSENT: _____

I, Andrew Hayes Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

Clerk of the Governing Board

Bulletin

Topic: Annual Resolutions Authorized Designated Agents
Date: April 07, 2020
To: Chief Administrative Officers
Business Managers
From: Matthew Gilroy
Payroll Services Supervisor
Business Services

Pursuant to various sections of the Education Code, it is necessary that the governing board pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

It is recommended that the governing board take necessary action for completion of the attached resolutions by its first meeting in May. The following fiscal year is the normal effective period for each resolution; however, the resolution forms are designed so that midyear changes can be made. Additions and/or deletions must be made by submitting **Revised (Board Approved)** resolutions to the County Office.

Exact specimen signatures must be on the resolution forms as they will appear on the documents. Where facsimile (rubber stamp) signature is to be used, the resolution form must illustrate both the manual signature and the facsimile. Additionally, only the mail addressee or authorized designee may pick up mail or warrants at the County Office of Education.

Please complete each resolution and return the originals to Marisa Pulido, Room 607 by **June 22, 2020.**

*PLEASE NOTE: "The Resolution to Authorize the County Office of Education Credentials Department to Release Credentials Held Warrants to Employees" **Resolution 3** has been **removed**. If you have any questions regarding this, please contact Credentials Dept @ (858) 292-3581.

If you have questions regarding resolutions 1, 2 or 5, or the requirements at the San Diego County Office of Education, please contact Marisa Pulido at (858) 292-3650.

If you have questions regarding resolution 4 or the procedures for changing revolving cash funds, please call Sheri Walden at (858) 292-3602.

Annual Resolutions Authorized Designated Agents
April 07, 2020
Page 2

REMINDER -- Please review the authorized personnel on your Revolving Cash Funds each year. You must update the information if the authorized personnel leave/change.

The resolution forms are now a Writable PDF document. We hope this will make it easier for you to fill in your district's information.

MG:MP
Enclosures

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Adoption of Resolution No. 2020-26, Designating Use of Education Protection Account Funds for 2020-21.

Background (Describe purpose/rationale of the agenda item):

Pursuant to Article XIII, Section 36 of the California Constitution, school districts are required to determine how the moneys received from the Education Protection Account are spent in the schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. Proposition 30 and Proposition 55 provide that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent but with provisions. The constitutional amendment requires that funds shall not be used for salaries and benefits of administrators or any other administrative costs.

Fiscal Impact (Cost):

The District must comply with EPA reporting requirements to receive funding. The 2020-21 estimated EPA funding is \$5,808,838.

Funding Source:

Unrestricted General Fund

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: . |

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



**LAKESIDE UNION SCHOOL DISTRICT
Resolution # 2020-26**

THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012 and Proposition 55 on November 8, 2016;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and Proposition 55 amended Article XIII, Section 36 of the California Constitution effective November 8, 2016 and commencing on January 1, 2018.

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the District shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Lakeside Union School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Lakeside Union School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: _____

Board Member

Board Member

Board Member

Board Member

Board Member

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Adoption of Resolution No. 2020-027 Approving the Petition for Renewal of the River Valley Charter School Charter

Background (Describe purpose/rationale of the agenda item):

The existing Charter for the River Valley Charter School's ("RVCS") Charter expires June 30, 2020. The petition submitted to the District seeks renewal of the RVCS' Charter for a five- year term running from July 1, 2020, through June 30, 2025. As part of the renewal process a public hearing regarding the renewal petition was held on March 12, 2020, pursuant to Education Code Section 47605, at which time the Board considered the level of support for the renewal petition by teachers and other employees of the District and parents/guardians.

The Board is required to take action regarding the charter renewal within sixty (60) days of receipt of the renewal petition, unless that timeline is extended by mutual agreement. By mutual agreement, the District and RVCS agreed to extend the date for the Board to take action on the renewal petition until the June 18, 2020, meeting.

Currently Education Code section 47607 provides that a charter school authorizer may grant one or more subsequent charter renewals and each renewal shall be for a period of five years. Charter renewals are governed by the standards and criteria in Education Code section 47605 and renewal petitions shall include a reasonably comprehensive description of any new requirements of charter schools enacted into law since the charter was originally granted or last renewed. Additionally, in order for a charter school to be eligible for renewal, it must have satisfied at least one of the academic performance criteria for renewal listed in Section 47607. When considering a renewal petition, the Board "shall consider the past performance of the charter school's academics, finances, and operation in evaluating the likelihood of future success, along with future plans for improvement if any." (Title 5, Cal. Code Regs., section 11966.4(b).)

The District's administration, with assistance from legal counsel, reviewed and analyzed the renewal petition and supporting documents submitted by RVCS. In reviewing and analyzing the renewal petition documents it was determined that multiple portions of the petition needing clarification and/or revision in order to support recommendation of the requested renewal. The District worked collaboratively with RVCS representatives to address these items and implement the necessary revisions, and RVCS has incorporated the revisions into the renewal petition. A copy of the petition reflecting the revisions is enclosed with this agenda item.

District administration has determined that RVCS has met the legal standards for approval and recommends that the Board adopt Resolution No. 2020-027 approving the renewal of RVCS' Charter as it has been revised for a five-year term commencing July 1, 2020.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**


☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:

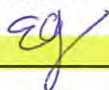


Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



RESOLUTION NO. 2020-027

RESOLUTION APPROVING THE PETITION FOR THE RENEWAL OF THE RIVER VALLEY CHARTER SCHOOL CHARTER

WHEREAS, pursuant to Education Code Section 47605 et seq., the Lakeside Union School District ("District") Board of Trustees ("Board") is required to review charter petitions and authorize the establishment and/or renewal of charter schools;

WHEREAS, Board previously approved the Charter for the River Valley Charter School ("Charter School") for a current term ending on June 30, 2020;

WHEREAS, a petition was submitted to the District requesting that the Board renew the Charter School's Charter for a five-year term from July 1, 2020, through and including June 30, 2025;

WHEREAS, pursuant to Education Code Section 47605 a public hearing on the renewal charter petition was conducted on March 12, 2020, at which time the Board considered the level of support for the renewal petition by teachers employed by the District, other employees of the District, and parents/guardians;

WHEREAS, by mutual agreement, the District and Charter School agreed to extend the deadline for the Board to take action on the renewal petition until June 18, 2020;

WHEREAS, in reviewing and analyzing the renewal petition, the District's Administration and representatives identified multiple items needing clarification and/or revision, and worked collaboratively with Charter School representatives to address the items and implement the necessary revisions to the renewal petition. The revised renewal charter petition is attached hereto as Exhibit "A" ("Petition");

WHEREAS, District Administration has determined that the Charter School has met the legal standards for renewal, and recommends that the Board approve the Petition for the renewal of the Charter School's Charter.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. The Board finds the above-listed recitals to be true and correct and incorporates them herein by this reference.

2. The Board has considered the past performance of the Charter School's academics, finances, and operation and future plans for improvement in evaluating the likelihood of future success.

3. The Board has confirmed, based upon documented clear and convincing data; pupil achievement data from assessments for demographically similar pupil populations in the comparison schools; and information submitted to the District by the Charter School, that the Charter School has met the academic performance renewal requirements of Education Code Section 47607(b)(4)(A) as follows:

Academic performance of the Charter School is at least equal to the academic performance of the public schools that the Charter School pupils would otherwise have been required to attend, as well as the academic performance of the schools in the school district in which the Charter School is located, taking

into account the composition of the pupil population that is served at the Charter School.

4. The Board, having fully considered the Petition and the recommendation provided by District Administration, hereby renews the River Valley Charter School's Charter for a five (5) year term, from July 1, 2020, through and including June 30, 2025. The Superintendent or designee is hereby authorized and directed to notify the California Department of Education regarding the renewal approval.

APPROVED, PASSED AND ADOPTED by the Lakeside Union School District Board of Trustees on this 18th day of June 2020, by the following vote:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Signed and approved by me after its passage.

Holly Ferrante, President

ATTEST:

Bonnie LaChappa, Clerk

EXHIBIT A

RIVER VALLEY CHARTER SCHOOL CHARTER

(Renewal Term 7/1/20-6/30/25)

River Valley Charter School
A California Gold Ribbon School
where working together makes a difference



2020 Charter Document

Presented to the Lakeside Union School District
Board of Trustees

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INTRODUCTION

River Valley Charter School (RVCS) is a tuition-free public independent study (IS) charter school located in Lakeside, California, a suburb east of San Diego. RVCS was originally chartered by the Lakeside Union School District in December 1996, and the doors opened for instruction in September 1997. River Valley was originally designed to provide homeschooled students with an opportunity to participate in an academically-rich environment while still maintaining a strong home connection. Today, many students still come from a homeschooling background, but most of our students come from traditional school settings because they are seeking academic rigor, personal attention, small classes, and a positive social setting.

RVCS is designed to be academically rigorous. The core classes are emphasized, and each student joining us in the 9th grade is required to take four years of mathematics, history, science, and English. Each high school core class has been designed to prepare students for the rigor of university coursework; however, Advanced Placement courses are offered as regular course options in English, Spanish, and Biology and honors courses are offered in mathematics, History, and Science. Many of our juniors and seniors supplement our course offerings by taking classes at the local community college.

River Valley has a comprehensive University of California a-g course list (**Appendix A**), and students are able to fulfill the University of California's a-g requirements in the normal course of fulfilling their requirements for graduation. A number of electives, including art history and Spanish are available to students for this purpose.

Further, although academics are our greatest concern, students have the opportunity to participate in a variety of extracurricular activities. For example, many students are able to participate in California Interscholastic Federation (CIF) athletics. River Valley sports' teams include cross country, girls' and boys' volleyball, girls' and boys' soccer, track and field, swim, boys' baseball, and boys' golf. Students have the opportunity to participate in Robotics, Tangent, and yearbook as electives. Students also have the opportunity to participate in an active social life sponsored by the Associated Student Body (ASB), attend an annual three-day science camping trip, and participate in a week-long projects period each May.

ACCOMPLISHMENTS OF THE PRIOR CHARTER TERM

- Recognition as a California Gold Ribbon School
- Expanded Spanish courses to offer 4 years, including Advanced Placement Spanish Language
- Created the Digital Arts class to meet the F category Visual Art requirement for UC a to g.
- Added Advanced Placement Biology for students in 11th and 12th grades
- Hired a new Campus Supervisor
- Added Show Choir elective for students in all grades
- Completed infrastructure upgrades to include new fiber-optic wiring
- Completed installation of CA Clean Energy Prop 39 new lighting fixtures
- Added two new classrooms, one of which is an additional science lab classroom
- Expanded professional development opportunities for teachers
- Expanded sports offerings to include swim and boys' volleyball

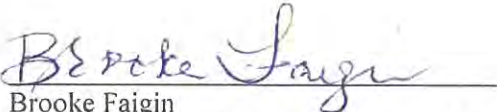
- Increased college scholarship awards for graduating seniors
- US News/World Report rankings for *Best High Schools* (California and national recognition received)
- Named one of *Newsweek's* 2020 Top 5,000 STEM high schools in the US
- Participated in countywide Botball competitions
- Increased the number of seniors applying to 4-year colleges and universities
- Increase the percentage of students attending a 4 year college/university
- Increased diversification of college applications to schools outside of California
- Increased access to technology in each classroom with the installation of Epson BrightLink smartboards
- Added Chromebooks to classrooms
- Absorbed students from a charter school whose charter was not being renewed
- Added two annual events to our calendar – HalloweenTown and Renaissance Fair
- All students in the AP Spanish Language course passed the AP exam with a score of 3 or better
- River Valley Charter School's yearbook won 1st place at the San Diego County Fair
- RVCS 8th grader won a statewide video competition for the California Narcotics Officers Association
- Celebrated the 20th anniversary of River Valley Charter School in June 2017
- Added GradeSlam, a 24 hour a day/7 days a week online tutoring service for students to provide academic assistance to students when they are not on campus

AFFIRMATIONS

AFFIRMATIONS, ASSURANCES, AND DECLARATIONS

- 1) The Charter School shall be nonsectarian in its programs, admission policies, employment practices, and all other operations, shall not charge tuition, and shall not discriminate against a student on the basis of the characteristics listed in Education Code section 220.
- 2) The Charter School shall not charge tuition.
- 3) The Charter School shall meet all statewide standards and conduct the student assessments required pursuant to Education Code section 60605 and any other statewide standards authorized in statute or student assessments applicable to students in non-charter public schools.
- 4) The Charter School shall, on a regular basis, consult with parents/guardians and teachers regarding its educational programs.
- 5) Except as provided below, admission to the Charter School shall not be determined according to the place of residence of the student, or of his or her parent/guardian, within this State.
 - (a) The Charter School shall admit all students who wish to attend the Charter School. If the number of students who wish to attend the Charter School exceeds the Charter School's capacity, attendance shall be determined by a public random drawing ("lottery"). Preference shall be extended in the following priority: currently enrolled students, siblings of currently enrolled students, children of the Charter School staff, students currently enrolled in a Spanish Immersion program who seek to enroll in the RVCS Spanish Immersion program, and students who reside in the school district as provided for in Education Code Section 47614.5.
 - (b) The Charter School shall not discriminate against a pupil on the basis of the characteristics listed in Education Code Section 200.
 - (c) Preferences shall not result in limiting enrollment access for students with disabilities, academically low-achieving students, English learners, neglected or delinquent students, homeless students, or students who are economically disadvantaged as determined by eligibility for any free or reduced-price meal program, foster youth, or students based on nationality, race, ethnicity, or sexual orientation.
 - (d) Preferences shall not require mandatory parental volunteer hours as a criterion for admission or continued enrollment. Parents/guardians are encouraged, but never required, to volunteer.
- 6) If a student is expelled or leaves the Charter School without graduating or completing the school year for any reason, the Charter School shall notify the superintendent of the school district of the student's last known address within 30 days, and shall, upon request, provide that school district with a copy of the cumulative record of the student, including report cards or a transcript of grades, and health information.

- 7) The Charter School shall not request a pupil's records or require a parent, guardian, or pupil to submit the pupil's records to the charter school before enrollment.
- 8) The Charter School shall not discourage a pupil from enrolling or seeking to enroll in the Charter School, and shall not encourage a pupil currently attending the Charter School to disenroll from the Charter School or transfer to another school for any reason, including, but not limited to, the academic performance of the pupil or because the pupil exhibits any of the following characteristics: disabled, academically low-achieving, English learners, neglected or delinquent, homeless or economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, foster youth, or based on nationality, race, ethnicity, or sexual orientation.
- 9) The Charter School shall comply with all applicable federal and state laws including but not limited to the Individuals with Disabilities Education Act ("IDEA") and the Family Educational Rights and Privacy Act ("FERPA").
- 10) The Charter Schools has elected to be operated as a nonprofit public benefit corporation. Pursuant to Education Code section 47604(c), the District is not liable for the debts or obligations of the Charter School, or for claims arising from the performance of acts, errors, or omissions by the Charter School, if the District has complied with all oversight responsibilities required by law.
- 11) The Charter School shall at all times maintain all necessary and appropriate insurance coverage.


Brooke Faigin
Chief Executive Officer/Principal/Lead Petitioner
River Valley Charter School

6/11/2020
Date

ELEMENT 1: Educational Program

***Governing Law:** The educational program of the charter school, designed, among other things, to identify those whom the charter school is attempting to educate, what it means to be an “educated person” in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling pupils to become self-motivated, competent, and lifelong learners. Education Code Section 47605(c)(5)(A)(i).*

The annual goals for the charter school for all pupils and for each subgroup of pupils identified pursuant to Section 52052, to be achieved in the state priorities, as described in subdivision (d) of Section 52060, that apply for the grade levels served, or the nature of the program operated, by the charter school, and specific annual actions to achieve those goals. A charter petition may identify additional school priorities, the goals for the school priorities, and the specific annual actions to achieve those goals. Education Code Section 47605(c)(5)(A)(ii).

If the proposed school will serve high school pupils, the manner in which the charter school will inform parents about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable and courses approved by the University of California or the California State University as creditable under the “A” to “G” admissions criteria may be considered to meet college entrance requirements. Education Code Section 47605(c)(5)(A)(iii).

Mission Statement:

***River Valley Charter School** provides students in grades 7 to 12 with a rigorous, standards-based, college preparatory program within a small school nurturing environment that incorporates strong family and community ties.*

The school will enable students to prepare for college and/or other training while becoming self-motivated, competent, and lifelong learners by implementing:

- Small class sizes.
- Strong family involvement.
- A safe and supportive social environment.
- A focus on the core academic classes.
- Student projects and presentations.
- Tutorials and personal attention to the student.
- Community involvement.
- The extensive use of technology.

We believe that a college degree or training in a post-secondary vocational school is necessary to succeed in the rapidly changing 21st century workforce. In addition, we believe that the following are necessary components to an education:

- The development of the imagination and the ability to think critically.

- The ability to communicate well in writing, orally, and through technology.
- The ability to work together in teams.
- The development of independent study and research skills.
- The willingness to participate in the local and global community.
- The ability to focus on achieving personal goals.

HOW LEARNING BEST OCCURS

As a school, RVCS believes learning best occurs when:

- Parents, students, and teachers work as an educational team.
- Parents are involved in the educational process and in school governance.
- Class sizes are small (hybrid independent study program).
- Individual student learning is emphasized in tutorials.
- The learning environment is safe and supportive.
- Students are involved in their own learning process.
- Students are involved in the community.
- Teachers are highly motivated and committed and love their work.
- Lessons are designed to appeal to all learning styles.
- Teachers seek professional development opportunities that help them hone their craft.
- Teachers use teaching strategies that will benefit the 21st century learner.
- Course content emphasizes research.
- Technology is used extensively.

RVCS believes that learning best occurs when all students feel safe, respected, and nurtured. We believe we need to nurture the teacher as learner and researcher, and the parent/guardian and community as active role takers in the learning environment. We work to address the academic, social-emotional, and physical needs of all students to ensure students are able to access their education. The goals set by RVCS to enable students to be high academic achievers, effective communicators, and responsible, self-directed individuals are best achieved when students are able to establish trusting relationships with their teachers. RVCS offers multiple opportunities for students to connect with teachers on academic performance, such as, but not limited to: face-to-face meetings, tutorials, hands-on labs, email, phone calls, and Jupiter Grades, our grading platform. We know that teachers must work with students and parents to ensure the link between home and school remains strong.

Each content area further defines how learning best occurs for their discipline:

English: Learning best occurs when the classroom is a safe place for students to express their ideas and engage in respectful discourse.

History: Learning best occurs when connections are made between historical events and the world students inhabit.

Science: Learning best occurs when students are doing science and when they are challenged to learn critically rather than memorize a set of facts by taking an I do, We do, You do approach

where students are taught the skills, practice the skill together, and then practice the skill on their own.

Math: Learning best occurs when students are able to experience mathematics in depth through independent practice, cooperative learning to ponder/share, modeling, and direct instruction.

Visual/Performing Art: Learning best occurs when students are able to work in a hands-on manner, digitally, through group work, and demonstration.

World Language: Learning best occurs when a variety of communication modes are utilized within the classroom utilizing authentic print, audio and video resources as well as interpersonal conversations and presentational projects - both written and oral. Students can best facilitate their own learning during their independent study time through rigorous study and spiraling back to previous learning as well as seeking supplementary practice through sources cited previously.

Physical Education: Learning best occurs when students are physically active and students are taught the value of health and exercise as a means to achieve lifelong fitness.

TARGET STUDENT POPULATION

The school targets motivated 7th through 12th grade students who have a home schooling background or who, if from a traditional school background, have a desire to attend a small school with a strong home component. The school focuses on students interested in preparation for college or post secondary vocational training. The school draws students from the surrounding communities with an emphasis on creating at least as much diversity in its student body as exists in the local school districts.

OVERVIEW OF THE EDUCATIONAL PROGRAMS

As an independent study school, River Valley has worked these last 23 years cultivating an educational program steeped in rigor and aimed at fostering skills necessary for succeeding in today's world. The primary purpose of RVCS's instructional model is to prepare students for college. Central to RVCS's instructional program is to provide equitable access to a rigorous course of study and the need to motivate and inspire students so they can acquire the necessary knowledge and skills to achieve post-secondary success.

Hybrid Independent Study Model

The curriculum overall is designed to foster independent thinking and to allow for flexible scheduling. Our schedule is based on a college/university model in which students attend each core class twice a week for 72 minutes, taking electives and completing extensive independent study work outside of class on the remaining days or before and after school on their class days. In this model, students are expected to adhere to the programmatic structure of turning completed work in by the teacher-assigned deadlines. Because students must learn to plan and manage their study schedules each week, they become "responsible, self-directed learners" (ESLR 3—refer to Element 2) and are well prepared for the time management demands of college.

This model serves the needs of students who learn best in small classes where they can fully participate in the class and where they know their classmates and their teachers well. For this reason, class size is limited to eighteen students. In some subject areas, students will have the same teacher for up to three years. Our small school setting provides a personalized and positive social environment.

Strategic Objectives of the RVCS Hybrid Independent Study Model:

- Provide a personalized and academically rigorous educational experience for students
- Hire, develop, and maintain a high quality faculty and staff
- Provide a safe and supportive learning environment

Program Objectives of the RVCS Hybrid Independent Study Model:

- Improve student learning through individual and small group instruction
- Increase learning opportunities for all students, with special emphasis on students identified as academically low achieving
- Provide parents and students with expanded choices in the type of educational opportunities available within the public education system

Home-based Independent Study Model

Over the course of RVCS's history, the school has had to turn away students who were unsuccessful in meeting expectations set forth in our charter via the hybrid IS model. Oftentimes, we find that the students who are unsuccessful in our hybrid IS program tend to do their assigned work in a teeter-totter manner. This means they focus intently on doing well in one or two classes at a time, which puts them in academic jeopardy in their other classes. Not only does independent study work not get turned in to the teachers in these classes, but the students' lack of completion of the work is coupled with more work that is being assigned on a weekly basis. This creates a cyclical pattern for these struggling students and, despite interventions put in place to help the student succeed in all of their classes, they often end up with a failing grade in the class. For high school students, this means they have to repeat the course or they will not meet our graduation requirements. Additionally, this impacts high school students' overall grade point average because the grades earned will be reflected on their transcripts. This can have a devastating impact on students who want to go to a four year college or university.

Students who struggle with time management are at a disadvantage in our hybrid program because they find it difficult to juggle four or five classes at one time. We know students can be taught to be independent learners, but some students have difficulty with developing strong independent study skills when they are faced with taking multiple classes. Knowing the challenge independent study can pose, the school recognizes that we need to modify our approach to independent study. We realize that multiple approaches to independent study are in the best interest of our student population. River Valley is seeking to incorporate a home-based independent study model in addition to our hybrid model in order to meet the needs of students who opt to learn via independent study, but who have difficulty acclimating to our hybrid program. With this goal in mind, the home-based program is explained below.

The intent of the home-based independent study model is to provide a personalized educational program to facilitate student achievement for students who struggle with the hybrid program. While this program seeks to assist students at risk of not graduating high school, it is not limited to these students alone. This program is expected to meet the needs of any student wishing to attend an independent study school focusing on one course requirement at a time (e.g., professional child actors, athletes, performing artists). The home-based IS program will help students develop strong independent study skills by focusing on one class at a time, thus providing the opportunity for the student to receive additional support and scaffolding of the subject matter when needed without having to work on other content areas simultaneously.

RVCS's efforts will focus on helping students to become re-engaged in an instructional setting or in completing their course of study. Students can meet high school graduation requirements through courses taught online. The purpose of this program is to provide intervention support to these academically high risk students through the use of students' personalized educational plan (PEP). A student's PEP will be created by a team consisting of an Administrator, Counselor, Teacher of Record, Parent/Guardian, and Student with the purpose of creating not just the PEP, but a graduation plan as well. Knowing many of the students choosing this path of study will/may be deficient in graduation credits, the PEP plan will establish the appropriate timeline necessary to get students back on track to graduate with their peers.

Strategic Objectives of the RVCS Home-based Independent Study Model:

- Provide a personalized and academically rigorous educational experience for students
- Hire, develop, and maintain a high quality faculty and staff
- Provide a safe and supportive learning environment

Program Objectives of the RVCS Home-based Independent Study Model

- Improve student learning through individualized attention
- Focus on building skills to be successful independent learners (e.g., organization and time management)
- Increase learning opportunities for all students, with special emphasis on students identified as academically low achieving
- Provide parents and students with expanded choices in the type of educational opportunities available within the public education system
- Provide students with a strong educational foundation in independent learning so students can transition to the hybrid IS program if they so choose

Students enrolling in either the hybrid independent study program or the home-based independent study program will meet RVCS's Expected Schoolwide Learning Results (see Element 2).

The teacher-student ratio of the home-based independent study program will be 25:1.

Home-based Independent Study School Budget Narrative

The narrative below lays out the assumptions on which this narrative is based.

Demographics

The RVCS home-based independent study program will start with 8 students in the 2020-2021 school year. Student enrollment in this program is projected to increase by 8 students per year for a total program enrollment of 40 students by the 2024-2025 school year.

The attendance rate is assumed to be 100%.

RVCS is projecting the following demographics based on RVCS hybrid program averages:

- 1% English Language Learner
- 22% Free & Reduced Lunch qualifying
- 23% Unduplicated Pupil Percentage

Revenues

Local Control Funding has been calculated using the FCMAT calculator (v20.2c) released January 14, 2020 and is outlined in the budget summary. Major assumptions include:

- Enrollment and ADA assumptions as outlined above
- 23% unduplicated in all years assumed for Supplemental Grant
- Due to the above unduplicated assumption, RVCS would not qualify for Concentration Grant funding

Expenses

Staffing – all salaries will grow at 1% per year based on step/class placement, but are subject to increase based on collective bargaining.

Certificated

RVCS has 13 full-time teachers and one part-time teacher. During the first year of the Home-based Independent Study Program, a part-time teacher will be hired. If projections are correct, this part-time position will increase to a full-time position in the program's third year, 2022-2023. A part-time teacher will be added in the 2023-2024 school year, maintaining part-time status through the 2024-2025 school year. Budget figures estimate the part-time teacher's salary placement is at 53% of Class D/Step 10 on the Certificated Salary Schedule (base salary of \$75,515/53% of \$75,515 = \$40,023).

One certificated administrator will serve as principal of the home-based independent study program and the hybrid independent study program. The Principal's salary is \$118,000 with an increase in 2022-2023 to \$122,757 and remaining thus until 2025. A Teacher on Special Assignment will be assigned to work with the principal in both the home-based independent study program and the hybrid-independent study program. This will be a part-time position which will average \$22,000 for the 2020-2021 school year and increase to \$24,947 in the 2024-2025 school year. These assumptions have been added to the budget and are included in the Multi-Year projection (see **Appendix CC**).

Classified

RVCS has one full-time administrative assistant, one full-time media center coordinator, one full-time campus supervisor, one part-time facilities manager, and one part-time custodian. The facilities manager and the custodian, as part-time employees, are paid based on the RVCS Hourly Salary Schedule.

Benefits

All certificated employees participate in STRS. Classified staff will be part of Social Security and/or PERS. Increases in STRS and PERS contributions contained in current law are assumed. RVCS will offer health and welfare benefits to all full-time certificated employees and all part-time certificated employees who are contracted at 4/7, or 53%. Part-time classified employees who are employed in excess of 50% qualify for health and welfare benefits. Assumed rate in the budget is \$15,246 for 2020-21 for each participating employee and increasing by 4% per year thereafter. RVCS has also included employer contributions for Medicare, State Unemployment Insurance and Worker's Compensation.

Books and Supplies

RVCS will invest heavily in technology providing a Chromebook for each new student with a budgeted cost of \$300 per student enrolled in the Home-based independent study program. The budget assumes \$2,500 added per year over the course of the five-year renewal to provide for this technology. Much of the curriculum will be accessed through the Chromebooks, and RVCS is budgeting \$300 for purchase and subscription of on-line software. In addition, RVCS has budgeted \$100 per new student and \$25 per student for returning students for Textbooks and \$75 per student for instructional materials and books and other reference materials. RVCS will use the Media Center as a resource center for students participating in the Home-based independent study program. As such, RVCS will not incur added costs to outfit the resource center since the current Media Center is fully equipped and operational.

Services and Operating Expenses

Since the home-based independent study program will be operated on the RVCS campus in conjunction with the hybrid independent study program, the operating expenses for the home-based independent study program are negligible. RVCS is not renting new facilities, so the cost of operating the existing site remains constant. The major operating costs associated with the home-based independent study program will be costs associated with Special Education. While most expenses grow at approximately 3% per year to account for inflation, while also increasing relative to the additional number of students and staff as the school grows, Special Education costs exceed this 3% projection. In accounting for the Special Education contribution fees, RVCS has assumed the hybrid program and the home-based independent study program's enrollment over the next five years into the projected SPED costs. It is projected that the Special Education contribution fee will be \$420,592 in 2020-2021 and is estimated to increase to \$735,618 by 2024-2025.

CURRICULUM

RVCS's curriculum emphasizes the core academic subjects including, at the high school level: four years of English/language arts, mathematics, social science, and laboratory science. All academic classes are taught by highly qualified teachers. Selected foreign language courses and fine arts electives are available to students so that they will be able to complete all of their "a to g" requirements and/or requirements for the California State Seal of Biliteracy for admission to the University of California (see **Appendix A**). Curricula for academic courses are based on the Common Core State Standards (CCSS), California State Standards, and the Next Generation Science Standards (NGSS). Honors/Advanced Placement options are available in selected

courses. Further, because of the flexibility of their schedules, students have the opportunity to take college courses, thus expanding their access to a broad course of study.

Academic departments design and create the subject matter curriculum by adhering to the CCSS for English/Language Arts and Math, the NGSS, and the California State Standards for History/Social Science, Visual and Performing Arts, World Languages, and Physical Education.

Learning takes place both in the classroom, through independent study, and through supervised field trips. Classroom instructional strategies include direct instruction, collaborative learning, projects, presentations, laboratory experiences, and exams. Independent study encourages the student to take responsibility for his/her own educational experience and creates depth of content through research and targeted practice of specific skills. Both teachers and parents support the creation of a sense of responsibility for learning on the part of the student.

At the high school level, there is an emphasis on students doing research, accessing multiple resources, and presenting material in a variety of ways. This encourages the use of critical thinking skills and supports learning independence. To this end, teachers offer participation-based learning activities, including the extensive use of labs and inquiry in science courses, and group discussions, group projects, and student presentations.

Teachers make every effort to find the right balance between attaining the base of knowledge and skills required by the standards and the depth and sense of responsibility that comes from research, presentations, and projects. While textbooks will be a resource used in many classes, they will not be the sole means of instructional delivery (see **Appendix B** for a list of textbooks and online subscriptions). Teachers support meeting the content standards with the use of multiple sources—sources beyond the textbook, such as the Internet, video, reference materials, alternate texts, and interviews. The use of resources is designed to prepare students for the rigor of college research.

For the hybrid independent study model, academic courses meet two times per week for 72 minutes—for lecture, discussion, assessment, project team meetings, laboratory, student presentations, submitting and reviewing homework assignments, and guest speakers. Classes are limited in size to 18 students. The principal may waive this requirement in certain cases due to scheduling difficulties but the class size may never exceed 20. Students enrolled in this program are expected to meet River Valley's ESLRs.

The time management requirement of such a schedule prepares students for the difficulties of full-time college schedules. On a schedule such as this, students have time for college courses, extra-curricular leadership activities, volunteer work, community involvement, and career exploration. It allows time for students to meet in study groups and it allows time for students to read, study, and practice skills in a private and efficient manner.

Although some of a student's time is independent study, the school has a fully equipped campus. There is adequate classroom space for all students to meet in classes. Students have a media center in which to study and do research, equipped with fully networked state of the art computers. In addition, classrooms are equipped with Chromebooks for student use. The media center is open at least eight hours each school day so that students have the ability to utilize the

media center before, during, or after school on their two class days. Students have access to three fully equipped science labs. Space has been created for elective activities such as art, music, and robotics.

For the home-based independent study model, courses are completed one course at a time with a minimum of four courses taken per year. Each course is overseen by the teacher of record and shall be consistently monitored to ensure sufficient daily progress is being made by the student. Students are expected to meet weekly with the supervising teacher to take various formative and summative assessments and to ensure adequate progress is being made by the student. Students enrolled in the home-based independent study program will have access to the media center and science laboratories. High school students enrolled in this program will also be able to participate in high school athletics. Students opting to receive independent instruction via this model will be expected to meet River Valley's ESLRs.

INSTRUCTIONAL FRAMEWORK

The Instructional Framework/Plan for Instruction used by the teachers at RVCS is Strategic Design. Our teachers are singletons, meaning they are responsible for planning instruction for their individual content area without help or assistance from colleagues. It is very rare that our teachers teach the same content. The teachers with the most commonality in the content they teach are the courses that offer both college prep and honors. However, the pacing, difficulty, skill development, and content of the honors-level courses requires a significant time commitment on behalf of the student which exceeds the expectation of the college prep course, thus making jointly planning instruction difficult for our teachers who teach the different-leveled courses.

Strategic Design is beginning with the end in mind. This means that as our teachers plan their instruction, they: 1) select/analyze the standards, 2) design assessment(s), 3) plan instruction/differentiate, and 4) use data to give feedback, re-teach, and move on. Teachers are guided through a process in which they:

- Understand what the standards are asking students to know and do;
- Design assessments (or know what quality assessments look like and are able to find them) that would require students to produce concrete evidence that they have mastered the standards;
- Plan instructional opportunities that will provide students with the opportunities to acquire the knowledge or practice the skills called for by the content standards;
- Reflect on the overall design and implementation of instruction and make adjustments.

To analyze the standards, teachers look to see which standards are highest priority. This takes a lot of time and practice because the standards are not always what they seem. Teachers “unpack” the standards in order to identify the big ideas and supporting standards. Units of study are then clustered around the big ideas found in the standards.

Aligning assessments means they identify from the standard(s) exactly what the students need to know and do. Aligning summative and formative assessments to the standards dictates how students will demonstrate mastery of the content. In aligning assessments to the standards, our teachers use Bloom's Taxonomy to determine which assessment method is best for the particular standard the teacher wants students to master.

Designing instruction means that once the teachers know what students need to know and be able to do, they create lessons that slowly build student mastery of the content over the course of the unit. Designing instruction after creating the assessments provides a specific direction for the teacher.

The reflection piece of planning comes about when teachers have the results of students' assessments. Only when they have the results indicating the level of students' mastery can they make informed decisions about what did and did not work throughout the planning process of the unit.

ASSESSMENT PLAN

Although River Valley does not administer grade-level assessments during the year, our faculty employs the use of diagnostic, formative, and summative assessments to determine students' level of mastery.

In math, we administer to all incoming ninth grade students the Mathematics Diagnostic Testing Project through UC San Diego. This diagnostic test is an essential tool to help us place students in the proper level of math. We receive the results of this diagnostic test within a day of the student taking this test, and this score report highlights the students' readiness for high school math. Each student also receives a score report identifying their areas of strengths/weaknesses as assessed by this diagnostic test.

Our 11th grade math teacher also uses SBAC interim assessments so she is informed of her students' progress. The results identify for the teacher which students are above, meeting, near, or below standard. This math teacher gives two interim assessments in the fall. Before SBAC testing in the spring, this teacher will give students a performance task in addition to another interim assessment. Our 7th and 8th grade math teacher assesses students on a weekly basis using MathXL for Schools.

In our English/language arts classes, teachers administer SBAC interim assessments as well. The timing of these assessments is based upon each teacher's timeframe. Some of our teachers will administer interim assessments in the fall, and some of them only in the spring. Rather than use SBAC interim assessment, our AP English teacher uses on-demand timed writings, the prompts of which are taken from prior AP exams, as a formative assessment.

Our teachers assign independent study work that our students are to complete on their three independent study days each week. Each teacher creates a weekly assignment sheet identifying for students the workload for that week's independent study work (refer to **Appendix C**, sample assignment sheets). This assigned work is the bulk majority of our formative assessments. The teachers also use reading quizzes to determine student mastery during the course of a chapter or

unit. Our teachers' summative assessments vary. Some of our teachers give chapter tests and some of them give unit exams. Some of our teachers give midterm exams, and other teachers opt not to take a day of instruction away from students by giving them a midterm. At the end of each semester, some of our teachers give a comprehensive final exam while others do not.

Since our program does not meet the "mold" of a comprehensive school, it is difficult for our teachers to adhere to an assessment schedule. They are all diligent in utilizing all forms of student assessments to determine a student's progress. Our teachers have to be creative in how they determine if students are understanding and grasping the concepts they need to know in order to master the standards.

