

LAKESIDE UNION SCHOOL DISTRICT

Office of the Superintendent
12335 Woodside Avenue
Lakeside, California 92040
(619) 390-2600

District Administrative Center

November 14, 2019

Public Comments: 5:00 p.m.

Closed Session: Following Public Comments

Open Session: 6:00 p.m.

NOTICE OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact the Superintendent's Office at (619) 390-2606 or in writing, at least twenty-four (24) hours before the meeting. (Government Code section 54954.2).

A. CALL TO ORDER AND ROLL CALL

B. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD (GOVERNMENT CODE SECTION 54954.3) – 5:00PM

During this time, citizens are invited to address the Board of Education regarding items **on or off** the agenda. Request-to-speak cards should be submitted before the start of the meeting. The Board may not take action on any item presented. The Board has policy limiting any individual speaker to four minutes or 20 minutes, for multiple speakers, on one subject.

C. CLOSED SESSION

1. Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6;
2. Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6;

D. OPENING PROCEDURES – 6:00PM

1. Reconvene
2. Welcome Visitors
3. Closed Session Report
4. The Pledge of Allegiance will be led by students from Lemon Crest Elementary. Following the pledge, Principal Keith Keiper will share highlights from the school.

E. TRUSTEE REPORTS AND COMMENTS

Trustees will report and comment as desired.

F. SUPERINTENDENT'S REPORT

Dr. Andy Johnsen will present overall district updates.

G. RECOGNITIONS

The Board will recognize Lakeside Chamber of Commerce (Kathy Kassel and Lisa Anderson) for their dedication and contribution to the Lakeside community.

H. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY ITEM DESCRIBED IN THIS NOTICE (GOVERNMENT CODE SECTION 54954.3)

During this time, citizens are invited to address the Board of Education. Request-to-speak cards should be submitted before the start of the meeting. The Board may not take action on any item presented. The Board has policy limiting any individual speaker to four minutes or 20 minutes, for multiple speakers, on one subject.

I. PRESENTATIONS

1. Dr. Kim Reed, Assistant Superintendent, will present the district's CAASPP scores.
2. Dr. Kim Reed, Assistant Superintendent, will discuss Math pathways for grades 6-12.

J. ITEMS OF BUSINESS

- 1.1 Designate consent agenda items.

Note: Consent agenda items are generally routine items of business. The Board will designate those items to be approved as a whole, unless a member of the public requests consideration of an item on an individual basis. The Board will review and act on the remaining items of business.

- 1.2 Discussion/adoption of consent agenda items.

SUPERINTENDENT

- 2.1 **Adoption** is requested of the minutes of the regular board meeting of October 10, 2019 and the special board meeting of October 17, 2019.
- 2.2 **Authorization** is requested, per Education Code §35143 and 7200, to hold the annual organizational meeting for 2019 between December 13 and December 27, 2019 inclusive. A recommendation to set Thursday, December 19, 2019 at 6:00 p.m. in the boardroom of the District Administration Center located at 12335 Woodside Avenue in Lakeside, California as the date, time and place of the annual organizational meeting of the Board of Trustees.

HUMAN RESOURCES

- 3.1 **Adoption** is requested of Personnel Assignment Order No. 2020-04.

BUSINESS SERVICES

- 4.1 **Approval** is requested of the following monthly business items: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.
- 4.2 **Adoption** is requested of Resolution No. 2020-06, to adopt the findings contained in the Annual and Five-Year Developer Fee Report for fiscal year 2018-19, pursuant to Government Code §66006(b) and 66001(d). (*Goal #3 - Physical Environments*)
- 4.3 **Approval** is requested of a Settlement Agreement with Release of Claims between LTA, Employee #171905, and the District to resolve an alleged compensation discrepancy in the amount of \$8,124.80.

J. BUSINESS SERVICES (CONTINUED)

- 4.4 **Approval** is requested of the destruction of records considered to be Class 3. These records have been retained for the legal period of time as per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations.
- 4.5 **Denial** is requested of JPA Claim #20-0534 with regards to damage of a student's personal cell phone.
- 4.6 **Approval** is requested of the following annual contracts for the 2019-20 school year: A) Deborah A. Comiskey (LF Grant); B) Debra Kimberling, Jeri Perez, Selene Arellano, Valeria Ceron, and Katherine Baker (TdS, Workshop); C) Heather Mathe (LF, PE); D) Darren Murphy (HR, PD); E) Pro Kids, The First Tee of San Diego (Pupil Services); and F) Richard McKinney (Special Education) (*Goal #1 - Academic Achievement, #2 - Social-Emotional and #3 - Physical Environments*)
- 4.7 **Acceptance** is requested of the following grants: A) \$15,315 grant from The Sage Garden Project to Lakeside Farms to help build up the school's garden and nutritional program (\$5,000 was underwritten by Sprouts Healthy Communities Foundation; \$315 for garden supplies). In addition, a \$1,000 gift card from Sprouts to be used for groceries to augment the garden produce in nutritional science classes; and B) California Casualty Company donated \$250 to Winter Gardens for their music/arts program. (*Goal #3 - Physical Environments*)
- 4.8 **Acceptance** is requested of the following fundraisers: A) LMS' FFA program would like to hold various restaurant dine nights, ice skating, Dudley's pies, cookie dough, teacher luncheon at the January staff development day, and an ice cream social to raise funds for state conference; B) LMS PTSA would like to sell See's Candies for 6th grade camp; and C) Riverview/Winter Gardens would like to hold a book fair and Fall Festival in October, Jog-a-thon in November, Holiday Shoppe in December, book fair in February, and the International Fair/Silent Auction in March.
- 4.9 **Acceptance** is requested of the following donations to the District: A) California Casualty Company donated \$250 to the LMS Robotics program; B) Various donors to the LMS Chorus/Dance-a-Thon in the amount of \$3,116 (cash) and \$3,399 (online); C) Various donors to the LMS art program in the amount of \$205 (cash) and \$295 (online); D) Various online donors to the LMS band program in the amount of \$1,245; E) Dr. Shannyn Allen donated band aids and tissue to TdS; F) Holly Ferrante Farmers Insurance donated toy trucks and lab coats to Eucalyptus Hills in the amount of \$101.17, and reading comprehension cards from Lakeshore to Suzy Bass' classroom at Lindo Park in the amount of \$103.59; and G) Various donors through Donors Choose in the amount of \$1,403.78.

ED SERVICES

- 5.1 **Authorization** is requested to report zero complaints to the State with regards to the Williams Act.

BOND

- 6.1 **Adoption** is requested of Resolution No. 2020-07, ordering an election to authorize the issuance of school bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on March 3, 2020. (*Goal #3 - Physical Environments*)

J. BOND (CONTINUED)

- 6.2 **Approval** is requested to file a Notice of Completion, for the installation of HVAC units at Lindo Park, with Countywide Mechanical Systems, Inc. in the amount of \$144,695. (*Goal #3 - Physical Environments*)
- 6.3 **Approval** is requested to file a Notice of Completion, for the planter infill paving project at Lemon Crest, with Anton's Services, Inc. in the amount of \$77,500. (*Goal #3 - Physical Environments*)
- 6.4 **Approval** is requested to file a Notice of Completion, for the installation of new carpet at Lakeside Farms and Lakeside Middle, with A&S Flooring, Inc. in the amount of \$419,555.95. (*Goal #3 - Physical Environments*)
- 6.5 **Approval** is requested of a Professional Service Agreement with Eric Hall & Associates to perform additional items (assist in preparing for the San Diego County Taxpayers Association application, update the 2017-2018 master plan site profile worksheets, and assist in updating the Capital Improvement Plan and prepare facility program updates) related to the bond in the amount of \$23,750. (*Goal #3 - Physical Environments*)
- 6.6 **Approval** is requested of a Second Amendment to Master Agreement for Architectural Services with AlphaStudio Design Group to add scope of work for multiple bond projects at a cost of \$959,950. (*Goal #3 - Physical Environments*)

POLICIES, REGULATIONS & BYLAWS

- 7.1 **Adoption** is requested of Board Policy and Administrative Regulation 1321: Solicitation of Funds From and By Students (combining policy 5134 into this policy).
- 7.2 **Deletion** is requested of Board Policy and Administrative Regulation 5134: Soliciting Funds From and By Students (combining this policy into 1321).
- 7.3 **Adoption** is requested of Board Policy and Administrative Regulation 5145.12: Search and Seizure.
- 7.4 **Adoption** is requested of Board Policy 7214: General Obligation Bonds.

K. INFORMATIONAL ITEM

Enrollment Report for Month 2, ending October 18, 2019

L. DISCUSSION

- 1. *Mid-Year Retreat* Date of January 16 from 12:00-4:00 (prior to the January board meeting)
- 2. *First Reading* of Board Policy and Administrative Regulation 3100: Budget.
- 3. *First Reading* of Board Policy and Administrative Regulation 3551: Food Service Operations/ Cafeteria Fund.
- 4. *First Reading* of Board Policy and Exhibit 4119.21/4219.21/4319.21: Professional Standards.
- 5. *First Reading* of Board Policy 5131.8: Mobile Communication Devices.

M. REPORTS TO THE BOARD

1. Union Representatives:

- A. **Cathy Sprecco**, Lakeside Teachers Association President
- B. **Lisa Ford**, California School Employees Association President

2. District Superintendents:

- A. **Erin Garcia** will present business and operations updates.
- B. **Dr. Kim Reed** will present educational services updates.
- C. **Dr. Andy Johnsen** will present closing comments.

N. ADJOURNMENT

Respectfully Submitted,

Andrew S. Johnsen, Ed.D.
Superintendent

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Approval of Minutes

Background (Describe purpose/rationale of the agenda item):

It is recommended that the Board of Trustees approve the attached minutes with any necessary modifications:

Regular Board Meeting of October 10, 2019

Special Board Meeting of October 17, 2019

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☐ Discussion

☐ Approval

☒ Adoption

☐ Denial

☐ Ratification

☐ Explanation: Click here to enter text.

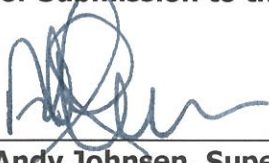
Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Administration:

ANDREW S. JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
HOLLY FERRANTE
ANDREW HAYES
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

Minutes of the Regular Meeting of the Board of Trustees

October 10, 2019
District Administrative Center

- | | |
|---|--------------------------------------|
| A. The regular meeting of the Lakeside Union School District Board of Trustees was called to order at 4:31 p.m. by Dr. Rhonda Taylor, President, with the following members present: Holly Ferrante, Vice President; John V. Butz, Member; and Andrew Hayes, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; and Erin Garcia, Assistant Superintendent. Lisa DeRosier was present to record the minutes. Clerk Bonnie LaChappa was absent. | Call to Order |
| B. There were no requests to speak to the Board regarding items on or off the agenda. | Public Comments |
| C. At 4:31 p.m. the Governing Board moved to closed session to discuss Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6; Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding the Lakeside Teachers Association, pursuant to Government Code §54957.6; Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957; and Public Employee Quarterly Performance Evaluation, Superintendent, pursuant to Government Code §54957. | Closed Session |
| D. At 6:00 p.m. President Taylor called the regular meeting to order, welcomed guests, and reported on the closed session items: | Welcome |
| 1. No action taken on Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding negotiations with the California School Employees' Association, Chapter 240, pursuant to Government Code §54957.6. | Closed Session Report |
| 2. No action taken on Conference with Labor Negotiators, Erin Garcia and Stacy Coble, regarding negotiations with the Lakeside Teachers Association, pursuant to Government Code §54957.6. | |
| 3. <u>It was unanimously voted</u> to ratify a Voluntary Resignation and Settlement Agreement with Employee #537135. Motion carried 4:0:1 (Ayes: Butz, Ferrante, Hayes, Taylor; Absent: LaChappa). | |
| 4. No action taken on Public Employee Quarterly Performance Evaluation, Superintendent, pursuant to Government Code §54957. | |
| The pledge of allegiance was led by Safety Patrol officers from Lakeview Elementary. Following the pledge, Principal Staci Arnold shared many highlights from Lakeview including: CAASSP increases, digging deep on goal-setting day, colleague coaches, site goals, counselors, PBIS, whole school flag salute, safety patrol, music instruction, professional development and so much more. | Flag Salute
Lakeview
Spotlight |

<p>E. Member Hayes attended the Tierra del Sol, Riverview and Lindo Park back-to-school nights; the Lakeview Biztown interviews; the Citizen's Bond Oversight Committee bond projects tour; and the middle school cross-country meet at Lindo Lake. He commented on the Governor's late start bill SB 328.</p> <p>Member Butz had no formal comment.</p> <p>Vice President Ferrante attended the Riverview, Lindo Park, Tierra del Sol and Lakeside Middle back-to-school nights. She also attended the Biztown interviews at Lakeview; the Benefits committee; and the cross-country meet at Lindo Lake.</p> <p>President Taylor attended the Lindo Park back-to-school night and the No Excuses University Leadership Conference.</p>	<p>Trustee's Reports and Comments</p>
<p>F. Dr. Johnsen commented this a very exciting and fulfilling time for teachers, administration and students in Lakeside. He recently attended an Ed Leader 21 conference in Houston with Dr. Reed and two of our TOSA's. He felt the conference was very inspiring and believes we are on the cutting edge again.</p>	<p>Superintendent's Report</p>
<p>G. The Board recognized and welcomed our new classified employees to the District.</p>	<p>Welcome New Classified Staff</p>
<p>H. There were five requests from parents to speak to the Board regarding advanced Math offerings at the middle schools.</p>	<p>Public Comments</p>
<p>I. 1. At 6:30 p.m., the Board President opened a public hearing to receive input regarding the availability of textbooks and/or instructional materials for fiscal year 2019-2020. Hearing no comments, the President closed the public hearing at 6:31 p.m.</p>	<p>Public Hearing – Availability of Textbooks</p>
<p>2. <u>It was moved by</u> Member Hayes and seconded by Vice President Ferrante to adopt Resolution No. 2020-04, determining that every pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum, framework adopted by the State Board of Education: Mathematics; Science; History-Social Science; and Reading/Language Arts. Motion carried 4:0:1 (Ayes: Butz, Ferrante, Hayes, Taylor; Absent: LaChappa).</p>	<p>Adopt Resolution No. 2020-04</p>
<p>J. 1. Kari Koch, TdS Science teacher and Lakeside's Teacher of the Year, presented on best practices for engaging students in rigorous science instruction and 21st Century skills. She shared Flip Grid, an app she uses to help her students speak effectively to each other and in the classroom.</p>	<p>Kari Koch Presentation</p>
<p>2. David Tupper reported on our Science curriculum adoption process and current progress. He discussed the implementation plan from 2015 and commented that we are where we planned to be. There were several steps in the process from prescreening to piloting. We will need a plan to sustain the work.</p>	<p>David Tupper Science Presentation</p>
<p>3. Bob Nicholson of Eric Hall & Associates provided the Board with a Facilities Update including projects completed since the Long-Range Facilities Master Plan was approved by the Board in September 2018, future planned projects, State school facility program, and identified unfunded facility needs.</p>	<p>Eric Hall & Associates Presentation</p>

K. <u>It was moved by</u> Vice President Ferrante and seconded by Member Butz to designate all Items of Business to the consent agenda. The motion carried unanimously to designate Items of Business 2.1, 2.2, 3.1, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 5.1, 5.2, 6.1, 6.2, 7.1, 7.2, 8.1 and 8.2 to the consent agenda.	Consent Agenda
1.1 <u>It was moved by</u> Member Hayes and seconded by Member Butz to adopt the following items of business:	Items of Business
1.2 There was no discussion on items of business.	Discussion
<u>SUPERINTENDENT</u>	
2.1 A motion to adopt the minutes of the regular board meeting of September 12, 2019.	Adopt Minutes
2.2 A motion to adopt Resolution No. 2020-05, declaring the week of October 21-25, 2019 as Red Ribbon Week in the Lakeside Union School District. The District encourages the community to participate in drug prevention education activities, making a visible statement that we are firmly committed to a drug free, tobacco and alcohol abuse-free community.	Adopt Resolution No. 2020-05
<u>HUMAN RESOURCES</u>	
3.1 A motion to adopt Personnel Assignment Order No. 2020-02.	Adopt PAO
<u>BUSINESS SERVICES</u>	
4.1 A motion to approve the following monthly business items: A) Commercial Warrants; B) Revolving Cash; C) Purchase Orders and Change Orders; and D) Purchase Card Expenditures.	Approve Monthly Reports
4.2 A motion to award a Request for Proposal (RFP) with LaserCycle, for printer service and supplies districtwide, saving the District approximately \$57,920 annually.	Award RFP to LaserCycle
4.3 A motion to deny JPA Claim #20-05319, regarding a vehicle accident on September 25, 2019, in the amount of \$2,725.	Deny Claim
4.4 A motion to deny JPA Claim #20-05325, related to a student breaking their personal iPhone at school on September 27, 2019.	Deny Claim
4.5 A motion to approve the following annual contracts for the 2019-20 school year: A) Oxbow Academy (NPS); B) San Diego County Superintendent of Schools (TdS/Coaching Sessions); C) Tanith Sloan (LF/Dance Instruction); D) Orenda Education (LP/Coaching Sessions); E) All for KIDS, Inc. (WG/Assembly); F) Research and Educational Design Institute (Supt/21 st Century Leadership); G) Rachel's Challenge (LMS/Assembly); and H) Atkinson, Adelson, Loya, Ruud & Romo (DO/Legal Services).	Approve Annual Contracts
4.6 A motion to approve/ratify the following out-of-state conferences: A) Dr. Andy Johnsen, Dr. Kim Reed, Alejandra Morales and Stephanie Jacques attended the Ed Leader 21 Conference in Houston, Texas from October 1-4, 2019; B) Daneal Damon, Jim Mitzel and Carrie Suggett to attend an EL (CREW) Conference in Atlanta, Georgia from October 16-19, 2019; and C) Terry Sanchez to attend the Carrier Controls EMS IS Training in Las Vegas, NV from November 5-9, 2019.	Approve Out-of-State Conferences

K. BUSINESS SERVICES (CONTINUED)

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| 4.7 A motion to approve the following fundraisers for Lakeside Farms Elementary School: A) Catalog sales and Halloween carnival (October); B) Dine Night, Ryan Bros. coffee, Movie night snack bar (November); C) Winter gift shop (December); D) Jog-a-Thon (March); and E) Movie night snack bar (April). | Approve LF Fund Raising Activities |
| 4.8 A motion to accept the following donations: A) Holly Ferrante Farmers Insurance donated 1,000 Scotch Thermal Laminating Pouches to Lindo Park (value, \$96.92), and a HDMI Digital Microscope to Kari Koch at TdS (value, \$118.59); and B) DonorsChoose to various sites in the amount of \$1,010.67. | Accept Gifts to the District |

ED SERVICES

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| 5.1 A motion to approve a Student Teaching Agreement with San Diego State University to provide students of SDSU teaching experience through practice teaching. | Approve Agrmnt with SDSU |
| 5.2 A motion to approve a Service-Learning Agreement with San Diego State University to make the district a Learning Activity Site which allows students from SDSU classes and programs to volunteer at various LUSD sites as part of their coursework. | Approve Service Learning Agrmnt with SDSU |

PUPIL SERVICES/SPECIAL EDUCATION

- | | |
|--|-------------------------|
| 6.1 A motion to approve a Memorandum of Understanding with WestEd for the administration of the California Healthy Kids Survey at a cost not to exceed \$5,000. The survey provides district and site-level data to provide key data on school climate and safety, learning supports, and barriers, and stakeholder engagement as well as youth development, health and wellbeing. | Approve MoU with WestEd |
| 6.2 A motion to approve a Memorandum of Agreement with the San Diego County Superintendent of Schools and San Diego County School District LEA's for the purpose of ensuring that children in foster care needing transportation to their school of origin will promptly receive transportation in a cost-effective manner and in accordance with law at no cost to the district. | Approve MoU with SDCOE |

BOND

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| 7.1 A motion to award Bid No. 2019-06, for fire alarm upgrade installation at Eucalyptus Hills and Winter Gardens Elementary School, and authorize staff to enter into a contract with Fredricks Electric, Inc. in the amount of \$259,500. | Award Bid & Contract to Fredericks Elec |
| 7.2 A motion to ratify Change Order 1, 2, 3 and 4 to Roof Construction for the Lakeside Middle School roof replacement project in the amount of \$11,092.33. | Ratify Change Orders 1-4 |

POLICIES, REGULATIONS & BYLAWS

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| 8.1 A motion to adopt Board Policy and Administrative Regulation 1340: Access to District Records. | Adopt BP/AR 1340 |
| 8.2 A motion to adopt Board Policy, Administrative Regulation and Exhibit 5145.7: Sexual Harassment. | Adopt BP/AR 5145.7 |

Motion carried 4:0:1 (Ayes: Butz, Ferrante, Hayes, Taylor; Absent: LaChappa).

L.	1. Erin Garcia presented the Enrollment Report for Month 1, ending September 20, 2019. We are currently down 88 students.	Enrollment Report
	2. Kelly Gilbert presented the Local Control and Accountability Plan (LCAP) Local Indicators.	LCAP Local Indicators
M.	The Board held a first reading of Board Policy 5145.12, Search and Seizure. It will come back next month for adoption.	First Reading BP 5145.12
N.	1A. LTA President, Cathy Sprecco, commented that hard-working teachers are in the classroom and bumpy starts are the norm. We have some teachers piloting MAPS and some involved in the Orenda study. She reminded administration to communicate to teachers about these programs and not rely on the Friday Connect. It was requested to have more teachers involved in planning the district-wide PLC days. We should use our experts.	LTA President
	1B. CSEA President, Lisa Ford, was not present. Teri Cook thanked the administration for the professional development being offered to classified employees. She is also excited that HR is providing JPA training for those who cannot do this on their own. She thanked Vice President Ferrante and Member Hayes for attending the track meet yesterday and bringing back pertinent information from Sacramento.	CSEA President
	2A. Erin Garcia, Assistant Superintendent, commented that AssetWorks has taken a physical inventory of equipment valued over \$500 and barcoded them. We now have a good database to track our equipment. We are in the midst of an audit.	Erin Garcia
	2B. Dr. Kim Reed, Assistant Superintendent, spent the last few days at the Ed Leader 21 conference in Houston. She commented she was unaware of any problems with the recent PLC meeting. The District Learning Team has met and they have a lot of work to do. They spent the first meeting looking at data and developing ideas.	Dr. Kim Reed
	2C. Dr. Andy Johnsen, Superintendent, thanked the Board for their leadership. He commented that most of the board meeting was conversations about students and student learning. We are setting goals to align with our work.	Dr. Andy Johnsen
O.	President Taylor asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 8:08 p.m.	Adjournment

Andrew S. Johnsen, Ed.D.
Superintendent

Bonnie LaChappa
Clerk of the Board

Administration:

ANDY JOHNSEN, Ed.D.
Superintendent
KIM REED, Ed.D.
Assistant Superintendent
ERIN GARCIA
Assistant Superintendent



Board of Trustees:

JOHN V. BUTZ
GELIA G. COOK
HOLLY FERRANTE
BONNIE LACHAPPA
RHONDA TAYLOR, Ed.D.

