

LAKE SIDE UNION SCHOOL DISTRICT

Office of the Superintendent
12335 Woodside Avenue
Lakeside, California 92040
(619) 390-2600

District Administrative Center

December 19, 2019

Public Comments: 5:00 p.m.

Closed Session: Following Public Comments

Open Session: 6:00 p.m.

NOTICE OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606 or in writing, at least twenty-four (24) hours before the meeting. (Government Code section 54954.2).

A. CALL TO ORDER AND ROLL CALL

B. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GOVERNMENT CODE SECTION 54954.3) – 5:00PM

During this time, citizens are invited to address the Board of Education regarding items **on or off** the agenda. Request-to-speak cards should be submitted before the start of the meeting. The Board may not take action on any item presented. The Board has policy limiting any individual speaker to four minutes or 20 minutes, for multiple speakers, on one subject.

C. CLOSED SESSION

1. Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6;
2. Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6;

D. OPENING PROCEDURES – 6:00PM

1. Reconvene
2. Welcome Visitors
3. Closed Session Report
4. The Pledge of Allegiance will be led by students from Lakeside Middle School.

E. ORGANIZATION OF THE BOARD

1. The Board will select a member to serve as President for the upcoming year.
2. The Board will select a member to serve as Vice President, to act in the absence of the President, for the upcoming year.
3. The Board will select a member to serve as Clerk of the Board for the upcoming year.

F. SCHOOL HIGHLIGHTS

Principal Steve Mull and Vice Principal Jaime Gonzalez will share highlights from Lakeside Middle School.

Please Note: Board Agendas, Back-up Documentation, and Attachments are Available at the Lakeside Union School District Office (12335 Woodside Avenue, Lakeside, CA) in the Lobby or Upon Request or Can be Viewed at www.lsusd.net.

G. TRUSTEE REPORTS AND COMMENTS

Trustees will report and comment as desired.

H. SUPERINTENDENT'S REPORT

Dr. Andy Johnsen will present overall district updates.

I. RECOGNITIONS

The Board will recognize the Lakeside Community Collaborative (representatives Dr. Patricia Fernandez and David Shorey) for their dedication and contribution to the Lakeside community.

J. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3)

During this time, citizens are invited to address the Board of Education. Request-to-speak cards should be submitted before the start of the meeting. The Board may not take action on any item presented. The Board has policy limiting any individual speaker to four minutes or 20 minutes, for multiple speakers, on one subject.

K. PRESENTATIONS/ACTION ITEM

1. Steve Mull will present highlights of LUSD's efforts to foster appreciation of the Visual and Performing Arts. (**Emphasis Goal #1, Academic Achievement**)
2. Assistant Superintendent Erin Garcia will present a budget update of the 2019-20 First Interim Report prior to the vote.
3. **Adoption** is requested of the First Interim Report and positive certification regarding the District's ability to meet its financial obligations for the fiscal year 2019-20 and two subsequent fiscal years.

L. PUBLIC HEARINGS/ACTION ITEMS

1. **PUBLIC HEARING – Information Only** – To hear comments from the public on the initial proposal from the California School Employees Association, Chapter 240 regarding the Summer Assistance Benefits for Classified Employees.
2. **PUBLIC HEARING** – To hear comments from the public on the financial provisions of the tentative 2018-2019 amendment to the 2016-2019 Collective Bargaining Agreement with the California School Employees Association, Chapter 240.
3. **Approval** is requested of the Disclosure of Collective Bargaining Agreement for the California School Employees Association, Chapter 240. The total fiscal impact in all funds will be \$647,588.
4. **Approval** is requested of a Tentative Agreement with the California School Employees Association, Chapter 240 regarding the "Unit Classifications," including the 57 enclosures thereto.
5. **Approval** is requested of a Tentative Agreement with the California School Employees Association, Chapter 240 to fully settle 2018-19 negotiations, including Appendix B, Position Description Questionnaire (PDQ) thereto.

L. PUBLIC HEARINGS/ACTION ITEMS (CONTINUED)

6. **Approval** is requested of the 2018-19 Classified Salary Schedule and the 2019-20 Interim Classified Salary Schedule.

M. ITEMS OF BUSINESS

- 1.1 Designate consent agenda items.

Note: Consent agenda items are generally routine items of business. The Board will designate those items to be approved as a whole, unless a member of the public requests consideration of an item on an individual basis. The Board will review and act on the remaining items of business.

- 1.2 Discussion/adoption of consent agenda items.

SUPERINTENDENT

- 2.1 **Adoption** is requested of the minutes of the regular board meeting of November 14, 2019.
- 2.2 **Adoption** is requested of the 2020 calendar for regular board meetings and board study sessions. Regular meetings are scheduled as follows: January 16; February 13; March 12; April 23; May 14; June 18; June 25; July 9; August 13; September 10; October 8; November 12; and December 17.
- 2.3 **Adoption** is requested of the 2020-2021 and 2021-2022 employee and school calendars. For the 2020-2021 school year, school will begin on August 20, 2020 and end on June 11, 2021. For the 2021-2022 school year, school will begin on August 19, 2021 and end on June 10, 2022.

HUMAN RESOURCES

- 3.1 **Adoption** is requested of Personnel Assignment Order No. 2020-04.

BUSINESS SERVICES

- 4.1 **Approval** is requested of the following monthly business items: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.
- 4.2 **Adoption** is requested of Resolution No. 2020-08, recommending the 12-month position of Secretary III-Business be reclassified to Confidential, Executive Administrative Assistant-Business.
- 4.3 **Approval** is requested of the 2019-20 Classified Substitute Salary Schedule, effective January 1, 2020.
- 4.4 **Approval** is requested of the 2019-20, 2020-21, and 2021-22 Management Interim Salary Schedule, effective July 1, 2019.
- 4.5 **Approval** is requested of the 2018-19 and 2019-20 Confidential Salary Schedules, effective January 1, 2019.

M. BUSINESS SERVICES (CONTINUED)

- 4.6 **Approval** is requested of an Inter-Agency Child Nutrition Program Agreement with the Barona Indian Charter School for the District to provide breakfast at a cost of \$2.00 for students and \$3.00 for adults through June 30, 2020.
- 4.7 **Authorization** is requested of an out-of-state conference for Andrew Newmark to attend Windows Server training in Austin, Texas from January 26-February 1, 2020.
- 4.8 **Approval** is requested of the following annual contracts for the 2019-20 school year: A) Verbal Behavior Associates (SpecEd); B) 3 Chords, Inc., dba: Therapy Travelers (SpecEd); C) Dennis Cook Roofing (Maintenance – LV); D) Relationships at Work, Inc. (PD for Classified); E) The SpyGlass Group, LLC (Bus Services); and F) San Diego County Superintendent of Schools (NGSS) (*Goal # -Academic Achievement, #2 -Social-Emotional and #3 -Physical Environments*)
- 4.9 **Acceptance** is requested of the following donations to the District: A) 15 speaker stands from the U.S. Forest Service to Lakeside Middle School; B) Two Coca-Cola refrigerators from the TdS PTSA to be used in the student store; C) \$1,340 from the El Capitan Stadium Association to the FFA Program at LMS; D) \$100 from Loretta Leavitt to the Band program at LMS; E) \$738.25 from DonorsChoose.org to Lemon Crest; and F) Holly Ferrante Farmers Insurance donated books (value, \$100.80) to Lemon Crest; and playground games and balls (value, \$97.90) to Lindo Park.

ED SERVICES

- 5.1 **Approval** is requested of an Internship Agreement with National University to provide students of NU with experience through practice teaching.

BOND

- 6.1 **Ratification** is requested of Amendment 1 to Sixth Project Agreement with the K-12 Public Schools Authority (FACJPA) for Account-Ability Project Accounting Software at a cost of \$10,000.

POLICIES, REGULATIONS & BYLAWS

- 7.1 **Adoption** is requested of Board Policy and Administrative Regulation 3100: Budget.
- 7.2 **Adoption** is requested of Board Policy and Administrative Regulation 3551: Food Service Operations/Cafeteria Fund.
- 7.3 **Adoption** is requested of Board Policy and Exhibit 4119.21/4219.21/4319.21: Professional Standards.
- 7.4 **Adoption** is requested of Board Policy 5131.8: Mobile Communication Devices.

N. INFORMATIONAL ITEM

Enrollment Report for Month 3, ending November 15, 2019

Lakeside Union School District
Board of Trustees Organizational Agenda
December 19, 2019

O. DISCUSSION

1. *First Reading* of Board Policy 5131: Conduct
2. *First Reading* of Board Bylaw 9323: Meeting Conduct.

P. REPORTS TO THE BOARD

1. Union Representatives:
 - A. **Cathy Sprecco**, Lakeside Teachers Association President
 - B. **Lisa Ford**, California School Employees Association President
2. District Superintendents:
 - A. **Erin Garcia** will present business and operations updates.
 - B. **Dr. Kim Reed** will present educational services updates.
 - C. **Dr. Andy Johnsen** will present closing comments.

Q. ADJOURNMENT

Respectfully Submitted,

Andrew S. Johnsen, Ed.D.
Superintendent

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

It is recommended that the Board of Education approve the First Interim Report and positive certification regarding the District's ability to meet its financial obligations for the 2019-20 fiscal year and two subsequent years.

Background (Describe purpose/rationale of the agenda item):

Education Code 42130 requires that school districts prepare and submit interim financial reports so that governing boards, the County Office of Education, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years. Provided for the Board's review and approval is the First Interim Report with actuals as of October 31, 2019 for the Lakeside Union School District. Copies of the interim report for the public's view will be available at the meeting or upon a request to the Business Services Department.

Fiscal Impact (Cost):

The projection for the General Fund includes a beginning balance of \$11,222,675, anticipated income of \$57,953,145, anticipated expenses of \$60,425,901, and a projected ending balance on June 30, 2020 of \$8,749,919. The reserve balance on June 30, 2020 is projected to be 13.29%.

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____

District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 19, 2019

Signed: _____

President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_____ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

_____ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Miranda Durning

Telephone: 619-390-2604

Title: Director of Finance

E-mail: mdurning@lsusd.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2018-19) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)		X
		For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
S8	Labor Agreement Budget Revisions	• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?		X
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	44,364,703.00	44,364,703.00	9,941,307.36	44,330,873.00	(33,830.00)	-0.1%
2) Federal Revenue		8100-8299	120,000.00	120,000.00	0.00	120,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	994,684.00	994,684.00	51,541.14	1,851,762.08	857,078.08	86.2%
4) Other Local Revenue		8600-8799	1,503,104.00	1,509,113.17	208,124.07	1,537,505.45	28,392.28	1.9%
5) TOTAL, REVENUES			46,982,491.00	46,988,500.17	10,200,972.57	47,840,140.53		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	19,827,447.19	19,778,301.51	5,200,026.96	19,704,609.75	73,691.76	0.4%
2) Classified Salaries		2000-2999	4,946,072.32	4,985,811.20	1,428,587.76	4,988,815.10	(3,003.90)	-0.1%
3) Employee Benefits		3000-3999	11,426,413.43	11,459,241.01	3,339,336.71	11,505,781.80	(46,540.79)	-0.4%
4) Books and Supplies		4000-4999	1,524,360.00	1,551,869.17	268,480.13	1,578,519.80	(26,650.63)	-1.7%
5) Services and Other Operating Expenditures		5000-5999	3,755,149.00	3,770,884.00	2,114,031.23	3,961,160.65	(190,276.65)	-5.0%
6) Capital Outlay		6000-6999	80,000.00	80,000.00	10,550.00	136,789.00	(56,789.00)	-71.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,128,945.64)	(1,128,945.64)	(177,490.50)	(1,175,987.29)	47,041.65	-4.2%
9) TOTAL, EXPENDITURES			40,430,496.30	40,497,161.25	12,183,522.29	40,699,688.81		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			6,551,994.70	6,491,338.92	(1,982,549.72)	7,140,451.72		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,539,584.17)	(7,841,364.65)	34,950.03	(9,053,129.16)	(1,211,764.51)	15.5%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,539,584.17)	(7,841,364.65)	34,950.03	(9,053,129.16)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,987,589.47)	(1,350,025.73)	(1,947,599.69)	(1,912,677.44)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	10,335,104.85	10,335,104.85		10,335,104.85	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,335,104.85	10,335,104.85		10,335,104.85		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,335,104.85	10,335,104.85		10,335,104.85		
2) Ending Balance, June 30 (E + F1e)			8,347,515.38	8,985,079.12		8,422,427.41		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	85,000.00	85,000.00		85,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	307,311.00	307,311.00		307,311.00		
Deferred Maintenance Plan	0000	9780	307,311.00					
Deferred Maintenance Plan	0000	9780		307,311.00				
Deferred Maintenance Plan	0000	9780				307,311.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,772,928.00	1,779,052.00		1,812,777.00		
Unassigned/Unappropriated Amount		9790	6,182,276.38	6,813,716.12		6,217,339.41		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	27,532,320.00	27,532,320.00	7,717,684.00	26,654,727.00	(877,593.00)	-3.2%
Education Protection Account State Aid - Current Year		8012	7,049,983.00	7,049,983.00	1,970,944.00	7,514,785.00	464,802.00	6.6%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	61,439.00	61,439.00	0.00	63,670.00	2,231.00	3.6%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	9,330,024.00	9,330,024.00	11,933.20	9,702,401.00	372,377.00	4.0%
Unsecured Roll Taxes		8042	289,945.00	289,945.00	294,208.35	304,719.00	14,774.00	5.1%
Prior Years' Taxes		8043	(2,056.00)	(2,056.00)	1,536.91	1,768.00	3,824.00	-186.0%
Supplemental Taxes		8044	679,779.00	679,779.00	147,207.90	707,333.00	27,554.00	4.1%
Education Revenue Augmentation Fund (ERAF)		8045	(34,455.00)	(34,455.00)	0.00	(41,346.00)	(6,891.00)	20.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	234,368.00	234,368.00	0.00	200,535.00	(33,833.00)	-14.4%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			45,141,347.00	45,141,347.00	10,143,514.36	45,108,592.00	(32,755.00)	-0.1%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(776,644.00)	(776,644.00)	(202,207.00)	(777,719.00)	(1,075.00)	0.1%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			44,364,703.00	44,364,703.00	9,941,307.36	44,330,873.00	(33,830.00)	-0.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	120,000.00	120,000.00	0.00	120,000.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510,							
Other NCLB / Every Student Succeeds Act	5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			120,000.00	120,000.00	0.00	120,000.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	156,752.00	156,752.00	0.00	156,752.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	766,778.00	766,778.00	10,107.08	776,885.08	10,107.08	1.3%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
All Other State Revenue	All Other	8590	71,154.00	71,154.00	41,434.06	918,125.00	846,971.00	1190.3%
TOTAL, OTHER STATE REVENUE			994,684.00	994,684.00	51,541.14	1,851,762.08	857,078.08	86.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	15,000.00	15,000.00	2,300.00	15,000.00	0.00	0.0%
Interest		8660	152,000.00	152,000.00	18,984.60	152,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	45,000.00	45,000.00	27,827.50	45,000.00	0.00	0.0%
Interagency Services		8677	446,904.00	446,904.00	0.00	446,904.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	844,200.00	850,209.17	159,011.97	878,272.55	28,063.38	3.3%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	328.90	328.90	New
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,503,104.00	1,509,113.17	208,124.07	1,537,505.45	28,392.28	1.9%
TOTAL, REVENUES			46,982,491.00	46,988,500.17	10,200,972.57	47,840,140.53	851,640.36	1.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	16,459,673.05	16,456,273.05	4,267,192.63	16,376,971.17	79,301.88	0.5%
Certificated Pupil Support Salaries		1200	1,269,853.55	1,262,661.18	347,274.99	1,281,302.38	(18,641.20)	-1.5%
Certificated Supervisors' and Administrators' Salaries		1300	2,097,920.59	2,059,367.28	585,559.34	2,046,336.20	13,031.08	0.6%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			19,827,447.19	19,778,301.51	5,200,026.96	19,704,609.75	73,691.76	0.4%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	86,117.07	85,653.30	17,827.96	92,011.38	(6,358.08)	-7.4%
Classified Support Salaries		2200	1,941,296.57	1,945,523.18	584,552.15	1,972,888.48	(27,365.30)	-1.4%
Classified Supervisors' and Administrators' Salaries		2300	626,059.55	614,740.55	204,322.56	614,740.55	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,701,848.74	1,756,890.93	493,167.58	1,712,639.28	44,251.65	2.5%
Other Classified Salaries		2900	590,750.39	583,003.24	128,717.51	596,535.41	(13,532.17)	-2.3%
TOTAL, CLASSIFIED SALARIES			4,946,072.32	4,985,811.20	1,428,587.76	4,988,815.10	(3,003.90)	-0.1%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,210,610.81	3,291,508.13	880,673.24	3,293,554.51	(2,046.38)	-0.1%
PERS		3201-3202	942,007.27	906,088.63	262,200.30	886,754.63	19,334.00	2.1%
OASDI/Medicare/Alternative		3301-3302	702,238.04	698,522.34	182,928.41	700,360.40	(1,838.06)	-0.3%
Health and Welfare Benefits		3401-3402	5,013,929.46	5,019,252.67	980,926.51	5,040,638.07	(21,385.40)	-0.4%
Unemployment Insurance		3501-3502	12,413.96	12,442.95	3,313.47	12,537.55	(94.60)	-0.8%
Workers' Compensation		3601-3602	329,855.82	329,554.93	88,193.04	330,837.58	(1,282.65)	-0.4%
OPEB, Allocated		3701-3702	29.00	29.00	171,450.08	0.00	29.00	100.0%
OPEB, Active Employees		3751-3752	354,994.28	355,740.97	68,615.61	374,634.91	(18,893.94)	-5.3%
Other Employee Benefits		3901-3902	860,334.79	846,101.39	701,036.05	866,464.15	(20,362.76)	-2.4%
TOTAL, EMPLOYEE BENEFITS			11,426,413.43	11,459,241.01	3,339,336.71	11,505,781.80	(46,540.79)	-0.4%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	278,000.00	278,000.00	15,704.74	273,000.00	5,000.00	1.8%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	1,187,390.00	1,213,199.17	224,892.52	1,210,820.87	2,378.30	0.2%
Noncapitalized Equipment		4400	58,970.00	60,670.00	27,882.87	94,698.93	(34,028.93)	-56.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,524,360.00	1,551,869.17	268,480.13	1,578,519.80	(26,650.63)	-1.7%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	105,022.00	107,022.00	33,819.45	115,040.34	(8,018.34)	-7.5%
Dues and Memberships		5300	28,100.00	28,100.00	34,124.76	35,898.88	(7,798.88)	-27.8%
Insurance		5400-5450	337,947.00	337,947.00	318,491.00	337,947.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,237,642.00	1,237,642.00	525,645.60	1,237,672.28	(30.28)	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	673,724.00	673,874.00	565,088.79	684,612.44	(10,738.44)	-1.6%
Transfers of Direct Costs		5710	4,100.00	4,100.00	4,377.61	4,450.00	(350.00)	-8.5%
Transfers of Direct Costs - Interfund		5750	(241,694.00)	(241,694.00)	(19,235.73)	(240,894.00)	(800.00)	0.3%
Professional/Consulting Services and Operating Expenditures		5800	1,358,009.00	1,371,594.00	586,324.22	1,514,034.71	(142,440.71)	-10.4%
Communications		5900	252,299.00	252,299.00	65,395.53	272,399.00	(20,100.00)	-8.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,755,149.00	3,770,884.00	2,114,031.23	3,961,160.65	(190,276.65)	-5.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	30,000.00	30,000.00	10,550.00	86,789.00	(56,789.00)	-189.3%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			80,000.00	80,000.00	10,550.00	136,789.00	(56,789.00)	-71.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(994,919.23)	(994,919.23)	(154,617.99)	(1,049,069.48)	54,150.25	-5.4%
Transfers of Indirect Costs - Interfund		7350	(134,026.41)	(134,026.41)	(22,872.51)	(126,917.81)	(7,108.60)	5.3%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(1,128,945.64)	(1,128,945.64)	(177,490.50)	(1,175,987.29)	47,041.65	-4.2%
TOTAL, EXPENDITURES			40,430,496.30	40,497,161.25	12,183,522.29	40,699,688.81	(202,527.56)	-0.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(8,539,584.17)	(7,841,364.65)	0.00	(9,088,079.19)	(1,246,714.54)	15.9%
Contributions from Restricted Revenues		8990	0.00	0.00	34,950.03	34,950.03	34,950.03	New
(e) TOTAL, CONTRIBUTIONS			(8,539,584.17)	(7,841,364.65)	34,950.03	(9,053,129.16)	(1,211,764.51)	15.5%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			(8,539,584.17)	(7,841,364.65)	34,950.03	(9,053,129.16)	(1,211,764.51)	15.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	329,578.00	329,578.00	0.00	329,578.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,471,094.13	2,471,094.13	119,327.70	2,807,566.28	336,472.15	13.6%
3) Other State Revenue		8300-8599	3,491,119.00	4,156,119.00	243,713.16	3,609,474.16	(546,644.84)	-13.2%
4) Other Local Revenue		8600-8799	3,268,863.06	3,420,617.06	684,936.00	3,366,385.60	(54,231.46)	-1.6%
5) TOTAL, REVENUES			9,560,654.19	10,377,408.19	1,047,976.86	10,113,004.04		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	5,081,153.83	5,081,316.88	1,364,487.96	5,217,943.97	(136,627.09)	-2.7%
2) Classified Salaries		2000-2999	3,399,752.60	3,402,104.72	882,328.28	3,443,864.86	(41,760.14)	-1.2%
3) Employee Benefits		3000-3999	6,245,414.46	6,234,911.37	918,528.12	6,296,478.61	(61,567.24)	-1.0%
4) Books and Supplies		4000-4999	901,452.61	901,452.61	118,128.14	1,024,376.84	(122,924.23)	-13.6%
5) Services and Other Operating Expenditures		5000-5999	2,044,418.37	2,189,880.85	510,614.48	2,663,478.47	(473,597.62)	-21.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	31,000.00	(31,000.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	994,919.23	994,919.23	154,617.99	1,049,069.48	(54,150.25)	-5.4%
9) TOTAL, EXPENDITURES			18,667,111.10	18,804,585.66	3,948,704.97	19,726,212.23		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(9,106,456.91)	(8,427,177.47)	(2,900,728.11)	(9,613,208.19)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	8,539,584.17	7,841,364.65	(34,950.03)	9,053,129.16	1,211,764.51	15.5%
4) TOTAL, OTHER FINANCING SOURCES/USES			8,539,584.17	7,841,364.65	(34,950.03)	9,053,129.16		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(566,872.74)	(585,812.82)	(2,935,678.14)	(560,079.03)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	887,570.42	887,570.42		887,570.42	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			887,570.42	887,570.42		887,570.42		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			887,570.42	887,570.42		887,570.42		
2) Ending Balance, June 30 (E + F1e)			320,697.68	301,757.60		327,491.39		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	363,808.78	360,051.94		327,491.49		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(43,111.10)	(58,294.34)		(0.10)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	329,578.00	329,578.00	0.00	329,578.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			329,578.00	329,578.00	0.00	329,578.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	1,280,673.00	1,280,673.00	0.00	1,280,673.00	0.00	0.0%
Special Education Discretionary Grants		8182	163,151.00	163,151.00	1.00	163,152.00	1.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	644,750.13	644,750.13	0.00	903,000.54	258,250.41	40.1%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	108,815.00	108,815.00	27,776.00	108,815.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	5,139.00	5,139.00	0.00	5,139.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	36,634.00	36,634.00	0.00	36,634.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290	166,932.00	166,932.00	53,274.74	225,465.74	58,533.74	35.1%
Other NCLB / Every Student Succeeds Act		8290	166,932.00	166,932.00	53,274.74	225,465.74	58,533.74	35.1%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	65,000.00	65,000.00	38,275.96	84,687.00	19,687.00	30.3%
TOTAL, FEDERAL REVENUE			2,471,094.13	2,471,094.13	119,327.70	2,807,566.28	336,472.15	13.6%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	665,000.00	0.00	0.00	(665,000.00)	-100.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	741,301.00	741,301.00	220,758.00	741,301.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materials		8560	269,134.00	269,134.00	22,955.16	292,089.16	22,955.16	8.5%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,480,684.00	2,480,684.00	0.00	2,576,084.00	95,400.00	3.8%
TOTAL, OTHER STATE REVENUE			3,491,119.00	4,156,119.00	243,713.16	3,609,474.16	(546,644.84)	-13.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	192,555.00	192,555.00	0.00	102,240.00	(90,315.00)	-46.9%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	537,280.06	537,280.06	0.00	582,411.60	45,131.54	8.4%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	94,000.00	94,000.00	0.00	109,315.00	15,315.00	16.3%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,445,028.00	2,596,782.00	684,936.00	2,572,419.00	(24,363.00)	-0.9%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,268,863.06	3,420,617.06	684,936.00	3,366,385.60	(54,231.46)	-1.6%
TOTAL, REVENUES			9,560,654.19	10,377,408.19	1,047,976.86	10,113,004.04	(264,404.15)	-2.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	4,919,410.05	4,919,410.05	1,313,629.76	5,046,280.64	(126,870.59)	-2.6%
Certificated Pupil Support Salaries		1200	123,079.07	123,242.12	38,202.72	133,416.86	(10,174.74)	-8.3%
Certificated Supervisors' and Administrators' Salaries		1300	38,664.71	38,664.71	12,655.48	38,246.47	418.24	1.1%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			5,081,153.83	5,081,316.88	1,364,487.96	5,217,943.97	(136,627.09)	-2.7%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,985,509.45	1,985,509.45	457,118.10	2,027,638.25	(42,128.80)	-2.1%
Classified Support Salaries		2200	761,441.66	762,407.61	256,283.21	763,407.61	(1,000.00)	-0.1%
Classified Supervisors' and Administrators' Salaries		2300	89,021.85	87,464.85	29,154.96	87,464.85	0.00	0.0%
Clerical, Technical and Office Salaries		2400	98,013.38	98,013.38	27,509.46	100,113.38	(2,100.00)	-2.1%
Other Classified Salaries		2900	465,766.26	468,709.43	112,262.55	465,240.77	3,468.66	0.7%
TOTAL, CLASSIFIED SALARIES			3,399,752.60	3,402,104.72	882,328.28	3,443,864.86	(41,760.14)	-1.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,008,308.21	3,025,302.55	228,823.76	3,077,608.67	(52,306.12)	-1.7%
PERS		3201-3202	635,603.84	609,759.27	158,035.61	614,786.11	(5,026.84)	-0.8%
OASDI/Medicare/Alternative		3301-3302	350,815.68	350,889.49	86,614.65	356,315.53	(5,426.04)	-1.5%
Health and Welfare Benefits		3401-3402	2,002,058.51	2,000,296.91	388,329.51	1,974,679.34	25,617.57	1.3%
Unemployment Insurance		3501-3502	4,251.75	4,258.57	1,122.40	4,345.38	(86.81)	-2.0%
Workers' Compensation		3601-3602	111,270.75	111,298.86	26,288.71	113,585.53	(2,286.67)	-2.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	130,838.72	130,838.72	28,557.68	152,885.41	(22,046.69)	-16.9%
Other Employee Benefits		3901-3902	2,267.00	2,267.00	755.80	2,272.64	(5.64)	-0.2%
TOTAL, EMPLOYEE BENEFITS			6,245,414.46	6,234,911.37	918,528.12	6,296,478.61	(61,567.24)	-1.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	437,000.00	437,000.00	6,993.00	437,000.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	425,752.61	425,752.61	110,767.00	575,876.84	(150,124.23)	-35.3%
Noncapitalized Equipment		4400	38,700.00	38,700.00	368.14	11,500.00	27,200.00	70.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			901,452.61	901,452.61	118,128.14	1,024,376.84	(122,924.23)	-13.6%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	406,035.15	480,445.63	37,420.60	618,885.03	(138,439.40)	-28.8%
Travel and Conferences		5200	67,411.71	67,411.71	48,632.03	96,246.75	(28,835.04)	-42.8%
Dues and Memberships		5300	5,700.00	5,700.00	538.00	6,070.00	(370.00)	-6.5%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	9,372.00	9,372.00	2,748.70	9,372.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	78,900.00	78,900.00	31,116.99	69,100.00	9,800.00	12.4%
Transfers of Direct Costs		5710	(4,100.00)	(4,100.00)	(4,377.61)	(4,450.00)	350.00	-8.5%
Transfers of Direct Costs - Interfund		5750	(2,815.00)	(2,815.00)	97.34	(2,315.00)	(500.00)	17.8%
Professional/Consulting Services and Operating Expenditures		5800	1,466,076.51	1,537,128.51	390,850.39	1,852,673.69	(315,545.18)	-20.5%
Communications		5900	17,838.00	17,838.00	3,588.04	17,896.00	(58.00)	-0.3%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,044,418.37	2,189,880.85	510,614.48	2,663,478.47	(473,597.62)	-21.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	31,000.00	(31,000.00)	New
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	31,000.00	(31,000.00)	New
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	994,919.23	994,919.23	154,617.99	1,049,069.48	(54,150.25)	-5.4%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			994,919.23	994,919.23	154,617.99	1,049,069.48	(54,150.25)	-5.4%
TOTAL, EXPENDITURES			18,667,111.10	18,804,585.66	3,948,704.97	19,726,212.23	(921,626.57)	-4.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	8,539,584.17	7,841,364.65	0.00	9,088,079.19	1,246,714.54	15.9%
Contributions from Restricted Revenues		8990	0.00	0.00	(34,950.03)	(34,950.03)	(34,950.03)	New
(e) TOTAL, CONTRIBUTIONS			8,539,584.17	7,841,364.65	(34,950.03)	9,053,129.16	1,211,764.51	15.5%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			8,539,584.17	7,841,364.65	(34,950.03)	9,053,129.16	(1,211,764.51)	15.5%

2019-20 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	44,694,281.00	44,694,281.00	9,941,307.36	44,660,451.00	(33,830.00)	-0.1%
2) Federal Revenue		8100-8299	2,591,094.13	2,591,094.13	119,327.70	2,927,566.28	336,472.15	13.0%
3) Other State Revenue		8300-8599	4,485,803.00	5,150,803.00	295,254.30	5,461,236.24	310,433.24	6.0%
4) Other Local Revenue		8600-8799	4,771,967.06	4,929,730.23	893,060.07	4,903,891.05	(25,839.18)	-0.5%
5) TOTAL, REVENUES			56,543,145.19	57,365,908.36	11,248,949.43	57,953,144.57		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	24,908,601.02	24,859,618.39	6,564,514.92	24,922,553.72	(62,935.33)	-0.3%
2) Classified Salaries		2000-2999	8,345,824.92	8,387,915.92	2,310,916.04	8,432,679.96	(44,764.04)	-0.5%
3) Employee Benefits		3000-3999	17,671,827.89	17,694,152.38	4,257,864.83	17,802,260.41	(108,108.03)	-0.6%
4) Books and Supplies		4000-4999	2,425,812.61	2,453,321.78	386,608.27	2,602,896.64	(149,574.86)	-6.1%
5) Services and Other Operating Expenditures		5000-5999	5,799,567.37	5,960,764.85	2,624,645.71	6,624,639.12	(663,874.27)	-11.1%
6) Capital Outlay		6000-6999	80,000.00	80,000.00	10,550.00	167,789.00	(87,789.00)	-109.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(134,026.41)	(134,026.41)	(22,872.51)	(126,917.81)	(7,108.60)	5.3%
9) TOTAL, EXPENDITURES			59,097,607.40	59,301,746.91	16,132,227.26	60,425,901.04		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(2,554,462.21)	(1,935,838.55)	(4,883,277.83)	(2,472,756.47)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,554,462.21)	(1,935,838.55)	(4,883,277.83)	(2,472,756.47)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,222,675.27	11,222,675.27		11,222,675.27	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,222,675.27	11,222,675.27		11,222,675.27		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,222,675.27	11,222,675.27		11,222,675.27		
2) Ending Balance, June 30 (E + F1e)			8,668,213.06	9,286,836.72		8,749,918.80		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	85,000.00	85,000.00		85,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	363,808.78	360,051.94		327,491.49		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	307,311.00	307,311.00		307,311.00		
Deferred Maintenance Plan	0000	9780	307,311.00					
Deferred Maintenance Plan	0000	9780		307,311.00				
Deferred Maintenance Plan	0000	9780				307,311.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,772,928.00	1,779,052.00		1,812,777.00		
Unassigned/Unappropriated Amount		9790	6,139,165.28	6,755,421.78		6,217,339.31		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	27,532,320.00	27,532,320.00	7,717,684.00	26,654,727.00	(877,593.00)	-3.2%
Education Protection Account State Aid - Current Year		8012	7,049,983.00	7,049,983.00	1,970,944.00	7,514,785.00	464,802.00	6.6%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	61,439.00	61,439.00	0.00	63,670.00	2,231.00	3.6%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	9,330,024.00	9,330,024.00	11,933.20	9,702,401.00	372,377.00	4.0%
Unsecured Roll Taxes		8042	289,945.00	289,945.00	294,208.35	304,719.00	14,774.00	5.1%
Prior Years' Taxes		8043	(2,056.00)	(2,056.00)	1,536.91	1,768.00	3,824.00	-186.0%
Supplemental Taxes		8044	679,779.00	679,779.00	147,207.90	707,333.00	27,554.00	4.1%
Education Revenue Augmentation Fund (ERAF)		8045	(34,455.00)	(34,455.00)	0.00	(41,346.00)	(6,891.00)	20.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	234,368.00	234,368.00	0.00	200,535.00	(33,833.00)	-14.4%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			45,141,347.00	45,141,347.00	10,143,514.36	45,108,592.00	(32,755.00)	-0.1%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(776,644.00)	(776,644.00)	(202,207.00)	(777,719.00)	(1,075.00)	0.1%
Property Taxes Transfers		8097	329,578.00	329,578.00	0.00	329,578.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			44,694,281.00	44,694,281.00	9,941,307.36	44,660,451.00	(33,830.00)	-0.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	120,000.00	120,000.00	0.00	120,000.00	0.00	0.0%
Special Education Entitlement		8181	1,280,673.00	1,280,673.00	0.00	1,280,673.00	0.00	0.0%
Special Education Discretionary Grants		8182	163,151.00	163,151.00	1.00	163,152.00	1.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	644,750.13	644,750.13	0.00	903,000.54	258,250.41	40.1%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	108,815.00	108,815.00	27,776.00	108,815.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	5,139.00	5,139.00	0.00	5,139.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	36,634.00	36,634.00	0.00	36,634.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510,							
Other NCLB / Every Student Succeeds Act	5630	8290	166,932.00	166,932.00	53,274.74	225,465.74	58,533.74	35.1%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	65,000.00	65,000.00	38,275.96	84,687.00	19,687.00	30.3%
TOTAL, FEDERAL REVENUE			2,591,094.13	2,591,094.13	119,327.70	2,927,566.28	336,472.15	13.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	665,000.00	0.00	0.00	(665,000.00)	-100.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	741,301.00	741,301.00	220,758.00	741,301.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	156,752.00	156,752.00	0.00	156,752.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	1,035,912.00	1,035,912.00	33,062.24	1,068,974.24	33,062.24	3.2%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,551,838.00	2,551,838.00	41,434.06	3,494,209.00	942,371.00	36.9%
TOTAL, OTHER STATE REVENUE			4,485,803.00	5,150,803.00	295,254.30	5,461,236.24	310,433.24	6.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	192,555.00	192,555.00	0.00	102,240.00	(90,315.00)	-46.9%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	15,000.00	15,000.00	2,300.00	15,000.00	0.00	0.0%
Interest		8660	152,000.00	152,000.00	18,984.60	152,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	45,000.00	45,000.00	27,827.50	45,000.00	0.00	0.0%
Interagency Services		8677	984,184.06	984,184.06	0.00	1,029,315.60	45,131.54	4.6%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	938,200.00	944,209.17	159,011.97	987,587.55	43,378.38	4.6%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	328.90	328.90	New
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,445,028.00	2,596,782.00	684,936.00	2,572,419.00	(24,363.00)	-0.9%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,771,967.06	4,929,730.23	893,060.07	4,903,891.05	(25,839.18)	-0.5%
TOTAL, REVENUES			56,543,145.19	57,365,908.36	11,248,949.43	57,953,144.57	587,236.21	1.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	21,379,083.10	21,375,683.10	5,580,822.39	21,423,251.81	(47,568.71)	-0.2%
Certificated Pupil Support Salaries		1200	1,392,932.62	1,385,903.30	385,477.71	1,414,719.24	(28,815.94)	-2.1%
Certificated Supervisors' and Administrators' Salaries		1300	2,136,585.30	2,098,031.99	598,214.82	2,084,582.67	13,449.32	0.6%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			24,908,601.02	24,859,618.39	6,564,514.92	24,922,553.72	(62,935.33)	-0.3%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,071,626.52	2,071,162.75	474,946.06	2,119,649.63	(48,486.88)	-2.3%
Classified Support Salaries		2200	2,702,738.23	2,707,930.79	840,835.36	2,736,296.09	(28,365.30)	-1.0%
Classified Supervisors' and Administrators' Salaries		2300	715,081.40	702,205.40	233,477.52	702,205.40	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,799,862.12	1,854,904.31	520,677.04	1,812,752.66	42,151.65	2.3%
Other Classified Salaries		2900	1,056,516.65	1,051,712.67	240,980.06	1,061,776.18	(10,063.51)	-1.0%
TOTAL, CLASSIFIED SALARIES			8,345,824.92	8,387,915.92	2,310,916.04	8,432,679.96	(44,764.04)	-0.5%
EMPLOYEE BENEFITS								
STRS		3101-3102	6,218,919.02	6,316,810.68	1,109,497.00	6,371,163.18	(54,352.50)	-0.9%
PERS		3201-3202	1,577,611.11	1,515,847.90	420,235.91	1,501,540.74	14,307.16	0.9%
OASDI/Medicare/Alternative		3301-3302	1,053,053.72	1,049,411.83	269,543.06	1,056,675.93	(7,264.10)	-0.7%
Health and Welfare Benefits		3401-3402	7,015,987.97	7,019,549.58	1,369,256.02	7,015,317.41	4,232.17	0.1%
Unemployment Insurance		3501-3502	16,665.71	16,701.52	4,435.87	16,882.93	(181.41)	-1.1%
Workers' Compensation		3601-3602	441,126.57	440,853.79	114,481.75	444,423.11	(3,569.32)	-0.8%
OPEB, Allocated		3701-3702	29.00	29.00	171,450.08	0.00	29.00	100.0%
OPEB, Active Employees		3751-3752	485,833.00	486,579.69	97,173.29	527,520.32	(40,940.63)	-8.4%
Other Employee Benefits		3901-3902	862,601.79	848,368.39	701,791.85	868,736.79	(20,368.40)	-2.4%
TOTAL, EMPLOYEE BENEFITS			17,671,827.89	17,694,152.38	4,257,864.83	17,802,260.41	(108,108.03)	-0.6%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	715,000.00	715,000.00	22,697.74	710,000.00	5,000.00	0.7%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	1,613,142.61	1,638,951.78	335,659.52	1,786,697.71	(147,745.93)	-9.0%
Noncapitalized Equipment		4400	97,670.00	99,370.00	28,251.01	106,198.93	(6,828.93)	-6.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,425,812.61	2,453,321.78	386,608.27	2,602,896.64	(149,574.86)	-6.1%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	406,035.15	480,445.63	37,420.60	618,885.03	(138,439.40)	-28.8%
Travel and Conferences		5200	172,433.71	174,433.71	82,451.48	211,287.09	(36,853.38)	-21.1%
Dues and Memberships		5300	33,800.00	33,800.00	34,662.76	41,968.88	(8,168.88)	-24.2%
Insurance		5400-5450	337,947.00	337,947.00	318,491.00	337,947.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,247,014.00	1,247,014.00	528,394.30	1,247,044.28	(30.28)	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	752,624.00	752,774.00	596,205.78	753,712.44	(938.44)	-0.1%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(244,509.00)	(244,509.00)	(19,138.39)	(243,209.00)	(1,300.00)	0.5%
Professional/Consulting Services and Operating Expenditures		5800	2,824,085.51	2,908,722.51	977,174.61	3,366,708.40	(457,985.89)	-15.7%
Communications		5900	270,137.00	270,137.00	68,983.57	290,295.00	(20,158.00)	-7.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,799,567.37	5,960,764.85	2,624,645.71	6,624,639.12	(663,874.27)	-11.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	30,000.00	30,000.00	10,550.00	117,789.00	(87,789.00)	-292.6%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			80,000.00	80,000.00	10,550.00	167,789.00	(87,789.00)	-109.7%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(134,026.41)	(134,026.41)	(22,872.51)	(126,917.81)	(7,108.60)	5.3%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(134,026.41)	(134,026.41)	(22,872.51)	(126,917.81)	(7,108.60)	5.3%
TOTAL, EXPENDITURES			59,097,607.40	59,301,746.91	16,132,227.26	60,425,901.04	(1,124,154.13)	-1.9%