GRADUATION REQUIREMENTS

In order to graduate from River Valley Charter School, high school students must meet the following graduation requirements. An explanation of all courses can be found in the River Valley Charter School Course Catalog (**Appendix D**):

Social Science	40 credits
English	40 credits
Mathematics	40 credits
Science	40 credits
Art	10 credits
Foreign Language	20 credits
Physical Education	20 credits
<u>Electives</u>	<u>10 credits</u>
Total Minimum	220 credits

Course Offerings at River Valley High School

English

English 7
English 8
Literature & Composition
English 10/Pre-AP
American Literature & Rhetoric
Advanced Literature
AP English Language & Composition
AP English Literature & Composition

History

7th Grade World History
8th Grade US History
US History
Modern US History
Western Civilizations
Government/Economics
Government/Economics Honors

Science

Science 7
Science 8
Biology
Biology Honors
AP Biology
Chemistry
Chemistry Honors
Physics
Physics Honors
Marine Biology

Mathematics

Math 7
Math 8
Integrated Math I
Integrated Math I Honors
Integrated Math II
Integrated Math II Honors
Integrated Math III
Integrated Math III Honors
Pre-Calculus
Pre-Calculus Honors
Calculus Honors
Financial Algebra (12th)

Physical Education

Physical Education 7
Physical Education 8
Physical Education 1
Physical Education 2

Academic Electives

Art Appreciation
Associated Student Body (ASB)
Digital Art
Painting and Printmaking
Spanish I, II, III, AP Spanish Language

Exploratory Electives *** offered based on interest

Exploratory Spanish
Yearbook
Robotics
Studio Art
ASB (for students not enrolled in the ASB class)
Show Choir
Teacher's Assistant

RVCS prides itself on offering a comprehensive school counseling program. This includes providing detailed college and career preparatory parent/student nights for each high school grade level and the 8th grade as they prepare to enter high school. Beginning in 10th grade, the School Counselor provides handouts to the parents and students at Sophomore Parent Night discussing the process of Financial Aid and a timeline of when students and parents will have access to begin filling out the FAFSA or California Dream Act applications. These same documents are provided during Junior Parent Night and during each one-on-one junior conference the School Counselor

holds with each junior and their parent(s)/guardians in the spring of their junior year. The document describes in detail the types of financial aid available, information on where to access the FAFSA or California Dream Act applications, and a timeline of the deadline to apply. In the fall of senior year, students and parents are provided an opportunity to attend a Financial Aid Night for Seniors and their Parents where RVCS partners with the financial aid office at Grossmont College to offer a detailed presentation on the RVCS campus on the types of financial aid available. They also learn how to identify and fill out their financial aid application and required documents they will need to have prepared when applying. The Grossmont College financial aid office staff members also assist the RVCS School Counselor with a hands-on application workshop where parents and their seniors are able to bring their personal documents, log into the FAFSA website, and fill out the application on-site seeking assistance as needed.

ACADEMIC SUPPORT AND INTERVENTION

Under both programs, the primary instructor or teacher of record will schedule regular tutorial hours to meet students. Students who are not achieving at expected levels are expected to attend tutorials with the teacher each week. The school provides subject-specific tutoring and other support system opportunities for students needing additional instruction. Students and parents use Jupiter Grades to access their independent study assigned work, up-to-date grades, and communication with the faculty and staff. Students are provided access to an on-campus math tutor who is available for 16 hours each week. All students have access to GradeSlam, a 24 hour a day online tutoring service. GradeSlam is personalized academic support that students have access to at all times. Tutors (who are credentialed teachers) provide feedback to the teachers regarding the student's tutoring session by indicating content with which the student is struggling.

Timely communication with parents about student performance is part of the support mechanism for all students. Communication by e-mail among students, between teachers and students, and between parents and teachers is a regular component of instruction.

In order to maintain the rigor of the program and motivate students to perform at their best, students are required to maintain at least a 2.0 grade point average. Students who do not meet the grade point average requirement are referred to the Student Success Team comprised of the principal, counselor, teachers, and the student's parent/guardian (refer to SST Form, Feedback and SST Referral Form, **Appendix E**). The SST process is started when a referral is generated. Teachers, staff members, and/or parents initiate a referral when a student is struggling. The struggle is not limited to academics, as a student's social-emotional wellbeing is considered when writing an SST plan. In order to determine underlying factors that are cause for concern, an SST team is assembled. Through this process, a student's strengths and challenges are discussed. To best assist the student, the team learns what the student identifies as being an obstacle to his/her success. Input is also provided by the student's parent/guardian and his/her teachers. This input provides the team with insight into the student's challenges, which leads to the creation of a comprehensive plan to help the student overcome the identified challenges. The SST plan that is created by the team identifies specific actions that need to be taken in order for the student to find success. Additionally, specific interventions that the team identifies to be of most use to the student are put in the plan. The counselor works with the student, parent/guardian, and teachers on a weekly basis to ensure progress is being made. Through weekly follow-ups and on-going

communication with other members of the team, the student's progress is noted to provide feedback on the plan's success. A follow-up meeting is scheduled at the first SST meeting so the team knows the target date for improvement. When the follow-up meeting is convened, the team discusses the student's progress and what has helped the student achieve success or what has been an impediment to success since the first meeting. At this follow-up meeting, the team determines if adjustments need to be made to the plan and if the intervention strategies in place are benefiting the student. If the student has overcome the challenges that prompted an SST plan, he/she is closely monitored to ensure continued success. This monitoring can last from several weeks to several months. As stated, if the student is not successful with the SST team's initial plan, adjustments are made at the follow-up meeting and a subsequent meeting is held to again assess progress. The process explained in the first follow-up meeting is the same for the second follow-up meeting. The plan is fine-tuned to ensure every opportunity is provided to the student to ensure academic success and/or social-emotional wellbeing.

The SST strategies and interventions put in place for the struggling student do not bring immediate change, so this process can be slow. However, in the event the team determines a student is not making progress after repeated intervention meetings are held and strategies are modified and adjusted to assist the student over the course of these meetings, the principal and counselor will assess whether an independent study program is the best educational program for the student.

An SST academic referral can be based on a student performing poorly on assignments they turn in and on assessments they take. A referral can also be based on a student not turning in independent study assignments. The RVCS Master Agreement states that students cannot have more than four missing independent study assignments in a period of 15 school days. As an independent study school, student attendance is based upon work completion. When students cannot appropriately manage their independent study time to effectively complete their assignments, the SST process is initiated as explained above to assist the student and family in developing time management skills to help the student with work completion. If work completion does not improve over the course of the SST follow-up meetings, the student will be referred to their school of residency (refer to Master Agreement, **Appendix F**).

Students who have an IEP or Section 504 Plan who fall below a 2.0 GPA will receive academic support appropriate to their specific plan. All decisions regarding academic concerns and change in placement will be made by the IEP or Section 504 team.

ENGLISH LEARNERS

A student attending River Valley who has not developed listening, speaking, reading, and writing proficiency in English for participation in the regular school program are called English Learners (ELs). Any student identified as an EL student will receive appropriate support until they have demonstrated English-language skills comparable to an average native English speaker at River Valley. The level of proficiency will be determined by the state English Language Proficiency Assessment for California (ELPAC) exam. Students whose primary language is other than English are required to take this exam until they meet reclassification criteria. Notification will be sent home to the parents/guardians of students identified as English Learners prior to testing (refer to English Learner Policy, **Appendix J**).

Plan for Serving English Learners

English learners are faced with the challenge of having to simultaneously learn a second language and the core curriculum. Often times they have not fully developed sufficient English skills in listening, speaking, reading, and writing to master standards at their grade level. Many steps are taken to provide additional support for these students so they can be successful. River Valley will meet all applicable legal requirements for English Learners (EL) as they pertain to annual notification to parents, student identification, placement, program options, EL and core content instruction, teacher qualifications and training, reclassification to English proficient status, monitoring and evaluating program effectiveness, and standardized testing requirements.

Home Language Survey

RVCS administers the home language survey upon a student's initial enrollment into the school (on enrollment forms). Students who have been identified as speaking a language other than English at home will be given an Initial Language Assessment approved and adopted by the state of California: the English Language Proficiency Assessments for California (ELPAC). If the student does not demonstrate proficiency, the student will qualify as an English Learner (EL).

English Learner Assessment

All students who indicate that their home language is other than English will be assessed with the state approved assessment of language proficiency (ELPAC) within 30 days of initial enrollment and at least annually (ELPAC) thereafter until re-designated as fluent English proficient.

RVCS will notify all parents of its responsibility for ELPAC testing and of ELPAC results within thirty days of receiving results from publisher. Results of each student's assessment will be sent to parents or guardians in their primary language. These results will be used for instructional planning.

For students who enroll with previous language assessment testing, the ELPAC will be administered annually based on the ELPAC testing cycle until students are reclassified as fluent English proficient. Students with disabilities who are also identified as ELs will be assessed based on modifications according to their Individualized Education Plans (IEP) or 504 plans or by an alternate assessment as determined by the IEP or 504 team.

RVCS will notify all parent/guardians annually, in writing, and in the student's home language when possible, of the ELPAC assessment administration, the reasons their child is identified as an EL, and of ELPAC results.

Additionally, RVCS assesses all students upon enrollment and at the beginning and end of each school year using California Assessment of Student Performance and Progress (CAASPP) standards-based assessments that assess student progress in reading, language usage, and math (the CAASPP interim and benchmark assessments used are in addition to state-required assessments; an additional diagnostic tool called the Mathematics Diagnostic Testing Project (MDTP) is also used to assess student progress in math). These assessments provide detailed, actionable data relating to student present skill levels in relation to state standards to inform the

creation of the student's education plan which is utilized to ensure students make progress in all academic subjects.

Reclassification Procedures

River Valley Charter School utilizes the reclassification criteria set forth in California *Education Code (EC)* Section 313 and Title 5 California Code of Regulations (5 *CCR*) section 1130 in determining whether to classify a student as proficient in English:

- Assessment of language proficiency using ELPAC test scores (Criteria A)
- Participation of the pupil's classroom teachers and any other certificated staff with direct responsibility for teaching or placement decisions of the pupil to evaluate the student's curriculum mastery (Criteria B).
- Parental opinion and consultation, achieved through notice to parents or guardians of the language reclassification and placement including a description of the reclassification process and the parents' opportunity to participate, and encouragement of the participation of parents or guardians in the reclassification procedure including seeking their opinion and consultation during the reclassification process (Criteria C).
- Comparison of the pupil's performance in basic skills against an empirically established range of performance in basic skills based upon the performance of English proficient pupils of the same age that demonstrate to others that the pupil is sufficiently proficient in English to participate effectively in a curriculum designed for pupils of the same age whose native language is English (Criteria D).

Reclassification (Exit) Criteria

The goal of the English learner program is for students to become fully proficient in English and to master state standards for academic achievement as rapidly as possible. This district's reclassification criteria are listed below:

Required Criteria (California Education Code Section 313[d])	LEA Criteria [Districts board-approved reclassification criteria]
The English Language Proficiency Assessments for California (ELPAC)	An English language learner has acquired a "reasonable level of English proficiency" when he/she has achieved an overall score of 4.
Comparison of Performance in Basic Skills	Student must meet or exceed the standard in all academic areas.
Parental Opinion and Consultation	Parent request and/or Agreement
Administrator Approval	The school administrator must review and approve all potential reclassification forms before getting a parent signature
Teacher Evaluation	Student meet standards (min. Level 3) in grade level reading benchmarks

Monitoring Reclassified English Learners (RFEP)

RVCS implements a systematic process to monitor the academic progress of all Reclassified Fluent English Proficient (RFEP) students for two years from the year of reclassification, as required by state and federal guidelines. RFEP students are expected to meet grade-level content standards and the requirements for high school graduation. Parents will be notified of ongoing

progress after reclassification during parent-teacher meetings at each semester. For students not meeting proficiency targets, staff analyzes student assessment data and creates an instructional intervention plan. Assessment data that is monitored includes:

- ELPAC scores
- Curriculum Embedded Assessments
- CAASPP
- Participation Rates
- Credit Completion Rates
- Teacher and parent observation

The instructional team collaborates to determine the effectiveness of the program for each student. When students have not made adequate progress, interventions are applied. These interventions can include additional English Language Development instruction, one-on-one teacher tutoring, and/or family and community support services. Intervention measures may include:

- Conference with student and parent
- Specialized reading and/or writing tutoring sessions

English Language Development (ELD) Program

RVCS's goal for English Learner (EL) programs is to support the development of EL's fluency in English and proficiency in the core curriculum. Program participation and program effectiveness is monitored using assessment data. Programs are customized as needed based on information from assessments and instructional team input. RVCS provides a **comprehensive** English Language Development Program (ELD) that includes **Integrated** ELD and **Designated** ELD.

EL's have full access to the School's educational program through **Integrated English Language Development (ELD)**. Teachers use the California English Language Development (CA ELD) Standards in tandem with California Common Core State Standards (CCSS) for ELA/Literacy and other content standards.

Teachers are trained on ELD standards and research-based instructional strategies including specially designed academic instruction in English (SDAIE). Instructional strategies that are commonly embedded into curriculum and utilized in tutoring sessions include: building on prior knowledge, explicitly teaching comprehension strategies, vocabulary, text and language features, sequencing texts and tasks, rereading, structuring discussions, and utilizing supportive tools such as graphic organizers, charts, diagrams, and outlines.

RVCS uses/has used online literacy tools such as Achieve3000, Reaching Plus, and Read 180 that provides differentiated instruction based on individual student lexile levels. These program allows students to build literacy and, as is the case with Achieve3000, content-area knowledge simultaneously. Embedded scaffolds and supports help to accelerate student learning gains within the school year. These programs help students improve reading comprehension, vocabulary, and fluency.

RVCS has access to a web-based comprehensive English language learning program (BrainPOP ESL) that uses highly engaging animated visuals and provides explicit instruction of grammar concepts and academic vocabulary.

ELs will receive Designated ELD in courses that are aligned to the CA ELD standards in order to develop critical language ELs need for content learning in English. These literacy courses are enhanced with individualized tutoring sessions and literacy instruction with an instructional focus on linguistic elements and language communication. The instructional team, including parents, sets proficiency goals for students with measures and benchmarks for achievement.

PLAN FOR STUDENTS WITH DISABILITIES

Special Education

River Valley shall be deemed a school of the District for the purposes of special education. The District provides special education services for River Valley's special education pupils to the extent of the law. Specifically, the District will serve children with disabilities in the same manner as it serves children with disabilities in its other schools [IDEA 1413(a)(5)].

RVCS shall comply with all applicable state and federal laws in serving students with disabilities, including, but not limited to, Section 504 of the Rehabilitation Act ("Section 504"), the Americans with Disabilities Act ("ADA") and the Individuals with Disabilities in Education Improvement Act ("IDEA").

RVCS is strongly committed to serving the needs of all students enrolled in its program. Students with an IEP are welcomed and supported. RVCS works closely with LUSD and San Diego East County SELPA ("SELPA") in order to coordinate services locally. A fully credentialed special education Resource Specialist Program (RSP) teacher is hired by LUSD and assigned to RVCS and provides Specialized Academic Instruction (SAI) to students at RVCS who have been identified as requiring the service as part of their Free and Appropriate Public Education (FAPE). Special Education-related services provided at RVCS are contracted locally by LUSD as needed, in accordance with students' Individualized Educational Plans. Related services may include, and are not limited to, Speech and Language services, Occupational Therapy, Physical Therapy, Educationally Related Mental Health Services, Vision Therapy, and Social Work services.

The Student Success Team (SST) is a joint collaboration of parents, teachers, administrators, and other school professionals that meets to address behavioral and academic difficulties for students (SST Referral Form, **Appendix E**). An initial SST meeting is held to gather information about a student's strengths and challenges. From this meeting, a plan is put in place, which includes research-based interventions to be used to help the student successfully access educational opportunities. A student is not referred for special education services unless and until it is established, through the SST process, that the student has been provided with an effective instructional program and that research-based interventions, which have been implemented with fidelity over time, have been confirmed as insufficient. Once referred, every reasonable effort will be made to ensure that all notification Requirements governing Prior Written Notice and Assessment Plan will be provided to the child's parent or legal guardian.

The RSP teacher and the classroom teachers work together to provide an education that meets student needs and ensures that students' Individualized Educational Plans (IEP) are met. Additionally, the school serves its special education students through the following:

- Small class sizes

- Innovative scheduling to allow for additional tutoring;
- Technology-assisted learning;
- Resource teacher available on-site with a schedule that does not interfere with the students' academic classes;
- Accommodations provided in regular education classes;
- Periodic in-services for teachers regarding the identification of students with disabilities and methods of providing instruction to meet students' educational needs.

RVCS shall have the responsibility to identify, refer, and work cooperatively with LUSD in locating RVCS students who have or may have exceptional needs that qualify them to receive special education services. RVCS shall implement SELPA policies and procedures to ensure timely identification and referral of students who have, or may have, such exceptional needs. A pupil shall be referred for special education only after the resources of the regular education program have been considered, and where appropriate, utilized, or when a parent/guardian makes a written request for assessment

RVCS shall follow SELPA child-find procedures to identify all students who may require assessment to consider special education eligibility and special education and related services in the case that general education interventions do not provide a free appropriate public education to the student in question.

Assessments

The term "assessments" shall have the same meaning as the term "evaluation" in the IDEA, as provided in Section 1414, Title 20 of the United States Code. LUSD shall determine what assessments, if any, are necessary and arrange for such assessments for referred or eligible students in accordance with applicable law. LUSD shall obtain parent/guardian consent to assess RVCS students.

IEP Meetings

Responsibility for arranging necessary IEP meetings shall be allocated in accordance with the District's general practice and procedure and applicable law and RVCS shall cooperate and coordinate with the District in scheduling IEP meetings. IEP team membership shall be in compliance with state and federal law. The Charter School shall be responsible for having in attendance at IEP meetings the RVCS Principal and/or RVCS designated representative with appropriate administrative authority as required by the IDEA; the student's special education teacher if employed/contracted by RVCS; the student's general education teacher if the student is or may be in regular education; the student, if appropriate; the student's parent/guardian; and other RVCS representatives who are knowledgeable about the regular education program at RVCS and/or about the student. LUSD shall arrange for the attendance at IEP meetings of all necessary LUSD staff and related service provider staff as applicable, and shall document the IEP meetings and provide notice of parental rights at the meetings.

IEP Development

Decisions regarding eligibility, goals/objectives, program, services, placement, and exit from special education shall be the decision of the IEP team, pursuant to the IEP process. Programs,

services and placements shall be provided to all eligible RVCS students in accordance with the policies, procedures and requirements of the SELPA and State and Federal law.

Implementation

RVCS and LUSD shall be responsible for all school implementation of the IEP. As part of this responsibility, RVCS and LUSD shall provide parents with timely reports on the student's progress as provided in the student's IEP at least as frequently as report cards are provided for RVCS's non-special education students. RVCS and LUSD shall also provide all home-school coordination and information exchange. RVCS and LUSD shall also be responsible for providing all curriculum, materials, instructional modifications, and assistive technology. All RSP services are provided through a push-in model to ensure a student's two-day-a-week-class-time is not disrupted. All IEPs are written to reflect the limited options available at the school. If a student requires services other than RSP, these services may or may not take place on the RVCS campus. For example, a student receiving speech/language services will meet with the provider on campus, but a student requiring adaptive physical education services will meet off-site at a location determined by LUSD.

New Charter School Students

When a new student with an existing IEP seeks to enroll at RVCS, RVCS personnel shall fax or email a copy of the IEP to the LUSD Special Education department (Attention: Director of Special Education). A copy of the IEP shall also be given by RVCS to the Charter School's LUSD-appointed RSP teacher. RVCS shall comply with Education Code Section 56325 with regard to students transferring into RVCS within the academic school year. In accordance with Education Code Section 56325(a)(1), for students who enroll in RVCS from another school district within the State, but outside of the SELPA with a current IEP within the same academic year, RVCS and LUSD shall provide the pupil with a free appropriate public education, including services comparable to those described in the previously approved IEP, in consultation with the parent, for a period not to exceed thirty (30) days, by which time RVCS shall adopt the previously approved IEP or shall develop, adopt, and implement a new IEP that is consistent with federal and state law.

In accordance with Education Code Section 56325(a)(2), in the case of an individual with exceptional needs who has an IEP and transfers into RVCS from another district operated program under the same SELPA as RVCS within the same academic year, RVCS and LUSD shall continue, without delay, to provide services comparable to those described in the existing approved IEP, unless the parent and LUSD agree to develop, adopt, and implement a new IEP that is consistent with federal and state law.

For students transferring to RVCS with an IEP from outside of California during the same academic year, LUSD and RVCS shall provide the pupil with a free appropriate public education, including services comparable to those described in the previously approved IEP in consultation with the parents, until LUSD conducts an assessment pursuant to paragraph (1) of subsection (a) of Section 1414 of Title 20 of the United States Code, if determined to be necessary, and develops a new IEP, if appropriate that is consistent with federal and state law.

For students transferring from RVCS to another district, all applicable student records, including all pertinent information related to the student's IEP, will be furnished to the student's new LEA no later than the 10th working day after the date a request for information is received by RVCS.

RVCS exercises the flexibility to design a program based on the inclusive model that incorporates serving students with disabilities. RVCS will work collaboratively with LUSD and the SELPA in the IEP placement of students who are identified as requiring an education placement that RVCS is unable to provide. If the IEP team determines that the regular education classroom is not the least restrictive environment for the student, even when services and supplementary aids are provided, an alternative placement must be considered. Each student's unique educational needs will be considered in determining the least restrictive environment for the purpose of placing a student in an appropriate educational placement.

Section 504 of the Rehabilitation Act

RVCS shall be solely responsible for its compliance with Section 504 and the ADA. The facilities utilized by RVCS shall be accessible for all students with disabilities.

RVCS recognizes its legal responsibility to ensure that no qualified person with a disability shall, on the basis of disability, be excluded from participation, be denied the benefits of, or otherwise be subjected to discrimination under any program of RVCS. Any student, who has an objectively identified disability which substantially limits a major life activity including but not limited to learning, will be eligible for accommodation by RVCS.

A 504 team shall be assembled by the principal and shall include the parent/guardian, the student (where appropriate), the counselor, and other qualified persons knowledgeable about the student, the meaning of the evaluation data, placement options, and accommodations. The 504 team shall review the student's existing records, including academic, social, and behavioral records, and will be responsible for making a determination as to whether an evaluation for 504 services is appropriate. If the student has already been evaluated under the IDEA but found ineligible for special education instruction or related services under the IDEA, those evaluations may be used to help determine eligibility under Section 504. The student evaluation shall be carried out by the 504 team, which will evaluate the nature of the student's disability and the impact upon the student's education. This evaluation will include consideration of any behaviors that interfere with regular participation in the educational program and/or activities. The 504 team may also consider the following information in its evaluation:

- Tests and other evaluation materials that have been validated for the specific purpose for which they are used and are administered by trained personnel.
- Tests and other evaluation materials, including those tailored to assess specific areas of educational need, and not merely those which are designed to provide a single general intelligence quotient.
- Tests will be selected and administered to ensure that when a test is administered to a student with impaired sensory, manual, or speaking skills, the test results accurately reflect the student's aptitude or achievement level, or whatever factor the test purports to measure, rather than reflecting the student's impaired sensory, manual, or speaking skills.

- The final determination of whether the student will or will not be identified as a person with a disability will be made by the 504 team in writing and notice will be given in writing to the parent or guardian of the student in their primary language along with the procedural safeguards available to them. If the student is found by the 504 team to have a disability under Section 504, the 504 team shall be responsible for determining what, if any, accommodations or services are needed to ensure that the student receives a free and appropriate public education (“FAPE”). In developing the 504 Plan, the 504 team shall consider all relevant information utilized during the evaluation of the student, drawing upon a variety of sources.

The 504 Plan shall describe the Section 504 disability and any program accommodations, modifications or services that may be necessary (see Section 504 form and Parental Safeguards, **Appendix G**).

All 504 team participants, parents, guardians, teachers and any other participants in the student’s education, including substitutes and tutors, will be provided a copy of the student’s 504 Plan. The principal will ensure that teachers include 504 Plans with instructional planning for short-term substitutes and that he/she reviews the 504 Plan with a long-term substitute. A copy of the 504 Plan shall be maintained in the student’s file. Each student’s 504 Plan will be reviewed at least once per year to determine the appropriateness of the Plan, needed modifications to the plan, and continued eligibility.

STUDENT DEMOGRAPHICS

River Valley is located in Lakeside, and its students are primarily drawn from Lakeside and the nearby cities of Santee, El Cajon, Spring Valley, Alpine, and La Mesa. The region comprised of these cities, San Diego East County, has a population of approximately 440,000. As of the April 2010 census, the population of Lakeside was 20,648, but it remains less diverse than San Diego County overall. The diversity of River Valley’s population is more similar to that of Lakeside’s population than to the county’s population as a whole. The median household income for Lakeside in 2017 (US Census Bureau) was \$72,426. Lakeside is rural with many suburban neighborhoods and areas of light industry.

Ethnicity Percentages Comparing RVCS to the Community

	SD County (2019 (US Census Bureau)	Lakeside (2019) (US Census Bureau)	RVCS Students (2019 SIS data)
White	64.8	87.5	72.6
Hispanic/Latino	30.1	18.6	15.74
Asian	16.7	2.8	4.59
American Indian	.04	1.2	1.97
Black or African American	6.5	2.9	2.3
Pacific Islander	.04	.08	.66
Two or more races	5.2	2.9	.026

*columns add up to more than 100% because people identify with more than one race.

Special Needs Students

Year	IEP	504
2015-2016	15	21
2016-2017	15	23
2017-2018	11	24
2018-2019	15	20
2019-2020	21	21

Parent Education Levels

Year	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Graduate school	71	83	79	84	84
College graduate	89	118	122	118	117
Some college	69	69	77	69	72
High school graduate	13	19	21	25	21
Not a high school graduate	0	1	2	3	5
Declined to state	24	11	12	9	6

Based upon data given by students on standardized tests and reported in our Student Information System.

ELEMENT 2: Measurable Student Outcomes

Governing Law: *The measurable pupil outcomes identified for use by the charter school. "Pupil outcomes," for purposes of this part, means the extent to which all pupils of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program. Pupil outcomes shall include outcomes that address increases in pupil academic achievement both schoolwide and for all groups of pupils served by the charter school, as that term is defined in subparagraph (B) of paragraph (3) of subdivision (a) of Section 47607. The pupil outcomes shall align with the state priorities, as described in subdivision (d) of Section 52060, that apply for the grade levels served, or the nature of the program operated, by the charter school. Education Code Section 47605(c)(5)(B).*

River Valley Charter School maintains and updates an annual action plan that is aligned with both WASC goals as well as LCAP goals and State Priorities. Measurable outcomes of the actions, goals, and priorities are evaluated by all stakeholder groups, including the RVCS Board of Directors, who ultimately approve the validity of each outcome. A full list of said goals can be found in RVCS's LCAP, as well as RVCS's WASC Self Study Reports and Annual Updates. A general overview of RVCS' Goals, Actions, and Outcomes are outlined below.

As an independent study school, River Valley has worked the 23 years cultivating an educational program steeped in rigor and aimed at fostering skills necessary for succeeding in today's global society. The primary purpose of RVCS's instructional model is to prepare students for college. Central to RVCS's instructional program is providing equitable access to a rigorous course of study as well as motivation and inspiration for students so they can acquire the necessary knowledge and skills to achieve post-secondary success. RVCS' instructional model is a standards based, academically rigorous program that provides equitable educational opportunities to all student groups who will benefit from an independent study program. This includes, but is not limited to, students who are unable to attend school five days a week due to medical, educational, and/or social concerns, students pursuing professional and semi-professional level competitive sports, students interested in advancing their education through dual enrollment opportunities, students who will thrive in a smaller academic setting, and at-risk students who will benefit from a small, nurturing educational environment.

Following the RVCS Expected Schoolwide Learning Results (ESLRs) and overview of skills in each academic department, additional measurable student outcomes provide a general overview of the RVCS's mission and goals in providing all students with a unique educational experience.

RVCS received the full six-year accreditation term through the Accrediting Commission for Schools Western Association of Schools and Colleges (ACS WASC) in 2014. RVCS is scheduled for accreditation renewal in September 2020.

STUDENT OUTCOMES & WHAT IT MEANS TO BE AN EDUCATED PERSON IN THE 21ST CENTURY

By teaching a rigorous and clearly defined set of state-mandated content, RVCS raises students' academic achievements and abilities across an array of subject matters and skills. RVCS has

Expected Schoolwide Learning Results (ESLRs) in addition to discipline-specific outcomes that students are expected to attain. Upon graduation, RVCS expects its graduates to be:

High Academic Achievers who:

- meet or exceed the Common Core Standards in English and Math, the California State standards in History/Social Science, and the Next Generation Science Standards.

Effective Communicators who:

- read and comprehend informational, functional, and literary texts.
- listen and comprehend information, take notes and report accurately what was presented.
- speak with confidence within a group and to an audience.
- write logically developed and mechanically proficient reports, letters, essays, and narratives.
- identify, organize, analyze, synthesize, and evaluate information.
- demonstrate competence in the use of technology and are able to communicate electronically and present information via documents, graphs, and presentations using a variety of software and platforms.

Responsible, Self-Directed Individuals who:

- exhibit good study/work habits and effective time management.
- demonstrate effective career and college planning.
- have a plan for post-graduate success.
- demonstrate good decision-making and conflict resolution skills.
- successfully transfer academic skills to real-world situations.

In addition, the Charter has the following goals:

- Students will graduate with the knowledge, skills, and motivation to enter a four-year university, a community college, or a post secondary training program.
- Students will successfully complete four years of English, mathematics, science, social science, two years of a foreign language, and one year of a visual/performing arts.

To this end, each discipline has identified the measurable outcomes used to address academic achievement. RVCS will continue to examine and refine these measurable outcomes to reflect the school's mission and any changes made to state and local standards that support this mission. It is RVCS's goal for graduates to demonstrate mastery of the following skills learned during their four years of high school in each of the following disciplines:

English/Language Arts: As a result of English/Language Arts instruction students will receive at RVCS, it is expected that students will:

- use literacy skills learned for everyday situations (paying taxes, voting, etc.).
- use self-expression in multiple ways (orally, written, artistically) to comprehend, process, and respond to others.
- make connections between culture, art, and the human existence.
- foster an appreciation of the written language.

History/Social Science: As a result of History/Social Science instruction students will receive at RVCS, it is expected that students will:

- have a knowledge and understanding of history as well as current events taking place in the world.
- be discerning consumers of all forms of media.
- be responsible citizens with the ability to participate in a modern democracy.

Science: As a result of Science instruction students will receive at RVCS, it is expected that students will:

- have fundamental scientific knowledge in the physical, life, and Earth & space sciences.
- see the connection between various scientific concepts across the science disciplines through an integrated approach to teaching and learning.
- be able to see the difference between how scientists define and solve problems versus how engineers develop solutions that affect our world.
- develop problem solving skills and techniques that prepares them for success in a wide range of college majors or careers in the STEM (science, technology, engineering, and mathematics) fields.
 - be critical thinkers that can see patterns and trends that promotes analysis and interpretation of data, draw sound conclusions, communicate and work with others to solve complex problems.
 - have good oral and written communication skills rooted in the argumentation of sound evidence, facts, and scientific concepts.
 - be lifelong learners prepared for a future increasingly centered around science, information, and technology.
 - have the ability to understand some of the current crises facing humans (climate change, water and food shortages, health concerns, etc).
 - understand the behaviors that scientists engage in as they investigate and build models and theories about the natural world, and the concepts that bridge the sciences such as patterns, cause and effect, scale, proportion, and quantity, systems and system models, energy and matter: flows and cycles, structure and function, and stability and change.
 - have the ability to interpret and discern facts from opinion or fiction.

Mathematics: As a result of Mathematics instruction students will receive at RVCS, it is expected that students will:

- have the ability to access necessary information needed to problem solve multi-step math problems.
- be effective problem solvers in both theoretical and real-world mathematical scenarios.
- develop critical thinking habits that extend beyond the classroom.
- use technology that fosters mathematical understanding.

Visual/Performing Art: As a result of Art instruction students will receive at RVCS, it is expected that students will:

- be well versed in artistic literacy.
- be able to both create and appreciate art.
- connect and respond to the world with artistic literacy.

World Language: As a result of World Language instruction students will receive at RVCS, it is expected that students will:

- be adept at using all available technological resources to enhance their language acquisition journey.
- have the ability to communicate effectively and authentically in all modes — speaking, listening, reading and writing.

Physical Education: As a result of participation in Physical Education, it is expected that RVCS students will:

- develop life-long habits of nutrition and fitness.
- improve muscular strength, flexibility, muscular endurance, body composition, and cardiovascular endurance.
- gain improved self-confidence and self-esteem based on mastery of skills and concepts in physical activity.

GOALS, ACTIONS AND MEASURABLE OUTCOMES THAT ALIGN WITH THE EIGHT STATE PRIORITIES

Pursuant to Education Code Sections 47605(c)(5)(A)(ii) and 47605(c)(5)(B), RVCS has established goals, actions, and measurable outcomes both schoolwide and for each student group of pupils, which address and align with the Eight State Priorities identified in Education Code Section 52060(d). Each of these goals addresses the unique needs of all student groups who attend RVCS. The metrics associated with these goals will help RVCS to ensure that all subgroups are making satisfactory progress, and are provided with necessary additional supports made possible by supplemental funds from the Local Control Funding Formula. Each of RVCS's goals, actions, and measurable outcomes are listed below, along with the specific metrics that will be used to monitor progress toward achieving these goals.

Goal 1: *River Valley will provide a comprehensive 21st Century education to students aligned to the Common Core and Next Generation Science Standards.*

Goal 1 aligns with the following state priorities: Basic Services (#1), State Standards (#2), Pupil Achievement (#4), and Course Access (#7).

Actions: In order to achieve this goal, in alignment with these state priorities, the following actions and services will be provided:

1.1 Standards Aligned Curriculum and Accountability

Applicable Student Groups: All

- a. Align all applicable course framework with Common Core State Standards (CCSS), English Language Development Standards (ELD), and Next Generation Science Standards (NGSS).
- b. Implement lessons and/or assignments tailored toward exposure, practice, and, and mastery of CCSS, ELD Standards, and NGSS.
- c. Practice formative and summative benchmark assessments that align with and provide student achievement data on CCSS, ELD Standards, and NGSS.

1.2 Course of Study

Applicable Student Groups: All

- a. Provide a broad course of study that enables students to learn and thrive
- b. Offer Advanced Placement and Honors courses when possible
- c. Align applicable courses to UC/CSU a-g requirements
- d. Expand course offerings and/or dual enrollment opportunities

1.3 Supplemental Services and Support

Applicable Student Groups: English Learners, Homeless and Foster Youth, Socioeconomically Disadvantaged Pupils, and Pupils with Disabilities

- a. Provide student access to technology, supplemental curricular resources, and extended tutoring
- b. Customize curriculum based on language needs, accessibility, and/or gaps in learning.

Expected Annual Measurable Outcomes:

- All applicable courses will be in alignment with either CCSS or NGSS
- 100% of offered courses will be UC/CSU a-g approved

- Cohorts will increase CAASPP and CAST proficiency levels in tested grade spans
- Individual student CAASPP and CAST scores will show measurable improvement based on previous standardized tests and/or course specific benchmarks.
- Establish baseline and targeted increase in EL reclassification rate when student population allows for numerically significant groups to be measured.

Goal 2: *River Valley will provide all students a strong foundation for college, post-secondary training, and/or the workforce.*

Goal 2 aligns with the following state priorities: Parental Involvement (#3), Pupil Engagement (#5), School Climate (#6), Course Access (#7), and other Pupil Outcomes (#8).

Actions: In order to achieve this goal, in alignment with these state priorities, the following actions and services will be provided:

1.1 College Pursuant Culture

Applicable Student Groups: All

- a. The school will fund and host field trips to a variety of colleges and universities
- b. Staff and student will engage in dialogue pertaining to the college path through lessons, activities, and college attire.
- c. River Valley will provide access to and information from college representatives. This includes notifying parents and students of events pertaining to college visits and informational meetings.
- d. Monthly communication/publication from the School Counselor to parents and students. Topics include upcoming events on and off campus, college and career campus visitors, workshop dates, and grade level specific information about testing, scholarships and summer opportunities.

1.2 Post-Secondary Planning

Applicable Student Groups: All

- a. Naviance College and Career Readiness Platform to assist students and parents with post-secondary planning.
- b. All 7th - 12th grade students are provided a classroom lesson on Family Connection in the fall and in the spring.
- c. River Valley will provide access to and information from representatives of the Military Services/Armed Forces and Law Enforcement.

1.3 Supplemental Services and Support

Applicable Student Groups: Homeless and Foster Youth, Socioeconomically Disadvantaged Pupils

- a. Counselor will meet with individually with students and their parents to develop a college application plan, including applying for grants and financial aid.
- b. School Counselor to meet with students and parents to help them apply for fee waivers for ACT, SAT, PSAT, and AP exams.

Expected Annual Measurable Outcomes:

- 80% of eligible students will take the PSAT, SAT, and/or ACT
- 85% of graduating seniors will apply to a post-secondary educational program
- 100% of graduating seniors will have fulfilled UC/CSU a-g requirements

Goal 3: *River Valley's facilities, learning culture, and staff will provide and promote an atmosphere conducive to learning, respect, and personal growth for all students.*

Goal 3 aligns with the following state priorities: Basic Services (#1), Parental Involvement (#3), and School Climate (#6).