Minutes of the Special Meeting of the Board of Trustees

October 17, 2019
District Administrative Center

- | | |
|---|-----------------------------------|
| A. The regular meeting of the Lakeside Union School District Board of Trustees was called to order at 4:30 p.m. by Dr. Rhonda Taylor, President, with the following members present: Holly Ferrante, Vice President; Bonnie LaChappa, Clerk; John V. Butz, Member; and Andrew Hayes, Member. Also in attendance were Dr. Andrew Johnsen, Superintendent; Dr. Kim Reed, Assistant Superintendent; Erin Garcia, Assistant Superintendent and Principals. Lisa DeRosier was present to record the minutes. | Call to Order |
| B. There were no requests to speak to the board. | Public Comments |
| <u>It was moved by</u> Vice President Ferrante and seconded by Member Butz to add the Lemon Crest School Plan for Student Achievement (SPSA) to the agenda for approval. As Lemon Crest is identified as a Comprehensive Support and Improvement (CSI) school, the plan is due to the State by October 31. The Board agreed to vote on this item after Mr. Keiper's presentation. Motion carried unanimously 5:0 (<u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor). | Lemon Crest SPSA Placed on Agenda |
| C. The Board listened as the principals presented their 2019-20 site goals. | Study Session |
| <u>It was moved by</u> Vice President Ferrante and seconded by Member Butz to approve the Lemon Crest School Plan for Student Achievement (SPSA). Motion carried unanimously 5:0 (<u>Ayes:</u> Butz, Ferrante, Hayes, LaChappa, Taylor). | Approve LC SPSA |
| D. President Taylor asked if there was any further business to come before the board. There being none, the president declared the regular board meeting adjourned at 6:36 p.m. | Adjournment |

Andrew S. Johnsen, Ed.D.
Secretary to the Board

Bonnie LaChappa
Clerk of the Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Date for Organizational Meeting of the Governing Board

Background (Describe purpose/rationale of the agenda item):

Per Education Code §35143 and 7200, the annual organizational meeting for 2019 must be held between December 13 and December 27, 2019 inclusive. A recommendation to set Thursday, December 19, 2019 at 6:00 p.m. in the boardroom of the District Administration Center located at 12335 Woodside Avenue in Lakeside, California as the date, time and place of the annual organizational meeting of the Board of Trustees.

Fiscal Impact (Cost):

N/A

Funding Source:

[Click here to enter text.](#)

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Consideration |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

**NOTICE OF DECEMBER 2019
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Complete and submit no later than Nov. 27, 2019, to:

Jonathan Berry-Smith
Legal Services, Room 506
San Diego County Office of Education
Email: jonathan.berrysmith@sdcoe.net
Phone: 858-292-3644

School/Community College District: LAKE SIDE UNION SCHOOL DISTRICT

Date of Organizational Meeting: December 19, 2019
(Date between Dec. 13 and Dec. 27 inclusive)

Time of Meeting: 6:00PM

 Clerk/Secretary to the Governing Board

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Personnel Assignment Order 2020-03

Background (Describe purpose/rationale of the agenda item):

The Personnel Assignment Order reflects new hires, retirements and changes in positions.

Fiscal Impact (Cost):

Varies

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Human Resources

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Stacy Coble, HR Director



Dr. Andy Johnsen, Superintendent

LAKESIDE UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING, November 14, 2019
Personnel Assignment Order – 2020-03

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Assignment/Location	Class/Step	New Annual Salary	Effective Date
Gonzalez, Rosemary	School Counselor/Lakeside Farms	Class F/Step 2	\$56,594.00	12/1/19

B. Temporary Rehires:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Assignment/Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
Peters, Nichole	Speech Pathologist/Leapp	Class A/ Step 1	\$3,693.00	\$49,706.00	11/1/19

D. Consent to Serve:

Employee	Assignment/Location	Recommendation	Effective Date
Lopez, Danielle	Teacher/Tierra Del Sol	Yes	8/19/19
Plaisted, Kelli	Teacher/Lakeside Middle	Yes	8/19/19

E. Resignations:

Employee	Assignment/Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Assignment/Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Assignment/Location	Class/Step	Effective Date

Classified Staff

H. New Hire:

Employee	Location	Position/Class/Step	New Monthly Salary	Effective Date
Aboytes, Alberto	Lakeside Middle	Food Service Assist/Range 7/Step 1	\$554.50	11/1/19
Accardi, Angela	Winter Gardens	Campus Student Supervisor/Range 3/Step 2	\$527.75	11/1/19
Bernal, Mirna	Lakeside Farms/Lakeview	Range 12/ Step 1	\$1,540.19	11/1/19
Calicura, Vickie	Lakeside Farms	Special Ed Assistant II/Range 11/Step 1	\$1,094.85	11/1/19
Chalk, Maria	Lindo Park	Campus Student Supervisor/Range 3/Step 2	\$527.75	11/4/19
Fitzgerald, Tamara	Itinerant	Occupational Therapist/Range 38/Step 3	\$6,320.00	11/1/19
Foster, Yesenia	Lemon Crest	Campus Student Supervisor/Range 3/Step 2	\$791.62	11/1/19
Gastineau, Jesseca	Tierra Del Sol	Special Ed Assistant I/Range 9/ Step 3	\$958.87	11/1/19
Hines, Melissa	Lakeside Farms	Campus Student Supervisor/Range 3/ Step 2	\$527.75	11/1/19
Llams, Maria	Riverview	Campus Student Supervisor/Range 3/Step 2	\$527.75	11/1/19
Morehouse, Sydney	Lakeside Farms	Special Ed Assistant II	\$1,824.75	10/2/19
Motl, Kim	District	Health Assistant/Range 18/Step 4	\$1,571.21	11/1/19
Owens-Shelton, Kasey	Lakeside Farms	Special Ed Assistant II	\$912.37	10/1/19
Payne, Amanda	Lemon Crest	Campus Student Supervisor/Range 3/Step 2	\$527.75	11/1/19
Pym, Kaitlyn	Tierra Del Sol	ESS Assistant	\$527.75	10/1/19
Quon, Evan	Technology	Information Tech Analyst/Range 33/Step 1	\$3,935.00	11/1/19
Shimizu, Zochitl	Lindo Park	Special Ed Assistant II	\$1,824.75	10/10/19
Varin, Moni	Lemon Crest	ESS Assistant	\$356.33	10/1/19

I. Rehires:

Employee	Location	Position/Class/ Step	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Step	Previous Monthly Salary	New Monthly Salary	Effective Date
Bishop, Stephanie	Lindo Park	Special Ed Assistant II/ Range 11/ Step 2	\$746.35	\$1,421.84	10/14/19
Brinton, Kim	Lakeside Farms	Special Ed Assistant II/Range 11/Step 7	\$1,705.93	\$2,344.50	10/7/19
Flemin, Kelly	Lemon Crest	Playground Activity Coordinator/Range 9/ Step 3	\$831.75	\$1,262.64	11/1/19
Homan, Lori	Lakeside Farms	Special Ed Assistant II/Range11/Step4	\$1,571.21	\$2,091.00	10/7/19
Lochotzki, Pat	Lakeside Middle	Food Service Site Assistant/Range 8/ Step 4	\$578.00	\$809.68	11/1/19
Rivers, Rachelle	Lindo Park	Special Ed Assistant I/Range 9/Step 2	\$527.75	\$728.40	11/1/19
York, Tara	Central Kitchen	Food Service Assistant II	\$1,952.97	\$728.40	10/14/19

K. Unpaid Leave Requests:

Employee	Location	Position/Class/ Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
Barnum, Amber	Lakeside Farms	Special Ed. Assistant II	Family	10/1/19
Hayes, Alisha	Riverview	ESS Assistant	Personal	10/5/19
Henderson, John	Lemon Crest	Campus Student Supervisor	Other Employment	10/16/19
Zavala, Maria	Tierra Del Sol	Campus Student Supervisor	Personal	11/1/19

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Step	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: NOVEMBER 14, 2019

Agenda Item:

COMMERCIAL WARRANT LISTING SHEET – for the period 10/01/2019-10/31/2019

Background (Describe purpose/rationale of the agenda item):

This is a required monthly report - per Board Policy #3300, "the Governing Board shall review all warrants issued by the district at their monthly Board meeting".

Fiscal Impact (Cost):

\$1,805,370.59

Funding Source:

General, Child Development, Capital Facilities, Cafeteria, & Charter Schools (Barona, RVCS)

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☐ #3: Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	


Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14597545	AMAZON CAPITAL SERVICES, INC.	10/1/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	5,008.72
14597550	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/1/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	939.58
14597943	AMAZON CAPITAL SERVICES, INC.	10/2/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,982.60
14597948	SMART & FINAL	10/2/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	150.19
14598540	ROCK AND BLOCK HARDSCAPE SUPPLY	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	68.53
14598541	AMAZON CAPITAL SERVICES, INC.	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	155.48
14598542	CAMEO PAPER & JANITORIAL	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	402.42
14598543	CINTAS CORPORATION	10/3/2019	BLANKET FOR FISCAL YEAR 2019-	0100	175.72
14598544	DION INTERNATIONAL TRUCKS LLC	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	568.79
14598546	GRAINGER	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	295.46
14598547	IMPERIAL SPRINKLER SUPPLY, INC.	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	849.82
14598549	NATIONAL PETROLEUM INC	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	747.19
14598551	O'REILLY AUTO PARTS	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	122.68
14598552	PPG ARCHITECTURAL FINISHES INC	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	484.50
14598553	SAN DIEGO GAS & ELECTRIC	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	127,327.06
14598554	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	479.80
14598555	THE PRINT BUTTON	10/3/2019	CUME FOLDERS - 11.5X17.88 150#	0100	354.75
14598556	TRAFFIC TECH	10/3/2019	PEACEFUL PLAYGROUNDS PAINTING	0100	12,599.00
14599220	ACSA	10/4/2019	2020 ACSA NEGOTIATORS SYMPOSIU	0100	2,116.00
14599221	ALAN'S MUSIC CENTER INC	10/4/2019	INSTRUMENT REEDS	0100	518.09
14599223	AMAZON CAPITAL SERVICES, INC.	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	120.78
14599224	AMPLIFY MUSIC THERAPY	10/4/2019	I2020-012 MUSIC THERAPY SERVIC	0100	180.00
14599225	APPLE INC.	10/4/2019	MACBOOK PRO - 13" - PN# MUHP2L	0100	1,512.42
14599226	ASCAP	10/4/2019	MUSIC LICENSE	0100	322.50
14599227	ARCH TECHNOCHEM, INC.	10/4/2019	ISOLYSER/SMS 2400 SELF DISPOSAL	0100	542.28
14599228	BURBANK UNIFIED SCHOOL DISTRICT	10/4/2019	MIDDLE SCHOOL SHOW CHOIR COMPE	0100	450.00
14599229	CASBO	10/4/2019	CASBO FALL CLASSIC 2019, R. CA	0100	225.00
14599229	CASBO	10/4/2019	LEGAL ASPECTS & HANDS ON ACCOU	0100	305.00
14599230	COSTCO MEMBERSHIP	10/4/2019	ANNUAL MEMBERSHIP NOV. 2019-20	0100	180.00
14599231	CPI	10/4/2019	ANNUAL MEMBERSHIP FEE FOR ALEJ	0100	150.00
14599232	CPM EDUCATIONAL PROGRAM	10/4/2019	COURSE 1-3 TOOL KIT	0100	2,311.73
14599233	DTSC	10/4/2019	EPA ID NUMBER VERIFICATION FEE	0100	3,007.50
14599234	ERIN GARCIA, CUSTODIAN	10/4/2019	REVOLVING CASH	0100	16,518.13
14599237	GUITAR CENTER, INC.	10/4/2019	KEYBOARD & STAND	0100	1,928.57
14599238	HOME DEPOT CREDIT SERVICES	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,786.98
14599239	HOUGHTON MIFFLIN HARCOURT	10/4/2019	REAL BOOKS STAGE A	0100	2,139.58
14599241	JEFF BENESCH	10/4/2019	SPIRT WEAR SHIRTS	0100	1,141.95
14599242	LEARNING UPGRADE LLC	10/4/2019	01020 - LEARNING UPGRADE SCHOO	0100	4,000.00

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14599244	MCGRAW-HILL	10/4/2019	NUMBER WORLDS LEVEL C, STUDENT	0100	101.31
14599245	ONE STONE APPAREL INC	10/4/2019	SHORTS XS	0100	328.79
14599246	PAYTON TRUE VALUE HARDWARE	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,930.39
14599247	PPG ARCHITECTURAL FINISHES INC	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	187.61
14599248	RAYNE OF SAN DIEGO	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	121.00
14599249	RIFTON EQUIPMENT	10/4/2019	R320 COMPASS CHAIR SIZE 2INCL	0100	343.46
14599250	RO HEALTH, INC	10/4/2019	V2020-057 NURSING SERVICES FOR	0100	2,661.60
14599251	SEESAW LEARNING, INC.	10/4/2019	SEESAW RENEWAL OCTOBER 1, 2019	0100	3,500.00
14599252	SIERRA ACADEMY OF SAN DIEGO	10/4/2019	V2020-043 NPS FOR 2019-20	0100	2,724.48
14599253	SPARKLETT'S	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	418.26
14599254	SD COUNTY SUPERINTENDENT OF SCHOOLS	10/4/2019	STUDENT RECORDS, CUSTODY & RES	0100	125.00
14599255	SUPER DUPER PUBLICATIONS	10/4/2019	TM511 - REEL-3 - RECEPTIVE-EX	0100	630.34
14599257	LASERCYCLE USA, INC.	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	310.82
14599258	THE PRINT BUTTON	10/4/2019	FEDERAL SURVEY CARDS 2019-2020	0100	89.04
14599259	VERIZON WIRELESS	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	173.35
14599260	VILLA SANTA MARIA, INC.	10/4/2019	V2020-035 NPS AGREEMENT FOR 20	0100	13,020.00
14599261	WINTER GUARD ASSOCIATION OF SO. CA	10/4/2019	COLOR GUARD 2020 MEMBERSHIP	0100	625.00
14599262	WRITABLE INC.	10/4/2019	WRITABLE LICENSE	0100	525.00
14599766	BEST VALUE GLASS	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	43.10
14599767	CINTAS CORPORATION	10/7/2019	BLANKET FOR FISCAL YEAR 2019-	0100	351.44
14599768	DION INTERNATIONAL TRUCKS LLC	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	227.51
14599769	EL CAJON FORD	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	49.47
14599770	MORSCO SUPPLY, LLC	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	510.74
14599771	FAIN DRILLING & PUMP CO., INC	10/7/2019	DANFOSS IP66, 7 1/2 HP, 230 VO	0100	5,129.68
14599772	ERIN GARCIA, CUSTODIAN	10/7/2019	T&C REVOLVING CASH	0100	8,764.83
14599774	LAKESIDE EQUIPMENT	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	137.90
14599775	O'REILLY AUTO PARTS	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,674.65
14599777	PECK'S HEAVY FRICTION INC	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	76.00
14599778	PPG ARCHITECTURAL FINISHES INC	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	122.96
14599779	SHI INTERNATIONAL CORP	10/7/2019	LATE CHARGES	0100	163.50
14599781	CA DEPT OF TAX AND FEE ADMINISTRATION	10/7/2019	DIESEL FUEL TAX	0100	66.70
14599782	WAXIE SANITARY SUPPLY	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	6,521.10
14599783	WEBB'S RV SUPPLY	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	16.11
14600378	ALLIED REFRIGERATION INC	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	858.57
14600380	CED-SAN DIEGO CONSOLIDATED ELECTRIC	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	70.04
14600381	EAST PENN MFG CO	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	276.12
14600382	EWING IRRIGATION PRODUCTS	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	525.86
14600383	ERIN GARCIA, CUSTODIAN	10/8/2019	REVOLVING CASH	0100	2,514.11

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14600384	GEARY PACIFIC SUPPLY	10/8/2019	CHANGE ORDER INCREASE 9/19/20	0100	8,536.42
14600385	Complete Campus Security Solutions	10/8/2019	VISITOR LABELS	0100	104.99
14600386	IMPERIAL SPRINKLER SUPPLY, INC.	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	59.73
14600387	JOHNSTONE SUPPLY	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,045.78
14600390	RAYO WHOLESALE	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	98.26
14600391	RUSSELL SIGLER, INC.	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	3,117.92
14600394	TRANE U.S.INC	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,350.64
14600395	US AIR CONDITIONING DISTRIB.	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	419.64
14601056	ABA EDUCATION FOUNDATION	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	10,043.25
14601057	ALLIANCE FOR AFRICAN	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	84.60
14601058	AMAZON CAPITAL SERVICES, INC.	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	14.70
14601060	ASELTINE SCHOOL	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,796.44
14601061	DION & SONS, INC.	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	6,871.68
14601062	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	6,910.48
14601063	MCGRAW-HILL	10/9/2019	TEXTBOOKS	0100	59,681.39
14601064	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	68.72
14601640	COPY CORRAL	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	297.39
14601642	CURRICULUM ASSOCIATES, INC.	10/10/2019	BRIGANCE IED III STANDARDIZED	0100	433.25
14601643	DATTEL SYSTEMS INCORPORATED	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	296.31
14601645	THE DEVEREUX FOUNDATION	10/10/2019	V2020-046 NPS AGREEMENT FOR 20	0100	20,088.51
14601648	EDUDANCE CLASSROOMS IN MOTION	10/10/2019	5th Grade Ballroom L2020-003	0100	3,520.00
14601650	ERIN GARCIA, CUSTODIAN	10/10/2019	REVOLVING CASH	0100	584.84
14601651	GODFREY EDUCATIONAL CONSULTING GROUP	10/10/2019	CONTRACT # I2020-008NOT TO E	0100	450.00
14601653	NO TEARS LEARNING INC.	10/10/2019	CURSIVE HANDWRITING CH-18	0100	165.95
14601654	HAWTHORNE EDUC. SERVICES, INC.	10/10/2019	02231ECADDES HOME VERSION RAT	0100	209.03
14601655	HELIX WATER DISTRICT	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,376.87
14601656	HOUGHTON MIFFLIN HARCOURT	10/10/2019	SYSTEM 44 ANNUAL HOSTING SERVI	0100	300.00
14601657	KAPCO	10/10/2019	EASY COVER II	0100	274.96
14601659	LAKESIDE WATER DISTRICT	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	3,766.09
14601660	LAZEL	10/10/2019	RAZ-PLUS.COM RENEWAL FOR 13 CL	0100	2,287.35
14601661	MACDOUGAL-MORRIS GROUP LLC	10/10/2019	V2020-030 NPS AGREEMENT FOR 20	0100	7,206.98
14601662	NICK RAIL MUSIC INC	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	232.16
14601663	PALOS SPORTS	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	357.85
14601665	NCS PEARSON, INC	10/10/2019	PEARSON INVOICE #6855079 FOR O	0100	22.50
14601669	THE PRINT BUTTON	10/10/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	221.97
14602242	THE LIBRARY STORE	10/11/2019	LIBRARY SHELF MARKERS - ASSORT	0100	81.49
14602243	OFFICE DEPOT, INC.	10/11/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,171.28
14602244	DAVIS CONSULTING CORPORATION	10/11/2019	2 YEAR CONTRACT AT \$1,550 PER	0100	1,550.00

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14602246	STEIN EDUCATION CENTER	10/11/2019	V2020-050 2019-20 BLANKET FOR	0100	7,754.02
14602247	SMART & FINAL	10/11/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	145.05
14602248	SPRINT SOLUTIONS, INC.	10/11/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,040.14
14602738	AMPLIFY MUSIC THERAPY	10/14/2019	MUSIC THERAPY	0100	90.00
14602739	AT&T	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,976.00
14602740	BEST VALUE GLASS	10/14/2019	GLASS	0100	32.33
14602743	CURRICULUM ASSOCIATES, INC.	10/14/2019	QUICK WORD (PURPLE BOOK)	0100	415.03
14602744	DEPARTMENT OF JUSTICE	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	816.00
14602745	EDCO DISPOSAL CORPORATION	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	3,975.04
14602746	EL CAJON FORD	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	70.12
14602747	EL EDUCATION	10/14/2019	CARRIE SUGGETT	0100	1,000.00
14602747	EL EDUCATION	10/14/2019	CONFERENCE PAYMENT FOR DANEAL	0100	1,000.00
14602747	EL EDUCATION	10/14/2019	CONFERENCE PAYMENT FOR JAMES M	0100	1,000.00
14602748	EPS/DEPT GSF	10/14/2019	EPS VOCAB STUDENT BOOKS	0100	11,271.51
14602750	LEADER SERVICES	10/14/2019	V2020-017 BLANKET FOR 2019-20	0100	624.19
14602751	OFFICE DEPOT, INC.	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	891.01
14602752	RAYNE OF SAN DIEGO	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	90.00
14602753	SCHOOL SPECIALTY, INC	10/14/2019	#1496782 APOLLO ACTIVITY KIDNE	0100	3,257.81
14602754	SYCAMORE LANDFILL	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	578.49
14602755	SILVIA M. TARAZ	10/14/2019	I2020-003 BILINGUAL SPEECH ASS	0100	1,480.00
14602756	TARGET RIVER	10/14/2019	MARKETING	0100	4,372.50
14602760	WPS	10/14/2019	SRS-2 PRESCHOOL AUTOSCORE™ FOR	0100	820.20
14603193	CA ASS. OF SCHOOL TRANS. OFFICIALS	10/15/2019	CASTO CHAPTER 3 FALL TRANS WOR	0100	225.00
14603194	APOLLO ELEVATOR MAINTENANCE SERVICE	10/15/2019	EXTENSIVE REPAIR TO LIFT, NEW	0100	743.00
14603196	AMAZON CAPITAL SERVICES, INC.	10/15/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,130.43
14603198	ANYTHING GOES PROMOTIONS	10/15/2019	CHOIR JACKETS	0100	2,196.38
14603199	APPLE INC.	10/15/2019	13-INCH MACBOOK PRO PN# MUHP2L	0100	7,562.11
14603201	COOLE SCHOOL	10/15/2019	#ES-19 ELEM PLANNERS	0100	1,612.00
14603202	DATTEL SYSTEMS INCORPORATED	10/15/2019	ITEM# 185649 - LENOVO THINKPAD	0100	2,216.11
14603203	THE DEVEREUX FOUNDATION	10/15/2019	V2020-046 NPS AGREEMENT FOR 20	0100	19,267.10
14603204	DIESEL PRINT CO	10/15/2019	TEE SHIRTS	0100	620.45
14603206	ESGI	10/15/2019	ESGI - 12 MONTH SOFTWARE LICEN	0100	5,960.00
14603207	INSTITUTE FOR EFFECTIVE EDUCATION	10/15/2019	V2020-051 NPS 2019-20 CHILDREN	0100	6,337.60
14603209	MCGRAW-HILL	10/15/2019	READING MASTERY CLASSIC FAST C	0100	982.48
14603210	NWEA	10/15/2019	MAP GROWTH SCIENCE (ADD ON)	0100	295.00
14603211	OFFICE DEPOT, INC.	10/15/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	214.41
14603213	SOUTHERN REGION FFA	10/15/2019	SOUTHERN REGION DISCOVERY LEAD	0100	780.00
14603214	STARFALL EDUCATION	10/15/2019	QUOTE NO. 3734-6171-4487 MORE-	0100	270.00