				Board Approved		Projected Year	Difference	% Diff
Description	Resource Codes	Object Codes	Original Budget (A)	Operating Budget (B)	Actuals To Date (C)	Totals (D)	(Col B & D) (E)	(E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2019-20
		Projected Year Totals
3310	Special Ed: IDEA Basic Local Assistance En	0.01
4035	ESSA: Title II, Part A, Supporting Effective Ir	0.01
5640	Medi-Cal Billing Option	19,118.15
6300	Lottery: Instructional Materials	87,846.87
7311	Classified School Employee Professional De	2,366.65
7510	Low-Performing Students Block Grant	198,162.52
9010	Other Restricted Local	19,997.28
Total, Restricted Balance		327,491.49

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,385,962.00	1,385,962.00	264,880.02	1,401,741.00	15,779.00	1.1%
3) Other State Revenue		8300-8599	85,571.00	85,571.00	16,516.21	86,116.00	545.00	0.6%
4) Other Local Revenue		8600-8799	378,900.00	378,900.00	62,987.52	382,578.00	3,678.00	1.0%
5) TOTAL, REVENUES			1,850,433.00	1,850,433.00	344,383.75	1,870,435.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	819,951.93	819,951.93	212,116.57	814,109.24	5,842.69	0.7%
3) Employee Benefits		3000-3999	374,828.47	374,828.47	88,285.02	367,994.03	6,834.44	1.8%
4) Books and Supplies		4000-4999	970,050.00	970,050.00	153,589.22	970,050.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	13,291.00	13,291.00	22,848.92	25,095.00	(11,804.00)	-88.8%
6) Capital Outlay		6000-6999	15,000.00	15,000.00	0.00	15,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	113,436.30	113,436.30	19,158.35	105,843.11	7,593.19	6.7%
9) TOTAL, EXPENDITURES			2,306,557.70	2,306,557.70	495,998.08	2,298,091.38		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(456,124.70)	(456,124.70)	(151,614.33)	(427,656.38)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(456,124.70)	(456,124.70)	(151,614.33)	(427,656.38)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	622,099.50	622,099.50		622,099.50	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			622,099.50	622,099.50		622,099.50		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			622,099.50	622,099.50		622,099.50		
2) Ending Balance, June 30 (E + F1e)			165,974.80	165,974.80		194,443.12		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	165,974.80	165,974.80		194,443.12		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	1,385,962.00	1,385,962.00	244,740.83	1,401,741.00	15,779.00	1.1%
Donated Food Commodities		8221	0.00	0.00	20,139.19	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,385,962.00	1,385,962.00	264,880.02	1,401,741.00	15,779.00	1.1%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	85,571.00	85,571.00	16,516.21	86,116.00	545.00	0.6%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			85,571.00	85,571.00	16,516.21	86,116.00	545.00	0.6%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	368,900.00	368,900.00	62,122.70	372,578.00	3,678.00	1.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	864.82	10,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			378,900.00	378,900.00	62,987.52	382,578.00	3,678.00	1.0%
TOTAL, REVENUES			1,850,433.00	1,850,433.00	344,383.75	1,870,435.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	591,803.43	591,803.43	144,968.77	590,040.74	1,762.69	0.3%
Classified Supervisors' and Administrators' Salaries		2300	174,896.50	174,896.50	52,549.82	170,816.50	4,080.00	2.3%
Clerical, Technical and Office Salaries		2400	48,252.00	48,252.00	14,093.98	48,252.00	0.00	0.0%
Other Classified Salaries		2900	5,000.00	5,000.00	504.00	5,000.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			819,951.93	819,951.93	212,116.57	814,109.24	5,842.69	0.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	133,496.28	133,496.28	33,769.13	119,490.57	14,005.71	10.5%
OASDI/Medicare/Alternative		3301-3302	62,785.27	62,785.27	15,961.35	62,591.47	193.80	0.3%
Health and Welfare Benefits		3401-3402	144,781.69	144,781.69	31,748.00	156,948.16	(12,166.47)	-8.4%
Unemployment Insurance		3501-3502	411.13	411.13	105.89	407.05	4.08	1.0%
Workers' Compensation		3601-3602	10,796.10	10,796.10	2,841.93	10,718.28	77.82	0.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	18,478.00	18,478.00	2,498.72	13,758.50	4,719.50	25.5%
Other Employee Benefits		3901-3902	4,080.00	4,080.00	1,360.00	4,080.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			374,828.47	374,828.47	88,285.02	367,994.03	6,834.44	1.8%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	87,750.00	87,750.00	25,893.32	96,550.00	(8,800.00)	-10.0%
Noncapitalized Equipment		4400	28,800.00	28,800.00	4,804.10	20,000.00	8,800.00	30.6%
Food		4700	853,500.00	853,500.00	122,891.80	853,500.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			970,050.00	970,050.00	153,589.22	970,050.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	5,600.00	5,600.00	3,235.02	5,600.00	0.00	0.0%
Dues and Memberships		5300	1,000.00	1,000.00	172.00	1,000.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,493.00	1,493.00	0.00	0.00	1,493.00	100.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	15,250.00	15,250.00	10,919.54	15,250.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(34,175.00)	(34,175.00)	(4,839.13)	(35,975.00)	1,800.00	-5.3%
Professional/Consulting Services and Operating Expenditures		5800	22,000.00	22,000.00	13,148.34	37,000.00	(15,000.00)	-68.2%
Communications		5900	2,123.00	2,123.00	213.15	2,220.00	(97.00)	-4.6%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			13,291.00	13,291.00	22,848.92	25,095.00	(11,804.00)	-88.8%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	15,000.00	15,000.00	0.00	15,000.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			15,000.00	15,000.00	0.00	15,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	113,436.30	113,436.30	19,158.35	105,843.11	7,593.19	6.7%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			113,436.30	113,436.30	19,158.35	105,843.11	7,593.19	6.7%
TOTAL, EXPENDITURES			2,306,557.70	2,306,557.70	495,998.08	2,298,091.38		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20
		Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	101,926.12
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Ce	92,517.00
Total, Restricted Balance		194,443.12

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,876.52	4,876.52	4,801.02	4,866.60	(9.92)	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	4,876.52	4,876.52	4,801.02	4,866.60	(9.92)	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	4,876.52	4,876.52	4,801.02	4,866.60	(9.92)	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	406.49	406.49	400.95	400.95	(5.54)	-1%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	406.49	406.49	400.95	400.95	(5.54)	-1%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	406.49	406.49	400.95	400.95	(5.54)	-1%

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2019-20)				
District Regular	4,876.52	4,866.60		
Charter School		0.00		
Total ADA	4,876.52	4,866.60	-0.2%	Met
1st Subsequent Year (2020-21)				
District Regular	4,876.52	4,782.32		
Charter School				
Total ADA	4,876.52	4,782.32	-1.9%	Met
2nd Subsequent Year (2021-22)				
District Regular	4,876.52	4,782.32		
Charter School				
Total ADA	4,876.52	4,782.32	-1.9%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2019-20)				
District Regular	5,084	4,980		
Charter School				
Total Enrollment	5,084	4,980	-2.0%	Met
1st Subsequent Year (2020-21)				
District Regular	5,084	4,980		
Charter School				
Total Enrollment	5,084	4,980	-2.0%	Met
2nd Subsequent Year (2021-22)				
District Regular	5,084	4,980		
Charter School				
Total Enrollment	5,084	4,980	-2.0%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2016-17)			
District Regular	4,853	5,041	
Charter School	1,231		
Total ADA/Enrollment	6,084	5,041	120.7%
Second Prior Year (2017-18)			
District Regular	4,963	5,166	
Charter School	384		
Total ADA/Enrollment	5,347	5,166	103.5%
First Prior Year (2018-19)			
District Regular	4,869	5,074	
Charter School	0		
Total ADA/Enrollment	4,869	5,074	96.0%
Historical Average Ratio:			106.7%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			107.2%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2019-20)				
District Regular	4,801	4,980		
Charter School	0			
Total ADA/Enrollment	4,801	4,980	96.4%	Met
1st Subsequent Year (2020-21)				
District Regular	4,782	4,980		
Charter School				
Total ADA/Enrollment	4,782	4,980	96.0%	Met
2nd Subsequent Year (2021-22)				
District Regular	4,782	4,980		
Charter School				
Total ADA/Enrollment	4,782	4,980	96.0%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue			
	(Fund 01, Objects 8011, 8012, 8020-8089)			
	Budget Adoption	First Interim		
	(Form 01CS, Item 4B)	Projected Year Totals	Percent Change	Status
Current Year (2019-20)	45,141,347.00	45,108,592.00	-0.1%	Met
1st Subsequent Year (2020-21)	46,375,709.00	45,607,965.00	-1.7%	Met
2nd Subsequent Year (2021-22)	47,624,741.00	46,887,791.00	-1.5%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2016-17)	32,914,470.17	36,474,805.09	90.2%
Second Prior Year (2017-18)	34,305,102.02	37,824,338.84	90.7%
First Prior Year (2018-19)	35,083,925.62	38,912,269.04	90.2%
	Historical Average Ratio:		90.4%

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	87.4% to 93.4%	87.4% to 93.4%	87.4% to 93.4%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2019-20)	36,199,206.65	40,699,688.81	88.9%	Met
1st Subsequent Year (2020-21)	36,896,483.45	41,465,190.06	89.0%	Met
2nd Subsequent Year (2021-22)	37,539,688.30	42,272,527.60	88.8%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2019-20)	2,591,094.00	2,927,566.28	13.0%	Yes
1st Subsequent Year (2020-21)	2,491,763.00	2,484,670.74	-0.3%	No
2nd Subsequent Year (2021-22)	2,491,763.00	2,484,670.74	-0.3%	No

Explanation:
(required if Yes)

Restricted resource unused grant awards such as Title I, Title IV, and ESSA CSI funds were not budgeted in the adopted budget. Deferred revenues of \$226,981 for Title I, \$43,111 for ESSA CSI, and \$13,320 are now recognized in the 2019-20 fiscal year.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2019-20)	4,485,803.00	5,461,236.24	21.7%	Yes
1st Subsequent Year (2020-21)	4,479,274.00	4,651,781.98	3.9%	No
2nd Subsequent Year (2021-22)	4,514,642.00	4,687,848.07	3.8%	No

Explanation:
(required if Yes)

The one-time Preschool Special Education money, \$846,971, was not in the adopted budget but is now budgeted.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2019-20)	4,771,967.00	4,903,891.05	2.8%	No
1st Subsequent Year (2020-21)	4,678,441.00	4,905,078.75	4.8%	No
2nd Subsequent Year (2021-22)	4,678,913.00	4,925,077.71	5.3%	Yes

Explanation:
(required if Yes)

\$151,754 additional apportionments for Mental Health is expected for the current fiscal year, and that revenue is budgeted to continue at the same amount. The District provides Special Education services for one of the authorized Charters; with the increase of Special Education costs the Special Education fees paid by the Charter is increasing \$122,833 in the 1st Subsequent Year and an additional \$11,445 in the 2nd Subsequent Year. These combined adjustments compounded over the three years causes the 2nd Subsequent Fiscal Year to fall out of range.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2019-20)	2,425,813.00	2,602,896.64	7.3%	Yes
1st Subsequent Year (2020-21)	2,231,874.00	2,256,988.54	1.1%	No
2nd Subsequent Year (2021-22)	2,050,703.00	2,042,075.49	-0.4%	No

Explanation:
(required if Yes)

Unrestricted site budgets had a large carryover which exceeded the projection and was added to the budget at the close of the prior fiscal year. Site donation carryover was approximately \$335,000.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2019-20)	5,799,567.00	6,624,639.12	14.2%	Yes
1st Subsequent Year (2020-21)	5,796,312.00	6,378,778.23	10.0%	Yes
2nd Subsequent Year (2021-22)	5,869,513.00	6,485,154.69	10.5%	Yes

Explanation:
(required if Yes)

Special Education costs are continuing to rise and since adopted budget the expense for the Non Public Schools and Mental Health contracts has increased by approximately \$406,000. The number of NPS placed students increased by 4 students since adopted budget. Only one of these students is aging out of our District in 2020-21 and one in year 2021-22 so the increased expenditure is expected to remain.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2019-20)	11,848,864.00	13,292,693.57	12.2%	Not Met
1st Subsequent Year (2020-21)	11,649,478.00	12,041,531.47	3.4%	Met
2nd Subsequent Year (2021-22)	11,685,318.00	12,097,596.52	3.5%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2019-20)	8,225,380.00	9,227,535.76	12.2%	Not Met
1st Subsequent Year (2020-21)	8,028,186.00	8,635,766.77	7.6%	Not Met
2nd Subsequent Year (2021-22)	7,920,216.00	8,527,230.18	7.7%	Not Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Federal Revenue
(linked from 6A
if NOT met)

Restricted resource unused grant awards such as Title I, Title IV, and ESSA CSI funds were not budgeted in the adopted budgeted. Deferred revenues of \$226,981 for Title I, \$43,111 for ESSA CSI, and \$13,320 are now recognized in the 2019-20 fiscal year.

Explanation:

Other State Revenue
(linked from 6A
if NOT met)

The one-time Preschool Special Education money, \$846,971, was not in the adopted budget but is now budgeted.

Explanation:

Other Local Revenue
(linked from 6A
if NOT met)

\$151,754 additional apportionments for Mental Health is expected for the current fiscal year, and that revenue is budgeted to continue at the same amount. The District provides Special Education services for one of the authorized Charters; with the increase of Special Education costs the Special Education fees paid by the Charter is increasing \$122,833 in the 1st Subsequent Year and an additional \$11,445 in the 2nd Subsequent Year. These combined adjustments compounded over the three years causes the 2nd Subsequent Fiscal Year to fall out of range.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Books and Supplies
(linked from 6A
if NOT met)

Unrestricted site budgets had a large carryover which exceeded the projection and was added to the budget at the close of the prior fiscal year. Site donation carryover was approximately \$335,000.

Explanation:

Services and Other Exps
(linked from 6A
if NOT met)

Special Education costs are continuing to rise and since adopted budget the expense for the Non Public Schools and Mental Health contracts has increased by approximately \$406,000. The number of NPS placed students increased by 4 students since adopted budget. Only one of these students is aging out of our District in 2020-21 and one in year 2021-22 so the increased expenditure is expected to remain.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,812,777.03	1,813,180.10	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		1,601,036.02	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Available Reserve Percentages (Criterion 10C, Line 9)	13.3%	8.1%	3.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	4.4%	2.7%	1.0%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2019-20)	(1,912,677.44)	40,699,688.81	4.7%	Not Met
1st Subsequent Year (2020-21)	(2,892,014.26)	41,539,190.06	7.0%	Not Met
2nd Subsequent Year (2021-22)	(2,746,219.71)	42,372,527.60	6.5%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

The district has experienced a larger decline in enrollment than anticipated as well as a large increase in Special Education expenses. The District intends to make budget reductions over the Spring of 2020.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)		Status
Current Year (2019-20)	8,749,918.80		Met
1st Subsequent Year (2020-21)	5,554,055.06		Met
2nd Subsequent Year (2021-22)	2,888,548.48		Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2019-20)	7,998,703.00		Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$69,000 (greater of)	0	to	300
4% or \$69,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	4,801	4,801	4,801
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	60,425,901.04	60,578,421.21	61,393,378.10
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	60,425,901.04	60,578,421.21	61,393,378.10
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,812,777.03	1,817,352.64	1,841,801.34
6. Reserve Standard - by Amount (\$69,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	1,812,777.03	1,817,352.64	1,841,801.34

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,812,777.00	1,818,967.00	1,070,712.91
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	6,217,339.41	3,069,135.15	771,169.53
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(0.10)	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	8,030,116.31	4,888,102.15	1,841,882.44
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	13.29%	8.07%	3.00%
District's Reserve Standard (Section 10B, Line 7):	1,812,777.03	1,817,352.64	1,841,801.34
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2019-20)	(8,539,584.00)	(9,088,079.19)	6.4%	548,495.19	Not Met
1st Subsequent Year (2020-21)	(8,849,814.00)	(9,138,593.84)	3.3%	288,779.84	Met
2nd Subsequent Year (2021-22)	(9,261,610.00)	(9,467,819.00)	2.2%	206,209.00	Met
1b. Transfers In, General Fund *					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	74,000.00	New	74,000.00	Not Met
2nd Subsequent Year (2021-22)	0.00	100,000.00	New	100,000.00	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:
(required if NOT met)

Current year contributions to Special Education increased \$436,000 due to an increased number of students at Non-Public School placements. Increased expenditures also required the contribution to RRMA account to be increased.

- 1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

The District's Cafeteria Fund 13 has a structural deficit and it is expected a transfer from the General Fund will be required beginning fiscal year 2020-21. The District will be planning budget cuts in Fund 13 to reduce the impact to the General Fund.

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

Increasing GO Bond payments will be funded out of Fund 51.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

Yes

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

Yes

2. OPEB Liabilities

- a. Total OPEB liability
b. OPEB plan(s) fiduciary net position (if applicable)
c. Total/Net OPEB liability (Line 2a minus Line 2b)

Budget Adoption (Form 01CS, Item S7A)	First Interim
14,099,563.00	14,831,525.00
500,000.00	635,165.00
13,599,563.00	14,196,360.00

- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?

Actuarial	Actuarial
Jun 30, 2018	Jun 30, 2019

- e. If based on an actuarial valuation, indicate the date of the OPEB valuation.

3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

Budget Adoption (Form 01CS, Item S7A)	First Interim
905,616.00	824,820.00
985,859.00	888,185.00
1,045,434.00	967,815.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund)
(Funds 01-70, objects 3701-3752)
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

528,253.00	541,278.82
528,253.00	564,843.74
528,253.00	564,843.74

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

528,253.00	564,843.74
528,253.00	564,843.74
528,253.00	564,843.74

- d. Number of retirees receiving OPEB benefits
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

180	186
180	186
180	186

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)		First Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

Budget Adoption (Form 01CS, Item S7B)		First Interim

- b. Amount contributed (funded) for self-insurance programs
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

4. Comments:

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S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of certificated (non-management) full-time-equivalent (FTE) positions	275.0	271.8	269.8	268.8

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

No

No

No

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

253,827

7. Amount included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
4,274,644	4,382,289	4,513,757
94.6%	94.6%	94.6%
3.0%	3.0%	3.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
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Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
480,653	490,266	501,896
2.0%	2.0%	2.0%

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of classified (non-management) FTE positions	178.0	178.2	178.2	178.2

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

91,376

7. Amount included for any tentative salary schedule increases

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

0

0

0

Classified (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
2,279,136	2,328,970	2,398,839
92.4%	92.4%	92.4%
3.0%	3.0%	3.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
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Classified (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
73,726	74,832	76,503
1.5%	1.5%	1.5%

Classified (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of management, supervisor, and confidential FTE positions	29.0	29.0	29.0	29.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

No

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

Yes

Negotiations Settled Since Budget Adoption

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
No	No	No

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

35,894

4. Amount included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0	0	0

**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
479,538	492,614	507,393
93.7%	93.7%	93.7%
3.0%	3.0%	3.0%

**Management/Supervisor/Confidential
Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
25,958	26,347	26,742
1.5%	1.5%	1.5%

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
87,263	87,263	87,263
0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

Yes

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

A6. The District currently provides 100% employer paid health benefits only to Certificated and Management electing the lowest priced health plan and to grandfathered in retirees. Health benefits for any employee electing a higher cost plan, Classified bargaining unit benefit eligible employees, and retirees have benefit caps.

End of School District First Interim Criteria and Standards Review

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October									
A. BEGINNING CASH			9,991,270.00	9,795,612.00	8,558,913.00	8,946,168.00	7,240,179.00	5,066,310.00	9,323,607.00	9,342,545.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		1,378,158.00	1,378,158.00	4,451,628.00	2,480,684.00	2,398,925.00	4,277,622.00	2,398,925.00	2,348,053.00
Property Taxes	8020-8079		96,959.00	162,939.00	61,955.00	133,034.00	369,996.00	3,545,193.00	1,638,702.00	268,464.00
Miscellaneous Funds	8080-8099		0.00	0.00	(139,990.00)	(62,218.00)	(62,218.00)	(62,218.00)	27,919.00	(62,218.00)
Federal Revenue	8100-8299		24,130.00	3,759.00	8,671.00	82,768.00	30,000.00	354,542.00	7,950.00	650.00
Other State Revenue	8300-8599		39,421.00	39,421.00	70,958.00	145,454.00	370,369.00	387,540.00	447,621.00	103,442.00
Other Local Revenue	8600-8799		134,431.00	157,270.00	257,313.00	344,045.00	350,537.00	710,148.00	442,629.00	336,251.00
Interfund Transfers In	8910-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			1,673,099.00	1,741,547.00	4,710,535.00	3,123,767.00	3,457,609.00	9,212,827.00	4,963,746.00	2,994,642.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		69,949.00	2,155,301.00	2,132,458.00	2,206,806.00	2,206,817.00	2,193,185.00	1,993,804.00	2,206,817.00
Classified Salaries	2000-2999		284,577.00	538,587.00	720,463.00	767,290.00	758,941.00	716,778.00	716,778.00	758,941.00
Employee Benefits	3000-3999		751,812.00	659,855.00	1,429,616.00	1,416,582.00	1,424,181.00	1,424,181.00	1,424,181.00	1,424,181.00
Books and Supplies	4000-4999		13,769.00	78,162.00	157,769.00	132,326.00	234,261.00	286,319.00	234,261.00	182,203.00
Services	5000-5999		1,076,762.00	409,633.00	229,396.00	859,406.00	327,588.00	288,086.00	497,074.00	467,001.00
Capital Outlay	6000-6599					10,550.00				
Other Outgo	7000-7499				(22,873.00)			(31,729.00)		
Interfund Transfers Out	7600-7629									
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			2,196,869.00	3,841,538.00	4,646,829.00	5,392,960.00	4,951,788.00	4,876,820.00	4,866,098.00	5,039,143.00
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199	85,000.00								
Accounts Receivable	9200-9299	2,866,986.00	1,494,563.00	542,293.00	49,513.00	547,998.00	58,155.00	58,155.00	58,155.00	58,154.00
Due From Other Funds	9310	389,211.00			366,339.00	22,873.00				
Stores	9320	0.00								
Prepaid Expenditures	9330	14,200.00		(21,523.00)		35,722.00				
Other Current Assets	9340	0.00								
Deferred Outflows of Resources	9490	0.00								
SUBTOTAL		3,355,397.00	1,494,563.00	520,770.00	415,852.00	606,593.00	58,155.00	58,155.00	58,155.00	58,154.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599	2,033,639.00	1,271,126.00	47,176.00	103,238.00	64,637.00	136,865.00	136,865.00	136,865.00	136,866.00
Due To Other Funds	9610	31,313.00			31,313.00					
Current Loans	9640	0.00								
Unearned Revenues	9650	43,111.00				43,111.00				
Deferred Inflows of Resources	9690	0.00								
SUBTOTAL		2,108,063.00	1,271,126.00	47,176.00	134,551.00	107,748.00	136,865.00	136,865.00	136,865.00	136,866.00
<u>Nonoperating</u>										
Suspense Clearing	9910	0.00	104,675.00	389,698.00	42,248.00	64,359.00	(600,980.00)			
TOTAL BALANCE SHEET ITEMS		1,247,334.00	328,112.00	863,292.00	323,549.00	563,204.00	(679,690.00)	(78,710.00)	(78,710.00)	(78,712.00)
E. NET INCREASE/DECREASE (B - C + D)			(195,658.00)	(1,236,699.00)	387,255.00	(1,705,989.00)	(2,173,869.00)	4,257,297.00	18,938.00	(2,123,213.00)
F. ENDING CASH (A + E)			9,795,612.00	8,558,913.00	8,946,168.00	7,240,179.00	5,066,310.00	9,323,607.00	9,342,545.00	7,219,332.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October								
A. BEGINNING CASH		7,219,332.00	7,207,496.00	9,403,664.00	7,143,324.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	4,226,750.00	2,348,053.00	2,348,053.00	4,134,502.00			34,169,511.00	34,169,512.00
Property Taxes	8020-8079		4,204,540.00	161,078.00	296,221.00		(1.00)	10,939,080.00	10,939,080.00
Miscellaneous Funds	8080-8099	(54,440.00)	27,191.00	(54,440.00)	103,370.00	(108,880.00)	1.00	(448,141.00)	(448,141.00)
Federal Revenue	8100-8299	280,748.00	147,504.00	9,250.00	345,536.00	1,632,058.00	0.28	2,927,566.28	2,927,566.28
Other State Revenue	8300-8599	350,815.00	75,898.00	112,623.00	2,788,868.00	528,807.00	(0.76)	5,461,236.24	5,461,236.24
Other Local Revenue	8600-8799	311,447.00	389,508.00	308,280.00	407,163.00	754,869.00	0.05	4,903,891.05	4,903,891.05
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00			0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00			0.00	0.00
TOTAL RECEIPTS		5,115,320.00	7,192,694.00	2,884,844.00	8,075,660.00	2,806,854.00	(0.43)	57,953,143.57	57,953,144.57
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	2,206,817.00	2,193,185.00	2,206,817.00	2,243,030.00	907,566.00	1.72	24,922,553.72	24,922,553.72
Classified Salaries	2000-2999	758,941.00	716,778.00	758,941.00	716,778.00	218,888.00	(1.04)	8,432,679.96	8,432,679.96
Employee Benefits	3000-3999	1,424,181.00	1,424,181.00	1,424,181.00	3,041,062.00	534,068.00	(1.59)	17,802,260.41	17,802,260.41
Books and Supplies	4000-4999	260,290.00	234,261.00	208,232.00	286,332.00	294,737.00	0.64	2,602,922.64	2,602,896.64
Services	5000-5999	451,867.00	397,121.00	547,013.00	904,215.00	169,477.00	0.12	6,624,639.12	6,624,639.12
Capital Outlay	6000-6599	56,789.00	31,000.00		69,450.00			167,789.00	167,789.00
Other Outgo	7000-7499	(31,729.00)			(40,586.00)		(0.81)	(126,917.81)	(126,917.81)
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		5,127,156.00	4,996,526.00	5,145,184.00	7,220,281.00	2,124,736.00	(0.96)	60,425,927.04	60,425,901.04
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							2,866,986.00	
Due From Other Funds	9310							389,212.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							14,199.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	3,270,397.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							2,033,638.00	
Due To Other Funds	9610							31,313.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							43,111.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	2,108,062.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	1,162,335.00	
E. NET INCREASE/DECREASE (B - C + D)		(11,836.00)	2,196,168.00	(2,260,340.00)	855,379.00	682,118.00	0.53	(1,310,448.47)	(2,472,756.47)
F. ENDING CASH (A + E)		7,207,496.00	9,403,664.00	7,143,324.00	7,998,703.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								8,680,821.53	

LCFF Calculator Universal Assumptions					
Lakeside Union Elementary (68189) -					
Summary of Funding					
	2019-20		2020-21		2021-22
Target Components:					
COLA & Augmentation	3.26%		3.00%		2.80%
Base Grant	38,012,657		38,637,705		39,718,359
Grade Span Adjustment	1,836,378		1,849,806		1,901,377
Supplemental Grant	3,638,217		3,680,316		3,837,340
Concentration Grant	-		-		-
Add-ons	843,621		843,621		843,621
Total Target	44,330,873		45,011,448		46,300,697
Transition Components:					
Target	\$	44,330,873	\$	45,011,448	\$ 46,300,697
Funded Based on Target Formula (PY P-2)	TRUE		TRUE		TRUE
Floor	42,994,969		42,471,214		42,471,214
Remaining Need after Gap (informational only)	-		-		-
Gap %	100%		100%		100%
Current Year Gap Funding	-		-		-
Miscellaneous Adjustments	-		-		-
Economic Recovery Target	-		-		-
Additional State Aid	-		-		-
Total LCFF Entitlement	\$	44,330,873	\$	45,011,448	\$ 46,300,697
Components of LCFF By Object Code					
	2019-20		2020-21		2021-22
8011 - State Aid	\$	26,654,727	\$	27,436,580	\$ 28,725,829
8011 - Fair Share	-		-		-
8311 & 8590 - Categoricals	-		-		-
EPA (for LCFF Calculation purposes)	7,514,785		7,413,507		7,413,507
Local Revenue Sources:					
8021 to 8089 - Property Taxes	10,939,080		10,939,080		10,939,080
8096 - In-Lieu of Property Taxes	(777,719)		(777,719)		(777,719)
Property Taxes net of in-lieu	10,161,361		10,161,361		10,161,361
TOTAL FUNDING	\$	44,330,873	\$	45,011,448	\$ 46,300,697
Basic Aid Status					
Less: Excess Taxes	\$	-	\$	-	\$ -
Less: EPA in Excess to LCFF Funding	\$	-	\$	-	\$ -
Total Phase-In Entitlement	\$	44,330,873	\$	45,011,448	\$ 46,300,697
EPA Details					
% of Adjusted Revenue Limit - Annual	30.50770954%		30.50770954%		30.50770954%
% of Adjusted Revenue Limit - P-2	30.50770954%		30.50770954%		30.50770954%
EPA (for LCFF Calculation purposes)	\$	7,514,785	\$	7,413,507	\$ 7,413,507
8012 - EPA, Current Year Receipt	7,514,785		7,413,507		7,413,507
(P-2 plus Current Year Accrual)	7,514,785		7,413,507		7,413,507
8019 - EPA, Prior Year Adjustment	(27,147)		0		0
(P-A less Prior Year Accrual)	(27,147)		0		0
Accrual (from Assumptions)	-		-		-

LCFF Calculator Universal Assumptions			
Lakeside Union Elementary (68189) -			
Summary of Student Population			
	2019-20	2020-21	2021-22
Unduplicated Pupil Population			
Enrollment	4,980	4,980	4,980
COE Enrollment	-	-	-
<i>Total Enrollment</i>	<i>4,980</i>	<i>4,980</i>	<i>4,980</i>
Unduplicated Pupil Count	2,296	2,296	2,296
COE Unduplicated Pupil Count	-	-	-
<i>Total Unduplicated Pupil Count</i>	<i>2,296</i>	<i>2,296</i>	<i>2,296</i>
Rolling %, Supplemental Grant	45.6500%	45.4500%	46.1000%
Rolling %, Concentration Grant	45.6500%	45.4500%	46.1000%
FUNDED ADA			
Adjusted Base Grant ADA	<i>Prior Year</i>	<i>Current Year</i>	<i>Current Year</i>
Grades TK-3	2,292.61	2,242.19	2,242.19
Grades 4-6	1,576.20	1,537.13	1,537.13
Grades 7-8	997.80	1,021.70	1,021.70
Grades 9-12	-	-	-
Total Adjusted Base Grant ADA	4,866.60	4,801.02	4,801.02
Necessary Small School ADA	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>
Grades TK-3	-	-	-
Grades 4-6	-	-	-
Grades 7-8	-	-	-
Grades 9-12	-	-	-
Total Necessary Small School ADA	-	-	-
Total Funded ADA	4866.60	4801.02	4801.02
ACTUAL ADA (Current Year Only)			
Grades TK-3	2,242.19	2,242.19	2,242.19
Grades 4-6	1,537.13	1,537.13	1,537.13
Grades 7-8	1,021.70	1,021.70	1,021.70
Grades 9-12	-	-	-
Total Actual ADA	4,801.02	4,801.02	4,801.02
<i>Funded Difference (Funded ADA less Actual ADA)</i>	<i>65.59</i>	<i>-</i>	<i>-</i>

LCAP Percentage to Increase or Improve Services			
	2019-20	2020-21	2021-22
Current year estimated supplemental and concen	\$ 3,638,217	\$ 3,680,316	\$ 3,837,340
Current year Percentage to Increase or Improve Si	9.13%	9.09%	9.22%

Multi-Year Projection Assumptions Sheet

2019-20 1st INTERIM

SCHOOL DISTRICT : Lakeside Union Elementary

		Data in shaded areas are provided by SDCOE (for information only)		
DESCRIPTION	SDCOE	FY 2019-20	FY 2020-21	FY 2021-22
	Assumptions	(Base Year)	(Project YR 1)	(Project YR 2)
COLA LCFF - (SSC Dartboard)	Informational	3.26%	3.00%	2.80%
COLA - (DOF)	Used in Calc	3.26%	3.00%	2.80%
Gap Funding - (SSC)	Informational	-	-	-
Gap Funding - (DOF)	Informational	-	-	-
California Consumer Price Index - (SSC Dartboard)	Used In Calc	3.33%	3.14%	3.02%
Lottery Per ADA (SSC Dartboard)	Unrestricted	\$ 153	\$ 153	\$ 153
	Restricted	\$ 54	\$ 54	\$ 54
Interest Rate Treasuries	Informational	2.35%	2.58%	2.60%
Property Taxes (% increase)	(District Input)		0.00%	0.00%
Projected Budget Reduction (enter amt. as negative to show a reduction as part of the expenditures)	Unrestricted			
	Restricted			
State Aid 8011 (LCFF Calc.)	(District Input)		\$ 27,436,580	\$ 28,725,829
EPA 8012 (LCFF Calc.)	(District Input)		\$ 7,413,507	\$ 7,413,507
Average Daily Attendance (ADA) Projections	(District Input)	4,866.60	4,801.02	4,801.02
	% Change		-1.35%	0.00%
Salary Step & Column Percent Increases:				
Teachers 1100	(District Input)		2.00%	2.00%
Certificated Pupil Support 1200	(District Input)		2.00%	2.00%
Certificated Supervisor & Admin 1300	(District Input)		2.00%	2.00%
Other Certificated 1900	(District Input)		2.00%	2.00%
Instructional Aides 2100	(District Input)		1.50%	1.50%
Classified Support 2200	(District Input)		1.50%	1.50%
Classified Supervisor & Admin 2300	(District Input)		1.50%	1.50%
Clerical, Technical, & Office Staff 2400	(District Input)		1.50%	1.50%
Other Classified 2900	(District Input)		1.50%	1.50%
Mgmt, Cert, & Classified Contract Increases:				
Management Increases	(District Input)		0.00%	0.00%
Certificated Increases	(District Input)		2.00%	2.00%
Classified Increases	(District Input)		1.50%	1.50%
Benefits:				
STRS 3100-3102		17.10%	18.40%	18.10%
PERS 3200-3202		19.721%	22.80%	24.90%
Health & Welfare Increase (% increase) 3400-3402	(District Input)		3.00%	3.00%
State Unemployment 3500-3502		0.05%	0.05%	0.05%
Workers' Comp (% increase) 3600-3602	(District Input)	0.00%	0.00%	0.00%
OPEB Allocated Costs (% increase) *3711-3712	(District Input)	0.00%	0.00%	0.00%
OPEB Active Employee Costs (% increase) 3751-3752	(District Input)	0.00%	0.00%	0.00%
		Unrestricted	Restricted	Combined
FY 2019-20 General Fund Beginning Balances (District Input)		\$ 10,335,104.85	\$ 887,570.42	\$ 11,222,675.27

*Roll up to 3701 and 3702

Sources: Most Recent Darboard and 2019-20 1st INTERIM Guidance Letter

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	44,330,873.00	1.54%	45,011,448.00	2.86%	46,300,697.00
2. Federal Revenues	8100-8299	120,000.00	0.00%	120,000.00	0.00%	120,000.00
3. Other State Revenues	8300-8599	1,851,762.08	-45.48%	1,009,493.64	0.45%	1,014,014.37
4. Other Local Revenues	8600-8799	1,537,505.45	7.19%	1,648,008.15	1.21%	1,668,007.11
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(9,053,129.16)	0.98%	(9,141,773.99)	3.66%	(9,476,410.59)
6. Total (Sum lines A1 thru A5c)		38,787,011.37	-0.36%	38,647,175.80	2.53%	39,626,307.89
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				19,704,609.75		20,200,698.38
b. Step & Column Adjustment				394,092.19		404,013.97
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				101,996.44		(49,706.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	19,704,609.75	2.52%	20,200,698.38	1.75%	20,555,006.35
2. Classified Salaries						
a. Base Salaries				4,988,815.10		5,100,216.53
b. Step & Column Adjustment				74,832.23		76,503.24
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				36,569.20		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	4,988,815.10	2.23%	5,100,216.53	1.50%	5,176,719.77
3. Employee Benefits	3000-3999	11,505,781.80	0.78%	11,595,568.54	1.83%	11,807,962.18
4. Books and Supplies	4000-4999	1,578,519.80	-11.92%	1,390,395.82	-2.11%	1,361,044.96
5. Services and Other Operating Expenditures	5000-5999	3,961,160.65	1.43%	4,017,785.45	5.70%	4,246,638.18
6. Capital Outlay	6000-6999	136,789.00	16.97%	160,000.00	-18.75%	130,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,175,987.29)	-15.01%	(999,474.66)	0.54%	(1,004,843.84)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	74,000.00	35.14%	100,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		40,699,688.81	2.06%	41,539,190.06	2.01%	42,372,527.60
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(1,912,677.44)		(2,892,014.26)		(2,746,219.71)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		10,335,104.85		8,422,427.41		5,530,413.15
2. Ending Fund Balance (Sum lines C and D1)		8,422,427.41		5,530,413.15		2,784,193.44
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	307,311.00		557,311.00		857,311.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,812,777.00		1,818,967.00		1,070,712.91
2. Unassigned/Unappropriated	9790	6,217,339.41		3,069,135.15		771,169.53
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		8,422,427.41		5,530,413.15		2,784,193.44