Actions: In order to achieve this goal, in alignment with these state priorities, the following actions and services will be provided:

3.1 Campus Facilities

Applicable Student Groups: All

- a. Classrooms and instructional spaces are safe and up to date
- b. Grounds are maintained and continually improved
- c. The campus is welcoming, secure, and monitored
- d. Continual upgrades to River Valley's technology program to ensure students are equipped with the essential skills necessary to be active participants in today's technologically-advanced world

3.2 Culture of Learning and Growth

Applicable Student Groups: All

- a. Student to teacher ratio for classroom instruction is 18:1

- b. Teachers and support staff take an active role in monitoring and engaging in student learning and extracurricular activities.
- c. Teachers, students, and parents, work together to ensure positive student growth

3.3 Personnel and Staff

Applicable Student Groups: All

- a. Staff is current on trainings and best practices
- b. Teachers maintain a professional, approachable demeanor
- c. Support staff are involved in academic and extra-curricular activities
- d. Campus Supervisor communicates with and collaborates with teaching and support staff to ensure students are receiving proper guidance

3.4 Supplemental Services

Applicable Student Groups: English Learners, Homeless and Foster Youth, Socioeconomically Disadvantaged Pupils, and Pupils with Disabilities

- a. Provide student access to technology, supplemental curricular resources, and extended tutoring
- b. On campus work/study spaces are available outside of students' regularly scheduled class time

Expected Annual Measurable Outcomes:

- Facilities that are upgraded and repaired as prioritized by using the Facility Inspection Tool (FIT). Any rating below "good" on FIT will determine action.
- 100% of student will have access to or be provided with the technology needed to complete coursework at River Valley.
- All classroom teachers will complete and evaluate individual annual goals agreed upon jointly with the Principal.

ELEMENT 3: Measurement of Outcomes & Methods of Measurement

Governing Law: *The method by which pupil progress in meeting those pupil outcomes is to be measured. To the extent practicable, the method for measuring pupil outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card. Education Code Section 47605(c)(5)(C).*

OVERVIEW

River Valley Charter School shall meet all statewide standards and conduct pupil state assessments required pursuant to Education Code Section 60605 and 60851 and any other statewide standards authorized in statute or pupil assessments applicable to pupils in non-charter public schools.

The methods for measuring pupil outcomes are consistent with the way River Valley Charter School reports information on its school accountability report card (SARC) as required by Education Code Section 47605(c). Other assessments may be used that are not reported on the school accountability report card but which RVCS will use to gain a more complete picture of student progress and achievement.

At RVCS, student attendance is based on Independent Study completion. The overall schoolwide projected attendance rate for the 2019-2020 school year is 98.8%. This has been consistent with the past three school years: 2016-2017 – 98.39%, 2017-2018 – 99.26%, and 2018-2019 – 98.52%. The most recent school wide dropout rate compares favorably to schools within the state. RVCS's dropout rates continue to remain at 0% since the time of RVCS's last charter renewal in 2015. RVCS requires all graduates to successfully pass 4 years in all core subjects in order to receive their diploma. These requirements include: English, mathematics, history, and science. Additionally, students are required to complete two years of a foreign language, 1 year of a fine art, and 2 years of physical education. RVCS set a goal of 100% graduation for all students by the end of their 4th high school year and has been successful in implementing these graduation requirements with 100% graduation rate for the last 23 years. Additionally, 100% of RVCS students apply to either a 4-year university or community college by the time they graduate and we track their post-secondary plans through a graduation exit survey sent out by the School Counselor in May of their senior year. The graduation exit survey allows RVCS to see all colleges the student has applied to, where they were granted admission, where they plan to attend, their intended major and any scholarships/financial aid they have been awarded.

ASSESSMENT OF STUDENT AND SCHOOL OUTCOMES

A comprehensive assessment program is imperative to measure student performance outcomes and maintain the vision of RVCS. No single assessment can provide all the information needed to make informed decisions about every student's learning. A collection of measures aligned to academic standards provide meaningful insights about each student's achievement and RVCS's effectiveness in providing quality instruction to students. The assessment tools used at RVCS include both standardized and performance-based assessments as guided by the state frameworks and standards.

Assessment promotes and supports reflection and self-evaluation on the part of students, staff, and parents. River Valley Charter School will assess student progress through a variety of state-mandated tests, school-wide assessments, teacher-created exams, authentic assessments, and teacher observation. The school will use the following to assess progress towards its goals:

State-Mandated Tests

- California Assessment of Student Performance and Progress (e.g., the Smarter Balanced Assessments and the California Science Test)
- California English Learner Proficiency Assessment (ELPAC)
- Physical Fitness Test (PFT)

Other Assessments

- Classroom assessments
- PSAT scores
- SAT I and SAT II scores
- ACT scores
- Advanced Placement (AP) Test results
- Teacher observations
- Semester midterm and final exams aligned to CCSS, NGSS, and California state standards
- Performance-based assessments and skill demonstrations

Other Measures

- School-maintained records of its graduates for the first three years after graduation.
- Completion of the University of California a to g requirements for college-bound students.
- School-maintained records of attendance, suspension, and dropouts.
- Student transcripts demonstrating successful completion of required academic courses with a grade of C or better.

Student Outcome	Assessment
High Academic Achievers	CAASPP Classroom assessments PSAT, SAT I, SAT II, and AP Test results
Effective Communicators	CAASPP PSST scores Classroom assessments Teacher observations
Responsible, Self-Directed Individuals	Teacher observation School attendance, suspension, and dropout records Timely completion of Independent Study assignments
Graduate with knowledge, skills, and motivation to enter a four-year university, a community college, or a post secondary training program.	School records of graduates SAT, SAT I, SAT II, and AP Test results
Complete four years of English, math, science, and social science.	Student transcripts

While the standards-based assessments enable RVCS to monitor both the individual student's and school-wide performance, they only provide one aspect of a student's academic achievement and ability. Frequent forms of feedback related to specific learning objectives are achieved through RVCS's local assessments. Looking at the totality of information gathered, RVCS teachers, students, and parents can work together to assess information needed to ensure the student continuously improves academically.

Measurement of Performance: River Valley strives to maintain an academically rigorous environment that challenges students and encourages them to reach their best potential. As a measurement of growth, students are expected to meet the following minimum performance levels where applicable:

- In each course offered at RVCS, the letter grade equates to the level of proficiency in the subject area standard. Grades of C- or lower are cause for students to be directed toward an intervention plan (initiated by an SST referral) to meet the expectation and standards of the class.
- High School students (grades 9-12) not in their 1st semester at RVCS, or on an educational plan that states otherwise, must earn a minimum grade of a C- in order to pass each course
- Students will maintain a growth cycle over their time at RVCS, using standardized (CAASPP/CAST) test results as the benchmark for performance.
- All graduating seniors must meet the minimum graduation requirement for coursework (four years of study in English, math, history, and science; two years of foreign language, two years of art, and must meet physical education standards unless otherwise stated in an academic plan approved and agreed upon by the school administration).

Each discipline has a variety of assessments used to ensure student progress is being made in mastering required content. The methods of measurement of pupil outcomes are as follows:

English/Language Arts: Students will demonstrate strong reading, writing, listening and speaking skills through various means of assessment. In addition to being assessed via CAASPP, essays, speeches, presentations, formative and summative assessments, and creative expression through a variety of learning modalities will be used to assess mastery of content and skills. Students will comprehend and critically interpret multiple forms of expression, including fiction and nonfiction texts from various time periods and cultures.

History/Social Science: Students will understand and apply civic, historical, and geographical knowledge in order to serve as citizens in today's world of diverse cultures. Students will demonstrate an understanding of the world around them through historical research, document-based essays, completed independent study assignments, quizzes, tests, rubrics, presentations, and verbal communication.

Science: Students will successfully utilize scientific research and inquiry methods to understand and apply the major concepts underlying various branches of science, which may include physics, chemistry, biology, marine biology, and earth sciences. In addition to being assessed via the CAST, students will be assessed using informal and formal assessments, including cumulative

final exams each semester, critically graded IS assignments, labs, lab reports, quizzes, tests, homework quizzes, and evaluations of presentations and projects.

Math: Students will develop abilities to reason logically and to understand and apply mathematical processes and concepts. In addition to being assessed via CAASPP, students will be assessed using formal and informal assessments, including IS work, quizzes, tests, projects, class discussions, presentations, group work, and frequent informal comprehension checks.

Visual/Performing Arts: Students will study the various arts disciplines to become well-versed in artistic literacy with the purpose of creating, responding, and connecting to the world around them. Students will be assessed through formative and summative assessments, including quizzes, tests, portfolios, rubrics, and oral and written critiques of work.

World Language: Students will be given the opportunity to gain proficiency in speaking, reading, writing, and listening comprehension in at least one language in addition to their native tongue. Students will understand key aspects of the culture, both past and present, of the second language. Students will be assessed through quizzes, tests, projects, class discussions, and speaking participation assignments.

Physical Education: Students will gain and understanding of how to lead a healthy, balanced lifestyle through physical activity. Students will be assessed using monitoring logs and the Physical Fitness Test.

USE AND REPORTING OF DATA

RVCS implements a systematic process whereby numerous data points pertaining to student performance are measured, monitored, evaluated, and reported. RVCS makes data available through both the Student Information System (SIS) known as Illuminate Education and Jupiter Grades, the platform used to access our independent study program. Illuminate Education contains data on student history, enrollment, demographics, and attendance. Support staff has broad access to the SIS. The system generates reports that are disseminated to entities when applicable (e.g., attendance reports, behavior reports). Jupiter Grades provides access to students' academic achievement and progress.

RVCS collects and analyzes data on student achievement on a regular basis and provides student achievement data to staff, parents and guardians, and the District in the following manner:

- School leadership, in collaboration with the teaching staff, will annually review the primary measures of school performance—the CAASPP results—in order to identify strengths and weaknesses at the school and departmental levels and set new performance targets at both the school and departmental levels.
- Performance data is processed and provided to staff in a graphic or tabular format that is easily understood.

- Parents and guardians receive data on student achievement when they meet with their child's teacher at parent conferences. Parents receive reports on CAASPP results for applicable testing years. Current classroom grades including results for all assignments are available to parents and students on the School's grading program. The School Accountability Report Card (SARC) is published annually and posted on the RVCS website (www.rivervalleyhigh.org)
- Student report cards with cumulative and grading period GPAs are sent out each semester.
- Annual surveys are sent out to parents and guardian soliciting input and feedback on the educational program.
- The District receives data on student achievement through School reports and/or presentations to the District's Board of Education
- Parents receive ongoing updates/communication from the Principal and Counselor in the form of phone calls, emails, intervention meetings, home visits, conferencing, and a weekly newsletter.
- The Counselor holds a "Scores Back Night" for students and parents to better understand PSAT and Mock ACT results
- Information is shared with the RVCS Board of Directors at monthly board meetings

ELEMENT 4: Governance Structure

Governing Law: *The governance structure of the charter school, including, but not limited to, the process to be followed by the charter school to ensure parental involvement. Education Code Section 47605(c)(5)(D).*

NON-PROFIT BENEFIT CORPORATION

River Valley Charter School is a directly funded independent charter school and is operated as a California non-profit public benefit corporation, pursuant to California law. RVCS shall comply with all provision of Education Code Section 47604.1.

RVCS operates autonomously from the Lakeside Union School District, with the exception of the supervisory oversight as required by statute and other contracted services as negotiated between the District and RVCS. Pursuant to Education Code Section 47604(c), the District shall not be liable for the debts and obligations of RVCS, operated as a California non-profit public benefit corporation, or for claims arising from the performance of acts, errors, or omissions by RVCS as long as the District has complied with all oversight responsibilities required by law (see **Appendix K**, Articles of Incorporation and Bylaws).

RVCS, in compliance with Senate Bill 126/Education Code Section 47604.1, assures: the school shall:

- RVCS shall comply with the Ralph M. Brown Act ("Brown Act"). All meetings of the Charter School's governing board shall be called, held and conducted in accordance with the terms and provisions of Education Code section 47604.1 and the Brown Act including, but not limited to, those related to meeting access and recording, notice, agenda preparation, posting and reporting.
- RVCS shall comply with the California Public Records Act.
- RVCS shall comply with Government Code section 1090, et seq., and the Political Reform Act of 1974, (Govt. Code section 81000 et seq.), as set forth in Education Code section 47604.1.

BOARD OF DIRECTORS

River Valley Charter School is governed by a board of directors called the River Valley Charter School Board of Directors (see **Appendix J**, the roster and bios of Board members). The Board adopts a set of bylaws by which it conducts its business.

he number of people serving on the Board of Directors and the length of terms will be specified in the RVCS Bylaws. Currently, the number of directors shall be no less than five (5) and no more than eleven (11). The current Board is composed of:

- Three (3) Parent Representatives elected by RVCS's parent community then appointed by the Board
- Three (3) Faculty and Staff Representatives; two board members are elected by certificated staff and one board member is elected by classified staff.

and then appointed by the Board.

- Two (2) Community members appointed by the Board.

At its discretion, the Board may appoint up to two (2) student advisors from the current student body of River Valley Charter School. In accordance with Education Code Section 47604(b), the District may appoint a representative to sit on the Board of Directors.

A Chairperson is elected from the members of the Board. The Principal shall report to the Board on a monthly basis. The Board meets once each month except for the month of July. The Board observes the provisions of the Brown Act in preparing and conducting its meetings. The Board also observes an adopted conflict of interest policy (refer to **Appendix L**, RVCS's Conflict of Interest Policy) that complies with the Corporations Code conflict of interest rules, and which shall be updated with any charter school-specific conflict of interest laws or regulations.

Board of Directors Responsibility and Delegation of Authority

The River Valley Charter School Board has the primary responsibilities of creating policies in line with the school's mission, ensuring fiscal solvency, and employing the School's Principal.

Board policy, no matter how well or thoroughly articulated, cannot anticipate every circumstance to which it may need to be applied. The Board—as a matter of preference, in consonance with charter school legislation—does not wish to replace volumes of education code and school district policy with its own lengthy volumes of policy. Instead, it seeks to develop and refine those seminal policies that can serve as a reasonable guide for taking action in a variety of circumstances. It then seeks to vest in an individual the ultimate responsibility for translating into action those policies that are related to the operation of the school. The ultimate responsibility rests with the School's Principal.

Since the Board delegates and holds the Principal responsible for the successful day-to-day operation of the school, including scheduling of program, the allocation of budgeted equipment and supplies, or the design of curriculum and instruction, the Board refrains from making day-to-day translations of Board policy for him/her. Regarding Personnel matters, the Principal shall administer and manage personnel including their employment, evaluation, and dismissal. Principal recommendations for hiring and dismissals will be brought before the Board for final approval.

The Board involves itself with such policy issues as student outcomes, program evaluation, school size and growth, school budget, special events, major job descriptions, and compliance with state and Charter requirements. The Principal has a responsibility to the Board for presenting it with timely policy issues in decisional form and for providing the Board with sufficient information so that it can make well informed decisions.

Some policies the Board approves pertain not so much to the school and its operations as they do to the way in which the Board itself operates. These may involve such topics as Board member assignments, Board member activities which reflect on the school, agenda deadlines, Board

meeting conduct, and the like. These will likewise conform to the vision which guides the School's other policies, both in spirit and in specifics.

Board Meetings and Duties

The Board meets regularly and in accordance with the Brown Act. The Board is responsible for the operation and fiscal affairs of River Valley Charter School including, but not limited to, the following:

- Hiring and evaluating the Principal/Chief Executive Officer of the School.
- Approving and monitoring the implementation of general policies of RVCS, including personnel policies for career growth and compensation of staff.
- Developing and monitoring an operational business plan that focuses on student achievement.
- Approving and monitoring the RVCS's annual budget.
- Acting as a fiscal agent.
- Contracting with an external auditor for an annual financial audit according to generally accepted accounting practices.
- Approving annual audits.
- Monitoring student achievement.
- Developing Board policy and procedures.
- Participating in the dispute resolution procedure and complaint procedures when necessary.
- Approving charter amendments.
- Approving personnel discipline.
- Creating committees as needed.

The RVCS Board of Directors also addresses personnel issues related to the Principal. Personnel issues pertaining to other employees of RVCS shall be addressed by the Principal, and if action is deemed necessary, brought to the Board for further action.

The Board may initiate and carry on any program or activity or may otherwise act in a manner which is not in conflict with or inconsistent with or preempted by any law and which is not in conflict with this charter or the purposes for which schools are established.

The Board may execute any powers delegated by law to it and shall discharge any duty imposed by law upon it and may delegate to an employee of the Charter School any of those duties with the exception of budget approval or revision, approval of the fiscal audit and performance report, and the adoption of Board policies. The Board, however, retains ultimate responsibility over the performance of those powers or duties so delegated. Such delegation will:

- Be in writing;
- Specify the entity designated;

- Describe in specific terms the authority of the Board of Directors being delegated, any conditions on the delegated authority or its exercise and the beginning and ending dates of the delegation; and
- Require an affirmative vote of a majority of Board members.

The Board of Directors conducts training for board members on their fiduciary duties and responsibilities with topics to include at minimum Conflict of Interest and the Brown Act.

Parent Involvement in Governance

A central tenet of RVCS's philosophy is that students are best able to reach their full potential when there is a high level of involvement by their parents in their education. Moreover, research has shown that stakeholder involvement is important to the success of a program and to the satisfaction of the participants. The means for encouraging parent involvement include:

- Parent Representative on the Board of Directors
- Regular and frequent verbal, print, and electronic communication
- Sharing of positive student outcomes and accomplishments
- Teachers invest time developing parental engagement in student learning
- Student/Parent/Teacher Master Agreement (See **Appendix F**)

Accordingly, part of RVCS's educational plan is an agreement between parents and RVCS known as the Master Agreement that is intended to encourage parental involvement and cooperation that ensures success of RVCS's educational program. Such a contract is designed to empower parents with respect to their children's education by strengthening the partnership among parents, students, and teachers.

RVCS's philosophy is that parents choose to send their children to RVCS because they have high expectations of RVCS and the benefits that they and their children will receive. In turn, RVCS has high expectations of parents to contribute to the team effort needed to fulfill all expectations. Excellence in a charter school cannot be accomplished nor maintained without the active participation of the parents of enrolled students. Parent participation may include meetings with their student's teacher, scheduled open houses, field trips, and email communication when needed. RVCS will encourage, but will not require, volunteer parent participation in the school. Per Education Code Section 47605(n), RVCS ensures families are aware that parental involvement is not a requirement for acceptance to, or continued enrollment at, our school. As stated in our Parent/Student Handbook, all volunteer opportunities are completely optional (refer to **Appendix N**, *Parent/Student Handbook*, pages 49 and 51). Volunteer opportunities and parental involvement are discussed at our prospective student open houses and at informational meetings with families so all interested families are informed that opportunities exist but they are not required. Parent involvement is an important aspect of the charter school's educational program. Parents are members of the school's governance and are encouraged to attend the Board's meetings. Parents are encouraged to contribute a minimum of 10 hours of service to the school during the school year. Once enrolled at RVCS, parents and students receive a copy of the Parent/Student Handbook which includes all the major policies and requirements of the school. The Parent/Student Handbook is also posted on the RVCS website. Parents have access to the school records of their child.

Element 5: Employee Qualifications

Governing Law: *The qualifications to be met by individuals to be employed by the charter school. Education Code Section 47605(c)(5)(E).*

OVERVIEW

RVCS shall not discriminate against any applicant on the basis of his/her race, creed, color, national origin, age, gender, gender expression, gender identity, disability, or any other basis prohibited by state and federal law.

QUALIFICATIONS FOR ALL STAFF

The Board of Directors will be responsible for defining specific employee minimum qualifications that shall include, but not be limited to, the following:

- Commitment of time, energy, and effort in developing the Charter School's program.
- Belief in the basic philosophy of emphasizing the core curriculum.
- Commitment to working with parents as educational partners.
- Strong written and verbal communication skills.
- Knowledge about the developmental needs of students.
- Awareness of the social, emotional, and academic needs of the students.
- Ability to plan cooperatively with other staff.
- Continue education through additional courses and training, workshops, seminars and staff development.
- Active participation in monthly staff meetings.
- Work closely with the Charter School staff to provide any necessary information regarding a student's behavior change, attitude and/or academic performance.
- Take a leadership role in some aspect of the Charter School's development.

All individuals employed at RVCS must possess qualifications, the personal characteristics, knowledge base, and successful experiences in the responsibilities identified in the posted position. All employees must comply with the employee processing policies and procedures including, but not limited to, fingerprints, criminal records check, proof of identity, and tuberculosis screening (refer to **Appendix I, RVCS Job Descriptions** for the specific qualifications, duties, and responsibilities of RVCS employees).

Principal/Chief Executive Officer:

- Master's Degree in Education
- California Administrative Services Credential

Teacher:

- Bachelor's Degree
- Valid California Teaching Credential or equivalent

Counselor:

- Valid California Pupil Personnel School Counseling Credential or equivalent
- 5 or more years experience at a high school is highly recommended

Campus Supervisor:

- High school diploma or equivalent
- Experience working in a supervisory capacity
- Computer literacy
- Positive attitude; works well with others

Facilities Manager:

- Minimum of 3-5 years of Facilities Management or other related experience
- Computer literacy
- Positive attitude; works well with others

Administrative Assistant:

- High school diploma or equivalent
- Computer literacy
- Positive attitude; works well with others

Media Center Coordinator:

- High school diploma or equivalent
- Computer literacy
- Positive attitude; works well with others

Custodian:

- High school diploma or equivalent
- Positive attitude; works well with others

RVCS considers the employees described below to be key to the success of RVCS. The objective of each position is explained below:

Principal/Chief Executive Officer:

The Principal/Chief Executive Officer is the executive, educational, and instructional leader of the school. The Principal/Chief Executive Officer, who serves as the lead administrator of the school, is hired and reports directly to the Board of Directors. The position entails general and specific responsibilities as required by the California Department of Education, the River Valley Board of Directors, and the River Valley School Charter.

Teacher:

“Excellent teaching requires knowledge, skills, artistry, passion, and commitment. It requires both a deep understanding of the knowledge base that supports the profession and a vigorous commitment to a set of professional responsibilities and obligations.” (CSTP, 2009). Teachers at River Valley Charter School will be required to adhere to the holistic and developmental vision of teaching set forth in the California Standards for the Teaching Profession (CSTP) in addition to other certificated job responsibilities specific to River Valley.

RVCS shall comply with Education Code Section 47605(l), which states:

Teachers in charter schools shall be required “to hold the Commission on Teacher Credentialing certificate, permit, or other document required for the teacher’s certificated assignment.”

RVCS shall comply with Education Code section 47605.4: “(a) Notwithstanding subdivision (l) of Section 47605, teachers employed by charter schools during the 2019–20 school year shall have until July 1, 2025, to obtain the certificate required for the teacher’s certificated assignment.”

RVCS teachers are responsible for overseeing the students’ academic progress including instruction, assessment, and record keeping. In addition to duties and responsibilities found in the teacher job description (**Appendix L**), core academic teachers must be, at a minimum:

- knowledgeable in their content areas.
- able to apply appropriate instructional strategies.
- willing to set high academic standards and hold students accountable for their learning.
- willing to use assessment data to make instructional decisions.
- willing to include parents and students on the educational team.
- willing to participate in the cultural life of the school.
- willing to establish a good working relationship with individual students and their parents.
- willing to integrate technology into the core curriculum.
- willing to become involved in school governance.
- willing to value and maximize the use of independent study.
- willing to teach according to the educational plan (Element 1) outlined in this charter.

Counselor:

The counselor is a professional educator with specialized training in guidance and academics. The counselor assists students to participate actively and as successfully as possible in their educational development and their college and career planning. The counselor also assesses the social and emotional needs of students and provides support accordingly.

Campus Supervisor:

The Campus Supervisor is responsible for providing for the safety and welfare of students while on school grounds, monitoring visitors, communicating information in response to inquiries, and providing administrative and maintenance support.

Facilities Manager:

The Facilities Manager is responsible for working cooperatively with the Principal to develop and implement strategies for the efficient operation of a safe learning environment at River Valley Charter School.

Administrative Assistant:

The Administrative Assistant works cooperatively in providing secretarial and administrative support to the school; communicating information to staff, the Lakeside Union School District, the public including vendors, and other districts; ensuring compliance with financial, legal, and

administrative requirements; and providing information and/or direction as may be requested. The Administrative Assistant will provide students, staff and the public with information through the performance of a wide variety of secretarial services which directly supports student learning.

Media Center Coordinator:

The Media Center Coordinator works cooperatively with the Principal to develop and implement strategies for the efficient operation of a safe learning environment at River Valley Charter School.

Custodian:

Under general supervision of the Facilities Manager and the Principal, the custodian performs custodial services required to maintain assigned building(s) or areas in a clean, orderly and secure manner and perform other duties directly related to the job description.

Element 6: Health and Safety Procedures

Governing Law: *The procedures that the charter school will follow to ensure the health and safety of pupils and staff. These procedures shall require all of the following: (i) That each employee of the charter school furnish the charter school with a criminal record summary as described in Section 44237. (ii) The development of a school safety plan, which shall include the safety topics listed in subparagraphs (A) to (J), inclusive, of paragraph (2) of subdivision (a) of Section 32282. (iii) That the school safety plan be reviewed and updated by March 1 of every year by the charter school. Education Code Section 47605(c)(5)(F).*

River Valley Charter School adopts the following policies to ensure the health and safety of its pupils and staff.

- A requirement that all enrolling students provide records documenting immunizations to the extent required by law.
- A requirement that all employees furnish the results of a tuberculosis test on the same schedule as non-charter public schools.
- Procedures for response to natural disasters and emergencies, including fires and earthquakes.
- Procedures for response to threat of weapons brought on campus or other acts of violence.
- Procedures relating to preventing contact with blood-borne pathogens.
- The facilities of the school will be inspected and approved by the Fire Marshall.
- The school will be designated as a drug, alcohol, and tobacco free workplace.
- A requirement that each employee of the school submit to a criminal background check and furnish a criminal record summary as required by Education Code Section 44237.

These policies are incorporated where appropriate into the school's Parent/Student Handbook, Employee Handbooks, and are reviewed on an ongoing basis by the RVCS Board.

In order to provide safety for all students and staff, RVCS has developed a comprehensive set of health, safety, and risk management policies and procedures in consultation with its insurance carriers and risk management experts. These policies are incorporated as appropriate into RVCS's parent/student and employee handbooks and are reviewed on an ongoing basis by the Principal and Board of Directors, and in RVCS's staff development efforts.

The following is a summary of the health and safety policies and procedures of RVCS:

Comprehensive School Safety Plan

The Charter School shall adopt a Comprehensive School Safety Plan, to be reviewed and updated by March 1 of every year, which shall include, but not be limited to: (1) an assessment of the current status of school crime committed on Charter School facilities and at Charter School-related functions; and (2) identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the Charter School's procedures for complying with applicable laws related to school safety, which shall include the development of all of the following pursuant to Education Code section 32282(a)(2)(A)-(J):

- Child abuse reporting procedures.

- Routine and emergency disaster procedures.
- Policies for students who committed an act under Section 48915 and other Charter School-designated serious acts leading to suspension, expulsion, or mandatory expulsion recommendations.
- Procedures to notify teachers of dangerous students pursuant to Education Code section 49709.
- A discrimination and harassment policy consistent with Education Code section 200.
- Provisions of any schoolwide dress code that prohibits students from wearing “gang-related apparel” if applicable.
- Procedures for safe ingress and egress of pupils, parents, and employees to and from the Charter School.
- A safe and orderly environment conducive to learning.
- The rules and procedures on Charter School discipline.
- Procedures for conducting tactical responses to criminal incidents.

Procedures for Background Checks

All individuals employed by RVCS undergo fingerprinting and background checks. Personnel services are provided by the Lakeside Union School District’s Human Resources department. All applicable paperwork relating to background checks is kept on file at LUSD.

Role of Staff as Mandated Child Abuse Reporters

All employees are mandated child abuse reporters and follow all applicable reporting laws. RVCS shall provide mandated reporter training to all employees annually in accordance with Education Code Section 44691.

Tuberculosis Risk Assessment and Examination

Employees and volunteers who have frequent or prolonged contact with students are assessed and examined (if necessary) for tuberculosis prior to commencing employment and working with students, and for employees at least once each four years thereafter, as required by Education Code Section 49406.

Immunizations

All enrolled students are required to provide records documenting immunizations as is required at all public schools pursuant to Health and Safety Code Sections 120325-120375, and Title 17, California Code of Regulations Sections 6000-6075. When enrolling new students, RVCS personnel are required to check immunization records for all new student admissions before entry. Parents must provide their child's Immunization Record as proof of immunization.

Medication in School

RVCS adheres to Education Code Section 49423 regarding administration of medication in school. RVCS shall adhere to Education Code Section 49414 regarding epinephrine auto-injectors and training for staff members.

Vision, Hearing, and Scoliosis

Students are screened for vision, hearing and scoliosis. RVCS adheres to Education Code Section 49450 et seq., as applicable to the grade levels served by RVCS.

Diabetes

RVCS provides an information sheet regarding type 2 diabetes to the parent or guardian of incoming 7th grade students, pursuant to Education Code Section 49452.7. The information sheet shall include, but not be limited to, all of the following:

- A description of type 2 diabetes.
- A description of the risk factors and warning signs associated with type 2 diabetes.
- A recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes should be screened for type 2 diabetes.
- A description of treatments and prevention of methods of type 2 diabetes.
- A description of the different types of diabetes screening tests available.

Emergency Preparedness

RVCS maintains a Comprehensive School Safety Plan (**Appendix M**) as required by Education Code Section 32280. This Safety Plan includes, but is not limited to, the following: disaster response, emergency lockdown procedures, loitering law, going to and from school safely, and evacuation maps.

Staff is provided training on emergency and first aid response.

Blood Borne Pathogens

RVCS meets all state and federal standards for dealing with blood borne pathogens and other potentially infectious materials in the work place. School personnel receive annual training on blood borne pathogens.

Whenever exposed to blood or other bodily fluids through injury or accident, staff and students follow LUSD protocol for disinfecting procedures.

Drug Free, Alcohol Free, Smoke Free Environment

RVCS functions as a drug-, alcohol-, and smoke-free environment.

Suicide Prevention Policy

RVCS shall maintain a policy on student suicide prevention in accordance with Education Code Section 215.

Comprehensive Anti-Discrimination and Harassment Policies and Procedures

RVCS is committed to providing a school that is free from discrimination and sexual harassment, as well as any harassment based upon the actual or perceived characteristics of race, religion, creed, color, gender, gender identity, gender expression, nationality, national origin, ancestry, ethnic group identification, genetic information, age, medical condition, marital status, sexual orientation, pregnancy, physical or mental disability, childbirth or related medical conditions, military and veteran status, denial of family and medical care leave, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, or any other basis protected by federal, state, local law, ordinance or regulation. RVCS has a

comprehensive policy to prevent and immediately remediate any concerns about discrimination or harassment at RVCS (including employee to employee, employee to student, and student to employee misconduct). Misconduct of this nature is very serious and addressed in accordance with RVCS's discrimination and harassment policies (refer to **Appendix N**, *Parent/Student Handbook* for these policies).

Human Trafficking Prevention Resources

RVCS shall identify and implement the most appropriate methods of informing parents/guardians of human trafficking prevention resources as required by Education Code section 49381.

Feminine Hygiene Products

If RVCS maintains any combination of classes in grades 6-12 that meets the 40% pupil poverty threshold required to operate a schoolwide program pursuant to Section 6314(a)(1)(A) of Title 20 of the United States Code, then it shall stock at least 50% of its restrooms with feminine hygiene products, and shall not charge students for these products, as required by Education Code section 35292.6.

Nutritionally Adequate Free or Reduced Price Meals

RVCS shall provide each needy student, as defined in Education Code section 49552, with one nutritionally adequate free or reduced-price meal, as defined in Education Code section 49553(a), during each school day.

California Healthy Youth Act

RVCS shall teach sexual health education and human immunodeficiency virus ("HIV") prevention education to students in grades 7-12, at least once in middle school and at least once in high school, pursuant to the California Healthy Youth Act (Education Code section 51930, et seq.).

Bullying Prevention

RVCS shall adopt procedures for preventing acts of bullying, including cyberbullying, and shall annually make available the online training module developed by the California Department of Education pursuant to Education Code section 32283.5(a) to certificated schoolsite employees and all other schoolsite employees who have regular interaction with children.

Athletic Programs

RVCS shall comply with the requirements of Education Code section 49475, with respect to any athletic program (as defined in Education Code § 49475) offered by or on behalf of Charter School.

LGBTQ Resources Training

RVCS recognizes that it is encouraged to use schoolsite and community resources developed by the State Department of Education for the support of lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) pupils to provide training at least once every two years to teachers and other certificated employees at each Charter School's schoolsite that serves pupils in grades 7 to

12, to increase support for LGBTQ pupils and thereby improve overall school climate. (Ed. Code § 218.)

Transportation Safety Plan

The Charter School shall develop and maintain a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, school pupil activity bus, youth bus, or child care motor vehicle and procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school pupil activity bus. In addition, the Charter School shall ensure that each school bus, school pupil activity bus, youth bus, or child care motor vehicle is equipped with a child safety alert system that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting, unless the school pupil activity bus is exempted by law. (Ed. Code § 39831.3; Vehicle Code § 28160.)

Element 7: Achieving Racial/Ethnic Balance

Governing Law: *The means by which the charter school will achieve a balance of racial and ethnic pupils, special education pupils, and English learner pupils, including redesignated fluent English proficient pupils, as defined by the evaluation rubrics in Section 52064.5, that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted. Education Code Section 47605(c)(5)(G).*

River Valley Charter School is non-discriminatory and non-sectarian in its programs, admissions policies, employment practices, and all other operations. RVCS shall not discriminate on the basis of the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, gender expression, gender identity, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status, or association with an individual who has any of the aforementioned characteristics).

River Valley Charter School will achieve a racial/ethnic balance at least as diverse as the Lakeside Union School District. It will implement a recruitment strategy that may include, but is not necessarily limited to, the following elements to ensure a racial and ethnic balance that is reflective or exceeds that of the district:

- An enrollment process that is scheduled and adopted to include a timeline that allows for a broad-based recruiting and application process.
- The distribution of promotional and informational materials to a broad variety of community groups and agencies that serve the various racial, ethnic, and interest groups represented in the surrounding communities.
- Outreach meetings in several areas of the surrounding community to reach a variety of prospective students and parents.

RVCS shall monitor and report the diversity of the school's student population on an annual basis. The 2019 demographic profile of San Diego County, Lakeside, and River Valley Charter School is demonstrated in the table below:

Ethnicity Percentages Comparing RVCS to the Community

	SD County (2019) (US Census Bureau)	Lakeside (2019) (US Census Bureau)	RVCS Students (2019 SIS data)
White	64.8	87.5	72.6
Hispanic/Latino	30.1	18.6	15.74
Asian	16.7	2.8	4.59
American Indian	.04	1.2	1.97
Black or African American	6.5	2.9	2.3
Pacific Islander	.04	.08	.66
Two or more races	5.2	2.9	.026

*columns add up to more than 100% because people identify with more than one race.

Element 8: Admission Policies and Procedures

Governing Law: *Admission policies and procedures, consistent with subdivision (e). Education Code Section 47605(c)(5)(H).*

Prior to enrolling in RVCS, we encourage parents and students to attend an open house informational and/or meet with a school official so families can determine if RVCS will meet their student's educational needs. Students must willingly want choose to come to RVCS as opposed to being coerced by their parents.

Admission procedures include the following:

1. Except as required by Education Code section 47605(e)(2) and Education Code section 51747.3, admission to the Charter School shall be determined according to the place of residence of the student or his or her parents within the state.
2. Students will be enrolled to fill deficits during the first six weeks of school and during January for the high school and at any time for the junior high. If enrollment targets have not been met, the principal may continue enrolling students in the high school after six weeks.
3. No 11th grade students will be enrolled at the second semester and no 12th grade students will be enrolled unless waived by the principal due to low enrollment or because the student's record matches River Valley's graduation requirements to a high degree.
4. An official waitlist book will be maintained in the office. It will be kept by grade level and priority will be determined by number on a lottery or, if no lottery was held or the lottery list is exhausted, by date of application.
5. An official list of prospective students for the following year will also be kept by grade level in the notebook. Those carried on the waitlist for the current and following year will be notified of open houses.
6. Outreach activities will be held in January and February.
7. At least two open houses will be held prior to Spring Break. The two open houses will be hosted by the principal and counselor.
8. Prior to March 1, an attempt will be made to determine the number of students returning for the following fall.
9. Siblings—defined as brothers or sisters living at home—of current students will be able to enroll prior to the lottery. Thereafter, siblings will be given no priority but placed on the waitlist as any other applicant.
10. Children of employees of the charter school shall be given priority for enrollment in the same manner as are siblings of students currently enrolled. In the event that the priority

list—siblings and children of employees—exceeds the available space, a lottery will be held.