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14603215	SD COUNTY SUPERINTENDENT OF SCHOOLS	10/15/2019	LIMITLESS, LEARN, LEAD AND LIV	0100	560.00
14603849	AMAZON CAPITAL SERVICES, INC.	10/16/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,415.28
14603850	TORI ANDERSON	10/16/2019	TEACHER INDUCTION	0100	1,000.00
14603851	APPLE INC.	10/16/2019	HM6T2VC/A - LOGITECH RUGGED C	0100	5,384.81
14603852	LINDSEY BELL	10/16/2019	TEACHER INDUCTION	0100	1,000.00
14603853	GABRIELLE BOJORQUEZ (WEINBERG)	10/16/2019	TEACHER INDUCTION	0100	1,000.00
14603854	ARIANNA CASAS-LARA	10/16/2019	TEACHER INDUCTION	0100	1,000.00
14603855	NICOLE CURTIS	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603856	CLARA ESCUTIA	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603857	GOPHER SPORT	10/16/2019	71-914	0100	1,170.14
14603858	ROSALBA HERRERA	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603859	Complete Campus Security Solutions	10/16/2019	RENEWAL (1) YEAR LICENSE - ENT	0100	3,780.00
14603860	ILLUMINATE EDUCATION INC.	10/16/2019	ISI LICENSES - STUDENT INFO. S	0100	54,870.00
14603861	hUIFEN (LUI) CATHERINE	10/16/2019	TEACHER INDUCTION	0100	2,500.00
14603862	DIANNA LUU	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603863	MAILFINANCE INC.	10/16/2019	THE PRICING FOR MONTHS 1-60 IS	0100	2,003.57
14603864	MONICA MELLO	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603866	GABY NOBLE	10/16/2019	TEACHER INDUCTION	0100	1,000.00
14603867	ONE STONE APPAREL INC	10/16/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,431.36
14603868	BONNIE PARKER	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603869	LU QI	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603870	RO HEALTH, INC	10/16/2019	V2020-057 NURSING SERVICES FOR	0100	447.58
14603871	AYMARA AHUMADA RUIZ	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603872	MELODY SATHER	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603873	LYNDSEY STRAIT (CLARK)	10/16/2019	TEACHER INDUCTION	0100	2,000.00
14603874	LASERCYCLE USA, INC.	10/16/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,151.99
14603876	U.S. BANK EQUIPMENT FINANCE	10/16/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,142.76
14603877	XEROX CORPORATION	10/16/2019	LEASE CHARGES FOR FISCAL YEAR	0100	1,241.45
14604445	A&B SAW & LAWNMOWER SHOP	10/17/2019	BLANKET PURCHASE ORDER FOR FIS	0100	17.17
14604446	AMAZON CAPITAL SERVICES, INC.	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,027.19
14604447	AZTEC FIRE & SAFETY INC.	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	478.25
14604449	BROADWAY AUTO ELECTRIC	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	160.00
14604450	DION & SONS, INC.	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,710.55
14604451	GWENDOLYN FRALEY	10/17/2019	TEACHER INDUCTION	0100	2,500.00
14604452	GRAINGER	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,067.13
14604453	HD SUPPLY FACILITIES MAINT	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	219.27
14604454	HOME DEPOT CREDIT SERVICES	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,559.38
14604455	JUPITER ED, INC.	10/17/2019	JUPITER iO FOR 2019-20 UP TO 8	0100	2,097.45

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14604456	LAKESIDE EQUIPMENT	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	452.28
14604457	JOCELYN MCCULLOUGH	10/17/2019	BLANKET FOR 2019-20 MILEAGE RE	0100	997.60
14604458	O'REILLY AUTO PARTS	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	382.68
14604459	PECK'S HEAVY FRICTION INC	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	455.27
14604460	ROADONE	10/17/2019	CHANGE ORDER TO ADD MAINTENANC	0100	240.00
14604461	SHIFFLER EQUIPMENT SALES INC	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	145.52
14604462	VISTA HILL FOUNDATION	10/17/2019	V2020-034 NPS AGREEMENT FOR 20	0100	36,041.00
14604463	WAXIE SANITARY SUPPLY	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	11,700.18
14604464	XEROX CORPORATION	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	694.45
14605100	CED-SAN DIEGO CONSOLIDATED ELECTRIC	10/18/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	38.68
14605101	ANNA MARIE LOPEZ	10/18/2019	TEACHER INDUCTION	0100	3,000.00
14605102	MISSION FEDERAL CREDIT UNION	10/18/2019	P CARDS	0100	12,684.38
14605103	EMILY OKERLUND	10/18/2019	TEACHER INDUCTION	0100	3,000.00
14606293	AMAZON CAPITAL SERVICES, INC.	10/22/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	646.18
14606295	NO TEARS LEARNING INC.	10/22/2019	COMENCEMOS KINDER	0100	1,438.89
14606296	NORTH INLAND SELPA	10/22/2019	CRITICAL ISSUES CONFERENCE 201	0100	85.00
14606297	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/22/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	506.47
14606298	VISTA HIGHER LEARNING, INC.	10/22/2019	EN ESPANOL STUDENT BOOK LEVEL	0100	6,640.45
14606869	A&B SAW & LAWNMOWER SHOP	10/23/2019	BLANKET PURCHASE ORDER FOR FIS	0100	51.40
14606870	AGRICULTURAL PEST CONTROL	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	730.00
14606871	ROCK AND BLOCK HARDSCAPE SUPPLY	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	174.60
14606872	ATTAINMENT COMPANY INC.	10/23/2019	GOTALK 9+ LITE TOUCH WITH SOFT	0100	370.95
14606873	BATTELLE FOR KIDS	10/23/2019	PROFESSIONAL LEARNING COMMUNIT	0100	5,400.00
14606874	CINTAS CORPORATION	10/23/2019	BLANKET FOR FISCAL YEAR 2019-	0100	175.72
14606875	DIXIELINE	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	299.54
14606876	EAST PENN MFG CO	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	35.95
14606877	MORSCO SUPPLY, LLC	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	407.93
14606878	IMPERIAL SPRINKLER SUPPLY, INC.	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	31.89
14606879	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	10/23/2019	BLANKET FY 2019-20 COPY CHARGE	0100	1,203.59
14606880	LOWE'S	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,967.25
14606881	LYNN'S LOCKSMITH SERVICE	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	15.11
14606883	PECK'S HEAVY FRICTION INC	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	107.23
14606884	PPG ARCHITECTURAL FINISHES INC	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	815.41
14606885	SCHOLASTIC INC	10/23/2019	CORTES 4 MAGAZINE	0100	2,335.51
14606886	RUSSELL SIGLER, INC.	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	4,989.90
14606887	SYCAMORE LANDFILL	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	398.76
14606888	TURNAROUND SCHOOLS	10/23/2019	PROFESSIONAL DEVELOPMENT CONTR	0100	9,321.25
14606889	WAXIE SANITARY SUPPLY	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	258.83

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14606890	XEROX CORPORATION	10/23/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,938.36
14607496	ALBERTSONS	10/24/2019	BLANKET PURCHASE ORDER FOR FIS	0100	31.16
14607497	TARN ALFSON	10/24/2019	TEACHER INDUCTION	0100	1,000.00
14607498	ASELTINE SCHOOL	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	10,682.98
14607499	ASSETWORKS RISK MANAGEMENT INC.	10/24/2019	(OPTIONAL) MOBILE ASSETMAXX SO	0100	2,450.00
14607501	CIT FINANCE LLC	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	780.07
14607502	COPY CORRAL	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	470.65
14607504	NYHART EPLER	10/24/2019	ROLL-FORWARD VALUATION REPORT	0100	2,050.00
14607505	EVERYTHING MEDICAL, LLC	10/24/2019	MISC MEDICAL SUPPLIES	0100	1,214.34
14607506	ERIN GARCIA, CUSTODIAN	10/24/2019	REVOLVING CASH	0100	5,792.09
14607507	GRAINGER	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	485.81
14607508	DAYNAH HOOPER-ROBLEDO	10/24/2019	TEACHER INDUCTION	0100	1,000.00
14607509	J.W. PEPPER & SON, INC.	10/24/2019	MUSIC HIGH HOPES	0100	123.91
14607510	LEADER SERVICES	10/24/2019	FISCAL YEAR 2016/17 VENDORS FE	0100	125.00
14607511	NEW HAVEN YOUTH AND FAMILY SERVICES	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,200.00
14607512	GINA NUNEZ	10/24/2019	TEACHER INDUCTION	0100	1,000.00
14607513	OFFICE DEPOT, INC.	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	117.59
14607514	ONE STONE APPAREL INC	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	335.25
14607515	DAVIS CONSULTING CORPORATION	10/24/2019	2 YEAR CONTRACT AT \$1,550 PER	0100	1,550.00
14607517	PROJECT LEAD THE WAY	10/24/2019	MEDICAL DETECTIVES REFILL KIT	0100	864.16
14607518	SAN DIEGO AIR & SPACE MUSEUM	10/24/2019	FIELDTRIP-STARLAB ADDITIONAL S	0100	505.00
14607519	SAN DIEGO GAS & ELECTRIC	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	249,321.34
14607520	STEIN EDUCATION CENTER	10/24/2019	V2020-050 2019-20 BLANKET FOR	0100	5,347.60
14607521	SHRED IT	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	84.46
14607522	SIERRA ACADEMY OF SAN DIEGO	10/24/2019	V2020-043 NPS FOR 2019-20	0100	3,065.04
14607523	RUSSELL SIGLER, INC.	10/24/2019	10/21/2019 - CHANGE ORDER TO I	0100	317.84
14607524	SPARKLETTS	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	583.75
14607525	SD COUNTY SUPERINTENDENT OF SCHOOLS	10/24/2019	AMENDMENT V2020-055 TO CONTRAC	0100	9,000.00
14607527	TARGET RIVER	10/24/2019	VIDEO FOR PRESCHOOL	0100	2,600.00
14607528	VERIZON WIRELESS	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	2,200.08
14608484	AMAZON CAPITAL SERVICES, INC.	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	87.41
14608485	KRISTIN BARTHOLOMEW	10/28/2019	TEACHER INDUCTION	0100	1,000.00
14608486	CED-SAN DIEGO CONSOLIDATED ELECTRIC	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	83.72
14608487	EL CAJON FORD	10/28/2019	BLANKET PO	0100	197.57
14608488	ERIN GARCIA, CUSTODIAN	10/28/2019	REVOLVING CASH	0100	1,310.37
14608489	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	10/28/2019	BLANKET FY 2019-20 LEASE CHGS	0100	656.49
14608490	KYOCERA DOCUMENT SOLUTIONS WEST, LLC	10/28/2019	BLANKET FY 2019-20 LEASE CHGS	0100	656.49
14608491	CASEY MCNELLEN	10/28/2019	TEACHER INDCUTION	0100	1,000.00

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14608492	MRC	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,680.62
14608493	OMA'S PUMPKIN PATCH	10/28/2019	OMA'S FIELD TRIP ADMISSION FOR	0100	1,270.00
14608494	O'REILLY AUTO PARTS	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	532.04
14608496	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	220.85
14608498	LASERCYCLE USA, INC.	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	216.52
14608499	KELSEY THOMAS	10/28/2019	TEACHER INDUCTION	0100	1,000.00
14608500	BORDER RECAPING, LLC	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	344.00
14608983	AMAZON CAPITAL SERVICES, INC.	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	106.18
14608984	BEST VALUE GLASS	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	64.65
14608985	CINTAS CORPORATION	10/29/2019	BLANKET FOR FISCAL YEAR 2019-	0100	175.72
14608986	COMPETITIVE METALS, INC	10/29/2019	BLANKET FOR FISCAL YEAR 2019-	0100	119.28
14608987	IMPERIAL SPRINKLER SUPPLY, INC.	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	283.23
14608988	LAKESIDE EQUIPMENT	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	521.05
14608989	NCS PEARSON, INC	10/29/2019	PEARSON INVOICE 7327986 - ONLI	0100	22.50
14608990	PEPSI-COLA	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	100.93
14608991	PPG ARCHITECTURAL FINISHES INC	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	292.54
14608992	RADY CHILDREN'S HOSPITAL-SD	10/29/2019	MANDATED HEALTH SCREENING SERV	0100	3,286.40
14608994	SAN DIEGO COUNTY OFFICE OF ED	10/29/2019	PATY FERNANDEZ - SDCOE LEGISLA	0100	90.00
14608995	SCHOOL BUS PARTS CO.	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	200.77
14608996	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	104.27
14608997	SPRINT SOLUTIONS, INC.	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	1,910.24
14608998	BORDER RECAPING, LLC	10/29/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	923.99
14609640	OFFICE DEPOT, INC.	10/30/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	260.39
14609641	SCHOLASTIC CLASSROOM MAGAZINES	10/30/2019	CLASSROOM MAGAZINES	0100	527.45
14609642	SYCAMORE LANDFILL	10/30/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	451.70
14609643	VILLA SANTA MARIA, INC.	10/30/2019	V2020-035 NPS AGREEMENT FOR 20	0100	15,925.00
14610122	AMAZON CAPITAL SERVICES, INC.	10/31/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	25.85
14610123	DIESEL PRINT CO	10/31/2019	BAND T SHIRTS	0100	901.48
14610124	DION & SONS, INC.	10/31/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	5,428.62
14610125	ROADONE	10/31/2019	BLANKET FOR FISCAL YEAR 2019-2	0100	240.00
GENERAL				0100 Total	1,074,925.55
14597948	SMART & FINAL	10/2/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	1,893.70
14598548	KIRK PAVING, INC.	10/3/2019	ASPHALT PROJECT AT ESS FIRE ST	1200	19,000.00
14598553	SAN DIEGO GAS & ELECTRIC	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	1,457.02
14599253	SPARKLETT'S	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	61.20
14601058	AMAZON CAPITAL SERVICES, INC.	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	345.66
14601061	DION & SONS, INC.	10/9/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	85.84
14602247	SMART & FINAL	10/11/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	331.69

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14602745	EDCO DISPOSAL CORPORATION	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	99.30
14604454	HOME DEPOT CREDIT SERVICES	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	1,065.76
14605102	MISSION FEDERAL CREDIT UNION	10/18/2019	P CARDS	1200	2,273.80
14606890	XEROX CORPORATION	10/23/2019	ESS BLANKET 2019-20 - LEASE AN	1200	1,403.54
14607496	ALBERTSONS	10/24/2019	BLANKET PURCHASE ORDER FOR FIS	1200	208.56
14607519	SAN DIEGO GAS & ELECTRIC	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	2,874.85
14607524	SPARKLETT'S	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	71.07
14610124	DION & SONS, INC.	10/31/2019	BLANKET FOR FISCAL YEAR 2019-2	1200	89.85
CHILD DEVELOPMENT				1200 Total	31,261.84
14597948	SMART & FINAL	10/2/2019	BLANKET PURCHASE ORDER FOR FIS	1300	133.86
14598545	DOMINO'S PIZZA	10/3/2019	BLANKET PURCHASE ORDER FOR FIS	1300	10,946.65
14598550	NU HEALTH CALIFORNIA LLC	10/3/2019	PINEAPPLE - 4.5 OZ (CASE - 96	1300	1,966.08
14599240	TAKKT AMERICA HOLDING INC	10/4/2019	BLANKET PURCHASE ORDER FOR FIS	1300	700.06
14599243	dba HEARTLAND SCHOOL SOLUTIONS	10/4/2019	HEARTLAND - CAFETERIA LICENSE	1300	4,923.50
14599256	SYSCO FOODS SERVICES	10/4/2019	OPEN PURCHASE ORDER FOR FISCAL	1300	2,230.87
14599773	HOLLANDIA DAIRY	10/7/2019	BLANKET PURCHASE ORDER FOR FIS	1300	23,586.39
14601059	AMERICAN PRODUCE DISTRIBUTORS	10/9/2019	BLANKET PURCHASE ORDER FOR FIS	1300	13,024.94
14601061	DION & SONS, INC.	10/9/2019	BLANKET PURCHASE ORDER FOR FIS	1300	401.90
14601647	ECOLAB FOOD SAFETY SPECIALTIES	10/10/2019	PANSAVERS BUN SHEET LINERS	1300	589.72
14601649	GALASSO'S BAKERY	10/10/2019	BLANKET PURCHASE ORDER FOR FIS	1300	3,619.87
14601652	GOLD STAR FOODS INC	10/10/2019	BLANKET PURCHASE ORDER FOR FIS	1300	29,145.10
14601658	K GRAPHICS POSTERS	10/10/2019	BLANKET PURCHASE ORDER FOR FIS	1300	468.00
14601664	P&R PAPER SUPPLY COMPANY, INC.	10/10/2019	BLANKET PURCHASE ORDER FOR FIS	1300	4,846.24
14601666	PEARSON FOOD COMPANY, INC.	10/10/2019	ULTRA GRAIN T2 FLOUR	1300	3,612.50
14601667	PRO-EDGE KNIFE	10/10/2019	BLANKET PURCHASE ORDER FOR FIS	1300	60.00
14601668	QUALITY LIFT TRUCKS	10/10/2019	SERVICE CALL/LABOR/CARTRIDGE	1300	893.20
14602240	GARCIA'S PUEBLA MERCADO	10/11/2019	BLANKET PURCHASE ORDER FOR FIS	1300	175.00
14602241	TAKKT AMERICA HOLDING INC	10/11/2019	BLANKET PURCHASE ORDER FOR FIS	1300	279.76
14602245	SEAPORT MEAT COMPANY	10/11/2019	BLANKET PURCHASE ORDER FOR FIS	1300	1,491.30
14602247	SMART & FINAL	10/11/2019	BLANKET PURCHASE ORDER FOR FIS	1300	288.84
14602249	SYSCO FOODS SERVICES	10/11/2019	OPEN PURCHASE ORDER FOR FISCAL	1300	875.52
14602739	AT&T	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	14.54
14602741	CA DEPT OF EDUCATION	10/14/2019	BLANKET PURCHASE ORDER FOR FIS	1300	604.20
14602758	WEBB'S RV SUPPLY	10/14/2019	BLANKET PURCHASE ORDER FOR FIS	1300	41.21
14603200	CA DEPT OF EDUCATION	10/15/2019	BLANKET PURCHASE ORDER FOR FIS	1300	28.08
14603205	ECONOMY RESTAURANT & SUPPLY CO	10/15/2019	CAMBRO MODEL NO. VBRHD6158 VER	1300	2,459.93
14603849	AMAZON CAPITAL SERVICES, INC.	10/16/2019	BLANKET PURCHASE ORDER FOR FIS	1300	53.86
14603877	XEROX CORPORATION	10/16/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	3.23

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14605102	MISSION FEDERAL CREDIT UNION	10/18/2019	P CARDS	1300	512.01
14606293	AMAZON CAPITAL SERVICES, INC.	10/22/2019	BLANKET PURCHASE ORDER FOR FIS	1300	54.20
14607500	CA DEPT OF EDUCATION	10/24/2019	BLANKET PURCHASE ORDER FOR FIS	1300	635.55
14607503	CULLIGAN	10/24/2019	BLANKET PURCHASE ORDER FOR FIS	1300	48.17
14607526	SYSCO FOODS SERVICES	10/24/2019	OPEN PURCHASE ORDER FOR FISCAL	1300	405.14
14607528	VERIZON WIRELESS	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	1300	54.44
14608484	AMAZON CAPITAL SERVICES, INC.	10/28/2019	BLANKET PURCHASE ORDER FOR FIS	1300	484.50
14610124	DION & SONS, INC.	10/31/2019	BLANKET PURCHASE ORDER FOR FIS	1300	273.04
CAFETERIA				1300 Total	109,931.40
14599222	ALPHA STUDIO DESIGN GROUP	10/4/2019	BID PHASE	2139	1,750.00
14599235	GEM INDUSTRIAL	10/4/2019	EH & WG BOND PROJECTS	2139	179,200.00
14601639	ALPHA STUDIO DESIGN GROUP	10/10/2019	BID PHASE	2139	500.00
14601644	DEPARTMENT OF GENERAL SERVICES	10/10/2019	DSA FEES, TV INSTALLATION INVO	2139	688.28
14602239	ALPHA STUDIO DESIGN GROUP	10/11/2019	CONSTRUCTION PHASE	2139	3,500.00
14602742	CONSULTING & INSPECTION SERVICES, LLC	10/14/2019	PROJECT INSPECTION SERVICES	2139	6,414.00
14602759	WESTERN ENVIRONMENTAL & SAFETY	10/14/2019	LAKESIDE FARMS STAGE FLOORING	2139	2,465.00
14603195	ALPHA STUDIO DESIGN GROUP	10/15/2019	LANDSCAPE ARCHITECT	2139	2,500.00
14603197	ANTON'S SERVICE INC.	10/15/2019	LEMON CREST WALKWAY 85%	2139	62,581.25
14603212	ROOF CONSTRUCTION	10/15/2019	MATERIALS	2139	228,148.20
14603865	NINYO & MOORE	10/16/2019	SR. STAFF ENGINEER/GEOLOGIST/S	2139	4,139.50
14604454	HOME DEPOT CREDIT SERVICES	10/17/2019	TECH SUPPLIES - 8-OUTLET SURGE	2139	337.14
14606294	CONSULTING & INSPECTION SERVICES, LLC	10/22/2019	ADMINISTRATIVE ASSISTANT SERVI	2139	2,462.00
14606882	NINYO & MOORE	10/23/2019	HIGH STRENGTH BOLT, NUT & WASH	2139	3,768.00
14610121	ALPHA STUDIO DESIGN GROUP	10/31/2019	LUSD VIDEO SURVEILLANCE	2139	5,640.00
BOND				2139 Total	504,093.37
14597947	GOLDEN OFFICE TRAILERS, INC.	10/2/2019	BLANKET FOR FISCAL YEAR 2019-2	2519	700.38
14599236	GOLDEN OFFICE TRAILERS, INC.	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	2519	700.38
CAPITAL FACILITIES				2519 Total	1,400.76
14600388	MYERS-STEVENSON & TOOHEY & CO	10/8/2019	19-20 INSURANCE	6200	321.00
14600392	SPECIALIZED THERAPY SERVICES	10/8/2019	SPECIALIZED THERAPY	6200	3,633.13
14601646	DISCOVERY EDUCATION	10/10/2019	TECHBOOKS	6200	14,999.41
14602757	U.S. BANK CORPORATE PYMT SYS	10/14/2019	CAL CARD	6200	3,965.78
14603875	TROXELL COMMUNICATIONS, INC	10/16/2019	CHROMEBOOKS	6200	3,780.00
14608497	SPECIALIZED THERAPY SERVICES	10/28/2019	SPECIALIZED THERAPY SERVICES	6200	11,860.00
BARONA CHARTER				6200 Total	38,559.32
14598553	SAN DIEGO GAS & ELECTRIC	10/3/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	3,408.86
14599238	HOME DEPOT CREDIT SERVICES	10/4/2019	MISC SUPPLIES	6201	3,885.28
14599253	SPARKLETT'S	10/4/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	279.48

BOARD WARRANT REPORT

10/01/2019-10/31/2019

Warrant ID	Vendor Name	Payment Date	Invoice Item Description	Fund	Amount Charged to Fund
14599263	XEROX CORPORATION	10/4/2019	XEROX LEASE	6201	2,581.82
14599780	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/7/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	1,811.56
14600377	ACCREDITING COMMISSION FOR SCHOOLS	10/8/2019	ANNUAL ACC MEM FEE 19-20	6201	1,070.00
14600379	CALIFORNIA INTERSCHOLASTIC	10/8/2019	2109 CIFSDS SYMPOSIUM	6201	50.00
14600389	PEARSON EDUCATION	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	8,251.44
14600393	TEXTBOOK WAREHOUSE LLC	10/8/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	1,649.22
14600396	WAXIE SANITARY SUPPLY	10/8/2019	SCOTT HARD ROLL TOWELS	6201	255.51
14600397	WILKINSON HADLEY KING & CO LLP	10/8/2019	FINAL 17-18 AUDIT BILL	6201	740.00
14601065	XEROX CORPORATION	10/9/2019	XEROX LEASE	6201	1,290.91
14601641	COX COMMUNICATIONS	10/10/2019	INTERNET	6201	235.00
14602739	AT&T	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	87.15
14602745	EDCO DISPOSAL CORPORATION	10/14/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	186.00
14602749	FISHER SCIENCE EDUCATION	10/14/2019	FLASK SHAKER & MISC SUPPLIES	6201	441.47
14603208	JUPITER ED, INC.	10/15/2019	JUPITER IO FOR 2019-2020 UP TO	6201	1,004.99
14604448	BLICK ART MATERIALS	10/17/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	3,637.27
14604454	HOME DEPOT CREDIT SERVICES	10/17/2019	MISC SUPPLIES	6201	(291.61)
14607516	PITNEY BOWES INC.	10/24/2019	POSTAGE	6201	659.07
14607519	SAN DIEGO GAS & ELECTRIC	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	7,193.11
14607524	SPARKLETT'S	10/24/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	148.43
14608496	SOUTHWEST SCHOOL & OFFICE SUPPLY	10/28/2019	BLANKET FOR FISCAL YEAR 2019-2	6201	296.52
14608982	AARDVARK ANT & PEST CONTROL, INC	10/29/2019	EVERY OTHER MONTH FEE (PEST CO	6201	209.00
14608993	RIVER VALLEY EDUCATIONAL FOUND	10/29/2019	BACK TO SCHOOL BBQ	6201	2,165.00
14608999	XEROX CORPORATION	10/29/2019	CONTRACT AGREEMENT	6201	2,581.82
14609000	YOUNG, MINNEY & CORR LLP	10/29/2019	PROFESSIONAL SERVICES	6201	1,371.05
RIVER VALLEY CHARTER				6201 Total	45,198.35
				Grand Total	1,805,370.59

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

REVOLVING CASH REGISTER

Background (Describe purpose/rationale of the agenda item):

LISTING OF ALL TRANSACTIONS (REIMBURSEMENTS, MILEAGE EXPENSES ETC) FOR THE MONTH PRIOR TO BOARD MEETING.