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,812,777.00		1,818,967.00		1,070,712.91
c. Unassigned/Unappropriated	9790	6,217,339.41		3,069,135.15		771,169.53
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		8,030,116.41		4,888,102.15		1,841,882.44
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Certificated salary adjustment to move previously restricted program expenditures for NGSS program to Unrestricted fund to continue the program. Reduce 2 FTE for entry level certificated teachers in FY 20-21 related to dropping enrollment, reduce 1 FTE entry level Teacher in FY 21-22 for TOSA reduction. Classified salary adjustment to move restricted Medi-Cal resource expenditures to the General Fund to cover Medi-Cal resource deficit.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	329,578.00	0.00%	329,578.00	0.00%	329,578.00
2. Federal Revenues	8100-8299	2,807,566.28	-15.78%	2,364,670.74	0.00%	2,364,670.74
3. Other State Revenues	8300-8599	3,609,474.16	0.91%	3,642,288.34	0.87%	3,673,833.70
4. Other Local Revenues	8600-8799	3,366,385.60	-3.25%	3,257,070.60	0.00%	3,257,070.60
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	9,053,129.16	0.98%	9,141,773.99	3.66%	9,476,410.59
6. Total (Sum lines A1 thru A5c)		19,166,133.20	-2.25%	18,735,381.67	1.95%	19,101,563.63
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				5,217,943.97		5,032,971.03
b. Step & Column Adjustment				96,173.47		97,881.99
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(281,146.41)		(12,709.44)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	5,217,943.97	-3.54%	5,032,971.03	1.69%	5,118,143.58
2. Classified Salaries						
a. Base Salaries				3,443,864.86		3,445,096.84
b. Step & Column Adjustment				50,734.25		51,241.29
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(49,502.27)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,443,864.86	0.04%	3,445,096.84	1.49%	3,496,338.13
3. Employee Benefits	3000-3999	6,296,478.61	2.61%	6,461,020.93	2.29%	6,608,895.72
4. Books and Supplies	4000-4999	1,024,376.84	-15.40%	866,592.72	-21.41%	681,030.53
5. Services and Other Operating Expenditures	5000-5999	2,663,478.47	-11.36%	2,360,992.78	-5.19%	2,238,516.51
6. Capital Outlay	6000-6999	31,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	1,049,069.48	-16.83%	872,556.85	0.62%	877,926.03
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		19,726,212.23	-3.48%	19,039,231.15	-0.10%	19,020,850.50
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(560,079.03)		(303,849.48)		80,713.13
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		887,570.42		327,491.39		23,641.91
2. Ending Fund Balance (Sum lines C and D1)		327,491.39		23,641.91		104,355.04
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	327,491.49		23,641.91		104,355.04
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.10)		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		327,491.39		23,641.91		104,355.04

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Salary other adjustments due to restricted program funding reaching final year (ESSA CSI ends June 30, 2020, Low Performing Student Block grant ends June 30, 2021, Classified Professional Development grant balance is spent in FY 2020-21). Clerical salary from Medi-Cal resource was moved to the Unrestricted General Fund and Certificated salaries from the NGSS grant program was moved to the unrestricted General Fund.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	44,660,451.00	1.52%	45,341,026.00	2.84%	46,630,275.00
2. Federal Revenues	8100-8299	2,927,566.28	-15.13%	2,484,670.74	0.00%	2,484,670.74
3. Other State Revenues	8300-8599	5,461,236.24	-14.82%	4,651,781.98	0.78%	4,687,848.07
4. Other Local Revenues	8600-8799	4,903,891.05	0.02%	4,905,078.75	0.41%	4,925,077.71
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		57,953,144.57	-0.98%	57,382,557.47	2.34%	58,727,871.52
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				24,922,553.72		25,233,669.41
b. Step & Column Adjustment				490,265.66		501,895.96
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(179,149.97)		(62,415.44)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	24,922,553.72	1.25%	25,233,669.41	1.74%	25,673,149.93
2. Classified Salaries						
a. Base Salaries				8,432,679.96		8,545,313.37
b. Step & Column Adjustment				125,566.48		127,744.53
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(12,933.07)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	8,432,679.96	1.34%	8,545,313.37	1.49%	8,673,057.90
3. Employee Benefits	3000-3999	17,802,260.41	1.43%	18,056,589.47	2.00%	18,416,857.90
4. Books and Supplies	4000-4999	2,602,896.64	-13.29%	2,256,988.54	-9.52%	2,042,075.49
5. Services and Other Operating Expenditures	5000-5999	6,624,639.12	-3.71%	6,378,778.23	1.67%	6,485,154.69
6. Capital Outlay	6000-6999	167,789.00	-4.64%	160,000.00	-18.75%	130,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(126,917.81)	0.00%	(126,917.81)	0.00%	(126,917.81)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	74,000.00	35.14%	100,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		60,425,901.04	0.25%	60,578,421.21	1.35%	61,393,378.10
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(2,472,756.47)		(3,195,863.74)		(2,665,506.58)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		11,222,675.27		8,749,918.80		5,554,055.06
2. Ending Fund Balance (Sum lines C and D1)		8,749,918.80		5,554,055.06		2,888,548.48
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	85,000.00		85,000.00		85,000.00
b. Restricted	9740	327,491.49		23,641.91		104,355.04
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	307,311.00		557,311.00		857,311.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,812,777.00		1,818,967.00		1,070,712.91
2. Unassigned/Unappropriated	9790	6,217,339.31		3,069,135.15		771,169.53
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		8,749,918.80		5,554,055.06		2,888,548.48

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,812,777.00		1,818,967.00		1,070,712.91
c. Unassigned/Unappropriated	9790	6,217,339.41		3,069,135.15		771,169.53
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(0.10)		0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		8,030,116.31		4,888,102.15		1,841,882.44
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		13.29%		8.07%		3.00%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		4,801.02		4,801.02		4,801.02
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		60,425,901.04		60,578,421.21		61,393,378.10
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		60,425,901.04		60,578,421.21		61,393,378.10
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,812,777.03		1,817,352.64		1,841,801.34
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,812,777.03		1,817,352.64		1,841,801.34
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Administration:

ANDY JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
GELIA G. COOK
HOLLY FERRANTE
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

PUBLIC NOTICE

At the regular meeting of December 19, 2019, the Board of Trustees will conduct a public hearing to receive input on the initial proposal from the California School Employees Association, Chapter 240 (CSEA) to the Lakeside Union School District regarding the Summer Assistance Benefits for Classified Employees pursuant to Government Code §3547(a).

The public hearing will be held on December 19, 2019, at the Lakeside Union School District Administrative Center located at 12335 Woodside Avenue, Lakeside, California.

December 9, 2019

Andrew S. Johnsen, Ed.D.
Secretary to the Board

[PROPOSAL] Tentative Agreement

By and between

Lakeside Union School District

and

California School Employees Association and its Lakeside Chapter No. 240

The above parties have meet and negotiated the decision, impacts, and effects relating to recently passed legislation, Ed. Code sec. 45500. The parties have reached the following Agreement regarding Classified School Employee Summer Assistance Program (CSESAP).

Summer Assistance Benefits for Classified Employees

1. The Employer agreed to participate in the CSESAP, "Summer Assistance Benefits for Classified Employees," and extended this salary benefit option to the bargaining unit.
2. Prior to January 1, 2020, the Employer shall provide notice to all bargaining unit members which shall include the following:
 - a. A description of the CSESAP;
 - b. Details about eligibility for the program, including 1) they must work for fewer than 11 months per fiscal year, 2) they have worked for the Local Education Agency (LEA) for one year at the time the employee elects to participate in the program (i.e., one year prior to March 1, 2020), and 3) that they are not eligible if the employee's regular annual pay from the LEA is more than \$62,400. ("Regular annual pay" does not include any pay that the employee received during the summer recess period in the previous fiscal year.)
 - c. All timelines for the program as follow:
 - ✓ By January 1, 2020, the LEA must notify the classified employees that the LEA has elected to participate in the program for the next school year.
 - ✓ By March 1, 2020, any classified employee who wishes to participate, must notify the LEA, using a form developed by the State Department of Education (SDE), that the employee wishes to participate in the program for the 2020-2021 school year. The employee may elect to have up to 10% of his/her monthly pay withheld during the school year. The employee must specify (1) the amount to be withheld from the monthly paychecks, and (2) whether s/he wishes to have the withheld amounts paid out during the summer recess period in one or two payments.
 - ✓ By April 1, 2020, the LEA must notify the SDE that it has elected to participate in the program, using a form developed by the SDE. The LEA must specify (1) the number of classified employees who are participating,

and (2) the total estimated amount to be withheld from the employee paychecks for the 2020-2021 school year.

- ✓ By May 1, 2020, the SDE must notify participating LEAs in writing of the estimated amount of state match funding that a participating employee can expect to receive. If the \$36,000,000 funding is insufficient to provide one dollar for each one dollar that has been withheld from the employees' paychecks, the SDE must notify the LEAs of the expected prorated amount of state match funds that each classified employee could expect to receive.
 - ✓ By June 1, 2020, the LEAs must notify the participating employees as to the estimated amount of state match funds that the employee could expect to receive.
 - ✓ After receiving the notification, and no later than 30 days after the start of the school year, the classified employee may (1) withdraw his/her election to participate in the program, or (2) reduce the amount to be withheld from his/her paycheck.
 - ✓ The LEA must then deposit the amounts withheld from participating employees' monthly paychecks according to each employee's choices, in an account within its general fund known as the Classified School Employee Summer Assistance Program (CSESAP), during the 2020-2021 school year.
 - ✓ If an employee separates from employment during the 2020-2021 school year, the employee may request any pay withheld from his/her paycheck pursuant to this program; however, the employee is not entitled to receive any state match funds.
 - ✓ On or before July 31, 2021, the participating LEAs must request payment from the SDE, on a form developed by the SDE, for the amount of classified employee pay that has been deposited in the Program Fund.
- d. Provide all forms developed and promulgated by the SDE to bargaining unit members. The Employer shall distribute SDE complete forms within 5-days of receipt or learning of the form's publication, unless the forms are received/published within 5-days of an employee cut-off date, in which instance the forms shall be sent electronically on the same day it is received/published and mailed via next day service.
- e. Notify bargaining unit members that the money will likely not be paid until after August 31, 2021, *after* summer recess.
3. No participant in the CSESAP is barred from applying for, and if selected, working summer school during the summer in which this benefit is earned.
4. Employees may end their own participation in the program as follows:

- a. A classified employee that separates from employment with a local educational agency during the applicable school year may request from the local educational agency any pay withheld from their paycheck pursuant to this section.
- b. A classified employee, due to economic or personal hardship, may request from the local educational agency any pay withheld from their paycheck pursuant to this section.
- c. A classified employee who requests any pay withheld by the local educational agency pursuant to paragraph 4(a) or (b) shall not be entitled to receive any state match funds provided pursuant to this section.

Tentatively agreed on _____, 2019

For CSEA

Lisa Ford, Chapter 240 President

Joni Collins, Labor Relations Representative

For LSUSD

Stacy Coble, Director of Human Resources

Erin Garcia, Assistant Superintendent Business

Administration:

ANDY JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
GELIA G. COOK
HOLLY FERRANTE
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

PUBLIC NOTICE FOR DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

At the regular meeting of December 19, 2019, the Board of Trustees will conduct a public hearing to receive input on the Disclosure of Collective Bargaining Agreement with the California School Employees Association, Chapter 240 (CSEA) in accordance with AB 1200 and Government Code §3547.5.

The public hearing will be held on December 19, 2019, at the Lakeside Union School District Administrative Center located at 12335 Woodside Avenue, Lakeside, California.

December 9, 2019

Andrew S. Johnsen, Ed.D.
Secretary to the Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Dec. 19, 2019

Agenda Item:

Disclosure of Collective Bargaining Agreement for California School Employees Association (CSEA) – Lakeside Chapter 240.

Background (Describe purpose/rationale of the agenda item):

Government Code 3547.5 requires local educational agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. The major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Fiscal Impact (Cost):

Total Impact:

\$307,573	Salary increase 2% on schedule, all Funds
\$149,936	Salary Range Increases, all Funds
\$ 45,595	Classified Step Alignment to July 1, all Funds
<u>\$144,484</u>	Cost of Additional Benefits, all Funds
\$647,588	Total 2019-2020 Cost of Collective Bargaining Agreement to all Funds

Impact to Funds:

\$541,548	Fund 01, General Fund
\$ 75,440	Fund 12, Child Development
<u>\$ 30,600</u>	Fund 13, Child Nutrition
\$647,588	Total 2019-2020 Cost of Collective Bargaining Agreement

Funding Source:

General Fund, Child Development Fund, and Cafeteria Fund

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: . |

Originating Department/School: Business Services

Submitted/Recommended By:


Erin Garcia, Assistant Superintendent

Approved for Submission to the Governing Board:


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



Disclosure of Collective Bargaining Agreement

Page 1 of 7

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Lakeside Union School District

Name of Bargaining Unit: CSEA - Lakeside Chapter 240 Certificated: _____ Classified: X

The proposed agreement covers the period: Beginning: 7/1/2018 Ending: 6/30/2019

This agreement will be acted upon by the Governing Board at its meeting on: Thursday, December 19, 2019
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2019 - 2020		Year 2 2020 - 2021		Year 3 2021 - 2022	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$6,795,212	\$0	0.00%	\$101,928.00	1.50%	\$103,457	1.50%
2. Salary Schedule - Increase (Decrease)	\$6,795,212	\$135,904	2.00%	\$138,622	2.00%	\$141,395	2.00%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$6,795,212	\$284,827	4.19%	\$106,391	1.50%	\$107,293	1.49%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$1,838,092	\$120,817	6.57%	\$87,932	4.49%	\$89,251	4.36%
5. Health/Welfare Benefits - Increase (Decrease)	\$2,468,840	\$0	0.00%	\$0	0.00%	\$0	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$11,102,144	\$541,548	4.88%	\$434,873	3.73%	\$441,396	3.65%
7. Total Number of Represented Employees	182.44	182.44		182.44		182.44	
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$60,853.67	\$2,968.36	4.88%	\$2,383.65	3.73%	\$2,419.40	3.65%

Impact on other Funds:

Fund 12 will have an impact of \$75,440 for 25.76 FTE of unit members for FY 2019-20

Fund 13 will have an impact of \$30,600 for 18.63 FTE of unit members for FY 2019-20

Comments:

Row 2, Salary Schedule, includes the 2% On-Schedule salary increase for FY 2019-20.

Row 3, Other Compensation, includes the Retroactive portion of the 2% salary schedule increase to July 2018, as well as the step date alignment to July 1, 2019 and the Unit Classification range update, retroactive to January 1, 2019.

- A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

2% Salary Schedule increase effective July 1, 2018.

Classified step date alignment to July 1 annually, effective July 1, 2019.

Unit classification agreement range increases effective January 1, 2019.

- B. Proposed Negotiated Changes in Non-Compensation Items** (class size adjustments, staff development days, teacher prep time, etc.)

Request for reclassification process described, effective July 1, 2020.

- C. What are the specific impacts on instructional/support programs to accommodate the settlement?** Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.

There are no planned reductions to accommodate the settlement.

D. What contingency language is included in the proposed agreement?

Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

There is no contingency language included in the proposed agreement.

E. Source of Funding for Proposed Agreement

1. Current Year – The current funding source of each position.

Majority of funding from the General Fund, with other Fund costs noted on
Page 1, Impact on other funds.

2. How will the ongoing cost of the proposed agreement be funded in future years?

The ongoing costs will continue to be funded through the source of the
Position's salary.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

This is not a multi-year agreement.

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

Page 4 of 7

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$60,967,448
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	4,801.02
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$1,829,023

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$1,829,023
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$5,699,875
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$0.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	\$0.00
e. Total District Budgeted Unrestricted Reserves	\$7,528,898.31

3. Do unrestricted reserves meet the state standard minimum reserve amount?

☒ Yes

No

G. Certification

The information provided in this document summarized the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent
(Signature)

12/3/19
Date



Chief Business Official
(Signature)

12-3-19
Date

Contact Person: Miranda DurningTelephone No.: 619-390-2604

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2: Thursday, December 19, 2019
in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 08/08/2019 (45-Day Update)	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions (First Interim)	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
REVENUES:				
LCFF Sources (8010-8099)	44,694,281		(33,830)	44,660,451
Remaining Revenues (8100-8799)	12,671,627		621,066	13,292,694
TOTAL REVENUES	57,365,908	0	587,236	57,953,145
EXPENDITURES:				
1000 Certificated Salaries	24,859,618		62,935	24,922,554
2000 Classified Salaries	8,387,916	420,731	44,764	8,853,411
3000 Employee Benefits	17,694,152	120,817	108,108	17,923,077
4000 Books and Supplies	2,453,322		149,575	2,602,897
5000 Services and Operating Expenses	5,960,765		663,874	6,624,639
6000 Capital Outlay	80,000		87,789	167,789
7000 Other	(134,026)		7,109	(126,918)
TOTAL EXPENDITURES	59,301,747	541,548	1,124,154	60,967,449
OPERATING SURPLUS (DEFICIT)	(1,935,839)	(541,548)	(536,918)	(3,014,304)
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	0			0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(1,935,839)	(541,548)	(536,918)	(3,014,304)
BEGINNING BALANCE	11,222,675			11,222,675
CURRENT YEAR-ENDING BALANCE	9,286,837	(541,548)	(536,918)	8,208,371
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	85,000			85,000
Restricted (9740)	360,052	(40,329)	(32,560)	287,162
Committed (9750/9760)				0
Assigned (9780)	307,311			307,311
Reserve Economic Uncertainties (9789)	1,779,052	16,246	33,725	1,829,023
Unassigned/Unappropriated (9790)	6,755,421	(517,465)	(538,082)	5,699,874

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

GENERAL INSTRUCTIONS

- Please submit this form to the county superintendent of schools and make available to the public for review at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreement.
- Separate documents must be completed for each collective bargaining agreement, but if more than one agreement is discussed at the same time, you may summarize the financial impact of "all" agreements on page 4 (supplement).
- Include, as applicable, *Cost Prior to Proposed Agreement, Current Year, Year 2 and Year 3* information for the period covered in the proposed agreement. For example, for a 2-year multi-year agreement, complete *Cost Prior to Proposed Agreement, Current Year and Year 2*.
- Any time a contract is reopened with a financial impact on "any area of compensation," a disclosure of the proposed agreement must be made.
- The specific manner in which the public is made aware of the proposed agreement and its availability for public inspection and review is at the discretion of the local district.
- The governing board shall adopt revisions to its budget needed in the current fiscal year to fulfill the terms of the collective bargaining agreement within 45 days of adoption (EC § 42142). Provide a copy of the board-approved budget revisions and board minutes to the county office. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.
- All revisions to the budget needed in the current fiscal year to meet the costs of the collective bargaining agreement shall be adopted no later than the statutory deadline for certification of the next interim report by the county superintendent of schools (GC § 3547.5, EC § 42131).

SPECIFIC INSTRUCTIONS FOR COMPLETION

PROPOSED CHANGE IN COMPENSATION

1. Step and Column

- a. Cost Prior to Proposed Agreement: Enter the total annual cost of all salaries for the bargaining unit prior to the proposed agreement. Remove any "one-time" bonuses or payments that were paid in prior year, if applicable.
- b. \$: Enter the annual increase cost of *Step and Column* movement on the *Salary Schedule* for the affected bargaining unit.
- c. %: Divide the annual cost of *Step and Column*, Line 1(b), by the *Cost Prior to Proposed Agreement*, Line 1(a).

2. Salary Schedule

- a. Cost Prior to Proposed Agreement: Enter the amount from Line 1(a) plus Line 1(b).
- b. \$: Enter the annual \$ amount of the proposed change in the *Salary Schedule*.

3. Other Compensation

Description: Indicate specific changes in *Other Compensation* for the current year. For example: 1% off schedule or \$200/employee. For Year 2 and Year 3, explain in "Comments" section, if applicable.

- a. Cost Prior to Proposed Agreement: Enter the amount from Line 2(a).
- b. \$: Enter the annual amount of the proposed change in *Other Compensation*.
- c. %: Divide the amount by the *Cost Prior to the Proposed Agreement*, Line 3(a).

4. Statutory Benefits

- a. Cost Prior to Proposed Agreement: Enter the total prior year cost of *Statutory Benefits* of the bargaining unit prior to the proposed agreement. If applicable, exclude any "one-time" benefit costs that would not carry over to current year.
- b. \$: Enter the amount of the proposed change in *Statutory Benefits* resulting from changes in *Salary Schedule*, *Step and Column*, and *Other Compensation* reported on Line 1(b) through Line 3(b).
- c. %: Divide Line 4(b) by the amount of dollars shown in *Cost Prior to Proposed Agreement*, Line 4(a).

5. Health/Welfare Benefits

- a. Cost Prior to Proposed Agreement: Enter the total annual cost of *Health/Welfare Benefits* of the bargaining unit prior to the proposed agreement. If applicable, exclude any "one-time" costs that would not carry over to current year.
- b. \$: Enter the amount of the proposed change in *Health/Welfare Benefits*, resulting from the affected bargaining unit agreement.
- c. %: Divide Line 5(b) by the amount of dollars shown in *Cost Prior to Proposed Agreement* Line 5(a).

6. Total Compensation

- a. Cost Prior to Proposed Agreement: Total Lines 3(a), 4(a), and 5(a).
- b. \$: Total Lines 1(b), 2(b), 3(b), 4(b), and 5(b).
- c. %: Divide the total by *Cost Prior to Proposed Agreement*, Line 6(a).

7. Total Number of Represented Employees

Enter the total full-time equivalent (FTE) employees for the affected bargaining unit for each applicable year.

8. Total Compensation Cost for Average Employee

- a. Cost Prior to Proposed Agreement: Divide *Cost Prior to Proposed Agreement*, Line 6(a) by Prior Year FTE Employees, Line 7.
- b. \$: Divide *Total Compensation*, Line 6(b) by FTE employees, Line 7, for each applicable year.
- c. %: Divide *Total Compensation Cost for Average Employee*, Line 8(b) by *Cost Prior to Proposed Agreement*, Line 8(a).

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Approval is requested of the Tentative Agreement between the District and CSEA and its Lakeside Chapter 240 for "Unit Classifications"

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the Tentative Agreement between Lakeside Union School District and California School Employees Association (CSEA) and its Lakeside Chapter 240 for "Unit Classifications". This agreement adopts the recommended reclassifications, eliminations of existing classes, establishing new classes and replacing existing position descriptions with the corresponding positions descriptions attached. This agreement includes removal of the position of Executive Administrative Assistant-Business from the bargaining unit. This agreement, if approved by the Board, shall go into effect the first of the month following board ratification.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection***

☐ **Discussion**

☒ **Ratification**

☒ **Approval**

☐ **Explanation:** [Click here to enter text.](#)

☐ **Adoption**


Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



**TENTATIVE AGREEMENT
BETWEEN THE
LAKESIDE UNION SCHOOL DISTRICT
AND THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
AND ITS LAKESIDE CHAPTER 240**

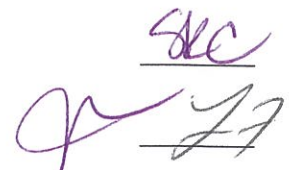
UNIT CLASSIFICATIONS

November 12, 2019

This AGREEMENT is entered into between the LAKESIDE UNION SCHOOL DISTRICT ("DISTRICT") and the CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its LAKESIDE CHAPTER 240 ("CSEA") to be effective upon final ratification by the Governing Board of the DISTRICT.

Effective the first of the month following ratification of this Agreement, the parties agree to adopting the recommended reclassifications, eliminations of existing classes, establishing new classes, and replacing existing position descriptions with the corresponding position descriptions attached hereto, including the recommended title changes, individual salary increases, and the removal of the position of Executive Administrative Assistant – Business from the bargaining unit, as follows:

Job Description Enclosure	Current Title	Proposed Title
1	Account Clerk III	Accounting Technician (<i>various</i>)
1(a)	Account Clerk III	Accounting Technician - Accounts Payable
1(b)	Account Clerk III	Accounting Technician - General Accounting/Attendance
1(c)	Account Clerk III	Accounting Technician - Payroll Benefits
1(d)	Account Clerk III	Accounting Technician - Purchasing
1(e)	Account Clerk III	Accounting Technician - Special Programs


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2	ESS/ LEAP Program Account Technician	Accounting Technician – ESS – LEAP
3	Food Service Accounting Clerk	Accounting Assistant – Child Nutrition
4	Administrative Services Support Specialist	Executive Administrative Support Specialist – Educational Services
5	Technology, Maintenance & Operations/Transportation Secretary	Administrative Support Specialist – MOT
6	Secretary III (District Office)	Administrative Support Specialist – Pupil Services
7	Secretary III (Reception)	Administrative Support Specialist - District
8	Special Education Clerk	Administrative Assistant – Pupil Services/Special Education
9	School Secretary	School Secretary
10	School Clerk II	School Office and Health Assistant
11	ESS Assistant	Child Development Assistant
12	Custodian II	Custodian – Day
13	Warehouse/Delivery/Custodian	Warehouse/Delivery/Custodian
14	Custodian I	Custodian – Night
15	Gardener III	Gardener
16	Occupational Therapist	Occupational Therapist
17	Special Education Health Technician	Licensed Vocational Nurse

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18	Health Service Assistant	Health Service Technician
19	Personnel Clerk	Human Resources Technician
20	Information Technology Analyst	Information Technology Analyst
21	Information Technology Specialist	Information Technology Specialist
22	Systems Support Analyst	Systems Support Analyst
23	Special Education Assistant III (<i>Tierra del Sol</i>); Special Education Development Assistant	Instructional Assistant – Behavioral Intervention
24	Special Education Assistant III	Instructional Assistant III – Special Education
25	Instructional Assistant III	Instructional Assistant
26	English Learner Assistant I and II	Instructional Assistant – EL
27	Special Education Assistant II	Instructional Assistant II – Special Education
28	Special Education Assistant I	Instructional Assistant I – Special Education
29	Playground Activities Coordinator	Playground Activity Coordinator
30	Preschool Teacher	Preschool Teacher
31	Preschool Assistant	Instructional Assistant - Preschool
32	Library Media Specialist	Library Media Specialist

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33	School Library Assistant	School Library Technician
34	Maintenance III - Senior	Lead Skilled Maintenance Worker
35	Maintenance III	Skilled Maintenance Worker
36	Maintenance I	Maintenance Worker
37	Child Nutrition LEAD	Child Nutrition Lead
38	Food Service Utility Worker	Child Nutrition Utility Worker
39	Food Service Assistant II	Child Nutrition Assistant II
40	Food Service Site Assistant	Child Nutrition Site Assistant
41	Food Service Assistant; Food Service Assistant I	Child Nutrition Assistant I
42	Data Specialist	Data and Assessment Specialist
43	Attendance Clerk	Attendance Technician
44	Speech/Language Assistant	Speech and Language Pathology Assistant
45	ESS Site Director	Site Lead – Extended Student Services
46	Special Program Assistant	Community Liaison - Bilingual
47	Guidance Specialist	Guidance Specialist
48	Bus Driver II/Dispatcher/Trainer	Bus Driver/Trainer/Dispatcher
49	Bus Driver	School Bus Driver
50	Transportation Assistant - Bus Driver	Transportation Assistant; School Bus Driver

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51	Transportation Assistant	Transportation Student Attendant
52	Mechanic II	Mechanic
53	Campus Student Supervisor	Campus Student Supervisor
54	School Office Assistant	School Office Assistant
55	Human Resource Assistant (position filled 10.1.2019)	Human Resource Assistant
56	Social Services Coordinator	Social Services Coordinator
Removal from Classified Bargaining Unit		
57	Secretary III (Business)	Executive Administrative Assistant – Business (Confidential)

The Parties agree that in the case of a classified employee layoff, displacement rights shall be discharged in accordance with the then-current law, the applicable collective bargaining agreement, and regardless of the title changes set forth above.

Effective January 1, 2019, the District proposes implementing the following recommended salary range increases, such that affected incumbents remain at their current step of the proposed range:

Bargaining Unit Position	Current Range	Proposed Range
Executive Admin Support Specialist – Ed Services	26	30

Sec
JT

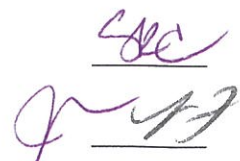
Admin Support Specialist – Pupil Services	24	27
Admin Support Specialist - District	24	27
Administrative Secretary - MOT	24	27
Maintenance Worker	21	24
Human Resources Technician	20	27
Instructional Assistant – EL	10	12
Information Technology Analyst	33	37
Licensed Vocational Nurse	19	23
Speech & Language Pathology Assistant	19	29

The Parties agree that seniority shall not be affected by any of the above changes in position title, job description, or reclassification.

Retroactive reclassification payments will be paid in a one-time payment, with applicable wage withholdings, and will be issued after CSEA chapter ratification and Board approval. For purposes of such retroactive compensation, employees must have been hired by the LUSD Board of Trustees as of January 1, 2019 and still be actively employed as of the date of Board approval of the tentative agreement.

Effective the first of the month following ratification of an Agreement regarding unit classifications, the District proposes the following salary range increases, such that affected incumbents remain at their then-current step of the proposed range:

Position	Current Range	Proposed Range
Child Development Assistant	3	7

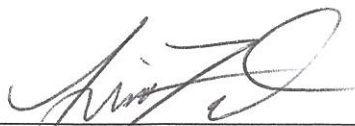


Campus Student Supervisor	3	7
Instructional Assistant-Preschool	4	8
Preschool Teacher	5	9

This Proposal does not include any other changes to Article 10: SALARIES.

Attached:

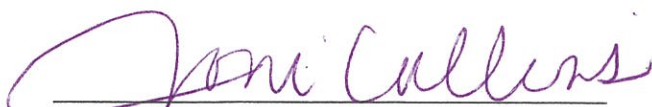
Job Descriptions (Enclosures 1 through 57.)



Lisa Ford, President
CSEA, Chapter 240

11-12-19


Date



Joni Collins
CSEA Labor Relations Representative

11-12-19

Date



Stacy Coble, Director, Human Resources
Lakeside Union School District

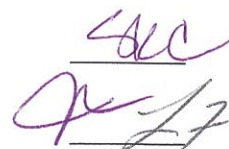
11-12-19

Date

Date ratified by the Board: _____

Attached:

Job Descriptions



LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Approval of the Tentative Agreement between the District and CSEA for 2018-19.

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the attached Tentative Agreement between the District and the California School Employees Association and its Lakeside Chapter 240 to settle negotiations for 2018-19. Approval is also requested of Appendix B, Position Description Questionnaire (PDQ), that is referenced in Article 22 of the Tentative Agreement.

Fiscal Impact (Cost):

Costs are included in the Collective Bargaining Disclosure documents.

Funding Source:

General Fund, Child Development Fund and Child Nutrition Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:


☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☒ **Ratification**
☒ **Approval** ☐ **Explanation:** [Click here to enter text.](#)
☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

**TENTATIVE
AGREEMENT
BETWEEN THE
LAKESIDE UNION SCHOOL DISTRICT
AND THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
AND ITS LAKESIDE CHAPTER 240**

November 12, 2019

This AMENDMENT to the parties' Agreement which expires on June 30, 2019, is entered into between the LAKESIDE UNION SCHOOL DISTRICT ("DISTRICT") and the CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its LAKESIDE CHAPTER 240 ("CSEA") and shall be effective only after final ratification by the Governing Board of the DISTRICT of this Amendment and the November 12, 2019 Agreement executed by the parties addressing UNIT CLASSIFICATIONS.

The DISTRICT and the CSEA agree that this Amendment fully settles, resolves and concludes all negotiations for the 2018-2019 school year.

The parties agree to the following modifications to the Agreement which expired on June 30, 2019:



Article 10: SALARIES:

Replace Paragraph 10.1 as follows:

10.1 The District will provide a two percent (2%) on salary schedule increase to the 2017-2018 salary schedule at Appendix A of the Agreement to be effective July 1, 2018.

Retroactive payment for this two percent (2%) increase shall be made on employees' base salary only. For purposes of retroactive compensation, members must have been hired by the LUSD Board of Trustees as of July 1, 2018 and still be actively employed as of the date of Board approval of the tentative agreement.

The retroactive payment will be paid in a one-time payment, with applicable wage withholdings. The salary increase and retroactive pay will be issued within a reasonable period following CSEA chapter ratification and Board approval. Miscellaneous stipends for non-bargaining unit work and substitute hourly pay shall not be included in the retroactive compensation.

Replace Paragraph 10.2 with the following:

10.2 **Frequency:** All employees in the bargaining unit shall be paid once per month when the unit member is scheduled to work, on or before the last day of the month. If the normal pay date falls on a holiday, the paycheck shall be issued on the preceding workday.

Replace All Footnotes to the 2017-2018 Salary Schedule as follows:

✓ STEP INCREASES: All bargaining unit members hired before July 1, 2019 shall move to the next step on July 1, 2019, and progress one step annually on July 1 thereafter.

✓ All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 shall move to the next step on July 1, 2020, and progress one step annually on July 1 thereafter.

✓ All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall move to the next step annually on July 1 directly after their corresponding hire date anniversary.

✓ All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall move to the next step annually on July 1 directly before their corresponding hire date anniversary.

HOURLY RATES: Are determined by dividing the annual salary by 2,080.

DAILY RATES: Are determined by dividing the monthly salary by 21.67.

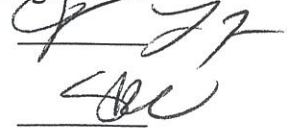
ANNIVERSARY INCREMENT:

Beginning with the 10th year of continuous employment, 5% per month will be added to employees' salary. An additional 5% of the base salary will be added every five years thereafter per Article 10.9 of the contract.

Longevity: The District shall provide additional compensation for longevity as follows:

Bargaining unit employees hired before September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule. Bargaining unit employees hired on or after September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule except that longevity Anniversary Increments shall cease after the bargaining unit employees' 25th year.

Effective upon ratification of this Amendment to the Agreement, anniversary increments shall be aligned to July 1 as follows:

Handwritten signatures and initials, including a large stylized signature and the letters 'JF' and 'SC'.

Unit members hired before July 1, 2019 will receive credit for a year of employment on July 1, 2019 and annually on July 1 thereafter. In no case shall a unit member receive more than one year of service credit for the 2019-2020 school year.

All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 will receive credit for a year of employment on July 1, 2020, and annually on July 1 thereafter.

All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall receive credit for one year of employment annually on July 1 directly after their corresponding hire date anniversary.

All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall receive one year's credit annually on July 1 directly before their corresponding hire date anniversary. The Parties agree that seniority shall not be affected by any of the above changes.

DIFFERENTIAL Employees whose normal work day requires employment after 6:00 p.m. but
PAY: before 5:00 a.m. shall receive a 2.0% shift differential for each hour regularly
scheduled and actually worked during these hours. Custodians shall be eligible
for this shift differential beginning at 5:00 p.m.

[No other changes to Article 10: SALARIES.]

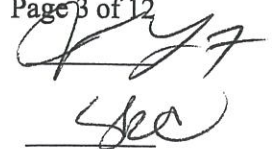
ARTICLE 11: CLASSIFIED PROFESSIONAL GROWTH PROGRAM

Revise Article 11, Classified Professional Growth Program, as follows:

11.1 Eligibility: Unit members who have satisfactorily completed their probation are eligible to participate.

If an employee receives a classification change, that person is eligible to start a new professional growth program related to the new position.

11.2 Program Description The Professional Growth Program for unit members consists of job-related courses taken at accredited adult, trade or vocational schools, community colleges or universities, or approved professional workshops/courses related to the employee's position, but not required prerequisites in the employee's job description. The courses must be completed with a grade of "C" or better or "pass" if grading is done on a pass/fail basis. However, a certificate of completion or a verified participation form is acceptable if no grading or pass/fail is offered.

Handwritten signature and initials, possibly "JY7" and "SEA", written in black ink.

An increment consists of twenty (20) points. An employee is eligible to earn one increment a year to a maximum of ten (10) increments. Any points over the twenty (20) will be applied to the next increment.

3 unit course	6 points
2 unit course	4 points
1 unit course	2 points
15 week non-credit course	3 points
8 week non-credit course	1-½ points
All day workshop	1 point
1 hour	0.125 point

11.3 Credit will not be given an employee for course work or workshops requested by the employee's supervisor and taken during employee's work time. Only courses completed after the unit member's probation in their position may be considered for professional growth increments.

The salary increase for each increment will be \$24.00 per month for employees who work four to eight (4-8) hours per day and \$13.00 per month for employees who work less than four (4) hours per day for each month of service. The increment will be paid on a monthly basis beginning the month following verification of the completion of an increment.

To apply for credit toward a completed increment for salary increase, an employee must file a Declaration of Intent (Appendix D) with the Director of Human Resources prior to taking the courses. Human Resources shall process the Declaration of Intent within fifteen (15) District Office business days of receipt of the Declaration of Intent and supporting documents. After approval by the employee's supervisor and the Director of Human Resources, the courses may be taken.

The unit member must submit the proper documentation (approved Declaration of Intent, official transcripts or other acceptable certification of the satisfactory completion of the approved learning activities) to the Human Resources Department. Proper documentation can be submitted at any time during the year. The Human Resources Department will forward necessary forms to payroll to implement any increase. The employee will then be credited with the completion of an increment and the monetary increase will be awarded the following month.

11.4 Appeal to Review Committee An employee may challenge disapproval of a proposed course/workshop by requesting reconsideration by the Review Committee, which shall consist of two (2) members of the Association, including the Association Chapter President (or designee), and two (2) District members, one of whom will be the Superintendent (or designee). The responsibility of the Review Committee will be to determine whether the courses or workshops submitted are job related and whether a majority of the committee recommends that professional growth advancement will be accepted.