11. Prospective students wishing to enroll in the RVCS Immersion program, and who are currently enrolled in an Immersion program, may enroll prior to the lottery. Thereafter they will be given no priority but placed on the waitlist like any other applicant.
12. If there are more applicants for the RVCS Immersion program than capacity, RVCS will hold a lottery of the applicants for the RVCS Immersion program on the same date and time of the general lottery.
13. If an immersion lottery is held, those not selected will be given a number according to the outcome of the lottery. That number will represent their placement on a waitlist for the RVCS Immersion program. They will also be placed into the general RVCS lottery for admission.
14. Existing RVCS students who are not in the RVCS Immersion program and who are not on the waitlist for the RVCS Immersion program who wish to transfer into the RVCS Immersion program during the school year can do so if there is capacity in the RVCS Immersion program and there is no student on the waitlist for the RVCS Immersion program. If there is no capacity, the student will be placed at the end of the waitlist.
15. Existing RVCS Immersion program students who wish to transfer out of the RVCS Immersion program and into the general RVCS program may do so during the school year. The student must meet with the RVCS counselor to discuss the impact the transfer may have on their grade/transcript prior to the transfer.
16. The lottery will be held at on the first Friday in March, or the following Tuesday, in a public manner and in the presence of at least one Board member. Prospective parents will be notified of the date and time of the lottery.
17. If a lottery was held for a grade level, those not selected will be given a number according to the outcome of the lottery. That number will represent their priority on a waitlist.
18. If a grade level does not exceed the maximum on the scheduled day of the lottery, then no lottery will be held. Students will be enrolled as they apply until the grade level maximum is reached. Thereafter, applicants will be maintained on an official waitlist as mentioned above.
19. The principal may, at his or her discretion, take any and all actions reasonably designed to address any issue or concern that arises that is not addressed by this policy. Such exceptions will be kept to a minimum.
20. All disputes regarding the waitlist will follow the Dispute Resolution Process for Parents.

Lottery Process

- Applications will be accepted during a publicly advertised open application period each year for enrollment in the following school year. The open application period begins mid-February of the current school year and is open through the start of the coming school year.
- Prior to the lottery date (the first Friday in March, or the following Tuesday), applications will be counted to determine whether any grade level has received more applications than availability. In the event that this happens, RVCS shall hold a lottery to determine enrollment for the impacted grade level, with the exception of existing students, who are guaranteed enrollment in the following school year.
- RVCS will post the rules which will be followed in conducting the lottery on the school's website. This information will also be conveyed to prospective families via their preferred method of communication (email/phone/letter). This notification encourages families to attend the lottery.
- The lottery takes place at 3:30 PM in the school office located at 9707 ½ Marilla Drive in Lakeside. One RVCS Board member, the principal, one classified staff member, and one certificated staff member will be present during the lottery. The classified staff member and the principal are responsible for recording lottery results in the presence of all attendees.
- An adult citizen of good standing, not otherwise employed by RVCS, will testify in writing, under penalty of perjury, that he or she personally witnessed the lottery pursuant to the above, and that it was random, public and fairly executed as described above. This documentation will be on file in the RVCS main office and available upon request.

Admission preferences in the case of a lottery shall be as follows:

1. Students currently attending RVCS ("existing students") (exempt from lottery)
2. Siblings of existing students of RVCS (exempt from lottery)
School personnel will reach out to parents of current students via email and letter beginning in January to request they notify the office of their intent to enroll a sibling in the program. In the event a parent has not responded to repeated communications from the school prior to the commencement of the lottery, siblings will be given no priority but placed on the waitlist as any other applicant.
3. Children of employees of RVCS (exempt from lottery)
The principal will contact employees of RVCS in January to request they notify the office of their intent to enroll their child(ren) in the program. In the event an employee does not respond to repeated communications from the principal prior to the commencement of the lottery, children of employees will be given no priority but placed on the waitlist as any other applicant.
4. Students currently enrolled in a Spanish Immersion program who seek to enroll in the RVCS Immersion program (exempt from lottery)
5. Students who reside in the District (higher weighted)

6. In the event the number of preferred admissions students who are exempt from the lottery exceeds the number slots available, vacant slots will be allocated based on the admission preference order listed above.

At the conclusion of the lottery, all students who were not granted admission due to capacity shall be given the option to put their name on a waitlist according to their draw in the lottery. This waitlist shall allow students the option of enrollment if an opening occurs during the current school year. Seventh and eighth grade students on the waitlist will be enrolled at any time throughout the semester. If an opening occurs at the high school level after the sixth week of semester, the principal has the discretion to enroll the waitlisted student if enrollment targets have not been met. If the principal does not enroll the waitlisted student to fill a vacancy at the high school level after the sixth week of the semester, the waitlisted student will be enrolled at the semester break.

Waitlist Information

- After a student has been drawn in the lottery, RVCS will contact the family using the contact information provided on the intent to enroll form. Once contacted by the school, the family has two business days to contact River Valley Charter School and schedule the orientation meeting with the principal or designee in order to accept the spot. If RVCS does not hear from the family within these two business days, the enrollment spot will be given to the next student on the waitlist, and the student who was originally called will be moved to the next spot on the waitlist.
- After two attempts to contact a family with an open enrollment spot where the family does not respond to the school, the family will be removed from the waitlist.
- If a family declines an enrollment spot, the student will be removed from the waitlist.
- Following the orientation meeting with the principal or designee, the family will have three business days to turn in all the required registration documentation/forms. If all of the documentation/forms are not turned in within three business days, RVCS will offer the enrollment spot to the next student on the waitlist.
- In no circumstance shall a waitlist carry over to the following school year.

Public random drawing rules, deadlines, dates and times shall be communicated in the application form and on the RVCS website.

Element 9: Financial Audits

Governing Law: *The manner in which annual, independent, financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the chartering authority. Education Code Section 47605(c)(5)(I).*

Each year, within six months of the close of the fiscal year, an audit will be conducted by an independent auditor,—usually the auditor employed by the Lakeside Union School District for its own audit requirements. The audit will verify the accuracy of the school’s financial statements, attendance and enrollment accounting practices, and review the school’s internal controls. The audit shall be conducted in accordance with applicable provisions within the California Code of Regulations governing audits of charter schools as published in the State Controller’s K-12 Audit Guide. The annual independent financial audit of the books and records of RVCS shall be conducted as required by Education Code Sections 47605.

An audit committee made up of members of the Board of Directors shall oversee the selection of an independent auditor each fiscal year and, along with the Principal and Chief Financial Officer, shall be responsible for contracting and overseeing completion of an annual audit of the school’s financial affairs. The auditor shall have, at a minimum, a CPA and educational institution audit experience and be approved by the State Controller on its published list as an educational audit provider.

The annual audit shall be completed and forwarded to the District, the San Diego County Superintendent of Schools, the State Controller, and to the California Department of Education by the 15th of December of each year. The Board of Directors shall receive and review the audit each year. RVCS shall strive to maintain the highest level of internal control and comply with all laws applicable to the organization. The principal will review any audit exceptions or deficiencies and report to the RVCS Board within one month of receipt of the findings with recommendations on how to resolve them. The RVCS Board will report within two months to the district how the exceptions and deficiencies have been or will be resolved. The remediation plan shall identify the specific use of funds/resources and/or policies/procedures needed for improvement. This plan shall be submitted to the District. Open communication with all parties involved in the resolution will be maintained until it is determined that RVCS has sufficiently responded to the exception and has met the requirements as applicable under state law.

Any disputes regarding the resolution of audit exceptions and deficiencies that arise between the District and RVCS will be addressed using the dispute resolution process contained in this charter.

Audit appeals or requests for summary review shall be submitted to the Education Audit Appeals Panel (“EAAP”) in accordance with applicable law.

The independent financial audit of RVCS will be public record to be provided to the public upon request.

Element 10: Suspension/Expulsion Procedures

Governing Law: *The procedures by which pupils can be suspended or expelled. Education Code Section 47605(c)(5)(J).*

River Valley Charter School has developed a comprehensive set of student discipline policies. These policies are printed and distributed as part of the school's Parent/Student Handbook. They describe the school's expectations regarding communication, substance abuse, violence, safety, sexual harassment, and independent study attendance requirements. Each student is required to read the handbook at the beginning of the school year.

Any student who engages in repeated violations of the school's behavioral or academic expectations is required to attend a meeting, along with his/her parents, with the principal. A specific written remediation agreement outlining the future expectations, timelines, and consequences for failure to meet the expectations that may include, but are not limited to, parent shadowing, suspension or expulsion are discussed at this meeting.

The principal may, pursuant to the school's adopted policies, discipline, and ultimately suspend or expel students who fail to comply with the terms of the remediation agreement. Students who present an immediate threat to health and safety may also be immediately suspended and later expelled by the RVCS Board upon recommendation of the principal. The expulsion policy allows for the opportunity of due process.

The school will notify the district of any expulsions and will include suspension and expulsion data in its annual performance report.

RVCS Suspension and Expulsion policies are as follows:

SUSPENSION POLICY

A student shall not be suspended from school or recommended for expulsion unless the principal determines that the student has done any of the following:

- A. (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self defense.
- B. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the student had obtained written permission from the principal.
- C. Drugs, Paraphernalia and Under the Influence
 - 1. This section applies to all students who are on school grounds or at any school function at any offsite location. (Offsite includes but is not limited to athletic events, school dances, Oktoberfest, fundraisers, fieldtrips, or any other school functions)
 - 2. Students may not possess, use, sell, distribute or otherwise furnish, any controlled substance, (as defined in Section 11053 et seq. and 11014.4 of the Health

- and Safety Code) or any prescribed or over the counter medication with the intent to use in a non prescribed method or in any harmful manner.
3. Students may not possess, use, sell, distribute or otherwise furnish, any alcoholic beverage or an intoxicant of any kind, including products with an average alcohol content of 0.05%, placing them below the legal definition of an alcoholic beverage; i.e., near-beer.
 4. Students may not possess, use, sell, distribute or otherwise furnish any drug paraphernalia as defined in Section 11014.5 of the Health and Safety Code. (Examples are but not limited to pipes, bongs, roach clips, rolling papers, or any other device used in conjunction with drug use.)
 5. Students may not be under the influence of any controlled substance or any drug which may cause a potential danger to themselves or others. (Under the influence drugs include but are not limited to any controlled substance, marijuana, alcohol, synthetic drugs, prescription or OTC medication which is not being used as prescribed, or any legally possessed substances such as inhalant material which could cause abnormal behavior and symptoms)
- D. Students may not possess, use, sell, distribute, or otherwise furnish, any vaping device (E-Cigarettes), paraphernalia, or any material which could be used in the vaping process. (This includes vaping devices, containers or any part thereof, vaping juice even if it does not contain nicotine as well as any other substances which may be altered and used in a vaping device.)
- E. Attempted to commit or committed robbery or extortion.
- F. Caused or attempted to cause damage to school property or private property.
- G. Stole or attempted to steal school property or private property.
- H. Possessed or used tobacco or products containing tobacco or nicotine product, including but not limited to cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
- I. Committed an obscene act, engage in or facilitate in any manner profanity or vulgarity whether written or spoken. (This includes music or videos from personal devices, vehicle stereos, etc.)
- J. Had unlawful possession of, or unlawfully offered, arranged or negotiated to sell drug paraphernalia (as defined in Section 11014.5 of the Health and Safety Code).
- K. Knowingly received stolen school property or private property.
- L. Possessed an imitation firearm.

- M. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- N. Sexually harassed another to the extent that the harassment is considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact on the individual's academic performance or to create an intimidating, hostile, or offensive educational environment.
- O. Caused, attempted to cause, threaten to cause, or participate in an act of harassment, threats or intimidation toward another student, school staff, school volunteers, anyone representing the school in an official capacity either on school grounds, at any school related event, or through social media. This includes any "hate violence" as defined under Section 422.6, 422.47, 422.75 of the California Penal Code and any "terrorist threats" as defined under Section 422 of the California Penal Code.
- P. Intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, which is sufficiently severe or pervasive to have the effect of disrupting classwork, creating substantial disorder, or invading the rights of pupils through the creation of an intimidating or hostile environment.
- Q. Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- R. Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
- (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (a) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (b) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
 - (c) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
 - (d) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - (2) (A) "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone,

wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, or image.

(ii) A post on a social network Internet Web site, including, but not limited to:

(I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

S. A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

T. A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision A.

- U. As used in this section, “school property” includes, but is not limited to, electronic files and databases.
- V. For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil’s specific misbehavior as specified in Section 48900.5. X. It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities. *(Amended (as amended by Stats. 2014, Ch. 660, Sec. 1) by Stats. 2015, Ch. 87, Sec. 1. Effective January 1, 2016.)*
- W. Violates River Valley policy, including:
1. leaves school grounds in violation of the campus policy;
 2. repeatedly violates the rules listed in the Student Code of Conduct;
 3. violates the Student Driving Rules.

The principal or the principal’s designee may suspend a pupil from the school for any of the reasons enumerated for no more than ten (10) school days. While on suspension, the student will be considered on home study and will communicate with his/her teachers about home study assignments.

Normally, a student suspended for subdivision (I), (K), (P), and (R), will have been given the first three (3) steps in the discipline process prior to the suspension: 1. Meet privately with the principal 2. Conference held with parent/guardian and student 3. Parent shadows student at school for a predetermined period of time (if parent unable to perform this function, then this step is skipped).

Suspension by the principal (or designee) shall be preceded by an informal conference, which is conducted by the principal (or designee) between the student and whenever practicable, the teacher or supervisor or school employee who referred the student to the principal (or designee). At the conference, the student shall be informed of the evidence and given an opportunity to present evidence in defense.

The principal (or designee) may suspend a student without affording the pupil an opportunity for a conference only if the principal (or designee) determines that an emergency situation exists. The term “emergency situation” as used in this article, means a situation determined by the principal (or designee) to constitute a clear and present danger to the lives, safety, or health of pupils or school personnel. If a student is suspended without a conference prior to the suspension, both the parent and student shall be notified of the pupil’s right to a conference and the pupil’s right to return to school for such purpose. The conference shall be held within two (2) school days, unless the student waives this right or is physically unable to attend for any reason including, but not limited to, incarceration or hospitalization. The conference shall then be held as soon as the pupil is physically able to return to school for the conference.

In a case where expulsion is being processed by the Board, the principal may extend the suspension until such time as the Board has rendered a decision on the action. However,

extension may be granted only if the principal (or designee) has determined, following a meeting in which the student and the student's parent or guardian are invited to participate, that the presence of the student at the school or in an alternate school placement would cause a danger to persons or property or a threat of disrupting the instructional process. (Board Approved 1/24/19)

Parent Notification

At the time of suspension, a school employee shall make a reasonable effort to contact the parent or guardian of the student in person or by telephone. Within one (1) school day of the beginning of a suspension, a school employee shall mail a notice to the parent or guardian of the suspended student. The notice shall contain each of the following:

1. A statement of the facts leading to the decision to suspend.
2. The date and time when the student will be allowed to return to school.
3. A statement of the right of the student or parent to request a meeting with the principal.
4. Request that the parent or guardian attend a conference with school officials regarding the student's behavior, as required by school policy.

EXPULSION POLICY

The principal shall recommend a student's expulsion for any of the following acts, unless the principal finds, and so reports in writing to the Board, that expulsion is inappropriate due to the particular circumstances, which shall be set out in the report of the incident:

- A. Causing serious physical injury to another person, except in self-defense
- B. Possession of any knife (as defined in Education code Section 48915(g)), explosive or other dangerous object of no reasonable use to the student
- C. Unlawful possession of any controlled substance, as defined in Chapter 2 (commencing with Section 11053) of the Health and Safety Code, except for the first offense for possession of not more than one (1) ounce of marijuana, other than concentrated cannabis.
- D. Robbery or extortion

Upon recommendation by the principal, the Board may order a student expelled upon finding that the student violated the acts enumerated under (A), (B), (C), (D), or (E) of the Suspension Policy.

The principal shall immediately suspend and shall recommend the expulsion of a pupil determine to have:

1. Possessed, sold, or otherwise furnished a firearm;
2. Brandished a knife at another person; or
3. Unlawfully sold a controlled substance.

Upon the Board's finding that the pupil did violate any of these provisions the pupil shall be expelled and referred to an alternative program. Upon recommendation by the principal, the Board may order that a pupil be expelled upon finding that: (1) the student violated subdivision (F), (G), (H), (I), (J), (K), (L), (M), (N), (O), (P), (Q), or (R), of the Suspension Policy, and (2) that either means of correction are not feasible or have repeatedly failed to bring about the proper

conduct, or that due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the pupil or others.

Administrative Review Conference

When an expulsion action is to be considered, a letter shall be sent by the principal to the parent or guardian of the student concerned informing them that the principal will meet with the student and their parent/guardian or their representative to consider expulsion. At this time, they should show cause as to why the student should be allowed to continue in school. This conference shall not be conducted as a hearing. Following the conference, the principal shall recommend either expulsion or reprimand.

Following the recommendation to expel by the principal at the administrative review meeting, the adult members of the Board shall, within 30 calendar days, conduct a hearing in closed session at a regular meeting or a special meeting of the Board.

The decision of the Board to expel a student shall be based upon substantial evidence relevant to the charges. The testimony of a witness may be presented in written form if it is determined that the appearance of the witness at the hearing is unreasonable. The written statement may have the witness's name omitted if it is determined that the witness would be subject to harm.

A record of the hearing shall be made and maintained by the Board in confidence. If the expulsion was made for any reason other than poor academic performance and effort, a notice of the expulsion shall be placed in the student's record.

A decision by the Board to expel a student shall be made within ten (10) school days following the hearing. The expulsion order shall remain in effect until the Board orders the readmission of the student.

Per Education Code Section 47605, no pupil shall be involuntarily removed by RVCS for any reason unless the parent or guardian of the pupil has been provided written notice of intent to remove the pupil no less than five schooldays before the effective date of the action.

Authority to Expel

A student may be expelled either by the Board of Directors following a hearing before it, or by the Board of Directors upon the recommendation of an Administrative Panel to be assigned by the Board as needed. The Administrative Panel should consist of at least three members who are certificated and neither a teacher of the pupil or a member of the Board of Directors. The Administrative Panel may recommend expulsion of any student found to have committed an expellable offense.

Expulsion Procedures

Students recommended for expulsion are entitled to a hearing to determine whether the student should be expelled. Unless postponed for good cause, the hearing shall be held within thirty (30) school days after the principal or designee determines that the pupil has committed an expellable offense.

In the event an Administrative Panel hears the case, it will make a recommendation to the Board for a final decision whether to expel. The hearing shall be held in closed session (complying with all pupil confidentiality rules under FERPA) unless the pupil makes a written request for a public hearing in open session three (3) days prior to the date of the scheduled hearing.

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing. Upon mailing the notice, it shall be deemed served upon the pupil. The notice shall include:

1. The date and place of the expulsion hearing;
2. A statement of the specific facts, charges and offenses upon which the proposed expulsion is based;
3. A copy of RVCS's disciplinary rules which relate to the alleged violation;
4. Notification of the student's or parent/guardian's obligation to provide information about the student's status at RVCS to any other school district or school to which the student seeks enrollment;
5. The opportunity for the student and/or the student's parent/guardian to appear in person or to employ and be represented by counsel or a non-attorney advisor;
6. The right to inspect and obtain copies of all documents to be used at the hearing;
7. The opportunity to confront and question all witnesses who testify at the hearing;
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.

Special Procedures for Expulsion Hearings Involving Sexual Assault or Battery Offenses

RVCS may, upon a finding of good cause, determine that the disclosure of either the identity of the witness or the testimony of that witness at the hearing, or both, would subject the witness to an unreasonable risk of psychological or physical harm. Upon this determination, the testimony of the witness may be presented at the hearing in the form of sworn declarations that shall be examined only by RVCS or the hearing officer. Copies of these sworn declarations, edited to delete the name and identity of the witness, shall be made available to the pupil.

1. The complaining witness in any sexual assault or battery case must be provided with a copy of the applicable disciplinary rules and advised of his/her right to (a) receive five days' notice of his/her scheduled testimony, (b) have up to two (2) adult support persons of his/her choosing present in the hearing at the time he/she testifies, which may include a parent, guardian, or legal counsel, and (c) elect to have the hearing closed while testifying.
2. RVCS must also provide the victim a room separate from the hearing room for the complaining witness' use prior to and during breaks in testimony.
3. At the discretion of the entity conducting the hearing, the complaining witness shall be allowed periods of relief from examination and cross-examination during which he or she may leave the hearing room.
4. The entity conducting the expulsion hearing may also arrange the seating within the hearing room to facilitate a less intimidating environment for the complaining witness.

5. The entity conducting the expulsion hearing may also limit time for taking the testimony of the complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours.
6. Prior to a complaining witness testifying, the support persons must be admonished that the hearing is confidential. Nothing in the law precludes the person presiding over the hearing from removing a support person whom the presiding person finds is disrupting the hearing. The entity conducting the hearing may permit any one of the support persons for the complaining witness to accompany him or her to the witness stand.
7. If one or both of the support persons is also a witness, RVCS must present evidence that the witness' presence is both desired by the witness and will be helpful to RVCS. The person presiding over the hearing shall permit the witness to stay unless it is established that there is a substantial risk that the testimony of the complaining witness would be influenced by the support person, in which case the presiding official shall admonish the support person or persons not to prompt, sway, or influence the witness in any way. Nothing shall preclude the presiding officer from exercising his or her discretion to remove a person from the hearing whom he or she believes is prompting, swaying, or influencing the witness.
8. The testimony of the support person shall be presented before the testimony of the complaining witness and the complaining witness shall be excluded from the courtroom during that testimony.
9. Especially for charges involving sexual assault or battery, if the hearing is to be conducted in the public at the request of the pupil being expelled, the complaining witness shall have the right to have his/her testimony heard in a closed session when testifying at a public meeting would threaten serious psychological harm to the complaining witness and there are no alternative procedures to avoid the threatened harm. The alternative procedures may include videotaped depositions or contemporaneous examination in another place communicated to the hearing room by means of closed-circuit television.
10. Evidence of specific instances of a complaining witness' prior sexual conduct is presumed inadmissible and shall not be heard absent a determination by the person conducting the hearing that extraordinary circumstances exist requiring the evidence be heard. Before such a determination regarding extraordinary circumstance can be made, the witness shall be provided notice and an opportunity to present opposition to the introduction of the evidence. In the hearing on the admissibility of the evidence, the complaining witness shall be entitled to be represented by a parent, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of the complaining witness is not admissible for any purpose.

Record of Hearing

A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made.

Presentation of Evidence

While technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. A recommendation by the Administrative Panel to expel must be

supported by substantial evidence that the student committed an expellable offense. Findings of fact shall be based solely on the evidence at the hearing. While hearsay evidence is admissible, no decision to expel shall be based solely on hearsay. Sworn declarations may be admitted as testimony from witnesses of whom the Board or Administrative Panel determines that disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm.

If, due to a written request by the expelled pupil, the hearing is held at a public meeting, and the charge is committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code Section 48900, a complaining witness shall have the right to have his or her testimony heard in a session closed to the public.

The decision of the Administrative Panel shall be in the form of written findings of fact and a written recommendation to the Board who will make a final determination regarding the expulsion. The final decision by the Board shall be made within ten (10) school days following the conclusion of the hearing. The decision of the Board is final. If the Administrative Panel decides not to recommend expulsion, the pupil shall immediately be returned to his/her educational program.

Written Notice to Expel

The Principal or designee following a decision of the Board to expel shall send written notice of the decision to expel, including the Board's adopted findings of fact, to the student or parent/guardian. This notice shall also include the following: a) Notice of the specific offense committed by the student; and b) Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with RVCS.

The Principal or designee shall send a copy of the written notice of the decision to expel to the authorizer. This notice shall include the following: a) The student's name; b) The specific expellable offense committed by the student, c) the student's rehabilitation plan, d) alternative education programs, and e) readmission.

Disciplinary Records

RVCS shall maintain records of all student suspensions and expulsions at RVCS. Such records shall be made available to the authorizer upon request.

No Right to Appeal

The pupil shall have no right of appeal from expulsion from RVCS as the Board of Directors' decision to expel shall be final.

Expelled Pupils/Alternative Education

Parents/guardians of pupils who are expelled shall be responsible for seeking alternative education programs including, but not limited to, programs within the County or their school district of residence. RVCS shall work cooperatively with parents/guardians to assist with locating alternative placements during expulsion.

Rehabilitation Plans

Students who are expelled from RVCS shall be given a rehabilitation plan upon expulsion as developed by the Board at the time of the expulsion order, which may include, but is not limited to, periodic review as well as assessment at the time of review for readmission.

The rehabilitation plan should include a date not later than one year from the date of expulsion when the pupil may reapply to RVCS for readmission.

Readmission

The decision to readmit a pupil or to admit a previously expelled pupil from another school district or RVCS shall be in the sole discretion of the Board following a meeting with the Principal or designee and the pupil and parent/guardian or representative to determine whether the pupil has successfully completed the rehabilitation plan and to determine whether the pupil poses a threat to others or will be disruptive to the school environment. The Principal or designee shall make a recommendation to the Board following the meeting regarding his or her determination. The Board shall then make a final decision regarding readmission during the closed session of a public meeting, reporting out any action taken during closed session consistent with the requirements of the Brown Act. The pupil's readmission is also contingent upon RVCS's capacity at the time the student seeks readmission.

Notification to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902) The principal or designee also shall notify appropriate law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance, or of any student acts involving the possession, sale, or furnishing of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902) Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate county or district law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Special Procedures for the Consideration of Suspension and Expulsion of Students with Disabilities

1. Notification of SELPA

RVCS shall immediately notify the Lakeside Union School District and SELPA and coordinate the procedures in this policy with the SELPA of the discipline of any student with a disability or student that RVCS or the SELPA would be deemed to have knowledge that the student had a disability.

2. Services During Suspension

Students suspended for more than ten (10) school days in a school year shall continue to receive services so as to enable the student to continue to participate in the general education curriculum, although in another setting (which could constitute a change of placement and the

student's IEP would reflect this change), and to progress toward meeting the goals set out in the child's IEP/504 Plan; and receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications, that are designed to address the behavior violation so that it does not recur. These services may be provided in an interim alternative educational setting.

3. Procedural Safeguards/Manifestation Determination

Within ten (10) school days of a recommendation for expulsion or any decision to change the placement of a child with a disability because of a violation of a code of student conduct, RVCS, the parent, and relevant members of the IEP/504 Team shall review all relevant information in the student's file, including the child's IEP/504 Plan, any teacher observations, and any relevant information provided by the parents to determine:

- a. If the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or
- b. If the conduct in question was the direct result of the local educational agency's failure to implement the IEP/504 Plan.

If RVCS, the parent, and relevant members of the IEP/504 Team determine that either of the above is applicable for the child, the conduct shall be determined to be a manifestation of the child's disability.

If RVCS, the parent, and relevant members of the IEP/504 Team make the determination that the conduct was a manifestation of the child's disability, the IEP/504 Team shall:

- a. Conduct a functional behavioral assessment and implement a behavioral intervention plan for such child, provided that the RVCS had not conducted such assessment prior to such determination before the behavior that resulted in a change in placement;
- b. If a behavioral intervention plan has been developed, review the behavioral intervention plan if the child already has such a behavioral intervention plan, and modify it, as necessary, to address the behavior; and
- c. Return the child to the placement from which the child was removed, unless the parent and RVCS agree to a change of placement as part of the modification of the behavioral intervention plan.

If RVCS, the parent, and relevant members of the IEP/504 team determine that the behavior was not a manifestation of the student's disability and that the conduct in question was not a direct result of the failure to implement the IEP/504 Plan, then RVCS may apply the relevant disciplinary procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to students without disabilities.

4. Due Process Appeals

If the parent/guardian disagrees with any RVCS decision regarding placement under 34 CFR 300.530 (suspension and removal for dangerous circumstances) or 34 CFR 300.531 (interim alternative placement), or the manifestation determination under 34 CFR 300.530(e), he/she may appeal the decision by requesting a due process hearing ("hearing") through the Office of

Administrative Hearings/Special Education Division or by utilizing the dispute provisions of the 504 policy and procedures.

RVCS may request a hearing if the school believes that maintaining the student's current placement is substantially likely to result in injury to the student or others.

In order to request a due process hearing, the requesting party shall file a complaint pursuant to 34 CFR 300.507 and 300.508(a) and (b). (20 USC 1415(k)(3); 34 CFR 300.532) Whenever a hearing is requested as specified above, the parent/guardian or RVCS shall have an opportunity for an expedited due process hearing consistent with requirements specified in 34 CFR 300.507, 300.508 (a)-(c), and 300.510-300.514. If the student's parent/guardian or RVCS has initiated a due process hearing under 34 CFR 300.532 as detailed above, the student shall remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the 45-day time period, whichever occurs first, unless the parent/guardian and RVCS agree otherwise. (20 USC 1415(k)(4); 34 CFR 300.533)

5. Special Circumstances

RVCS personnel may consider any unique circumstances on a case-by-case basis when determining whether to order a change in placement for a child with a disability who violates a code of student conduct. The Principal or designee may remove a student to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability in cases where a student:

- a. Carries or possesses a weapon, as defined in 18 USC 930, to or at school, on school premises, or to or at a school function;
- b. Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function; or
- c. Has inflicted serious bodily injury, as defined by 20 USC 1415(k)(7)(D), upon a person while at school, on school premises, or at a school function.

6. Interim Alternative Educational Setting

The student's interim alternative educational setting shall be determined by the student's IEP/504 team.

7. Procedures for Students Not Yet Eligible for Special Education Services

A student who has not been identified as an individual with disabilities pursuant to IDEA and who has violated RVCS's disciplinary procedures may assert the procedural safeguards granted under this administrative regulation only if RVCS had knowledge that the student was disabled before the behavior occurred.

RVCS shall be deemed to have knowledge that the student had a disability if one of the following conditions exists:

- a. The parent/guardian has expressed concern in writing, or orally if the parent/guardian does not know how to write or has a disability that prevents a written statement, to RVCS supervisory or administrative personnel, or to one of the child's teachers, that the student is in need of special education or related services.
- b. The parent has requested an evaluation of the child.
- c. The child's teacher, or other RVCS personnel, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the director of special education or to other RVCS supervisory personnel.

If RVCS knew or should have known the student had a disability under any of the three (3) circumstances described above, the student may assert any of the protections available to IDEA-eligible children with disabilities, including the right to stay-put.

If RVCS had no basis for knowledge of the student's disability, it shall proceed with the proposed discipline. RVCS shall conduct an expedited evaluation if requested by the parents; however, the student shall remain in the education placement determined by RVCS pending the results of the evaluation.

RVCS shall not be deemed to have knowledge of that the student had a disability if the parent has not allowed an evaluation, refused services, or if the student has been evaluated and determined to not be eligible.

Element 11: Retirement System

Governing Law: *The manner by which staff members of the charter schools will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security. Education Code Section 47605(c)(5)(K).*

Certificated employees of RVCS shall be members of the California State Teachers' Retirement System (CalSTRS). Classified employees shall be members of the California Public Employees' Retirement System (CalPERS) as well as the social security system. RVCS informs all applicants for positions within RVCS of the retirement system options for employees of RVCS. The Chief Financial Officer is responsible for ensuring that appropriate arrangements for retirement coverage are made for all employees.

RVCS makes all required employee contributions to CalSTRS and CalPERS on behalf of its employee members. RVCS uses the Lakeside Union School District personnel and payroll offices to provide these services.

Element 12: Attendance Alternatives

Governing Law: *The public school attendance alternatives for pupils residing within the school district who choose not to attend charter schools. Education Code Section 47605(c)(5)(L).*

No student may be required to attend RVCS. Students who opt not to attend River Valley Charter School may attend other district schools or the high school of their attendance area within the Grossmont Union High School District or within their area of residence. Students who reside within the district who choose not to attend RVCS may also pursue an intra-or-inter-district transfer in accordance with existing enrollment and transfer policies of the district of residence.

Element 13: Employee Rights

Governing Law: *The rights of an employee of the school district upon leaving the employment of the school district to work in a charter school, and of any rights of return to the school district after employment at a charter school. Education Code Section 47605(c)(5)(M).*

River Valley Charter School shall be deemed the exclusive public school employer of the employees of the charter school for the purposes of the Education Employment Relations Act. District employees who become employees of River Valley Charter School shall not be guaranteed right of return. All employees of RVCS shall be considered the exclusive employees of RVCS and not of LUSD.

Certificated, classified, and other staff members at River Valley Charter School shall retain all previously vested rights in their representative retirement systems, including but not limited to STRS and PERS.

The charter school has developed an employee handbook (refer to **Appendix O**, Handbooks) fully describing all rights and responsibilities of the school's employees. Employment by RVCS provides no rights of employment at any other entity, including any rights in the case of closure of RVCS.

Element 14: Dispute Resolution Process

Governing Law: *The procedures to be followed by the charter school and the entity granting the charter to resolve disputes relating to the provisions of the charter. Education Code Section 47605(c)(5)(N).*

The intent of the following dispute resolution processes is to 1) resolve disputes fairly and in a timely manner, 2) minimize the oversight burden on the district, and 3) frame a charter oversight and renewal process and timeline so as to avoid disputes between the charter school and the Lakeside Union School District.

DISPUTE RESOLUTION PROCESS FOR DISPUTES ARISING BETWEEN THE CHARTER SCHOOL AND THE DISTRICT

In the event that the school or granting agency disputes regarding the terms of this charter or any other issue regarding the school and grantor's relationship, both parties agree to follow the process outlined below. Participation in the dispute resolution procedures outlined in this section shall not be interpreted to impede, or require its exhaustion as a prerequisite to the District's ability to proceed with revocation in accordance with Education Code section 47607.

In the event of a dispute between the school and the grantor, the staff and the RVCS Board members of the charter school and the District agree to first frame the issue in written format and refer the issue to the superintendent of the district and the principal of the charter school.

The principal of the charter school and the superintendent shall informally meet and confer in a timely fashion to attempt to resolve the dispute. In the event that this informal meeting fails to resolve the dispute, both parties shall identify two governing board members from their respective boards who shall jointly meet with the superintendent and the principal of the charter school and attempt to resolve the dispute. If this joint meeting fails to resolve the dispute, the superintendent and the principal of the charter school shall meet to jointly identify a neutral, third party arbitrator. The format of the arbitration session shall be developed jointly by the superintendent and the principal of the charter school, and shall incorporate informal rules of evidence and procedure unless both parties agree otherwise. The findings or recommendations of the arbitrator shall be non-binding, unless the governing boards of the charter school and grantor agree to bind themselves. Costs for arbitration will be shared equally by the district and the charter school. Arbitration shall be held within sixty (60) business days of receipt of the dispute statement. If arbitration does not resolve the dispute, either party may pursue any other remedy available under the law. All timelessness and procedures in this section may be revised upon mutual written agreement of the district and RVCS.

Oversight, Reporting, Revocation, and Renewal

The Lakeside Union School District may inspect or observe any part of the school at any time, but shall provide reasonable notice to the principal of the charter school prior to any observation or inspection. Inspection, observation, monitoring, and oversight activities may not be assigned or subcontracted to a third party by the district without the mutual consent of the RVCS Board.

If the governing board of the District believes it has cause to revoke this charter, the board agrees to notify the RVCS Board in writing, noting the specific reasons for which the charter may be

revoked, and grant the charter school reasonable time to respond to the notice and take appropriate corrective action unless the District determines, in writing, that the violation constitutes a severe and imminent threat to the health or safety of the pupils.

The RVCS Board may request from the district governing board a renewal or amendment of the charter at any time prior to expiration. Renewal requests should be presented by the charter school no later than 120 days prior to the expiration of the charter. The district governing board agrees to hear and render a renewal decision pursuant to the processes as specified in the Education Code Sections 47605 and 47607.

INTERNAL DISPUTES

Disputes arising from within RVCS, including all disputes among and between students, staff, parents, volunteers, advisors, partner organizations, and Board members of the school, shall be resolved pursuant to policies and processes developed by RVCS, including a Uniform Complaint Policy, as required by law. The Lakeside Union School District shall refer any complaints or reports regarding such disputes to the RVCS Board of Directors or school designee for resolution in keeping with the school's policies. The District shall only intervene if it finds reasonable cause to believe that a violation of this charter, or laws, or agreements relating to RVCS has occurred, or if the Board of Directors has requested the District to intervene in the dispute, or if otherwise required by law.

Element 15: Charter School Closure

Governing Law: *There are to be procedures in place if the charter school closes. The procedures shall ensure a final audit of the charter school to determine the disposition of all assets and liabilities of the charter school, including plans for disposing of any net assets and for the maintenance and transfer of pupil records. Education Code Section 47605(c)(5)(O).*

The following procedures shall apply in the event the River Valley Charter School closes. The following procedures apply regardless of the reason for closure.

The River Valley Charter School Board of Directors shall take official action to identify the effective date of closure and designate the responsible entity to conduct closure-related activities ("Authorized Closer"). The Authorized Closer shall promptly notify parents and students of RVCS, the District, the San Diego County Office of Education, SELPA, the retirement systems in which RVCS's employees participate (e.g., State Teachers' Retirement System, Public Employees' Retirement System, and federal social security), and the California Department of Education with the following information:

1. The effective date of the closure.
2. The names and contact information for the persons to whom reasonable inquiries may be made regarding the closure.
3. The students' school districts of residence.
4. The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements.

As applicable, RVCS will provide parents, students, and the District with copies of all appropriate student records and will otherwise assist students in transferring to their next school. All transfers of student records will be made in compliance with the Family Educational Rights and Privacy Act ("FERPA") 20 U.S.C. § 1232g. The School will ask the District to store original records of Charter School students. All records of the School shall be transferred to the District upon School closure.

The Authorized Closer shall:

1. Develop a list of students in each grade level and the classes they have completed, together with information on the students' district of residence.
2. Ensure the transfer and maintenance of all student records, all state assessment results, and any special education records to the custody to the District or other appropriate entity.
3. Ensure the transfer and maintenance of personnel records in accordance with applicable law.
4. Ensure the completion of an independent final audit within six months after the closure of the Charter School that includes at least the following:
 - a. An accounting of all financial assets, including cash and accounts receivable and an inventory of property, equipment, and other items of material value
 - b. An accounting of the liabilities, including accounts payable and any reduction in apportionments as a result of audit findings or other investigations, loans, and unpaid staff compensation.