Fiscal Impact (Cost):

\$17,596.89

Funding Source:

GENERAL FUND, DONATION ACCOUNTS, ETC.

Addresses Emphasis Goal(s):

☒ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |

Originating Department/School: Click here to enter text.

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



Lakeside Union School District
Revolving Cash Register
October 2019

Date	Num	Name	Memo/Description	Amount
10/03/2019	38301	Priscilla Barcellos	Crayons, Totes, Chalk Bright Circles, Nameplate.	-206.72
10/03/2019	38302	Suzanne Bass	(12) Scholastic News Magazine Subscription, Dry Erase Boards, Sanitizer, Bogle, Envelopes, 2 Pocket Folders, Trace and Writ Stencil, Crayons, Area Rug, File Crate.	-624.55
10/03/2019	38303	Lucretia Browning	Military Action Figures, Colored Beads, Magnetic Clips, Cedar, Pine, Animal Treats, Crayons.	-46.73
10/03/2019	38304	Diane Cullen	Slider Pencil Cases, Tape, Gel Pens.	-18.07
10/03/2019	38305	Diane Cullen	Voided - Slider Pencil Cases, Tape, Gel Pens.	0.00
10/03/2019	38306	Marissa Frost	Pencils, Plastic Activity Trays, Alphabet Boarder, Jigsaw Boarders, Rainbow Boarders, Calendar, STEM Poster, Incentive Chart, Folders, Hanging File Folders, Glue Sticks.	-211.99
10/03/2019	38307	Bridget Gambardella	Sandbox Cover - Tarp.	-15.38
10/03/2019	38308	Cindy Hilliker	Really Good Stuff - Even and Odd Poster, Mini Primary Flip Chart, Place Value Work Mats.	-114.26
10/03/2019	38309	LANCE MEYER	Kelin Meyer camp over payment, transaction date 9/26/2019	-25.00
10/03/2019	38310	Keri Strong	September 2019 DNP deduction refund	-958.26
10/03/2019	38311	Tammy Lemon	Supplies For 2nd Grade Reward.	-26.71
10/03/2019	38312	Melissa Mann	TPT - Escape Room For Articulation, Figurative Language, You Decide Stories, Nonverbal Cues, Language Bundle, Truth Or Myth.	-91.19
10/03/2019	38313	Marina Mevi	Refund Of Giovanni's School Lunch Account.	-19.00
10/03/2019	38314	Mary Miller	Therapy Shoppe - Therapy Putty.	-32.48
10/03/2019	38315	Linda Mitzel	Photo Frame, Legal Pads, Pens, Deskpad, Paper, Posters.	-101.68
10/03/2019	38316	Jerred Murphy	Costco - Cleaning Supplies, Water Cooler, Toys, Batteries, Tissues, Soap, Plates, Forks, Towels.	-680.43
10/03/2019	38317	Jana Paper	Laminating Pouches, Crash Pad.	-72.19
10/03/2019	38318	Benjamin Ira Stevens	Desk Organizer, Comp Books, Laser Pointer, Binder Clips, Cords 6 ft & 12 ft, Aim High Read Achieve, Common Core Comprehension.	-252.73
10/04/2019	38319	Moni Varin	September 2019 Pay didn't process correct	-110.82
10/08/2019	38320	Jocelyn McCullough	July 2019 Mileage Reimbursement	-798.08
10/15/2019	38321	Richard Benzing	Cleaning Supplies.	-122.54
10/15/2019	38322	Michael Bishop	Office Depot - Glue, Scissors, Bright Color Paper..	-51.39
10/15/2019	38323	GABRIELLE BOJORQUEZ	TPT - Literacy Centers For 2nd Grade, Math Fluency Addition & Subtraction, Interactive Word Wall.	-86.25
10/15/2019	38324	Lina Cortes	Target - School Supplies, Pencils, Markers, Colored Pencils, Index Cards, Eraser.	-39.72
10/15/2019	38325	Grace Cox	Campus Goal Planning - Supplies.	-59.29
10/15/2019	38326	Julie Danks	Biztown Interviews - Supplies.	-45.00
10/15/2019	38327	Alisha Debusk	(2) Math Conference.	-473.00
10/15/2019	38328	Lisa DeRosier	District Meeting Refreshments.	-35.97
10/15/2019	38329	Tammy Ferrell	Staff Development - Refreshments.	-25.99
10/15/2019	38330	Kip Frazer	Oriental Trading - Back To School Holiday Items.	-85.98
10/15/2019	38331	Bridget Gambardella	Costco - Photo's for DRDP's	-54.09
10/15/2019	38332	PJ Gilchrist	Ralphs - Playground Balls.	-12.91
10/15/2019	38333	Guadalupe Gonzalez	August & September 2019 Mileage.	-20.36
10/15/2019	38334	Tifani Gunn	OD & Target - Misc. Office And Classroom Supplies, Misc. Class Rewards & Storage.	-276.75
10/15/2019	38335	Diana Hallin	Walmart - Crayon Boxes & Prizes For Prize Box.	-9.43
10/15/2019	38336	Davinee Huden	OD, Big Lots, CVS - Rubber Bands, Duck Tape, Avery Dividers, Cal Index Dividers, Albanese, Sandwich Bags, Cheese Dip & Sticks.	-83.28
10/15/2019	38337	Steve Hunsberger	Science Supplies - Retractable Pens, Duct Tape, Frozen Bloodworms, Plants.	-207.08
10/15/2019	38338	Jason Justeson	Alan's & JW Pepper - (3) Music Books, Music - Paint It Black.	-96.62
10/15/2019	38339	Maggie Kenyon	Walmart - Cork Tiles, Files, Comp Book, Pencils, Binder Clips, Clipboard, Scissors, Glue Sticks, Post-Its.	-298.90
10/15/2019	38340	Brad Lappin	Tools For PLTW Class - Slotted Screwdriver, Phillips Screwdriver, (5 piece) Pliers.	-16.07
10/15/2019	38341	Anne Larsen	Refund Of Tatiana Larsen's Bus Pass.	-85.50
10/15/2019	38342	Sharolyn McDowell-Hollimon	Lakeshore Learning - Star Student, Confetti Inc Charts, Happy B-Day Pencil, Bookmarks, Spectrum Math GR 2-4.	-251.79
10/15/2019	38343	Kim Messina	Colored T-Shirts, Sheet Music, Black T-Shirts, Hoodies, Tanks, Crew Neck, Set Supplies, Colored Knee High Socks, Girl's Dance Costumes.	-1,787.41
10/15/2019	38344	Alana Miller	Party Favors, Glasses, Plates, Grafts, Halloween Icon Hopping Toy, Tinsel Spiders.	-73.34
10/15/2019	38345	Laura Peterson	Refund Of Ava's School Lunch Account.	-19.00
10/15/2019	38346	Leslie Procter	TPT - The Outsiders Novel Literature Guide Flip Book & Digital Version, Group Roles For The Secondary Classroom With Responsibilities & Sound Bites.	-58.73
10/15/2019	38347	Sheila Remers	Receipt Dated 9/27/19 Loom Bands & Loops.	-66.75
10/15/2019	38348	Steve Riddle	Walgreens - Flash Drive.	-6.99
10/15/2019	38349	Karen Saake	Dollar Tree - Small Basket, Sandwich Bags, (15) Earphones.	-18.55
10/15/2019	38350	Sandra Scott	August & September 2019 Mileage Reimbursement.	-9.28
10/15/2019	38351	Kelsey Thomas	Lakeshore Learning: Social-Emotional Prompts - Gr. 3-5.	-39.45
10/15/2019	38352	Elaine Thornton	Ash Pick Cupcake, Toy Kitchen Utensils, Snugadoo Sock, Soap Holders, Dry Erase Block, (3) Tablecover White, Metallic Party Hats.	-48.72
10/15/2019	38353	Alexis Wear	Home Depot - (2) Dry Erase Whiteboard Paint Kit, Primer, Mini Roller, Foam Roller, (3) Paint Tray, (2) Buckets (Mix Paint), (3) Paint Care Free, (1) Paint Stick.	-83.77

10/15/2019	38354	ELISA WILLIAMS	Fan For Room & Hooks For Decor, Posters, Hooks, Pillows, Art Supplies, Labels, Filling Boxes.	-233.29
10/23/2019	38355	Kelly Blum	Grade 1 Math Supplemental Materials.	-160.00
10/23/2019	38356	Victoria Duncan	4th Grade Guided Math, Writing Prompts, 5-A-Day Math 3rd Grade.	-135.99
10/23/2019	38357	Jason Justeson	Joann's - High Density Foam.	-23.69
10/23/2019	38358	Sheila Maddox	Erasers, Pencils, Crayons, Markers, Xerox Paper, Pencil Sharpener, Lamination, Erasers, Colored Pencils.	-147.26
10/23/2019	38359	Aubri McWay	Math Practice Pages (Krausmath.com).	-31.20
10/23/2019	38360	Tiffany Melville	Dollar Tree - Halloween Decorations - Foam Wreath, Metal Wreath Ring, Felt Joined Figures, Witch Hats, Carvable Pumpkin.	-53.72
10/23/2019	38361	Jerred Murphy	Costco - Toys For TK/EAK, Wipes, Pancake Mix, Syrup, Air Freshener.	-365.89
10/23/2019	38362	Genevieve Overland - McKay	Michaels - Art Supplies For Craft, Pony Beads.	-11.12
10/23/2019	38363	Kelli Plaisted	After School Program - Student Incentives & Rewards.	-76.81
10/23/2019	38364	Leslie Procter	Home Depot - Rubber Mat, LED Autism Speaks, Rock Plante, Hawaiian Planter Small.	-77.45
10/23/2019	38365	Lisa Reynolds	Classroom Supplies - Reward Stickers, Sticker Book, Outdoor Games, Raffle Tickets, Craft Sticks, Wall Calendar, Modge Podge, Confetti Jobs, Laminating, Gingham Border, Laminating, Portfolios, Scarecrow.	-163.23
10/23/2019	38366	Austin Wollitz	Science Supplies - Kitchen Twine, Paper Clip, Ribbon Yarn, Craft Access, Washers, Masking Tape	-64.01
10/28/2019	38367	Samuel Santiago	October 2019 Payroll - Sick Payout Did Not Process Correctly.	-3,657.41
10/29/2019	38368	Lois (Vandy) Kingsbury	Reimbursement for - CASTO Chapter 3 Fall Trans Workshop Registration.	-35.00
10/30/2019	38369	Staci Arnold	LV - Golf Cart Repair.	-170.00
10/30/2019	38370	Priscilla Barcellos	Staples - Page Protectors.	-15.54
10/30/2019	38371	Lisa DeRosier	Costco - Refreshments For District Meetings.	-35.97
10/30/2019	38372	Nina Drammissi	LP 70th Birthday Supplies - GTM, Walmart, \$ Tree - Rock Blocker, Balloons, Office Supplies, Bandana's, Whistles, Table Covers, Birthday Banner.	-417.49
10/30/2019	38373	Tammy Ferrell	Albertson's - Staff Development Refreshments.	-26.99
10/30/2019	38374	Stephen Hunsberger	Wisconsin Fast Plants, Hydrochloric Acid Laboratory, Protoslo Quieting Solution, Bamboo Dowel Rods, Plastic Rulers, Protractors, Microphone, Venus Fly Trap, Beef Liver.	-175.37
10/30/2019	38375	Sydney Masser	Barnes & Noble - BFG Book For Reading Club.	-7.75
10/30/2019	38376	Sandy Patterson	Teachers Pay Teachers - Math Supplemental Resources, Kindergarten Guided Math Curriculum.	-80.00
10/30/2019	38377	Yuen Restuvog	Refund Of Keilani's School Lunch Account.	-14.00
10/30/2019	38378	Suzie Smith	Scholastic Book Club - Books For Donation Give-Away.	-215.49
10/30/2019	38379	Julie Strate	Scholastic Book Club - Books.	-39.33
10/30/2019	38380	Caitlin Sullivan	Brown Lunch Bags, Sour Crawlers, Door Stoppers, Vinyl, Paint Sticks, Jars, Woodland - Posters, Alphabet Line, Welcome, Teacher Plan Book, Folders, Binder, Border, Picture Plates.	-199.35
10/30/2019	38381	Wei-Yu Wass	19/20 Quizlet Renewal.	-34.99
10/30/2019	38382	Diana White	Walmart - Strawberries & Apples For Cooking Club.	-6.75
10/31/2019	38383	Natalie Peters	October 2019 RCF didn't process correctly	-1,570.41
10/31/2019	38385	Samantha McCall	October 2019 Payroll	-295.22
				-\$ 17,596.89

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Ratification of Purchase Orders and Change Orders Listing (October 1, 2019 to October 31, 2019)

Background (Describe purpose/rationale of the agenda item):

The Governing Board must ratify all purchase orders and change orders that have been created pursuant to the authority granted under Education Code 17605 and Board Policy 3300 that authorizes staff to purchase supplies, materials, equipment, and services up to the amounts specified in Public Contract Code 20111. In addition, the Governing Board should review and ratify all purchase orders and change orders created as a result of prior Board approval. A list of purchase orders and change orders for the period of October 1, 2019, through October 31, 2019 is attached.

Fiscal Impact (Cost):

\$902,196.16

Funding Source:

General Fund Total: \$544,913.41 Pre-School Fund Total: \$8,000 Food Services Fund Total: \$589.72 Bond Fund Total: \$348,693.03 Developer Fees Fund Total: N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: District Wide/Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

OCTOBER 2019 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Site or Dept.	Fund	Total
0000005464	JEFF BENESCH	SPIRIT WEAR - EH	EH	0100	\$ 1,141.96
0000005466	JUPITER ED,INC.	SOFTWARE - TDS	TDS	0100	\$ 2,097.45
0000005467	PROJECT LEAD THE WAY	SCIENCE SUPPLIES - TDS	TDS	0100	\$ 964.16
0000005468	OXBOW ACADEMY	BLANKET 2019-20 V2020-066-SPED	SPED	0100	\$ 176,414.00
0000005469	JOCELYN MCCULLOUGH	BLANKET 2019-20 - SPED	SPED	0100	\$ 10,474.80
0000005470	MAXIM HEALTHCARE SERVICES, INC	BLANKET 2019-20 V2020-062-HLTH	HLTH SVCS	0100	\$ 5,000.00
0000005471	EL EDUCATION	T&C - ED SERVICES	ED SVCS	0100	\$ 3,000.00
0000005472	BURBANK UNIFIED SCHOOL DISTRICT	SHOW CHOIR REGISTRATION-LMS	LMS	0100	\$ 450.00
0000005473	WINTER GUARD ASSOCIATION	WINTER GUARD ASSOC REG. - LMS	LMS	0100	\$ 625.00
0000005474	DIESEL PRINT CO	SHIRTS FOR BAND - LMS	LMS	0100	\$ 620.45
0000005475	TARGET RIVER	MARKETING SVCS I2020-011- SUPT	SUPT	0100	\$ 6,972.50
0000005476	NCS PEARSON, INC	SCORING REPORTS - PSYCH SVCS	PSYCH SVCS	0100	\$ 22.50
0000005478	U.S. BANK EQUIPMENT FINANCE	BLANKET 2019-20 LEASE - LF	LF	0100	\$ 782.28
0000005479	NEW HAVEN YOUTH & FAM SVCS	BLANKET 19-20 V2020-039-SPED	SPED	0100	\$ 22,000.00
0000005480	SAN DIEGO AIR & SPACE MUSEUM	FIELD TRIP ADMISSION - LP	LP	0100	\$ 505.00
0000005484	LAKESIDE EQUIPMENT	DUNK TANK RENTAL - LF	LF	0100	\$ 165.00
0000005486	NWEA	TESTING SOFTWARE - LF	LF	0100	\$ 295.00
0000005488	DATEL SYSTEMS INCORPORATED	C2 TECH EQUIP ERATE - TDS	TDS	0100	\$ 1,798.29
0000005489	DATEL SYSTEMS INCORPORATED	C2 TECH EQUIP ERATE - LV	LV	0100	\$ 1,798.29
0000005490	DATEL SYSTEMS INCORPORATED	C2 TECH EQUIP ERATE - LF	LF	0100	\$ 1,798.28
0000005491	DATEL SYSTEMS INCORPORATED	C2 TECH EQUIP ERATE - LMS	LMS	0100	\$ 1,798.28
0000005493	ATTAINMENT COMPANY INC.	TALK DEVICE - SPED	SPED	0100	\$ 370.95
0000005494	ABLENET	STEP BY STEP W/LEVEL - SPED	SPED	0100	\$ 210.11
0000005495	SUPER DUPER PUBLICATIONS	LEARNING MATERIALS - SPED	SPED	0100	\$ 697.28
0000005496	E3 DIAGNOSTICS, INC	AUDIOMETER SERVICES - HLTH SVC	HLTH SVCS	0100	\$ 365.00
0000005499	WPS	CAPS KIT - SPED	SPED	0100	\$ 264.94
0000005500	PRO-ED	LANGUAGE MATERIALS - SPED	SPED	0100	\$ 5,164.46
0000005504	CA ASS. OF SCHOOL TRANS. OFFICIALS	PROFESSIONAL DEV. - TRANS	TRANS	0100	\$ 225.00
0000005505	APOLLO ELEVATOR MAINTENANCE	WHEEL CHAIR LIFT REPAIRS-MAINT	MAINT	0100	\$ 743.00
0000005506	ILLUMINATE EDUCATION INC.	V2018-060 SOFTWARE - ED TECH	ED TECH	0100	\$ 54,870.00
0000005507	MZHY EDITORS GROUP	CHINESE LANGUAGE MTLs - ED SVC	ED SVCS	0100	\$ 63.58
0000005508	ORENDA EDUCATION	I2020-009 LEADERSHIP - ED SVCS	ED SVCS	0100	\$ 129,667.00
0000005509	SCHOOL SPECIALTY, INC	INSTRUCTIONAL - ED SVCS	ED SVCS	0100	\$ 473.85

OCTOBER 2019 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Site or Dept.	Fund	Total
0000005511	BATTELLE FOR KIDS	MEMBERSHIP RENEWAL -ED SVCS	ED SVCS	0100 \$	5,400.00
0000005513	LEARNING A-Z	LEARNING SOFTWARE - RV	RV	0100 \$	5,222.85
0000005514	MCGRAW-HILL	TEACHER EDITIONS KN - ED SVCS	ED SVCS	0100 \$	4,963.57
0000005516	OMA'S PUMPKIN PATCH	FIELD TRIP - EH	EH	0100 \$	1,270.00
0000005517	CYT	COSTUMES FOR DRAMA - LMS	LMS	0100 \$	371.74
0000005518	BRAIN POP	SOFTWARE RENEWAL - LF	LF	0100 \$	2,550.00
0000005520	SAN DIEGO CUE	T&C - LMS	LMS	0100 \$	991.08
0000005521	NORTH INLAND SELPA	T&C - PUP SVCS	PUP SVCS	0100 \$	85.00
0000005522	VISTA HIGHER LEARNING, INC.	SPANISH MATERIALS - ED SVCS	ED SVCS	0100 \$	7,779.56
0000005523	NCS PEARSON, INC	RECORDING FORMS - PSYCH SVCS	PSYCH SVS	0100 \$	3,146.33
0000005524	NCS PEARSON, INC	RECORDING FORMS - SPED	SPED	0100 \$	1,490.30
0000005525	LEADER SERVICES	S.M.A.A. CONSULTANT - BUS SVCS	BUS SVCS	0100 \$	125.00
0000005526	WILKINSON HADLEY KING & CO LLP	AUDITING SERVICES - BUS SVCS	BUS SVCS	0100 \$	10,920.00
0000005528	NCS PEARSON, INC	SPED INSTRUCTIONAL ITEMS-SPED	SPED	0100 \$	764.73
0000005531	MCGRAW-HILL	READING MATERIALS - SPED	SPED	0100 \$	3,008.70
0000005532	APPLE INC.	IPAD PRO & CASE - TECH	TECH	0100 \$	1,124.86
0000005533	CALIFORNIA SCHOOL INSPECTIONS, LLC	V2020-049 FIT INSPECTION - MNT	MAINT	0100 \$	3,600.00
0000005538	JIM MELHART PIANO & ORGAN CO, INC.	CABINET FOR BAND - LMS	LMS	0100 \$	1,163.71
0000005539	SCHOLASTIC CLASSROOM MAGAZINES	MAGAZINES - TDS	TDS	0100 \$	2,208.24
0000005540	SAN DIEGO COUNTY OFFICE OF ED	T&C - LMS	LMS	0100 \$	225.00
0000005541	SCHOLASTIC CLASSROOM MAGAZINES	CLASSROOM MAGS - LMS	LMS	0100 \$	568.33
0000005544	CPM EDUCATIONAL PROGRAM	EBOOKS SOFTWARE - ED SVCS	ED SVCS	0100 \$	150.00
0000005545	ACHIEVE3000	EBOOKS SOFTWARE - ED SVCS	ED SVCS	0100 \$	540.00
0000005547	RENAISSANCE LEARNING, INC	SOFTWARE - RV	RV	0100 \$	3,351.50
0000005549	NCS PEARSON, INC	PSYCH FORMS - PSYCH	PSYCH SVCS	0100 \$	24.24
0000005550	SAN DIEGO COUNTY OFFICE OF ED	T&C - SPED	SPED	0100 \$	120.00
0000005551	SAN DIEGO COUNTY OFFICE OF ED	T&C - PUPIL SVCS	PUP SVCS	0100 \$	90.00
0000005553	WELLS FARGO VENDOR FIN SERVICES	COPIER LEASE - RV	RV	0100 \$	1,392.68
0000005555	DIESEL PRINT CO	ARTWORK & POSTERS - LC	LC	0100 \$	240.97
0000005556	RADIO WORKS USA	TWO WAY RADIOS - TDS	TDS	0100 \$	2,424.38
0000005557	MATH TRANSFORMATIONS	I2020-001 MATH CONSULTANT-LC	LC	0100 \$	12,000.00
0000005558	J.W. PEPPER & SON, INC.	DRAMA SUPPLIES - TDS	TDS	0100 \$	875.80
0000005559	E3 DIAGNOSTICS, INC	HEALTH SUPPLIES - HLTH SVCS	HLTH SVCS	0100 \$	284.38