Include as Appendix D the following form:

Appendix D

LAKESIDE UNION SCHOOL DISTRICT
CLASSIFIED PROFESSIONAL GROWTH
Declaration of Intent

Employee Name: _____

Position: _____

Date Hired into Current Position: _____

I am requesting approval to take the following course for professional growth points:

Course Name: _____

Institution/School: _____

Units of Credit/Length of Course (Include Hours): _____

Brief Description of course, and how it relates to your job: _____

Course Grading : _____
(Pass/Fail, Letter Grade, Cert. of Completion, Verification of Participation)

Dates and Times I Intend to Take This Course: _____

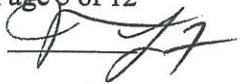

Number of Points Requested: _____
[*Before submitting, attach any/all materials describing the course/class to this form.]

Date Received by Human Resources: _____

Supervisor Review: _____ Yes _____ No (Check One)

Approved by Director of Human Resources (Signature)

(Date)

Appeal to Review Committee

Committee meeting date: _____

_____ Approved

_____ Not Approved

Signatures of Committee Members for the Association:

Signatures of Committee Members for the District:

Association President

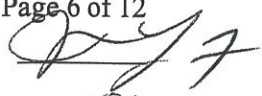

Date

Association Labor Relations Representative

Date

For the District

Date

ARTICLE 12: EMPLOYEE BENEFITS

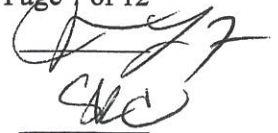
Revise Paragraphs 12.9, 12.9.1 and 12.9.2 as follows:

12.9 Retiree Benefits: Members of the bargaining unit shall be eligible for retiree health benefits as follows:

12.9.1 Bargaining unit members hired before September 11, 2014 must have been employed and eligible to receive employee health and dental benefits with the District for a minimum of ten (10) years, with the District of which the last five (5) years must be consecutive and immediately prior to retirement from the District, and must have attained the age of 55 years.

12.9.2 Bargaining unit members hired on or after September 11, 2014 must have been employed and eligible to receive employee health and dental benefits with the District for a minimum of fifteen (15) years, with the District of which the last five (5) years must be consecutive and immediately prior to retirement from the District, and must have attained the age of 55 years.

[No other changes to Article 12: EMPLOYEE BENEFITS]

Handwritten signature and initials, possibly "C. J. 7" and "C. J.", written in black ink.

ARTICLE 19: VACATIONS

Revise Article 19: Vacations, as follows:

19.1 All regular employees earn vacation benefits in accordance with the table below:

Years of Employment	12-month unit members	11-month unit members	10-month unit members
1-2 years	12 days	11 days	10 days
3-7 years	15 days	13.75 days	12.5 days
8-13 years	18 days	16.5 days	15 days
14 years	20 days	18.33 days	16.66 days

19.1.1 Vacation credit will be deducted from employee's leave accrual during the pay period in which it is used.


19.1.2 Employees shall not be allowed to use vacation credit that they have not yet earned. When employees work part of a month, vacation accrual shall be prorated in accordance with the table set forth above in 19.1.

19.2 Pay for vacation days for all unit members shall be the same as that which the member would have received had the unit member been in working status.

19.3 When a permanent employee in the bargaining unit is terminated for any reason, the employee shall be entitled to all vacation pay earned and accumulated up to and including the effective date of termination.

19.4 If, for any reason, a unit member is denied an approved scheduled vacation, the employee shall be compensated at the rate of double-time-and-one-half (2 ½) for all hours worked during the scheduled and approved vacation period. In such a case, the employee shall suffer no reduction in the paid vacation days due.

19.5 If for any reason, a unit member is not permitted to take all or part of earned annual vacation, the amount not taken shall, at the option of the employee, be accumulated for use in the following year or be paid for in cash.

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19.6 Earned or unused vacation may, with the prior written approval of the supervisor, principal, or designee, be taken at any time during the year. Employees shall submit a proposed vacation schedule within the first twenty-one (21) calendar days of the employee's work year. The supervisor, principal, or designee shall render a decision on the vacation days requested within thirty (30) days of the final submission date. Vacation shall not be denied for arbitrary or capricious reasons. Employees shall have the right to revise their vacation schedules, with reasonable notice and upon approval of the supervisor.

19.7 An employee shall be allowed to carry a maximum of one year's vacation over into the next fiscal year in an amount that equals one (1) year's earned vacation. A minimum of ten (10) days vacation must be taken within a given fiscal year. No more than thirty (30) days vacation can be taken in one fiscal year.

19.8 If there is any conflict between employees who are working on the same or similar operations as to when vacations shall be taken, the employee with the greatest seniority shall be given preference.

19.9 When a paid holiday falls during the scheduled vacation of any bargaining unit employee, that paid holiday shall not be counted as a vacation day.

19.10 An employee in the bargaining unit shall, subject to management approval, be permitted to interrupt or terminate vacation leave in order to begin another type of paid leave provided the employee supplies notice and supporting information regarding the basis for such interruption or termination upon request.

19.11 Upon separation from service, a unit employee who has completed six (6) months of continuous service shall be entitled to a lump sum payment of all earned and unused vacation.

19.12 Except for 12-month employees and employees who submitted a proposed vacation schedule within the first twenty-one (21) calendar days of their work year that was approved by their supervisor, bargaining unit members will annually exhaust their accrued vacation credit on:

19.12.1 All non-holiday weekdays during Thanksgiving recess,

19.12.2 All non-holiday weekdays during the Winter recess, and

19.12.3 All non-holiday weekdays during the spring break.

[No other changes to ARTICLE 19: VACATION]

The parties agree to suspend Article 22 for two years (2018-2019 and 2019-2020), and making the changes set forth below to Article 22:

ARTICLE 22: CLASSIFICATION AND RECLASSIFICATION

Revise Paragraphs 22.1, 22.2, 22.3, and 22.4 effective July 1, 2020 as follows:

22.1 Requests for Reclassification and Classifications Subject to Review: A unit member who has completed his/her probationary period may request reclassification of his/her position by submitting a "Position Description Questionnaire" (PDQ) form (attached in Appendix B) to the Human Resources Department between October 1st and November 15th for consideration during the current fiscal year. Should the employee fail to turn in the PDQ, or submit a PDQ that is incomplete, no further action will be taken. A reclassification may only be subject to this process one time every two (2) school years.

22.2 Within five (5) business days of timely receipt of a completed PDQ, the Human Resource Department will provide a copy of the PDQ to the employee's supervisor, for the purpose of obtaining his/her input regarding the employee's request for reclassification.

The District shall consult with CSEA regarding the selection of a consultant. The consultant retained by the District for purposes of this Article shall not be a current employee of the District.

The employee's supervisor will have fifteen (15) business days to review the PDQ. After the fifteen (15) business days, the Director of Human Resources will submit the PDQ and the supervisor's supplemental information to the District's consultant retained to review the reclassification and make findings and a recommendation.

22.3 The consultant shall use his/her judgment, experience, and expertise to evaluate the information supplied and render his/her recommendation regarding the requested reclassification. If necessary to complete the review, the consultant may seek additional information from the employee, supervisor, other managers, and other employees to answer questions, clarify issues, and provide additional information. The employee and supervisor shall fully participate in this process. Failure of the employee to fully participate will render the request denied.

Within ten (10) days of receipt of the consultant's written findings and recommendation, the Director of Human Resources shall send the consultant's recommendation to the employee, the employee's Supervisor, and the CSEA Chapter President.

22.4 Appeal - If the employee does not agree with the consultant's recommendation, he or she may submit to the Director of Human Resources a written request for appeal to the Reclassification Appeal Committee within ten (10) business days. The Reclassification Appeal Committee consists of the

Director of Human Resources (or designee), the CSEA President (or designee) and the classification consultant.

Upon receipt of a timely written request for appeal, a meeting with the employee and the Committee shall be scheduled. After meeting with the employee, the Reclassification Committee shall, within five (5) business days, provide the employee with a written response to the appeal.

If the consultant recommends reclassification or if on appeal, the committee unanimously agrees reclassification is recommended, the District and CSEA will consult regarding the recommendation, proposed title, job description, and salary range before a recommendation is presented to the Governing Board. If the Board of Trustees approves the request for reclassification, the Human Resources Department shall ensure that the necessary documents are prepared. The unit member's evaluation date and salary step advancement date for purposes of step increases and longevity shall not change. Unless otherwise specified, reclassifications approved by the Board will be effective July 1st following Board approval.

Reclassification recommendations shall not be subject to the grievance procedures.

22.5 Incumbent's Rights: When an entire class of positions or a position is reclassified, the incumbents in the position shall be entitled to serve in the new position.

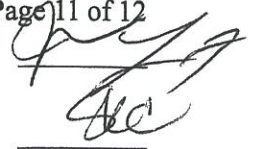
22.6 New Positions or Classes of Positions: New classifications created or positions added to classes shall be subject to negotiations between the District and CSEA to determine if they are to be included in the bargaining unit. Disputed cases shall be submitted to the Public Employees Relations Board and shall not be subject to the grievance procedures contained in the contract.

[No other changes to Article 22: CLASSIFICATION AND RECLASSIFICATION.]

MODIFICATION TO THE RECLASSIFICATION PROCESS FOR 2020-2021 ONLY

The parties agree that notwithstanding the language in Article 22.2, for 2020-2021 only, the parties shall confer and agree upon a consultant/company retained to review reclassification requests processed pursuant to 22.1.

In the event the parties have not reached an agreement with respect to the 2020-2021 reclassification consultant by August 1, 2020, the District shall identify at least two (2) final proposed consultants and send them to the CSEA. Within ten (10) District office business days of receiving the District's final proposed consultants, CSEA shall inform the District which of the District's final proposed consultants it selects for the 2020-2021 reclassification requests. In the event CSEA fails to respond within ten (10) District office business days of the District sending its final proposed consultants, the District shall select

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and retain one of the final proposed consultants to review 2020-2021 reclassification requests processed pursuant to 22.1.

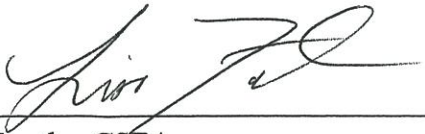
WAIVER OF CLAIMS

In addition to the above, the parties agree as follows:

Within five (5) business days of ratification of this Amendment, the CSEA shall withdraw its unfair practice charge in PERB Case No. LA-CE-6465-E with prejudice. This Amendment fully and finally settles all issues in the unfair practice charge in PERB Case No. LA-CE-6465-E, and any and all grievances related to the issues in the unfair practice charge in PERB Case No. LA-CE-6465-E.

This Amendment also fully and finally settles any and all issues related to the grievance filed by CSEA on May 28, 2019, entitled, Vacation Days Reinstated, and alleging violation of Article 19, Vacations, subsection 19.1.

This Amendment shall be effective only after the CSEA and Governing Board of the DISTRICT ratify this Amendment and the November 12, 2019 Agreement executed by the parties addressing the UNIT CLASSIFICATIONS.



For the CSEA



For the District



For the CSEA

For the District

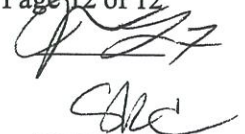
11-12-19

Date

11-12-19

Date

Date Ratified By the Governing Board



CSEA

LAKESIDE UNION SCHOOL DISTRICT**POSITION DESCRIPTION QUESTIONNAIRE (PDQ)**

Education Code section 45101(f) defines reclassification as the upgrading of a position to a higher classification as a result of the gradual increase of the duties being performed by the incumbent in such position.

Reclassification does not occur simply as a result of an increase in the volume of work performed by the incumbent but rather is defined by increased complexity of assigned tasks.

If your present position meets the definition for reclassification, complete the following questionnaire and forward your request to your immediate supervisor.

Please complete section I and attach a copy of your present job description. If available, please include an organizational chart for your area of assignment.

SECTION I – TO BE COMPLETED BY EMPLOYEEIDENTIFYING INFORMATION

1. Name: _____

2. Job Title: _____

3. Work Site/Department/School: _____

4. Length of Time in Current Classification: ____ Years ____ Months

5. Normal Working Hours: From ____ A.M./P.M. to ____ A.M./P.M.

Normal Workdays (Circle as appropriate): MON TUE WED THU FRI SAT SUN

6. Phone Number: _____ Extension #: _____

Work Email: _____

7. Year in which the classification of this position was last reviewed: _____

8. Name of Immediate Supervisor: _____

Supervisor's Title: _____

Phone Number: _____ Extension #: _____

Work Email: _____



9. How have your duties and responsibilities changed since the position was classified at its present level or since you began in the position?

10. Who previously performed the duties described in your response to Question 9?

11. What special knowledge and skills, if any, are needed to perform the duties of your position?

12. What licenses, certificates, registrations, etc. do you possess which relate to this position?

13. Briefly state the purpose or function of your position.

14. DUTIES AND RESPONSIBILITIES: Briefly describe your duties, not the function of your department or school. Begin with your most important job duty and finish with the least important. State specifically **WHAT** you do, and **HOW** you do it. In the right hand column, give your best estimate of the percentage of total working time taken up by each duty described.

Priority	Task	Approximate % of Time
----------	------	--------------------------

YJ
Geo

Most Important Task		
Second Most Important Task		
Next Most Important Task		
Next Most Important Task		
Next Most Important Task		
Next Most Important Task		
Next Most Important Task		

15. Describe the decisions you make regularly in the course of your job without consulting with a higher authority.

16. What special reports, if any, do you prepare independently? (Attach samples.) Do not include reports for which your only role is typing and/or proofreading. Explain your role in preparing the report.

17. Describe the nature and extent of analysis, planning, and problem solving involved in carrying out your duties. Indicate, where appropriate, the policies, procedures, rules or other guidelines on which you rely.

18. Describe your involvement in planning and/or determining goals.

19. List any machines, equipment or tools you use in performing your duties

20. Describe your role in the budget process for the office, department, or school (if applicable):

21. Describe the following aspects of your position.

a. Most complex

b. Most difficult

c. Most important

22. Give some examples of potential consequences of error in your position. Explain when, how, and by whom errors would be discovered and corrected. (Question is hypothetical for the purpose of understanding the weight of duties and checks in place to catch potential errors.)

23. With whom do you interact in carrying out your assigned responsibilities? Describe the nature of any contacts listed:

a. Within department or school

b. Outside department or school

c. Other agencies

d. Describe any hazards which you encounter on the job

24. Describe any part of this position not covered in the preceding sections which should be included to provide a better understanding of your position.

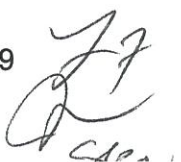
25. How long have your duties been as described above?

_____ Years _____ Months

26. Please attach the following to this questionnaire:

- a. A copy of your current job description.
- b. A current organizational chart including your position (if available).
- c. Examples or samples relevant to the questions above.

Signature: _____ Date: _____

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**SECTION II – SUPERVISOR'S REVIEW
(TO BE COMPLETED BY IMMEDIATE SUPERVISOR)**

1. Supervisor's Name:
2. Supervisor's Title:
3. Name of Employee requesting reclassification:
4. Employee's Current Job Title:
5. Check one: Bargaining Unit Employee Confidential Supervisory
6. Will the proposed change in classification remove the position from the bargaining unit?
Yes No

If yes, please explain:

7. Describe the nature and extent of supervision given to the employee.

8. How have the employee's duties changed or expanded since the position was last reviewed?

9. Who previously performed the duties listed in question #8?

10. Have you assigned the new or expanded duties to the employee or has the employee taken on the duties independently?

11. Would approval or denial of this request create any inequity within the department or school?

Yes No

If yes, explain:

12. Identify and define how critical the functions of this position are for reclassification and to the operation of your department or school? Please be specific.

13. What would be the consequence of error in the most critical function(s) of this position?

14. Are there any portions of the Employee portion of the questionnaire that you wish to comment on or clarify? (Please indicate item number.)

15. With regard to covering the cost of the proposed reclassification:

a. Is this your highest budget priority?



- b. What budget adjustments would you be willing to make to cover this reclassification?

- c. What cost savings would be associated with the proposed reclassification?

16. Please attach the following to this questionnaire:

- a. Cover memo from appropriate administrator, indicating his/her position on the request; or comments may be noted on next page (Section III – Administrator's Comments.)
- b. Organization Chart for department or school.

Supervisor Signature: _____ Date _____



SECTION III – COMMENTS BY ALL MANAGERS IN SUPERVISORY CHAIN, INCLUDING APPLICABLE DIRECTOR, ADMINISTRATOR AND ASSISTANT SUPERINTENDENT, ETC.

COMMENTS:

Director or Site Administrator Signature

Date

Assistant Superintendent Signature

Date

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LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Dec. 19, 2019

Agenda Item:

Approval is requested of the 2018-19 Classified Salary Schedule and the 2019-20 Interim Classified Salary Schedule.

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the attached 2018-19 Classified Salary Schedule and the 2019-20 Interim Classified Salary Schedule.

Fiscal Impact (Cost):

See Disclosure of Collective Bargaining Agreement.

Funding Source:

General Fund

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



Lakeside Union School District
2018-2019 Classified Employees Salary Schedule
Effective July 1, 2018

RNG	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6		STEP 7	
	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR
1	1,975	11.39	2,054	11.85	2,151	12.41	2,251	12.99	2,351	13.56	2,455	14.16	2,520	14.54
2	2,009	11.59	2,102	12.13	2,198	12.68	2,301	13.28	2,406	13.88	2,520	14.54	2,579	14.88
3	2,065	11.91	2,153	12.42	2,262	13.05	2,357	13.60	2,463	14.21	2,581	14.89	2,654	15.31
4	2,117	12.21	2,206	12.73	2,309	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,705	15.61
5	2,155	12.43	2,265	13.07	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,765	15.95
6	2,206	12.73	2,309	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,755	15.89	2,830	16.32
7	2,262	13.05	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,834	16.35	2,901	16.74
8	2,319	13.38	2,418	13.95	2,528	14.58	2,643	15.25	2,768	15.97	2,893	16.69	2,965	17.11
9	2,366	13.65	2,477	14.29	2,608	15.05	2,711	15.64	2,844	16.41	2,965	17.11	3,043	17.55
10	2,436	14.05	2,529	14.59	2,662	15.36	2,771	15.99	2,898	16.72	3,037	17.52	3,106	17.92
11	2,482	14.32	2,590	14.94	2,721	15.70	2,844	16.41	2,965	17.11	3,106	17.92	3,189	18.40
12	2,539	14.65	2,663	15.36	2,775	16.01	2,904	16.75	3,047	17.58	3,184	18.37	3,263	18.83
13	2,591	14.95	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,302	19.05
14	2,662	15.36	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,373	19.46
15	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,445	19.87
16	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,528	20.35
17	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,594	20.73
18	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,675	21.20
19	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,671	21.18	3,767	21.73
20	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,850	22.21
21	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	3,939	22.73
22	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,028	23.24
23	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,111	23.71
24	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,207	24.27
25	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,302	24.82
26	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,406	25.42
27	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,507	26.00
28	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,598	26.53
29	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,714	27.20
30	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,809	27.75
31	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,805	27.72	4,920	28.38
32	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,920	28.38	5,045	29.11
33	4,014	23.16	4,214	24.31	4,412	25.45	4,623	26.67	4,847	27.96	5,089	29.36	5,211	30.06
34	4,113	23.73	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,347	30.85
35	4,224	24.37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,471	31.56
36	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,457	31.48	5,597	32.29
37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,597	32.29	5,737	33.10
38	6,008	34.66	6,228	35.93	6,446	37.19	6,666	38.46	6,886	39.73	7,103	40.98	7,325	42.26
55	4,148	23.93	4,231	24.41	4,317	24.90	4,402	25.40	4,490	25.90	4,580	26.42	4,671	26.95

Salary Schedule Footnotes on following page.

Board Approved: _____

Lakeside Union School District

2018-2019 Classified Employees Salary Schedule

Effective July 1, 2018

STEP INCREASES:	All bargaining unit members hired before July 1, 2019 shall move to the next step on July 1, 2019, and progress one step annually on July 1 thereafter.
	All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 shall move to the next step on July 1, 2020, and progress one step annually on July 1 thereafter.
	All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall move to the next step annually on July 1 directly after their corresponding hire date anniversary.
	All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall move to the next step annually on July 1 directly before their corresponding hire date anniversary.
HOURLY RATES:	Are determined by dividing the annual salary by 2,080.
DAILY RATES:	Are determined by dividing the monthly salary by 21.67.
ANNIVERSARY INCREMENT:	Beginning with the 10th year of continuous employment, 5% per month will be added to employees' salary. An additional 5% of the base salary will be added every five years thereafter per Article 10.9 of the contract.
	Longevity: The District shall provide additional compensation for longevity as follows:
	Bargaining unit employees hired before September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule. Bargaining unit employees hired on or after September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule except that longevity Anniversary Increments shall cease after the bargaining unit employees' 25th year.
	Effective upon ratification of this Amendment to the Agreement, anniversary increments shall be aligned to July 1 as follows:
	Unit members hired before July 1, 2019 will receive credit for a year of employment on July 1, 2019 and annually on July 1 thereafter. In no case shall a unit member receive more than one year of service credit for the 2019-2020 school year.
	All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 will receive credit for a year of employment on July 1, 2020, and annually on July 1 thereafter.
	All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall receive credit for one year of employment annually on July 1 directly after their corresponding hire date anniversary.
	All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall receive one year's credit annually on July 1 directly before their corresponding hire date anniversary.
	The parties agree that seniority shall not be affected by any of the above changes.
DIFFERENTIAL PAY:	Employees whose normal work day requires employment after 6:00 p.m. but before 5:00 a.m. shall receive a 2.0% shift differential for each hour regularly scheduled and actually worked during these hours. Custodians shall be eligible for this shift differential beginning at 5:00 p.m.

Lakeside Union School District
2019-2020 Classified Employees Interim Salary Schedule
Effective July 1, 2019

RNG	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6		STEP 7	
	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR	MONTH	HOUR
1	1,975	11.39	2,054	11.85	2,151	12.41	2,251	12.99	2,351	13.56	2,455	14.16	2,520	14.54
2	2,009	11.59	2,102	12.13	2,198	12.68	2,301	13.28	2,406	13.88	2,520	14.54	2,579	14.88
3	2,065	11.91	2,153	12.42	2,262	13.05	2,357	13.60	2,463	14.21	2,581	14.89	2,654	15.31
4	2,117	12.21	2,206	12.73	2,309	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,705	15.61
5	2,155	12.43	2,265	13.07	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,765	15.95
6	2,206	12.73	2,309	13.32	2,412	13.92	2,523	14.55	2,637	15.21	2,755	15.89	2,830	16.32
7	2,262	13.05	2,360	13.62	2,473	14.26	2,585	14.91	2,702	15.59	2,834	16.35	2,901	16.74
8	2,319	13.38	2,418	13.95	2,528	14.58	2,643	15.25	2,768	15.97	2,893	16.69	2,965	17.11
9	2,366	13.65	2,477	14.29	2,608	15.05	2,711	15.64	2,844	16.41	2,965	17.11	3,043	17.55
10	2,436	14.05	2,529	14.59	2,662	15.36	2,771	15.99	2,898	16.72	3,037	17.52	3,106	17.92
11	2,482	14.32	2,590	14.94	2,721	15.70	2,844	16.41	2,965	17.11	3,106	17.92	3,189	18.40
12	2,539	14.65	2,663	15.36	2,775	16.01	2,904	16.75	3,047	17.58	3,184	18.37	3,263	18.83
13	2,591	14.95	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,302	19.05
14	2,662	15.36	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,373	19.46
15	2,702	15.59	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,445	19.87
16	2,768	15.97	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,528	20.35
17	2,832	16.34	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,594	20.73
18	2,881	16.62	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,675	21.20
19	2,949	17.01	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,671	21.18	3,767	21.73
20	3,021	17.43	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,850	22.21
21	3,081	17.78	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	3,939	22.73
22	3,148	18.16	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,028	23.24
23	3,225	18.61	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,111	23.71
24	3,288	18.97	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,207	24.27
25	3,360	19.38	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,302	24.82
26	3,444	19.87	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,406	25.42
27	3,505	20.22	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,507	26.00
28	3,588	20.70	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,598	26.53
29	3,670	21.17	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,714	27.20
30	3,758	21.68	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,809	27.75
31	3,839	22.15	4,007	23.11	4,195	24.20	4,398	25.37	4,598	26.53	4,805	27.72	4,920	28.38
32	3,925	22.64	4,107	23.69	4,301	24.82	4,480	25.85	4,685	27.03	4,920	28.38	5,045	29.11
33	4,014	23.16	4,214	24.31	4,412	25.45	4,623	26.67	4,847	27.96	5,089	29.36	5,211	30.06
34	4,113	23.73	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,347	30.85
35	4,224	24.37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,471	31.56
36	4,315	24.89	4,520	26.07	4,745	27.38	4,971	28.68	5,211	30.06	5,457	31.48	5,597	32.29
37	4,417	25.48	4,628	26.70	4,851	27.99	5,095	29.39	5,341	30.81	5,597	32.29	5,737	33.10
38	6,008	34.66	6,228	35.93	6,446	37.19	6,666	38.46	6,886	39.73	7,103	40.98	7,325	42.26
55	4,148	23.93	4,231	24.41	4,317	24.90	4,402	25.40	4,490	25.90	4,580	26.42	4,671	26.95

Salary Schedule Footnotes on following page.

Board Approved: _____

Lakeside Union School District
2019-2020 Classified Employees Interim Salary Schedule
Effective July 1, 2019

STEP INCREASES:	All bargaining unit members hired before July 1, 2019 shall move to the next step on July 1, 2019, and progress one step annually on July 1 thereafter.
	All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 shall move to the next step on July 1, 2020, and progress one step annually on July 1 thereafter.
	All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall move to the next step annually on July 1 directly after their corresponding hire date anniversary.
	All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall move to the next step annually on July 1 directly before their corresponding hire date anniversary.
HOURLY RATES:	Are determined by dividing the annual salary by 2,080.
DAILY RATES:	Are determined by dividing the monthly salary by 21.67.
ANNIVERSARY INCREMENT:	Beginning with the 10th year of continuous employment, 5% per month will be added to employees' salary. An additional 5% of the base salary will be added every five years thereafter per Article 10.9 of the contract.
	Longevity: The District shall provide additional compensation for longevity as follows:
	Bargaining unit employees hired before September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule. Bargaining unit employees hired on or after September 11, 2014, will receive compensation for longevity in accordance with "Anniversary Increment" provision in the Classified Salary Schedule except that longevity Anniversary Increments shall cease after the bargaining unit employees' 25th year.
	Effective upon ratification of this Amendment to the Agreement, anniversary increments shall be aligned to July 1 as follows:
	Unit members hired before July 1, 2019 will receive credit for a year of employment on July 1, 2019 and annually on July 1 thereafter. In no case shall a unit member receive more than one year of service credit for the 2019-2020 school year.
	All bargaining unit members hired on or after July 1, 2019 and on or before December 31, 2019 will receive credit for a year of employment on July 1, 2020, and annually on July 1 thereafter.
	All bargaining unit members hired after December 31, 2019 and with hire dates on January 1 to June 30 shall receive credit for one year of employment annually on July 1 directly after their corresponding hire date anniversary.
	All unit members hired on or after July 1, 2020 with hire dates on July 1 to December 31, shall receive one year's credit annually on July 1 directly before their corresponding hire date anniversary.
	The parties agree that seniority shall not be affected by any of the above changes.
DIFFERENTIAL PAY:	Employees whose normal work day requires employment after 6:00 p.m. but before 5:00 a.m. shall receive a 2.0% shift differential for each hour regularly scheduled and actually worked during these hours. Custodians shall be eligible for this shift differential beginning at 5:00 p.m.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Approval of Minutes

Background (Describe purpose/rationale of the agenda item):

It is recommended that the Board of Trustees approve the attached minutes with any necessary modifications:

Regular Board Meeting of November 14, 2019

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

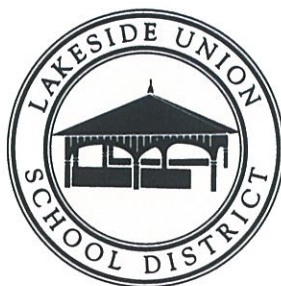
Approved for Submission to the Governing Board:

Lisa DeRosier, Executive Assistant


Dr. Andy Johnsen, Superintendent

Administration:

ANDREW S. JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

Minutes of the Regular Meeting of the Board of Trustees

November 14, 2019
District Administrative Center

- | | |
|--|---|
| A. The regular meeting of the Lakeside Union School District Board of Trustees was called to order at 5:00 p.m. by Dr. Rhonda Taylor, President, with the following members present: Holly Ferrante, Vice President; Bonnie LaChappa, Clerk; John V. Butz, Member; and Andrew Hayes, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Lisa DeRosier was present to record the minutes. | Call to Order |
| B. There was one request to speak to the Board regarding the advanced math courses at Tierra del Sol. | Public Comments |
| C. At 5:04 p.m. the Governing Board moved to closed session to discuss Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6; and Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6. | Closed Session |
| D. At 6:00 p.m. President Taylor called the regular meeting to order. She called for a moment of silence in honor of the Santa Clarita school shooting. She then welcomed guests, notified the audience that the meeting is being audio recorded, and reported on the closed session items as follows:

1. No action was taken on Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding negotiations with the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6.

2. No action was taken on Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding negotiations with the Lakeside Teachers Association, pursuant to Government Code §54957.6.

The pledge of allegiance was led by student council members Zachary Howard, Violet Walker and Tristan Barnes from Lemon Crest Elementary. Following the pledge, Principal Keith Keiper shared many highlights from Lemon Crest including: creating a culture of collaboration; 3 wildly important goals; restorative practices; emphasis goal of caring deeply; common language; peaceful playgrounds; responsive classroom; amazing and committed staff; and so much more. Member Hayes was pleased to see the morning meetings in progress. He commented that Mr. Keiper has a great team because he is a good leader. President Taylor commented that it has been a great year watching you bring this all to fruition. | Welcome |
| | Closed Session Report |
| E. Clerk LaChappa had no formal report. She reminded the Board about Spirit of Christmas on December 7 th . | Flag Salute
Lemon Crest
Spotlight

Trustee's Reports and Comments |

E. TRUSTEE REPORT (CONTINUED)

Member Hayes attended fall festivals at Winter Gardens, Lakeside Farms, Lakeview and Lemon Crest; the military breakfast at Lakeside Farms; and the San Diego School Boards Association meeting.

Trustee's Reports
and Comments
(Continued)

Member Butz attended the CSA 69 budget meeting; and the LMI meeting where they are working on finding common ground.

Vice President Ferrante attended the EL family night; Riverview/Winter Gardens fall festival; School Smarts at Lindo Park; Haunted House at TdS; and the FFA visit at LMS.

President Taylor attended fall festivals at Lakeside Farms, Lakeview and Winter Gardens; and Andy Ceccerelli's funeral.

- F. Dr. Johnsen commented he is pleased that we have reached a tentative agreement with CSEA and thanked both bargaining teams for their efforts. He attended the FFA meeting at LMS where he met the program's State President. The local Sheriff's department will be assessing each campus with a lens on safety and will then generate a report. He reviewed the two calendars that will be presented to the Board next month and discussed the changes to the conference week in the 2021-22 calendar. Member Hayes mentioned he was fortunate to sit on this committee and everyone was thoughtful in hearing all the concerns.

Superintendent's
Report

- G. The Board recognized the Chamber of Commerce for their dedication and contribution to Lakeside. The Chamber was represented by Kathy Kassel, Frank Hilliker and Nina Drammissi. Dr. Johnsen presented them with a certificate and coffee mugs. Member Hayes thanked them for being the backbone of the community.

Chamber
Recognition

- H. There was one request to speak to the Board with concern about the potential bond and a rise in property taxes.

Public Comments

- I. 1. Dr. Kim Reed presented the CAASPP scores as the embargo has been lifted. She reviewed the scores taken by our 3-8 grade students, and offered to meet for a more in-depth review. 52% of LUSD students met or exceeded standards in English Language Arts; and 41% in Math. In our subgroups for English language arts: 40% of SED students; 14% of EL students; and 16% of students with disabilities met or exceeded standards. In our subgroups for Math: 30% of SED students; 8% of EL students; and 12% of students with disabilities met or exceeded standards. In summary, the scores have stayed flat overall.

CAASPP Scores

2. Dr. Kim Reed presented on the development of Math pathways for grades 6-12. We are building a long-term course of study that aligns with the high school. Dr. Reed is implementing a task force committee to continue the conversation.

Math Pathways

- J. It was moved by Vice President Ferrante and seconded by Member Butz to designate all Items of Business to the consent agenda with the exception of Item 6.1. The motion carried unanimously to designate Items of Business 2.1, 2.2, 3.1, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 5.1, 6.2, 6.3, 6.4, 6.5, 6.6, 7.1, 7.2, 7.3, and 7.4 to the consent agenda.

Consent Agenda

- 1.1 It was moved by Vice President Ferrante and seconded by Member Butz to adopt the following items of business:

Items of Business

- 1.2 There was no discussion on items of business.

Discussion

J. SUPERINTENDENT

- | | |
|---|--|
| 2.1 A motion to adopt the minutes of the regular board meeting of October 10, 2019 and the special board meeting of October 17, 2019. | Adopt Minutes |
| 2.2 A motion to approve the annual organizational meeting date of Thursday, December 19, 2019 at 6:00 p.m. in the boardroom of the District Administration Center located at 12335 Woodside Avenue in Lakeside, California. | Set Annual Organizational Meeting Date |

HUMAN RESOURCES

- | | |
|---|-----------|
| 3.1 A motion to adopt Personnel Assignment Order No. 2020-04. | Adopt PAO |
|---|-----------|

BUSINESS SERVICES

- | | |
|--|--|
| 4.1 A motion to approve the following monthly business items: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures. | Approve Monthly Reports |
| 4.2 A motion to adopt Resolution No. 2020-06, to adopt the findings contained in the Annual and Five-Year Developer Fee Report for fiscal year 2018-19, pursuant to Government Code §66006(b) and 66001(d). | Adopt Resolution No. 2020-06 |
| 4.3 A motion to approve a Settlement Agreement with Release of Claims between LTA, Employee #171905, and the District to resolve an alleged compensation discrepancy in the amount of \$8,124.80. | Approve Settlement Agreement |
| 4.4 A motion to approve the destruction of records considered to be Class 3. These records have been retained for the legal period of time as per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations. | Approve Destruction of Class 3 Records |
| 4.5 A motion to deny JPA Claim #20-0534 with regards to damage of a student's personal cell phone. | Deny JPA Claim |
| 4.6 A motion to approve the following annual contracts for the 2019-20 school year: A) Deborah A. Comiskey (LF Grant); B) Debra Kimberling, Jeri Perez, Selene Arellano, Valeria Ceron, and Katherine Baker (TdS, Workshop); C) Heather Mathe (LF, PE); D) Darren Murphy (HR, PD); E) Pro Kids, The First Tee of San Diego (Pupil Services); and F) Richard McKinney (Special Education). | Approve Annual Contracts |
| 4.7 A motion to approve the following grants: A) \$15,315 grant from The Sage Garden Project to Lakeside Farms to help build up the school's garden and nutritional program (\$5,000 was underwritten by Sprouts Healthy Communities Foundation; \$315 for garden supplies). In addition, a \$1,000 gift card from Sprouts to be used for groceries to augment the garden produce in nutritional science classes; and B) California Casualty Company donated \$250 to Winter Gardens for their music/arts program. | Approve Grants |
| 4.8 A motion to approve the following fundraisers: A) LMS' FFA program would like to hold various restaurant dine nights, ice skating, Dudley's pies, cookie dough, teacher luncheon at the January staff development day, and an ice cream social to raise funds for state conference; B) LMS PTSA would like to sell See's Candies for 6 th grade camp; and C) Riverview/Winter Gardens would like to hold a book fair and Fall Festival in | Approve Fund-Raising Activities |

J. BUSINESS SERVICES (CONTINUED)

4.8 Continued: October, Jog-a-thon in November, Holiday Shoppe in December, book fair in February, and the International Fair/Silent Auction in March.

4.9 A motion to accept the following donations to the District: A) California Casualty Company donated \$250 to the LMS Robotics program; B) Various donors to the LMS Chorus/Dance-a-Thon in the amount of \$3,116 (cash) and \$3,399 (online); C) Various donors to the LMS art program in the amount of \$205 (cash) and \$295 (online); D) Various online donors to the LMS band program in the amount if \$1,245; E) Dr. Shannyn Allen donated band aids and tissue to TdS; F) Holly Ferrante Farmers Insurance donated toy trucks and lab coats to Eucalyptus Hills in the amount of \$101.17, and reading comprehension cards from Lakeshore to Suzy Bass' classroom at Lindo Park in the amount of \$103.59; and G) Various donors through Donors Choose in the amount of \$1,403.78.

Accept Gifts to
the District

ED SERVICES

5.1 A motion to report zero complaints to the State with regards to the Williams Act.

Report Williams
Act

BOND

6.2 A motion to file a Notice of Completion, for the installation of HVAC units at Lindo Park, with Countywide Mechanical Systems, Inc. in the amount of \$144,695.

File Notice of
Completion

6.3 A motion to file a Notice of Completion, for the planter infill paving project at Lemon Crest, with Anton's Services, Inc. in the amount of \$77,500.

File Notice of
Completion

6.4 A motion to file a Notice of Completion, for the installation of new carpet at Lakeside Farms and Lakeside Middle, with A&S Flooring, Inc. in the amount of \$419,555.95.

File Notice of
Completion

6.5 A motion to approve a Professional Service Agreement with Eric Hall & Associates to perform additional items (assist in preparing for the San Diego County Taxpayers Association application, update the 2017-2018 master plan site profile worksheets, and assist in updating the Capital Improvement Plan and prepare facility program updates) related to the bond in the amount of \$23,750.

Approve Agree-
ment with Eric
Hall &
Associates

6.6 A motion to approve a Second Amendment to Master Agreement for Architectural Services with AlphaStudio Design Group to add scope of work for multiple bond projects at a cost of \$959,950.

Approve Agree-
ment with
AlphaStudio

POLICIES, REGULATIONS & BYLAWS

7.1 A motion to adopt Board Policy and Administrative Regulation 1321: Solicitation of Funds From and By Students (combining policy 5134 into this policy).

Adopt BP/AR
1321

7.2 A motion to delete Board Policy, Administrative Regulation and Exhibit 5134: Soliciting Funds From and By Students (combining this policy into 1321).