- c. An assessment of the disposition of any restricted funds received by or due to the Charter School.
- 5. Ensure the disposal of any net assets remaining after all liabilities of the Charter School have been paid or otherwise addressed, including but not limited to, the following:
 - a. The return of any grant funds and restricted categorical funds to their source in accordance with the terms of the grant or state and federal law, as appropriate, which may include submission of final expenditure reports for entitlement grants and the filing of any required Final Expenditure Reports and Final Performance Reports.
 - b. The return of any donated materials and property in accordance with any conditions established when the donation of such materials or property was accepted.
- 6. Ensure the completion and filing of any reports required pursuant to Education Code section 47604.33.

The Charter School shall use the school reserves normally maintained for contingencies and emergencies to fund closure-related activities.

MISCELLANEOUS CLAUSES

Renewal Term

The renewal term of this Charter shall begin on July 1, 2020 and expire five years thereafter on June 30, 2025.

Material Revisions

Material revisions of this Charter may be made only with the approval of the LUSD Board and shall be governed by the standards and criteria described in Education Code Section 47605.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Approval of Operations Memorandum of Understanding by and between the District and River Valley Charter School for a term running July 1, 2020, through June 30, 2025.

Background (Describe purpose/rationale of the agenda item):

As part of the renewal charter petition process, the District and River Valley Charter School (RVCS) worked collaboratively on development of a revised Operations Memorandum of Understanding (MOU) outlining the parties' respective fiscal and administrative responsibilities/services, and legal relationship regarding operations of RVCS, use of District property and facilities, and RVCS' responsibilities related to the provision of special education and related services to students enrolled in the Charter School.

The MOU will become effective once signed and approved by both parties with a term running July 1, 2020, through June 30, 2025, commensurate with RVCS' renewal charter term. It is recommended that the Board approve the MOU by and between the District and RVCS.

Fiscal Impact (Cost):

LUSD will receive both oversight fees and payments for administrative services provided to RVCS annually.

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

**MEMORANDUM OF UNDERSTANDING
REGARDING CHARTER SCHOOL OVERSIGHT AND OPERATIONS
by and between
LAKESIDE UNION SCHOOL DISTRICT
AND
RIVER VALLEY CHARTER SCHOOL**

This Memorandum of Understanding ("Agreement") is entered into by and between the Lakeside Union School District ("District") and River Valley Charter School ("RVCS"), a California nonprofit public benefit corporation operating the River Valley Charter School ("Charter School") under the District's oversight. District and RVCS are collectively referred to herein as the "Parties."

I. RECITALS:

- A. The Lakeside Union School District is a school district existing under the laws of the State of California.
- B. RVCS is a California nonprofit, public benefit corporation that operates the Charter School in accordance with state and federal laws and under the oversight of the District. RVCS shall be responsible for, and have all rights and benefits attributable to, the Charter School as further outlined herein, and where this Agreement obligates the Charter School to a particular course of action, RVCS is required to fulfill such obligation.
- C. The District is the chartering authority of the Charter School. Charter School's charter was last approved for renewal by the District's Board of Trustees for a five (5) year term commencing July 1, 2020 and ending June 30, 2025 ("Term").
- D. This Agreement is intended to outline the agreement of RVCS and the District governing their respective fiscal and administrative responsibilities, their legal relationships and operation of Charter School and to meet a condition of approval of the Term set by the Board of Trustees of the District.
- E. The terms of this Agreement are intended by the Parties to become part of the standards and procedures set forth in the approved Charter School's renewal Charter ("Charter"). To the extent the terms of this Agreement is/are inconsistent with any terms of the Charter, this Agreement shall control. In addition, if the Charter is silent on an issue addressed by this Agreement, this Agreement shall control. As such, any violation of this Agreement by Charter School that also constitutes grounds for revocation per Education Code section 47607(f) will be treated and enforced by the District in the same manner, subject to Education Code Section 47607(g)-(n) and applicable implementing regulations, as it would any other violation constituting a ground for revocation.

II. AGREEMENTS

A. Term.

1. Along with the Charter, this Agreement will govern the relationship between the District and RVCS regarding the operation of Charter School.
2. Any modification of this Agreement must be in writing, executed by duly authorized representatives of both District and RVCS, ratified by the respective Boards, and must indicate intent to modify or amend this Agreement.
3. The duly authorized representative of RVCS is the CEO/Principal or any designee thereof.
4. The duly authorized representative of the District is the Superintendent or any designee thereof. In order to ensure consistency in communications, all communication regarding any aspect of the operation of Charter School shall be initiated by the designated representative of RVCS with the Superintendent of the District, unless the Superintendent delegates this function to another employee of the District.
5. The term of this Agreement shall be coterminous with the Term. This Agreement shall be effective upon ratification of the Parties' respective governing boards and will remain in place until terminated in accordance with this Agreement.
6. This Agreement shall terminate automatically upon closure of Charter School for any reason, except as may be specified otherwise herein. "Closure" means that all legally required closure processes are completed, including completion of a final audit as required by law.
7. Failure to meet and comply with the material terms of the Agreement shall constitute a material violation of the conditions, standards, or procedures set forth in the Charter within the meaning of Education Code section 47607(f)(1). Obligations contained within this Agreement that mandate compliance with all applicable local, state and federal laws; compliance with applicable funding and contracting rules and requirements; applicable board governance, transparency and accountability requirements; Charter School insurance and indemnity coverage; RVCS personnel-related practices; and applicable student rights and protections are all materials terms of this Agreement. Where specific timelines or responsiveness regarding reports or other evidence of compliance are set forth herein, a persistent, ongoing pattern of disregarding such timelines shall also be considered material.

B. State Funding under Local Control Funding Formula.

1. The Charter School will be funded in accordance with the Local Control Funding Formula ("LCFF"). Charter School will receive base funding and may receive supplemental and concentration grants. Charter School will be responsible for providing the California Department of Education ("CDE") with all data required for funding and will comply with all laws and regulations as developed by the Legislature and State Board of Education ("SBE") to implement LCFF. All information provided by Charter School shall be truthful and accurate.
2. LCFF includes accountability requirements. Charter School shall develop, adopt, and annually update at least a one-year, but preferably a three-year Local Control and Accountability Plan ("LCAP") using the SBE template approved for this purpose, with an annual update to be adopted each July 1 during the Term, in accordance with Education Code section 47606.5.
3. Charter School shall comply with the requirements of law in developing its LCAP including but not limited to:
 - a. Consultation with teachers, principals, administrators, other school personnel, parents and pupils;
 - b. Provide notice of the opportunity to submit written communication, consider stakeholder input, and approve in public meetings brought in conformity with the Brown Act;
 - c. Adopt LCAP by July 1 each year, submit to the District and the county superintendent of schools and post on website.
4. Charter School shall comply with all accountability measures including the LCAP evaluation rubrics as may be revised by SBE from time to time, as well as the following:
 - a. SBE regulations including but not limited to all requirements "to increase and improve" services for targeted students.
 - b. Obtain parent and public input in developing, revising, and updating LCAPs.
 - c. Submit the LCAP to the District three (3) week prior to submittal to county and/or state.
 - d. Cooperate and comply with all requirements of the State Superintendent of Public Instruction ("SPI") if and/or when Charter School fails to show improvement across multiple subgroups in three out of four consecutive years as determined by SPI.
 - e. Charter School shall ensure that all LCFF funds are spent in accordance with the requirements of the law.
5. Charter School shall meet all statewide standards and conduct the pupil assessments required pursuant to Education Code section 60605 and any other statewide standards authorized in statute or pupil assessments applicable to pupils in noncharter public schools. (Ed. Code § 47605(d)(1).)

6. Lottery funds – Charter School will be funded directly from the State for its share of these funds. The Charter School will comply with applicable law regarding the use of allocated lottery funds.
7. Charter School may be eligible for Federal funding including, but not limited to: Title I, II, III, IV and VII, based on the qualification of Charter School's students for such funding.
8. Charter School shall elect to receive funding from the State directly, pursuant to Education Code section 47651. Should the San Diego County Office of Education distribute such funds to the District rather than to the Charter School, District shall have no liability whatsoever for failure of the Charter School to timely receive its funding.
9. Charter School may receive funding from new or one-time funding sources available to schools or school districts provided by the State of California to the extent that Charter School and its students generate such entitlements. Additionally, Charter School may apply for private grants.
10. Grants written by and obtained by Charter School will come directly to Charter School and not go through the District or be subtracted from the resources the District would otherwise have allocated to Charter School.
11. If the District applies for additional sources of funding in the form of grants or similar funding at the prior written request of and for the benefit of Charter School, which it may do in its sole discretion, the District will receive a percentage of the funds to be allocated to Charter School. The District will charge the maximum indirect costs as allowed under law or as specified by the specific funding source. Funds shall be allocated to Charter School on a prorated basis based on the formula that generates the funds. For example, if funds are generated on a per eligible student basis, they shall be allocated to Charter School on a per-eligible student basis minus the administration fee (i.e., indirect cost fee) charged by the District.
12. Charter School shall cooperate fully with the District in any applications made by the District on behalf of the students of Charter School.
13. Charter School agrees to comply with all applicable laws and regulations related to receipt and expenditures of such funds.
14. District shall annually transfer to Charter School funding in lieu of property taxes in monthly installments on or before the fifteenth (15th) of each month pursuant to Education Code section 47635.
15. RVCS agrees that all loans or other financial commitments by RVCS for or on behalf of Charter School, or affecting, directly or indirectly, the assets or funds of the Charter School, shall be the sole responsibility of Charter School and the District shall have no obligation for repayment. RVCS shall provide District with not less than 30 days' notice of its

intent to incur short term debt for cash flow purposes or longer term debt of any kind wholly or in part to support Charter School or debt, the repayment of which, is secured by, directly or indirectly, the funds or assets of the Charter School. Such notice shall set forth the amount of debt, the lender, and the general terms of the agreement and financing documents shall be made available for review upon District's request. RVCS shall ensure that all vendors, creditors, etc., are aware that the Charter School is independent of the District and the District has no responsibility for debts or obligations of the Charter School.

16. RVCS agrees that all state and federal revenue obtained by RVCS for Charter School shall only be used in a manner consistent with its Charter, and shall not be used for purposes other than those consistent with the approved Charter, this Agreement or any authorized amendments. All expenditures shall be in accordance with applicable law.

C. Legal Relationship.

1. The Parties recognize that RVCS is a separate legal entity that operates the Charter School under the supervisory oversight of the District. RVCS shall maintain its status in good standing with the Internal Revenue Service, the State of California, and shall operate in compliance with its Bylaws and the Charter and shall further ensure that the Charter School operates in compliance with all applicable laws. Any failure by the Charter School to operate in compliance with applicable laws constitutes grounds for corrective action by the District and revocation of the Charter in accordance with Education Code Section 47607 and applicable implementing regulation(s).
2. RVCS shall be wholly and independently responsible for Charter School's operations and shall manage its operations efficiently and economically within the constraints of the Charter and its annual budget. In accordance with Education Code Section 47604(d), the District shall not be liable for the debts or obligations of RVCS and Charter School, for claims arising from the debts or obligations of RVCS and Charter School or for claims arising from the performance of acts, errors, or omissions by RVCS and Charter School if the District has complied with all oversight responsibilities required by law, including, but not limited to those required by Education Code Sections 47604.32. RVCS agrees to indemnify the District against any such claims as set forth in the Charter and this Section. This indemnification shall survive termination of this Agreement.

It is agreed that it is the parties' intent that the District shall incur no unreimbursed cost or expenses of any type whatsoever as a result of its relationship with RVCS and Charter School. RVCS shall not enter into a contract or agreement to be managed or operated by any other non-profit benefit corporation (or any other corporation or entity) without the express written prior approval of the District.

RVCS shall not have the authority to enter into a contract that would bind the District, nor to extend the credit of the District to any third

person or party. RVCS shall clearly indicate in writing to vendors and other entities and individuals outside the District with which or with whom RVCS enters into an agreement or contract that the obligations of RVCS under such agreement or contract are solely the responsibility of RVCS and are not the responsibility of the District.

In addition to the indemnification obligations contained in Exhibit A to the Agreement, RVCS shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the District, its officers, directors, employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter "District" and "District Personnel") from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against District and/or District Personnel, that may be asserted or claimed by any person, firm or entity arising out of, or in connection with, RVCS's performance under this Agreement or the Charter, the condition or use of its facilities, or any acts, errors, negligence, omissions or intentional acts by RVCS, its Governing Board, administrators, employees, agents, representatives, volunteers, successors and assigns. This indemnity and hold harmless provision shall exclude actions brought by third persons against the District arising out of any intentional acts of the District and/or District Personnel or solely out of any acts or omissions of the District and/or District Personnel that are not otherwise related to or connected with RVCS and/or its Personnel. This indemnification clause shall survive termination of this Agreement.

3. RVCS and Charter School will comply with all applicable state and federal laws, including, without limitation the Ralph M. Brown Act (Gov. Code, § 54950 et seq.), the California Public Records Act (Gov. Code, § 6250 et seq.), Government Code section 1090, et seq., and the Political Reform Act of 1974, (Gov. Code, § 81000 et seq.), as set forth in Education Code section 47604.1, and all applicable nonprofit public benefit corporation laws (Corp. Code, § 5110 et seq.).

RVCS shall also comply with all applicable federal and state laws concerning the maintenance and disclosure of student records, including, without limitation, the Family Educational Rights and Privacy Act of 1974 (20 U.S.C.A. § 1232g), all applicable state and federal laws and regulations concerning the improvement of student achievement, including, without limitation, applicable provisions of the Elementary and Secondary Education Act of 1965 (20 U.S.C.A. § 6301, et seq. as authorized and amended by the Every Student Succeeds Act (hereinafter the law, state and federal regulations referred to herein as "ESSA") and agrees to take appropriate remedial action if notified by the District, State of California, and/or Office for Civil Rights or other federal or state administrative agency charged with enforcement of these laws, of a violation of any of the foregoing. Notwithstanding Education Code section 47610, the Charter School shall comply with the Education Code sections 49060 through 49079.

4. Any complaints or concerns (including complaints filed with OCR, CDE, EEOC, or FEHA) received by the District about any aspect of the operation of Charter School or about Charter School shall be forwarded by the District to Charter School. District may request that Charter School inform the District of how such concerns or complaints are being addressed, and Charter School shall provide such information. Charter School shall handle its own uniform complaints pursuant to a Uniform Complaint Procedure adopted in accordance with California Code of Regulations, Title 5, Section 4600 et seq. and all complaints, including parent complaints, shall be addressed without delay. The District retains the authority to investigate any complaints it receives, in its sole discretion.

D. Oversight Relationship.

1. Oversight Obligations: District oversight obligations include, but are not limited to, the following:
 - a. Review and revision of this Agreement and any subsequent agreements to clarify and interpret the Charter and amendments to the Charter and the relationship between RVCS and the District with regard to the Charter School.
 - b. Monitoring performance and compliance with the Charter and with applicable laws, including, without limitation, by way of the following:
 - Identifying at least one staff member as a contact person for the Charter School;
 - Visiting Charter School at least once per year;
 - Ensuring that Charter School submits the reports and documents identified in subsection (D)(1)(g) below;
 - Monitoring the fiscal condition of Charter School;
 - Notifying the California Department of Education upon the occurrence of any of the events described in Education Code section 47604.32(a)(5).

RVCS shall promptly respond to all reasonable inquiries of the District, including, but not limited to, inquiries regarding its financial records.

- c. Any process conducted in compliance with Education Code section 47607 related to the issuance of a Notice of Violation or other corrective notice related to Charter School's operations, including document requests, hearings, notices, and investigations, and monitoring efforts to remedy operational problems identified by the District.
- d. Data required to be submitted pursuant to this Section shall be submitted in electronic form if requested by the District.

- e. RVCS shall comply with Generally Accepted Accounting Principles (GAAP) applicable to public school finance and fiscal management.
- f. RVCS shall maintain a minimum reserve for economic uncertainties (designated fund balance) with regard to the Charter School in an amount to be determined appropriate by State law applicable to school districts, but in no case less than 3% of year end expenditures of Charter School or as otherwise agreed upon by the Parties.
- g. For purposes of fiscal oversight and monitoring by the District, the District requires RVCS to provide information and documentation related to Charter School's operations. RVCS shall provide all information and documentation in the form and at the times specified by the District below. Whether included in the Report or not, RVCS shall provide the District with a copy of the following documents, data and reports, in the form and at the times specified:

(A) Student Data

RVCS shall submit student enrollment projections within the budget report to the District by June 1 of the preceding school year each year.

RVCS shall maintain contemporaneous written records of enrollment and ADA and make these records available to the District for inspection and audit upon request. RVCS shall provide copies of the P-1, P-2, and annual state attendance reports to the District prior to each report's submission deadline as prescribed by the San Diego County Office of Education. Copies of amended state attendance reports, if any, shall be provided to the District within 3 weeks of discovery of the need for making such an amendment. RVCS shall be responsible for reporting all necessary information for the California Longitudinal Pupil Achievement Data System (CALPADS) to the District, which, in turn, reports it to the CDE. Such reports must be generated using the Attendance Reporting software as applicable to charter schools. RVCS shall ensure that coding of student information conforms to District student information system requirements.

RVCS's student discipline policies shall be provided to the District annually, by September 1 of each year, and as updated; all updates shall be specifically identified for ease of reference and review.

(B) Personnel Data/Credential Data

RVCS shall work cooperatively with District to ensure that human resources support services can be performed by District as described in Exhibit "B" hereto. Staffing and

personnel related information requested by District shall be made available to District promptly on request.

(C) Budget/Financial Data

Budget Data:

A preliminary budget that has been approved by the RVCS Board shall be provided to the District on or before the dates described below under "Financial Data." All key budget variables, including revenue, expenditure, debt, beginning and ending balance variables shall be defined.

Copies of budget revisions shall be provided to the District within two weeks of revision, upon approval by RVCS Board.

A copy of any revisions to Charter School budget guidelines, policies, and internal controls shall be provided to the District within four weeks of adoption of revisions. Updates shall be specifically noted for ease of reference and review.

Financial Data:

Bank account reconciliations for Charter School will be the responsibility of RVCS.

RVCS shall submit reports in accordance with Education Code Section 47604.33 as follows:

1. Preliminary budget on or before July 1
2. Annual LCAP update on or before July 1
3. First interim financial report on or before December 15
4. Second interim financial report on or before March 15
5. Final unaudited report for the full prior year on or before September 15

The First Interim Financial Report shall reflect changes through October 31; the Second Interim Financial Report shall reflect changes through January 31.

Because the District prepares RVCS's financial reports RVCS shall submit all data required for the preparation of such reports by no later than two (2) weeks in advance of the dates indicated above, including, but not limited to, the following:

1. Explanations and/or budget assumptions for revenues and expenditures;
2. Explanation of significant growth or decline in average daily attendance (ADA);
3. Summary of certificated and classified employee salary data and health and welfare benefit information;

4. Explanation of significant changes in the budget or interim reports from one reporting period to the next period;
5. Statement of cashflow for the current and subsequent fiscal year; and
6. Disclosure of all multi-year fiscal obligations such as loans, lines of credit, etc., for the next three years.

Financial Audit:

RVCS shall provide a copy of Charter School's Audited Financial Report to the District, the San Diego County Superintendent of Schools, the State Controller, and the California Department of Education by December 15 of each year. Charter School's Principal will review any audit exceptions or deficiencies and report to the RVCS Board with recommendations on how to resolve them. RVCS will submit a report to the District describing how the exceptions and deficiencies have been or will be resolved to the satisfaction of the District along with an anticipated timeline for the same. Any disputes regarding the resolution of audit exceptions and deficiencies will be resolved through the process described in the Charter.

RVCS shall, upon request by the District, present a report to the District's Board of Trustees on Charter School's fiscal solvency. This presentation shall be made at an agendaized meeting of the Board of Trustees and the report shall include review of the Charter School's ADA, revenue, expenditures, debt, audit findings, and compliance with revenue based programs and grants.

(D) Governance Data/Meeting Information

Copies of meeting agendas for meetings of the RVCS Board, shall be posted at the Charter School facility and on its website at the time they are distributed to the public pursuant to the Brown Act. Minutes may be approved at the subsequent meeting of the RVCS Board or committee thereof, as applicable, and copies of meeting minutes shall be maintained by RVCS and made available at the Charter School facility within 5 days after their approval. RVCS shall provide the District with notice of all meetings of the RVCS Board, and any other RVCS Board subcommittees, by posting agendas on the Charter School's website.

RVCS shall establish an annual calendar listing the dates of its regular meetings and provide the locations of those meetings so that members of the public may elect to attend such meetings in person. RVCS will ensure that all Board and committee meetings are accessible to the public and may be attended in person if desired. In addition, for every meeting, RVCS will ensure that an accessible two-way teleconference

location is available at the Charter School's school site, which allows for public comment to be made from the teleconference location.

Charter School shall annually (on or before July 1 of each year) send to the District a list of its Governing Board directors and officers, including addresses, email addresses and phone numbers at which they may be reached if necessary by the District, as well as a list of all Board subcommittees and their members. The Charter School shall notify the District within 30 days of any change in the composition of these directors and/or officers.

(E) Personnel Policies

A copy of RVCS personnel policies shall be provided upon commencement of the first school year and annually thereafter by September 1.

(F) Risk Management Data

RVCS shall establish and institute risk management policies and practices to address reasonably foreseeable occurrences for the Charter School. Copies of all policies of insurance and memoranda of coverage shall be provided by RVCS to the District annually no later than July 1st. The District shall be named as an additional insured. Should insurance expire or lapse for any reason, RVCS shall immediately inform the District, and Charter School shall not operate unless and until full coverage as set forth in this Agreement reinstated. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Agreement at any time.

A copy of the RVCS Health and Safety related plans, policies, and/or handbooks will be maintained by the Charter School and shall be provided to the District by two weeks prior to the commencement of school annually.

(G) Programmatic/Performance Audit Report

The Charter School shall produce and provide a performance audit report to the District annually, by June 30th. The performance review shall include all information necessary to demonstrate that Charter School is meeting the applicable accountability standards and legal requirements as defined by the State of California, the Charter, and this Agreement, and operating in a legally compliant and fiscally responsible manner for the then current school year.

The performance review report shall, at a minimum, include all of the following data:

- i. A review of budget and financial status, including a review of the Charter School's ADA, revenue, expenditures, debt, audit findings, and compliance with revenue based programs and grants
- ii. A discussion of the educational program being delivered at the Charter School;
- iii. Summary data showing student progress toward the goals and outcomes specified in the Charter from assessment instruments and techniques listed in the Charter, and in documentation provided to the District per this Agreement. The data presented will be provided on both a school-wide basis and disaggregated by major racial and ethnic categories, socio-economic status, English learner status, and/or disability;
- iv. A list of the staff working at the Charter School and their qualifications;
- v. An overview of the Charter School's admissions practices during the year and data regarding the numbers of students enrolled and the number of students who are no longer enrolled, including the reason and date of their disenrollment, if known;
- vi. Data regarding student discipline, expulsion, involuntary removal and any voluntary disenrollment including the basis for any disenrollment, if known;
- vii. Analysis of the effectiveness of Charter School's internal and external dispute mechanisms and data on the number and resolution of written, formal disputes and complaints; as well as any updates on the Charter School's operations;
- viii. A copy of the Charter School's current health and safety related plans, policies, and/or handbooks (including all those identified in the Charter) to the analysis of the effectiveness of Charter School's internal and external dispute mechanisms and data on the number and resolution of disputes and complaints;
- ix. Any updates on the Charter School's operations.

(H) Instructional Materials

A list of core instructional materials by grade and content will be maintained by the Charter School and shall be made available to the District within two business days of receipt of a written request from the District.

(I) Other

Charter School shall provide such other documents, data and reports as may be reasonably requested or required by the District or the San Diego County Office of Education.

2. Oversight Fees: As specified in Exhibit C to this Agreement, since the District is providing the Charter School with substantially rent free facilities during the Term, the Charter School shall pay the District up to three percent (3%) of Charter School Revenue to cover the actual cost of oversight. In the event circumstances change during the term of this Agreement and Exhibit C is revised so that the District is no longer providing the Charter School with substantially rent free facilities, then the Charter School shall pay the District up to one percent (1%) of the Charter School Revenue to cover the actual cost of oversight. "Charter School Revenue" means the general purpose entitlement as defined in subdivisions (a) and (b) of Section 47632 computed by the local funding formula pursuant to Education Code Section 42238.02, as implemented by Education Code Section 42238.03. The District will invoice the Charter School for this amount twice per fiscal year: (1) by January 31st for the preceding six-month period (July 1-December 31); and (2) by July 31 for the preceding six month period (January 1-June 30). The invoice will be adjusted based upon final revenue for that year as reflected in the Charter School's Audited Financial Report. Invoices are due and payable to the District within thirty (30) calendar days of receipt. Amounts not paid within thirty (30) calendar days from the Charter School's receipt of the invoice may be deducted from the in-lieu-of property taxes, if any, otherwise due from the District to the Charter School.
3. Administrative Services: RVCS has the obligation to provide all administrative services necessary to operate Charter School. Charter School and District have agreed that District shall provide certain administrative and business services to Charter School, as outlined on Exhibit B hereto, which is incorporated by reference into this Agreement. Either party may terminate this service arrangement on thirty (30) days' notice to the non-terminating party. If RVCS purchases services from a third party other than the District, it shall ensure that the District is able to access all information regarding Charter School maintained by the third party service provider.
4. Technical Assistance/Failure to Improve Academic Outcomes: The parties shall comply with Education Code Section 47607.3 if necessary.

E. Special Education.

The roles and responsibilities of the Parties related to the provision of special education services for Charter School students is outlined in Exhibit "A" hereto, which is incorporated by reference into this Agreement as though set forth fully herein.

F. Student Application/Registration/Records/Withdrawal.

1. Student Registration Forms. Charter School shall adopt Student Registration forms that include questions about whether the student is currently receiving or has ever received any type of special services (e.g. special education, IEP, Section 504 plan, accommodation plan), or has been expelled from a school district. Charter School shall use a Records Request form to request pupil records from the prior school of attendance for all students who indicate an intention to enroll in Charter School.
2. Student Withdrawal from Charter School. Except as provided in Exhibit A for special education students, if a pupil is expelled or leaves the Charter School without graduating or completing the school year for any reason, the Charter School shall notify the District and the superintendent of the school district of the pupil's last known address (if different from the District) within 30 days, and shall, upon request, provide that school district a copy of the cumulative record of the pupil, including a transcript of grades or report card and health information. If the pupil is subsequently expelled or leaves the District without graduating or completing the school year for any reason, the District shall provide this information to the Charter School within 30 days if the Charter School demonstrates that the pupil had been enrolled in the Charter School.

No student may be involuntarily removed from the Charter School without compliance with the Charter and applicable law.

G. Insurance and Risk Management.

RVCS shall obtain its own insurance coverage to cover the operations of Charter School and shall supply the District certificates of insurance, with proof of insurance of at least the types and amounts recommended by the District's insurer based upon the standard coverage for a school of similar size and location, as initially outlined below, which may change annually based on, among other factors, size and location of Charter School subject to District agreement to such change. It is understood that the Charter School is a separate school from the District and the Charter School is afforded no coverage under any District policy. The District shall be an additional insured on all Charter School policies, and Charter School insurance is to be primary and any insurance maintained by the District, its officers, officials, employees, or volunteers shall be in excess of the Charter School's insurance and shall not contribute to such coverage(s).

1. General Liability Insurance. RVCS, at its expense, shall procure and maintain throughout the term of this Agreement General Liability insurance with a minimum per occurrence limit of \$10,000,000 and the deductible/self-insurance retention shall not exceed \$10,000. Such minimum limits of policies shall in no event limit the liability of the Charter School hereunder. Insurance shall include coverage for claims against the Charter School, its elected or appointed officials, employees, agents, volunteers and students (interns while acting on behalf of the Charter School) arising out of errors and omissions,

abuse and molestation, and employment practices liability. All insurance policies, including those referenced below, shall name as additional insured/additional covered party, by way of separate endorsement, the District, its elected or appointed officials, employees, agents and volunteers. The policy or policies shall provide that this insurance shall be primary with respect to any liability or claimed liability arising out of the performance or activities by the Charter School under this Agreement or the Charter School's use of school facilities, and that any insurance procured by the District, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not be called upon to contribute until the limits of the insurance provided hereunder shall be exhausted.

2. Automobile Insurance. RVCS shall maintain automobile liability insurance, including non-owned and hired coverage with a minimum per accident limit of \$10,000,000 for any injuries to persons (including death therefrom) and property damage in connection with the Charter School's activities under this Agreement.
3. Worker's Compensation Coverage. RVCS is to procure and maintain, for the duration of this Agreement, Workers' Compensation insurance against claims for injuries to the Charter School's employees in accordance with such insurance as required by the State of California Labor Code and Employers Liability coverage.
4. Coverage Period. If any policies are written on a claims-made form, RVCS agrees to maintain such insurance continuously in force for three years following termination or revocation of the Charter or extend the period for reporting claims for three years following the termination or revocation of the Charter to the effect that occurrences which take place during this shall be insured.
5. Property Losses. District is not responsible for real or personal property losses suffered by the Charter School, its elected or appointed officials, employees, agents, volunteers or students. Charter School shall be solely responsible for obtaining adequate property insurance for Charter School's personal property, building improvements and any real property/buildings owned by the Charter School.
6. Risk Management Policies. The Charter School must have adopted a resolution or policy/policy handbook with administrative rules and regulations in regard to risk management and safety.
7. Claims Guidelines. The Charter School must adhere to established claim reporting guidelines, especially as they relate to timeliness and completeness of reporting, and providing assistance requested by the carrier or its representative in the investigation and defense of a claim.
8. Athletics Information. Charter school shall provide a Concussion and Head Injury Information Sheet ("Form") to any student athlete on a yearly basis and the athlete shall not commence practice or

competition until the Form is signed and returned by the athlete and the athlete's parent or guardian.

9. Field Trips. The Charter School shall obtain parent or legal guardian permission for all voluntary field trips, excursions or on-campus extracurricular activities. An Assumption of Risk Form shall be signed by all parents/legal guardians and release shall include acknowledgment that such trips, excursions or extracurricular activities are not affiliated with the District. Student participants twelve years of age or older shall also sign the Assumption of the Risk Form.
10. Parent/Volunteer Drivers. Charter School employees and parent volunteers must provide proof of automobile liability insurance coverage and a valid driver's license prior to driving on Charter School business or activities. Drivers must be at least 21 years old. Only participants in the activity shall ride in the vehicle while it is being driven on school business.
11. Assumption of Risk Forms. All extracurricular athletic activities or student body groups involving off-campus activities shall require an assumption of risk form to be signed by the participant and parent/legal guardian. Such forms and release shall include acknowledgment that such trips, excursions or extracurricular activities are not affiliated with the District.
12. Sexual Harassment Complaints. The Charter School shall follow established guidelines applicable to charter schools and consistent with the Charter, employment agreements, and personnel policies in regard to termination of employees, handling sexual harassment complaints and conducting business in a nondiscriminatory manner and must comply with applicable local, state and federal laws and regulations.
13. Use of Independent Contractors. If Charter School decides to use the services of independent contractors rather than hiring employees, the Charter School shall be responsible for properly risk managing those activities. The Charter School shall also assume all responsibility for any taxes and penalties, which may be assessed by the Internal Revenue Service.
14. Handling of Hazardous Materials. The Charter School shall agree to provide appropriate safety training to students in classes involving the handling of hazardous materials. Such training shall include instruction on the proper handling of the hazardous materials in the classroom to avoid exposures.
15. Child Abuse Reporting. Charter School shall ensure that its staff comply with the Child Abuse and Neglect Reporting Act (California Penal Code section 11164 et seq.), including the child abuse and neglect identification and reporting mandated reporter training requirement.
16. Insurance Policy Requirements. The Charter School shall follow safety guidelines mandated in their insurance policy agreement.

H. Human Resources Management.

1. Employment Status. All staff working at the Charter School are employees of RVCS. RVCS shall have sole responsibility for employment, management, salary, benefits, dismissal and discipline of its employees.
2. Federal Requirements. RVCS agrees to comply with applicable federal statutory and regulatory requirements for teachers and paraprofessionals used for instructional support as set forth in ESSA. RVCS will maintain documentation on file of its core teachers' credentials and promptly provide such documentation to the District for inspection upon request.
3. Teacher Professional Fitness. Pursuant to Education Code Section 47605(l)(2), Charter School shall ensure that all Charter School teachers obtain a certificate of clearance and satisfy the requirements for professional fitness pursuant to Education Code sections 44339, 44340, and 44341, by July 1, 2020.

I. Transportation.

All responsibility for transportation services, if offered, will be provided by Charter School, including transportation for field trips. Transportation services or support shall be provided in accordance with the California Vehicle Code and any other law applicable to public school transportation.

J. Nutrition Services.

Absent a separate written agreement to the contrary, Charter School will be responsible for providing its own food services. Charter School shall provide nutritious lunches and snacks to children at reasonable prices in conformity with the National School Lunch Program. The program must be open to all enrolled children. Free or reduced price meals and snacks must be provided to those children who qualify for such benefits. Charter School shall fully comply with all state and federal laws governing free and reduced price lunch/meals.

K. Educational Program.

1. Subject to District oversight and compliance with its Charter and applicable state and federal law, Charter School is autonomous for the purposes of, among other things, deciding Charter School's educational program with the understanding that the educational program shall comply with the Charter.
2. Charter School calendar shall be submitted to the District annually on or before September 1 to the District for review and verification of compliance with instructional day and minutes requirements. Updates to the calendar shall be provided to the District within 10 days of any changes.
3. It is understood that Charter School shall meet or pursue the adequate applicable accountability provisions under state and federal law.

4. Charter School affirms that it shall not elect to "opt-in" to participate in the *Williams* Settlement.
- L. Facilities. The Charter School is utilizing District facilities located at 9707 ½ Marilla Drive, Lakeside, CA 92040, and the terms of Charter School's use are specified in Exhibit C to this Agreement.
- M. Renewal. The parties recognize that Charter School will be required to meet the requirements of law as a condition for renewal. If Charter School intends to apply for a renewal of its charter, it must submit its petition no later than March 1 of the renewal year or as otherwise agreed with the District. Every renewal petition must, at a minimum, include a demonstration of Charter School's compliance with academic renewal criteria, and shall include a reasonably comprehensively description of any changes in the law that have occurred since the Charter School's last approval. The Petition shall be redlined to show all edits made to the Petition since the last version approved by the District.
- N. Response to Requests. Pursuant to Education Code section 47604.3, RVCS shall respond promptly to all reasonable written requests of the District. Also, as a nonprofit public benefit corporation operating publicly funded charter schools, RVCS agrees that its records that relate to its charter schools shall be open to public inspection pursuant to the terms and limitations of the California Public Records Act.
- O. Designees. Any notice, documentation, and/or information required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and personally delivered or either deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service or facsimile transmission, addressed as follows:
- If to the District: Lakeside Union School District
 Attn: Superintendent
 12335 Woodside Avenue
 Lakeside, CA 94063
 (619) 561-7929
- If to Charter: River Valley Charter School
 Attn: Principal
 9707 ½ Marilla Drive
 Lakeside, CA 92040
 (619) 390-2600
- P. Legal Counsel. RVCS shall retain the right to use its own legal counsel and will be responsible for procuring such counsel and associated costs.
- Q. Enrollment of Expelled Students. Neither Charter School nor the District shall be obligated to accept enrollment of any student who has been expelled from the other entity during the term of the expulsion except as may be required by federal or state law.

- R. Provision of Documents. With both parties understanding that some state, federal and county documents directed toward Charter School may be mailed to the District, the District agrees to pass on such documents and forms to Charter School in a timely manner, so it may complete its legal obligations. Charter School has full responsibility for the forms and documents it receives directly and those which it must access on the internet on its own.
- S. Non-Assignment. Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other party. The replacement of RVCS with any other nonprofit corporation or other operating body or governance structure shall be treated as a material revision of the Charter, subject to the review and approval of the District pursuant to applicable provisions of the Education Code.
- T. Severability. If any provision or any part of this Agreement is for any reason held to be invalid or unenforceable or contrary to public policy, law or statute and/or ordinance, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.
- U. Reimbursement of Mandated Costs. RVCS shall seek reimbursements of its mandated costs, if any, directly from the State.

III. MISCELLANEOUS

- A. Independent Entities. The Parties intend that the relationship between RVCS and the District are separate legal entities. No agent, employee or servant of RVCS shall be deemed to be the employee, agent or servant of the District except as expressly acknowledged in writing by the District. RVCS will be solely and entirely responsible for its acts and for the acts of their agents, employees, servants and subcontractors.
- B. Venue. The validity of this Agreement and any of its terms or provisions as well as the rights and duties of the Parties shall be governed by the laws of the state of California, and venue shall lie only in San Diego County.
- C. Interpretation. The language of this Agreement shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, the Parties shall be treated as equally responsible for such ambiguity.
- D. Entire Agreement. This Agreement and the Charter is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
- E. Amendments. This Agreement may be amended or modified, in whole or in part, only by mutual written agreement of the Parties.