OCTOBER 2019 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Site or Dept.	Fund	Total
0000005560	CPI	WORKBOOKS - SPED	SPED	0100	\$ 2,687.02
0000005561	MEDIC FIRST	CERTIFICATION RENEWAL-HLTH SVC	HLTH SVCS	0100	\$ 300.00
0000005565	SAN DIEGO COUNTY OFFICE OF ED	T&C - BUS SVCS	BUS SVCS	0100	\$ 250.00
0000005566	DIESEL PRINT CO	T SHIRTS CUSTOM - TDS	TDS	0100	\$ 903.81
0000005567	RADIO WORKS USA	TWO WAY RADIOS - EH	EH	0100	\$ 2,064.50
0000005568	TARGET RIVER	I2020-011 MARKETING SVCS-SUPT	SUPT	0100	\$ 23,635.00
0000005569	WELLS FARGO VENDOR FIN SERVICES	BLANKET 3 COPIER LEASE - LMS	LMS	0100	\$ 3,865.14
0000005570	KYOCERA DOCUMENT SOLUTIONS	BLANKET LEASE/SVC - LEAPP	LEAPP	0100	\$ 896.58
					\$ 544,913.41
0000005571	XEROX CORPORATION	BLANKET SVC/LEASE - ESS	ESS	1200	\$ 8,000.00
					\$ 8,000.00
0000005465	ECOLAB FOOD SAFETY SPECIALTIES	KITCHEN SUPPLIES - FS	FS	1300	\$ 589.72
					\$ 589.72
0000005481	ALPHA STUDIO DESIGN GROUP	LF AND LMS FLOORING - BOND	BOND	2139	\$ 1,000.00
0000005482	ALPHA STUDIO DESIGN GROUP	LC WALKWAY - BOND	BOND	2139	\$ 1,000.00
0000005483	ALPHA STUDIO DESIGN GROUP	EH AND WG FIRE ALARM - BOND	BOND	2139	\$ 1,500.00
0000005485	ANTON'S SERVICE INC.	LC WALKWAY - BOND	BOND	2139	\$ 62,581.25
0000005498	DEPARTMENT OF GENERAL SERVICES	DSA FEES TV INSTALL - BOND	BOND	2139	\$ 688.28
0000005501	CONSULTING & INSPECTION SERVICES	WG ES SHADE STRUCTURE - BOND	BOND	2139	\$ 2,258.00
0000005502	CONSULTING & INSPECTION SERVICES	EH ES SHADE STRUCTURE - BOND	BOND	2139	\$ 2,258.00
0000005503	CONSULTING & INSPECTION SERVICES	LMS ROOF - BOND	BOND	2139	\$ 1,898.00
0000005512	NINYO & MOORE	EH SHADE STRUCTURE - BOND	BOND	2139	\$ 4,139.50
0000005515	NINYO & MOORE	WG SHADE STRUCTURE - BOND	BOND	2139	\$ 3,768.00
0000005527	CONSULTING & INSPECTION SERVICES	LMS ROOFING - BOND	BOND	2139	\$ 916.00
0000005529	CONSULTING & INSPECTION SERVICES	EH ES SHADE STRUCTURE - BOND	BOND	2139	\$ 548.00
0000005530	CONSULTING & INSPECTION SERVICES	WG ES SHADE STRUCTURE - BOND	BOND	2139	\$ 998.00
0000005546	FREDRICKS ELECTRIC, INC.	EH AND WG FIRE ALARM - BOND	BOND	2139	\$ 259,500.00
0000005562	ALPHA STUDIO DESIGN GROUP	WG ES SHADE SHELTER-BOND	BOND	2139	\$ 500.00
0000005563	ALPHA STUDIO DESIGN GROUP	LP ES HVAC PORTABLES - BOND	BOND	2139	\$ 1,700.00
0000005564	ALPHA STUDIO DESIGN GROUP	VIDEO SURVEILLANCE - BOND	BOND	2139	\$ 3,440.00
					\$ 348,693.03

OCTOBER 2019 PURCHASE ORDERS

PO No.	Supplier	PO Ref	Site or Dept.	Fund	Total
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CHANGE ORDER AMOUNT INFORMATION

0000005009	AMAZON	CHANGE ORDER - HR	HR	0100	\$ 250.00
0000005071	LOWE'S	CHANGE ORDER - MAINT	MAINT	0100	\$ 2,500.00
0000005085	RUSSELL SIGLER, INC.	CHANGE ORDER - MAINT	MAINT	0100	\$ 5,000.00
0000005092	ROADONE	CHANGE ORDER - TRANS	TRANS	0100	\$ 740.00
0000005151	ASELTINE	CHANGE ORDER - SPED	SPED	0100	\$ 52,179.08
0000005190	TRANE USA	CHANGE ORDER - MAINT	MAINT	0100	\$ 2,500.00
0000005207	SOUTHWEST SCHOOL & OFFICE SUPPLY	CHANGE ORDER - LC	LC	0100	\$ 3,000.00
0000005244	AMAZON	CHANGE ORDER - LF	LF	0100	\$ 7,800.00
0000005245	AMAZON	CHANGE ORDER - LP	LP	0100	\$ 2,800.00
0000005246	AMAZON	CHANGE ORDER - LC	LC	0100	\$ 4,000.00
0000005300	DIALCOM	CHANGE ORDER - MAINT	MAINT	0100	\$ 2,000.00
0000005409	AMAZON	CHANGE ORDER - EH	EH	0100	\$ 1,290.00
					\$ 84,059.08
0000004986	MERRILL BEVERAGE	CANCEL	FS	1300	\$ 5,000.00
					\$ 5,000.00
TOTAL PURCHASE ORDERS					\$ 902,196.16
TOTAL CHANGE ORDERS					\$ 89,059.08
TOTAL PO'S & C/O'S					\$ 991,255.24

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Ratification of P Card expenditure transactions for the month of September 2019

Background (Describe purpose/rationale of the agenda item):

It is recommended that The Governing Board approve/ratify expenditure transactions charged to District P Cards for the month of September 2019.

Fiscal Impact (Cost):

\$15,470.19

Funding Source:

General Fund Total: \$12,684.38 Child Development Fund Total: \$2,273.80 Food Services Fund Total: \$512.01

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: District Wide/Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Principal/Department Head Signature



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

SEPTEMBER 2019 MISSION FEDERAL P-CARD LEDGER

ACCT NAME	POST DATE	AMT	MERCHANT NAME	FIN.ACCOUNTING CODE	FIN.EXPENSE DESCRIPTION
ARNOLD,STACI	09/06/2019	\$ 87.02	DIESEL PRINT CO., LLC	0100 0300601 1110 1000 5800000 368 150	T-SHIRTS MADE WITH LOGO FOR STAFF
TOTAL CHARGED TO BUDGET		\$ 87.02		0100 0300601 1110 1000 5800000 368 150	
BEISIGL,BRIAN	09/22/2019	\$ 480.99	COURTYARD BY MARRIOTT	0100-0000000-0000-7200-5200010-189-730	HOTEL STAY FOR APPLE CONFERENCE SEPT. 18-19, 2019
TOTAL CHARGED TO BUDGET		\$ 480.99		0100-0000000-0000-7200-5200010-189-730	
BEISIGL,BRIAN	09/18/2019	\$ 90.00	CETPA	0100-0000000-0000-7200-5300000-189-730	ANNUAL MEMBERSHIP FEES
TOTAL CHARGED TO BUDGET		\$ 90.00		0100-0000000-0000-7200-5300000-189-730	
BEISIGL,BRIAN	09/04/2019	\$ 133.01	AMAZON WEB SERVICES	0100-0000000-0000-7700-5800000-189-730	LUSD'S OFFSITE CLOUD BACKUP SYSTEM - MONTHLY CHARGE
TOTAL CHARGED TO BUDGET		\$ 133.01		0100-0000000-0000-7700-5800000-189-730	
BOWMAN,ROBYN	09/29/2019	\$ 693.60	RANCHO SAN DIEGO STM 1	1200-9010200-8500-5000-5800076-350-205	ADMISSION FOR MINIMUM DAY FIELD TRIP (LATER)
TOTAL CHARGED TO BUDGET		\$ 693.60		1200-9010200-8500-5000-5800076-350-205	
BOWMAN,ROBYN	09/29/2019	\$ 619.57	SAMSClub #6235	1200-6105000-0001-1000-4300000-376-205	MISC PROGRAM SUPPLIES INCLUDING SNACKS, CLEANING, PAPER GOODS
	09/29/2019	\$ 94.39	SMART AND FINAL 398	1200-6105000-0001-1000-4300000-376-205	MISC PROGRAM SUPPLIES SNACKS, PAPER GOODS, CLEANING SUPPLIES
	09/19/2019	\$ 55.42	WAL-MART #1917	1200-6105000-0001-1000-4300000-376-205	BINDERS, GLUE STICKS, WATER, HOLE PUNCH, ETC.
	09/08/2019	\$ 109.01	SMART VIA INSTACART	1200-6105000-0001-1000-4300000-376-205	MISC SNACK SUPPLIES FOR PROGRAM
	09/06/2019	\$ 424.28	SAMS CLUB #6235	1200-6105000-0001-1000-4300000-376-205	MISC PROGRAM SUPPLIES SNACKS, PAPER GOODS, CLEANING SUPPLIES
TOTAL CHARGED TO BUDGET		\$ 1,302.67		1200-6105000-0001-1000-4300000-376-205	
COBLE,STACY	09/25/2019	\$ (18.74)	HYATT PLACE	0100 0000000 0000 7200 5200010 189 650	CREDIT FOR HOTEL PURCHASE MADE WITH PERSONAL CREDIT CARD
	09/25/2019	\$ 232.38	HYATT PLACE	0100 0000000 0000 7200 5200010 189 650	HOTEL IN GLENDALE FOR PERB HEARING
	09/25/2019	\$ 5.27	LYFT *RIDE MON 6PM	0100 0000000 0000 7200 5200010 189 650	LYFT TO/FROM HOTEL TO PERB HEARING
	09/24/2019	\$ 7.39	LYFT *RIDE SUN 4PM	0100 0000000 0000 7200 5200010 189 650	LYFT FROM HOTEL TO/FROM PERB
	09/18/2019	\$ 110.30	AMTRAK TELEPHONE SALE	0100 0000000 0000 7200 5200010 189 650	TRANSPORTATION TO AND FROM GLENDALE FOR PERB HEARING
TOTAL CHARGED TO BUDGET		\$ 336.60		0100 0000000 0000 7200 5200010 189 650	
COX,GRACE	09/23/2019	\$ 9.99	KINDLE UNLTD*5K3S49XO3	0100 1100000 1110 1000 5300000 384 190	PILOTING A POSSIBLE PBIS PROGRAM WITH KINDLE AT RV
TOTAL CHARGED TO BUDGET		\$ 9.99		0100 1100000 1110 1000 5300000 384 190	
COX,GRACE	09/18/2019	\$ 200.32	PAYPAL *E L ACHIEVE	0100 1100000 1110 1000 4300000 384 190	SPANISH INSTRUCTIONAL TOOLS FOR ALL CLASSROOMS
	09/05/2019	\$ 745.90	JOSTENS INC.	0100 0300675 1110 1000 4300000 384 190	YEARBOOKS FOR 2018/2019 SALES - BALANCE REMAINING
TOTAL CHARGED TO BUDGET		\$ 946.22		0100 0300675 1110 1000 4300000 384 190	
DEROSIER,LISA A	09/20/2019	\$ 285.06	PROMO DIRECT	0100 0000000 0000 7200 5800000 189 610	LUSD LOGO MUGS
TOTAL CHARGED TO BUDGET		\$ 285.06		0100 0000000 0000 7200 5800000 189 610	
DEROSIER,LISA A	09/20/2019	\$ (950.00)	UCSD EXTN WEB 85853	0100 0000000 0000 7200 5200010 189 610	CREDIT, COURSE CANCELLATION
	09/08/2019	\$ 23.50	TM *A SALUTE TO TEACHE	0100 0000000 0000 7200 5200010 189 610	ONE TICKET TO "SALUTE TO TEACHERS"
TOTAL CHARGED TO BUDGET		\$ (926.50)		0100 0000000 0000 7200 5200010 189 610	
DRAMMISSI,NINA	09/22/2019	\$ 20.00	TEACHERSPAYTEACHERS.CO	0100-0952100-1110-1000-4300000-376-170	FLASH CARDS FOR MATH
TOTAL CHARGED TO BUDGET		\$ 20.00		0100-0952100-1110-1000-4300000-376-170	
DRAMMISSI,NINA	09/10/2019	\$ 736.00	COACH CLIFF'S GAGA BAL	0100-0300233-1110-1000-4300000-376-170	GAGA BALL PIT - WALLS AND BRACKETS
TOTAL CHARGED TO BUDGET		\$ 736.00		0100-0300233-1110-1000-4300000-376-170	
GARCIA,ERIN	09/27/2019	\$ 250.00	SCHOOL SERVICES OF CAL	0100 0000000 0000 7200 5200010 189 670	GOVERNOR'S BUDGET WORKSHOP FOR MIRANDA DURNING
	09/20/2019	\$ (950.00)	UCSD EXTN WEB 85853	0100 0000000 0000 7200 5200010 189 670	CREDIT, COURSE CANCELLATION
TOTAL CHARGED TO BUDGET		\$ (700.00)		0100 0000000 0000 7200 5200010 189 670	
GARCIA,ERIN	09/17/2019	\$ 8.02	ALLIES GIFTS AND SHIPP	0100 0000000 0000 7200 5300000 189 670	NOTARIZED LETTER FEE
	09/15/2019	\$ 30.00	ALLIES GIFTS AND SHIPP	0100 0000000 0000 7200 5300000 189 670	NOTARY SERVICES FOR BANKING DOCUMENT
TOTAL CHARGED TO BUDGET		\$ 38.02		0100 0000000 0000 7200 5300000 189 670	
GREEN,TESSA	09/17/2019	\$ 100.00	ROBOTEVENTS.COM	0100 0300208 1110 1000 5800076 047 270	VIQC ENTRY FEE - ROBOTICS EVENT COMPETITION
TOTAL CHARGED TO BUDGET		\$ 100.00		0100 0300208 1110 1000 5800076 047 270	
GREEN,TESSA	09/11/2019	\$ 165.00	SCRIPPS SPELLING BEE	0100 0300675 1110 1000 5800076 047 270	SPELLING BEE ENTRY FEE
TOTAL CHARGED TO BUDGET		\$ 165.00		0100 0300675 1110 1000 5800076 047 270	
HARDIMAN,LESLIE	09/27/2019	\$ 1,200.00	PROJECT LEAD THE WAY	0100 3010000 1110 1000 5200010 047 270	REGI. PLTW CORE TRAINING - CANCELLED, REFUND POSTED OCT. 2, 2019
TOTAL CHARGED TO BUDGET		\$ 1,200.00		0100 3010000 1110 1000 5200010 047 270	
HARDIMAN,LESLIE	09/20/2019	\$ 86.20	COPY CORRAL	0100 1100000 1110 1000 5800000 047 270	POSTERS FOR CLASSROOMS
TOTAL CHARGED TO BUDGET		\$ 86.20		0100 1100000 1110 1000 5800000 047 270	
HARDIMAN,LESLIE	09/11/2019	\$ 85.00	PAYPAL *SOUTHERNCAL	0100 1100000 1110 1000 5800076 047 270	ROBOTICSREGISTRATION
TOTAL CHARGED TO BUDGET		\$ 85.00		0100 1100000 1110 1000 5800076 047 270	
HARDIMAN,LESLIE	09/06/2019	\$ 83.35	TSHIRT MART	0100 1100000 1110 1000 4300000 047 270	ROBOTICS TSHIRTS (PLAIN BLACT T SHIRTS)
TOTAL CHARGED TO BUDGET		\$ 83.35		0100 1100000 1110 1000 4300000 047 270	
JOHNSEN,ANDREW	09/25/2019	\$ 26.98	APL*ITUNES.COM/BILL	0100 0000000 0000 7200 4300000 189 610	AUDIO BOOKS: THE CHOICE & THE ONE THING FOR DR. JOHNSEN

SEPTEMBER 2019 MISSION FEDERAL P-CARD LEDGER					
	09/08/2019	\$ 14.99	APL*ITUNES.COM/BILL	0100 0000000 0000 7200 4300000 189 610	AUDIO BOOK: THE 5 LEVELS OF LEADERSHIP
TOTAL CHARGED TO BUDGET		\$ 41.97	0100 0000000 0000 7200 4300000 189 610		
JOHNSEN,ANDREW	09/04/2019	\$ 15.96	SAN DIEGO UNION TRIB-S	0100 0000000 0000 7200 5800000 189 610	UNION TRIBUNE ONLINE SUBSCRIPTION
TOTAL CHARGED TO BUDGET		\$ 15.96	0100 0000000 0000 7200 5800000 189 610		
KEIPER,KEITH	09/29/2019	\$ 17.95	STARBUCKS STORE 15511	0100 00300601 1110 1000 4300000 092 230	COFFEE FOR ELAC MEETING 9/26/19
	09/27/2019	\$ 19.98	MARY'S DONUTS	0100 00300601 1110 1000 4300000 092 230	DONUTS FOR ELAC MEETING 9/26/2019
TOTAL CHARGED TO BUDGET		\$ 37.93	0100 00300601 1110 1000 4300000 092 230		
KEIPER,KEITH	09/18/2019	\$ 300.00	SAN DIEGO COUNTY SUPER	0100 3182000 1110 1000 5200010 092 230	REG. PRINCIPAL, TEACHER, COUNSELOR, CLERK- ABSENCE WORKSHOP
	09/18/2019	\$ 534.60	AMERICAN AIRLINES	0100 3182000 1110 1000 5200010 092 230	RT FLIGHT - K. KEIPER FOR DELOITTE COURAGEOUS PRINCIPALS INSTITUTE OCT. 18-20.
TOTAL CHARGED TO BUDGET		\$ 834.60	0100 3182000 1110 1000 5200010 092 230		
KEIPER,KEITH	09/05/2019	\$ 155.42	DEMCO INC	0100 0300501 1110 1000 4300000 092 230	SUPPLIES FOR THE LIBRARY
TOTAL CHARGED TO BUDGET		\$ 155.42	0100 0300501 1110 1000 4300000 092 230		
KEIPER,KEITH	09/05/2019	\$ 305.73	ULINE *SHIP SUPPLIES	0100 0300675 1110 1000 4300000 092 230	LARGE CORK BOARD FOR CAFETERIA TO PLACE MENUS AND INFO.
TOTAL CHARGED TO BUDGET		\$ 305.73	0100 0300675 1110 1000 4300000 092 230		
KEIPER,KEITH	09/05/2019	\$ 322.48	RIVERSIDE INSIGHTS	0100 6500000 5770 1120 4300000 189 640	TESTING AND RECORDING FORMS FOR RSP TEACHER L. GRADY (SPECIAL ED FUNDS)
TOTAL CHARGED TO BUDGET		\$ 322.48	0100 6500000 5770 1120 4300000 189 640		
KEIPER,KEITH	09/04/2019	\$ (720.00)	NORTHEAST FOUNDATION F	0100 3010000 1110 1000 4300000 092 230	REFUND FOR PD BOOKS THAT WERE RETURNED.
TOTAL CHARGED TO BUDGET		\$ (720.00)	0100 3010000 1110 1000 4300000 092 230		
MULL,STEVE	09/19/2019	\$ 355.15	PW CUSTOM	0100-0300672-1110-1000-4300-000-350-250	SHOW CHOIR TRANSFERS
	09/08/2019	\$ 1,768.21	WEISSMAN DESIGNS FOR D	0100-0300672-1110-1000-4300-000-350-250	SHOW CHOIR COSTUMES
TOTAL CHARGED TO BUDGET		\$ 2,123.36	0100-0300672-1110-1000-4300-000-350-250		
MULL,STEVE	09/02/2019	\$ 296.32	PITSCO INC	0100-0300624-1110-1000-5800-076-350-250	ROBOTICS CLUB REGISTRATION
TOTAL CHARGED TO BUDGET		\$ 296.32	0100-0300624-1110-1000-5800-076-350-250		
MURPHY,JERRED C	09/27/2019	\$ 6.00	FIVE STAR EXPRESS CAR	1200-9010200-8500-5000-4300000-781-205	CAR WASH FEE FOR PROGRAM VEHICLE
	09/20/2019	\$ 271.53	CARTERS HAY & GRAIN, I	1200-9010200-8500-5000-4300000-781-205	PURCHASE OF STRAW FOR SUMMER PROGRAM
TOTAL CHARGED TO BUDGET		\$ 277.53	1200-9010200-8500-5000-4300000-781-205		
MURPHY,JERRED C	09/22/2019	\$ 727.26	SAMSCUB.COM	0100-9065000-7110-1000-4300000-376-205	SPLIT - HOT WHEELS EXTREME THRILL COASTER (5)FOR EAK - 1ST STUDENTS (LP) (50%)
TOTAL CHARGED TO BUDGET		\$ 727.26	0100-9065000-7110-1000-4300000-376-205		
MURPHY,JERRED C	09/19/2019	\$ 15.74	HARBOR CITY SUPPLY	0100-9065000-7110-1000-4300000-092-205	TIMBERLINE MASTER KEY (2)
	09/25/2019	\$ 13.49	PAYTON HARDWARE	0100-9065000-7110-1000-4300000-092-205	NUTS AND BOLTS FOR PROJECT
	09/22/2019	\$ 727.26	SAMSCUB.COM	0100-9065000-7110-1000-4300000-092-205	SPLIT - HOT WHEELS EXTREME THRILL COASTER (5)FOR EAK - 1ST STUDENTS (LC) (50%)
TOTAL CHARGED TO BUDGET		\$ 756.49	0100-9065000-7110-1000-4300000-092-205		
MURPHY,JERRED C	09/16/2019	\$ 313.68	KLEIN ELECTRONICS INC	0100-9065000-7110-1000-4300000-376-205	2 WAY RADIOS FOR SECURITY AFTER SCHOOL PROGRAM (LP)
MURPHY,JERRED C	09/06/2019	\$ 20.24	HARBOR CITY SUPPLY	0100-9065000-7110-1000-4300000-376-205	SECURITY LOCKS FOR DESK FILE DRAWERS
TOTAL CHARGED TO BUDGET		\$ 333.92	0100-9065000-7110-1000-4300000-376-205		
OWENS,TODD	09/22/2019	\$ 38.98	ALBERTSONS 0738	0100 0982000 0000 3600 4300000 189 750	CANDY FOR TOUCH A TRUCK EVENT
TOTAL CHARGED TO BUDGET		\$ 38.98	0100 0982000 0000 3600 4300000 189 750		
REED,KIM	09/13/2019	\$ 253.96	SOUTHWEST AIRLINES	0100 0000000 1110 1000 5200010 189 630	FLIGHT TO HOUSTON, EDLEADER21 CONFERENCE A. MORALES
	09/13/2019	\$ 253.96	SOUTHWEST AIRLINES	0100 0000000 1110 1000 5200010 189 630	FLIGHT TO HOUSTON, EDLEADER21 CONFERENCE S. JACQUES
	09/04/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5200010 189 630	UNPACKING NEW WORLD LANGUAGES STANDARDS CONF. A. MORALES
	09/04/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5200010 189 630	UNPACKING NEW WORLD LANGUAGES STANDARDS CONF. R. ROCHA
	09/04/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5200010 189 630	UNPACKING NEW WORLD LANGUAGES STANDARDS CONF. L. GONZALEZ
	09/04/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5200010 189 630	UNPACKING NEW WORLD LANGUAGES STANDARDS CONF. L. CASTANEDA
	09/04/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5200010 189 630	UNPACKING NEW WORLD LANGUAGES STANDARDS CONF. A. ACUNA
	09/04/2019	\$ 120.00	SDSU RESEARCH FOUND CA	0100 0000000 1110 1000 5200010 189 630	UNPACKING NEW WORLD LANGUAGES STANDARDS CONF. M. MELLO
TOTAL CHARGED TO BUDGET		\$ 1,227.92	0100 0000000 1110 1000 5200010 189 630		
REED,KIM	09/13/2019	\$ 253.96	SOUTHWEST AIRLINES	0100 0000000 0000 7200 5200010 189 610	FLIGHT TO HOUSTON, EDLEADER21 CONFERENCE. ANDY.
	09/13/2019	\$ 235.00	SOUTHWEST AIRLINES	0100 0000000 0000 7200 5200010 189 630	FLIGHT TO HOUSTON, EDLEADER21 CONFERENCE KIM
	09/13/2019	\$ 104.98	SOUTHWEST AIRLINES	0100 0000000 0000 7200 5200010 189 630	FLIGHT HOME FROM EDLEADER21. KIM.
TOTAL CHARGED TO BUDGET		\$ 593.94	0100 0000000 0000 7200 5200010 189 630		
ROSA,JIM	09/25/2019	\$ 177.97	IKEA.COM 335526669	0100 0952100 1110 1000 4300000 343 110	IKEA (10) CLASSROOM CHAIRS
	09/25/2019	\$ 499.38	PRIME SPORTS	0100 0952100 1110 1000 4300000 343 110	SCHOOL SPORT EQUIPMENT
TOTAL CHARGED TO BUDGET		\$ 677.35	0100 0952100 1110 1000 4300000 343 110		
ROSA,JIM	09/17/2019	\$ 29.94	SMART AND FINAL 929	0100 0300601 1110 1000 4300000 343 110	OTTER POPS - STUDENT INCENTIVE
TOTAL CHARGED TO BUDGET		\$ 29.94	0100 0300601 0000 2700 4300000 343 110		
SINATRA,CHRISTINE	09/22/2019	\$ 199.00	PAYPAL *CALIFORNIAS	0100-0980000-1110-1000-5200010-189620	REG. FOR P. FERNANDEZ TO ATTEND GIRLS RISK BEHAVIORS CONF. OCT. 3-4
TOTAL CHARGED TO BUDGET		\$ 199.00	0100-0980000-1110-1000-5200010-189620		
SINATRA,CHRISTINE	09/12/2019	\$ 329.85	LEARNING A-Z, LLC	0100 6500000 5750 1110 5800092 189 640	SDC CURRICULUM - SOFTWARE LICENSE FOR 1 YEAR - 3 TEACHERS