Delete BP/AR
5134

7.3 A motion to adopt Board Policy and Administrative Regulation 5145.12: Search and Seizure.

Adopt BP/AR
5145.12

7.4 A motion to adopt Board Policy 7214: General Obligation Bonds.

BP 7214

J. ITEMS OF BUSINESS (CONTINUED)

Motion carried 5:0 (Ayes: Butz, Ferrante, Hayes, LaChappa, Taylor).

6.1	It was moved by Clerk LaChappa and seconded by Vice President Ferrante to adopt Resolution No. 2020-07, ordering an election to authorize the issuance of school bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on March 3, 2020. Member Hayes spoke in opposition of the resolution sharing concerns of added taxes for residents. Motion carried 4:1 (<u>Ayes</u> : Butz, Ferrante, LaChappa, Taylor; <u>No</u> : Hayes).	Adopt Resolution No. 2020-07
K.	Erin Garcia presented the Enrollment Report for Month 2, ending October 18, 2019. She shared that we are currently down 68 students.	Enrollment Report
L.	1. The Board discussed the mid-year retreat date on January 16, 2020 from 12:00-4:00.	Discussion
	2. The Board held a first reading of Board Policy and Administrative Regulation 3100: Budget. It will move to adoption next month.	BP/AR 3100
	3. The Board held a first reading of Board Policy and Administrative Regulation 3551: Food Services Operations/Cafeteria Fund. It will move to adoption next month.	BP/AR 3551
	4. The Board held a first reading of Board Policy and Exhibit 4119.21/4219.21/4319.21: Professional Standards. It will move to adoption next month.	BP/E 4119.21/ 4219.21/4319.21
	5. The Board held a first reading of Board Policy 5131.8: Mobile Communication Devices. It will move to adoption next month.	BP 5131.8
M.	1A. LTA President, Cathy Sprecco, was not present.	LTA President
	1B. CSEA President, Lisa Ford, was not present.	CSEA President
	2A. Erin Garcia, Assistant Superintendent, spoke about a new district-wide recycling program that will begin after the Thanksgiving break. Our goal is to produce 50% trash and recyclables. We are continuing to work on a few bond projects such as the EH/WG fire alarm system upgrade, and video surveillance camera projects on all campuses for increased visibility and safety.	Erin Garcia
	2B. Dr. Kim Reed, Assistant Superintendent, spoke about the District Learning Team, the Vision Tech Committee and Student Profile Committee. She commented that Apple has offered them to go to Cupertino for an Executive Visit.	Dr. Kim Reed
	2C. Dr. Andy Johnsen, Superintendent, thanked the Board for their support. There is a lot going on in the District all the time. We have a small but mighty staff. He thanked the staff and principals for all the work they do.	Dr. Andy Johnsen
N.	President Taylor asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 7:21 p.m.	Adjournment

Lakeside Union School District
Board of Trustees Regular Meeting
November 14, 2019

Andrew S. Johnsen, Ed.D.
Superintendent

Bonnie LaChappa
Clerk of the Board

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

2020 Board Meeting and Study Session Calendar

Background (Describe purpose/rationale of the agenda item):

The Board annually adopts their schedule of board meetings at the December board meeting. Regular meetings are scheduled as follows: January 16; February 13; March 12; April 23; May 14; June 18; June 25; July 9; August 13; September 10; October 8; November 12; and December 17.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Administration:

ANDREW S. JOHNSON, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

Schedule of Regular Board Meetings and Board Study Sessions for 2020

	<u>Regular Meetings</u>	<u>Special Board Meetings</u>
January	16*	
February	13	
March	12	
April	23*	
May	14	
June	18*	*4:30 p.m.
June	25*	*4:30 p.m.
July	9	*4:30 p.m.
August	13	*4:30 p.m.
September	10	
October	8	
November	12	
December	17*	

*Regular meetings are scheduled for the second Thursday of each month at 6:00 p.m. (unless noted by *) in the Multipurpose Room at the District Administrative Center, 12335 Woodside Avenue, Lakeside, California 92040.*

*Adopted by the Governing Board
December 19, 2019*

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

School and Employee Calendars

Background (Describe purpose/rationale of the agenda item):

Adoption of the 2020-2021 and 2021-2022 school calendars:

- 2020-2021: Start date of August 20, 2020 and an end date of June 11, 2021
- 2021-2022: Start date of August 19, 2021 and an end date of June 10, 2022

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

LAKE SIDE UNION SCHOOL DISTRICT

2020-2021 Calendar

S	M	T	W	T	F	S
JULY 2020						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
OCTOBER 2020						
22				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
JANUARY 2021						
18					1	2
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APRIL 2021						
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NOVEMBER 2020						
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FEBRUARY 2021						
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MAY 2021						
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DECEMBER 2020						
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MARCH 2021						
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JUNE 2021						
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SPECIAL DAYS

- Non-Student Day
- First Day of School August 20
- Last Day of School June 11
- 100th Day February 2

GRADING PERIODS

- Trimester Grading Periods
- 1st (60 Days) November 13, 2020
- 2nd (62 Days) March 5, 2021
- 3rd (58 Days) June 11, 2020

REPORT CARDS

- Trimester 1 November 20, 2020
- Trimester 2 March 12, 2021
- Trimester 3 June 11, 2021

PARENT CONFERENCES

- Parent Conferences for Elementary and Middle Schools
- December 7-11, 2020
- Parent Conferences for Elementary Only
- March 11-12, 2021

LAKE SIDE UNION SCHOOL DISTRICT

Month 1	August 20 – September 18, 2020	21 days
Month 2	September 21 – October 16, 2020	20 days
Month 3	October 19 – November 13, 2020	19 days
Month 4	November 16 – December 18, 2020	20 days
Month 5	December 21, 2020 – January 15, 2021	9 days
Month 6	January 18 – February 12, 2021	19 days
Month 7	February 15 – March 12, 2021	18 days
Month 8	March 15 – April 9, 2021	10 days
Month 9	April 12 - May 7, 2021	20 days
Month 10	May 10 – June 4, 2020	19 days
Month 11	June 7 – June 11, 2020	5 days

2020	July 3	Friday	Fourth of July (Legal Holiday)
	July 29	Wednesday	Middle School Principals Return
	August 3	Monday	11-Month Employees Return
	August 5	Wednesday	Site Administrators Return
	August 5	Wednesday	10-Month Clerical Employees Return
	August 17	Monday	Teacher Workday
	August 18*	Tuesday	Professional Development
	August 19	Wednesday	Teacher Workday
	August 20	Thursday	Classes Begin
	September 7	Monday	Labor Day (Legal Holiday)
	September 25	Friday	School Site Goal Setting and Planning Day (Min Day for Students)
	November 11	Wednesday	Veterans Day (Legal Holiday)
	November 23-27	Monday-Friday	Thanksgiving Holidays (Student and Legal Holidays)
	December 7-11	Monday-Friday	Elem & Middle School Parent Conferences (Minimum Day)
	Dec 21-Jan 1		Winter Recess
	December 23	Wednesday	Local Holiday **
	December 24	Thursday	Local Holiday
	December 25	Friday	Christmas Day (Legal Holiday)
	December 31	Thursday	Local Holiday
2021	January 1	Friday	New Year's Day (Legal Holiday)
	January 15*	Friday	Professional Development Day (No School for Students)
	January 18	Monday	Martin Luther King, Jr. Day (Legal Holiday)
	February 15	Monday	Lincoln's Day (Legal Holiday)
	February 22	Monday	Washington's Day (Legal Holiday)
	March 11-12	Thursday-Friday	Elementary Parent Conferences (Minimum Day)
	March 22-April 2	Monday-Friday	Spring Recess
	April 2	Friday	Good Friday (Local Holiday)
	May 5	Wednesday	Day of the Teacher
	May 17-21		Classified Employees Week
	May 28	Friday	School Site Goal Setting and Planning Day (Min Day for Students)
	May 31	Monday	Memorial Day (Legal Holiday)
	June 11	Friday	Last Day of Student Attendance/Final Workday for Teachers
	June 23	Wednesday	Final Workday for 10-month Clerical Employees
	June 25	Friday	Final Workday for Administrators

**Professional Development Day*

***Local holiday for employees, December 23, 2020, in lieu of Admissions Day*

LAKE SIDE UNION SCHOOL DISTRICT

2021-2022 Calendar

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JULY 2021						
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AUGUST 2021						
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SEPTEMBER 2021						
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OCTOBER 2021						
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NOVEMBER 2021						
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DECEMBER 2021						
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JANUARY 2022						
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FEBRUARY 2022						
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MARCH 2022						
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APRIL 2022						
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MAY 2022						
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JUNE 2022						
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SPECIAL DAYS

- Non-Student Day
- First Day of School August 19
- Last Day of School June 10
- 100th Day February 8

GRADING PERIODS

- Trimester Grading Periods
- 1st (60 Days) November 12, 2021
- 2nd (61 Days) March 4, 2022
- 3rd (59 Days) June 10, 2022

REPORT CARDS

- Trimester 1 November 19, 2021
- Trimester 2 March 11, 2022
- Trimester 3 June 10, 2022

PARENT CONFERENCES

- Parent Conferences for Elementary and Middle Schools
- October 11-15, 2021
- Parent Conferences for Elementary Only
- March 10-11, 2022

LAKE SIDE UNION SCHOOL DISTRICT

Month 1	August 19 – September 17, 2021	21 days
Month 2	September 20 – October 15, 2021	20 days
Month 3	October 18 – November 12, 2021	19 days
Month 4	November 15 – December 17, 2021	20 days
Month 5	December 20, 2021 – January 14, 2022	9 days
Month 6	January 17 – February 11, 2022	19 days
Month 7	February 14 – March 11, 2022	18 days
Month 8	March 14 – April 8, 2022	15 days
Month 9	April 11 - May 6, 2022	15 days
Month 10	May 9 – June 3, 2022	19 days
Month 11	June 6 - June 10, 2022	5 days

2021	July 5	Monday	Fourth of July (Legal Holiday)
	July 28	Wednesday	Middle School Principals Return
	August 2	Monday	11-Month Employees Return
	August 4	Wednesday	Site Administrators Return
	August 6	Friday	10-Month Clerical Employees Return
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	August 19	Thursday	Classes Begin
	September 6	Monday	Labor Day (Legal Holiday)
	September 24	Friday	School Site Goal Setting and Planning Day (Minimum Day)
	October 11-15	Monday-Friday	Elem & Middle School Parent Conferences (Minimum Day)
	November 11	Thursday	Veterans Day (Legal Holiday)
	November 22-26	Monday-Friday	Thanksgiving Holidays (Student and Legal Holidays)
	Dec 20-31	Monday-Friday	Winter Recess
	December 23	Thursday	Local Holiday
	December 24	Friday	Christmas Day (Legal Holiday)
	December 27	Monday	Local Holiday **
	December 31	Thursday	Local Holiday
2022	January 1	Friday	New Year's Day (Legal Holiday)
	January 14*	Friday	Professional Development Day (Student Holiday)
	January 18	Monday	Martin Luther King, Jr. Day (Legal Holiday)
	February 14	Monday	Lincoln's Day (Legal Holiday)
	February 21	Monday	Washington's Day (Legal Holiday)
	March 17-18	Thursday-Friday	Elementary Parent Conferences (Minimum Day)
	April 4-15	Monday-Friday	Spring Recess
	April 15	Friday	Good Friday (Local Holiday)
	May 4	Wednesday	Day of the Teacher
	May 16-20		Classified Employees Week
	May 27	Friday	School Site Goal Setting and Planning Day (Minimum Day)
	May 30	Monday	Memorial Day (Legal Holiday)
	June 10	Friday	Last Day of Student Attendance/Final Workday for Teachers
	June 24	Friday	Final Workday for 10-month Clerical Employees
	June 24	Friday	Final Workday for Administrators

**Professional Development Day*

***Local holiday for employees, December 23, 2021, in lieu of Admissions Day*

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Personnel Assignment Order 2020-04

Background (Describe purpose/rationale of the agenda item):

The Personnel Assignment Order reflects new hires, retirements and changes in positions.

Fiscal Impact (Cost):

Varies

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |


Originating Department/School: Human Resources

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Stacy Coble, HR Director



Dr. Andy Johnsen, Superintendent

LAKESIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES METING, December 19, 2019
Personnel Assignment Order – 2020-04

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Assignment/Location	Class/Step	New Annual Salary	Effective Date
Adkins, Mindi	Teacher	Class D/ Step 7	\$63,401.00	1/6/20
Gonzalez, Rosemary	School Counselor/Lakeside Farms	Class D/Step 2	\$52,430.00	12/1/19
Martinez, Ines	EAK Teacher/Lemon Crest	Class F/Step 4	\$62,707.00	12/16/19
Sloan, Tanith	EAK Teacher/Lindo Park	Class D/ Step 1	\$49,706.00	12/16/19
Street, Ashley	EAK Teacher/Lakeside Farms	Class E/ Step 8	\$69,223.00	12/16/19

B. Temporary Rehires:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Assignment/Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Assignment/Location	Class/Step	Reason	Effective Date
Hoyt, Amy	Teacher/Lakeview	Class F/Step 30	Retirement	12/31/19

F. 39-Month Reemployment:

Employee	Assignment/Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Assignment/Location	Class/Step	Effective Date

Classified Staff

H. New Hire:

Employee	Location	Position/Class/Step	New Monthly Salary	Effective Date
Alvarez-Hernandez, Jessica	Lakeside Farms	Special Ed Assistant I/Range 9/Step 1	\$696.00	12/1/19
Franke, Will	Lakeside Farms	Special Ed Assistant II/Range 11/Step 1	\$912.37	12/1/1/19
Linam, Angela	Lakeside Farms	Special Ed Assistant I/Range 9/ Step 1	\$696.00	12/1/19
Lynn, Irvin	Lakeside Middle	Campus Student Supervisor/Range 3/Step 2	\$506.00	12/1/19
Mapp, Tim	LEAPP	Special Ed Assistant III/Range 14/ Step 1	\$717.75	12/1/19
Pendleton, Megan	Lakeview	Special Ed Assistant I/Range 9/Step 1	\$696.00	12/1/19

I. Rehires:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
Acuna, Hayley	Lemon Crest	ESS Assistant	School	11/30/19
Barber, Nancy	Tierra Del Sol	Special Ed Assistant III	Retirement	12/31/19
Foster, Yessenia	Lemon Crest	Campus Student Supervisor	Personal	11/30/19
Frizzell, Rylee	Lemon Crest	ESS Assistant	Employment	11/30/19

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Step	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: DECEMBER 19, 2019

Agenda Item:

COMMERCIAL WARRANT LISTING SHEET – for the period 11/01/2019-11/30/2019

Background (Describe purpose/rationale of the agenda item):

This is a required monthly report - per Board Policy #3300, "the Governing Board shall review all warrants issued by the district at their monthly Board meeting".

Fiscal Impact (Cost):

\$571,289.61

Funding Source:

General, Child Development, Capital Facilities, Cafeteria, & Charter Schools (Barona, RVCS)

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



BOARD WARRANT REPORT
11/01/2019-11/30/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14610729	ALBERTSONS	11/1/2019	BLANKET PURCHASE ORDER FOR FIS	0100	99.50
14610730	AMAZON CAPITAL SERVICES, INC.	11/1/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	388.90
14610732	HAILEY HESS	11/1/2019	TEACHER INDUCTION	0100	1,000.00
14610733	DELANEY PENDLETON	11/1/2019	TEACHER INDUCTION	0100	1,000.00
14610734	CA DEPT OF TAX AND FEE ADMINISTRATION	11/1/2019	SALES/USE TAX	0100	637.36
14610735	WELLS FARGO VENDOR FINANCIAL SERVICES	11/1/2019	LAKESIDE MIDDLE SCHOOL LEASE -	0100	3,940.15
14611157	AMAZON CAPITAL SERVICES, INC.	11/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	238.84
14611159	COUNTY OF SAN DIEGO	11/4/2019	PROBATION OFFICER FOR 2019-20	0100	14,995.50
14611161	LAKESIDE EQUIPMENT	11/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	57.68
14611162	LAKESIDE WATER DISTRICT	11/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	5,659.29
14611164	SOUTHWEST SCHOOL & OFFICE SUPPLY	11/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	752.69
14611165	MATTHEW SPENCER	11/4/2019	TEACHER INDUCTION	0100	1,000.00
14611806	AMAZON CAPITAL SERVICES, INC.	11/5/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	119.94
14611817	TARGET RIVER	11/5/2019	I2020-011 MARKETING SERVICES	0100	4,372.50
14611818	YUAN TAYGON	11/5/2019	TEACHER INDUCTION	0100	1,000.00
14611819	LASERCYCLE USA, INC.	11/5/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	85.20
14612537	AMAZON CAPITAL SERVICES, INC.	11/6/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,858.91
14612539	SAN DIEGO COUNTY OFFICE OF ED	11/6/2019	GETTING STARTED IN THE END GAM	0100	100.00
14612540	SMART & FINAL	11/6/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	325.47
14613252	AMAZON CAPITAL SERVICES, INC.	11/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,808.51
14613255	FITNESS FINDERS	11/7/2019	6" NICKEL CHAIN (1000)/MISC ITEMS	0100	650.42
14613258	WELLS FARGO VENDOR FINANCIAL SERVICES	11/7/2019	RIVERVIEW ELEMENTARY LEASE - K	0100	1,392.68
14613906	AMAZON CAPITAL SERVICES, INC.	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	128.30
14613907	APPLE INC.	11/8/2019	IPAD PRO - 12.9" - PN# MTEL2LL	0100	1,124.47
14613908	BRAIN POP	11/8/2019	SCHOOL COMBO 24/7 RENEWAL FOR	0100	2,550.00
14613912	CIT FINANCE LLC	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	452.74
14613913	COPY CORRAL	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	456.00
14613916	CURRIER & HUDSON	11/8/2019	LEGAL SERVICES FOR FISCAL YEAR	0100	14,407.66
14613917	CYT	11/8/2019	COSTUMES	0100	345.00
14613918	EDCO DISPOSAL CORPORATION	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,152.64
14613920	MACDOUGAL-MORRIS GROUP LLC	11/8/2019	V2020-030 NPS AGREEMENT FOR 20	0100	7,206.98
14613921	NEW HAVEN YOUTH AND FAMILY SERVICES	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,129.03
14613922	OFFICE DEPOT, INC.	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	612.03
14613923	OTHER WORLD COMPUTING INC.OWC	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	560.28
14613924	OXBOW ACADEMY	11/8/2019	V2020-066 NPS AGREEMENT FOR 20	0100	1,882.00
14613925	PRO-ED	11/8/2019	TOLD-P:5 & TOLD-I:5 COMBO KIT	0100	4,771.80
14613926	PETER J PORTILLA	11/8/2019	DMR 400-470 UHF 32 CHANNELS 2,	0100	2,424.38
14613927	RAYNE OF SAN DIEGO	11/8/2019	BLANKET FOR FISCAL YEAR 2018-1	0100	62.00
14613928	RO HEALTH, INC	11/8/2019	V2020-057 NURSING SERVICES FOR	0100	431.60
14613929	SAN DIEGO COUNTY OFFICE OF ED	11/8/2019	ARTS EMPOWER MEGA CONFERENCE -	0100	225.00
14613930	COUNTY OF SAN DIEGO	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	36,585.47
14613932	THE PRINT BUTTON	11/8/2019	FEDERAL SURVEY CARDS 2019-2020	0100	839.94
14614590	A&B SAW & LAWNMOWER SHOP	11/12/2019	BLANKET PURCHASE ORDER FOR FIS	0100	51.70
14614591	ALLIED REFRIGERATION INC	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	60.73
14614592	AMAZON CAPITAL SERVICES, INC.	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,584.41
14614595	AT&T	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	3,000.67

BOARD WARRANT REPORT

11/01/2019-11/30/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14614596	BADI'S	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	60.00
14614598	CAMEO PAPER & JANITORIAL	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	217.32
14614599	DIALCOM SYSTEMS GROUP, INC.	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	600.53
14614600	MORSCO SUPPLY, LLC	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,439.37
14614601	IMPERIAL SPRINKLER SUPPLY, INC.	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	364.20
14614602	O'REILLY AUTO PARTS	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	51.03
14614603	KAREN QUEZADA	11/12/2019	TEACHER INDUCTION	0100	1,000.00
14614604	WAXIE SANITARY SUPPLY	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	51.12
14614605	XEROX CORPORATION	11/12/2019	BLANKET FOR FISCAL YEAR 2019-	0100	1,438.20
14615593	APPLE INC.	11/14/2019	13 INCH MACBOOK PRO WITH TOUCH	0100	22,686.34
14615595	COPY CORRAL	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	380.15
14615596	DAILY JOURNAL CORPORATION	11/14/2019	INVOICE NO. A3307882 SWITCH AN	0100	218.40
14615597	DEPARTMENT OF JUSTICE	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	686.00
14615598	DION & SONS, INC.	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,970.81
14615599	LAKESIDE WATER DISTRICT	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,104.87
14615600	OFFICE DEPOT, INC.	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,025.94
14615601	PEPSI-COLA	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	125.19
14615602	RAYNE OF SAN DIEGO	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	59.00
14615604	THERAPRO	11/14/2019	EVA1460TGMD-3 COMPLETE KIT	0100	231.00
14615605	VERIZON WIRELESS	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,324.52
14615606	VISTA HILL FOUNDATION	11/14/2019	V2020-034 NPS AGREEMENT FOR 20	0100	21,128.00
14616468	ERIN GARCIA, CUSTODIAN	11/15/2019	REVOLVING CASH	0100	1,629.35
14616469	LEADER SERVICES	11/15/2019	ADMINISTRATIVE CLAIMS RMTS FY	0100	1,875.00
14616470	MRC	11/15/2019	BLANKET FOR 2019-20 MANAGED PR	0100	2,407.53
14616471	CA DEPT OF TAX AND FEE ADMINISTRATION	11/15/2019	DIESEL FUEL TAX	0100	32.98
14616472	CA DEPT OF TAX AND FEE ADMINISTRATION	11/15/2019	1Q19 DIESEL FUEL TAX	0100	144.24
14617012	ACHIEVE3000	11/18/2019	NWEA MAP INFORMED LEARNING PAT	0100	540.00
14617013	AHERN RENTALS	11/18/2019	RENTAL OF BOOM FOR LAKESIDE MI	0100	737.05
14617014	MATH TRANSFORMATIONS	11/18/2019	MATH PROFESSIONAL LEARNING - L	0100	12,000.00
14617015	BATTELLE FOR KIDS	11/18/2019	EDLEADER21 CONFERENCE FOR STEP	0100	1,548.00
14617019	CALIFORNIA SCHOOL INSPECTIONS, LLC	11/18/2019	ANNUAL SCHOOL FACILITIES INSPE	0100	3,600.00
14617020	DANNIS WOLIVER KELLEY	11/18/2019	V2020-028 BLANKET FOR 2019-20	0100	3,578.50
14617021	DIESEL PRINT CO	11/18/2019	POSTERS - INDOOR PAPER POSTERS	0100	240.97
14617022	ERIN GARCIA, CUSTODIAN	11/18/2019	REVOLVING CASH	0100	1,474.02
14617024	KIRK'S RADIATOR	11/18/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	312.55
14617026	MAXIM HEALTHCARE SERVICES, INC	11/18/2019	BLANKET FOR 2019-20 V2020-062	0100	2,318.00
14617027	OXBOW ACADEMY	11/18/2019	V2020-066 NPS AGREEMENT FOR 20	0100	1,882.00
14617028	PECK'S HEAVY FRICTION INC	11/18/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	350.00
14617029	SAN DIEGO COUNTY OFFICE OF ED	11/18/2019	ANNUAL CBO FORUM-ERIN GARCIA F	0100	250.00
14617030	SCHOLASTIC CLASSROOM MAGAZINES	11/18/2019	SUBSCRIPTIONS	0100	2,049.41
14617031	SCHOOL SPECIALTY, INC	11/18/2019	ANIMAL OBSERVATORY	0100	193.80
14617032	SAN DIEGO CUE	11/18/2019	GROUP: 10 OR MORE (12 STAFF M	0100	991.08
14617033	SPECIALIZED THERAPY SERVICES	11/18/2019	V2020-032 BLANKET FOR FISCAL Y	0100	4,471.94
14617034	SUPER DUPER PUBLICATIONS	11/18/2019	FD104B100 IRREGULAR PAST TEN	0100	697.31
14617036	WILKINSON HADLEY KING & CO LLP	11/18/2019	ANNUAL AUDIT FOR 2018-19, 90%	0100	10,920.00
14617037	WPS	11/18/2019	CAPS KIT SKU: W-699INCLUDES U	0100	266.68

BOARD WARRANT REPORT
11/01/2019-11/30/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14617038	XEROX CORPORATION	11/18/2019	COPY CHARGES 2019-20	0100	546.62
14617845	AMAZON CAPITAL SERVICES, INC.	11/19/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	562.97
14617846	EAST PENN MFG CO	11/19/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	322.86
14617847	NCS PEARSON, INC	11/19/2019	ORAL READING FLUENCY BOOKLETW	0100	758.27
14617848	SAN DIEGO COUNTY OFFICE OF ED	11/19/2019	EVALUATING BEHAVIOR INTERVENTI	0100	120.00
14617849	JAMES A PATRIQUIN	11/19/2019	TRACK 750 SUBSCRIPTION 2019-20	0100	349.00
14618638	MATH TRANSFORMATIONS	11/20/2019	PROFESSIONAL DEVELOPMENT (SPED	0100	8,750.00
14618639	DION & SONS, INC.	11/20/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,432.02
14618640	EAST PENN MFG CO	11/20/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	138.07
14618642	LAZEL	11/20/2019	REFERENCE NO. 7306633 10/25/2	0100	5,222.85
14618643	SOUTHWEST SCHOOL & OFFICE SUPPLY	11/20/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	656.16
14618644	ISHUAN WU	11/20/2019	TEACHER INDUCTION	0100	1,000.00
14619410	AMAZON CAPITAL SERVICES, INC.	11/21/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,132.45
14619415	DEBORAH ANN COMISKEY	11/21/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,286.00
14620171	ABLENET	11/22/2019	LITTLE STEP-BY-STEP CHOICE WIT	0100	231.14
14620172	AMAZON CAPITAL SERVICES, INC.	11/22/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	3,469.23
14620174	LEARNING TREE INTERNATIONAL	11/22/2019	ANDREW NEWMARK-COURSE 8401 INS	0100	2,833.00
14620175	MRC	11/22/2019	BLANKET FOR 2019-20 MANAGED PR	0100	292.81
14620176	PETER J PORTILLA	11/22/2019	DMR RADIO KIT 400-470 UHF 32 C	0100	4,289.53
14620177	SPELL CITY	11/22/2019	SPELLING CITY PREMIUM MEMBERSH	0100	1,032.75
14620178	XEROX CORPORATION	11/22/2019	BLANKET FOR FISCAL YEAR 2019-	0100	138.16
14620773	AGRICULTURAL PEST CONTROL	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	730.00
14620774	ALLIED REFRIGERATION INC	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	20.18
14620775	ROCK AND BLOCK HARDSCAPE SUPPLY	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	354.14
14620776	BEST VALUE GLASS	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	26.94
14620777	CAMEO PAPER & JANITORIAL	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	84.02
14620778	CINTAS CORPORATION	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	527.16
14620779	CURRIER & HUDSON	11/25/2019	LEGAL SERVICES FOR FISCAL YEAR	0100	15,395.08
14620780	ERIN GARCIA, CUSTODIAN	11/25/2019	REVOLVING CASH	0100	6,403.55
14620781	HAWTHORNE RENT-IT SERVICE	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	301.57
14620782	HD SUPPLY FACILITIES MAINT	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	398.50
14620783	HOME DEPOT CREDIT SERVICES	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,090.55
14620784	IMPERIAL SPRINKLER SUPPLY, INC.	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	133.09
14620785	LAKESIDE EQUIPMENT	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	612.67
14620786	O'REILLY AUTO PARTS	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	16.80
14620787	PPG ARCHITECTURAL FINISHES INC	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	64.52
14620788	SYCAMORE LANDFILL	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	500.32
14620789	BORDER RECAPING, LLC	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,213.80
14620790	WAXIE SANITARY SUPPLY	11/25/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	13,221.03
14621325	MISSION FEDERAL CREDIT UNION	11/26/2019	P CARD	0100	18,398.06
14621326	SOUTHWEST SCHOOL & OFFICE SUPPLY	11/26/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	103.08
14621647	CA DEPT OF TAX AND FEE ADMINISTRATION	11/27/2019	SALES USE TAX	0100	1,131.79
GENERAL				0100 Total	354,491.51
14610729	ALBERTSONS	11/1/2019	BLANKET PURCHASE ORDER FOR FIS	1200	169.66
14612540	SMART & FINAL	11/6/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	240.31
14613918	EDCO DISPOSAL CORPORATION	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	103.27

BOARD WARRANT REPORT
11/01/2019-11/30/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14613919	LAKESHORE LEARNING MATERIALS	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	574.21
14614605	XEROX CORPORATION	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	(0.01)
14615598	DION & SONS, INC.	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	82.63
14615599	LAKESIDE WATER DISTRICT	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	117.62
14618639	DION & SONS, INC.	11/20/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	79.63
14621325	MISSION FEDERAL CREDIT UNION	11/26/2019	P CARD	1200	2,675.63
14621647	CA DEPT OF TAX AND FEE ADMINISTRATION	11/27/2019	SALES USE TAX	1200	739.00
CHILD DEVELOPMENT				1200 Total	4,781.95
14610731	ARTIC CONTAINERS	11/1/2019	RENTAL OF (1) 20' FREEZER BOX	1300	9,789.95
14610734	CA DEPT OF TAX AND FEE ADMINISTRATION	11/1/2019	SALES/USE TAX	1300	197.38
14611158	AMERICAN PRODUCE DISTRIBUTORS	11/4/2019	BLANKET PURCHASE ORDER FOR FIS	1300	12,572.93
14611160	DOMINO'S PIZZA	11/4/2019	BLANKET PURCHASE ORDER FOR FIS	1300	16,198.80
14611162	LAKESIDE WATER DISTRICT	11/4/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	476.26
14611808	GALASSO'S BAKERY	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	4,163.20
14611809	GARCIA'S PUEBLA MERCADO	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	242.50
14611810	GOLD STAR FOODS INC	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	37,831.35
14611811	K GRAPHICS POSTERS	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	468.00
14611813	P&R PAPER SUPPLY COMPANY, INC.	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	8,210.27
14611814	PRO-EDGE KNIFE	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	60.00
14611815	SEAPORT MEAT COMPANY	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	1,606.20
14611816	SYSCO FOODS SERVICES	11/5/2019	OPEN PURCHASE ORDER FOR FISCAL	1300	1,324.89
14611820	WEBB'S RV SUPPLY	11/5/2019	BLANKET PURCHASE ORDER FOR FIS	1300	79.21
14612537	AMAZON CAPITAL SERVICES, INC.	11/6/2019	BLANKET PURCHASE ORDER FOR FIS	1300	64.60
14612540	SMART & FINAL	11/6/2019	BLANKET PURCHASE ORDER FOR FIS	1300	114.93
14613257	HOLLANDIA DAIRY	11/7/2019	BLANKET PURCHASE ORDER FOR FIS	1300	29,168.42
14613910	CA DEPT OF EDUCATION	11/8/2019	BLANKET PURCHASE ORDER FOR FIS	1300	244.35
14613915	CULLIGAN	11/8/2019	BLANKET PURCHASE ORDER FOR FIS	1300	7.00
14613922	OFFICE DEPOT, INC.	11/8/2019	BLANKET PURCHASE ORDER FOR FIS	1300	232.63
14613931	SYSCO FOODS SERVICES	11/8/2019	OPEN PURCHASE ORDER FOR FISCAL	1300	895.70
14614595	AT&T	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	14.67
14614605	XEROX CORPORATION	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	3.23
14615594	CA DEPT OF EDUCATION	11/14/2019	BLANKET PURCHASE ORDER FOR FIS	1300	22.80
14615603	TEMPERATURE DESIGN REFRIGERATION	11/14/2019	BLANKET PURCHASE ORDER FOR FIS	1300	124.00
14615605	VERIZON WIRELESS	11/14/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	54.44
14617016	BEDCO	11/18/2019	CAB SWITCH/REPAIRS	1300	2,761.09
14618639	DION & SONS, INC.	11/20/2019	BLANKET PURCHASE ORDER FOR FIS	1300	347.36
14621325	MISSION FEDERAL CREDIT UNION	11/26/2019	P CARD	1300	1,355.74
14621647	CA DEPT OF TAX AND FEE ADMINISTRATION	11/27/2019	SALES USE TAX	1300	94.57
CAFETERIA				1300 Total	128,726.47
14611812	NINYO & MOORE	11/5/2019	BOND PROJECTS	2139	3,447.00
14613256	ERIC HALL & ASSOCIATES, LLC	11/7/2019	BLANKET FOR FISCAL YEAR 2019-2	2139	6,600.00
14617018	CONSULTING & INSPECTION SERVICES, LLC	11/18/2019	PROJECT INSPECTION SERVICES FO	2139	4,712.00
14617023	ERIC HALL & ASSOCIATES, LLC	11/18/2019	BLANKET FOR FISCAL YEAR 2019-2	2139	6,600.00
14619416	SAN DIEGO COUNTY OFFICE OF ED	11/21/2019	(FACJPA) COLBI SOFTWARE	2139	10,000.00
BOND				2139 Total	31,359.00
14618641	GOLDEN OFFICE TRAILERS, INC.	11/20/2019	BLANKET FOR FISCAL YEAR 2019-2	2519	700.38

BOARD WARRANT REPORT
11/01/2019-11/30/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
			CAPITAL FACILITIES	2519 Total	700.38
14610734	CA DEPT OF TAX AND FEE ADMINISTRATION	11/1/2019	SALES/USE TAX	6200	575.26
14613254	APPLE INC.	11/7/2019	IPADS	6200	16,743.60
14614597	BARONA BAND OF MISSION INDIANS	11/12/2019	FACILITY RENTAL 3Q19	6200	16,625.00
14617017	BLACKBOARD CONNECT INC.	11/18/2019	BB CONNECT SERVICE	6200	600.00
			BARONA CHARTER	6200 Total	34,543.86
14611163	PASCO SCIENTIFIC	11/4/2019	WIRELESS C02 SENSOR	6201	1,142.49
14611164	SOUTHWEST SCHOOL & OFFICE SUPPLY	11/4/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	57.33
14611807	CALIFORNIA COAST CREDIT UNION	11/5/2019	CAL CARD	6201	3,866.52
14613905	AARDVARK ANT & PEST CONTROL, INC	11/8/2019	FLEAS AND PEST CONTROL	6201	609.00
14613909	CALIFORNIA INTERSCHOLASTIC	11/8/2019	SPORTS FEES	6201	1,861.00
14613911	CLEAN HARBORS ENVIRONMENTAL SERVICES INC	11/8/2019	BOX TRUCK/LABPACK/MISC ITEMS	6201	1,873.13
14613914	COX COMMUNICATIONS	11/8/2019	INTERNET	6201	235.00
14613918	EDCO DISPOSAL CORPORATION	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	196.44
14613930	COUNTY OF SAN DIEGO	11/8/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	5,232.35
14614595	AT&T	11/12/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	86.94
14615599	LAKESIDE WATER DISTRICT	11/14/2019	WATER	6201	195.44
14617025	LYNN'S LOCKSMITH SERVICE	11/18/2019	DUPLICATE KEYS	6201	152.94
14617035	UPS	11/18/2019		6201	23.41
14620783	HOME DEPOT CREDIT SERVICES	11/25/2019	MISC SUPPLIES	6201	1,151.01
14621326	SOUTHWEST SCHOOL & OFFICE SUPPLY	11/26/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	2.43
14621647	CA DEPT OF TAX AND FEE ADMINISTRATION	11/27/2019	SALES USE TAX	6201	1.01
			RIVER VALLEY CHARTER	6201 Total	16,686.44
				Grand Total	571,289.61

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

REVOLVING CASH REGISTER

Background (Describe purpose/rationale of the agenda item):

LISTING OF ALL TRANSACTIONS (REIMBURSEMENTS, MILEAGE EXPENSES ETC) FOR THE MONTH PRIOR TO BOARD MEETING.

Fiscal Impact (Cost):

\$10,791.91

Funding Source:

GENERAL FUND, DONATION ACCOUNTS, ETC.

Addresses Emphasis Goal(s):

☒ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Click here to enter text.