- F. Binding Effect. This Agreement is binding upon the successors and assigns of the Parties, subject to the non-assignability restrictions set forth in this Agreement.
- G. Authority. Each person below warrants and guarantees that she/he is legally authorized to execute this Agreement on behalf of the designated entity and that such execution shall bind the designated entity to the terms of this Agreement subject to ratification by the Parties respective governing boards.
- H. Counterparts. This Agreement may be signed in counterparts such that the signatures may appear on the separate signature pages. Signature pages transmitted by facsimile or electronic mail or by photocopy shall have the same force and effect as signature of the original.
- I. Subject to Ratification. This entire Agreement is subject to the approval/ratification of both the District's Board and the RVCS Board of Directors.

IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Agreement as of the dates shown below.

FOR THE DISTRICT:

FOR RVCS/CHARTER SCHOOL:

Andrew S. Johnsen, Ed.D.
Superintendent

Brooke Faigin
Principal

Dated: _____

Dated: _____

Approved and ratified this ____ day of _____, 20__, by the Board of Trustees of the Lakeside Union School District by the following vote:

Approved and ratified this ____ day of _____, 20__, by the Board of Directors of River Valley Charter School, a California nonprofit public benefit corporation, by the following vote:

AYES: _____
NOES: _____
Abstentions: _____

AYES: _____
NOES: _____
Abstentions: _____

Clerk of the Board

Secretary

EXHIBIT A
SPECIAL EDUCATION TERMS

This Exhibit "A" is an attachment to the Operations Memorandum of Understanding ("Agreement") by and between Lakeside Union Unified School District ("District") and River Valley Charter Schools, Inc. ("SVCS") regarding River Valley Charter School ("Charter School").

I. INTRODUCTION

- A. This Exhibit A is intended to describe the respective fiscal and administrative roles and responsibilities, the parties' legal relationship, and the operation of the Charter School, with regard to special education only.
- B. For as long as Charter School remains a school of the District pursuant to Education Code section 47641, subdivision (b), for purposes of compliance with federal and state special education laws, Section II of this Exhibit A shall govern.
- C. Should Charter School seek to become its own local educational agency ("LEA") member of a SELPA pursuant to Education Code section 47641, subdivision (a), Charter School shall seek a material revision of its Petition and if approved, the parties agree that Section III of this Exhibit A will govern and Section II will no longer be operative.

II. SPECIAL EDUCATION SERVICES - SCHOOL OF THE DISTRICT

- A. School of the District. Pursuant to Education Code section 47641, subdivision (b), Charter School is a school of the District for purposes of compliance with federal and state special education laws, including the Individuals with Disabilities Education Act ("IDEA"). The District is a member of the San Diego East County Special Education Local Plan Area ("SELPA"). Until the time the Charter School is operating as its own LEA member of a SELPA, the following provisions in this Section II govern the provision of special education services to Charter School students and funding therefor.
- B. IDEA. The District and Charter School shall comply with the Individuals with Disabilities Education Act and State special education laws, in regard to the determination, provision and financing of special education placement and services for all students seeking to enroll and/or enrolled at the Charter School.
- C. FAPE. The District and Charter School shall ensure that all students with disabilities who attend Charter School are provided a free and appropriate public education ("FAPE") in compliance with all applicable laws and regulations including the IDEA (20 U.S.C. §§ 1400 et seq.) and California Education Code §§ 56000, et seq., and their implementing regulations and in the same manner as provided to any other students of the District.

The Charter School shall inform parents of their right to access the full continuum of services, including special day class, nonpublic school, or residential care while enrolled at the Charter School, and work with the District to provide those programs and services to students eligible for such who are seeking to enroll or enrolled in the Charter School, as required by state and federal law and each students' respective IEP as outlined in this Agreement and

in the same manner as provided to any other students in the District.

- D. Non-Discrimination. Charter School shall ensure that no student otherwise eligible to enroll in Charter School will be denied admission or enrollment to Charter School due to his/her special education status or disability, or due to Charter School's inability to provide necessary services. (Ed. Code § 47605(e)(1).) Charter School shall ensure that no qualified student with a disability is excluded from participation, denied the benefits of, exited from, or otherwise subjected to discrimination under any program of Charter School, on the basis of his/her disability.

Charter School acknowledges that no Charter School employee, agent, and/or representative, shall take any action to encourage, persuade, and/or cause the parents/guardians of any student with an Individualized Education Program ("IEP") seeking to enroll in the Charter School, to agree to a different level of services other than that specified in the student's IEP.

Charter School shall ensure a continuum of services/placement is available to meet the needs of students with disabilities and shall not deny enrollment nor require a student to exit Charter School if the provision FAPE requires a more intensive level of support, such as special day class, nonpublic school, or residential care.

- E. District and SELPA Policy. The Charter School shall comply with all District and SELPA policies, procedures and other requirements regarding special education. Charter School shall work with the District to obtain all District and SELPA Policies, Procedures and Forms regarding special education. At least annually, and as further required by District, Charter School shall be responsible for reviewing pertinent information from the Policies, Procedures, and Forms with all Charter School staff at one or more staff meetings, including explanation of any updates or revisions thereto. Charter School will collaborate with District special education staff in developing its staff training and may request their assistance in preparing for the training. Charter School will bear the full cost of District Office staff assigned to assist Charter School with special education staff training. Charter School, however, shall be solely responsible for preparation of materials, for conducting their staff review annually, and ensuring Charter School staff understands the Policies, Procedures and Forms. Charter School shall provide copies of sign in sheets from staff meetings where Policies, Procedures and Forms related to special education are reviewed to the District's Director of Special Education.

- F. Forms and Records. The Charter School will cooperate and assist the District as requested with providing for and/or entering information in the Special Education Information System ("SEIS") in accordance with District policies and procedures in the same manner as any other school of the District. The Charter School will maintain all special education records and provide copies to the District upon request. Charter School will be responsible for all costs related to the SEIS access and Charter School student special education records maintenance.

- G. Attendance Accounting and Reports. The Charter School shall keep daily attendance for each student, including special education students, and shall report and certify such attendance. Upon request by the District, the Charter

School shall provide any required reports concerning special education students, including discipline data, alternative assessment and other reports maintained by the Charter School. The Charter School will submit to the District all required reports in a timely manner as necessary to comply with state and federal requirements.

- H. Public School for the District for Purposes of Special Education. The Charter School and the District intend that the Charter School will be treated as any other public school in the District with respect to the provision of special education services, including the allocation of resources and duties between on-site staff and resources and the District staff and resources. The District and the Charter School agree to allocate responsibility for the provision of services (including but not limited to identification, evaluation, Individualized Education Program development and modification, and educational services) in a manner consistent with their allocation between the District and its local public school sites. Where particular services are generally provided by staff at the local school site level, the Charter School will be responsible for providing said staff and programming; where particular services are provided to the school by the central District office, those services will be made available to the Charter School in a similar fashion.
- I. Division and Coordination of Responsibility. Charter School and District intend to jointly and collaboratively ensure that all Charter School students entitled to special education services will receive those services appropriately. Nothing in this Agreement shall relieve Charter School from performing reasonable and appropriate support services as required by the District in the same manner as any other school of the District and as described in this Agreement to assist the District in ensuring that all children with disabilities enrolled in the Charter School receive special education and designated instruction services in accordance with all applicable statutes.

The District acknowledges that, as the LEA, it is obligated to provide special education services in compliance with the Individuals with Disabilities Education Improvement Act and State special education laws to eligible Charter School students to the same extent as it provides special education services to eligible students at District schools. Charter School acknowledges it is obligated to cooperate with and assist the District in ensuring that eligible Charter School students receive the special education services to which they are entitled. Special education services will be offered at Charter School or elsewhere based upon each student's IEP and in the least restrictive environment. All special education services provided to Charter School students beyond the services to be performed by general education personnel and/or the type provided by general school site administrators at District operated schools, will be performed by employees, consultants, and/or other representatives of the District. The District will be solely responsible for hiring and directing the individuals or entities to provide such special education services to Charter School students. If needed due to limited special education staff, District may seek out contracts with other school districts, companies or organizations to serve Charter School students.

Representatives from Charter School and the District shall meet annually to ensure a common understanding of the allocation of responsibilities.

- J. Pre-Referral Process and Interventions. Charter School shall implement a process (e.g., Student Study Team) to monitor and guide referrals of general education students for special education evaluation and services, such that general education interventions are utilized and exhausted before Charter School refers the student for a special education evaluation. Charter School understands that this process, and any interventions employed prior to a referral for special education evaluation are general education functions that are Charter School's sole responsibility. This pre-referral process shall not prevent Charter School from forwarding parent/guardian requests for assessment to the District as required by this Agreement.
- K. Child Find ("Search and Serve" Notices). Charter School shall include a notice at the beginning of the school year and at each semester/trimester in a publication to parents/guardians of Charter School students notifying them of Charter School's responsibility to "search and serve" students who need or are believed to need special education services. The text of the notice shall be given to the District prior to the beginning of each school year by Charter School and the District's Director of Special Education, or designee, shall be the named contacts for parents of Charter School students inquiring about special education evaluation, eligibility, and/or services. Each semester/trimester, Charter School shall notify the District's Director of Special Education, or designee, of all regular education students that either required interventions beyond Charter School's regular programming or were placed on modified curriculum at Charter School.
- L. Identification and Referral. The Charter School shall have the same responsibility as any other public school in the District to work cooperatively with the District in identifying and referring students who have or may have exceptional needs that qualify them to receive special education services. The Charter School will develop, maintain, and implement policies and procedures to ensure identification and referral of students who have, or may have, such exceptional needs. These policies and procedures will be in accordance with California law and District policy. As between the Charter School and the District, the Charter School is solely responsible for obtaining the cumulative files, prior and/or current IEPs and other special education information on any student enrolling from a non-District school. A pupil shall be referred for special education instruction and services only after the resources of the regular education program have been considered and where appropriate utilized.

The District shall provide the Charter School with any assistance that it generally provides its other public schools in the identification and referral processes. The District will ensure that the Charter School is provided with notification and relevant files of all students transferring to the Charter School from a District school, who have an existing IEP, in the same manner that it ensures the forwarding of such information between District schools.

- M. Assessment. The District shall make the determination as to what assessments are necessary, including assessments for all referred students, annual assessments and tri-annual assessments, in accordance with the District's general practice and procedure and applicable law. The Charter School shall not conduct unilateral independent assessments or agree to or refer any of its students to independent educational evaluations without prior written approval of the District. Charter School shall immediately (within one (1) business day

of receipt) forward by email any parent/guardian requests for assessment it receives to the District. If a parent/guardian communicates to Charter School their refusal to consent to an assessment or reassessment plan that has been generated by the District, then Charter School shall immediately (within one (1) business day of receipt) notify the District in writing (by email okay), so that the District in consultation with Charter School can determine whether any additional action is necessary with respect to initial assessment or reassessment, such as, but not limited to, filing a request for due process consistent with the terms of this Agreement.

- N. Individualized Education Program. Decisions regarding initial determination, or change in eligibility, areas of need, goals/objectives, services, program, placement and exit from special education shall be made by the IEP team. IEP team membership shall be in compliance with State and federal law and shall include the designated representative(s) of Charter School (or designee) and the designated representative(s) of the District (or designee).

The Charter School shall not require students to modify their IEP to align to the services offered on site at the Charter School and shall not require a student to exit or disenroll from the Charter School and enroll with the District if provision of FAPE requires a more intensive level of support such as special day class, nonpublic school, or residential care.

Charter School shall ensure: (1) that all Charter School teachers and staff who provide services to a student with a disability are knowledgeable of the content of the student's IEP and implement the IEP appropriately; (2) that each student's IEP is understood and fully implemented by Charter School staff who work with the student, including all accommodations, modifications, supports for instruction, goals and objectives, data collection and progress reporting; and (3) that Charter School staff working with students with disabilities are monitoring and reporting progress towards IEP goals that are the responsibility of Charter School staff in the same interval as progress is reported to general education students.

- O. IEP Meetings. Responsibility for arranging necessary IEP meetings shall be allocated in accordance with the District's general practice and procedure and applicable law. Charter School shall cooperate and coordinate with the District in scheduling IEP meetings. The Charter School shall be responsible for having in attendance at all IEP meetings, the designated representative of the Charter School and Charter School representatives who are knowledgeable about the regular education program at the Charter School and/or about the student, and shall not conduct any IEP meeting without the attendance of a designated District representative.

- P. Enrollment and Interim Placements for Students Transferring Into the Charter School. Charter School shall notify the District (Attention: Director of Special Education) of students seeking to enroll who are eligible for special education or have an existing IEP, prior to their enrollment in Charter School. The Charter School shall adopt registration forms to be provided after the student has applied and been accepted to the Charter School that include questions about whether the student is currently receiving or has ever received any type of special services (e.g., special education, IEP, Section 504 plan, accommodation plan), or is expelled from a school district. Charter School and District are

obligated to implement the IEP, or provide comparable services as those implemented in the IEP, in effect at the time a student transfers to the Charter School, regardless of whether the level and types of services called for in that IEP are currently available or otherwise being provided at the Charter School. The Charter School acknowledges that no Charter School employee, agent, and/or representative, shall take any action to encourage, persuade, and/or cause the parents/guardians of any student with an IEP seeking to enroll in the Charter School to agree to a different level of services other than that specified in the student's IEP.

- Q. Parent Concerns. The Charter School shall instruct parents/guardians to raise concerns regarding special education services, related services and rights to the Charter School staff. The Charter School staff shall then in turn consult with the designated representative of the District regarding such concerns. The District representative in consultation with the Charter School's designated representative shall respond to and address the parent/guardian concerns consistent with the District's role.
- R. Complaints. In consultation with the Charter School, the District shall address/respond to/investigate all complaints received by Charter School or the District regarding the provision of special education services to Charter School students. Charter School shall notify the District's Director of Special Education, or designee, within one (1) business day of receiving any written complaint regarding special education, including providing a copy of the written complaint (by email okay), and shall promptly respond to requests from the District for any additional information and documentation related to such complaints and cooperate with the District during its investigation. Copies of all correspondence from parents/guardians regarding their special education child and/or special education services provided to their child received by Charter School, shall be provided the District (Attention: Director of Special Education) within three (3) business days from when received by Charter School. Charter School shall cooperate fully with requests from District for information and documentation related to such complaints and correspondence.

If the District or Charter School receives a due process or compliance complaint alleging the violation of any State or Federal law related to special education students by Charter School, the District and Charter School shall meet to discuss the allegation(s). Upon request of the District, Charter School shall provide a written response to the allegation(s) in accordance with timelines set by regulatory agency and in accordance with reasonable requests from District staff to permit review and completion of all required responses. The District shall respond to such complaint in the same manner as it responds to such complaints for any other public school of the District.

The District may direct Charter School in writing to take any and all corrective action it believes is reasonably necessary for future compliance with State and Federal special education laws ("Written Directive"). If Charter School does not comply with the District's Written Directive, Charter School shall hold harmless, defend and indemnify the District against any and all actions, claims, complaints, charges, demands, suits, compliance complaints, and due process filings, of any and all kind whatsoever that arises out of the failure of Charter School to comply with the Written Directive. It is specifically understood and agreed that such indemnification, defense, and duty to hold harmless shall

include Charter School's responsibility to reimburse the District for any and all costs arising out of or related to Charter School's failure to comply with the Written Directive, including but not limited to actions, claims, complaints, charges, demands, suits, compliance complaints and due process filings, including but not necessarily limited to: attorneys' fees, District administrative staff time, investigation costs, mediation, settlement discussion, preparation, meeting time, expert witness fees, assessments, and resolution sessions.

- S. Initiating Due Process Hearings. Charter School understands and agrees that the District may initiate a due process hearing related to the provision of FAPE to a student enrolled in Charter School as the District determines is legally necessary or desirable to meet the District's responsibilities under federal and state law. Charter School shall cooperate with the District and assist to prepare, file and prosecute the case, if requested by the District. In the event that the District determines that legal counsel representation is needed, the District and Charter School shall be jointly represented by the District's legal counsel with all legal costs covered by the Charter School subject to the indemnification provisions provided in this Agreement. If a conflict of interest exists and separate counsel is needed by the Charter School, the Charter School shall be solely responsible for the separate costs of its legal counsel. A Charter School representative shall attend all mediations and hearings regarding Charter School students.

- T. Due Process Hearings. The Charter School shall notify the District (Attention: Director of Special Education) of any due process proceedings filed against the Charter School under IDEA, and of any complaints to State or federal agencies relating to special education and/or students with qualifying disabilities within three (3) business days of receipt by the Charter School. The Charter School shall consult and work with the District to prepare and defend any case filed against Charter School and/or the District regarding special education eligibility, placement, or services provided to a student who is or was enrolled in Charter School during any time period(s) at issue. In the event that the District determines that legal counsel representation is needed, the District and Charter School shall be jointly represented by the District's legal counsel with all legal costs covered by the Charter School subject to the indemnification provisions of this Agreement. If a conflict of interest exists and separate counsel is needed by the Charter School, the Charter School shall be solely responsible for the separate costs of its legal counsel. Charter School staff and administrators shall cooperate in the defense as needed, even if represented by separate legal counsel.

- U. SELPA Activities and Meetings. The District Superintendent or designee shall represent the Charter School at all SELPA meetings as it represents the needs of all schools in the District. Reports to the Charter School regarding SELPA decisions, policies, etc. shall be communicated to the Charter School as they are to all other schools within the District. To the extent that the District and/or SELPA provide training opportunities and/or information regarding special education to site staff, such opportunities/information shall be made available to Charter School staff. To the extent that District site staff have the opportunity to participate in committee meetings of the SELPA as representatives of their district, such opportunities shall be made available to Charter School staff.

V. School District of Residence. The District and Charter School shall be responsible for providing all services under this Agreement to all students of the Charter School regardless of their school district of residence.

W. Funding.

1. Retention. The District shall receive and retain all revenue generated by Charter School for special education and related services. The Parties agree that, pursuant to the division of responsibilities set forth in this Agreement, Charter School has elected the status of any other public school of the District for the purposes of special education services and funding. Consistent with this division of responsibility, all funds apportioned to and received by Charter School for special education services, including any and all funds apportioned to Charter School through the San Diego County SELPA and any and all State or federal funds for special education services otherwise apportioned to Charter School, shall be retained and utilized by the District in accordance with 20 U.S.C. § 1413.

2. Charter School Funding Contribution to District for Special Education.

Each school year, Charter School shall owe the District a pro-rata share of the District's unfunded special education costs to support the District's special education programs and services that are funded by the District's general fund, including, but not limited to, related transportation costs, translation services, and legal fees and costs for court actions, complaints, and due process matters ("pro-rata share"). Based upon the Prior Year's Estimated Actuals, the pro rata share shall be calculated as follows: the total unfunded special education costs of the District (including those costs attributable to Charter School), divided by the total number of District average daily attendance ("ADA") (including Charter School's students), multiplied by the total number of Charter School's ADA. Charter School ADA shall include all students, regardless of their place of residence.

Charter School's pro-rata share shall be invoiced to Charter School by the District on or about by October 1 each year for the prior fiscal year. Each invoice shall include an accounting that documents the breakdown of revenue and expenses used in the calculation for that invoice and shall be paid by the Charter School through an auditor transfer initiated by the District from Charter School's accounts.

If Charter School provides special education services with the agreement of the District as provided above, the actual costs of those services shall be reimbursed by the District to Charter School, or with written agreement of the District and Charter School, may be an offset to the pro rata share payments described above.

X. Alternative Placements. The Charter School shall not place a student in a program of the District or SELPA, and the District shall not place a student in the Charter School, through the IEP process or otherwise, without the prior involvement and express written consent of the other party. In the event it is determined that the Charter School is unable to provide an appropriate

placement or services for a student with special needs enrolled in the Charter School, the Charter School will contact the District to discuss placement and service alternatives and such alternatives shall be provided and as outlined in this Agreement.

- Y. Revocation of Consent. The Charter School will ensure that it receives a written revocation of consent from an eligible Charter School student's parent or guardian if, at any time subsequent to the initial provision of special education and related services to the student, the parent or guardian of that student informs the Charter School that they wish to withdraw that student from special education. Such revocation of consent for the continued provision of special education and related services must be in writing. Should a parent or guardian revoke consent to special education and related services in writing, the Charter School and District understand that the Charter School and District may not continue to provide special education and related services to the child after providing prior written notice to the parent in accordance with Section 300.503 of the Title 34 of the Code of Federal Regulations. The Charter School agrees to forward any such written revocation of consent to the District (Attention: Director of Special Education) within twenty-four (24) hours of receipt.
- Z. Student Withdrawal from Charter School. Within twenty four (24) hours of any Charter School special education student's expulsion, withdrawal or involuntary removal from the Charter School for any reason during the school year, the Charter School shall notify the District (Attention: Director of Special Education) (email notification is sufficient), the district of residence (if other than the District) and SELPA of the student's name, date of expulsion, withdrawal or involuntary removal, and to the extent such information is known to the Charter School, the reason for such separation and the student's next school/LEA of attendance. The Charter School shall comply with Education Code section 47605(e)(3) in terms of providing notice of expulsion, withdrawal, or involuntary removal of students who reside in other school districts.
- AA. Student Discipline. Charter School acknowledges it is obligated to and will ensure that its student discipline procedures for suspension and expulsion of students with disabilities are in full compliance with State and Federal law. Charter School shall notify the District's Director of Special Education in writing whenever Charter School intends to recommend for expulsion, or make a disciplinary change in placement, a student currently receiving special education, or for whom Charter School has a basis of knowledge may be eligible for special education, prior to making such recommendation. Charter School shall comply and cooperate with directions from the District when considering any disciplinary action against special education students, including suspension and expulsion. Charter School shall notify the District's Director of Special Education in writing of all suspensions and expulsions of students eligible for special education and complete and file a behavior incident form with the SELPA and District. Charter School shall coordinate with the District all necessary meetings and services following the filing of a behavior incident form. Charter School understands and acknowledges that prior to imposing any discipline on a special education student that would constitute a change in placement, a manifestation determination must first be convened to determine whether the violative conduct was a manifestation of the student's disability or caused by a failure to implement the student's IEP. The Charter School and District also understand and acknowledge their responsibility to provide whatever special

education services are necessary to allow the removed special education student to continue to have access to the general curriculum and make progress on their IEP goals. If the Charter School expels a student, the Parties agree and understand that they are obligated to provide the expelled special education student with special education services during the term of the expulsion up until such time as the student is enrolled in another school consistent with state and federal law, and consistent with the terms of this Agreement, the Charter School will be obligated to reimburse the District for any Excess Costs of that student's placement and services during the term of expulsion, consistent with Paragraph W, above.

BB. Indemnification.

In addition to the indemnification specified in Section R of this Exhibit B, the Charter School agrees to indemnify, defend, and hold harmless the District and its Board of Trustees, officers, administrators, employees, attorneys, agents, representatives, volunteers, successors, and assigns (collectively hereinafter "District and District personnel") against any and all actions, causes of action, suits, losses, expenses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against District and District personnel (including but not limited to due process complaints and/or compliance complaints with the California Department of Education and the Office for Civil Rights) that may be asserted or claimed by any person, firm, or entity arising solely from the acts or omissions of the Charter School and Charter School personnel, and Charter School subcontractors and invitees resulting from or arising out of this Agreement or its performance, and related to the provision of special education services to students enrolled in the Charter School. This indemnification excludes any action, complaint, damages, or liability of the District based solely upon the acts or omissions of the District or District personnel.

CC. Section 504. The Charter School shall comply with Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Americans with Disabilities Act ("ADA"), and all Office for Civil Rights mandates for students enrolled in the Charter School. The Charter School understands that it is solely responsible for its compliance with Section 504 and the ADA, and that this is not a special education service for which special education funds may be used, even though students at the Charter School may be eligible for such services under Section 504. The Charter School recognizes its legal responsibility to ensure that no qualified person with a disability shall, on the basis of the disability, be excluded from participation, be denied the benefits of, or otherwise be subjected to discrimination under any program of the Charter School. Any student who has an objectively identified disability which substantially limits a major life activity such as learning is eligible for accommodation by the Charter School. The Charter School shall adopt legally compliant Section 504 policies, procedures and forms. These policies, procedures and forms will describe how the Charter School will:

1. Respond to requests from parents for evaluation and/or services;
2. Conduct evaluations of students;
3. Convene meetings to determine eligibility and/or placement and services;

4. Provide regular or special education services necessary to provide FAPE to students with disabilities eligible under Section 504; and
5. Convene impartial hearings if a parent wishes to contest a decision concerning FAPE.

By September 1 of each year, Charter School shall designate a Charter School employee responsible for Section 504 compliance and notify the District's Director of Child Welfare and Attendance in writing of the responsible individual. The designated Charter School employee shall notify the District's Director of Child Welfare and Attendance anytime a District resident student eligible under Section 504 withdraws from Charter School, including notice of the school in which the student enrolled in following withdrawal from Charter School.

In the case of pending student discipline of student eligible under Section 504, the Charter School will ensure that it follows procedures to comply with the mandates of State and Federal laws for considering disciplinary action against disabled students, as specified above. Prior to recommending expulsion of a Section 504 eligible student, the Charter School will convene a review committee to determine whether the student's misconduct was caused by or directly and substantially related to his or her disability or was a direct result of the Charter School's failure to implement the student's accommodation plan. The Charter School may proceed with the discipline only if it is determined that the student's misconduct was not caused by or directly and substantially related to his/her disability and was not a direct result of the Charter School's failure to implement the student's accommodation plan. The Charter School acknowledges and understands that it shall be solely responsible for such compliance.

III. SPECIAL EDUCATION SERVICES – LEA MEMBER OF SELPA

- A. Charter School as LEA. Pursuant to Education Code section 47641, subdivision (a), the Charter School is a local educational agency member of a SELPA, and hereby acknowledges its responsibility as an LEA.
- B. IDEA. Charter School is solely and independently responsible for compliance with the Individuals with Disabilities Education Act and State special education laws, in regard to the determination, provision and financing of special education placement and services for all students seeking to and/or enrolled at Charter School.
- C. Non-Discrimination. Charter School shall ensure that no student otherwise eligible to enroll in Charter School will be denied admission or enrollment to Charter School due to his/her special education status or disability, or due to Charter School's inability to provide necessary services. (Ed. Code § 47605(e)(1).) Charter School shall ensure that no qualified student with a disability is excluded from participation, denied the benefits of, exited from, or otherwise subjected to discrimination under any program of Charter School, on the basis of his/her disability.

Charter School acknowledges that no Charter School employee, agent, and/or representative, shall take any action to encourage, persuade, and/or cause the parents/guardians of any student with an Individualized Education Program ("IEP") seeking to enroll in the Charter School, to agree to a different level of

services other than that specified in the student's IEP.

Charter School shall ensure a continuum of services/placement is available to meet the needs of students with disabilities and shall not deny enrollment nor require a student to exit Charter School if the provision of Free and Appropriate Public Education ("FAPE") requires a more intensive level of support, such as special day class, nonpublic school, or residential care.

- D. Student Records. The District will ensure that Charter School is provided with timely notification and relevant files of all students transferring to Charter School from a District school, who have an existing IEP. All records and files will be released with the signed permission of the parent/guardian or upon notification of enrollment at the Charter School. As between Charter School and the District, Charter School is solely responsible for obtaining the cumulative files, prior and/or current IEPs, and other special education information regarding any student enrolling from a non-District school.
- E. Expertise and Responsibility of Charter School. Charter School is responsible for the management of its special education budgets, personnel, programs and services. Charter School shall employ appropriately qualified, credentialed employees or contract with appropriately qualified third-party providers to provide all necessary and appropriate special education placement and services to its students. Those individuals shall ensure all eligible students are appropriately and timely identified and receive a free and appropriate public education by understanding and accepting sole responsibility for the discharge of all necessary duties and/or services, including but not limited to:
1. Child find;
 2. Interim programs;
 3. Referral;
 4. Assessment;
 5. Development, implementation, review, and revision of IEPs;
 6. Placement;
 7. Special education instruction;
 8. Related services;
 9. Least restrictive environment;
 10. Due process;
 11. Discipline/manifestation determination;
 12. Transportation;
 13. Transition services; and
 14. Compliance with procedural safeguards.
- F. SELPA Policy. At least annually, and more frequently as updated, the Charter School will provide the District with a copy of all SELPA policies, procedures, and other requirements regarding special education.
- G. District Inquiries. Charter School will promptly respond to all reasonable District requests for access to Charter School student records as required to fulfill any obligation imposed by law.
- H. Section 504. Charter School shall comply with Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Americans with Disabilities Act ("ADA"), and all Office for Civil Rights mandates for students enrolled in the Charter School.

Charter School understands that it is solely responsible for its compliance with Section 504 and the ADA, and that this is not a special education service for which special education funds may be used, even though students at Charter School may be eligible for such services under Section 504. Charter School recognizes its legal responsibility to ensure that no qualified person with a disability shall, on the basis of the disability, be excluded from participation, be denied the benefits of, or otherwise be subjected to discrimination under any program of Charter School. Any student who has an objectively identified disability which substantially limits a major life activity such as learning is eligible for accommodation by the Charter School. Charter School shall adopt legally compliant Section 504 policies, procedures and forms. These policies, procedures and forms will describe how Charter School will:

1. Respond to requests from parents for evaluation and/or services;
2. Conduct evaluations of students;
3. Convene meetings to determine eligibility and/or placement and services;
4. Provide regular or special education services necessary to provide FAPE to students with disabilities eligible under Section 504; and
5. Convene impartial hearings if a parent wishes to contest a decision concerning FAPE.

By September 1 of each year, Charter School shall designate a Charter School employee responsible for Section 504 compliance and notify the District's Director of Child Welfare and Attendance and Assistant Superintendent Educational Services in writing of the responsible individual. The designated Charter School employee shall notify the District's Director of Child Welfare and Attendance anytime a student eligible under Section 504 withdraws from Charter School, including notice of the school in which the student enrolled in following withdrawal from Charter School and the student's district of residence.

In the case of pending student discipline of student eligible under Section 504, Charter School will ensure that it follows procedures to comply with the mandates of State and Federal laws for considering disciplinary action against disabled students, as specified above. Prior to recommending expulsion of a Section 504 eligible student, Charter School will convene a review committee to determine whether the student's misconduct was caused by or directly and substantially related to his or her disability or was a direct result of Charter School's failure to implement the student's accommodation plan. Charter School may proceed with the discipline only if it is determined that the student's misconduct was not caused by or directly and substantially related to his/her disability and was not a direct result of Charter School's failure to implement the student's accommodation plan. Charter School acknowledges and understands that it shall be solely responsible for such compliance.

- I. Student Withdrawal from Charter School. Within three (3) business days of any Charter School special education student's expulsion, withdrawal or disenrollment from Charter School for any reason, Charter School shall notify the district of residence, the District (Attention: Director of Special Education), and the SELPA of the student's name, date of expulsion, withdrawal or disenrollment, and to the extent such information is known to Charter School, the reason for such separation and the student's next school/LEA of attendance. If Charter School expels a special education student, the Charter School agrees

and understands that it is obligated to provide the expelled special education student with special education services during the term of the expulsion up until such time as the student is enrolled in another school consistent with state and federal law.

- J. Complaints Regarding Special Education and Due Process Hearings. The Charter School shall notify the District (Attention: Director of Special Education) within one business day of receipt of any complaint filed against the Charter School arising from the Individuals with Disabilities Education Improvement Act, Section 504 of the Rehabilitation Act, Title II of the Americans with Disabilities Act, and any corresponding state laws, including complaints filed with the Office for Civil Rights, the California Department of Education, the Office of Administrative Hearings, state or federal court, or pursuant to the uniform complaint procedures. The Charter School understands and agrees it is solely responsible for responding to, and addressing any complaint filed against it and will bear all related costs. In the event the District is named as a party to any complaint filed against the Charter School, the District reserves the right to be represented by its own legal counsel. Further, as Charter School is its own LEA for purposes of special education, the Charter School agrees to collaboratively join the District's efforts to dismiss the District as a party to the complaint.
- K. Indemnification. The Charter School shall indemnify, defend, and hold harmless the District, its officers, employees, agents, consultants, volunteers, trustees and representatives, from and against any and all liability, costs, complaints and claims arising from the acts or omissions of Charter School, its officers, employees, agents, consultants, volunteers, trustees, and representatives, related to the provision of special education services to students enrolled in the Charter School. This indemnification shall include the legal defense of the District, all of their officials, employees and agents in special education due process proceedings and/or complaints to State or federal agencies filed by or related to a student who is/was enrolled in the Charter School during the time period covered in the complaint. Charter School shall also indemnify the District against any damages, including compensatory damages and attorneys' fees and costs that may be awarded to a student and/or their parents, or agreed to by the Charter School, for Charter School's failure to comply with procedures or provide appropriate and/or compliant special education services.

EXHIBIT B
ADMINISTRATIVE SERVICES

This Exhibit "B" is an attachment to the Operations Memorandum of Understanding ("Agreement") by and between Lakeside Union Unified School District ("District") and River Valley Charter Schools, Inc. ("RVCS") regarding River Valley Charter School ("Charter School").

A. Services.

This Exhibit "B" outlines the administrative services provided by the District to the Charter School and the methods for the Charter School to make payment to the District for such services. The Charter School's provision of administrative services shall not negate the operational independence of the Charter School from the District as otherwise established by law, the Charter and the Agreement.

The District will provide administrative services to the Charter School as follows:

- Accounting/Budgeting
- Accounts Payable
- Attendance Accounting
- Travel and Conferences
- Human Resources
- Payroll and Benefits
- Purchasing
- Warehouse/Delivery
- Limited AV (optional)
- Access/Use of Service System Software (e.g. student information system, payroll/financial systems, etc.)

Any services not contained in the above list shall be provided by the responsibility of the Charter School unless the Parties mutually agree to have the District provide a particular service in the future.

B. Responsibilities of the Charter School Related to Provision of Services.

1. Accounting/Budgeting

The Charter School shall be required to submit the RVCS approved Budget and all underlying financial information and assumptions in a timely manner as specified in the Agreement.

2. Accounts Payable

- a. Charter School shall submit completed sales tax reports and reimburse the District for sales tax in a timely manner. Charter School shall submit their student body minutes to the Business Office at the end of each school year. Student body minutes are used to authorize ASB expenditures and will be kept in storage, as they are permanent records.
- b. The Charter School shall submit purchase order copies and packing slips to the District as soon as merchandise has been received. Notations on these purchase orders should be clearly written and signed. Time is needed to audit and process payments to vendors.

3. Attendance Accounting

The Charter School must submit monthly enrollment and attendance reports to the District Business Office, by the given deadline. District shall be responsible for reporting all necessary information for the California Longitudinal Pupil Achievement Data System (CALPADS) to the California Department of Education.

4. Travel and Conferences

RVCS shall adopt policies and procedures for approval of travel and attendance at conferences and reimbursement for the same. The District shall process such expenditures.

5. Human Resources

The Human Resources services offered to the Charter School include:

- a. Recruiting, hiring, and placement of certificated & non-certificated employees
- b. Handling background checks and fingerprint clearance, for the Charter School's verification
- c. Credential monitoring
- d. Placing substitute employees
- e. Managing employee absences (track all employee leaves)
- f. Managing any Worker's Comp injuries, reports, and claims

6. Payroll and Benefits

Administration, monitoring and maintenance of payroll and Charter School employee benefits. With regard to the provision of Payroll services:

- a. Charter School shall be required to provide employee salary schedules to the District. Timesheets are due the first day of each month by 4 p.m. If the first day falls on a weekend, they will be due the last working day prior to the first. The exceptions are November and December, in which the timesheets are due November 30th by noon, and the last working day in December before winter break, also by noon.
- b. Timesheets must have clear and complete budget numbers. A complete social security number or Employee ID number is required on all timesheets. Both the employee, and their supervisor, prior to being sent to payroll, must also sign them.
- c. All time recorded on a timesheet will be paid a month in arrears.
- d. Charter School shall notify District of any changes to timesheets, Federal/State withholdings, direct deposit or voluntary benefits before the 10th of the month. Otherwise the change will not take effect until the following month.
- e. Paychecks will be available for pickup at the District Office on the last working day of the month between 9 a.m. and 3 p.m., with the exception

of December in which paychecks will be issued the Friday before winter break. If checks are not picked up by 3 p.m., they will be mailed.

7. Purchasing, Warehouse/Delivery

Charter School shall be solely responsible for all construction or facility-related bidding, purchasing, contracting and legal compliance associated therewith.

With regard to other purchasing needs:

- a. Charter School shall submit a District requisition form indicating in detail (vendor stock numbers, color, etc.) the items being requested from the District approved vendor list.
- b. New vendor requests must be submitted with a full mailing address, telephone number and FAX number, if available. Please note that Internet vendors do not necessarily accept our Net 30-day payment schedule. Charter School, prior to specifying such a vendor, must ascertain this. The District does not have a credit card and generally, we cannot order on-line. These requisitions are then processed in the SDCOE system as a paper purchase order and mailed to the vendor via the U.S. Postal Service.
- c. Thereafter, it is the Charter School's responsibility to follow-up with the vendor for shipping and tracking information. Upon special request, some purchase orders can be faxed directly to the vendor.

8. Other Services

The Parties may agree separately to provide additional services not described in this MOU and under separate terms.