SEPTEMBER 2019 MISSION FEDERAL P-CARD LEDGER					
TOTAL CHARGED TO BUDGET		\$ 329.85	0100 6500000 5750 1115800092 189 640		
SPERO,SARAH	09/27/2019	\$ 12.98	ALBERTSONS 0738	1300 53100000 0000 3700 4700000 189 770	FOOD
SPERO,SARAH	09/15/2019	\$ 350.55	PAYPAL *MERRILL BEV	1300 53100000 0000 3700 4700000 189 770	SLUSHIE MIXES
TOTAL CHARGED TO BUDGET		\$ 363.53	1300 53100000 0000 3700 4700000 189 770		
SPERO,SARAH	09/11/2019	\$ 12.96	UBER TRIP	1300 53100000 0000 3700 5200010 189 770	UBER TRIP FOR IBIE CONFERENCE LEIGH ANN BOZUNG
SPERO,SARAH	09/11/2019	\$ 8.06	UBER TRIP	1300 53100000 0000 3700 5200010 189 770	UBER TRIP FOR LEIGH ANN BOZUNG IBIE CONFERENCE
SPERO,SARAH	09/11/2019	\$ 22.04	UBER TRIP	1300 53100000 0000 3700 5200010 189 770	UBER TRIP FOR LEIGH ANN BOZUNG IBIE CONFERENCE
SPERO,SARAH	09/09/2019	\$ 21.60	UBER TRIP	1300 53100000 0000 3700 5200010 189 770	UBER TRIP FOR LEIGH ANN BOZUNG IBIE CONFERENCE
SPERO,SARAH	09/09/2019	\$ 83.82	CIRCUS CIRCUS HOTEL AND C	1300 53100000 0000 3700 5200010 189 770	HOTEL COSTS FOR LEIGH ANN BOZUNG IBIE CONFERENCE SEPT. 7-10
TOTAL CHARGED TO BUDGET		\$ 148.48	1300 53100000 0000 3700 5200010 189 770		
WINSPEAR,NATALIE	09/22/2019	\$ 580.00	CSBA	0100-0000000-0000-7100-5200010-189610	CSBA CONFERENCE - NATALIE WINSPEAR
TOTAL CHARGED TO BUDGET		\$ 580.00	0100-0000000-0000-7100-5200010-189610		
WINSPEAR,NATALIE	09/15/2019	\$ 500.00	EB CTA LGBTQIA SYMPOS	0100-0980000-1110-1000-5200010-189620	LGBTQIA SYMPOSIUM FOR 5 ATTENDEES OF PUPIL SERVICES - SEPT. 21
WINSPEAR,NATALIE	09/12/2019	\$ 20.00	NINTH DISTRICT PTA	0100-0980000-1110-1000-5200010-189620	2ND ANNUAL SUICIDE PREVENTION CONFERENCE - P. FERNANDEZ OCT. 12
TOTAL CHARGED TO BUDGET		\$ 520.00	0100-0980000-1110-1000-5200010-189620		
		<u>\$ 15,470.19</u>			

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: Nov. 14, 2019

Agenda Item:

Adoption of Resolution 2020-06, to adopt the findings contained in the Annual and Five-Year Developer Fee Report for Fiscal Year 2018-19.

Background (Describe purpose/rationale of the agenda item):

Pursuant to Government Code Sections 66006 (b) and 66001 (d) the District is required to prepare an Annual and Five-Year Report of the developer fees collected for residential and commercial development projects within 180 days of the end of the fiscal year, which must be reviewed by the Board of Education at a regularly scheduled public meeting.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

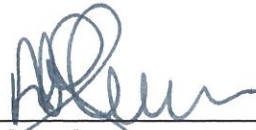
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:

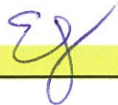


Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



RESOLUTION NO. 2020-06

**A RESOLUTION OF THE BOARD OF EDUCATION OF
THE LAKESIDE UNION SCHOOL DISTRICT ADOPTING
THE FINDINGS CONTAINED IN THE ANNUAL AND
FIVE-YEAR DEVELOPER FEE REPORT FOR FISCAL
YEAR 2018-19**

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Board of Education has previously adopted and imposed statutory school fees for the 2018-19 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the Lakeside Union School District (“District”); and

WHEREAS, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public within one hundred and eighty (180) days of the end of the 2018-19 fiscal year the Annual and Five-Year Developer Fee Reports for Fiscal Year 2018-19; and

WHEREAS, the District has reviewed the information provided in the Annual and Five-Year Developer Fee Reports and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b)(1); and

WHEREAS, the Five-Year Developer Fee Report was prepared in accordance with Government Code Section 66001(d); and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

WHEREAS, the Board of Education has reviewed and considered the Annual and Five-Year Developer Fee Reports at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LAKESIDE UNION SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the information provided in the Annual and Five-Year Developer Fee Reports, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.

Section 2.4 That there were no interfund transfers or loans made from the Capital Facilities Fund.

Section 2.5 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 3. The Board, based upon the information contained in the Five-Year Developer Fee Report, finds as follows:

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the remodeling of existing school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five-Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The Annual and Five-Year Developer Fee Reports have been made available to the public within one hundred and eighty (180) days after the last day of the fiscal year pursuant to Government Code Sections 66001(d) and 66006(b).

Section 5. The District made the Annual and Five-Year Developer Fee Reports available for public review at least fifteen (15) days prior to the Board's consideration of these reports.

Section 6. The District mailed notice of the time and place of the Board meeting in which the Annual and Five-Year Developer Fee Reports would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 14th day of November, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

BOARD OF EDUCATION OF THE
_Lakeside Union__SCHOOL DISTRICT

Superintendent

ATTEST:

[illegible]

I, _____, _____ of the _____,
do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2020-06 of
said Board and that the same has not been amended or repealed.

Dated: _____, 2019

By: _____

**LAKESIDE UNION SCHOOL DISTRICT
ANNUAL AND FIVE-YEAR DEVELOPER FEES REPORT
FOR FISCAL YEAR 2018-19**

Government Code Sections 66006 and 66001 provide that the District shall make available to the public certain information and adopt described findings relative to statutory school facility fees ("Statutory School Fees") collected pursuant to Education Code Sections 17620 et. seq. and Government Code Sections 65995 et. seq. ("Level 1 fees, "Level 2 fees," and "Level 3 fees," collectively, "Statutory School Facility Fees" and as to Level 2 and Level 3 fees, "Alternative School Facility Fees.") The foregoing for this purpose is also referred to as reportable fees ("Reportable Fees"). The described information and findings relate to Reportable Fees received, expended or to be expended in connection with school facilities ("School Facilities") to accommodate additional students from new development if funded or partially funded with Reportable Fees. The Reportable Fees do not include letters of credit, bonds, or other instruments to secure payment of Reportable Fees at a future date. The Reportable Fees have not been levied, collected or imposed for general revenue purposes.

The following is the information for review and the proposed findings scheduled for adoption in accordance with Government Code Sections 66006 and 66001.

I.

**INFORMATION MADE AVAILABLE PURSUANT TO GOVERNMENT CODE
SECTION 66006 FOR FISCAL YEAR 2018-19:**

1. In accordance with Government Code Section 66006(b)(1) and (2), the District provides the following information for fiscal year 2018-19:

**A. DESCRIPTION OF THE TYPE OF REPORTABLE FEES IN THE
ACCOUNT OR SUB-ACCOUNT(S) OF THE DISTRICT:**

The Reportable Fees consist of Statutory School Fees and Mitigation Payments.

B. AMOUNT OF REPORTABLE FEES:

The Statutory School Fee and Mitigation Payment rates for fiscal year 2018-19 are set forth in Schedule A, which is incorporated herein. These Statutory School Fee and Mitigation Payment rates were previously adopted on behalf of the Board of Education ("Board") of the District. The Statutory School Fee amounts only partially mitigate the impacts to the District caused by new residential development because the Statutory School Fees do not adequately fund the school facility needs resulting from

additional development within the District. The amounts of the Mitigation Payments are essential to fund interim and permanent school facilities to accommodate students from additional development within the District.

C. BEGINNING AND ENDING BALANCE OF ACCOUNT:

	Statutory School Fees	Mitigation Payments
Beginning Balance (7/1/18)	\$1,173,280	-0-
Ending Balance (6/30/19)	\$1,254,758	-0-

D. AMOUNT OF THE REPORTABLE FEES COLLECTED AND INTEREST EARNED:

Amount of Fees Collected	Amount of Interest Earned	Proceeds from Sale of Portable Buildings
\$230,789	\$25,989	-0-

E. IDENTIFICATION OF REPORTABLE FEE PROJECT(S) OF THE DISTRICT ON WHICH REPORTABLE FEES WERE EXPENDED AND THE AMOUNT OF THE EXPENDITURES ON EACH PROJECT OF THE DISTRICT INCLUDING THE TOTAL PERCENTAGE OF THE COSTS OF THE PROJECT OF THE DISTRICT, THAT WAS FUNDED WITH REPORTABLE FEES:

The foregoing information is set forth in Schedule B, which is incorporated herein.

F. IDENTIFICATION OF AN APPROXIMATE DATE BY WHICH THE CONSTRUCTION OF PROJECT(S) OF THE DISTRICT WILL COMMENCE IF THE DISTRICT DETERMINES THAT SUFFICIENT FUNDS HAVE BEEN COLLECTED TO COMPLETE FINANCING ON AN INCOMPLETE PROJECT OF THE DISTRICT, AS IDENTIFIED IN PARAGRAPH (2) SUBDIVISION (A) OF SECTION 66001, AND THE PROJECT OF THE DISTRICT REMAINS INCOMPLETE:

The District proposes to determine that for fiscal year 2018-19, Reportable Fees and other sources of funding were not sufficient to complete the financing of any School Facilities construction project ("Project") of the District. Please refer to the School Facilities Needs Analysis Report.

G. DESCRIPTION OF EACH INTERFUND TRANSFER OR LOAN MADE FROM THE ACCOUNT OR SUB-ACCOUNT(S), INCLUDING PROJECT(S) OF THE DISTRICT ON WHICH THE TRANSFERRED OR

LOANED REPORTABLE FEES WILL BE EXPENDED, AND, IN THE CASE OF AN INTERFUND LOAN, THE DATE ON WHICH THE LOAN WILL BE REPAYED, AND THE RATE OF INTEREST THAT THE ACCOUNT OR SUB-ACCOUNT(S) WILL RECEIVE ON THE LOAN:

No interfund transfers or loans were made from Reportable Fees.

H. THE AMOUNT OF REFUNDS MADE OR REVENUES ALLOCATED FOR OTHER PURPOSES IF THE ADMINISTRATIVE COSTS OF REFUNDING UNEXPENDED REVENUES EXCEED THE AMOUNT TO BE REFUNDED:

No refunds were made in 2018-19.

In accordance with Government Code Section 66006(b)(2), the foregoing information, including the proposed five (5) year findings set forth below will be made available to the public at least fifteen (15) days prior to consideration of the Reportable Fees Report. The Board of the District will review such annual information and proposed five (5) year findings at its next regular meeting occurring at least fifteen (15) days subsequent to the availability of this Reportable Fees Report.

II.

PROPOSED FIVE (5) YEAR FINDINGS WITH RESPECT TO THAT PORTION OF THE REPORTABLE FEES REMAINING UNEXPENDED, WHETHER COMMITTED OR UNCOMMITTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 66001.

1. IDENTIFICATION OF THE PURPOSE FOR REPORTABLE FEES ARE:

The purpose of the Reportable Fees imposed and collected on new residential, commercial, and industrial development within the District is to fund additional School Facilities required to serve the students of the District generated by this new development within the District. See Schedule C for the District's School Facilities Projects. Specifically, the Reportable Fees have been and will continue to be used for the construction and/or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, as well as acquiring and installing additional portable classrooms.

2. DEMONSTRATION OF REASONABLE RELATIONSHIP BETWEEN THE REPORTABLE FEES AND THE PURPOSES OF WHICH THEY ARE CHARGED:

There is roughly a proportional, reasonable relationship between the new development upon which the Reportable Fees are charged and the need for additional School Facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing School Facilities to accommodate these new students. Furthermore, the Reportable Fees charged on new development will be used to fund School Facilities which will provide capacity to serve the students generated from new development and the Fees do not exceed the costs of providing such School Facilities for new students.

3. IDENTIFICATION OF ALL SOURCES AND AMOUNTS OF FUNDING ANTICIPATED TO COMPLETE FINANCING OF THE SCHOOL FACILITIES THE DISTRICT HAS IDENTIFIED IN THE DISTRICT'S REPORTS:

Sources	Amount of Funding Anticipated to be Received to Complete Financing of School Facilities
State School Building Program	\$8.5 million
Community Facilities Districts	-0-
General Obligation Bond Proceeds	\$13 million
Redevelopment Pass-Through Agreements	-0-
Statutory School Fees	\$596,506
Mitigation Payments	-0-
Certificates of Participation	-0-
S.B. No. 201 Fees (Government Code Section 65970 et seq.)	-0-

4. DESIGNATION OF THE APPROXIMATE DATE ON WHICH THE FUNDING REFERRED TO IN PARAGRAPH 3 ABOVE IS EXPECTED TO BE DEPOSITED IN THE APPROPRIATE ACCOUNT OR SUB-ACCOUNT(S):

Sources	Approximate Date Expected to be Deposited
State School Building Program	2021-2022
Community Facilities Districts	N/A
General Obligation Bond Proceeds	2020-2021
Redevelopment Pass-Through Agreements	N/A
Statutory School Fees	2019-2023
Mitigation Payments	N/A
Certificates of Participation	N/A
S.B. No. 201 Fees (Government Code Section 65970 et seq.)	N/A

SCHEDULE A
2018-19
STATUTORY SCHOOL FEES

Effective 7/9/18:

Statutory School Fees:

Residential Development	\$2.35 per square foot of assessable space
Commercial/Industrial Development	\$0.38 per square foot of assessable space
Storage Development	\$.13 per square foot of assessable space

Mitigation Payments:

Residential Development	-0-
-------------------------	-----

SCHEDULE B

2018-19

PROJECTS - REPORTABLE FEES

AMOUNT EXPENDED & PERCENTAGE OF THE COST OF THE PROJECT THAT WAS
WAS FUNDED WITH REPORTABLE FEES

PROJECT	AMOUNT	PERCENTAGE
Relocatable Lease Payments District Office (1)	\$8,405	100%
Additional Restrooms at Lakeside Farms Elementary School Project began in 2017-18 and completed in 2018-19	\$143,971	100%
Direct Support Costs	\$6,924	100%
Other Facilities Projects	\$16,000	100%

PROJECTS - FROM OTHER SOURCES

FUNDING SOURCE	AMOUNT	PROJECT DESCRIPTION
Unrestricted General Fund (2018-19 costs only)	\$3,937	Playground equipment for installation at Eucalyptus Hills Elementary. Project crossed fiscal years, began in 2017-18 and completed in 2018-19.
Unrestricted General Fund	\$94,648	Three Ford F250 Maintenance Trucks
Unrestricted General Fund	\$140,922	School Bus
Deferred Maintenance- Unrestricted General Fund	\$78,617	New roof for Central Kitchen
Unrestricted General Fund	\$5,252	MP Room Sounds System at Lindo Park Elementary
Bond	\$965,000	District-Wide Classroom TV

(2018-19 costs only)		Installation Work In Progress
Bond (2018-19 costs only)	\$34,868	District-Wide Video Surveillance Work In Progress
Bond (2018-19 costs only)	\$39,427	Shade Structures at Eucalyptus Hills and Wintergardens Work In Progress
Bond (2018-19 costs only)	\$24,133	Fire System Eucalyptus Hills and Wintergardens Work In Progress
Bond (2018-19 costs only)	\$7,031	Lakeside Middle School Hall Roof Work In Progress
Bond (2018-19 costs only)	\$7,250	Lakeside Middle School and Lakeside Farms Flooring Work In Progress
Bond (2018-19 costs only)	\$7,940	Lindo Park HVAC Work In Progress
Bond (2018-19 costs only)	\$1,125	Lakeside Farms Modernization Work In Progress

SCHEDULE C

2018-19

DISTRICT'S SCHOOL FACILITIES PROJECTS

1. Relocatable lease payments
2. Add restroom facilities at Lakeside Farms Elementary School
3. Consultant fees for future construction planning

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item: Approval of Settlement Agreement with Employee

Background (Describe purpose/rationale of the agenda item):

Recommend approval of Settlement Agreement with Release of Claims between LTA, Certificated Employee ID No. 171905, and the District to resolve alleged compensation discrepancy in the amount of \$8,124.80

Fiscal Impact (Cost):

\$8,124.80

Funding Source:

General Fund

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial/Rejection |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input type="checkbox"/> Adoption | |


Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item: Destruction of Class 3 level Records

Background (Describe purpose/rationale of the agenda item):

Acceptance is requested of the destruction of records considered to be Class 3. These records (see attached list) have been retained for the legal period of time as per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations. There is no further need to retain these records for use in the district.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☒ **Ratification**

☒ **Approval**

☐ **Explanation:** Click here to enter text.

☐ **Adoption**

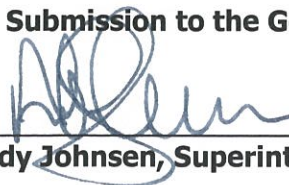
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:

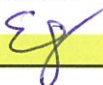


Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



LUSD RECORDS RETENTION-BUSINESS DEPT.

BOX#	CONTENTS	CLASS RECORD	LENGTH	DESTROY DATE	LOCATION	DESTROYED
1003	Paid Invoices ATL-D 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1004	Paid Invoices N-R 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1005	Paid Invoices S 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1006	Paid Invoices T-Z 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
	Purchase Orders +Recs+ Fund 6200					
1007	Barona Charter 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1010	Travel and Conf. 2012-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1011	Attorney Invoices 2014-2015	3	4 years	7/2019 DD		X-2019
1014	PO's 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1018	Paid Invoices 2014-2015 M-HR	3	4 years	7/2019 DD	Warehouse/box	X-2019
1019	Budget Journal Entries FY 2014-2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
	MAA FY 2006-2007, 2007-2008, 2008-					
1021	2009	3	10 YRS	7/2019 DD		X-2019
	MAA FY 2009-2010, 2010-2011, 2011-					
1022	2012	3	10 YRS	7/2022 DD		X-2019
1023	Timesheets 2015	3	4 years	7/2019 DD	Warehouse/box	X-2019
1024	Timesheets 2015	3	4 years	7/2019 DD	Warehouse/box	X-2019

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/2019

Agenda Item:

Rejection of JPA Claim #20-05341

Background (Describe purpose/rationale of the agenda item):

The District recommends rejection of JPA Claim #20-05341

Fiscal Impact (Cost):

The District recommends rejection of JPA Claim #20-0534, related to a student bringing their personal Samsung Note 8 to Lakeside Middle School. It is claimed that another student jumped on the backpack that contained the Samsung Note 8 and caused the screen on the phone to crack.

Funding Source:

TBD

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☒ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

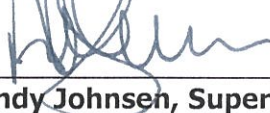
☐ **Informational** ☒ **Denial/Rejection**
☐ **Discussion** ☐ **Ratification**
☐ **Approval** ☐ **Explanation:** Click here to enter text.
☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Approval of the November contracts list for the fiscal year, 2019-20.

Background (Describe purpose/rationale of the agenda item):

Ratification and approval is requested for the attached list of agreements with outside vendors for fiscal year, 2019-20.

Fiscal Impact (Cost):

See attached list.

Funding Source:

General Fund.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☐ **#3:** Physical Environments

Recommended Action:

☐ **Informational** ☐ **Denial/Rejection**
☐ **Discussion** ☒ **Ratification**
☒ **Approval** ☐ **Explanation:** Click here to enter text.
☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LUSD Contracts 2019-20

Agency Name	Description	Contract #	Dept./Site	Began	Ends	Amount (not to exceed)
Deborah Comiskey	Sage Garden Project "Grant"	I2020-018	LF	10/1/2019	6/30/2019	NTE \$15,000 to Deborah
Debra Kimberling	Guest Speaker/Girl Powered STEAM	L2020-007	TDS	10/5/2019	10/5/2019	N/A
Jeri Perez	Guest Speaker/Girl Powered STEAM	L2020-008	TDS	10/5/2019	10/5/2019	N/A
Selene Arellano	Guest Speaker/Girl Powered STEAM	L2020-009	TDS	10/5/2019	10/5/2019	N/A
Valeria Ceron	Guest Speaker/Girl Powered STEAM	L2020-010	TDS	10/5/2019	10/5/2019	N/A
Katharine Baker	Guest Speaker/Girl Powered STEAM	L2020-011	TDS	10/5/2019	10/5/2019	N/A
Heather Mathe	Physical Education	I2020-019	LF	10/4/2019	11/22/2019	\$576.00
Darren Murphy	CPR/First Aid Training	I2020-020	BUS SVCS	1/17/2020	1/17/2020	\$7,500.00
Pro Kids The First Tee of San Diego	Golf Program	V2020-071	Pupil Services	9/16/2019	6/30/2020	No Cost to District
Richard McKinney	Records and Assessments Reviews	I2020-072	SPED	11/5/2019	12/31/2019	\$2,600.00

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Grant Awards

Background (Describe purpose/rationale of the agenda item):

Grants: A) \$15,315 grant from The Sage Garden Project to Lakeside Farms to help build up the school's garden and nutritional program (\$5,000 was underwritten by Sprouts Healthy Communities Foundation; \$315 for garden supplies). In addition, a \$1,000 gift card from Sprouts to be used for groceries to augment the garden produce in nutritional science classes; and B) \$250 from California Casualty Company to Winter Gardens for their music/arts program.

Fiscal Impact (Cost):

\$15,315

Funding Source:

Grant

Recommended Action:


- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |

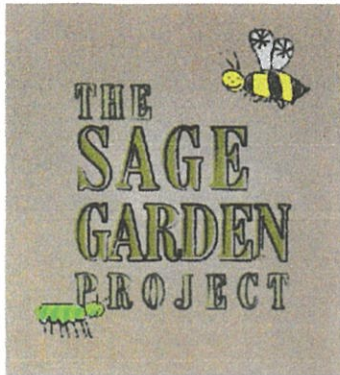
Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnson, Superintendent



Lakeside Farms PTA
Lakeside Farms Elementary
11915 Lakeside Avenue
Lakeside CA 92040

August 14, 2019

Dear Principal Rosa, Deborah, and Lakeside Farms parents,

Our organization is so pleased to be able to welcome your school into our network of support this coming school year. We look forward to helping you build up your school's garden and nutritional education programming.

I have included a check for \$15,315 which is to be used for staff to share our lessons with your students. \$5,000 of this amount was underwritten by Sprouts Healthy Communities Foundation, and \$315 is to be used for garden supplies.

In addition, the Sprouts Healthy Communities Foundation is donating a gift card to your school, for purchasing groceries to augment your garden produce in nutritional science classes. It is loaded with \$500 now, and we will oversee adding another \$500 during the year. Using the card will also allow us to track your purchases, which will assist us in determining the needs of schools teaching our program.

I remind you that we love to see photos shared on our Facebook page, I invite you to do so (I can also do this for you, if you share photos with me). Adding a link to our website and Facebook page on your school's website would be a terrific way to share our program with parents and teachers, as they may have questions about who we are, and what our goals are. Please continue to provide any feedback about our program directly to me, as we appreciate learning from your experience.