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



Lakeside Union School District
REVOLVING CASH REGISTER
November 2019

Date	Num	Name	Memo/Description	Amount
11/05/2019	38386	Guadalupe Gonzalez	October 2019 Mileage Reimbursement.	-17.35
11/05/2019	38387	Sandra Scott	October 2019 Mileage Reimbursement.	-25.29
11/06/2019	38388	Geoffrey Griffith	October 2019 Payroll - ACH Account Was Closed.	-332.46
11/08/2019	38389	Lucretia Browning	Target & \$ Tree - Classroom Pet Food, Air Freshener, Prize Box Supplies.	-23.58
11/08/2019	38390	Victoria Duncan	Teachers Pay Teachers - Common Core 3rd Grade Math Centers, Math Mystery Bundle 3rd Grade.	-204.00
11/08/2019	38391	Bridget Gambardella	Costco - Photo's For DRDP's.	-105.75
11/08/2019	38392	Eva Johnson	I Am Capable, Teacher Plan Book, Mechanical Pencils, Clasp Envelopes, Writing Prompts, A & H Deodorizer, Holographic Comp Books, HP Desk Jet, Easy Clean Craft Toys.	-178.19
11/08/2019	38393	Nancy Kemsley	Door Mat, Crates, Color Copies, Baby Wipes, Powdered Sugar, Shortening.	-80.54
11/08/2019	38394	Lea Ann Jones	Lakeshore Learning - Teaching/Classroom Supplies - Laminating, Shabby Chic Burlap, Corrugated Metal, Better Than Paper Black.	-223.02
11/08/2019	38395	Jenai Lee	Refund Of Simon's School Lunch Account.	-27.00
11/08/2019	38396	Jana Paper	Gauze Rolls, Sheet Protectors, Tabs.	-21.26
11/08/2019	38397	Jerred Murphy	Costco - Pancakes, Soap, Wipes, Plates, Kleenex, Towels, Zip-Locks, Post-Its, Popcorn, Costco Ink.	-1,555.70
11/08/2019	38398	Patricia Smith	Walmart - Storage Tubs For Science.	-59.10
11/18/2019	38399	Lyndsey Clark	Teachers Pay Teachers - Math Supplements Resources: Kindergarten Math Curriculum Units Bundled, Hands-On Crafts, Home Connection Newsletters, Math and Literacy Centers.	-82.80
11/18/2019	38400	Michelle Dobyns	Costco - Elmers Pack.	-31.24
11/18/2019	38401	Esteban Jamie Gonzalez	Wood Frame Chalkboard - To Create A Visual Chart To Track Progress, Incentive & Motivation For School/Students, Desk/Laptop Cart To Supervise Old Hall.	-69.15
11/18/2019	38402	Kasey Haynes	Time For Kids - Grade 3rd & 4th TFK Subscription.	-148.50
11/18/2019	38403	Gina Henke	Playing Cards For Random Calling, Teaching Material, Daily Language Review, English SOL Remediation Review, Middle School Bell Ringers Reading Comprehension Passages & Questions Bundle.	-42.90
11/18/2019	38404	Jason Justeson	JW Pepper - Music For Star Wars.	-59.67
11/18/2019	38405	Jennifer Martignetti	Student Store Items, Binders, Irregular Plural PowerPoint and Worksheets, Paragraph Of The Week, Place Value Task Cards, Perimeter And Area Task Cards, 80 Daily Writing Prompts/ Google Classroom/ Writing Task Cards/ Writing Station.	-61.78
11/19/2019	38406	Kim Messina	Replacement Candy For Dance-A-Thon, Halloween Dance.	-117.92
11/19/2019	38407	Monique Rappleyea	Batteries, Crafts, Table Tennis Balls, Jingle Bell, Dart Game, Poster Board Paper, Tablecloth, Laminating.	-121.85
11/19/2019	38408	Melanie Van Oostende	Lakeshore Learning - Giant Washable Ink Pads.	-45.23
11/19/2019	38409	Ramona Yakes	The Library Store - Multi-Fit Adjustable Book Jacket Cover 12"X300 ft. 2-Mil Roll, Pre-cut Book Jacket Attaching Tabs 500/pkg.	-99.47
11/27/2019	38410	Clifford Mull	November 2019 Payroll - Check Encountered An Error And Did Not Generate.	-7,055.16
11/20/2019	38411	Sarah Topf	November 2019 Payroll - STRS Excess That Processed In November And The ACH Had Been Cancelled.	-3.00
				-\$ 10,791.91

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Ratification of Purchase Orders and Change Orders Listing (November 1, 2019 to November 30, 2019)

Background (Describe purpose/rationale of the agenda item):

The Governing Board must ratify all purchase orders and change orders that have been created pursuant to the authority granted under Education Code 17605 and Board Policy 3300 that authorizes staff to purchase supplies, materials, equipment, and services up to the amounts specified in Public Contract Code 20111. In addition, the Governing Board should review and ratify all purchase orders and change orders created as a result of prior Board approval. A list of purchase orders and change orders for the period of November 1, 2019, through November 30, 2019 is attached.

Fiscal Impact (Cost):

\$287,500.14

Funding Source:

General Fund Total: \$228,160.77, Pre-School Fund Total: \$5,000 Food Services Fund Total: \$5,398.37 Bond Fund Total: \$48,941.00 Developer Fees Fund Total: N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: District Wide/Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

NOVEMBER 2019 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site or Dept	Total
0000005572	SPECIALIZED THERAPY SERVICES	V2020-032 BLANKET - SPED	0100	SPED	\$ 25,000.00
0000005575	DATEL SYSTEMS INCORPORATED	PRO 7 TABLET W/SOFTWARE - MNT	0100	MAINT	\$ 3,246.77
0000005576	DEBORAH ANN COMISKEY	I2020-018 SAGE GARDEN - LF	0100	LF	\$ 15,315.00
0000005577	BATTELLE FOR KIDS	T&C - ED SVCS	0100	ED SVCS	\$ 1,548.00
0000005578	STUDENT LAP TRACKER	PHYSICAL ED SOFTWARE - LF	0100	LF	\$ 349.00
0000005579	MCGRRAW-HILL	READING BOOKS - SPED	0100	SPED	\$ 126.93
0000005580	APPLE INC.	MACBOOKS - TECH	0100	TECH	\$ 22,686.34
0000005581	SAN DIEGO COUNTY OFFICE OF ED	T&C - ED SVCS	0100	ED SVCS	\$ 100.00
0000005582	MCGRRAW-HILL	WORDS & NUMBERS - SPED	0100	SPED	\$ 2,246.36
0000005584	DAILY JOURNAL CORPORATION	ERATE ADS - BUS SVCS	0100	BUS SVCS	\$ 218.40
0000005585	HOUGHTON MIFFLIN HARCOURT	WORKBOOKS - SPED	0100	SPED	\$ 354.16
0000005586	NATIONAL FFA ORGANIZATION	FFA CLOTHING - LMS	0100	LMS	\$ 2,153.00
0000005587	PROJECT LEAD THE WAY	GATEWAY PARTICIPATION - LMS	0100	LMS	\$ 750.00
0000005588	RADIO WORKS USA	TWO WAY RADIOS/BATTS - LMS	0100	LMS	\$ 3,244.90
0000005589	DEAF COMMUNITY SERVICES	SIGN LANGUAGE INTERPRETER-LMS	0100	LMS	\$ 150.00
0000005590	DATEL SYSTEMS INCORPORATED	COMPUTER AND DOC - SUPT	0100	SUPT	\$ 2,202.43
0000005595	HEATHER MATHE	I2020-019 PE PROGRAM - LF	0100	LF	\$ 576.00
0000005596	LEADER SERVICES	SMAA CONSULTANT - BUS SVCS	0100	BUS SVCS	\$ 1,875.00
0000005599	RADIO WORKS USA	TWO WAY RADIOS - LC	0100	LC	\$ 2,350.03
0000005601	AHERN RENTALS	EQUIP RENTAL - MAINT	0100	MAINT	\$ 748.86
0000005602	NUTRIEN AG SOLUTION	BLANKET 2019-20 - MAINT	0100	MAINT	\$ 1,500.00
0000005604	CERTIFIED MOBILE SHRED	DOCUMENT SHREDDING - TDS	0100	TDS	\$ 75.00
0000005610	CUSTOM EDUCATIONAL FURNISHINGS	CLASSROOM FURNITURE- LF	0100	LF	\$ 3,281.13
0000005611	APPLE INC.	MACBOOK AIR - SUPT	0100	SUPT	\$ 1,297.31
0000005613	LEARNING A-Z	SOFTWARE - WG	0100	WG	\$ 2,815.20
0000005614	CONFUCIUS INSTITUTE SDSU	VISA APP. FEES-TDS,LMS,WG,RV	0100	VARIOUS	\$ 12,000.00
0000005615	WAYFAIR	SANDBOXES - WG	0100	WG	\$ 1,723.98
0000005616	NCS PEARSON, INC	FORMS - PSYCH SVCS	0100	PSYCH	\$ 1,182.92
0000005617	NCS PEARSON, INC	ONLINE SCORING - PSYCH SVCS	0100	PSYCH	\$ 32.33
0000005620	LEARNING TREE INTERNATIONAL	T&C FOR TECH - BUS SVCS	0100	BUS SVCS	\$ 2,833.00
0000005621	RADIO WORKS USA	TWO WAY RADIOS - LF	0100	LF	\$ 1,034.40
0000005622	THERAPY TRAVELERS, LLC.	V2020-074 THERAPY SVCS - SPED	0100	SPED	\$ 30,000.00
0000005623	COAST MUSIC THERAPY INC.	V2020-040 MUSIC THERAPY - SPED	0100	SPED	\$ 125.00
0000005624	CONSCIOUS TEACHING	I2020-005EDUCATION CNSLT-PUP S	0100	PUP SVCS	\$ 5,000.00
0000005625	EAST COUNTY URGENT CARE	EMPLOYEE PHYSICAL - HR	0100	HR	\$ 120.00
0000005628	SAN DIEGO FENCE CO.	BLANKET 2019-20 - MAINT	0100	MAINT	\$ 2,500.00
0000005629	SUPER DUPER PUBLICATIONS	FORMS - SPED	0100	SPED	\$ 172.40
0000005630	CASBO	TRAVEL & CONF. - BUS SVCS	0100	BUS SVCS	\$ 510.00
0000005631	SAN DIEGO COUNTY OFFICE OF ED	COACHING - SUPT	0100	SUPT	\$ 2,000.00

NOVEMBER 2019 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Fund	Site or Dept	Total
0000005632	TOWER 28 CLOTHING	TSHIRTS/RUN FOR ARTS - SUPT	0100	SUPT	\$ 2,716.92
					\$ 156,160.77
0000005598	PTM DOCUMENT SYSTEMS, INC.	PRINT TO MAIL SERVICE - FS	1300	FS	\$ 700.38
0000005600	BEDCO	LIFT PARTS AND REPAIRS - FS	1300	FS	\$ 2,754.17
0000005618	ECONOMY RESTAURANT & SUPPLY CO	MOBILE HEATED CABINET - FS	1300	FS	\$ 1,943.82
					\$ 5,398.37
0000005573	NINYO & MOORE	EH SHADE STRUCTURE - BOND	2139	BOND	\$ 1,901.50
0000005574	NINYO & MOORE	WG SHADE STRUCTURE - BOND	2139	BOND	\$ 1,545.50
0000005583	CONSULTING & INSPECTION SERVICES	LMS RE-ROOF - BOND	2139	BOND	\$ 2,896.00
0000005592	CONSULTING & INSPECTION SERVICES	LMS RE-ROOFING - BOND	2139	BOND	\$ 278.00
0000005593	CONSULTING & INSPECTION SERVICES	WG SHADE STRUCTURE - BOND	2139	BOND	\$ 638.00
0000005594	CONSULTING & INSPECTION SERVICES	EH SHADE STRUCTURE - BOND	2139	BOND	\$ 900.00
0000005609	SAN DIEGO COUNTY OFFICE OF ED	SOFTWARE - BOND	2139	BOND	\$ 10,000.00
0000005619	ERIC HALL & ASSOCIATES, LLC	BOND SERVICES - BOND	2139	BOND	\$ 23,750.00
0000005633	DATTEL SYSTEMS INCORPORATED	SECURITY CAMERA LICENSE - BOND	2139	BOND	\$ 7,032.00
					\$ 48,941.00

CHANGE ORDER AMOUNT INFORMATION

0000005149	ABA EDUCATION FOUNDATION	CHANGE ORDER - SPED	0100	SPED/PUP SV	\$ 71,000.00
0000005217	SOUTHWEST SCHOOL & OFFICE SUPPLY	CHANGE ORDER - LP	0100	LP	\$ 1,000.00
					\$ 72,000.00
0000005049	PARKWAY BOWL	CHANGE ORDER - ESS	1200	ESS	\$ 5,000.00
					\$ 5,000.00
		TOTAL PURCHASE ORDERS			\$ 210,500.14
		TOTAL CHANGE ORDERS			\$ 77,000.00
		TOTAL PO'S & C/O'S			\$ 287,500.14

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Ratification of P Card expenditure transactions for the month of October 2019

Background (Describe purpose/rationale of the agenda item):

It is recommended that The Governing Board approve/ratify expenditure transactions charged to District P Cards for the month of October 2019.

Fiscal Impact (Cost):

\$22,429.43

Funding Source:

General Fund Total: \$18,603.15, Child Development Fund Total: \$2,470.54, Food Services Fund Total: \$1,355.74

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

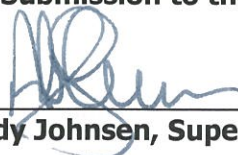
☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☒ **Ratification**
☐ **Approval** ☐ **Explanation:** Click here to enter text.
☐ **Adoption**

Originating Department/School: District Wide/Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

OCTOBER 2019 MISSION FEDERAL P-CARD LEDGER

ACCT NAME	POST DATE	AMT	MERCHANT NAME	FIN.ACCOUNTING CODE	FIN.EXPENSE DESCRIPTION
ARNOLD,STACI	10/28/2019	\$ 158.39	OFFICE DEPOT #2099	0100 1100000 1110 1000 4300000 368150	FOLDERS FOR MAPS TRAINING, CLIPBOARDS, & DESK PAD W/MOUSE
TOTAL CHARGED TO BUDGET		\$ 158.39		0100 1100000 1110 1000 4300000 368150	
ARNOLD,STACI	10/21/2019	\$ 27.21	GREEK CHICKEN	0100 0952100 0000 2700 4300000 368150	LUNCH FOR GRACE DEARBORN PRINCIPAL
	10/18/2019	\$ 24.59	SANDWICH BAGS	0100 0952100 0000 2700 4300000 368150	LUNCH FOR GRACE DEARBORN PRINCIPAL
TOTAL CHARGED TO BUDGET		\$ 51.80		0100 0952100 0000 2700 4300000 368150	
BEISIGL,BRIAN	10/25/2019	\$ 339.00	CUE INC	0100 0000000 0000 7200 5200010 189 730	REG. FOR BRIAN BEISIGL CUE CONFERENCE MAR. 2020 PALM SPRINGS, CA
TOTAL CHARGED TO BUDGET		\$ 339.00		0100 0000000 0000 7200 5200010 189 730	
BEISIGL,BRIAN	10/04/2019	\$ 211.86	AMAZON WEB SERVICES	0100-0000000-0000-7700-5800000-189-730	LUSD OFFSITE'S CLOUD BACK-UP SYSTEM - MONTHLY CHARGE
TOTAL CHARGED TO BUDGET		\$ 211.86		0100-0000000-0000-7700-5800000-189-730	
BOWMAN,ROBYN	10/31/2019	\$ 160.00	EVERYCHILD CALIFORNIA	1200-6105000-0001-1000-4300000-376-205	TITLE 5 & ED CODE 2 DIGITAL MANUAL
	10/29/2019	\$ 9.69	SMART AND FINAL 929	1200-6105000-0001-1000-4300000-376-205	IRIS HAND SOAP
	10/29/2019	\$ 43.29	SMART AND FINAL 929	1200-6105000-0001-1000-4300000-376-205	MISC SNACKS FOR PROGRAM
	10/29/2019	\$ 100.57	SMART AND FINAL 929	1200-6105000-0001-1000-4300000-376-205	MISC PROGRAM SNACKS, AND PAPER GOODS
	10/29/2019	\$ 197.40	SAMSLUB #6235	1200-6105000-0001-1000-4300000-376-205	PAPER GOODS, WIPES, CLEANING SUPPLIES, ETC
	10/29/2019	\$ 37.91	DISNEY SHOWCASE - D	1200-6105000-0001-1000-4300000-376-205	HOLIDAY DECORATIONS FOR CENTER
	10/29/2019	\$ 21.53	SAMSLUB #6235	1200-6105000-0001-1000-4300000-376-205	TOTES FOR PROGRAM
	10/28/2019	\$ 20.71	WAL-MART #1917	1200-6105000-0001-1000-4300000-376-205	DECORATION FOR CENTER
	10/25/2019	\$ 396.32	SAMSLUB #6235	1200-6105000-0001-1000-4300000-376-205	MISC SNACK, CLEANING AND PAPER SUPPLIES
	10/25/2019	\$ 69.30	SAMSLUB.COM	1200-6105000-0001-1000-4300000-376-205	SHIPPING TAPE, CLEANING WIPES, FLOOR MOP REFILLS
	10/16/2019	\$ 67.01	SMART AND FINAL	1200-6105000-0001-1000-4300000-376-205	MISC SNACK SUPPLIES FOR PROGRAM
	10/04/2019	\$ 66.22	MICHAELS STORES 5711	1200-6105000-0001-1000-4300000-376-205	MISC CRAFT AND DECORATION SUPPLIES
	10/02/2019	\$ 24.76	BED BATH & BEYOND #474	1200-6105000-0001-1000-4300000-376-205	SEASONAL DECORATIONS
	10/01/2019	\$ 34.60	DOLLAR TREE	1200-6105000-0001-1000-4300000-376-205	MISC HOLIDAY DECORATIONS
	10/01/2019	\$ 154.28	MICHAELS STORES 3256	1200-6105000-0001-1000-4300000-376-205	MISC HOLIDAY DECORATIONS
	10/01/2019	\$ 18.31	TJ MAXX #863	1200-6105000-0001-1000-4300000-376-205	SEASONAL DECORATIONS
TOTAL CHARGED TO BUDGET		\$ 1,421.90		1200-6105000-0001-1000-4300000-376-205	
BOWMAN,ROBYN	10/29/2019	\$ 205.09	CASTLE CHRISTMAS SH	1200-9010200-8500-5000-4300000-082-205	HOLIDAY DECORATIONS FOR CENTER
TOTAL CHARGED TO BUDGET		\$ 205.09		1200-9010200-8500-5000-4300000-082-205	
BOWMAN,ROBYN	10/21/2019	\$ 397.62	HYATT HOTELS	1200-6105000-0001-1000-5200010-376-205	HOTEL ROOM FOR EVERY CHILD CA. CONF. (2 OF 2)
	10/21/2019	\$ 397.62	HYATT HOTELS	1200-6105000-0001-1000-5200010-376-205	HOTEL ROOM FOR EVERY CHILD CA. CONF. (1 OF 2)
	10/20/2019	\$ 96.00	SAN DIEGO COUNTY RAA	1200-6105000-0001-1000-5200010-376-205	PARKING AT SAN DIEGO AIRPORT
	10/18/2019	\$ 51.40	SUPERSHUTTLE EXECUCARS	1200-6105000-0001-1000-5200010-376-205	SHUTTLE TO AND FROM CONFERENCE AND AIRPORT
	10/15/2019	\$ 25.00	SOUTHWEST AIRLINES	1200-6105000-0001-1000-5200010-376-205	EARLY BIRD CHECK IN FOR CONF. OCT. 16 - OCT. 18 (DISTRICT TO BE REIMBURSED)
	10/15/2019	\$ 25.00	SOUTHWEST AIRLINES	1200-6105000-0001-1000-5200010-376-205	EARLY BIRD CHECK IN FOR CONF. OCT. 16 - OCT. 18 (DISTRICT TO BE REIMBURSED)
	10/15/2019	\$ 25.00	SOUTHWEST AIRLINES	1200-6105000-0001-1000-5200010-376-205	EARLY BIRD CHECK IN FOR CONF. OCT. 16 - OCT. 18 (DISTRICT TO BE REIMBURSED)
	10/15/2019	\$ 25.00	SOUTHWEST AIRLINES	1200-6105000-0001-1000-5200010-376-205	EARLY BIRD CHECK IN FOR CONF. OCT. 16 - OCT. 18 (DISTRICT TO BE REIMBURSED)
TOTAL CHARGED TO BUDGET		\$ 1,042.64		1200-6105000-0001-1000-5200010-376-205	
COBLE,STACY	10/10/2019	\$ 8.65	THE TOLL ROADS OF OC	0100 0000000 0000 7200 5200010 189 650	TOLL ROADS TO GET BACK FROM THE PERSONNEL INSTITUTE IN LONG BEACH
	10/07/2019	\$ 742.74	HILTON	0100 0000000 0000 7200 5200010 189 650	HOTEL FOR PERSONNEL INSTITUTE
	10/04/2019	\$ 8.65	THE TOLL ROADS OF OC	0100 0000000 0000 7200 5200010 189 650	TOLL ROADS TO GET TO LONG BEACH FOR PERSONNEL INSTITUTE
TOTAL CHARGED TO BUDGET		\$ 760.04		0100 0000000 0000 7200 5200010 189 650	
COX,GRACE	10/30/2019	\$ 175.95	LEARNING A-Z, LLC	0100 0980000 1110 1000 5800092 384 190	ADDITIONAL SOFTWARE LICENSE
TOTAL CHARGED TO BUDGET		\$ 175.95		0100 0980000 1110 1000 5800092 384 190	
COX,GRACE	10/22/2019	\$ 301.70	HAWTHORNE EDU.	0100 0960000 1110 1000 4300000 384 190	INTERVENTION MANUALS - 4TH EDITION
TOTAL CHARGED TO BUDGET		\$ 301.70		0100 0960000 1110 1000 4300000 384 190	
COX,GRACE	10/07/2019	\$ 95.27	SP * BIG LIFE JOURNAL	0100 1100000 1110 1000 4300000 384 190	BIG LIFE JOURNALS (VARIOUS)
TOTAL CHARGED TO BUDGET		\$ 95.27		0100 1100000 1110 1000 4300000 384 190	
DEROSIER,LISA A	10/09/2019	\$ 175.00	CSBA	0100 0000000 0000 7100 5200010 189 610	REG. FOR JOHN BUTZ AT CSBA SCHOOL FACILITIES FORUM DEC. 4
TOTAL CHARGED TO BUDGET		\$ 175.00		0100 0000000 0000 7100 5200010 189 610	
DEROSIER,LISA A	10/18/2019	\$ 375.05	AMERICAN FLAGPOLE	0100 0000000 0000 7200 4300000 189 610	OUTDOOR FLAGS AND FLAG POLE FOR THINK TANK
	10/09/2019	\$ 16.30	ALLIES GIFTS AND SHIPP	0100 0000000 0000 7200 4300000 189 610	RETURN SHIPPING TO AMAZON FOR FLAG POLE
TOTAL CHARGED TO BUDGET		\$ 391.35		0100 0000000 0000 7200 4300000 189 610	
DEROSIER,LISA A	10/09/2019	\$ 175.00	CSBA	0100 0000000 0000 7200 5200010 189 610	REGISTRATION FOR ANDY JOHNSEN AT CSBA SCHOOL FACILITIES FORUM DEC. 4
	10/09/2019	\$ 175.00	CSBA	0100 0000000 0000 7200 5200010 189 610	REGISTRATION FOR ERIN GARCIA AT CSBA SCHOOL FACILITIES FORUM DEC. 4
TOTAL CHARGED TO BUDGET		\$ 350.00		0100 0000000 0000 7200 5200010 189 610	

OCTOBER 2019 MISSION FEDERAL P-CARD LEDGER

DRAMISSI,NINA	10/06/2019	\$ 449.00	TEACH TOWN	0100-0952100-1110-1000-4300000-376-170	SOCIAL-EMOTIONAL LEARNING CURRICULUM
TOTAL CHARGED TO BUDGET		\$ 449.00		0100-0952100-1110-1000-4300000-376-170	
DRAMISSI,NINA	10/28/2019	\$ 1,303.33	DISCOUNT DANCE SUPPLY	0100-0300233-1110-1000-4300000-376-170	VISUAL AND PERFORMING ARTS COSTUMES
	10/13/2019	\$ 132.61	DISCOUNT DANCE SUPPLY	0100-0300233-1110-1000-4300000-376-170	VISUAL AND PERFORMING ARTS COSTUMES
TOTAL CHARGED TO BUDGET		\$ 1,435.94		0100-0300233-1110-1000-4300000-376-170	
GARCIA,ERIN	10/17/2019	\$ 297.96	SOUTHWEST AIRLINES	0100 8150000 0000 8100 5200010 189 710	FLIGHT FOR TERRY SANCHEZ-ENERGY CONFERENCE
TOTAL CHARGED TO BUDGET		\$ 297.96		0100 8150000 0000 8100 5200010 189 710	
GARCIA,ERIN	10/30/2019	\$ 6.30	USPS PO 0541460040	0100 0000000 0000 7200 5900010 189 670	MAILING FOR COBRA
	10/15/2019	\$ 63.89	AIRPORT PARK RES.	0100 0000000 0000 7200 5200010 189 670	PARKING AT AIRPORT FOR DIGITAL SCHOOLS CONFERENCE
TOTAL CHARGED TO BUDGET		\$ 70.19		0100 0000000 0000 7200 5200010 189 670	
GREEN,TESSA	10/15/2019	\$ 79.74	IDENTAKID	0100 0960000 1110 1000 4300000 047 270	VISITOR STICKERS
TOTAL CHARGED TO BUDGET		\$ 79.74		0100 0960000 1110 1000 4300000 047 270	
GREEN,TESSA	10/06/2019	\$ 46.95	SMART AND FINAL 929	0100 0300616 1110 1000 4300000 047 270	FOOD FOR SATURDAY SCHOOL
TOTAL CHARGED TO BUDGET		\$ 46.95		0100 0300616 1110 1000 4300000 047 270	
HARDIMAN,LESLIE	10/02/2019	\$ (1,200.00)	PROJECT LEAD THE WAY,	0100-3010000-1110-1000-5200010-047-270	T&C CANCELLED - USED PURCHASE ORDER INSTEAD
TOTAL CHARGED TO BUDGET		\$ (1,200.00)		0100-3010000-1110-1000-5200010-047-270	
HARDIMAN,LESLIE	10/21/2019	\$ 677.82	MARRIOTT	0100 3010000 1110 1000 5200010 047 270	EL CONF FOR DAMON ATLANTA, GA OCT. 16-OCT. 19
	10/21/2019	\$ 677.82	MARRIOTT	0100 3010000 1110 1000 5200010 047 270	EL CONF FOR MITZEL ATLANTA, GA OCT. 16 - OCT. 19
TOTAL CHARGED TO BUDGET		\$ 1,355.64		0100 3010000 1110 1000 5200010 047 270	
HARDIMAN,LESLIE	10/11/2019	\$ 371.02	PAYPAL *E L ACHIEVE	0100 3010000 1110 1000 4300000 047 270	POSTERS, MATH CARDS, CLASSROOM ITEMS
TOTAL CHARGED TO BUDGET		\$ 371.02		0100 3010000 1110 1000 4300000 047 270	
HARDIMAN,LESLIE	10/18/2019	\$ 1,384.92	ROBOTEVENTS.COM	0100 0952100 1110 1000 4300000 047 270	CHALLENGE KIT FOR ROBOTICS EVENT
TOTAL CHARGED TO BUDGET		\$ 1,384.92		0100 0952100 1110 1000 4300000 047 270	
HARDIMAN,LESLIE	10/15/2019	\$ 74.61	JEWELL ENTERPRISES SD	0100 1100000 1110 1000 5800000 047 270	BUSINESS CARDS FOR COUNSELOR AND PRINCIPAL
TOTAL CHARGED TO BUDGET		\$ 74.61		0100 1100000 1110 1000 5800000 047 270	
JOHNSEN,ANDREW	10/21/2019	\$ 74.35	BEST BUY MHT 00015339	0100 0000000 0000 7200 4300000 189 610	LAPTOP POWER ADAPTER
TOTAL CHARGED TO BUDGET		\$ 74.35		0100 0000000 0000 7200 4300000 189 610	
JOHNSEN,ANDREW	10/27/2019	\$ 21.30	UBER TRIP	0100 0000000 0000 7200 5200010 189 610	UBER FROM HOTEL TO AIRPORT (SACRAMENTO CONFERENCE)
	10/27/2019	\$ 648.18	HYATT HOTELS	0100 0000000 0000 7200 5200010 189 610	HOTEL FOR SACRAMENTO CONFERENCE OCT. 22 TO OCT. 24
	10/25/2019	\$ 96.00	SAN DIEGO COUNTY RAA	0100 0000000 0000 7200 5200010 189 610	PARKING AT AIRPORT FOR SACRAMENTO CONFERENCE
	10/24/2019	\$ 19.37	UBER TRIP	0100 0000000 0000 7200 5200010 189 610	UBER RIDE FROM SACRAMENTO AIRPORT TO HOTEL (IEP CONFERENCE)
	10/07/2019	\$ 522.30	HAMPTON INN HOTELS	0100 0000000 0000 7200 5200010 189 610	HOTEL IN HOUSTON FOR ED LEADER 21 CONF. OCT. 1 - OCT. 4
	10/07/2019	\$ 19.35	UBER TRIP	0100 0000000 0000 7200 5200010 189 610	UBER RIDE FROM HOTEL TO AIRPORT (ED LEADER 21 CONFERENCE)
	10/06/2019	\$ 10.04	UBER TRIP	0100 0000000 0000 7200 5200010 189 610	UBER RIDE WITHIN HOUSTON (ED LEADER 21 CONFERENCE)
	10/06/2019	\$ 15.74	UBER TRIP	0100 0000000 0000 7200 5200010 189 610	UBER RIDE WITHIN HOUSTON (ED LEADER 21 CONFERENCE)
	10/06/2019	\$ 128.00	SAN DIEGO COUNTY RAA	0100 0000000 0000 7200 5200010 189 610	SAN DIEGO AIRPORT PARKING (ED LEADER 21 CONFERENCE)
	10/03/2019	\$ 30.64	UBER TRIP	0100 0000000 0000 7200 5200010 189 610	UBER RIDE FROM HOUSTON AIRPORT TO HOTEL (ED LEADER 21 CONFERENCE)
	10/02/2019	\$ 8.00	SWA INFLIGHT WIFI	0100 0000000 0000 7200 5200010 189 610	WIFI INFLIGHT TO HOUSTON CONFERENCE
TOTAL CHARGED TO BUDGET		\$ 1,518.92		0100 0000000 0000 7200 5200010 189 610	
JOHNSEN,ANDREW	10/01/2019	\$ 15.96	SAN DIEGO UNION TRIB-S	0100 0000000 0000 7200 5800000 189610	SAN DIEGO UNION TRIBUNE SUBSCRIPTION
TOTAL CHARGED TO BUDGET		\$ 15.96		0100 0000000 0000 7200 5800000 189610	
KEIPER,KEITH	10/27/2019	\$ 17.95	STARBUCKS STORE 15511	0100 0300616 1110 1000 4300000 092 230	COFFEE FOR ELAC MEETING
	10/25/2019	\$ 19.98	MARY'S DONUTS	0100 0300616 1110 1000 4300000 092 230	DONUTS FOR ELAC MEETING
TOTAL CHARGED TO BUDGET		\$ 37.93		0100 0300616 1110 1000 4300000 092 230	
KEIPER,KEITH	10/29/2019	\$ 75.20	NORTHEAST FOUNDATION F	0100 0952100 1110 1000 4300000 092 230	PD BOOKS FROM RESPONSIVE CLASSROOM CONFERENCE
TOTAL CHARGED TO BUDGET		\$ 75.20		0100 0952100 1110 1000 4300000 092 230	
KEIPER,KEITH	10/24/2019	\$ 415.59	SQU*SQ *THE WRIGHT STU	0100 0952100 1110 1000 5200010 092 230	REG. FOR M. VANOSTENDE - TEACH YOUR HEART OUT CONF. MAR. 27-MAR. 28
	10/20/2019	\$ 27.24	LYFT *RIDE FRI 4AM	0100 0952100 1110 1000 5200010 092 230	LYFT TO AIRPORT FOR K. KEIPER FOR COURAGEOUS PRINCIPAL'S RETREAT
TOTAL CHARGED TO BUDGET		\$ 442.83		0100 0952100 1110 1000 5200010 092 230	
KEIPER,KEITH	10/28/2019	\$ 203.05	HILTON	0100 3010000 1110 1000 5200010 092 230	HOTEL & PARKING FEES - M. SEIME -RESPONSIVE CLASSROOM CONF. OCT. 25
	10/28/2019	\$ 203.05	HILTON	0100 3010000 1110 1000 5200010 092 230	HOTEL & PARKING FEES - J. PAPER -RESPONSIVE CLASSROOM CONF.OCT. 25
	10/03/2019	\$ 458.00	NORTHEAST FOUNDATION F	0100 3010000 1110 1000 5200010 092 230	REG. FOR J. PAPER & M. SEIME - RESPONSIVE CLASSROOM CONF. OCT. 25
TOTAL CHARGED TO BUDGET		\$ 864.10		0100 3010000 1110 1000 5200010 092 230	
MULL,STEVE	10/04/2019	\$ 250.00	PAYPAL *ROBOTICSINS	0100-0300624-1110-1000-5800076-350-250	REGISTRATION FOR CYBER ROBOTICS CODING COMPETITION
TOTAL CHARGED TO BUDGET		\$ 250.00		0100-0300624-1110-1000-5800076-350-250	
MULL,STEVE	10/09/2019	\$ 43.88	CHEERLEADERHAIRPIECES	0100-0300672-1110-1000-4300000-350-250	CHORUS WIGS

OCTOBER 2019 MISSION FEDERAL P-CARD LEDGER

	10/09/2019	\$ 117.90	CHEERLEADERHAIRPIECES	0100-0300672-1110-1000-4300000-350-250	CHORUS WIGS
	10/04/2019	\$ 58.85	CHEERLEADERHAIRPIECES	0100-0300672-1110-1000-4300000-350-250	CHORUS WIGS
	10/02/2019	\$ 1,393.51	CHEERLEADERHAIRPIECES	0100-0300672-1110-1000-4300000-350-250	CHORUS WIGS
TOTAL CHARGED TO BUDGET		\$ 1,614.14	0100-0300672-1110-1000-4300000-350-250		
MULL,STEVE	10/22/2019	\$ 96.00	FLOCABULARY	0100-1100000-1110-1000-5800092-350-250	REFUND PEDNING
TOTAL CHARGED TO BUDGET		\$ 96.00	0100-1100000-1110-1000-5800092-350-250		
MULL,STEVE	10/29/2019	\$ 250.00	PAYPAL *ISCEF CRCC	0100-1100500-1110-1000-5800076-350-250	CYBER ROBOTICS CODING COMPETITION REG.
TOTAL CHARGED TO BUDGET		\$ 250.00	0100-1100500-1110-1000-5800076-350-250		
MURPHY,JERRED C	10/08/2019	\$ 20.00	TEACHERSPAYTEACHERS.CC	0100-9065000-7110-1000-4300000-092-205	ALPHABET CRAFTS BUNDLE UPPERCASE LETTERS
TOTAL CHARGED TO BUDGET		\$ 20.00	0100-9065000-7110-1000-4300000-092-205		
MURPHY,JERRED C	10/07/2019	\$ 10.00	HILTON	0100-9065000-7110-1000-5200010-350-205	PARKING FOR CONFERENCE AT HILTON
TOTAL CHARGED TO BUDGET		\$ 10.00	0100-9065000-7110-1000-5200010-350-205		
MURPHY,JERRED C	10/24/2019	\$ 0.61	PAYTON HARDWARE	0100-9065000-7110-8100-4300000-350-205	BOLTS FOR BBQ REPAIR
	10/24/2019	\$ 60.50	SHERWIN WILLIAMS 70816	0100-9065000-7110-8100-4300000-350-205	PAINT FOR FIRE STATION SIGNAGE
	10/23/2019	\$ 11.28	PAYTON HARDWARE	0100-9065000-7110-8100-4300000-350-205	PAINT THINNER
TOTAL CHARGED TO BUDGET		\$ 72.39	0100-9065000-7110-8100-4300000-350-205		
MURPHY,JERRED C	10/24/2019	\$ 156.39	LAKESIDE EQUIPMENT SAL	0100-9065000-7110-1000-5600000-350-205	1 DAY LEASE OF A SCISSOR LIFT FOR FIRE STATION SIGNAGE
TOTAL CHARGED TO BUDGET		\$ 156.39	0100-9065000-7110-1000-5600000-350-205		
MURPHY,JERRED C	10/09/2019	\$ 11.26	LYNN S LOCKSMITH SERVI	0100-9065000-7110-1000-5800000-350-205	KEYS FOR LMS MEDICAL CABINET
TOTAL CHARGED TO BUDGET		\$ 11.26	0100-9065000-7110-1000-5800000-350-205		
MURPHY,JERRED C	10/23/2019	\$ 6.00	FIVE STAR EXPRESS CAR	1200-9010200-8500-5000-5800000-781-205	CAR WASH FOR COMPANY VEHICLE
TOTAL CHARGED TO BUDGET		\$ 6.00	1200-9010200-8500-5000-5800000-781-205		
OWENS,TODD	10/18/2019	\$ 86.58	HARBOR FREIGHT TOOLS 1	0100 8150000 0000 8100 4300000 189 710	MAGNETIC SWEEPER FOR DIRT LOTS
TOTAL CHARGED TO BUDGET		\$ 86.58	0100 8150000 0000 8100 4300000 189 710		
PETERSON,HEE-JIN	10/11/2019	\$ 22.64	ELLISON EDUCATION.COM	0100 0300601 1110 1000 4300000 335 130	STANDARD CUTTING PAD FOR LETTER MACHINE
	10/10/2019	\$ 90.73	SQ *SQ *RADIO WORKS US	0100 0300601 1110 1000 4300000 335 130	REPLACEMENT BATTERIES FOR TWO-WAY RADIOS
TOTAL CHARGED TO BUDGET		\$ 113.37	0100 0300601 1110 1000 4300000 335 130		
REED,KIM	10/07/2019	\$ 522.30	HAMPTON INN HOTELS	0100 0000000 0000 7200 5200010 189 630	HOTEL FOR EDLEADER21 KIM REED
	10/02/2019	\$ 8.00	SWA INFLIGHT WIFI	0100 0000000 0000 7200 5200010 189 630	WIFI ON AIRPLANE
TOTAL CHARGED TO BUDGET		\$ 530.30	0100 0000000 0000 7200 5200010 189 630		
REED,KIM	10/07/2019	\$ 538.16	HAMPTON INN HOTELS	0100 0000000 1110 1000 5200010 189 630	EDLEADER21 HOTEL FOR ALEJANDRA MORALES
	10/07/2019	\$ 174.10	HAMPTON INN HOTELS	0100 0000000 1110 1000 5200010 189 630	HOTEL FOR EDLEADER21 S. JACQUES OCT. 1 - OCT. 4 HOUSTON, TX
	10/06/2019	\$ 348.20	HAMPTON INN HOTELS	0100 0000000 1110 1000 5200010 189 630	HOTEL FOR EDLEADER21 S. JACQUES OCT. 1 - OCT. 4 HOUSTON, TX
TOTAL CHARGED TO BUDGET		\$ 1,060.46	0100 0000000 1110 1000 5200010 189 630		
REED,KIM	10/06/2019	\$ 39.00	EDUCATION WEEK	0100 0000000 1110 1000 5300000 189 630	EDUCATION WEEK SUBSCRIPTION
TOTAL CHARGED TO BUDGET		\$ 39.00	0100 0000000 1110 1000 5300000 189 630		
REED,KIM	10/15/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5800000 189 630	UNPACKING THE NEW WORLD LANGUAGE STANDARDS - A. CAHUE
	10/09/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5800000 189 630	LESSON PLAN LANGUAGES STANDARDS FOR C. HERRERA
TOTAL CHARGED TO BUDGET		\$ 240.00	0100 0000000 1110 1000 5800000 189 630		
REED,KIM	10/03/2019	\$ 60.00	BLN*EMAZE	0100 0000000 1110 1000 5800092 189 630	EMAZE PREMIUM EDUCATION PRO PLAN SOFTWARE
TOTAL CHARGED TO BUDGET		\$ 60.00	0100 0000000 1110 1000 5800092 189 630		
REED,KIM	10/11/2019	\$ 119.60	KIWICO, INC.	0100 0202000 1110 1000 4300000 189 630	SCIENCE KIT FOR HOMEFLEX
	10/11/2019	\$ 119.60	KIWICO, INC.	0100 0202000 1110 1000 4300000 189 630	SCIENCE KIT FOR HOMEFLEX
	10/11/2019	\$ 119.60	KIWICO, INC.	0100 0202000 1110 1000 4300000 189 630	SCIENCE KIT FOR HOMEFLEX
	10/11/2019	\$ 119.60	KIWICO, INC.	0100 0202000 1110 1000 4300000 189 630	SCIENCE KIT FOR HOMEFLEX
	10/11/2019	\$ 119.60	KIWICO, INC.	0100 0202000 1110 1000 4300000 189 630	SCIENCE KIT FOR HOMEFLEX
	10/11/2019	\$ 174.23	KIWICO, INC.	0100 0202000 1110 1000 4300000 189 630	SCIENCE KIT FOR HOMEFLEX
TOTAL CHARGED TO BUDGET		\$ 772.23	0100 0202000 1110 1000 4300000 189 630		
ROSA,JIM	10/13/2019	\$ 93.17	HARBOR FREIGHT	0100 0300601 0000 8100 4300000 343 110	(2) MAGNETIC SWEEPERS FOR THE NEW DIRT LOT
TOTAL CHARGED TO BUDGET		\$ 93.17	0100 0300601 0000 8100 4300000 343 110		
ROSA,JIM	10/09/2019	\$ 117.21	LAKESIDE CAFE	0100 0300601 1110 1000 4300000 343 110	LUNCH FOR STAFF VISITING MONTEREY RIDGE ELEMENTARY (POWAY)
TOTAL CHARGED TO BUDGET		\$ 117.21	0100 0300601 1110 1000 4300000 343 110		
ROSA,JIM	10/04/2019	\$ 290.96	SOUTHWEST AIRLINES	0100 09800000 1110 1000 5200010 343 110	FLIGHT TO CAC CONFERENCE - MANSOUR OCT. 16 - OCT. 18
	10/04/2019	\$ 290.96	SOUTHWEST AIRLINES	0100 09800000 1110 1000 5200010 343 110	FLIGHT TO CAC CONFERENCE - CULLEN OCT. 16 - OCT. 18
	10/04/2019	\$ 781.15	HILTON	0100 09800000 1110 1000 5200010 343 110	HOTEL CAC CONFERENCE - MANSOUR & CULLEN OCT. 16-OCT. 17
	10/04/2019	\$ 375.00	SACRAMENTOC	0100 09800000 1110 1000 5200010 343 110	CAC CONFERENCE - CULLEN OCT. 16-18

OCTOBER 2019 MISSION FEDERAL P-CARD LEDGER

	10/04/2019	\$ 375.00	SACRAMENTOC	0100 09800000 1110 1000 5200010 343 110	CAC CONFERENCE - MANSOUR OCT. 16-18
TOTAL CHARGED TO BUDGET		\$ 2,113.07	0100 09800000 1110 1000 5200010 343 110		
SPERO,SARAH	10/20/2019	\$ 80.78	SUNKIST-PARTS.COM	1300 5310000 0000 3700 4300000 189 770	PARTS FOR CHOPPING MACHINE.
TOTAL CHARGED TO BUDGET		\$ 80.78	1300 5310000 0000 3700 4300000 189 770		
SPERO,SARAH	10/13/2019	\$ 35.96	MARY'S DONUTS	1300 5310000 0000 3700 4700000 189 770	THREE DOZEN DONUTS/CATERING FOR LEMON CREST
TOTAL CHARGED TO BUDGET		\$ 35.96	1300 5310000 0000 3700 4700000 189 770		
SPERO,SARAH	10/11/2019	\$ 1,100.00	SCHOOL NUTRITION ASSOC	1300 5310000 0000 3700 5200010 189 770	REG. FOR J. DUMARS & S.SPERO - SCHOOL NUTRITION INDUSTRY CONF. JAN. 12-JAN. 14
	10/10/2019	\$ 139.00	PREMIER FOOD SAFETY CO	1300 5310000 0000 3700 5200010 189 770	SERVE SAFE CLASS FOR D. SHOOK
TOTAL CHARGED TO BUDGET		\$ 1,239.00	1300 5310000 0000 3700 5200010 189 770		
WINSPEAR,NATALIE	10/25/2019	\$ 261.96	PIZZA HUT 027224	0100-0980000-1110-1000-4300000-189 620	POSITIVE PARENTING PROGRAM - PATY FERNANDEZ - AGENDA ATTACHED
TOTAL CHARGED TO BUDGET		\$ 261.96	0100-0980000-1110-1000-4300000-189 620		
WINSPEAR,NATALIE	10/23/2019	\$ 24.91	ALLIES GIFTS AND SHIPP	0100-9010150-0000-7200-5900010-189 620	POSTAGE TO MAIL GRANT
TOTAL CHARGED TO BUDGET		\$ 24.91	0100-9010150-0000-7200-5900010-189 620		

\$ 22,429.43

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Approval is requested of Resolution No. 2020-08 which recommends the 12-month position of Secretary III-Business be reclassified to confidential, Executive Administrative Assistant-Business.