C. Payment for Services.

1. The District shall invoice the Charter School at year-end, on or about June 30, for the administrative services provided during the prior fiscal year, which will include administration and overhead costs. The payment of costs for administrative services shall be separate and apart from, and in addition to, the statutorily required oversight fee and other required fees paid to the District by the Charter School under the Agreement. The Charter School's cost for administrative services is determined by District/Charter P-2 overhead costs. The Charter's cost for administrative services is determined by District/Charter P-2 ADA ratio allocation multiplied by District's actual business services costs. This payment shall be based on the District's May projections during each year of the Term.
2. In addition to administrative service charges, the Charter School shall reimburse the District for (a) its share of costs associated with software systems use and access, including student information system, financial/payroll system, etc. based on Charter's ADA; and (b) for all expenses authorized and/or requested by the Charter School and incurred by the District on behalf of the Charter School not otherwise stated herein, including if applicable, pay warrants issued, along with associated employee benefits costs and items or services purchased through the District. Any services that will be performed at an additional charge

by the District approved in advance by agreement of the Parties.

3. This projected payment may be adjusted to cover increases due to outside providers of goods and services to the District, staff, or payroll changes, and COLA which is provided by the State.

EXHIBIT C
FACILITIES USE TERMS AND CONDITIONS

This Exhibit "C" is an attachment to the Operations Memorandum of Understanding ("Agreement") by and between Lakeside Union Unified School District ("District") and River Valley Charter Schools, Inc. ("RVCS") regarding River Valley Charter School ("Charter School"). The terms of this Exhibit C supersede in their entirety to terms of all previous agreements pertaining to Charter School's use of District property and facilities.

A. Introduction.

This Exhibit "C" sets forth the terms and conditions by which the Charter School will occupy and use District Site and Facilities described more fully herein for the term of the Charter School's renewal term and the Agreement.

B. Use of Site and Facilities.

District agrees to allow Charter School to occupy that portion of the Lakeside Middle School located at 9707 1/2 Marilla Drive ("Site"), which includes exclusive use of Charter School's eight (8) portable buildings and District's two (2) portable buildings, and shared use with Lakeside Middle School and other District programs of the staff parking lot, the soccer field area, the basketball courts, and the dirt field between the staff parking lot and the Lakeside Middle School basketball courts, for the sole purpose of operating the Charter School and its educational programs in accordance with the Charter School's Charter and the Agreement related to its operations.

C. Term.

Unless otherwise earlier terminated pursuant to the terms of this Agreement, the term of Charter School's facilities use pursuant to this Exhibit C, shall run for a five (5) year period running coterminous with the term of the Charter School's renewal term, commencing on July 1, 2020, and running through and including June 30, 2025 ("Term").

D. Use Fee.

On an annual basis, Charter School shall pay the District (1) one thousand dollars (\$1,000.00) for use of the Site, and (2) three thousand six hundred dollars (\$3,600) per each portable classroom leased from the District (\$8,200 total).

Payment of the use fee shall be made on or about September 1 each year by District initiating a fund transfer directly from RVCS accounts. RVCS expressly approves this manner of payment of the use fee.

E. Compliance with District Policies.

The Charter School's use of the Site shall comply with all District policies and regulations and/or practices applicable to District facilities. Charter School shall comply with District policies regarding the operations and maintenance of the Site and its Facilities and any furnishing and equipment provided by the District.

F. Utilities.

The Charter School shall be solely responsible for the cost of all utilities used or consumed by the Charter School at the Site. The Charter School shall obtain its own internet service provider and shall assume sole responsibility for upkeep and maintenance of all telephone systems, data lines, and related equipment, software and hardware. The Site is separately metered for utilities, and District shall pay from Charter School's accounts all utility bills as and when they come due. With regard to any current or future utility or service that is not capable of being metered separately from Lakeside Middle School or other District facilities (if any), the Charter School will be billed according to the utilities billing cycle for its pro rata share of the utilities costs proportionately based upon Charter School's total Average Daily Attendance (ADA) in relation to the total ADA at Lakeside Middle School.

The District shall be excused from performance and shall not be liable if: (a) there is an interruption in utilities services caused by circumstances beyond the District's control; or (b) there occurs any failure or defect in the District's physical plant or utility lines, whether or not attributable to the District. In the event of such interruption, failure or defect, the District shall make reasonable attempt(s), unless economically impracticable in the District's reasonable judgment, to restore such utility service(s). The reasonable cost of repair or maintenance of a physical plant or utility lines attributable to the Charter School shall be considered to be a reasonable maintenance cost for which the District shall bear liability.

G. Maintenance and Repairs.

Facilities, furnishings and equipment provided to the Charter School by the District shall remain the property of the District. The ongoing operations and routine and major maintenance of the Site and Charter-owned Facilities and equipment at the Site, including custodial and grounds keeping, as well as the routine maintenance of the District-owned Facilities on the Site, is the responsibility of the Charter School. District shall retain responsibility for major maintenance of District-owned Facilities and the shared use areas of the Site. For purposes of this section, "major maintenance" includes the major repair or replacement of plumbing, heating, ventilation, air conditioning, electrical, roofing, and floor systems, exterior and interior painting, and any other items considered deferred maintenance under Education Code section 17582. All other kinds of maintenance shall be considered routine maintenance. The Charter School may purchase custodial and routine maintenance services from the District, if desired, which services shall be documented in a separate written agreement or addendum.

H. Alterations and Additions.

The Charter School shall not make any permanent alterations or improvements (a permanent alteration or improvement shall be defined as any change that is a "fixture" as defined in California Civil Code section 660) in, about, or upon the Site, except as specifically consented to in writing by the District. If Charter School wishes to make improvements to the Site or add additional portables, it shall submit a written request to the District for approval, which shall not be unreasonably withheld. Charter School shall be solely responsible for compliance with all applicable contracting laws in making said improvements and/or adding additional portables, including compliance with any environmental review and Division of the State Architect requirements.

Any such alterations or improvements installed or attached shall remain the property of the Charter School and shall be removed by the Charter School from the Facilities prior to the termination of this Agreement. Upon expiration of this Agreement or earlier termination, the

Charter School shall restore the property to the same condition as that existing at the time of entering into this Agreement, reasonable wear and tear excepted. The Charter School shall be allowed to attach signage on the Site similar to other District Schools subject to the prior approval of the District.

I. Access.

Charter School shall permit District, its agents, representatives or employees, to enter upon the Site and its Facilities for the purpose of inspecting same or to make repairs, alterations, or additions to any portion of the Facilities required by this Agreement. District shall attempt to give reasonable notice where practicable but shall not be obligated to do so in the event of emergency or imminent threat to health or safety of occupants.

J. Neighborhood Issues.

1. It shall be the responsibility of the Charter School to maintain control and supervision of its students, staff, parent volunteers and other invitees at all times, and to develop and implement rules of conduct for students, staff, parent volunteers and other invitees while on the Site and in the neighborhood immediately surrounding the Site and its Facilities. The Charter School shall ensure that its students are adequately supervised at all times during the school day while on the Site, and during after school hours or weekends when school-related activities are being conducted on the Site. The Charter School shall ensure that the Site and its Facilities are adequately locked and secured when they are unattended by the Charter School. Charter School shall not be responsible for locking or securing any District's exclusive use spaces or any shared use spaces following the District's use. Charter School agrees to report to the District any problems that may have an impact on the neighborhood surrounding the Site and its Facilities.
2. Only activities related to the Charter School's program as set forth in its Charter School's Charter may be conducted on the Site and its Facilities, and the Charter School shall not permit any group, business, or organization, including but not limited to Charter School-contracted third party vendors to use the Site or its Facilities for any purpose without express written permission of the District. So as to minimize the impact of the Charter School's operations on the surrounding neighborhood, the Charter School agrees to the following:
 - a. The Charter School shall take all reasonable steps necessary to ensure that Charter School staff, students and all visitors (including parents) observe traffic laws and park in designated parking spaces located on or around the Site. The Charter School also agrees to take all reasonable steps necessary to ensure that student drop-off and pick-up occurs solely in designated areas located on the Site. Charter School shall coordinate with District designee regarding start and end times to ensure traffic congestion and related issues.
 - b. The Charter School shall forward copies of all written complaints received by the Charter School regarding use of the Site and its Facilities to the District within three (3) business days of receipt. The Charter School shall, in consultation with the District, timely respond to all complaints involving Charter School use of the Site and its Facilities, and shall provide copies of responses to such complaints to the District within three (3) business days of response.

K. Civic Center Act Compliance.

Charter School shall have primary use of the space allocated to the Charter School for the operation of its educational program during its regular school hours; provided, however, that after 6:00 pm during the week and all day on week-ends and holidays, the Site and District-owned Facilities on the Site shall be subject to use by the public pursuant to the Civic Center Act. Civic Center Act use requests for use of the Site and/or Facilities by users other than Charter School shall be evaluated and handled by the District, but coordinated with the Charter School. Civic Center requests for use should be directed to the District Administration at:

District Contact: Director, MOT
Email: towens@lsusd.net

L. Indemnification.

1. The Charter School shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the District, its officers, directors, and employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter District and District Personnel) from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against District and/or District Personnel, that may be asserted or claimed by any person, firm or entity arising out of the Charter School's use of the Facilities or from the conduct of its business or from any activity, work, or other things done, permitted or suffered by the Charter School in or about the Facilities after the District delivers possession of the Facilities to the Charter School. This indemnity and hold harmless provision shall exclude actions brought by third persons against the District arising out of the negligence or intentional acts, errors or omissions of the District and/or District Personnel.
2. The District shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the Charter School, its officers, directors, and employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter Charter School and Charter School's Personnel) from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Charter School and/or Charter School's Personnel, that may be asserted or claimed by any person, firm or entity arising out of the District's prior or current use or maintenance of the Facilities or from the prior or current conduct of its business or from any activity, work, or other things done, permitted or suffered by the District in or about the Facilities after District delivers possession of the Facilities to the Charter School. This indemnity and hold harmless provision shall exclude actions brought by third persons against the Charter School arising out of the negligence or intentional acts, errors or omissions of the Charter School and/or Charter School's Personnel.

M. Insurance.

In addition to the coverage described in the Agreement between the Parties, Charter School shall, at its sole costs and expense, commencing as of the date of this Agreement, and during the entire Term hereof, procure, pay for and keep in full force and effect property insurance

that addresses business interruption and casualty needs, including flood and fire, and other hazards with replacement costs coverage for all assets listed in the Charter School's property inventory and consumables. The Charter School shall secure personal property coverage with a minimum policy limit of eighty percent (80%) of the fair market value of the Charter School's contents.

The Charter School shall provide proof of such insurance prior to taking possession of the Site and Facilities, including copies of the endorsements specifically required above. The Charter School shall provide proof of renewal of any insurance required above, including any endorsements required, at least fifteen (15) days prior to the expiration of such insurance.

N. Title to Site and Facilities.

The parties acknowledge that title to the Site and two (2) of the ten (10) portables on the Site owned by the District is held by the District and shall remain in the District at all times.

Title to the eight (8) portables owned by Charter School, and all other property placed on the Site by Charter School, except the two portables owned by the District, shall remain the personal property of Charter School and shall not be treated as real property or become a part of the Site even though affixed thereto. Within thirty (30) days after termination of Charter School's use of the Site for any reason, Charter School shall remove at its sole expense, all of its property from the Site and shall restore the Property to its prior condition, less ordinary wear and tear.

O. Subcontract and Assignment.

Neither Party shall assign its rights, duties or privileges under this Agreement, Exhibit C, nor shall a party attempt to confer any of its rights, duties or privileges under this Agreement, Exhibit C (including that of sublease) on any third party, without the written consent of the other party. Charter School shall not sublease, pledge, encumber, mortgage or otherwise transfer or assign to any party whatsoever any interest in the Site or Facilities.

P. Default and Termination.

Unless otherwise agreed in writing by the Parties, the Charter School's use of the Site and its Facilities will automatically terminate upon the effective date of any default or breach of its obligations by Charter School, provided that Charter School shall be provided with thirty (30) calendar days from the "Date of Default" as defined below, to discontinue its occupancy of the Site and Facilities. The occurrence of any one or more of the following events shall constitute a "Default" and material breach of this Agreement by Charter School if the Default has not been cured by the expiration of the deadline identified below in subsections (1) through (5) ("Date of Default"):

1. The failure by Charter School to make timely payment of any fees due under this Agreement where such failure shall continue for a period of thirty (30) calendar days after receipt of written notice thereof by District to Charter School;
2. The failure by Charter School to observe or perform any of the covenants, conditions or provisions of this Agreement to be observed or performed by Charter School (including shared use terms, if applicable) where such failure shall continue for a period of thirty (30) calendar days after receipt of written notice thereof by District to Charter School, unless such failure cannot reasonably be cured within a period of thirty (30) calendar days, in which case Charter School must commence

efforts to cure said Default within a period a thirty (30) calendar days and cure such Default by reasonable date set forth by the District;

3. Termination, revocation or non-renewal of Charter School's charter or cessation of the Charter School's program for any reason, except where the District is legally required to delay termination of the Agreement during an appeal process pursued by the Charter School;
4. The failure by Charter School to utilize the Site or its Facilities for the sole purpose of operating a charter school as authorized by this Agreement and the Charter School's charter where such failure shall continue for a period of thirty (30) calendar days after receipt of written notice thereof by District to Charter School; and/or
5. The failure of Charter School to limit its use of the Site and its Facilities pursuant to this Agreement and in conformity with the District's policies and practices for use of District facilities where such failure shall continue for a period of thirty (30) calendar days after receipt of written notice thereof by District to Charter School.

Q. Satisfaction of Proposition 39 Obligation/Release of Claims.

The Charter School and District mutually agree that this Agreement is executed by the Parties as an alternative to compliance with Education Code section 47614 and its implementing regulations ("Proposition 39") given Charter School's status as a non-classroom based program. Accordingly, the Charter School knowingly waives and releases the District from any and all claims regarding Proposition 39, and Charter School shall not be entitled to submit a Proposition 39 request to the District for an allocation of Proposition 39 facilities as long as Charter School uses the Site pursuant to this Agreement or any extension thereof. This Section does not prohibit the Parties from mutually agreeing to modify the terms hereof during the Term.

R. Dispute Resolution.

Any dispute between the Charter School and District regarding the rights and obligations under this Exhibit C will be communicated to the other party in writing ("Written Notification") and forwarded to the Charter School's Principal or the District Superintendent. The parties shall meet within ten (10) business days of receipt of the Written Notification to attempt to resolve the dispute ("Initial Meeting"), unless otherwise extended by mutual agreement. If the Initial Meeting does not resolve the dispute, the parties, represented by the Principal and other Charter School representatives and one or more District representatives shall meet within twenty (20) business days of the Initial Meeting and attempt to resolve the dispute ("Second Meeting"). If this Second Meeting does not resolve the dispute, the parties the Parties agree to participate in nonbinding mediation within sixty (60) business days of receipt of the Second Meeting before a neutral third-party mediator to be mutually agreed upon by the parties. The format of the mediation session shall be developed jointly by the Parties. The costs of the mediator shall be split equally between the District and the Charter School. If mediation does not resolve the dispute, then either party may pursue any other remedy available under the law. All timelines and procedures in this section may be revised upon mutual written agreement of the District and the Charter School.

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Approval of the annual contracts list for 2020-21 which includes agreements with all departments and sites districtwide.

Background (Describe purpose/rationale of the agenda item):

Ratification and approval is requested for the attached list of agreements with outside vendors for the next fiscal year, 2020-21 and one MOU agreement for 2019-20.

Fiscal Impact (Cost):

See attached list.

Funding Source:

General Fund.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LUSD Contracts

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
Contracts 2019-20						
Aseltine	NPS	V2020-023 Suppl. MC	SPED	4/3/2020		See MOU
Annual Contracts 2020-21						
American Fidelity Administrative Services	Reporting Services (IRS)	V2021-012	Business Services			\$3.95 Per Employee
Blackboard, Inc.	Mass Notifications	V2021-010	Ed Services	7/1/2020	6/30/2023	\$10,033.50
Chemsearch FE	Water Treatment System	V2021-019	FS	7/15/2020	6/30/2021	\$408.75 per quarter
Currier & Hudson	Legal Services	V2021-017	Supt	7/1/2020	6/30/2021	\$195/hour
Dannis Woliver Kelley	Legal Services	V2021-005	SUPT	7/1/2020	6/30/2021	See Agreement
Document Tracking Services	License Agreement	V2021-009	Ed Services	7/1/2020	6/30/2022	\$2,675.00
East County SELPA/Fred Fox	Program Specialist	V2021-016	SPED	7/1/2020	6/30/2021	\$112,035.00
Exceptional Family Resource Center	Infant Referrals	V2021-003	SPED	7/1/2020	6/30/2021	\$444 for 9 weeks
Grossmont Union High School District	Summer Program - Breakfast and Lunch	V2021-013	ESS	6/15/2020	8/7/2020	No Charge (unused meals not returned: \$3.00)
Mr. & Mrs. James Wild	Transportation	V2021-015	SPED	8/20/2020	6/30/2021	Mileage Reimb. Up to 4 miles per Attendance Days
New Bridge School	NPS	V2021-008	SPED	7/1/2020	6/30/2021	See NPS
Nutri-Link Technologies	F&R Application Processing	V2021-014	FS	7/1/2020	6/30/2021	\$3,310.00
Nutrislice	Software Application for Online Menus	V2021-018	FS	7/1/2020		\$3,129.84
Ron Cook Media	Marketing Videos for School Enrollment	I2021-002	LP	7/1/2020	6/30/2021	\$2,000.00
San Diego County Office of Education	Budget Software Application		Business Services	7/1/2020		No Cost
San Diego County Supt. Of Schools	Amendment to Agreements V2019-104 and V2020-055	V2021-006	Ed Services	7/1/2020	6/30/2021	See Agreement
San Diego County Supt. Of Schools	Librarian of Record	V2021-007	SUPT	7/1/2020	6/30/2021	\$2,084.46
School Services of California, Inc.	Fiscal Services	V2021-004	Business Services	7/1/2020	6/30/2021	See Agreement
Target River	Marketing	V2021-011	SUPT	9/1/2020	4/30/2021	\$34,980 (\$4,372.50 monthly)
The Regents of UC on behalf of San Diego	Howard Tara M.D. Speech and Audiology	I2021-001	Pupil Services	7/1/2020	6/30/2021	\$280 per hour

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

P & R Paper Supply Company, Inc. Agreement

Background (Describe purpose/rationale of the agenda item):

Extend renewal with P & R Paper Supply Co., Inc. for an additional one-year period from July 1, 2020 to June 30, 2021. In accordance with Title 2, Code of Federal Regulations, Section 200.320(f)(2), noncompetitive procurements resulting from a public emergency, we are invoking this procedure for extending a renewal.

Fiscal Impact (Cost):

Slight increase from 2019-20 agreement. Bid line no. 2 item increase from \$9.85 to \$10.65

Funding Source:

1300 5310000 0000 3700 4700090 189 770

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Food Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

P&R Paper Supply Company, Inc.

Wholesale Distributors of Paper, Packaging, and Janitorial Supplies, Since 1965

Phone: 909-794-1108 - Fax: 909-794-1237 - www.prpaper.com - Email: info@PRPaper.com

5/11/2020

Lakeside Union School District
Child Nutrition Department

Attn: Sally Spero, Director

Re: Extension of Paper Bid for 2020-2021 School Year

Dear Sally:

Thank you for allowing us the opportunity to renew pricing with your school district. Attached is a 2020-2021 price list for your contracted items.

In addition to providing a distribution service to our school districts, P&R Paper has accepted the responsibility of functioning as a packaging consultant to our customers. We feel it is our duty to be experts in our field and to ensure that our customers are aware of new and innovative products in the market, and are using the items that best meet your needs. Our staff is eager to work with you in determining which products may be suitable alternatives for your district.

Also, we continue to be committed to preserving our natural environment and encourage you to be a leader in the green movement. We have a variety of earth friendly products to offer.

Please feel free to contact our office any time if you have any questions about product alternatives.

Sincerely,

Corey Knudsen

School District Sales Specialist

P & R Paper Supply Company, Inc

Direct: (909) 389-1861

Confirmation from School/Cooperative

___ Yes, I agree to the proposed extension

School District/Cooperative Lead

Authorized Signature

Printed Name

Southern CA
1350 Piper Ranch Road
San Diego, CA 92154

Northern CA
2975 Volpey Way
Union City, CA 94587

Corporate Office
P.O. Box 590
1898 E. Colton Avenue
Redlands, CA 92374

Las Vegas NV
4432 Calimesa Street
Las Vegas, NV 89115

Seattle WA
7008 S 212th Street
Kent, WA 98032

P & R Paper Supply Company, Inc.

Phone (909) 794-1108 ~ Fax (909) 794-1237

Lakeside USD

2020-2021 Price List

Bid	Line #	Item Number	Description	UM	2019-2020 Price	2020-2021 Price
1		MBL-YTH10500	5comp WHITE FOAM TRAY 500/CS	CS	\$ 16.05	✓
2		NTR-3608PA	#6008 M/W LUNCH KIT W/ SPIKE STRAW 1M/CS	CS	\$ 9.85	\$ 10.65

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 2020

Agenda Item:

Fundraiser

Background (Describe purpose/rationale of the agenda item):

Virtual Show Choir Competition – Donations for "Shout Outs"

Fiscal Impact (Cost):

Funding Source:

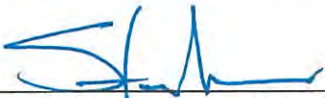
Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

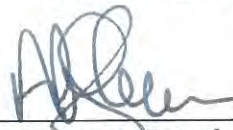
Originating Department/School: LMS

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Andy Johnsen, Interim Superintendent

This form must be typed written and have all signatures before it will be placed on the agenda. All agenda item requests must be submitted for approval 10 days prior to the board meeting.

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Donations

Background (Describe purpose/rationale of the agenda item):

Per Board Policy #3290, the Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, private agency or organization, or other public agency that desires to support the district's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities.

Fiscal Impact (Cost):

Site specific

Funding Source:

None

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial**
☐ **Discussion** ☐ **Ratification**
☒ **Approval** ☐ **Explanation:** [Click here to enter text.](#)

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Lisa DeRosier, Executive Assistant


Dr. Andy Johnsen, Superintendent

Item	Approximate Value	Donated By	Designated for Use at:
	\$50	Richard Henderson	LMS' outdoor school scholarships in memory of Barbara Wise
	\$100	Brenda Clark	LMS' outdoor school scholarships in memory of Barbara Wise
	\$100	William & Margaret Simpson	LMS Show Choir
	\$3,132.07	Donors Choose	Various Sites

Monthly Report of Donations-Crowdfunding

MARCH, APRIL, MAY 2020

Project Funded	Donation	Total Project Amount	School	Teacher	Project Funded by donations from
March 2020	Versatiles and Various Supplies	\$ 275.74	LC	Kelsey Thomas	Pam Susan Kohler Laura Smieth Fill Every Shelf Match
March 2020	Electromagnetism Kit	\$ 191.47	TDS	Jacqueline Keily	Carolina Biological Supply Company Sandra Gergen Britni Cobb Jacqueline Keily
April 2020	Financial Literacy Through Puppetry	\$ 265.18	TDS	Dahlia Rinck	Mrs. Huerta Jones Anonymous Donor Charles Schwab Match
April 2020	Financial Literacy and Stem Materials	\$ 596.16	TDS	Dahlia Rinck	2 Anonymous Donors Charles Schwab Match
April 2020	Financial Literacy and Stem Materials (Part 2)	\$ 599.56	TDS	Dahlia Rinck	3 Anonymous Donors Charles Schwab Match
May 2020	Classroom Community Supplies	\$ 435.01	EH	Emily Okerland	Bobby Repasy Erica Smith Nikki Golomb Joanne Kaufman Breanne Leach Michelle Warncke Sonic Limeades for Learning Match
May 2020	Hotplates and Thermometers for Science	\$ 552.82	TDS	Kari Koch	Chris Collins Craig Newmark Louis Acuna Sonia Marie Potts Jacqueline Keily Sonic Limeades for Learning Match
May 2020	Rich and Powerful Literature Books and Supplies	\$ 216.13	LC	Beth Sandford	Ashley Berg Evangelina Jones Shannon Loarie Bill & Melinda Gates Foundation Match
	Total funded through Donors Choose	\$ 3,132.07			

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Teacher Preparation Clinical Practice Agreement (MOU) with California State University San Marcos

Background (Describe purpose/rationale of the agenda item):

To provide students of CSUSM a teaching experience through clinical practice in LUSD.

Fiscal Impact (Cost):

n/a

Funding Source:

n/a

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Educational Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Dr. Kim Reed, Assistant Superintendent
of Educational Services



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 10/2

This form must be typed written and have all signatures before it will be placed on the agenda. All agenda item requests must be submitted for approval 10 days prior to the board meeting.



Teacher Preparation Clinical Practice Agreement

This Agreement ("**Agreement**") is between the Trustees of the California State University on behalf of **California State University San Marcos ("University")** and San Marcos Unified School District ("**District**"). **District** and University are collectively referred to herein as the "Parties" or individually as a "Party." This Agreement shall be effective as of the date of the last Party's signature below. In consideration of the mutual promises set forth below, the Parties agree as follows:

WHEREAS, the District is authorized to enter into agreements with University, to provide teaching experience through clinical practice to teacher candidates enrolled in teacher training curricula of University and,

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the Cooperating Teacher and/or Onsite Liaison as compensation for and recognition of services performed for the teacher candidate in the Cooperating Teacher's and/or Onsite Liaisons charge.

1. This Agreement will be in effect from July 1, 2020 to June 30, 2021. University shall have the option to extend this Agreement for an additional term of four (4) years. University shall exercise this option by written amendment to this Agreement signed by both Parties. The Agreement may be terminated for any reason by either Party upon providing the other Party thirty (30) days written notice of the intent to terminate. If the District terminates this Agreement, it will permit any student working at the District at the time of termination to complete their work. The Agreement may be renewed upon the mutual written consent of both Parties.
2. The District shall provide University teacher candidates with a teaching experience through clinical practice in schools and classes of the District as set forth herein. Clinical practice shall be provided in schools or classes of the District and under the direct supervision and instruction of employees of the District, as agreed upon in advance by duly authorized representatives of District and University. The District may, for good cause, refuse to accept for clinical practice any teacher candidate of University assigned to the District and, upon the request of the District; University shall terminate the assignment of said teacher candidate. District shall provide University with adequate written notice, but in no event less than fifteen (15) days prior notice, of its refusal to accept a teacher candidate to ensure University has the opportunity to place the teacher candidate elsewhere.
3. "Clinical practice" as used herein and elsewhere in this agreement means active participation in the instructional duties and functions under the direct supervision and instruction of employees of the District holding valid, clear credentials in the appropriate area(s) of authorization issued by the State Board of Education and duly verified by Parties. All services provided under this agreement shall be per the Commission for Teacher Credentialing specifications and requirements for the applicable program. It is the responsibility of the Student to complete and comply with all fingerprinting and background check requirements.

4. District may request University to withdraw any teacher candidate who District determines is not performing satisfactorily, refuses to follow District's administrative policies, procedures, rules and regulations or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or reasons why District desires to have the teacher candidate withdrawn. University shall respond to said request within five (5) days of receipt of same.
5. Teacher candidate's participation shall terminate upon a teacher candidate's discontinuance of the internship program.
6. The assignment of a University teacher candidate for clinical practice in the District shall be deemed to be effective for purposes of this agreement as of the date University has set with the District.

University shall pay the District a reasonable fee to compensate for the services of the Cooperating Teacher and/or Onsite Liaison. District shall be provided University's fee schedule upon request. District shall be paid within thirty (30) days following the last day of each semester.

7. Teacher candidates shall not be considered officers, employees, agents or volunteers of either Party.
8. Each Party agrees to maintain professional and commercial general liability coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.

University will provide the student(s) with general, professional and educator's errors and omissions liability coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 general aggregate.

9. Indemnification
 - a) District shall defend, indemnify and hold harmless the University and each of their trustees, officers, employees, agents and volunteers from and against any and all liability, loss, expense, or claims for injury or damages arising out of, resulting from, or in connection with the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of the District, its officers, subcontractors, assignees, appointees, agents, or employees.
 - b) University shall defend, indemnify and hold harmless District and its trustees, officers, employees, subcontractors, appointees, agents and volunteers from and against any and all liability, loss, expense, or claims for injury or damages arising out of, resulting from, or in connection with the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of the University, its officers, agents, or employees.
 - c) This Section will survive expiration or termination of this Agreement.
10. University and District shall keep confidential at all times any and all information and personal data received from the other relating to teaching strategy, students, employees and tutors, and their performance and progress. Unless required by law, no personal data received from the other Party will be divulged to any third Party without the prior written approval of the individual to whom such personal data relates. Disclosure of confidential information as required by court order, law or other governmental regulation shall not constitute a breach of this Agreement. University is legally mandated to provide records in response to a request for records under the California Public

Records Act (Cal. Gov. Code section 6250, et seq.), and/or the Richard McKee Transparency Act of 2011 (Cal. Edu. Code section 72690, et seq.), unless such information falls under an exemption provided for under California law. The disclosure of information pursuant to University's obligations under the Public Records Act and/or McKee Act shall not constitute a violation of this Agreement. The University is, and District may be, subject to various privacy, freedom of information and public records laws, and the University and District agree that they will co-operate and provide all necessary assistance in order to comply with these legal obligations. District shall familiarize itself with student privacy laws (FERPA) and adhere to it accordingly.

11. The Parties agree that all teacher candidates receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status. Further, the Parties agree to comply with all applicable federal, state and local laws and regulations, including but not limited to laws that prohibit discrimination, harassment, sexual misconduct, and retaliation. The District also agrees to comply with University policies governing discrimination, harassment, sexual misconduct, and retaliation, which are set forth in CSU Executive Orders 1095-1097. Any violation of applicable law or CSU policy is grounds for the immediate termination of the Agreement.
12. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in the state courts located in the County of San Diego, State of California.
13. Any notices required by this Agreement will be deemed to have been duly given if communicated in writing to the following individuals.

TO UNIVERSITY:

Maria Froehle
 Contract Analyst
 California State University San Marcos
 333 S. Twin Oaks Valley Road
 San Marcos, CA 92096-0001
mfroehle@csusm.edu
 760.750.4468

TO DISTRICT:

Name
 Title
 District Name
 Address
 City, State, Zip
 Email
 Phone #

14. Nothing contained in this Agreement confers on either Party the right to use the other Party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.

15. This Agreement may be amended upon mutual consent of University and the District.
16. Without written consent of University, this agreement is not assignable by the District either in whole or in part.
17. Upon termination of this Agreement for any reason, the terms, provisions, representations and warranties contained in this Agreement shall survive expiration or early termination of this Agreement.
18. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect hereto. No representation, promise, inducement or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise or inducement or statement not set forth herein.

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District Listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on

Date

"It was moved, seconded and carried that the attached contract with the Trustees of The California University, whereby the University may assign teacher candidates to the school in the School District is hereby authorized to execute the same.

District

County

By _____

Clerk, secretary (strike one) of the Governing Board of the School District

By _____ Date _____

Maria Froehle
Contract Analyst
California State University San Marcos

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Approval of agreement for Circles of Equity Grant

Background (Describe purpose/rationale of the agenda item):

Approval is requested to enter in agreement between LUSD and San Diego Superintendent of Schools for the Circles of Equity District grant. The District's Circles of Equity grant leader and contact is Dr. Paty Fernandez. The county will agree to pay the District \$10,000 under the terms of the attached contract.

Fiscal Impact (Cost):

\$10,000 in revenue

Funding Source:

Addresses Emphasis Goal(s):

☒ #1: Academic Achievement ☒ #2: Social Emotional ☐ #3: Physical Environments

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Pupil Services

DocuSigned by:

Submitted/Recommended By:


Principal/Department Head Signature

Approved for Submission to the Governing Board:


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member _____

AGREEMENT

This Agreement is entered into this 1st day of March, 2020 by and between Lakeside Union School District herein called "**DISTRICT**" and the San Diego County Superintendent of Schools, herein called the "**COUNTY**," who agrees to provide the following services to the **DISTRICT**:

SCOPE OF SERVICES

The DISTRICT agrees to assign one leader to each of the following District Equity Leader roles:

- A. District Equity and Literacy Leader – Elementary (DELL-E)
- B. District Equity and Literacy Leader – Secondary (DELL-S)
- C. District Equity Leader – Whole Child (DEL-WC)

District Equity and Literacy Leader Primary and Secondary (DELL-E and DELL-S) Responsibilities:

- Co-develop District Equity Project Implementation Plan
- Support site-level, grade-span coaches/teachers with development of site sustainability plan
- Attend project activities

District Equity Leader – Whole Child (DEL-WC) Responsibilities:

- Meet with District Equity and Literacy Leads to support District Project Sustainability Plan
- Attend project activities

TOBACCO-FREE FACILITY

The COUNTY is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

PERIOD OF AGREEMENT - INCEPTION AND TERMINATION DATES

March 1, 2020 through September 30, 2020.

COMPENSATION/COSTS AND PAYMENT SCHEDULE

The COUNTY agrees to pay the DISTRICT the amount due for services provided to DISTRICT under the terms of this Contract. The total NOT TO EXCEED amount for this agreement is Ten Thousand dollars (\$10,000.00). Payment will be made upon receipt of the DISTRICT Grant Report.

TERMINATION

This Agreement may be terminated by either party with a thirty (30) day written notice.

HOLD HARMLESS

Each party hereby agrees to indemnify, defend and hold the other party, including its officers, agents and employees, harmless from any claim, demand, loss, claim, or damage (including attorney fees) to the indemnified party, or to other persons or property arising out of this Agreement, or the services to be performed hereunder, to the extent that the claim, demand, loss, claim or damage is caused by the indemnifying party's breach of any obligation contained in this Agreement or the intentional or negligent act of the indemnifying party or its officers, agents, and/or employees. This indemnity shall survive termination of this Agreement.

AUDIT

The DISTRICT agrees to maintain and preserve, until three (3) years after termination of the Agreement with the COUNTY and to permit the State of California or any of its duly authorized

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

LAKESIDE UNION SCHOOL DISTRICT

By (Authorized Signature)

Michael Simonson

Name (Type or Print)

Deputy Superintendent, CBO

Title

Date

By (Authorized Signature)

Erin Garcia

Name (Type or Print)

Assistant Superintendent

Title

5-28-2020

Date

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Board Policy and Administrative Regulation 5145.3: Nondiscrimination/Harassment

Background (Describe purpose/rationale of the agenda item):

Minor revisions made in policy and regulation to reflect NEW LAW (AB 699) which prohibits discrimination based on immigration status.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- ☐ Informational
- ☐ Discussion
- ☐ Approval
- ☒ Adoption

- ☐ Denial
- ☐ Ratification
- ☐ Review [Click here to enter text.](#)
- ☐ Explanation: [Click here to enter text.](#)

Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: _____

NONDISCRIMINATION/HARASSMENT

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, ~~or~~ gender expression, or genetic information or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6164.6 - Identification and Education Under Section 504)

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also includes the creation of a hostile environment through prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

NONDISCRIMINATION/HARASSMENT (continued)

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. He/she shall report his/her findings and recommendations to the Board after each review.

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1330 - Use of Facilities)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.2 - Guidance/Counseling Services)

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.2 - Freedom of Speech/Expression)

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

NONDISCRIMINATION/HARASSMENT (continued)

(cf. 3580 – Student Records)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
48900.3 Suspension or expulsion for act of hate violence
48900.4 Suspension or expulsion for threats or harassment
48904 Liability of parent/guardian for willful student misconduct
48907 Student exercise of free expression
48950 Freedom of speech
48985 Translation of notices
49020-49023 Athletic programs
51500 Prohibited instruction or activity
51501 Prohibited means of instruction
60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

422.55 Definition of hate crime
422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

432 Student record
4600-4670 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972
12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.31 Disclosure of personally identifiable information
100.3 Prohibition of discrimination on basis of race, color or national origin
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
106.9 Notification of nondiscrimination on basis of sex
110.25 Prohibition of discrimination based on age

NONDISCRIMINATION/HARASSMENT (continued)

Legal Reference: (continued)

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, Fact Sheet, August 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

California Office of the Attorney General: <http://oag.ca.gov>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

NONDISCRIMINATION/HARASSMENT

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, ethnicity, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legally protected status; or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Executive Director, Pupil Services

12335 Woodside Avenue, Lakeside, CA 92040

(619) 390-2624

(email)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, employees, volunteers, and the general public and post them on the district's web site and other locations that are easily accessible to students. (Education Code 234.1)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

NONDISCRIMINATION/HARASSMENT (continued)

2. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. (Education Code 234.1)
3. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parent/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.

(cf. 5145.6 - Parental Notifications)

4. The Superintendent or designee shall ensure that all students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

5. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students, including transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

NONDISCRIMINATION/HARASSMENT (continued)

6. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)
7. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students' privacy rights and ensure their safety from threatened or potentially discriminatory behavior.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti
(cf. 5131.5 - Vandalism and Graffiti)
2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination and how to respond
3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination
4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to students, parents/guardians, and the community

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against perpetrators and anyone determined to have engaged in wrongdoing, including any student who is found to have made a complaint of discrimination that he/she knew was not true

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

NONDISCRIMINATION/HARASSMENT (continued)**Process for Initiating and Responding to Complaints**

Any student who feels that he/she has been subjected to unlawful discrimination described above or in district policy is strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, any student who observes any such incident is strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When any report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is submitted to or received by the principal or compliance officer, he/she shall inform the student or parent/guardian of the right to file a formal complaint pursuant to the provisions in AR 1312.3 - Uniform Complaint Procedures. Any report of unlawful discrimination involving the principal, compliance officer, or any other person to whom the complaint would ordinarily be reported or filed shall instead be submitted to the Superintendent or designee. Even if the student chooses not to file a formal complaint, the principal or compliance officer shall implement immediate measures necessary to stop the discrimination and to ensure all students have access to the educational program and a safe school environment.