Cheers, and to your health!

A handwritten signature in green ink that reads 'Dawn Mayeda'.

Dawn Mayeda
Program Director

A handwritten signature in blue ink, likely belonging to a representative from the Sprouts Healthy Communities Foundation.

Encl: check for \$15,315 and Sprouts gift card

Sage Garden Project
270-F N. El Camino Real #313, Encinitas, CA 92024
sagegardenproject.org
760.652.9229





MUSIC+ARTS GRANT

\$250.00 Awarded to

Winter Gardens Elementary

Kristin Smith

September, 2019

Beau Brown

Date

Beau Brown, CPCU
Chairman and Chief Executive Officer
California Casualty



LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Fundraisers

Background (Describe purpose/rationale of the agenda item):

Approve the following fundraisers for Lakeside Farms Elementary School: A) LMS' FFA program would like to hold various restaurant dine nights, ice skating, Dudley's pies, cookie dough, teacher luncheon at the January staff development day, and an ice cream social to raise funds for state conference; B) LMS PTSA would like to sell See's Candies for 6th grade camp; and C) Riverview/Winter Gardens would like to hold a book fair and Fall Festival in October, Jog-a-thon in November, Holiday Shoppe in December, book fair in February, and the International Fair/Silent Auction in March.

Fiscal Impact (Cost):

Site specific

Funding Source:

None

Recommended Action:

☐ Informational

☐ Discussion

☒ Approval

☐ Denial

☐ Ratification

☐ Explanation: [Click here to enter text.](#)

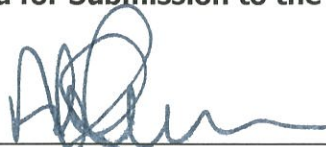
Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Andy Johnsen, Superintendent

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Donations

Background (Describe purpose/rationale of the agenda item):

Per Board Policy #3290, the Governing Board may accept any gift, grant, or bequest of money, property, or service to the district from any individual, private agency or organization, or other public agency that desires to support the district's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of district students or its ability or commitment to provide equitable educational opportunities.

Fiscal Impact (Cost):

Site specific

Funding Source:

None

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☐ #3: Physical Environments

Recommended Action:

☐ Informational ☐ Denial
☐ Discussion ☐ Ratification
☒ Approval ☐ Explanation: [Click here to enter text.](#)

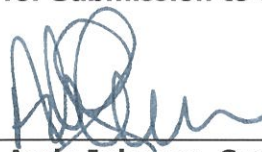
Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Item	Approximate Value	Donated By	Designated for Use at:
	\$250	California Casualty Company	LMS Robotics Program
	\$3116 (Cash) \$3,399 (Online)	Various Donors	LMS Chorus/Dance-a-Thon
	\$205 (cash) \$295 (online)	Various donors	LMS art program
	\$1,245	Various online donors	LMS band program
Band Aids and Tissue		Dr. Shannyn Allen	TdS
Toy Trucks and Lab Coats	\$101.17	Holly Ferrante Farmers Insurance	Eucalyptus Hills
Reading Comprehension Cards from Lakeshore	\$103.59	Holly Ferrante Farmers Insurance	Lindo Park (Suzy Bass)
	\$1,403.78	DonorChoose.org	Various Sites

Monthly Report of Donations-Crowdfunding

Oct. 2019

<u>Project Funded</u>	<u>Donation</u>	<u>Total Project Amount</u>	<u>School</u>	<u>Teacher</u>	<u>Project Funded by donations from</u>
Oct. 2019	Versatiles Literacy Classroom Set	\$ 373.69	Lemon Crest	Mrs. Thomas	Laura Smith Anonymous Donor-Be Internet Awesome Hand2Mind Match
Oct. 2019	Wood Burning Machine Kit, wood pieces for Design Thinking	\$ 563.68	TDS	Ms. Rinck	Lloyd Waybetter 5 Anonymous Donors SDGE Match
Oct. 2019	Power Surge Protectors, Soldering Kit Electronics, and other Makerspace materials	\$ 466.41	TDS	Mr. Nguyen	Johnny Nguyen 1 Anonymous Donor SDGE Match
Total funded through Donors Choose		\$ 1,403.78			

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item: RESOLUTION #2020-07 OF THE BOARD OF TRUSTEES OF THE LAKE SIDE UNION SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON MARCH 3, 2020

Background (Describe purpose/rationale of the agenda item):

The Lakeside Union School District has facility improvement needs, and a local bond measure, approved by at least 55% of District voters, can provide a source of funding upon voter approval. March 3, 2020 is the date of the statewide primary election, a date on which local bond measures can be placed on the ballot. The Resolution for Board consideration calls for a bond measure to be placed on the March 3, 2020 ballot, seeking voter approval to issue \$33 million in general obligation bonds. The text set forth on in Appendix A (Ballot Measure - Full Text) will be printed in the sample ballot mailed to District voters. This includes a detailed list of projects that can be financed from bond proceeds, if the measure is successful. In addition, Appendix A also contains information relating to transparency and accountability that will apply to the bonds, such as citizens oversight of bond spending and annual audits, which are required by State law. Appendix B contains the abbreviated statement of the measure that is limited to 75 words or less. Appendix C presents certain estimates regarding tax rates and bond repayment which will also be printed in the sample ballot. Staff recommends adopting the resolution calling a March 3, 2020 bond election with direction to Superintendent to file the resolution with the County Registrar of Voters.

Fiscal Impact (Cost):

General obligation bonds, if approved, provide funds for capital facilities projects, which are repaid from ad valorem property tax collections levied and collected in the District on property tax bills while bonds are outstanding.

Funding Source:

General Obligation Bonds

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☒ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Ratification
<input type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

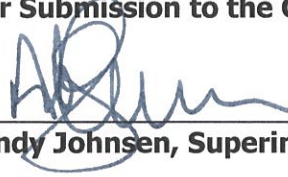
Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



RESOLUTION NO. 2020-07

RESOLUTION OF THE BOARD OF TRUSTEES OF THE LAKESIDE UNION SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON MARCH 3, 2020

WHEREAS, on November 7, 2000, the voters of the State of California approved Proposition 39 ("Proposition 39"), which amended Articles XIII A of the California Constitution ("Article XIII A") to allow for the levy of *ad valorem* property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and

WHEREAS, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, being California Education Code Section 15264 and following (the "Strict Accountability Act"), became operative; and

WHEREAS, in order to address the facilities needs of the District as described herein, in the judgment of the Board, it is advisable to call an election pursuant to the Strict Accountability Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIII A (together with the Strict Accountability Act, the "Law") for the purposes authorized by the Law and as described in Appendix A hereto (the "Full Text of Bond Measure"); and

WHEREAS, under the Strict Accountability Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board; and

WHEREAS, the Board desires to call an election in the District pursuant to the Law on March 3, 2020, which is the date of the statewide primary election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the San Diego County Registrar of Voters (the "County Registrar") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County Assessor; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE LAKESIDE UNION SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in the maximum principal amount of \$33,000,000 for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be March 3, 2020, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure" (the "Full Text of the Measure"), containing the question of whether the District shall issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Strict Accountability Act. The Full Text of the Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the County elections official.

As required by Education Code Sections 5322 and 15122, Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated statement of the measure to appear on the ballot is attached hereto as Appendix B and is marked as "Appendix B – Abbreviated Form of Bond Measure."

The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to the text of the bond measure as described herein to conform to any requirements of the Law or the County Registrar, to changes in applicable legal provisions, to address word count limitations, and upon the advice of its legal counsel. Any such changes shall be directed in writing by the Superintendent to the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code, Article XVI Section 18(b) of the California Constitution and paragraph (b) subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIII A, Section 15278 of the Strict Accountability Act, and Government Code Section 53410, in the event 55 percent of the voters voting in the District approve of the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Strict Accountability Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. State Matching Funds. The Board hereby finds that some of the projects identified on the Full Text of Measure may require state matching funds for completion. As such, the statement required by Education Code Section 15122.5 has been included in the Full Text of Measure attached hereto which shall be reproduced in the sample ballot.

Section 9. Joint Use Facilities. In order to maximize community benefit and efficiently apply taxpayer dollars, the District shall pursue all practical opportunities to expand community joint use facilities in every new or expanded construction project which is funded from the proceeds of the Bonds, if approved by the voters. In pursuing joint use, the District's goal is to maximize the use of facilities to the broader community without adversely impacting operations or finances. Examples of appropriate joint use provisions for incorporation into construction plans include but are not limited to new and expanded library facilities, recreational/physical-education facilities, computer labs, meeting rooms, and childcare and health care facilities.

Section 10. Fair and Open Competition. The District shall promote fair and open competition in all construction projects which are funded from the proceeds of the Bonds, if approved by the voters. The taxpayers of the District shall be informed by public notice before any resolution to negotiate a project labor agreement (a "PLA") is considered by the Board, which notice shall be provided at least 90 days prior to the date on which such resolution is proposed to be adopted. The District shall communicate to the public any intention to enter into a PLA and to cooperate with the bond oversight committee which is appointed for the Bonds to analyze the cost impact of any PLA on projects which are funded from the proceeds of the Bonds.

Section 11. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar, and (2) the San Diego County Clerk of the Board of Supervisors (the "Clerk of the Board") for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrar and the Clerk of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto.

Section 12. Consolidation of Election; Request to Provide Services. The County Registrar and the San Diego County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on March 3, 2020 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of San Diego County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse San Diego County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

Section 13. Approval of Tax Rate Statement. Pursuant to Elections Code Section 9400 and following, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the tax rate statement, and to file said Statement with the County Registrar, in accordance with Section 11 hereof.

Section 14. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument.

Section 15. Maturity Limit of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Strict Accountability Act, under the provisions of Section 53506 *et seq.* of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 16. Estimates Included in Ballot Materials. The measure and related tax rate statement authorized by this Resolution includes certain information which is based upon reasonable assumptions and current expectations, which may include information with respect to the amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100 of assessed valuation, and the period through which the proposed tax supporting bond repayment will be levied and collected. Any such estimates have been provided by the District in good faith based upon information

currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan. The estimates and projections set forth above shall not restrict the tax imposed in accordance with the bond measure. Such estimates and approximations are not intended by the Board to be additional restrictions on the District's bond program and bond issuances, and, other than the total principal amount of bonds authorized to be issued by the bond measure, shall not represent legal maximums or additional limitations on bond issuance.

Section 17. Engagement of Professional Services. The firm of Dale Scott & Company is hereby designated to act as financial advisor to the District, and the firm of Jones Hall, A Professional Law Corporation, is hereby designated as bond counsel to the District, in connection with the election proceedings authorized under this Resolution and the issuance of any bonds in the event such election is approved by the requisite percentage of voters. Said firms shall be engaged upon the terms and conditions upon which they have been engaged in connection with prior general obligation bond issues of the District.

Section 18. Official Actions. The President of the Board, the Superintendent and the Assistant Superintendent, Business Services are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

Section 19. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Lakeside Union School District of San Diego County, being the Board authorized by law to make the designations therein contained by the following vote, on November 14, 2019.

Ayes:

Noes:

Absent:

Clerk of the Board of Trustees
of the Lakeside Union School District

[2/3 vote of Board required for approval]

APPENDIX A

FULL TEXT OF BOND MEASURE

INTRODUCTION

The following is the abbreviated form of the bond measure:

“To increase student safety and school security; repair aging classrooms and schools including outdated plumbing, electrical wiring, roofs and heating/ air conditioning; replace portables with permanent classrooms; renovate classrooms and qualify for State matching funds, shall Lakeside Union School District’s measure authorizing \$33 million of bonds with annual audits, legal rates, projected yearly levies less than \$0.03 per \$100 of assessed valuation while bonds are outstanding (generating \$2.2 million per year) and taxpayer oversight be approved?”

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the Lakeside Union School District will be authorized to issue and sell bonds of up to \$33,000,000 in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List described below, subject to all the accountability requirements specified below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIII A, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The School Board has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens’ Oversight Committee. Following approval of this measure, the Board of Trustees will establish an Independent Citizens’ Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the San Diego County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of Trustees of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), those being for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates or projections in the bond measure or ballot materials, including relating to estimated tax rates, the duration of issued bonds and related tax levies and collections are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the tax rate or duration of the tax supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and approximations are provided based on information currently available to the

District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District.

BOND PROJECT LIST

This Bond Project List, which is an integral part of this proposition, describes the specific projects the District proposes to finance with proceeds of the bonds.

Proceeds from the sale of bonds authorized by this measure shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities on the Bond Project List, including the furnishing and equipping of said school facilities, or the acquisition or lease of real property for said school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

In order to meet all identified facility needs, the District intends to complete projects using a combination of funding sources. These sources may include joint-use funds, development impact fees, state funds (if available) and other available funds. The District will pursue state matching funds if and when they become available, and if received, they will be used for and mainly applied to projects on the Bond Project List or other high priority capital outlay expenditures as permitted in Education Code Section 17070.63(c). No project is dependent on the receipt of state funding for completion.

Bond proceeds will be expended to modernize, replace, renovate, construct, acquire, equip, furnish and otherwise improve the facilities of the District located at the following locations:

Eucalyptus Hills School
Lakeside Farms Elementary
Lakeside Middle School
Lakeview Elementary
Lemon Crest Elementary
Lindo Park School
Riverview International Academy
Tierra del Sol Middle School
Winter Gardens School
Lakeside Early Advantage Preschool
District Headquarters and Other Support Facilities

Specific projects to be funded by the bond measure include, without limitation, the following:

School Safety and Security, Renovation, Repair and Upgrade Projects

- Repair/replace existing plumbing systems, including drainage.
- Renovate, repair, expand and/or upgrade the interior, exterior and/or infrastructure of existing classrooms and school facilities.
- Repair and upgrade roofs, ceilings, walls, and floors.
- Replace existing wiring systems to meet current electrical and accessibility codes and increased capacity.

- Upgrade, expand, repair, construct and/or equip classrooms, science labs, multi-purpose rooms, food service facilities, auditoriums, libraries, and other school facilities.
- School vehicles including but not limited to school buses and maintenance, service and delivery vehicles.
- Furnish and equip new and renovated classrooms, science labs, libraries and other school facilities.
- Renovate and repair restrooms.
- Replace existing window systems with energy efficient systems.
- Repair or replace outdated temporary portable classrooms or replace with permanent classrooms.
- Upgrade or replace buildings that do not meet current minimum building code standards.
- Remove dry rot and repair damage caused by dry rot.
- Replace/upgrade existing signage, bells, clocks and fire protection systems.
- Install, repair, upgrade, or replace safety and security systems for students and staff.
- Install energy efficient systems.
- Upgrade and repair play areas, hard courts and play fields.
- Upgrade, repair, or expand school site parking, driveways, walkways, ground, and utilities.
- Abate and remove hazardous materials identified prior or during construction.
- Repair, replace and/or upgrade paved surfaces, turf, landscaping and other grounds to eliminate safety hazards and improve outside instructional areas.

District-Wide Wiring and Technology Infrastructure for Instructional Support and Effective Learning Environment Projects

- Upgrade and expand campus-wide intercom and wireless systems, and telecommunications, internet, and network connections.
- Upgrade and replace network equipment.
- Update technology infrastructure to improve student access to modern technology.

The bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management and other planning and permitting, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or

construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans with Disabilities Act; costs of the election; project construction oversight, management and administration during the duration of such projects, including by District personnel, and bond issuance costs.

Unforeseen conditions may arise during the course of planning, design and construction resulting in the scope and nature of any of the specific projects described above being altered by the District. In the event that the District determines that a modernization or renovation project is more economical for the District or otherwise in the District's best interests to be undertaken as new construction, this bond measure authorizes said new construction, including land acquisition, relocation, expansion and construction and/or reconstruction, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. Further, authorized projects include reimbursements for project costs previously paid and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list, such as bond anticipation notes, and including payment and prepayment of lease payments relating to projects and/or equipment previously financed. Finally, projects on this list may be undertaken and used as joint use projects with other public agencies.

For any project listed above with respect to construction at an existing District site, the District is authorized to identify an alternate site and/or acquire land for such purpose and construct the approved project at such site if the District has determined that the existing site does not satisfy any requirements of the Division of State Architect or other State laws, codes and regulations applicable to public school sites.

Approval of the District's bond measure does not guarantee that all of the identified projects within this Bond Project List will be funded beyond what can be completed with local funds generated by the bond measure and does not guarantee that the projects will be completed in any particular order. The District will also pursue funds from the State of California to complete certain of the identified facilities projects.

The order in which school facilities projects are listed above does not suggest an order of priority. Project priorities will be determined by the District Board.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

To increase student safety and school security; repair aging classrooms and schools including outdated plumbing, electrical wiring, roofs and heating/ air conditioning; replace portables with permanent classrooms; renovate classrooms and qualify for State matching funds, shall Lakeside Union School District's measure authorizing \$33 million of bonds with annual audits, legal rates, projected yearly levies less than \$0.03 per \$100 of assessed valuation while bonds are outstanding (generating \$2.2 million per year) and taxpayer oversight be approved?

Bonds—Yes

Bonds—No

APPENDIX C

TAX RATE STATEMENT REGARDING PROPOSED

\$33 MILLION LAKESIDE UNION SCHOOL DISTRICT GENERAL OBLIGATION BONDS

An election will be held in the Lakeside Union School District (the "District") on March 3, 2020, to authorize the sale of up to \$33 million in bonds of the District to finance school facilities as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is \$0.029 per \$100 of assessed valuation (or \$29.00 per \$100,000 of assessed value). The final fiscal year in which the tax is anticipated to be collected is 2049-50.
2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is \$0.030 per \$100 of assessed valuation (or \$30.00 per \$100,000 of assessed value). It is estimated that such rate would be levied starting in fiscal year 2021-22 and following.
3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately \$59.9 million.

Voters should note the estimated tax rate is based on the assessed value (not market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to factors such as variations in the timing of bond sales, the par amount of bonds sold and

market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

By: _____
Superintendent
Lakeside Union School District

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Approve filing Notice of Completion for installation of HVAC units at Lindo Park Elementary School with Countywide Mechanical Systems Inc.

Background (Describe purpose/rationale of the agenda item):

On June 6, 2019 the Governing Board authorized staff to enter into a contract with Countywide Mechanical Systems Inc. at Lindo Park Elementary School for the replacement of HVAC units. The total cost of the contract is \$144,694.00. In order to comply with the prompt payment statutes per Public Contract Code Section 7101, it is recommended that the district proceed to file the notice of completion and release the retention to close out the work that has been completed.

The filing of the notice of completion is only intended to notify subcontractors and suppliers on the project and does not waive the district's rights or remedies under the contract. This notice of completion shall not alter any contract requirements or punch-lists required for close out of the project.

Fiscal Impact (Cost):

None

Funding Source:

Bond Fund - Measure L-Series B

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☒ #3: Physical Environments

Recommended Action:

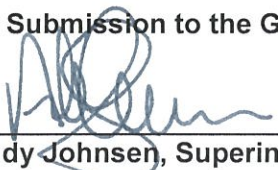
☐ Informational ☐ Denial/Rejection
☐ Discussion ☐ Ratification
☒ Approval ☐ Explanation: Click here to enter text.
☐ Adoption

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



Recordation Requested by and
When Recorded Return to

Contact Name Erin Garcia, Assistant Superintendent
District Name Lakeside Union School District
District Address 12335 Woodside Avenue
City, State, Zip Lakeside, CA 92040

Above Space for Recorder's Use Only

**ACCEPTANCE OF WORK
AND
NOTICE OF COMPLETION**

1. Lakeside Union School District
(Name of School District)
2. Countywide Mechanical Systems
(Name of Contractor)
3. Federal Insurance Company
(Name of Surety)
4. Description of Public Work Involved Sufficient for Identification: Carpet flooring replacement at Lindo Park Elementary School, 12824 Lakeshore Drive, Lakeside, CA 92040
5. Date of Contract: June 6, 2019
6. Acceptance of work and materials is recommended

7. Acceptance of Work and Materials
- Project Rep. Or Architect (Date)

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed and accepted by the Lakeside Union School District on the 14th of November 2019.

The Contractor of said contract and public work and the name of the surety on the Contractor's Bond of said Contract are as set forth above.

Erin Garcia
District Representative (i.e. Director)
Title: Assistant Superintendent of Business Services

Andrew S. Johnsen, Ed.D.
District Representative (i.e. Superintendent)
Title: Superintendent

(Code of Civil Procedures 1192.11)
Government Code 27361.61)

VERIFICATION

The undersigned declares that he/she is an officer, namely the _____ of the Governing Board of the Lakeside Union School District, which is the owner of the public work described in the Notice of Completion executed by said District; that he/she has read the same and knows the contents thereof and that the facts therein stated are true of his/her own knowledge; and that he/she makes this verification for and on behalf of said county office.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2019, at San Diego California

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Approve filing Notice of Completion for the planter infill paving project with Anton's Services Inc.

Background (Describe purpose/rationale of the agenda item):

On July 11, 2019 the Governing Board authorized staff to enter into a contract with Anton's Services Inc. at Lemon Crest Elementary School for the planter infill paving project. Currently this contract is substantially complete and the next step in closing it out is to file a Notice of Completion. The total cost of the contract will not exceed \$77,500 however the total amount has yet to be finalized. In order to comply with the prompt payment statutes per Public Contract Code Section 7101, it is recommended that the district proceed to file the notice of completion and release the retention to close out the work that has been completed.

The filing of the notice of completion is only intended to notify subcontractors and suppliers on the project and does not waive the district's rights or remedies under the contract. This notice of completion does not alter any contract requirements or punch-lists required for close out of the project.

Fiscal Impact (Cost):

None

Funding Source:

Bond Fund - Measure L-Series B

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☒ #3: Physical Environments

Recommended Action:

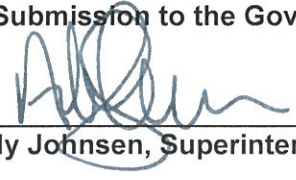
☐ Informational ☐ Denial/Rejection
☐ Discussion ☐ Ratification
☒ Approval ☐ Explanation: Click here to enter text.
☐ Adoption


Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

Recordation Requested by and
When Recorded Return to

Contact Name Erin Garcia, Assistant Superintendent
District Name Lakeside Union School District
District Address 12335 Woodside Avenue
City, State, Zip Lakeside, CA 92040

Above Space for Recorder's Use Only

**ACCEPTANCE OF WORK
AND
NOTICE OF COMPLETION**

1. Lakeside Union School District
(Name of School District)
2. Anton's Services Inc.
(Name of Contractor)
3. Surety Associates of Southern California
(Name of Surety)
4. Description of Public Work Involved Sufficient for Identification: Planter Infill Paving Project at Lemon Crest Elementary, 12463 Lemon Crest Drive, Lakeside, CA 92040
5. Date of Contract: July 11, 2019
6. Acceptance of work and materials is recommended

7. Acceptance of Work and Materials

Project Rep. Or Architect (Date)

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed and accepted by the Lakeside Union School District on the 14th of November 2019.

The Contractor of said contract and public work and the name of the surety on the Contractor's Bond of said Contract are as set forth above.

<u>Erin Garcia</u> District Representative (i.e. Director) Title: <u>Assistant Superintendent of Business Services</u>	<u>Andrew S. Johnsen, Ed.D.</u> District Representative (i.e. Superintendent) Title: <u>Superintendent</u>
--	--

(Code of Civil Procedures 1192.11)
Government Code 27361.61)

VERIFICATION

The undersigned declares that he/she is an officer, namely the _____ of the Governing Board of the Lakeside Union School District, which is the owner of the public work described in the Notice of Completion executed by said District; that he/she has read the same and knows the contents thereof and that the facts therein stated are true of his/her own knowledge; and that he/she makes this verification for and on behalf of said county office.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2019, at San Diego California

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Approve filing Notice of Completion for the installation of new carpet at Lakeside Farms Elementary and Lakeside Middle Schools with A&S Flooring, Inc.