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the attached Resolution No. 2020-08 which recommends the 12-month position of Secretary III-Business be reclassified to a confidential position, Executive Administrative Assistant-Business. This reclassification was recommended as part of the "Classified Compensation and Classification Study" completed in October 2018.

Fiscal Impact (Cost):

See Salary Schedule-Confidential

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

RESOLUTION NO. 2020-08

**A RESOLUTION OF THE
GOVERNING BOARD OF THE
LAKESIDE UNION SCHOOL DISTRICT
REGARDING THE POSITION OF
EXECUTIVE ADMINISTRATIVE ASSISTANT – BUSINESS
(CONFIDENTIAL)**

WHEREAS, the Lakeside Union School District commissioned a classified compensation and classification study which was completed in October 2018.

WHEREAS, such study recommended that the 12-month position of Secretary III - Business be reclassified to a confidential position, Executive Administrative Assistant – Business (see position description attached) and compensated at Range 22.

WHEREAS, the California School Employees Association and its Lakeside Chapter #240 agreed in the Unit Classifications Agreement to remove Secretary III – Business from the bargaining unit as a confidential classified position.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Lakeside Union School District as follows:

SECTION 1. The Board hereby adopts the confidential classified employee position description of Executive Administrative Assistant – Business attached hereto.

SECTION 2. Effective January 1, 2019, position of Executive Administrative Assistant – Business shall be compensated at a Range 22. Any additional benefits shall be effective the month following Governing Board approval of this Resolution.

SECTION 3. This Board hereby certifies to the passage and adoption of this Resolution.

AND ADOPTED by the Governing Board of the Lakeside Union School District on December 19, 2019, by the following roll call vote:

AYES:

NOES:

ABSENT:

Attested by:

President, Board of Trustee
Lakeside Union School District

Secretary of the Board of Trustees



Job Description

Title: Executive Administrative Assistant -Business (Confidential)	FLSA Status: Exempt	Range: 22
Supervisor: Assistant Superintendent, Business	Supervises: Business Office Administrative Staff	Months: 12
Department: Business	Bargaining Unit: Confidential	Approved:

JOB SUMMARY:

Under the direction of Assistant Superintendent, Business, provide a variety of complex and confidential administrative and clerical support activities to relieve the Assistant Superintendent of administrative details and provide clerical support to Business Department as needed; interpret policies and regulations to officials, staff and the public; coordinate internal work flow and communication within the division; assemble, interpret and organize information and financial and statistical data related to assigned activities; respond to inquiries and provide information on a wide range of technical and program matters for administrators, teachers, staff and the public; serve as liaison with other District staff and the public; maintain confidentiality of sensitive and privileged information.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Perform highly responsible duties as the primary and confidential administrative assistant to the Assistant Superintendent, Business relieving the administrator of a variety of secretarial and administrative details and provide clerical support to Business Department; plan, coordinate and organize office and department activities and flow of communications for the administrator; take notes and maintain confidentiality regarding issues related to negotiations and collective bargaining matters.
- Provide administrative and clerical support to Business Department activities, programs and services; receive, screen and route telephone calls; greet and assist visitors; refer callers or visitors to appropriate staff members; take and relay messages; respond to requests, complaints and questions from officials, staff and the public, representing the Assistant Superintendent, Business by phone and written communication; interpret policies and regulations to officials, staff and the public.
- Compose correspondence independently on a variety of matters including those of a confidential nature; compile and type various letters, forms, reports, contracts, packets, statistical data, memoranda, bulletins, newsletters, notices, vouchers, lists and other materials as directed; prepare, format, edit, proofread and revise written materials.
- Coordinate and schedule various appointments and meetings; make travel arrangements; reserve facilities; prepare and ensure proper completion of reimbursement forms; maintain and coordinate the Assistant Superintendent's calendar; prepare and disseminate calendar of events; coordinate and arrange special events and activities as required.
- Receive, sort and route incoming correspondence; review and determine priority of incoming mail; compose replies independently or from oral direction; prepare notices, packets and informational materials for mailing.
- Attend a variety of meetings; prepare related notices, reports, presentations and agendas; record and transcribe minutes; prepare and distribute minutes, updated records, statements, documents and reports to appropriate personnel.
- Research and compile a variety of information; compute statistical information for various federal, State and local reports; process and evaluate a variety of forms and applications related to assigned functions; duplicate materials as necessary.
- Input a wide variety of data into an assigned computer system; maintain automated files and records; create queries and generate a variety of computerized lists and reports; ensure timely distribution and receipt of a variety of records and reports; ensure accuracy of input and output data.
- Perform special projects and prepare various forms and reports on behalf of the Assistant Superintendent, Business; attend to administrative details on special matters as assigned; perform varied duties related to the Assistant Superintendent's area of responsibility and assigned programs with the Business Department.

- Operate and maintain a variety of office equipment including a calculator, copier, fax machine, computer and assigned software; arrange for equipment repairs as needed.
- Communicate with other departments, administrators and outside agencies to coordinate activities, exchange information and resolve issues or concerns.
- Prepare, type and process requisitions according to established guidelines; order, receive and maintain inventory of supplies and equipment in accordance with established guidelines.
- Obtain and provide information, records and materials to staff and the public where judgment, knowledge and interpretation of policies and regulations and organizational functions and programs are required; verify information for staff and outside agencies as requested.
- Develop and implement office procedures to ensure complete and timely operations; create office forms which facilitate work flow.
- Train, provide work guidance to assigned personnel as directed.

OTHER DUTIES:

- Perform related duties as assigned.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. The work environment characteristics and physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Functions and secretarial operations of an administrative office.
- Organizational operations, policies and objectives.
- Applicable laws, codes, regulations, policies and procedures.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- Budgeting practices regarding monitoring and control.
- Methods of collecting and organizing data and information.
- Business letter and report writing, editing and proofreading.
- Basic public relations techniques.
- Operation of a computer and assigned software.

Skills/Ability to:

- Perform highly responsible and confidential secretarial and administrative assistant duties to relieve the Assistant Superintendent, Business and Business Department of a variety of administrative details.
- Interpret, apply and explain laws, codes, rules, regulations, policies and procedures.
- Plan, coordinate and organize office activities and flow of communications and information for the assigned administrator.
- Organize complex material and summarize discussions and actions taken in report form.
- Compile and prepare comprehensive reports concerning a broad spectrum of subject matter.
- Compose effective correspondence independently.
- Maintain a variety of complex and confidential files and records.
- Ensure efficient and timely completion of office and program projects and activities.
- Understand and resolve issues, complaints or problems.
- Type or input data accurately at an acceptable rate of speed.
- Operate a variety of office equipment including a computer and assigned software.
- Establish and maintain cooperative and effective working relationships with others.
- Analyze situations accurately and adopt an effective course of action.

Executive Administrative Assistant – Business (Confidential)

- Plan and organize work.
- Meet schedules and time lines.
- Prioritize and schedule work.
- Work independently with little direction.
- Work confidentially with discretion.
- Communicate effectively both orally and in writing.

Education and Experience:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities is:

- Graduation from high school supplemented by college-level course work in secretarial science or related field and
- Five years of increasingly responsible clerical or administrative assistant experience.

Licenses, Certifications and other Requirements:

- N/A

WORKING CONDITIONS:

Work Environment:

- Office environment.
- Constant interruptions.

Physical Demands:

- Hearing and speaking to exchange information in person or on the telephone.
- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.
- Sitting or standing for extended periods of time.
- Bending the waist, kneeling or crouching to file materials.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Dec. 19, 2019

Agenda Item:

Approval is requested of the 2019-20 Classified Substitute Salary Schedule.

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the attached 2019-20 Classified Substitute Salary Schedule.

Fiscal Impact (Cost):

TBD as needed.

Funding Source:

General Fund

Recommended Action:

☐ **Informational**

☐ **Discussion**

☒ **Approval**

☐ **Adoption**

☐ **Denial**

☒ **Ratification**

☐ **Explanation:** Click here to enter text.

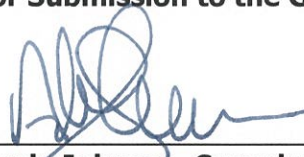
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



LAKE SIDE UNION SCHOOL DISTRICT
Classified Substitute Employee Salary Schedule
2019-2020
(Effective January 1, 2020)

JOB TITLE	HOURLY RATE
Instructional	
Instructional Aide Substitute	13.00
Special Education Assistant Substitute	14.32
Licensed Vocational Nurse Substitute	20.50
Office	
* Clerical Substitute	13.00
Maintenance & Operations	
Custodial/Grounds/Truck Driver Substitute	16.34
Food Services	
Food Services Assistant Substitute	13.00
Transportation	
Bus Driver Substitute	18.16
Transportation Aide Substitute	13.00
ESS	
ESS Assistant Substitute	13.00
Preschool Assistant Substitute	13.00
Campus Student Supervisor	
Campus Supervisor Substitute	13.00

* Clerical/Office substitutes will normally be paid at the Clerical Substitute rate; however, qualified persons who are specifically assigned to function on a long-term basis with specific experience may be paid at a higher level.

State minimum wage is \$13.00 per hour effective January 1, 2020

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Dec. 19, 2019

Agenda Item:

Approval is requested of the 2019-20, 2020-21, and 2021-22 Management Interim Salary Schedules.

Background (Describe purpose/rationale of the agenda item):

As part of the Classified Classification and Compensation Study completed by Ewing Consulting in October 2018, Confidential and Classified Management jobs were reviewed along with all classified bargaining unit positions. One position, Supervisor, Payroll and Benefits was recommended for reclassification to align with other management positions at Range 21. It is recommended to approve this reclassification, effective July 1, 2019. Additionally, the compensation study results recommended salary increases to three classified management positions: Director, Human Resources, Director-Finance, and Director-MOT. Staff recommends that these salary increases be phased in over the three-year period, in 2019-20, 2020-21 and 2021-22, according to the attached salary schedules. The 2019-20 Management Interim Salary Schedule is effective July 1, 2019.

Fiscal Impact (Cost):

Combined, salary and fringe costs will be:

2019-20: \$35,576

2020-21: \$26,913

2021-22: \$27,626

Funding Source:

General Fund

Recommended Action:

☐ **Informational**

☐ **Discussion**

☒ **Approval**

☐ **Adoption**

☐ **Denial**

☐ **Ratification**

☐ **Explanation:** Click here to enter text.

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



**LAKESIDE UNION SCHOOL DISTRICT
INTERIM MANAGEMENT SALARY SCHEDULE**

Fiscal Year 2019-2020

Effective July 1, 2019

CERTIFICATED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Vice Principal	202 days	8	63	88,763	92,755	96,932	101,293	105,853
Small Schools Administrator	202 days	8	TBD	95,233	99,517	103,995	108,673	113,566
Coordinator, Student Support	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Director of Special Education	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Principal on Special Assignment	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal-Middle School	207 days	8	64	108,126	112,703	117,482	122,478	127,704
Coordinator, Curriculum and Assessment	245 days	8	77	108,647	113,537	118,645	123,984	129,568
Executive Director of Pupil Services	207 days	8	79	111,227	116,231	121,458	126,921	132,635
CLASSIFIED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Executive Chef	11 months	2	19	58,123	60,331	62,624	65,005	67,476
Supervisor, Payroll and Benefits	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Manager-Extended Student Services	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Preschool Manager	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Manager-Technology Services	12 months	2	25	84,503	87,716	91,050	94,510	98,102
Child Nutrition Director	12 months	2	30	89,987	93,407	96,956	100,640	104,464
Director of Maintenance, Operations and Transportation	12 months	2	31	95,470	99,098	102,864	106,773	110,830
Director of Finance	12 months	2	32	97,186	100,879	104,712	108,691	112,821
Director of Human Resources	12 months	2	35	98,978	102,739	106,643	110,695	114,901

Anniversary Increment: At the beginning of the 10th, 15th, 20th year of Management service within the Lakeside Union School District, 5% will be added to employees' salary. Classified employees who become Management employees will add half of the Non-management service years to Management service years only for the purpose of beginning longevity increments.

Annual Membership Dues not to exceed \$800 for professional organizations may be paid by the District .

If required, up to eight (8) additional days for School Principals, Vice Principals, and Coordinator, Student Support, and Director of Special Education may be approved by the Superintendent.

Executive Director of Pupil Services may be required by the Superintendent to receive up to six (6) additional days.

Board Approved: _____

**LAKESIDE UNION SCHOOL DISTRICT
INTERIM MANAGEMENT SALARY SCHEDULE**

Fiscal Year 2020-2021

Effective July 1, 2020

CERTIFICATED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Vice Principal	202 days	8	63	88,763	92,755	96,932	101,293	105,853
Small Schools Administrator	202 days	8	TBD	95,233	99,517	103,995	108,673	113,566
Coordinator, Student Support	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Director of Special Education	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Principal on Special Assignment	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal-Middle School	207 days	8	64	108,126	112,703	117,482	122,478	127,704
Coordinator, Curriculum and Assessment	245 days	8	77	108,647	113,537	118,645	123,984	129,568
Executive Director of Pupil Services	207 days	8	79	111,227	116,231	121,458	126,921	132,635
CLASSIFIED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Executive Chef	11 months	2	19	58,123	60,331	62,624	65,005	67,476
Supervisor, Payroll and Benefits	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Manager-Extended Student Services	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Preschool Manager	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Manager-Technology Services	12 months	2	25	84,503	87,716	91,050	94,510	98,102
Child Nutrition Director	12 months	2	30	89,987	93,407	96,956	100,640	104,464
Director of Maintenance, Operations and Transportation	12 months	2	31	99,615	103,400	107,329	111,408	115,642
Director of Finance	12 months	2	32	102,355	106,244	110,281	114,472	118,822
Director of Human Resources	12 months	2	35	105,938	109,964	114,143	118,480	122,982

Anniversary Increment: At the beginning of the 10th, 15th, 20th year of Management service within the Lakeside Union School District, 5% will be added to employees' salary. Classified employees who become Management employees will add half of the Non-management service years to Management service years only for the purpose of beginning longevity increments.

Annual Membership Dues not to exceed \$800 for professional organizations may be paid by the District .

If required, up to eight (8) additional days for School Principals, Vice Principals, and Coordinator, Student Support, and Director of Special Education may be approved by the Superintendent.

Executive Director of Pupil Services may be required by the Superintendent to receive up to six (6) additional days.

Board Approved: _____

**LAKESIDE UNION SCHOOL DISTRICT
INTERIM MANAGEMENT SALARY SCHEDULE**

Fiscal Year 2021-2022

Effective July 1, 2021

CERTIFICATED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Vice Principal	202 days	8	63	88,763	92,755	96,932	101,293	105,853
Small Schools Administrator	202 days	8	TBD	95,233	99,517	103,995	108,673	113,566
Coordinator, Student Support	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Director of Special Education	202 days	8	76	101,703	106,278	111,058	116,053	121,278
Principal on Special Assignment	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal	202 days	8	76	101,703	106,278	111,058	116,053	121,278
School Principal-Middle School	207 days	8	64	108,126	112,703	117,482	122,478	127,704
Coordinator, Curriculum and Assessment	245 days	8	77	108,647	113,537	118,645	123,984	129,568
Executive Director of Pupil Services	207 days	8	79	111,227	116,231	121,458	126,921	132,635
CLASSIFIED POSITIONS	Workyear	Group	Range	1	2	3	4	5
Executive Chef	11 months	2	19	58,123	60,331	62,624	65,005	67,476
Supervisor, Payroll and Benefits	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Manager-Extended Student Services	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Preschool Manager	12 months	2	21	70,561	73,242	76,025	78,914	81,913
Manager-Technology Services	12 months	2	25	84,503	87,716	91,050	94,510	98,102
Child Nutrition Director	12 months	2	30	89,987	93,407	96,956	100,640	104,464
Director of Maintenance, Operations and Transportation	12 months	2	31	103,760	107,703	111,796	116,044	120,454
Director of Finance	12 months	2	32	107,524	111,610	115,851	120,253	124,823
Director of Human Resources	12 months	2	35	112,900	117,190	121,643	126,265	131,063

Anniversary Increment: At the beginning of the 10th, 15th, 20th year of Management service within the Lakeside Union School District, 5% will be added to employees' salary. Classified employees who become Management employees will add half of the Non-management service years to Management service years only for the purpose of beginning longevity increments.

Annual Membership Dues not to exceed \$800 for professional organizations may be paid by the District .

If required, up to eight (8) additional days for School Principals, Vice Principals, and Coordinator, Student Support, and Director of Special Education may be approved by the Superintendent.

Executive Director of Pupil Services may be required by the Superintendent to receive up to six (6) additional days.

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Dec. 19, 2019

Agenda Item:

Approval is requested of the 2018-19 and 2019-20 Confidential Salary Schedules.

Background (Describe purpose/rationale of the agenda item):

Approval is requested of the attached 2018-19 and 2019-20 Confidential Salary Schedules.

Fiscal Impact (Cost):

See Disclosure of Collective Bargaining Agreement.

Funding Source:

General Fund

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

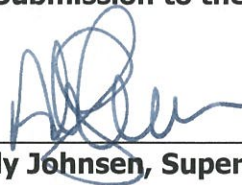
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



**LAKESIDE UNION SCHOOL DISTRICT
CONFIDENTIAL EMPLOYEE SALARY SCHEDULE
Fiscal Year 2018-2019
Effective January 1, 2019**

Position	Workyear	Range	1	2	3	4	5	6	7
Executive Assistant	12 months	33	66,596	69,820	72,540	75,396	78,368	81,442	83,743
Personnel Specialist	12 months	29	57,383	60,161	62,443	64,966	67,527	70,177	72,158
Executive Administrative Assistant, Business	12 months	22	45,092	47,100	49,278	51,616	53,758	56,218	57,712

Vacation: 20 days annually

Anniversary Increment: Beginning with the 10th year of continuous employment, 5% will be added to employees' salary. An additional 5% will be added at the beginning of the 15th and 20th years.

Professional Dues: Membership dues not to exceed \$350 for one professional organization may be paid by the District.

Stipend: A confidential stipend of \$200 per month will be paid to the Executive Assistant.

Board Approved: _____

**LAKESIDE UNION SCHOOL DISTRICT
INTERIM CONFIDENTIAL EMPLOYEE SALARY SCHEDULE
Fiscal Year 2019-2020
Effective July 1, 2019**

Position	Workyear	Range	1	2	3	4	5	6	7
Executive Assistant	12 months	33	66,596	69,820	72,540	75,396	78,368	81,442	83,743
Personnel Specialist	12 months	29	57,383	60,161	62,443	64,966	67,527	70,177	72,158
Executive Administrative Assistant, Business	12 months	22	45,092	47,100	49,278	51,616	53,758	56,218	57,712
Vacation:	20 days annually								
Anniversary Increment:	Beginning with the 10th year of continuous employment, 5% will be added to employees' salary. An additional 5% will be added at the beginning of the 15th and 20th years.								
Professional Dues:	Membership dues not to exceed \$350 for one professional organization may be paid by the District.								
Stipend:	A confidential stipend of \$200 per month will be paid to the Executive Assistant.								

Board Approved: _____

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Barona Indian Charter School Agreement (BICS)

Background (Describe purpose/rationale of the agenda item):

Lakeside Union School District to provide Breakfast to BICS.

Fiscal Impact (Cost):

N/A

Funding Source:

Barona Indian Charter School as outlined in the agreement attached.

Addresses Emphasis Goal(s):

☒ **#1:** Academic Achievement

☒ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

Originating Department/School: Child Nutrition

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Sally Spero, SNS Child Nutrition



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

Lakeside Union School District
Inter Agency Child Nutrition Program Agreement

This AGREEMENT made on this ____ day of ____, ____ between the Lakeside Union School District hereinafter referred to as LUSD and Barona Indian Charter School hereinafter referred to as BICS for the purpose of providing breakfasts eligible to claim through the School Breakfast Program hereinafter referred to as the SBP.

SERVICES. LUSD Food Services agrees to operate in accordance with current SBP regulations and to provide breakfasts under the AGREEMENT which comply with SBP requirements established by the United States Department of Agriculture. The number of meals provided shall be equal to the number of breakfasts requested by BICS including necessary trays, dishes, utensils, straws and napkins. Breakfasts shall not be provided on days when the LUSD Central Kitchen is not in operation.

FEES. LUSD shall submit reimbursement claims for all eligible free and reduced-price meals served to students. BICS shall provide payment for all full-price breakfasts served to students at a cost of \$2.00 per meal and for adults and non-students at a cost of \$3.00 per meal. BICS shall provide payment for all meals ordered by BICS but not served at cost equal to the reimbursement rate for severe need free breakfasts which is currently \$2.20 per meal.

MEAL COUNT. BICS shall perform meal counts for reimbursement claims counted at the point of service. BICS shall assume responsibility for any over-claims identified during a review or audit and reimburse the state agency accordingly.

INVOICING. LUSD shall submit an itemized monthly claim for outstanding full-price meal charges, adult or non-student meal charges and for any ordered meals not served to students.

PAYMENT. Upon receipt of the invoice, BICS shall give LUSD written authorization to transfer the amount indicated on the invoice from the BICS account to the LUSD School Breakfast account. The transfer must be adequately documented and in accordance with all federal, state and local regulations and laws.

LUSD RESPONSIBILITIES. LUSD shall ensure that all meals comply with SBP meal program requirements and will be prepared and packaged for transport at LUSD's Central Kitchen at a time pre-determined to meet the needs of both parties. The LUSD Central Kitchen shall maintain the appropriate state and local health certification for the facility, including ServSafe certification for staff, and submit copies of the certification to BICS. LUSD shall work with and communicate with BICS on the number of meals sent to ensure that enough meals are ordered and waste is minimized.

LUSD shall perform the following.

- Claim reimbursement from the state agency for all meals served to students
- Provide paper and/or electronic applications for meal benefits

- Process meal applications and notify families of the results
- Process students directly certified for meal benefits and notify families of their eligibility
- Complete daily and monthly edit checks
- Conduct yearly staff training
- Perform required site monitoring
- Comply with all USDA civil rights requirements
- Provision of daily transport logs and student rosters

BICS RESPONSIBILITIES. BICS shall provide in advance the number of meals requested for each day and will arrange for meal transport from LUSD's Central Kitchen to BICS. BICS shall provide LUSD with the school calendar as well as notification of any days when BICS is closed for emergencies or other activities. BICS shall notify LUSD of any special diet substitutions in compliance with USDA requirements. BICS shall maintain a facility that meets the appropriate US Public Health Services/Indian Health Services requirements including payment of any fees and providing a staff member with Indian Health Services Food Service certification or equivalent certification.

BICS shall perform the following

- Serving meals in compliance with USDA requirements
- Collection of fees for full-price meals, adult meals and non-student meals
- Completion of daily transport logs and student rosters
- Distribution and collection of applications for meal benefits
- Arranging for access to CALPADS information for students directly certified for meal benefits

The term of this agreement shall be from the date of signature until June 30, 2020. This agreement may be revised as necessary. This agreement can be renewed annually.

LAKESIDE UNION SCHOOL DISTRICT

BARONA INDIAN CHARTER SCHOOL

Signature of Authorized Agent

Signature of Authorized Agent

Typed or Printed Name

Typed or Printed Name

Title

Title

LUSD Board Approval Date: _____

BICS Board Approval Date: _____

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Dec. 19th, 2019

Agenda Item:

Windows Server training out of state for our System Support Analyst

Background (Describe purpose/rationale of the agenda item):

Approval is requested for a professional development Windows Server training in Texas for our System Support Analyst – Andrew Newmark. Training will cover many new features in the Windows Server environment that will support our server side infrastructure and our Windows based clients.

Fiscal Impact (Cost):

\$3833.00

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☒ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Technology

Submitted/Recommended By:

Approved for Submission to the Governing Board:

Brian Beisigl


Principal/Manager


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Approval of the December contracts list for the fiscal year, 2019-20.

Background (Describe purpose/rationale of the agenda item):

Ratification and approval is requested for the attached list of agreements with outside vendors for fiscal year, 2019-20.

Fiscal Impact (Cost):

See attached list.

Funding Source:

General Fund.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☒ **Ratification**
☒ **Approval** ☐ **Explanation:** Click here to enter text.
☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LUSD Contracts 2019-20

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
Verbal Behavior Associates	Verbal Behavior Therapy	V2020-073	SPED	10/21/2019	6/30/2020	See Agreement
3 Chords, Inc. dba: Therapy Travelers	Therapist Services	V2020-074	SPED	11/6/2019	6/30/2020	See Agreement
Dennis Cook Roofing	Roofing Services at LV	V2020-075	Maint	11/27/2019	12/1/2019	\$5,820.00
Debra Dupree (Relationships at Work, Inc.)	Profession Growth	I2020-021	BUS SVCS	1/17/2020	1/17/2020	\$2,250.00
The SpyGlass Group, LLC	Auditing Services (Communication Bills)	V2020-076	BUS SVCS	12/1/2019		See Agreement
SD County Supt of Schools/SDCOE	Environmental Literacy Integrations	V2020-077	NGSS	12/1/2019	1/15/2019	\$15,000.00

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Donations

Background (Describe purpose/rationale of the agenda item):

Per Board Policy #3290, the Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, private agency or organization, or other public agency that desires to support the district's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities.

Fiscal Impact (Cost):

Site specific

Funding Source:

None

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial**
☐ **Discussion** ☐ **Ratification**
☒ **Approval** ☐ **Explanation:** Click here to enter text.

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:

Lisa DeRosier, Executive Assistant


Dr. Andy Johnsen, Superintendent

Item	Approximate Value	Donated By	Designated for Use at:
15 Speaker Stands		U.S. Forest Service	Tierra del Sol Middle
Two Coca-Cola Refrigerators		TdS PTSA	Tierra del Sol Middle Student Store
	\$1,340	El Capitan Stadium Association	LMS FFA Program
	\$100	Loretta Leavitt	LMS Band program
Books	\$100.80	Holly Ferrante Farmers Insurance	Lemon Crest
Playground Games and Balls	\$97.90	Holly Ferrante Farmers Insurance	Lindo Park
	\$738.25	DonorChoose.org	Various Sites

Monthly Report of Donations-Crowdfunding

Nov. 2019

Project Funded	Donation	Total Project Amount	School	Teacher	Project Funded by donations from
Nov. 2019	12 Sphero Mini App-Enabled Robot	\$ 738.25	Lemon Crest	Michelle Seime	William Vala Ryan, San Francisco, CA Kathleen Hines Anonymous Donor-Compassion Project Kelsey Thomas Anonymous Donor
	Total funded through Donors Choose	\$ 738.25			

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date:

Agenda Item:

Internship agreement with National University

Background (Describe purpose/rationale of the agenda item): To provide students of National University with internship experience.

Fiscal Impact (Cost):

Funding Source:

n/a

Recommended Action:

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☒ Approval

☐ Explanation: [Click here to enter text.](#)

☐ Adoption

Originating Department/School: Educational Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Dr. Kim Reed, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:





INTERNSHIP CREDENTIAL PROGRAM AGREEMENT

This Internship Credential Program Agreement (“**Agreement**”) is entered into effective 11/21/2019 (“**Effective Date**”) by and between Lakeside Union Elementary School District, a legal association of school districts who have partnered for the purpose of providing contractual services for students, or state-supported K-12 educational service unit, which is located in the State of California, County of San Diego (individually or collectively, “**District**”), Lakeside Union Elementary School District and National University (“**University**”), a California nonprofit, private university.

RECITALS

- A. **University** is accredited by the Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC). **University** has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (CTC) to offer the following internship credential programs (“**Programs**”): Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential – School Counseling, Pupil Personnel Services Internship Credential – School Psychology;
- B. California Education Code Sections 44452 and 44321 authorize a public school district or county office of education in cooperation with an approved college or university to establish an internship program meeting the provisions of applicable California statutes and CTC regulations. **District** is a public school district (or state-supported K-12 educational service unit) or county office of education and **University** is an approved university within the meaning of Ed Code Section 44452; and
- C. **District** and **University** wish to partner to deliver services in support of the Programs that meet the regulations and standards of CTC. Attached as Exhibit “A” to this Agreement and incorporated herein by this reference is a list of the Programs that **District** and **University** will be supporting through this partnership.

Based on these recitals, **District** and **University** agree as follows:

- 1. Term. The term of this Agreement shall commence as of the Effective Date above and shall continue until such time as either party gives 30 days written notice of its intent to terminate this Agreement. All Interns placed with **District** and who are in good standing with **District** and **University** as of the date of termination of this Agreement shall be permitted to complete their internship experience with **District**.
- 2. Placement of Interns. **University** students, certified as qualified and competent by **University** to provide intern services to **District**, may, at **District**’s discretion, be accepted and assigned to its schools for services as interns (“**Interns**”). **University** and **District** shall coordinate the process of selection and placement of Interns. **University** reserves the right to make the final determination on any Intern’s acceptance into the Program, while **District** reserves the right to make the final determination on any Intern’s employment. Neither **University** nor **District** shall discriminate in the selection or acceptance of, or participation by, any Intern pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran’s status, medical condition, marital status, or citizenship, within the limits imposed by law.
- 3. Program Requirements. Each Intern accepted into the Program must have met all of the following qualifying minimum criteria:
 - a. Recommendation to a Program by a **District** designee.
 - b. Interview and screening by **District** staff, including a background check, district administrator interview and paper screening, Department of Justice fingerprint clearance, and a baccalaureate degree from an accredited institution.
 - c. Interview and screening by **University** staff, including a personal interview, written self-evaluation regarding teaching and learning, and verification of coursework and prior experience with K-12 students in a multicultural, multilingual setting.
 - d. Interview with a **University** Support Provider/Supervisor and a lead faculty member for the Program.
 - e. Passage of the CBEST exam or proof of basic skills assessment and verification of subject matter competence by completion of an approved program or passage of the CSET.
 - f. All service preconditions required by the CCTC shall have been met.

4. Intern Employment Status. Interns shall be **District** employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation contributions, vacation pay, sick leave, retirement benefits or any other payments or benefits for or on behalf of Interns.
5. Reservation of Right to Payment. Pursuant to Education Code Section 44462, **District** reserves the right to request an adjustment of any Intern's salary to cover supervision services pursuant to this Agreement.
6. Non-Displacement of Certificated Employees. Pursuant to CTC requirements, upon request **District** shall provide written certification to **University** that each Intern placed with **District** has not displaced a certificated **District** employee, which shall enable **University** to verify to CTC that all statutory and CTC requirements have been met.
7. Intern Advisory Committee. **District** and **University** will collaborate to develop an Intern Advisory Committee comprised of community members, institutional administrators, teachers, faculty members, and at least one Intern representative, which will serve to provide guidance and support for the Programs.
8. Teacher and Special Education Intern Support.
 - a. To support Education Credential Interns, **District** and **University** will each provide a qualified supervisor to assist each Intern in a Program. **District** supervisors are called "Site Support Providers". **University** supervisors are called "University Support Providers". **District** Site Support Providers will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by visiting the classroom to conduct real time observations with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction. A minimum of two hours of support / mentoring and supervision must be provided to an intern every five instructional days
 - b. **District** Site Support Providers will hold a valid Clear or Life Credential in the content area for which they are providing supervision, three years of successful teaching experience, hold a valid English Learner Authorization or CLAD Certificate issued pursuant to section 80015 or valid bilingual authorization issued pursuant to section 80015.1, and must have demonstrated exemplary teaching practices.
 - c. **District's** Site Support Provider and **University's** Support Provider will together meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
 - d. **District's** Site Support Provider/Site Supervisors and **University's** Support Providers will meet without the Intern to discuss the Intern's progress, as needed.
 - e. Concurrent with an Intern's experience at **District**, **University** will hold Program orientation seminars for Interns and training seminars for **District** Site Support Providers/Supervisors. During the Site Support Providers'/Site Supervisors' training, **University** representatives will review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to Site Support Providers.
 - f. **District** will include Interns in appropriate **District** support programs and regularly scheduled staff development activities.
 - g. **District** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance is provided to Interns at a minimum of 2 hours a week while employed as the teacher of record..
 - h. **District** and **University** will share supervision and ongoing support requirements totaling a minimum of 144 hours per school year. Interns without English Language Authorization must receive 45 hours of focused English Language instruction support per school year; (b)(5)(B) requires the employer to identify an individual with EL authorization who will be immediately available to assist an intern teacher who does not yet hold EL authorization. **University** Support Providers will monitor the completion of employer-provided support via an Intern Support Verification Form to verify the clockwork hours provided by Site Support Providers and/or employer support personnel. Forms must be submitted as part of the intern's clinical practice course assignments. Program faculty, program supervisors, and district-employed supervisors monitor and support candidates during their progress towards mastering the TPEs.
 - i. Employers who hire/place or wish to backdate interns outside National University clinical practice start offerings are required to provide 100% of the state mandated support (4 hours per week of general support, and 1.25 hours of EL specific support if the intern does not hold EL authorization) until the next available start date at which point the University Support provider will provide University support services as noted in article (8.h.).
 - j. National University provides district employed supervisors with a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The program ensures that district employed supervisors remain current in the knowledge and skills for candidate supervision and program expectations
 - k. District sites with interns must have a fully qualified Credentialed administrator.
 - l. University may request use of video capture for candidate reflection and CAL TPA completion to reflect to the extent possible Intern's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. School Site shall inform Teacher Education Credential Interns of video recording policies in place for the CAL TPA task video capture requirement.
9. Counseling, Psychology and Administrative Services Intern Support
 - a. To support Services Credential Interns, **District** and **University** will each provide a qualified supervisor to assist each Intern in a Pupil Personnel Services School Counseling, Pupil Personnel Services School Psychology, and Administrative Services Programs. **District** supervisors are called "Site Support Providers/Site Supervisors". **University** supervisors are called "Support Providers/University Supervisors".