Upon receiving a complaint of discrimination, the compliance officer shall immediately investigate the complaint in accordance with the district's uniform complaint procedures specified in AR 1312.3.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Transgender and Gender-Nonconforming Students

Gender identity means a student's gender-related identity, appearance, or behavior, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

NONDISCRIMINATION/HARASSMENT (continued)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity or gender expression is different from that traditionally associated with the assigned sex at birth.

Acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, regardless of whether they are sexual in nature, where the act has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited under state and federal law. Examples of types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her gender identity
2. Disciplining or disparaging a transgender student because his/her mannerisms, hairstyle, or style of dress correspond to his/her gender identity, or a non-transgender student because his/her mannerisms, hairstyle, or style of dress do not conform to stereotypes for his/her gender or are perceived as indicative of the other sex
3. Blocking a student's entry to the bathroom that corresponds to his/her gender identity because the student is transgender or gender-nonconforming
4. Taunting a student because he/she participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information
6. Use of gender-specific slurs
7. Physical assault of a student motivated by hostility toward him/her because of his/her gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

NONDISCRIMINATION/HARASSMENT (continued)

Examples of bases for complaints include, but are not limited to, the above list as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. **Right to privacy:** A student's transgender or gender-nonconforming status is his/her private information and the district will only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In the latter instance, the district shall limit disclosure to individuals reasonably believed to be able to protect the student's well-being. Any district employee to whom a student discloses his/her transgender or gender-nonconforming status shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this procedure, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

2. **Determining a Student's Gender Identity:** The compliance officer shall accept the student's assertion of his/her gender identity and begin to treat the student consistent with his/her gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.

NONDISCRIMINATION/HARASSMENT (continued)

3. **Addressing a Student's Transition Needs:** The compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify and develop strategies for ensuring that the student's access to education programs and activities is maintained. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting his/her educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.
4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** When the district maintains sex-segregated facilities, such as restrooms and locker rooms, and sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

(cf. 7110 - Facilities Master Plan)

NONDISCRIMINATION/HARASSMENT (continued)

5. Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns shall not constitute a violation of this administrative regulation or the accompanying district policy.
7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with his/her gender identity, subject to any dress code adopted on a school site.

(cf. 5132 - Dress Code)

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Board Policy & Exhibit 5145.6: Parental Notifications

Background (Describe purpose/rationale of the agenda item):

Adoption: Exhibit reflects **NEW LAWS** requiring parental notice of the rights of pregnant and parenting students (**AB 2289**), mental health services available in the school and community (**AB 2022**), risks and effects of lead exposure when child enrolls in a licensed child care center or preschool (**AB 2370**), and specified educational rights of migrant students and newly arrived immigrant students in grades 11-12 (**AB 2121**). Exhibit also deletes two items related to Open Enrollment Act transfers since schools are not currently being identified as low achieving under this program. Section V updated to add legal cite pursuant to **NEW LAW (AB 1808)** which requires classroom notice on Williams UCP to include health and safety issues in license-exempt California State Preschool Programs.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: _____

PARENTAL NOTIFICATIONS

The Governing Board desires to promote effective communication between the school and the home and to keep parents/guardians informed regarding educational programs, school operations, and the legal rights of students and their parents/guardians. The Superintendent or designee shall send parents/guardians and students all notifications required by law and any other notifications he/she believes will promote parental understanding and involvement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5022 - Student and Family Privacy Rights)

(cf. 6020 - Parent Involvement)

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to parents/guardians of any such student shall, in addition to being written in English, be written in the family's primary language, and may be responded to either in English or the primary language.

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, he/she shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

PARENTAL NOTIFICATIONS (continued)*Legal Reference:***EDUCATION CODE**

221.5 Prohibited sex discrimination
 231.5 Sexual harassment policy
 234.7 Student protections relating to immigration and citizenship status
 262.3 Appeals; information re: availability of civil remedies
 310 Structured English Immersion Program
 313 Reclassification of English learners, parental consultation
 313.2 Long-term English learner, notification
 440 English language proficiency assessment; instruction in English language development
 8483 Before/after school program; enrollment priorities
 17288 Pupils: school buildings
 17611.5-17612 Notification of pesticide use
 32255-32255.6 Right to refuse harmful or destructive use of animals
 32390 Fingerprint program; contracts; funding; consent of parent/guardian
 33479.3 The Eric Paredes Sudden Cardiac Arrest Prevention Act
 35160.5 Extracurricular and cocurricular activities
 35178.4 Notice of accreditation status
 35182.5 Advertising in the classroom
 35183 School dress codes; uniforms
 35186 Complaints concerning deficiencies in instructional materials and facilities
 35256 School accountability report card
 35258 School accountability report card
 35291 Rules
 37616 Consultation
 39831.5 School bus rider rules and information
 44050 Employee codes of conduct, employee interactions with students
 44808.5 Permission to leave school grounds
 46010.1 Notice re: excuse to obtain confidential medical services
 46014 Regulations regarding absences for religious purposes
 46600-46611 Interdistrict attendance agreements especially:
 48000 Minimum age of admission
 48070.5 Promotion or retention of students
 48204 Residency requirements
 48205 Absence for personal reasons
 48206.3 Pupils with temporary disabilities; individual instruction; definitions
 48207-48208 Students with temporary disabilities in hospitals ~~outside of school district~~
 48213 Prior notice of exclusion from attendance
 48216 Immunization
 48260.5 Notice regarding truancy
 48263 Referral to SARB or probation department
 48301 Interdistrict transfers
 48350-48361 Open Enrollment Act
 48354 Option to transfer from school identified under Open Enrollment Act
 48357 Status of application for transfer from school identified under Open Enrollment Act
 48412 Certificate of proficiency
 48432.3 Voluntary enrollment in continuation education
 48432.5 Involuntary transfers of students
 48850-48859

PARENTAL NOTIFICATIONS (continued)*Legal Reference Continued:**48904 Liability of parent/guardian for willful pupil misconduct**48904.3 Withholding grades, diplomas, or transcripts**48906 Notification of release of pupil to peace officer**48911 Notification in case of suspension**48912 Closed sessions; consideration of suspension**48915.1 Expelled individuals: enrollment in another district**48916 Readmission procedures**48918 Rules governing expulsion procedures**48980 Required notification at beginning of term**48980.3 Notification of pesticide use**48981 Time and means of notification***EDUCATION CODE** (continued)*48982 Signature; return to school; effect of signature**48983 Contents of notice**48984 Activities prohibited unless notice given**48985 Notices to parents in language other than English**48987 Child abuse information**49063 Notification of parents of their rights**49067 Regulations regarding pupil's achievement**49068 Transfer of permanent enrollment and scholarship record**49069 Absolute right to access**49070 Challenging content of records**49073 Release of directory information**49076 Access to student records**49077 Access to information concerning a student in compliance with court order**49091.14 Prospectus**49302 Parental consent**49332 Notifications of retention of object by school personnel; release**49403 Cooperation in control of communicable disease and immunization**49423 Administration of prescribed medication for pupil**49451 Physical examinations: parent's refusal to consent**49452.5 Screening for scoliosis**49452.7 Information on type 2 diabetes**49456 Report to parent**49472 Medical and hospital services for pupils**49480 Continuing medication regimen for nonepisodic conditions**49510-49520 Duffy-Moscone Family Nutrition Education and Services Act of 1970**51229 Course of study for grades 7-12**51513 Personal beliefs**51938 Right of parent/guardian notice HIV/AIDS and sexual health instruction**52164.1 Census-taking methods; determination of primary language; assessment of language skills**52164.3 Notice of reassessment of language skills**52173 Consultation with parents or guardians; notice to parents or guardians; withdrawal of pupil**52244 Advanced Placement Program**54444.2 Migrant education programs; parent involvement**56301 Child-find system; policies re: written notification rights**56321 Special education; proposed assessment plan**56321.5-56321.6 Notice of parent rights pertaining to special education*

PARENTAL NOTIFICATIONS (continued)*Legal Reference Continued:*

- 56329 Written notice of right to findings; independent assessment
- 56341 Individualized education program team
- 56341.1 Development of individualized education program; right to audio record meeting
- 56341.5 Individualized education program team meetings
- 56343.5 IEP meetings
- 56346 Parental notice and consent to special education program
- 58501 Alternative schools: notice required prior to establishment
- 60641 Standardized Testing and Reporting Program
- 60850 High School Exit Examination
- 66204 Certification of high school courses as meeting university admission criteria

HEALTH AND SAFETY CODE

- 1596.857 Right to enter child care facility
- 120365 Immunizations
- 120370 Immunizations
- 120375 Immunizations
- 120440 Sharing immunization information
- 124085 Certificate of receipt; health screening and evaluation services; waiver by parent/guardian
- 124100 School districts and private schools; information to parents

PENAL CODE

- 627.5 Hearing request following denial or revocation of registration

WELFARE AND INSTITUTIONS CODE

- 18976.5 Parental notice; right of refusal to participate

CODE OF REGULATIONS, TITLE 5

- 863 Standardized Testing and Reporting Program
- 3052 Behavioral intervention
- 3831 General standards (Gifted and Talented Program)
- 4622 Notice requirements and recipients
- 4631 Responsibilities of the local agency
- 11303 Reclassification of English language learners
- 11309 Parental exception waivers
- 11523 Notice of proficiency examinations
- 18066 Policies and procedures absences for child care

UNITED STATES CODE, TITLE 20

- 1232g Family Educational and Privacy Rights Act
- 1415 Procedural safeguards
- 1681-1688 Title IX, discrimination based on sex or blindness
- 6311 State plans

- 6312 Local education agency plans
- 6316 Academic assessment and local education agency school improvement
- 6318 Parental involvement

- 7908 Armed forces recruiter access to students

UNITED STATES CODE, TITLE 42

- 2000d -2000d-7, Title VI, Civil Rights Act of 1964

CODE OF FEDERAL REGULATIONS, TITLE 34

- 99.7 Student records, annual notification
- 99.34 Student records, disclosure to other educational agencies
- 104.36 Procedural safeguards
- 106.9 Dissemination of policy, nondiscrimination on basis of sex
- 300.345 Parent participation

PARENTAL NOTIFICATIONS (continued)

Legal Reference Continued:

300.502 *Independent educational evaluation*

300.503 *Prior written notice*

300.505 *Parental consent*

300.507 *Parent notice due process hearing*

300.523 *Manifestation determination review*

CODE OF FEDERAL REGULATIONS, TITLE 40

763.84 *Asbestos inspections, response actions and post-response actions*

763.93 *Asbestos management plans*

PARENTAL NOTIFICATIONS

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
I. Annually			
Beginning of each school year	Education Code 234.7	BP 0410	Right to a free public education regardless of immigration status or religious beliefs
Beginning of each school year	Education Code 310	BP 6142.2 AR 6174	Information on the district's language acquisition programs
Beginning of each school year	Education Code 17612, 48980.3	AR 3514.2	Use of pesticide product, active ingredients, Internet address to access information
By February 1	Education Code 35256, 35258	BP 0510	School Accountability Report Card provided
Beginning of each school year	Education Code 35291, 48980	AR 5144 AR 5144.1	District and site discipline rules
Beginning of each school year	Education Code 44050	BP 4119.21 4219.21 4319.21	Code of conduct addressing employee interactions with students
Beginning of each school year	Education Code 46010.1	BP 5113	Absence for confidential medical services
Beginning of each school year	Education Code 48929, 48980	BP 5116.2	District policy authorizing transfer
Beginning of each school year	Education Code 48980	BP 6111	Schedule of minimum days and student-free staff development days
Beginning of each school year	Education Code 48980, 231.5; 5 CCR 4917	AR 5145.7	Sexual harassment policy as related to students
Beginning of each school year	Education Code 48980, 32255, 32255.6	AR 5145.8	Right to refrain from harmful or destructive use of animals
Beginning of each school year	Education Code 48980, 35160.5, 46600-46611, 48204, 48301, 48350-48361	BP 5111.1; AR 5116.1; AR 5117	All statutory attendance options, available local attendance options, options for Meeting residency form for changing attendance, appeals process
Beginning of each school year, if Board allows such absence	Education Code 48980, 46014	AR 5113	Absence for religious exercises or purposes

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
I. Annually (Continued)			
Beginning of each school year	Education Code 48980, 48205	AR 5113; AR 6154	Excused absences; grade/credit cannot be reduced due to excused absence if work or test has been completed; full text of Ed Code 48205
Beginning of each school year	Education Code 48980, 48206.3, 48207, 48208	AR 6183	Availability of home/hospital instruction for students with temporary disabilities
Beginning of each school year	Education Code 48980, 49403	BP 5141.31	School immunization program
Beginning of each school year	Education Code 48980, 49423, 49480	AR 5141.21	Administration of prescribed medication
Beginning of each school year	Education Code 48980, 49451; 20 USC 1232h	AR 5141.3	Right to refuse consent to physical examination
Beginning of each school year	Education Code 49013; 5 CCR 4622	AR 1312.3	Uniform complaint procedures, available appeals, civil law remedies
Beginning of each school year	Education Code 49063	AR 5125, AR 5125.3	Challenge, review, and expunging of records
Beginning of each school year	Education Code 49063, 49069; 20 USC 1232g; 34 CFR 99.7	AR 5125	Student records: inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine legitimate educational interest, course prospectus availability
Beginning of each school year	Education Code 49063, 49073; 20 USC 1232g; 34 CFR 99.37	AR 5125.1	Release of directory information
Beginning of each school year, and at least one more time during school year using specified methods	Education Code 49428	None	How to access mental health services at school and/or in community
Beginning of each school year	Education Code 49520, 48980; 42 USC 1758; 7 CFR 245.5	AR 3553	Eligibility and application process for free and reduced-price meals

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
I. Annually (Continued)			
Beginning of each school year	Education Code 51513; 20 USC 1232h	AR 5022 BP 6162.8	Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities; inspection rights and procedures
Beginning of each school year	Education Code 56301	BP 6164.4	Parental rights re: special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating referral for assessment
Beginning of each school year	Education Code 58501, 48980	AR 6181	Alternative schools
Beginning of each school year	Health & Safety Code 104855	AR 5141.6	Availability of dental fluoride treatment; opportunity to accept or deny treatment
Annually	5 CCR 852; Education Code 60615	AR 6162.51	Student's participation in state assessments; option to request exemption from testing
Beginning of each school year, if district receives Title I funds	20 USC 6312; 34 CFR 200.61	BP 4112.2; AR 4222	Right to request information re: professional qualifications of child's teacher and paraprofessional
Beginning of each school year	34 CFR 104.8, 106.9	BP 0410 BP 6178	Nondiscrimination
Beginning of each school year to parent, teacher, and employee organizations or, in their absence, individuals	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress
Beginning of each school year	USDA SP-23-2017	AR 3551	District policy on meal payments
II. At Specific Times During the Student's Academic Career			
Beginning in grade 7, at least once prior to course selection and career counseling	Education Code 221.5, 48980	AR 6164.2	Course selection and career counseling

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
II. At Specific Times During the Student's Academic Career (Continued)			
Upon a student's enrollment	Education Code 310	BP 6142.2 AR 6174	Information on the district's language acquisition programs
Upon registration in K-6, if students have not previously been transported	Education Code 39831.5	AR 3543	School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops
Upon a student's enrollment	Education Code 49063	AR 5125 AR 5125.3	Specified rights related to student records
When students entering grade 7	Education Code 49452.7	AR 5141.3	Specified information on type 2 diabetes
When in kindergarten, or first grade if not previously enrolled in public school	Education Code 49452.8	AR 5141.32	Requirement for oral health assessment, explanation of law, importance of oral health, agency contact, privacy rights
Beginning of each school year for students in grades 7-12	Education Code 51938, 48980	AR 6142.1	Sexual health and HIV prevention education; right to view A/V materials, whether taught by district staff or outside consultants, request specific Education Code sections, right to excuse
Within 20 working days of receiving results of standardized achievement tests or, if results not available in school year, 20 days of start of next school year	Education Code 60641; 5 CCR 863	AR 6162.51	Results of tests; test purpose, individual score and intended use
When child is enrolled or reenrolled in a licensed child care center or preschool	Health and Safety Code 1596.7996	AR 5148	Information on risks and effects of lead exposure, blood lead testing
When child is enrolled in kindergarten	Health and Safety Code 124100, 124105	AR 5141.32	Health screening examination
When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur			
In the event of a breach of security of district records, to affected persons	Civil Code 1798.29	BP 3580	Types of records, affected, date of breach, description of incident, contact information for credit reporting agencies
Upon receipt of a complaint alleging discrimination	Education Code 262.3	AR 1312.3	Civil law remedies available to complainants
When student has been placed in structured English immersion program	Education Code 310-311, 5 CCR 11309	AR 6174	Student's placement in program, opportunity to apply for parental exception waiver, other rights of student relative to such placements
When determining whether an English learner should be reclassified as fluent English proficient	Education Code 313; 5 CCR 11303	AR 6174	Description of reclassification process, opportunity for parent/guardian to participate
When student is identified as English learner and district receives Title I or Title III funds for English learner programs, not later than 30 days after beginning of school year or within two weeks of placement if identified during school year	Education Code 313.2, 440; 20 USC 7012	AR 6174	Reason for classification, level of identification as long-term English learner, description of program(s), option to decline program or choose alternate, option to remove student from program at any time, exit requirements of program
When homeless or foster youth applies for enrollment in before/ after school program	Education Code 8483	AR 5148.2	Right to priority enrollment; how to request priority enrollment
At least 72 hours before use of pesticide product not included in annual list	Education Code 17612	AR 3514.2	Intended use of pesticide product
If school has lost its WASC accreditation status	Education Code 35178.4	BP 6190	Loss of status, potential consequences
When district has contracted for electronic products or services that disseminate advertising	Education Code 35182.5	BP 3312	Advertising will be used in the classroom or learning center
At least six months before implementing a schoolwide uniform policy	Education Code 35183	AR 5132	Dress code policy requiring schoolwide uniforms
Before implementing a year-round schedule	Education Code 37616	BP 6117	Public hearing on year-round schedule

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur (Continued)			
When interdistrict transfer is requested and not approved or denied within 30 days	Education Code 46601	AR 5117	Appeal process
Before early entry to kindergarten, if offered	Education Code 48000	AR 5111	Effects, advantages and disadvantages of early entry
When student identified as being at risk of retention	Education Code 48070.5	AR 5123	Student at risk of retention
When student excluded due to quarantine, contagious or infectious disease, danger to safety or health	Education Code 48213	AR 5112.2 BP 5141.33	Student has been excluded from school
Before already admitted student is excluded for lack of immunization	Education Code 48216; 17 CCR 6040	AR 5141.31	Need to submit evidence of immunization or exemption within 10 school days; referral to medical care
When a student is classified a truant	Education Code 48260.5, 48262	AR 5113.1	Truancy, parental obligation, availability of alternative programs, student consequences, need for conference
When a truant is referred to a SARB or probation department	Education Code 48263	AR 5113.1	Name and address of SARB or probation department and reason for referral
When student requests to voluntarily transfer to continuation school	Education Code 48432.3	AR 6184	Copy of district policy and regulation on continuation education
Prior to involuntary transfer to continuation school	Education Code 48432.5	AR 6184	Right to request meeting prior to involuntary transfer to continuation school
To person holding educational rights, prior to recommending placement of foster youth outside school of origin	Education Code 48853.5	AR 6173.1	Basis for the placement recommendation
When student is removed from class and teacher requires parental attendance at school	Education Code 48900.1	AR 5144.44	Parental attendance required; timeline for attendance
Prior to withholding grades, diplomas, or transcripts	Education Code 48904	AR 5125.2	Damaged school property

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur (Continued)			
When withholding grades, diplomas or transcripts from transferring student	Education Code 48904.3	AR 5125.2	Next school will continue withholding grades, diplomas, or transcripts
When student is released to peace officer	Education Code 48906	BP 5145.11	Release of student to peace officer for the purpose of removing minor from school, unless taken into custody as victim of suspected child abuse
At time of suspension	Education Code 48911	BP 5144.1 AR 5144.1	Notice of suspension
When original period of suspension is extended	Education Code 48911	AR 5144.1	Extension of suspension
At the time a student is assigned to a supervised suspension classroom	Education Code 48911.1	AR 5144.1	The student's assignment to a supervised suspension classroom
Before holding a closed session re: suspension	Education Code 48912	AR 5144.1	Intent to hold a closed session re: suspension
When student expelled from another district for certain acts seeks admission	Education Code 48915.1, 48918	BP 5119	Hearing re: possible danger presented by expelled student
When readmission is denied	Education Code 48916	AR 5144.1	Reasons for denial; determination of assigned program
When expulsion occurs	Education Code 48916	AR 5144.1	Readmission procedures
At least 10 calendar days before expulsion hearing	Education Code 48918	AR 5144.1	Notice of expulsion hearing
When expulsion or suspension of expulsion occurs	Education Code 48918	AR 5144.1	Decision to expel; right to appeal to county board; obligation to inform new district of status
Before involuntary transfer of student convicted of certain crime when victim is enrolled at same school	Education Code 48929, 48980	BP 5116.2	Right to request a meeting with principal or designee
One month before the scheduled minimum day	Education Code 48980	BP 6111	When minimum days scheduled after beginning of the school year
When parents request guidelines for filing complaint of child abuse at a school site	Education Code 48987	AR 5141.4	Guidelines for filing complaint of child abuse at a school site with local child protective agencies
When student in danger of failing a course	Education Code 49067	AR 5121	Student in danger of failing a course

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur (Continued)			
When student transfers from another district or private school	Education Code 49068	AR 5125	Right to receive copy of student's record and to challenge its content
When parent/ guardian's challenge of student record is denied and parent/ guardian appeals	Education Code 49070	AR 5125.3	If board sustains allegations, the correction or destruction of record; if denied, right to submit written objection
When district is considering program to gather safety-related information from students' social media activity	Education Code 49073.6	BP 5125	Opportunity for input on proposed program
When district adopts program to gather information from students' social media activity, and annually thereafter	Education Code 49073.6	AR 5125	Information is being gathered, access to records, process for removal or corrections, destruction of records.
Within 24 hours of release of information to a judge or probation officer	Education Code 49076	AR 5125	Release of student record to a judge or probation officer for conducting truancy mediation program or for presenting evidence at a truancy petition
Before release of information pursuant to court order or subpoena	Education Code 49077	AR 5125	Release of information pursuant to court order or subpoena
When screening results in suspicion that student has scoliosis	Education Code 49452.5	AR 5141.3	Scoliosis screening
When test results in discovery of visual or hearing defects	Education Code 49456; 17 CCR 2951	AR 5141.3	Vision or hearing test
Within 10 days of negative balance in meal account	Education Code 49557.5	AR 3551	Negative balance in meal account; encouragement to apply for free or reduced-price meals
Before any test questioning personal beliefs	Education Code 51513	AR 5022	Permission for test, survey questioning personal beliefs
At least 14 days of before HIV prevention or sexual health instruction, if arrangement made for guest speaker after beginning of school year	Education Code 51938	AR 6142.1	Instruction in HIV prevention or sexual health by guest speaker or outside consultant

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur (Continued)			
Prior to administering survey regarding health risks and behaviors to students in 7-12	Education Code 51938	AR 5022	Notice that the survey will be administered
Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency	Education Code 52164.1, 52164.3; 5 CCR 11511.5	AR 6174	Results of state test of English proficiency
When migrant education program is established	Education Code 54444.2	BP 6175 AR 6175	Parent advisory council membership composition
When child participates in licensed child care and development program	Health and Safety Code 1596.857	AR 5148	Parent/guardian right to enter facility
When district receives Tobacco-Use Prevention Education Funds	Health and Safety Code 104420	AR 3513.3	The district's tobacco-free schools policy and enforcement procedures
When testing by community water system finds presence of lead exceeding specified level	Health and Safety Code 116277	AR 3514	Elevated lead level at school
When sharing student immunization information with an immunization system	Health and Safety Code 120440	AR 5125	Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share
At least 14 days prior to sex offender coming on campus as volunteer	Penal Code 626.81	AR 1240 BP 1250	Dates and times permission granted; obtaining information from law enforcement
When hearing is requested by person asked to leave school premise	Penal Code 627.5	AR 3515.2	Notice of hearing
When responding to complaint re: discrimination, special education, or noncompliance with law	5 CCR 4631	AR 1312.3	Findings, disposition of complaint, any corrective actions, appeal rights and procedures
When child participates in licensed child care and development program	5 CCR 18066	AR 5148	Policies re: excused and unexcused absences
Within 30 days of application for subsidized child care or preschool services	5 CCR 18094, 18118	AR 5148 AR 5148.3	Approval or denial of services

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur			
Upon recertification or update of application for child care or preschool services	5 CCR 18095, 18119	AR 5148 AR 5148.3	Any change in service, such as in fees, amount of service, termination of service
Upon child's enrollment in child care program	5 CCR 18114	AR 5148	Policy on fee collection
When payment of child care fees is seven days late	5 CCR 18114	AR 5148	Notice of delinquent fees
When district substantively changes policy on student privacy rights	20 USC 1232h	AR 5022	Notice of any substantive change in policy or regulation
For districts receiving Title I funds, when child has been assigned or taught for four or more consecutive weeks by a teacher who is does not meet state certification requirements for the grade level/subject taught	20 USC 6312	AR 4112.24	Timely notice to parent/guardian of child's assignment
When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress	20 USC 6312	AR 0520.2	Notice of failure to parents of English language learners
For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners	20 USC 6312	AR 6174	Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program
When school identified for program improvement or corrective action	20 USC 6316	AR 0520.2; AR 5116.1	Explanation of identification, reasons, how problem will be addressed, how parents can become involved, transfer option, availability of supplemental services
For schools receiving Title I funds, upon development of parent involvement policy	20 USC 6318	AR 6020	Notice of policy

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
III. When Special Circumstances Occur			
When household is selected for verification of eligibility for free or reduced-price meals	42 USC 1758; 7 CFR 246.6a	AR 3553	Need to submit verification information; any subsequent change in benefits; appeals
When student is homeless or unaccompanied minor	42 USC 11432; Education Code 48852.5	AR 6173	Educational and related opportunities; transportation services; placement decision and right to appeal
When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30	34 CFR 99.34	AR 5125	Right to review records
When district receives federal funding assistance for nutrition program	USDA FNS Instruction 113-1	BP 3555	Rights and responsibilities nondiscrimination policy, complaint procedures
IV. Special Education Notices			
Prior to conducting initial evaluation	Education Code 56301, 56321, 56321.5, 56321.6, 56329; 20 USC 1415(d); 34 CFR 300.502; 300.503	BP 6159.1 AR 6159.1 AR 6164.4	Proposed evaluation plan, related parental rights, prior written notice; procedural safeguards
Before functional behavioral assessment begins	Education Code 56321	AR 6159.4	Notification and consent
24 hours before IEP when district intending to record	Education Code 56341.1	AR 6159	Intention to audio-record IEP meeting
Early enough to ensure opportunity for parent/guardian to attend IEP meeting	Education Code 56341.5; 34 CFR 300.322	AR 6159	Time, purpose, location, who is will attend and ee, participation of others with special knowledge, transition statements if appropriate
When parent orally requests review of IEP	Education Code 56343.5	AR 6159	Need for written request
Within one school day of emergency intervention or serious property damage	Education Code 56521.1	AR 6159.4	Emergency intervention

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation	Subject
IV. Special Education Notices (Continued)			
Whenever there is a proposal or refusal to initiate or change the identification, evaluation, placement, or FAPE, including when parent/guardian revokes consent for services	20 USC 1415(c); 34 CFR 300.300, 300.503	AR 6159; AR 6159.1	Prior written notice
Upon filing of state complaint	20 USC 1415(d); 34 CFR 300.504	AR 6159.1	Procedural safeguards notice
When disciplinary measures are taken or change in placement	20 USC 1415(k); 34 CFR 300.530	AR 5144.2	Decision and procedural safeguards notice
Upon requesting a due process hearing	20 USC 1415(k); 34 CFR 300.508	AR 6159.1	Student's name, address, school, description of problem, proposed resolution
Eligibility for services under Section 504	34 CFR 104.32, 104.36	AR 6164.6	District responsibilities, district actions, procedural safeguards
V. Classroom Notices			
In each classroom in each school	Education Code 35186	AR 1312.4 E 1312.4	Complaints subject to Williams uniform complaint procedures

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: June 18, 2020

Agenda Item:

Enrollment Report for Month 9 (4/6/2020 – 5/1/2020)

Background (Describe purpose/rationale of the agenda item):

Click here to enter text.

Fiscal Impact (Cost):

N/A

Funding Source:

Click here to enter text.

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement

☐ #2: Social Emotional

☐ #3: Physical Environments

Recommended Action:

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:

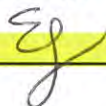


Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



LAKESIDE UNION SCHOOL DISTRICT

MONTH 9

4/6/20 - 5/1/20

DATE: 5/8/2020

SCHOOL	K	1	2	3	4	5	6	7	8	SDC	HH	EAK	NON ADA	TK	19/20 TOTAL	M8 18/19 TOTAL	VARIANCE
EUCALYPTUS HILLS														106	106	113	-7
LAKESIDE FARMS	106	97	110	86	92	111				33		25	0		660	661	-1
LAKEVIEW	130	103	119	121	119	113									705	706	-1
LEMON CREST	73	84	70	83	81	87				25		24	0		527	547	-20
LINDO PARK	73	67	78	65	64	83				36		47	0		513	524	-11
RIVERVIEW			172	157	145	145									619	601	18
WINTER GARDENS	185	166													351	358	-7
LAKESIDE MIDDLE							261	252	256	17					786	814	-28
TIERRA DEL SOL							223	260	228	31					742	757	-15
HOME FLEX	3	0	2	0	3	3	3	4	4						22	0	22
DISTRICT TOTAL	570	517	551	512	504	542	487	516	488	142	0	96	0	106	5,031	5,081	-50

YEAR OVER YEAR COMPARISON

MONTH	AUG M1	SEP M2	OCT M3	NOV M4	DEC M5	JAN M6	FEB M7	MAR M8	APR M9	MAY M10	JUN M11	
2019-2020	4,985	4,986	4,966	4,966	5,042	5,036	5,031	5,036	5,031			
2018-2019	5,073	5,054	5,054	5,046	5,098	5,110	5,098	5,090	5,081	5,070	5,028	
2017-2018	5,164	5,179	5,161	5,153	5,211	5,208	5,183	5,159	5,151	5,135	5,101	
2016-2017	5,051	5,039	5,045	5,031	5,103	5,091	5,080	5,059	5,071	5,050	5,023	
2015-2016	5,087	5,100	5,083	5,077	5,138	5,124	5,139	5,121	5,107	5,081	5,056	
2014-2015	5,003	5,005	4,010	4,992	4,986	5,040	5,008	5,021	5,015	5,006	-	
2013-2014	4,835	4,817	4,823	4,825	4,848	4,834	4,790	4,818	4,813	4,790	-	
2012-2013	4,395	4,387	4,372	4,365	4,369	4,375	4,363	4,367	4,365	4,348	-	

BARONA INDIAN	GRADE	TK/K	1	2	3	4	5	6	7	8	TOTAL
CHARTER SCHOOL		16	12	8	13	15	11	13	10	14	112

RIVER VALELY	GRADE	7	8	9	10	11	12	TOTAL
CHARTER SCHOOL		30	53	62	56	57	51	309

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 6/18/20

Agenda Item:

Board Policy and Administrative Regulation 3551: Food Service Operations/Cafeteria Fund

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect **NEW LAW (SB 265)** which provides that students with unpaid meal fees must not be denied a reimbursable meal of their choice, eliminating the possibility that any student is required to receive an alternate meal. Policy also reflects a waiver granted by the U.S. Department of Agriculture extending the three-year Administrative Review cycle to a five-year cycle for school years 2017-18 through 2021-22. Regulation updated to reorganize the section on "Unpaid and Delinquent Meal Charges" to emphasize the prohibition against directing any action toward a student to collect unpaid school meal fees and reflect requirements, as amended by SB 265, to treat students with unpaid meal fees the same as other students.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

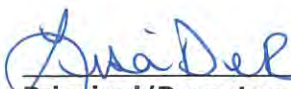
Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: 

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)
(cf. 3300 - Expenditures and Purchases)
(cf. 3311 - Bids)
(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that food services director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the CDE. (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to other nonstudents, including parents/guardians, volunteers, student's siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

(cf. 3553 - Free and Reduced Price Meal)

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with BP/AR 3553 - Free and Reduced Price Meals, 2 CFR 200.426, and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or served a meal that differs from the meal served to other students **denied a meal of the student's choice.** (Education Code 49557, 49557.5)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 0415 – Equity)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 – Federal Grant Funds)
(cf. 3400 – Management of District Assets/Accounts)
(cf. 3460 – Financial Reports and Accountability)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service, consulting services or management services with one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 – Contracts)
(cf. 3600 – Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably **available** quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements ~~related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.~~

(cf. 3555 - Nutrition Program Compliance)

*Legal Reference:*EDUCATION CODE

38080-38086.1 Cafeteria, establishment and use

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure

45103.5 Contracts for management consulting services; restrictions

49490-49493 School breakfast and lunch programs

49500-49505 School meals

49550-49562 Meal for needy students

49550.5 Universal breakfast

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)*Legal Reference Continued:*

49554 Contract for services
 49580-49581 Food recovery program FOOD AND AGRICULTURE CODE
 58595 Preference for California-grown agricultural products
HEALTH AND SAFETY CODE
 113700-114437 California Retail Food Code
PUBLIC CONTRACT CODE
 2000-2002 Responsive bidders
 20111 Contracts
CODE OF REGULATIONS, TITLE 5
 1550-15565 School Lunch and breakfast programs
UNITED STATES CODE, TITLE 42
 1751-1769j School lunch programs
 1771-~~1794~~**1793** Child nutrition, including:
 1773 School breakfast program
CODE OF FEDERAL REGULATIONS, TITLE 2
 200.56 Indirect costs, definitions
 200.317-200.326 Procurement standards
 200.400-200.475 Cost principles
 200 Appendix VII Indirect cost proposals
CODE OF FEDERAL REGULATIONS, TITLE 7
 210.1-~~210.31~~ **210.33** National School Lunch Program
 220.1-~~220.21~~ **220.22** National School Breakfast Program
245.8 Nondiscrimination practices for students eligible for free and reduced price meals and free milk
 250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
Food Distribution Program Administrative Manual
Paid Lunch Equity Requirement and Calculation Tool-Updated Guidance for School Year 2019-20,
NSD Management Bulletin, SNP-11-2019, May 2019
 Professional Standards in the SNP and New Hiring Flexibility, NSD Management Bulletin, SNP-10-2019, April 2019
~~Paid Lunch Equity Requirement and Calculation Tool, NSD Management Bulletin, SNP-12-2018, May 2018~~
~~Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, and Additional Guidance on the Handling of Unpaid Meal Charges, NSD Management Bulletin, SNP-03-2018, February 2018~~
Senate Bill 250: Child Hunger Prevention and Fair Treatment Act of 2017 and USDA Meal Charge Policy Requirements, NSD Management Bulletin, SNP-05-2018, January 2018
 Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018
 Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD management bulletin, SNP-03-2017, April 2017
 Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015, **January 2015**
 Cafeteria Funds—Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Management Resources Continued:

Adults and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals - FAQs

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 38-2017, June 2017

Overcoming the unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, SP 29-2017, May 2017

Unpaid Meal Charges; Guidance and Q&A, SP23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Unpaid Meal Charges; Local Meal Charge Policies, SP 46-2016, July 2016

Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

FOOD SERVICE OPERATIONS/CAFETERIA FUND**Payments for Meals**

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain an account indicating payments received from each student for the purchase of school meals.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year
4. Posting the policy on the district's web site
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

Accounts automatically set up and we do not verify every transaction. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, and shall open a new account as appropriate for a student whose account appears to have been misused.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

Unpaid and Delinquent Meal Charges

The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)

Students who have unpaid meal charges shall be served a meal of their choice throughout the school year regardless of the level of debt incurred by the household.

Such students shall not be overtly identified by the use of special tokens, tickets, or other means and shall not be shamed, treated differently, or denied a meal of their choice. (Education Code 49557, 49557.5)

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. (Education Code 49557.5)

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (Education Code 49557.5)

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

~~The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)~~

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)**Reimbursement Claims**

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

(cf. 3510 - Green School Operations)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce **that complies with Health and Safety Code 113992**, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. ~~The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund.~~ (Education Code 38090, 38093)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 255 **Part 200 Appendix VII**, and the **California School Accounting Manual**.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the ~~expenditure's~~ purpose **of** and basis **for the expenditure**. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA **donated** foods shall be used in school lunches as far as practicable. **USDA foods**, but also may be used in other nonprofit food service activities, with any revenues accruing to the district's nonprofit food service account. Such activities may include school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students. (7 CFR 250.60)