- b. Clinical Practice Supervisor shall refer to an employee of the District holding a valid Pupil Personnel Services or other credential issued by the Commission or equivalent certification recognized by the District typically with three or more years experience as a school counselor, school psychologist, school social worker, or other education specialist.
 - c. Clinical Practice Assignment shall typically refer to a full day of Clinical Practice consisting of five days a week for 12 to 18 weeks, dependent upon the program. Clinical Practice Assignment shall satisfy all requirements set by the commission.
 - d. Clinical Practice shall consist of between 600 hours and 1200 hours of Clinical Practice depending upon the specific program requirements.
 - e. Clinical practice shall refer to the participation by a Student in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one or more Clinical Practice Supervisors.
 - f. **District** and **University** shall independently determine the qualifications of their respective supervisors.
 - g. **District's** Site Support Provider/Site Supervisors and **University's** Support Provider/University Supervisors will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
 - h. **District's** Site Support Provider/Site Supervisors and **University's** Support Providers/University Supervisors will meet without the Intern to discuss the Intern's progress, as needed.
 - i. Concurrent with an Intern's experience at **District**, **University** will hold Program orientation seminars for Interns and training seminars for **District** Site Support Providers/Supervisors. During the Site Support Providers'/Site Supervisors' training, **University** representatives will review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to Site Support Providers.
 - j. **District** will include Interns in appropriate **District** support programs and regularly scheduled staff development activities.
 - k. **District** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance to Interns at **District**.
 - l. **University** Support Providers will visit Interns at their sites on a regularly scheduled basis to monitor each Intern's progress.
10. Academic Responsibility. **University** shall have exclusive control over all academic issues involving the Programs, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior experience and education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.
 11. Duration of Internship. Once a student has been accepted as an Intern by **District**, and if the student remains in good standing in the Program at **University** and within the **District's** policies and performance standards, the Intern will be permitted to finish his/her internship at **District**. However, an Intern who performs below acceptable **District** or **University** standards, after appropriate support and advice efforts have been exhausted, may be removed from the paid internship position by the **District** and/or removed from his/her Program by the **University**. All services provided by **University** and **District** pursuant to this Agreement shall terminate upon an Intern's removal from the **District** or termination of participation in a Program.
 12. Assessment. Assessment is a function of the Teacher Education Internship Seminar course (for the Teacher Education Internship Credential), Specialist Education Clinical Practice Seminar courses (for the Special Education Internship Credential), Intern Field Experience course (for the Preliminary Administrative Services Internship Credential) and Best Practices Internship Seminar for School Counseling and School Psychology (for the Pupil Personnel Services Internship Credential). Students in those classes will pre-assess their teaching or administrative skills, develop a plan for growth, and assess their growth at the close of the course. This pre-assessment, development and post-assessment will occur in collaboration with the **District** Site Support Provider/Site Supervisor and the **University** Support Provider/University Supervisor.
 13. Video Assessment. District and University agree the use of video recording equipment on any District property, including but not limited to, District classrooms, is solely for the purpose of assessing Interns as part of the credentialing process. The District shall provide University Site Support Providers and Interns with any or all applicable rules, regulations, and instructions relating to the assessment. The University and District agree no video recording of any student teacher will occur without prior written notification of the name of the student teacher as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. Principal of the school within the District shall provide written approval of said recording; subject to the parent/guardian authorizations set forth in Section 14. of this agreement.
 14. Control, Supervision, Evaluation of Video Recording. The control, supervision, evaluation, and/or direction of all student teachers and any other University personnel in connection with the assessment of the student teachers, including, but not limited to, all classroom video recording of the student teachers, shall be at the University's sole discretion.

The University and District agree no video recording of any District student shall be permitted to occur without the express written approval and authorization from the students' parent/guardian.

15. Indemnity. The **District** shall defend, indemnify and hold the **University**, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the **District**, its officers, employees, or agents.

The **University** shall defend, indemnify and hold the **District**, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the **University**, its officers, employees, or agents.
16. Relationship of Parties. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership or agency relationship between the parties.
17. Publicity. Neither **University** nor **District** shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.
18. Records. It is understood and agreed that all employment records shall remain the property of **District**, and all student records, including Intern assessments, will remain the property of **University**.
19. Confidentiality of Student Intern Records. For purposes of this Agreement and any University Program Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), University designates District and its Facilities/Educational Sites as having a legitimate educational interest in the educational records of any student who participates in the Internship Credential Program to the extent that access to the records is required by District programs or facilities to which the student is assigned to carry out the relevant educational experience. District and its organizational components (i.e., programs) agree to maintain the confidentiality of each student's educational record in accordance with the provisions of FERPA.
20. Confidentiality of District Pupil Records. No Intern will have access to or have the right to receive any District pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Internship program. The discussion, transmission, or narration in any form by Interns of any individually identifiable pupil information, educational, medical or otherwise, which is obtained in the course of the Internship program, is forbidden except as a necessary part of the practical Internship experience. To the extent an Intern is given access, they are subject to the privacy regulations outlined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"). Otherwise, Interns shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the internship experience with University, its employees, agents or others.
21. Arbitration. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules.
22. Entire Agreement and Severability. If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
23. Assignment. Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.
24. Notices. All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.
25. Representations. Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.
26. General Provisions. The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assigns, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at San Diego, California.

This Agreement is executed by and between:

University: National University

Contact: Robina Smith

Credentials Contract Coordinator

9980 Carroll Canyon Road

San Diego, CA 92131

Telephone (858) 642-8310

Facsimile (858) 642-8717

credcontracts@nu.edu

By: _____

Dave C. Lawrence, MBA, EdD

Vice Chancellor, Finance

Dated: _____

District: Lakeside Union Elementary School

District

By: _____

Name: _____

Title: _____

Address. _____

Telephone: _____

Dated: _____

EXHIBIT A

Internship Programs

District and **University** wish to partner to support the following Programs:

Teacher Education Internship Credential
Special Education Internship Credential
Preliminary Administrative Services Internship Credential
Pupil Personnel Services Internship Credential – School of Counseling
Pupil Personnel Services Internship Credential – School of Psychology

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Approve Amendment 1 to Sixth Project Agreement between Lakeside Union School District and the K-12 Public Schools Authority (FACJPA) for Account-Ability Project Accounting Software.

Background (Describe purpose/rationale of the agenda item):

On July 5, 2013 LUSD contracted with FACJPA to provide the software, training and support for on-demand web based software for school construction project accounting and tracking by Colbi Technologies, Inc. This agreement extends to October 31, 2020.

Fiscal Impact (Cost):

\$10,000.00

Funding Source:

Bond - Measure L, Series B

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☒ **#3:** Physical Environments

Recommended Action:

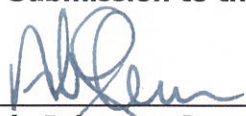
☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☒ **Ratification**
☐ **Approval** ☐ **Explanation:** Click here to enter text.
☐ **Adoption**

Originating Department/School: Click here to enter text.

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 



**AMENDMENT 1 TO SIXTH PROJECT AGREEMENT
LAKESIDE UNION SCHOOL DISTRICT (LUSD)
AND THE
K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY (FACJPA)
FOR ACCOUNT-ABILITY PROJECT ACCOUNTING SOFTWARE**

This Amendment 1 to Sixth Project Agreement ("Sixth Project Agreement") by and between the K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY ("AUTHORITY"), AND LAKESIDE UNION SCHOOL DISTRICT, a public school district organized and existing under the laws of the State of California ("LUSD" or "District") is made final date of signature hereto below. AUTHORITY and LUSD are sometimes individually referred to as "Party" and collectively as "Parties."

RECITALS

WHEREAS, on or about July 5, 2013, LUSD contracted with AUTHORITY to continue to provide the software, training and support for on-demand web based software for school construction project accounting and tracking by Colbi Technologies, Inc. at a discounted rate due to the district being a member of the FACJPA, ("Project");

WHEREAS, parties wish to amend this Agreement to end October 31, 2020;

Now, therefore, Parties agree as follows:

1. Term of Service – Section B. 2. shall be replaced in its entirety as follows:

"The Project, for the purpose of this Agreement, commences June 1, 2013, and shall remain in force until October 31, 2020, unless terminated prior to that time as provided herein."

Initial: 

Contract #04-15-13 A1

egly

Miscellaneous.

- A. This Amendment One to Agreement shall only be effective upon execution by all three Parties.
- B. This Amendment One to the Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- C. If any provision of this Amendment One to the Agreement is held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Amendment One to the Agreement unless elimination of such provision materially alters the rights and obligations set forth herein.
- D. Each party declares that prior to the execution of this Amendment One to the Agreement, it has had an opportunity to review and understand the contents, rights and responsibilities herein. The Parties have further had the opportunity to seek independent legal advice regarding the Amendment One to the Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment One to the Agreement as of the date last written below. Executed at San Diego, California.

LICENSEE

SDCSS

LAKESIDE UNION SCHOOL DISTRICT

SAN DIEGO CO. SUPT. OF SCHOOLS

By: _____

Erin Garcia

Assistant Superintendent,
Business Services

Michael Simonson

Deputy Superintendent,
Chief Business Officer

LICENSOR Colbi Technologies, Inc.

By: _____

Lettie Boggs, Chief Executive Officer

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Board Policy and Administrative Regulation 3100: Budget

Background (Describe purpose/rationale of the agenda item):

Adoption: Policy update to reflect NEW LAW (AB 1808) which requires districts to annually develop, adopt and post an LCFF budget overview for parents/guardians and to file the budget overview with the county superintendent of schools. Section on "Long-Term Financial Obligations revised to reflect NEW LAW (SB 1413) which establishes the California Employers' Pension Employees' Retirement System. Regulation to prefund required contributions to the California Public Employees' Retirement System. Regulation updated to emphasize that any recommendations by the budget advisory committee should be consistent with the district's vision, goals, priorities, LCAP, and other comprehensive plans and to clarify that a regional budget review committee convened by the county superintendent of schools requires approval of the Superintendent of Public Instruction as well as the district board.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Lisa DeRosier, Executive Assistant


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: 

BUDGET

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with and reflects the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 0200 – Goals for the School District)

(cf. 0400 – Comprehensive Plans)

(cf. 0460 – Local Control and Accountability Plan)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)

(cf. 9320 – Meetings and Notices)

(cf. 9322 – Agenda/Meeting Materials)

(cf. 9323 – Meeting Conduct)

The Board shall adopt the district budget at a public meeting held after the date of the public hearing but on or before July 1 or each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, and the LCFF budget overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

BUDGET (continued)

The budget that is presented at the public hearing as well as the budget formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file the adopted district budget with the County Superintendent of Schools. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to the County Superintendent's recommendations at a regular public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Criteria and Standards

The district budget shall be developed in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Superintendent or designee shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures.

(Education Code 33128, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 – Free and Reduced Price Meals)

(cf. 6173.1 – Education for Foster Youth)

(cf. 6174 – Education for English Learners)

BUDGET (continued)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which the Board or its designee intends to use for a specific purpose.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent shall have discretion to further delegate the authority to assign funds.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

BUDGET (continued)

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which the district is notified by the SPI that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10

percent of these funds, unless the requirement is waived in accordance with Education Code 42127.01. (Education Code 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

BUDGET (continued)

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference:*EDUCATION CODE

1240 Duties of county superintendent of schools

33127-33131 Standards and criteria for local budgets and expenditures

42103 Public hearing on proposed budget; requirements for content of proposed budget

42122-42129 Budget requirements

42130-42134 Financial certifications

42140-42144.2 Disclosure of fiscal obligations

42238-42251 Apportionments to districts, especially:

42238.01-42238.07 Local control funding formula

42602 Use of unbudgeted funds

42610 Appropriation of excess funds and limitation thereon

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

52060-52077 Local control and accountability plan

BUDGET (continued)

GOVERNMENT CODE

7900-7914 Appropriations limit

21710-21716 California Employer's Pension Prefunding Trust Program

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15451 Criteria and standards for school district budgets

15494-15497 Local control funding formula, supplemental and concentration grant expenditures

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, December 2015

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Fund Balance Guidelines for the General Fund, September 2015

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, February 2009

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

Policy

adopted: September 17, 2012

revised: December 19, 2019

LAKESIDE UNION SCHOOL DISTRICT

Lakeside, California

BUDGET

Public Hearing

The agenda for the public hearing on the district budget shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

The Superintendent or designee shall notify the County Superintendent of Schools of the location and dates at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing, as required by Education Code 42103.

Whenever the proposed district budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the district shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)

1. The minimum recommended reserve for economic uncertainties
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve
3. A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve

During the hearing, any district resident may appear and object to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

(cf. 9323 - Meeting Conduct)

Budget Review Committee for Disapproved Budgets

If the district's revised budget is disapproved by the County Superintendent for any reason other than disapproval of the district's LCAP or annual update to the LCAP, the budget shall be reviewed by a budget review committee, unless the Board and County Superintendent agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

BUDGET (continued)

This committee shall consist of either: (Education Code 42127.1, 42127.2)

1. Three persons selected by the Board from a list of candidates provided by the SPI, who shall be selected within five working days after receiving the list of candidates
2. A regional review committee selected and convened by the County Superintendent with the approval of the Board and SPI

If the budget review committee recommends disapproval of the district budget, the Board may submit a response to the SPI no later than five working days after receipt of the committee's report. The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the district budget after reviewing the committee's report and the district's response, the Board shall consult with the County Superintendent to develop and adopt, by December 31, a fiscal plan and budget that will allow the district to meet its current fiscal year and multiyear financial obligations. For the current fiscal year, the district shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until the district receives approval of its budget, it shall continue to operate either on the basis of the prior year's budget or on the basis of the current year's unapproved budget as adopted and revised by the Board, whichever budget contains a lower total spending authority. (Education Code 42127.4)

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Board Policy and Administrative Regulation 3551, Food Service Operations/Cafeteria Fund

Background (Describe purpose/rationale of the agenda item):

Adoption: Policy updated to reflect **NEW FEDERAL LAW (84 Fed. Reg. 8247)** and updated California Department of Education (CDE) guidance giving districts with an average daily attendance of less than 2,500 greater flexibility in the hiring of food service directors. Policy also consolidates material on nondiscrimination toward students who have unpaid meal fees and those who participate in the free and reduced-price meal program. Regulation updated to reflect **NEW LAW (AB 3043, 2018)** which permits the use of cafeteria funds to (1) pay for the purchase of a mobile food facility and (2) supplement the cost of providing universal breakfast in districts that do not provide universal breakfast under a federal program, provided they submit the required certification to CDE. Regulation also updates section on U.S. Department of Agriculture (USDA) donated foods to reflect current requirements for the safe storage and control of the foods. In both policy and regulation, CDE and USDA guidance renumbered when superseded by newer guidance.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |


Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that food services director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the CDE. (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to other nonstudents, including parents/guardians, volunteers, student's siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

(cf. 3553 - Free and Reduced Price Meal)

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with BP/AR 3553 - Free and Reduced Price Meals, 2 CFR 200.426, and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or served a meal that differs from the meal served to other students. (Education Code 49557, 49557.5)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 – Federal Grant Funds)
(cf. 3400 - Management of District Assets/Accounts)
(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service, consulting services or management services with one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 – Contracts)
(cf. 3600 – Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

(cf. 3555 - Nutrition Program Compliance)

*Legal Reference:*EDUCATION CODE

38080-38086.1 Cafeteria, establishment and use

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure

45103.5 Contracts for management consulting services; restrictions

49490-49493 School breakfast and lunch programs

49500-49505 School meals

49550-49562 Meal for needy students

49550.5 Universal breakfast

49554 Contract for services

49580-49581 Food recovery program

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Legal Reference Continued:

FOOD AND AGRICULTURE CODE

58595 Preference for California-grown agricultural products

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

PUBLIC CONTRACT CODE

2000-2002 Responsive bidders

20111 Contracts

CODE OF REGULATIONS, TITLE 5

1550-15565 School Lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

200.56 Indirect costs, definitions

200.317-200.326 Procurement standards

200.400-200.475 Cost principles

200 Appendix VII Indirect cost proposals

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Professional Standards in the SNP and New Hiring Flexibility, NSD Management Bulletin, SNP-10-2019, April 2019

Paid Lunch Equity Requirement and Calculation Tool, NSD Management Bulletin, SNP-12-2018, May 2018

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, and Additional Guidance on the Handling of Unpaid Meal Charges, NSD Management Bulletin, SNP-03-2018, February 2018

Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018

Unpaid Meal Charges; Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD management bulletin, SNP-03-2017, April 2017

Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015

Cafeteria Funds—Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013

Adults and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 38-2017, June 2017

Overcoming the unpaid Meal Challenge; Proven Strategies from Our Nation's Schools, May 2017

Unpaid Meal Charges; Guidance and Q&A, SP23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain an account indicating payments received from each student for the purchase of school meals.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year
4. Posting the policy on the district's web site
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

Accounts automatically set up and we do not verify every transaction. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, and shall open a new account as appropriate for a student whose account appears to have been misused.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

Unpaid and Delinquent Meal Charges

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. (Education Code 49557.5)

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (Education Code 49557.5)

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)**Donation of Leftover Food**

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

(cf. 3510 - Green School Operations)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38093)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 255.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (7 CFR 210.14, 220.7)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA foods shall be used in school lunches as far as practicable, but also may be used in other nonprofit food service activities, with any revenues accruing to the district's nonprofit food service account. Such activities may include school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students. (7 CFR 250.60)

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Board Policy and exhibit 4119.21/4219.214319.21: Professional Standards

Background (Describe purpose/rationale of the agenda item):

Adoption: Clarifying policy

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☐ Denial

☐ Discussion

☐ Ratification

☐ Approval

☐ Review [Click here to enter text.](#)

☒ Adoption

☐ Explanation: [Click here to enter text.](#)

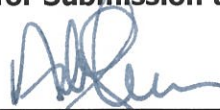
Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



All Personnel

BP 4119.21(a)
4219.21
4319.21

PROFESSIONAL STANDARDS

The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the district's educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

(cf. 0200 - Goals for the School District)

(cf. 4112.2 - Certification)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)

(cf. 9005 - Governance Standards)

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Prohibited inappropriate employee conduct includes, but is not limited to:

- a) engaging in harassing or discriminatory behavior;
- b) engaging in inappropriate socialization or fraternization with a student;
- c) engaging in romantic or sexual interactions involving students;
- d) soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student;
- e) furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student;
- f) failing to report suspected child abuse in accordance with AR 5141.4 – Child Abuse Prevention and Reporting; or
- g) engaging in child abuse.

Prohibited romantic or sexual interaction involving students includes, but is not limited to:

- a) Sexual physical contact;
- b) Romantic flirtation, propositions, or sexual remarks;
- c) Sexual slurs, leering, epithets, sexual or derogatory comments;

PROFESSIONAL STANDARDS (continued)

- d) Personal comments about a student's body unrelated to a legitimate educational purpose;
- e) Sexual jokes, banter, innuendo, notes, stories, drawings, gestures, or pictures;
- f) Spreading sexual or romantic rumors;
- g) Touching a student's body or clothes in a sexual or intimate way or in a manner that is not age appropriate;
- h) Restricting a student's freedom of movement in a sexually intimidating or provocative manner;
- i) Displaying or transmitting sexual objects, pornography, pictures, or depictions to a student; or
- j) Engaging in harassing or discriminatory conduct prohibited by other District policies, administrative regulations, or by state or federal law and regulations.

Professional Boundaries

Employees must exercise caution, good judgment and discretion in engaging in the following conduct:

1. Singling out a particular student or students for personal attention and friendship.
2. Disclosing personal, family, employment, or other private matters and concerns to one or more students.
3. For non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships.
4. Addressing students or permitting students to address staff members with personalized terms of endearment, pet names, or otherwise in an overly-familiar manner.
5. Maintaining personal contact with a student outside of school by phone, email, text message, instant messenger or Internet chat rooms, or social networking websites, or letters.
6. Exchanging personal gifts, cards, or letters with an individual student.
7. Being present where any student is consuming alcohol, drugs, vape, or tobacco.

PROFESSIONAL STANDARDS (continued)

8. Touching or initiating physical contact with a student.
9. Sending or accompanying students on personal errands.
10. Socializing or spending time with students (including but not limited to activities such as going out for beverages, meals, movies, shopping, traveling, or recreational activities) outside of school sponsored events.
11. Transporting student(s) in a personal vehicle without the school principal or Superintendent's prior approval and proper written authorization in advance.
12. Taking a student out of class.
13. Being alone with a student.

Social Networking Applications

District employees must exercise caution, good judgment and discretion with regard to social networking applications. District employees are strongly encouraged to take precautionary steps with regard to social networking applications, including but not limited to the following:

- a) Utilize privacy settings and set them to the most restrictive in order to limit what can be viewed by the general public.
- b) Use direct messaging when sharing personal information as opposed to wall posts or other public posting methods.
- c) Recognize that material or information posted on the Internet generally is not private.
- d) Not interact with any former students of District until they are at least eighteen (18) years of age.
- e) Not communicate with District students or former students through use of a medium that is designed to eliminate records of the communication (e.g., Snapchat).
- f) Recognize that unprofessional online content viewed by District employees, parents of District students, District students, and District community members may undermine one's ability to effectively perform his or her job duties. Examples include, but are not limited to, sexual or pornographic materials, unprotected expression disparaging members of a protected class, District personnel, pupils or parents of pupils, and content depicting alcohol, drugs, and/or controlled substances in a manner inconsistent with the

PROFESSIONAL STANDARDS (continued)

District's efforts to encourage students to be drug and alcohol free and/or unbecoming of a positive adult role model.

(cf. [0410](#) - *Nondiscrimination in District Programs and Activities*)

(cf. [4040](#) - *Employee Use of Technology*)

(cf. [5131](#) - *Conduct*)

(cf. [6163.4](#) - *Student Use of Technology*)

Disciplinary Action

Any employee who is found to have engaged in inappropriate conduct with a student, conduct prohibited by this policy, or conduct in violation of the law shall be subject to disciplinary action.

Reporting Obligations

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of but fails to report inappropriate employee conduct shall be subject to disciplinary action. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. [5141.4](#) - *Child Abuse Prevention and Reporting*)

(cf. [4118](#) - *Suspension/Disciplinary Action*)

(cf. [4218](#) - *Dismissal/Suspension/Disciplinary Action*)

Legal Reference:

EDUCATION CODE

200-262.4 *Prohibition of discrimination on the basis of sex*

PENAL CODE

11164-11174.4 *Child Abuse and Neglect Reporting Act*

CODE OF REGULATIONS, TITLE 5

80331-80338 *Rules of conduct for professional educators*

Management Resources:

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Standards for School Leaders, 1996

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

BP 4119.21(e)
4219.21
4319.21

PROFESSIONAL STANDARDS (continued)

Management Resources Continued:

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

PROFESSIONAL STANDARDS

CODE OF ETHICS OF THE EDUCATION PROFESSION

Preamble

The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues, of students, of parents, and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics of the Education Profession indicates the aspiration of all educators and provides standards by which to judge conduct.

Principle I. Commitment to the Student

The educator strives to help each student realize his/her potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning
2. Shall not unreasonably deny the student access to varying points of view
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety
5. Shall not intentionally expose the student to embarrassment or disparagement
6. Shall not on the basis of race, color, creed, gender, national origin, marital status, political or religious beliefs, family, social, or cultural background, or sexual orientation, unfairly:
 - a. Exclude any student from participation in any program
 - b. Deny benefits to any student

PROFESSIONAL STANDARDS (continued)

- c. Grant any advantage to any student
- 7. Shall not use professional relationships with students for private advantage
- 8. Shall not disclose information in the course of professional service unless disclosure serves a compelling professional purpose or is required by law

Principle II. Commitment to the Profession

The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator shall exert every effort to raise professional standards, to promote a climate that encourages the exercise of professional judgment, to achieve conditions that attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation of the profession, the educator:

- 1. Shall not in any application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications
- 2. Shall not misrepresent his/her professional qualifications
- 3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute
- 4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position
- 5. Shall not assist a noneducator in the unauthorized practice of teaching
- 6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law
- 7. Shall not knowingly make false or malicious statements about a colleague
- 8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action

Source: National Education Association, 1975

Exhibit

version: September 17, 2012

LAKESIDE UNION SCHOOL DISTRICT

Lakeside, California

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Board Policy 5131.8: Mobile Communication Devices

Background (Describe purpose/rationale of the agenda item):

Adoption: Policy updated to reflect **NEW LAW (AB 272)** which authorizes boards to limit or prohibit student use of smartphones while at school or while under the supervision and control of a district employee, except under specified circumstances (i.e., in an emergency, with permission of teacher or administrator, when directed by student's health care provider, when required by student's individualized education program). Policy also addresses reasonable search of students' mobile communication devices, employees' authority to confiscate a device, and discipline for off-campus use of a mobile communication device which poses a threat of danger to the safety of students, staff, or district property or substantially disrupts school activities.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: 

MOBILE COMMUNICATION DEVICES

The Governing Board recognizes that the use of smartphones and other mobile communication devices on campus may be beneficial to student learning and well-being, but could be disruptive of the instructional program in some circumstances. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5131.2 - Bullying)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.9 - Academic Honesty)

(cf. 5137 - Positive School Climate)

(cf. 5141.52 - Suicide Prevention)

(cf. 6163.4 - Student Use of Technology)

Students may not use cell phones, smart watches, pagers, or other mobile communication devices on campus during school hours. Devices may be used before and after school, as long as the device is utilized in accordance with law and any rules that individual school sites and the Extended Student Services (ESS) may impose.

Mobile communication devices shall be turned off during the school day. Mobile communication devices shall not be used in any manner which infringes on the privacy rights of any other person. At no point shall any such devices be used in a way that disrupts the educational program or school activity or for illegal or unethical activities such as cheating on assignments or tests.

Consistent with Board Policy 1250, students shall not use an electronic listening or recording device in a classroom without the teacher and the principal's permission. (Education Code 51512). Additionally, absent written permission from the Superintendent or designee, students are prohibited from possessing on campus, or while attending school-sponsored activities, any electronic device that can be activated remotely and can transmit, stream or record video or audio. However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. In the case of an emergency, or in response to a perceived threat of danger
2. When a teacher or administrator grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher or administrator
3. When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being
4. When the possession or use is required by the student's individualized education program

(cf. 6159 - Individualized Education Program)

MOBILE COMMUNICATION DEVICES

When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

(cf. 5145.12 - Search and Seizure)

(cf. 5145.2 - Freedom of Speech/Expression)

When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a District employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

A student may also be subject to discipline, in accordance with law, Board policy, or administrative regulation, for off-campus use of a mobile communication device which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities.

The District shall inform students that the district will not be responsible for a student's mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged. Such devices are brought to campus or school activities at the students' risk.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32280-32289 Comprehensive safety plan

35181 Governing board authority to set policy on responsibilities of students

35291-35291.5 Rules

44807 Duty concerning conduct of students

48900-48925 Suspension and expulsion, especially:

48901.5 Regulation of possession or use of electronic signaling devices

48901.7 Limitation or prohibition of student use of cell phones

51512 Prohibition against electronic listening or recording device in classroom without permission

CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

PENAL CODE

288.2 Harmful matter with intent to seduce

313 Harmful matter

647 Use of camera or other instrument to invade person's privacy; misdemeanor

653.2 Electronic communication devices, threats to safety

VEHICLE CODE

23123-23124 Prohibitions against use of electronic devices while driving

CODE OF REGULATIONS, TITLE 5

300-307 Duties of students

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness

MOBILE COMMUNICATION DEVICES

Legal Reference Continued:

COURT DECISIONS

J.C. v. Beverly Hills Unified School District (2010) 711 F.Supp.2d 1094

New Jersey v. T.L.O. (1985) 469 U.S. 325

Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss/>

Center for Safe and Responsible Internet Use: <https://www.ewa.org/organization/center-safe-and-responsible-internet-use>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: December 19, 2019

Agenda Item:

Enrollment Report for Month 3 (10/21/2019 – 11/15/2019)

Background (Describe purpose/rationale of the agenda item):

Click here to enter text.

Fiscal Impact (Cost):

N/A

Funding Source:

Click here to enter text.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LAKESIDE UNION SCHOOL DISTRICT

MONTH 3

10/21/2019 - 11/15/2019

DATE: 11/25/2019

SCHOOL	K	1	2	3	4	5	6	7	8	SDC	HH	EAK	TK NON ADA	TK	19/20 TOTAL	M2 18/19 TOTAL	VARIANCE
EUCALYPTUS HILLS													8	99	107	116	-9
LAKESIDE FARMS	104	99	107	88	95	111				31					635	656	-21
LAKEVIEW	132	105	118	122	119	113									709	715	-6
LEMON CREST	73	84	71	84	85	82				25					504	541	-37
LINDO PARK	71	64	78	66	64	82				37					462	466	-4
RIVERVIEW			174	156	148	145									623	608	15
WINTER GARDENS	189	170													359	362	-3
LAKESIDE MIDDLE							262	260	257	17					796	817	-21
TIERRA DEL SOL							227	257	236	30					750	773	-23
HOME SCHOOL	1		2	1	3	3	4	3	4						21	0	21
DISTRICT TOTAL	570	522	550	517	514	536	493	520	497	140	0	0	8	99	4,966	0 5,054	-88

YEAR OVER YEAR COMPARISON

MONTH	AUG M1	SEP M2	OCT M3	NOV M4	DEC M5	JAN M6	FEB M7	MAR M8	APR M9	MAY M10	JUN M11	
2019-2020	4,985	4,986	4,966									
2018-2019	5,073	5,054	5,054	5,046	5,098	5,110	5,098	5,090	5,081	5,070	5,028	
2017-2018	5,164	5,179	5,161	5,153	5,211	5,208	5,183	5,159	5,151	5,135	5,101	
2016-2017	5,051	5,039	5,045	5,031	5,103	5,091	5,080	5,059	5,071	5,050	5,023	
2015-2016	5,087	5,100	5,083	5,077	5,138	5,124	5,139	5,121	5,107	5,081	5,056	
2014-2015	5,003	5,005	4,010	4,992	4,986	5,040	5,008	5,021	5,015	5,006	-	
2013-2014	4,835	4,817	4,823	4,825	4,848	4,834	4,790	4,818	4,813	4,790	-	
2012-2013	4,395	4,387	4,372	4,365	4,369	4,375	4,363	4,367	4,365	4,348	-	

BARONA INDIAN	GRADE	TK/K	1	2	3	4	5	6	7	8	TOTAL
CHARTER SCHOOL		16	11	9	13	15	9	12	10	15	110

RIVER VALELY	GRADE	7	8	9	10	11	12	TOTAL
CHARTER SCHOOL		23	52	62	57	57	51	302

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Board Policy 5131: Conduct

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect **NEW LAW (AB272)** which authorizes boards to limit or prohibit, except under specified circumstances, students use of smartphones while at school or while under the supervision and control of a district employee. Details regarding student use of mobile communication devices moved to BP 5131.8 – Mobile Communication Devices.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:


- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:


Principal/Department Head Signature

Approved for Submission to the Governing Board:


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: _____

CONDUCT

The Governing Board believes that all students have the right to be educated in a **safe and** positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school, at school activities, or using district transportation.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5131.1 - Bus Conduct)

(cf. 5137 - Positive School Climate)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ensure that each school develops standards of conduct and discipline consistent with Board policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5142 - Safety)

2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption **to the school program**

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

3. Conduct that disrupts the orderly classroom or school environment

(cf. 5131.4 - Student Disturbances)

4. Willful defiance of staff's authority

5. Damage to or theft of property belonging to students, staff, or the district

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism and Graffiti)

~~The district shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.~~

CONDUCT (continued)

6. Obscene acts or use of profane, vulgar, or abusive language

(cf. 5145.2 - Freedom of Speech/Expression)

7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited **drugs substances**

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

(cf. 5131.63 - Steroids)

8. Possession or use of a laser pointer, unless for a valid instructional or other school-related purpose **with prior permission of the principal or designee** (Penal Code 417.27)

~~Prior to bringing a laser pointer on school premises for a valid instructional or school-related purpose, a student shall obtain permission from the principal or designee.~~

9. Use of a ~~cellular/digital telephone~~, **cell phone, smart watch**, pager, or other mobile communications device during instructional time **or in an unauthorized manner in violation of district policy**

(cf. 5131.8 – Mobile Communication Devices)

(cf. 6163.4 – Student Use of Technology)

~~Such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.~~

~~No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)~~

10. Plagiarism or dishonesty on school work or tests

(cf. 5131.9 - Academic Honesty)

(cf. 6162.54 - Test Integrity/Test Preparation)

(cf. 6162.6 - Use of Copyrighted Materials)

11. ~~Inappropriate attire~~ **Wearing of any attire that violates district or school dress codes, including gang-related apparel**

CONDUCT (continued)

(cf. 5132 - Dress and Grooming)
(cf. 5136 – Gangs)

12. Tardiness or unexcused absence from school

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5113.11 – Attendance Supervision)
(cf. 5113.12 – District School Attendance Review Board)

13. Failure to remain on school premises in accordance with school rules

(cf. 5112.5 - Open/Closed Campus)

Employees are expected to ~~provide appropriate supervision to~~ enforce standards of conduct and, ~~if~~ **when** they observe or receive a report of a violation of these standards, to ~~immediately~~ **appropriately** intervene or ~~call for~~ **seek** assistance. ~~If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or an administrator for further investigation. As necessary, the employee shall refer the matter to a supervisor or the principal or designee.~~

When a school ~~official~~ **employee** suspects that a search of a student or ~~his/her~~ **a student's** belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

(cf. 5145.12 - Search and Seizure)

When a student uses any prohibited device, or uses a permitted device in ~~any unethical or illegal activity~~ **an unauthorized manner**, a district employee may confiscate the device. The employee shall store the ~~item in a secure manner until an appropriate time~~ **device securely until it is returned to the student or turned over to the principal or designee, as appropriate.**

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or cocurricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

~~*(cf. 1020 – Youth Services)*~~
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6020 - Parent Involvement)

CONDUCT (continued)

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)
(cf. 6184 - Continuation Education)
~~*(cf. 6185 - Community Day School)*~~

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
 32280-32289 Comprehensive safety plan
 35181 Governing board authority to set policy on responsibilities of students
 35291-35291.5 Rules
 44807 Duty concerning conduct of students
 48900-48925 Suspension and expulsion
 51512 Prohibition against electronic listening or recording device in classroom without permission

CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

PENAL CODE

288.2 Harmful matter with intent to seduce
 313 Harmful matter
 417.25-417.27 Laser scope or laser pointer
 647 Use of camera or other instrument to invade person's privacy; misdemeanor
 653.2 Electronic communication devices, threats to safety

VEHICLE CODE

23123-23124 Prohibitions against use of electronic devices while driving

CODE OF REGULATIONS, TITLE 5

300-307 Duties of students

UNITED STATES CODE, TITLE 42

~~2000h-2000h6~~ **20 USC 1681-1688** Title IX, 1972 Education Act Amendments

COURT DECISIONS

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
LaVine v. Blaine School District, (2000 ~~2001~~, 9th Cir.) 257 F.3d 981
Emmett v. Kent School District No. 415, (2000) 92 F.Supp. 1088
Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675
New Jersey v. T.L.Q., (1985) 469 U.S. 325
Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

CONDUCT (continued)

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ss>

Center for Safe and Responsible Internet Use: <http://cyberbully.org>

<https://www.ewa.org/organization/center-safe-and-responsible-internet-use>

National School Boards Association: <http://www.nsba.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 12/19/19

Agenda Item:

Board Bylaw 9323, Meeting Conduct

Background (Describe purpose/rationale of the agenda item):

Bylaw updated to clarify circumstances under which the board may exercise flexibility in allocating time for public input to ensure full opportunity for public input and presentation of the diversity of viewpoints.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☒ Discussion

☐ Approval

☐ Adoption

☐ Denial

☐ Ratification

☐ Explanation: [Click here to enter text.](#)

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: _____

MEETING CONDUCT

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 - Agenda/Meeting Materials)

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

(cf. 9121 - President)

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

(cf. 9323.2 - Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, ~~his/her~~ the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action. The reason for the abstention needs to be stated and recorded in the minutes.

(cf. 9270 - Conflict of Interest)

~~Provided the Board typically has five members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provision of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the board. (Education Code 35165)~~

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

MEETING CONDUCT (continued)

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5; Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5; Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board **members** or staff members may ask a question for clarification, make a brief announcement, or make a brief report on ~~his/her~~ **their** own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

In general, individual speakers shall will be allowed four three (3 4) minutes to address the Board on each agenda or nonagenda item, and The Board shall will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, With Board consent, the Board president may, with Board consent, increase or decrease adjust the amount of time allowed for public presentation input, depending on the topic and the number of persons wishing to be heard and/or the time allotted for each

MEETING CONDUCT (continued)

speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following condition:
 - a. If the topic would be more suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
 - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
 - c. The Board shall not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate district complaint procedure.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 9321 - Closed Session Purposes and Agendas)

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

MEETING CONDUCT (continued)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement as necessary.

Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

(cf. 9324 - Board Minutes and Recordings)

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

*Legal Reference:***EDUCATION CODE**

5095 Powers of remaining board members and new appointees
 32210 Willful disturbance of public school or meeting a misdemeanor
 35010 Prescription and enforcement of rules
 35145.5 Agenda; public participation; regulations
 35163 Official actions, minutes and journal
 35164 Vote requirements
 35165 Effect of vacancies upon majority and unanimous votes by seven member board

CODE OF CIVIL PROCEDURE**527.8 Workplace Violence Safety Act****GOVERNMENT CODE**

54953.3 Prohibition against conditions for attending a board meeting
 54953.5 Audio or video tape recording of proceedings
 54953.6 Broadcasting of proceedings
 54954.2 Agenda; posting; action on other matters
 54954.3 Opportunity for public to address legislative body; regulations
 54957 Closed sessions
 54957.9 Disorderly conduct of general public during meeting; clearing of room

PENAL CODE

403 Disruption of assembly or meeting

COURT DECISIONS

City of San Jose vs. Garbett (2010) 190 Cal. App. 4th 526
Norse v. City of Santa Cruz (9th Cir. 2010) 629 F3d 966
McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275
Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194
Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

MEETING CONDUCT (continued)

Legal Reference Continued:

ATTORNEY GENERAL OPINIONS

90 Ops.Cal.Atty.Gen. 47 (2007)

76 Ops.Cal.Atty.Gen. 281 (1993)

66 Ops.Cal.Atty.Gen. 336 (1983)

63 Ops.Cal.Atty.Gen. 215 (1980)

61 Ops.Cal.Atty.Gen. 243, 253 (1978)

59 Ops.Cal.Atty.Gen. 532 (1976)

55 Ops.Cal.Atty.Gen. 26 (1972)

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. ~~2005~~2014

Board Presidents' Handbook, rev. 2002

~~Maximizing School Board Governance: Boardsmanship~~

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>