Background (Describe purpose/rationale of the agenda item):

On June 6, 2019 the Governing Board authorized staff to enter into a contract with A&S Flooring Inc. for the installation of new carpet at Lakeside Farms Elementary and Lakeside Middle School. Currently this contract is substantially complete and the next step is closing it out is to file a Notice of Completion. The total cost of the contract is \$419,555.95. In order to comply with the prompt payment statutes per Public Contract Code Section 7101, it is recommended that the district proceed to file the notice of completion and release the retention to close out the work that has been completed.

The filing of the notice of completion is only intended to notify subcontractors and suppliers on the project and does not waive the district's rights or remedies under the contract. This notice of completion shall not alter any contract requirements or punch-lists required for close out of the project.

Fiscal Impact (Cost):

None

Funding Source:

Bond Fund - Measure L-Series B

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☒ #3: Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

Recordation Requested by and
When Recorded Return to

Contact Name Erin Garcia, Assistant Superintendent
District Name Lakeside Union School District
District Address 12335 Woodside Avenue
City, State, Zip Lakeside, CA 92040

Above Space for Recorder's Use Only

**ACCEPTANCE OF WORK
AND
NOTICE OF COMPLETION**

1. Lakeside Union School District
(Name of School District)
2. A&S Flooring Inc.
(Name of Contractor)
3. Developers Surety and Indemnity Company
(Name of Surety)
4. Description of Public Work Involved Sufficient for Identification: Carpet flooring replacement at Lakeside Farms Elementary School, 11915 Lakeside Avenue, and Lakeside Middle School, 11833 Woodside Avenue, Lakeside, CA 92040

5. Date of Contract: June 6, 2019

6. Acceptance of work and materials is recommended

7. Acceptance of Work and Materials

Project Rep. Or Architect (Date)

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed and accepted by the Lakeside Union School District on the 14th of November 2019.

The Contractor of said contract and public work and the name of the surety on the Contractor's Bond of said Contract are as set forth above.

Erin Garcia
District Representative (i.e. Director)
Title: Assistant Superintendent of Business Services

Andrew S. Johnsen, Ed.D.
District Representative (i.e. Superintendent)
Title: Superintendent

(Code of Civil Procedures 1192.11)
Government Code 27361.61)

VERIFICATION

The undersigned declares that he/she is an officer, namely the _____ of the Governing Board of the Lakeside Union School District, which is the owner of the public work described in the Notice of Completion executed by said District; that he/she has read the same and knows the contents thereof and that the facts therein stated are true of his/her own knowledge; and that he/she makes this verification for and on behalf of said county office.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2019, at San Diego California

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Approve Professional Service Agreement with Eric Hall & Associate to perform additional administrative items related to the bond.

Background (Describe purpose/rationale of the agenda item):

Eric Hall & Associates will assist the District in preparing for San Diego County Taxpayers Association application and update the 2017-2018 master plan site profile worksheets. They will also assist the District in updating the Capital Improvement Plan and preparing facility program updates to the Board of Trustees.

Fiscal Impact (Cost):

\$23,750.00

Funding Source:

Measure L, Series B Bond

Addresses Emphasis Goal(s):

☐ #1: Academic Achievement ☐ #2: Social Emotional ☒ #3: Physical Environments

Recommended Action:

☐ Informational ☐ Denial/Rejection
☐ Discussion ☐ Ratification
☒ Approval ☐ Explanation: Click here to enter text.
☐ Adoption

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Erin Garcia, Assistant Superintendent



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member





HELPING SCHOOL DISTRICTS MEASURE UP

Professional Services Agreement
Lakeside Union School District

This Agreement for consulting services is entered into on October 1, 2019, by and between the Lakeside Union School District herein referred to as the "District" and Eric Hall & Associates, a California Limited Liability Company, referred to as the "Consultant," who agrees to provide services to the District under the terms, conditions and scope of services as described herein.

SCOPE OF SERVICES

Consultant promises and agrees to furnish all labor, materials, tools, equipment, services and incidental and customary work necessary to fully and adequately supply the professional consulting services necessary for the services as more particularly described as the work plan and scope of services in Exhibit A, attached hereto and incorporated herein by reference. The Consultant and District agree that the work performed as identified in Exhibit A is of a highly specialized nature, does not require any Associate or Consultant to possess a credential issued by the California Commission on Teacher Credentialing. The Consultant and District agree that employees in the District are not experienced or qualified to perform these tasks and as such the work performed qualifies as an independent contractor assignment and is not subject to earnings limitations and the time is not reportable to CalPERS or CalSTRS. The District declares that the work of EH&A is free from District control and direction and that the scope of services is outside the usual course of the District's expertise and that EH&A is an independently established business providing services to local educational agencies.

TOBACCO-FREE FACILITY

The District and its facilities are tobacco-free environments. Tobacco use is prohibited at all times on all District properties.

FUND AVAILABILITY

Funding of this Agreement is contingent upon appropriation and availability of funds. Work performed in advance of contract approval shall be done at the sole risk of Consultant.

COMPENSATION/COSTS AND PAYMENT SCHEDULE

Consultant shall receive compensation, including reimbursements, for all services rendered under this Agreement at the rates set forth in Exhibit B, attached hereto and incorporated herein by reference. With prior approval of the District, the Consultant may sub-contract with other firms for specific legal, financial, demographic or other support, as necessary. Consultant shall be reimbursed directly for subcontractor's costs including a 10% fee for processing contract, invoice documents and coordinating approvals and modifications of sub-contractors.

The District shall pay Consultant promptly. Consistent with the Prompt Payment Act, payment of an invoice will be paid within 30 days of receipt to the office referenced in this agreement. A penalty of 0.25 percent per calendar day shall be applied until payment in full is received. Penalties may not be waived, altered or limited by the District. Penalties and interest shall accrue to Consultant until invoice is paid.

CONFIDENTIALITY OF SERVICES OR WORK

All correspondence and dialogue between the parties, as well as documentation prepared by either party in conjunction with services performed under this Agreement shall remain confidential.

OWNERSHIP OF DOCUMENTS OR WORK

All documents prepared by Consultant pursuant to the scope of services of this Agreement shall be the property of the District. Consultant may use the content and form of such documents for other work performed by Consultant for other parties, so long as references to the District are only included upon express written consent of the District.

CONSULTANT & DISTRICT CONTACT NAMES & ADDRESSES

FOR THE CONSULTANT:

Eric J. Hall
President
Eric Hall & Associates, LLC
5245 Avenida Encinas, Suite A
Carlsbad, CA 92008
760.602.9352
eric@ehanda.com

FOR THE DISTRICT:

Erin Garcia
Assistant Superintendent, Business Services
Lakeside Union School District
12335 Woodside Ave.
Lakeside, CA 92040
619.390.2641
erin.garcia@lsusd.net

TERMINATION

This Agreement may be terminated by either party with a thirty (30) day written notice. In the event that the Agreement is terminated prior to the completion of the work as identified in Exhibit A, the Consultant shall be compensated for the work completed on a prorated basis.

INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, the Consultant is acting as an independent contractor and not as an officer, agent or employee of the District. The Consultant shall not be required to keep specific work hours, equipment or a specific office, and shall use independent means and methods for performing the tasks as identified in the scope of services.

HOLD HARMLESS

Consultant agrees to hold harmless, defend and to indemnify the District, its officers, agents and employees against all claims, demands and causes of action by Consultant, employees or third parties on account of personal injuries or death or on account of property damages arising out of the work to be performed by the Consultant as identified in the scope of this Agreement and resulting from the negligent act or omissions of the Consultant, its agents, employees or subcontractors.

AUDIT

Consultant agrees to maintain and preserve, until three (3) years after termination of the Agreement with the District and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent financial documents, books, papers and records related to this Agreement.

NON-SOLICITATION

District agrees that during the term of this Agreement and for a period expiring one (1) year after the date of termination of this Agreement, District will not directly or indirectly solicit, hire or contract with any employees or independent contractors of Consultant for District's own benefit, or for the benefit of any other party. This one-year period shall be tolled for any time period that District is in violation of this paragraph.

The parties agree that the District will be liable to Consultant for liquidated damages for each violation of this paragraph, as follows: District shall pay the Consultant an amount equal to the greater of (a) one hundred percent (100%) of the gross amounts paid to the employee or independent contractor who was involved in the violation of this paragraph during the one-year period commencing as of the date the employee or independent contractor first receives payment as a result of District's violation of this paragraph or (b) one hundred percent (100%) of the gross revenues for the one-year period preceding the termination of this Agreement.

The parties agree that these measures of damages are reasonable compensation for Consultant's interest and investment in its business, employees, independent contractors and proprietary information. The provisions of this paragraph shall survive the termination of this Agreement.

INSURANCE REQUIREMENTS

Consultant shall maintain and shall cause each subcontractor to maintain General Liability and Property Damage Insurance to protect them and the District from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

Commercial General Liability	\$2,000,000 per occurrence
Professional Liability	\$2,000,000 per occurrence
Auto Liability for owned and non-owned vehicles	\$2,000,000 per occurrence

Upon request by the District, the Consultant shall provide, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the District as an additional insured.

GOVERNING LAW/VENUE

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

COMPLIANCE WITH LAW

Consultant shall be subject to, and shall comply with, all Federal, State and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours and conditions of employment, including nondiscrimination.

FINAL APPROVAL

This Agreement is of no force or effect until approved by the Board of Trustees of the District and executed by a District official delegated the responsibility by the Board.

ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

DISTRICT: Lakeside Union School District

CONSULTANT: Eric Hall & Associates, LLC

By: Erin Garcia
Assistant Superintendent, Business Services

By: Eric J. Hall, President



Print Name: _____

Print Name: Eric J. Hall

Date: _____

Date: September 30, 2019
Tax Payer Identification # 20 464 1725



HELPING SCHOOL DISTRICTS MEASURE UP

***Lakeside Union School District
Bond Program Administration
Exhibit A***

Scope of Services and Work Plan

- Assist the District in the preparation and presentation on facility programs and project updates to the Board of Trustees;
- Assist the District to prepare the SDCTA application;
- In collaboration with the District, update the Capital Improvement Plan showing projects accomplished, projects planned for summer 2020 and projects needing additional resources beyond current bond funds, to include all costs, contingencies and escalations;
- Update the 2017-18 master plan site profile worksheets to show the completed projects, projects in-progress and future projects.



HELPING SCHOOL DISTRICTS MEASURE UP

***Lakeside Union School District
Bond Program Administration
Exhibit B***

Compensation and Payment Terms

EH&A shall be compensated a contract price of **\$23,750** to conduct the administration of the Bond Program. The price includes all expenses and time of all Consultants and all travel and materials as required to perform the scope of services and work plan as identified in Exhibit A and shall be paid in two installments as follows:

1. *Payment #1 shall be \$14,250* and shall be paid upon approval of an agreement and notice from the District to proceed;
2. *Payment #2 shall be \$9,500* and shall be paid upon delivery of the updated draft Capital Improvement Plan.

The District shall process and pay invoices within 30 days of receipt.

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Approve Second Amendment to Master Agreement for Architectural Services with AlphaStudio Design Group to add scope of work for multiple bond projects.

Background (Describe purpose/rationale of the agenda item):

The Board of Trustees approved the Master Agreement for Architectural Services with AlphaStudio Design Group on February 14, 2019. We are now assigning additional bond projects to their scope of work, including: new parking lots, paving and re-stripe at various sites (EH, LF, LV, LC, RV), modernization of Lakeside Farms (relocate front office, kitchen, lunch area and teacher's lounge and modernize restrooms), and renovate and improve the multi-purpose classroom facility at Lindo Park.

Fiscal Impact (Cost):

Not to Exceed \$959,950

Funding Source:

Bond – Measure L – Series B

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement ☐ **#2:** Social Emotional ☒ **#3:** Physical Environments

Recommended Action:

<input type="checkbox"/> Informational	<input type="checkbox"/> Denial/Rejection
<input type="checkbox"/> Discussion	<input type="checkbox"/> Ratification
<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Explanation: Click here to enter text.
<input type="checkbox"/> Adoption	

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member



**SECOND AMENDMENT TO
MASTER AGREEMENT FOR ARCHITECTURAL SERVICES**

THIS SECOND AMENDMENT ("Second Amendment") is made and entered into this 14th day of November, 2019, by and between the **LAKESIDE UNION SCHOOL DISTRICT**, (hereinafter referred to as the "District"), and **Architects Gallegos + Eckle, Inc. DBA AlphaStudio Design Group** (hereinafter referred to as "Architect").

RECITALS

WHEREAS, on or about **February 14, 2019**, the District and Architect entered into a Master Agreement For Architectural Services (the "Agreement") with Architect for provision of architectural services on the District-Wide Bond Program (collectively, the "Project"), with work to be assigned to Architect upon mutual written amendment to the Agreement as specific architectural work for specific components of the Project; and

WHEREAS, the District has now identified the need for architectural services pursuant to the Agreement for the following component(s) of the Project: **NEW PARKING LOTS, PAVING AND RE-STRIPE at Various Sites and RELOCATE FRONT OFFICE, KITCHEN, LUNCH AREA AND TEACHER'S LOUNGE AND RENOVATE RESTROOMS AT Lakeside Farms Elementary IMPROVE EXISTING MULTI-PURPOSE CLASSROOM BUILDING at Lindo Park Elementary School**; and

WHEREAS, the Agreement permits the District and Architect to amend the terms and conditions of the Agreement upon mutual written agreement of the Parties; and

WHEREAS, the District and Architect now desire to amend the Agreement to explicitly memorialize the mutually agreed upon scope of work and fee for Architect to provide design services for the component(s) of the Project identified above.

AGREEMENT

NOW, THEREFORE, in good and valuable consideration of the mutual promises and covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

Amendment Terms.

1. The Agreement is hereby amended as follows:
 - a. The Parties have agreed that the scope of work for the design services for the assigned component(s) of the Project shall be as described in **Exhibit "A"** to this Amendment. Except as expressly detailed and/or set forth in **Exhibit "A,"** all such design services shall at all times be fully compliant with all terms and conditions

of the original Agreement, including, but not limited to the standard requirements for design services set forth therein.

- b. The Architect's compensation shall be a flat not-to-exceed fee of Eight Hundred Eighty-Four Thousand, Nine Hundred and Fifty Dollars (\$884,950.00), plus an allowance of Seventy Five Thousand Dollars (\$75,000) for reimbursables and additional services, for a total not to exceed fee of Nine Hundred Fifty Nine Thousand, Nine Hundred Fifty Dollars (\$959,950).
2. This Second Amendment shall only be effective upon the execution by both the District and Architect.
3. This Second Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
4. This Second Amendment shall affect only the items specifically set forth herein, and all other terms and conditions of the original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have, by their duly authorized representatives, executed this Second Amendment to the Agreement for Architectural Services, as of the month, day and year first above written.

LAKESIDE UNION SCHOOL DISTRICT

ALPHA STUDIO DESIGN GROUP

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

EXHIBIT A
SCOPE OF SERVICES

1. **EUCALYPTUS HILLS ES** –

Architectural services for design and construction administration of a new 39,750 square foot paved parking lot and drop off area on an existing dirt lot.

Fee: \$35,200.00

2. **LAKEVIEW ES** –

Architectural services for design and construction administration of a new 98,000 square foot paved parking lot on District owned property, new perimeter fencing and striping to improve traffic flow.

Fee: 93,100.00

Architectural services for design and construction administration of a safety/security project to realign the front access to the school site for better control. This includes relocation of the front office adjacent to the parking lot, relocating the kitchen, lunch area and teacher's lounge and modernizing the existing restrooms.

Fee: \$274,500.00

3. **LAKEVIEW ES** –

Architectural services for design and construction administration of a new 38,950 square foot paved parking lot on an existing dirt lot, drive lane access and new fencing.

Fee: \$35,850.00

4. **LEMON CREST** –

Architectural services for design and construction administration of two new paved parking lots totaling 43,250 square feet located on existing dirt lots, and a paved drive lane.

Fee: \$44,350.00

5. **RIVERVIEW ES** –

Architectural services for design and construction administration of a new 58,300 square foot paved parking lot on an existing temporary parking area, a new paved drive lane for access and new fencing.

Fee: \$65,450.00

6. **LINDO PARK ES** –

Architectural services for design and construction administration to improve existing multi-purpose classroom building.

Fee: \$336,500.00

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy and Administrative Regulation 1321: Solicitation of Funds from and by Students

Background (Describe purpose/rationale of the agenda item):

Policy and regulation updated to include similar verbiage from policy 5134.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|--|---|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

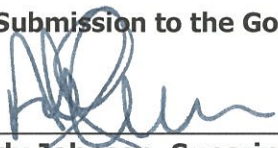
Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: 

SOLICITATION OF FUNDS FROM AND BY STUDENTS

The Governing Board recognizes that student participation in fund-raising activities for the schools and nonprofit, nonpartisan charitable organizations can help develop a sense of social responsibility in students, enhance the relationship between the school and community, and contribute to the improvement of the school program.

(cf. 1325 - Advertising and Promotion)
(cf. 4135/4235/4335 - Soliciting and Selling)
(cf. 5022 - Student and Family Privacy Rights)
(cf. 6142.4 - Service Learning/Community Service Classes)

Whether solicitations are made on behalf of the school or on behalf of a charitable organization, students shall not be barred from an event or activity because they did not participate in fundraising. Potential donors, including parents/guardians and members of the community, should not be unduly pressured to contribute to the school system or charitable organizations. Staff is expected to emphasize the fact that donations are always voluntary.

The Superintendent or designee shall ensure that parents/guardians are informed of the purpose of fundraisers.

Solicitations on Behalf of the School

With the prior ~~written~~ approval of the ~~Superintendent or designee~~ **Board**, official school-related organizations may organize fundraising events involving students. **All donations from parent teacher associations to the school must be submitted to the Board for approval.**

The collection and accounting of money will be the responsibility of the PTA, ASB or Student Council under close supervision according to their approved financial procedures.

No individual parent and/or staff member, with the exception of the ASB advisor or an administrator, shall initiate a fundraising activity or collect or deposit funds.

For schools without a PTA, ASB, Student Council, or under district-administered accounts, an administrator at the school will be in charge.

(cf. 0420 - School Plans/Site Councils)
(cf. 1230 - School-Connected Organizations)
(cf. 1260 - Educational Foundation)
(cf. 3290 - Gifts, Grants and Bequests)
(cf. 3554 - Other Food Sales)

SOLICITATION OF FUNDS FROM AND BY STUDENTS (continued)

Solicitations on Behalf of Charities

When approved in advance by the ~~Superintendent or designee~~ **Board**, nonprofit, nonpartisan organizations that are properly chartered or licensed by state or federal law may solicit students on school grounds during school hours and within one hour before school has opened and one hour after school has closed. (Education Code 51520)

Legal Reference:

EDUCATION CODE

51520 Prohibited solicitations on school premises

51521 Unlawful solicitations of contribution or purchase of personal property for benefit of public school or student body; exception

BUSINESS AND PROFESSIONS CODE

17510-17510.95 Charitable solicitations

PENAL CODE

319-329 Raffles

REVENUE AND TAX CODE

6361 Sales tax exemption for certain sales

CODE OF REGULATIONS, TITLE 8

11706 Dangerous activities and occupations

Management Resources:

CSBA PUBLICATIONS

Healthy Food Policy Resource Guide, 2003

ATTORNEY GENERAL PUBLICATIONS

Guide to Charitable Solicitation, 1999

Attorney General's Guide for Charities, 1988

WEB SITES

Office of the Attorney General: <http://caag.state.ca.us>

SOLICITATION OF FUNDS FROM AND BY STUDENTS

Fund Raising

The Superintendent or designee shall approve all fund-raising activities at least 15 days before the activity. If the event involves a contract with a commercial vendor, the Superintendent or designee shall review the contract.

In order to minimize interruptions to the educational program, staff shall limit fund-raising activities to appropriate time periods designated by the principal. **Fundraising activities shall not infringe on instructional time.**

(cf. 6116 - Classroom Interruptions)

No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.

(cf. 1230 - School-Connected Organizations)

Students engaged in fund-raising activities on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses.

It is recognized that students, in becoming responsible members of society, should accept a share of responsibility in the support of worthwhile causes.

Door-to-door solicitation is prohibited.

Student participation shall have the direct supervision of a credentialed teacher.

Fundraising activities will be monitored by the principal, or designee, and will comply with District policy.

Fundraising for ASB or specific student programs (i.e., Band, 6th Grade Outdoor School, etc.) should benefit, to the degree it is practical, the students in the school or program at the time of the fundraising activities.

Food Sales

All food sales shall conform to State law, County Health Department regulations, the Wellness Policy, and requirements of the National School Lunch Program.

Food sales shall conform to generally accepted health standards.

Food sales shall be limited to procedures set forth in this policy.

SOLICITATION OF FUNDS FROM AND BY STUDENTS

The sale of food in schools by student organizations is discouraged.

A plan for each sale is to be filed with the Assistant Superintendent of Business two (2) weeks in advance.

Parent Teacher Association

Parent teacher associations warrant separate consideration with respect to their selling and service programs.

Parent teacher associations' activities with regard to selling and service shall comply with all county and state health regulations including Education Code and California Code of Regulations, Title 5.

When students are involved, the activity shall be scheduled outside instructional time. Student should be under the supervision of a parent.

Parent teacher associations shall adhere to District guidelines for fundraising.

Fundraising activities will be monitored by the principal and will comply with District policy. The proceeds of all schoolwide fundraising shall be applied to benefit all the students.

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy and Administrative Regulation 5134: Soliciting Funds from and by Students

Background (Describe purpose/rationale of the agenda item):

Deletion: Policy and regulation moved to the 1321. We had two policies in two different sections of the manual.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

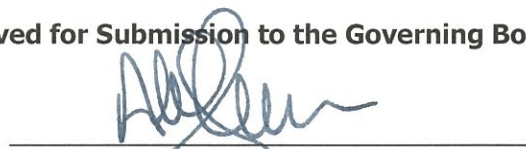
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| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Lisa DeRosier, Executive Assistant


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



SOLICITING FUNDS FROM AND BY STUDENTS

~~(Policy and Related Regulations Repeated in Section 1000, Community Relations, Policy 1321)~~

~~All personnel shall seek to educate pupils in the services performed by humanitarian agencies and shall encourage pupils to participate in their financial support as a social and community project. However, no fund raising drives are to be conducted by non-school agencies or for non-school activities except as provides by law and approved by the Board of Trustees.~~

~~The Board of Trustees believes that the funds raised during fund raising activities should benefit, to the degree it is practical, the students involved in the fund raising activities.~~

~~All fund raising activities involving students, parents or staff must have prior Board approval.~~

~~The collection and accounting of money will be the responsibility of the PTA, ASB or Student Council under close supervision according to their approved financial procedures.~~

~~No individual parent and/or staff member, with the exception of the ASB advisor or an administrator, shall initiate a fund raising activity or collect or deposit funds.~~

~~All donations from Parent Teacher Associations to the school must be submitted to the Board for approval.~~

~~For schools without a PTA, ASB, Student Council, or under district-administered accounts, an administrator at the school will be in charge.~~

Legal Reference:

EDUCATION CODE

51520 Prohibited Solicitations on School Premises (except such nonpartisan, charitable organization as approved by the Governing Board)

51521 Unlawful Solicitation of Contributions or Purchase of Personal Property for Benefit of Public School or Student Body; Exceptions

SOLICITING FUNDS FROM AND BY STUDENTS5134.1 Fund-Raising

It is recognized that students, in becoming responsible members of society, should accept a share of responsibility in the support of worthwhile causes.

Door-to-door solicitation is prohibited.

Student participation shall have the direct supervision of a credentialed teacher.

Fund-raising activities will be monitored by the principal, or designee, and will comply with District policy.

Fund-raising activities shall not infringe on instructional time.

Fund-raising for ASB or specific student programs (i.e., Band, 6th Grade Outdoor School) should benefit, to the degree it is practical, the students in the school or program at the time of the fund-raising activities.

5134.2 Food Sales

All food sales shall conform to state law, County Health Department regulations, the Wellness Policy, and requirements of the National School Lunch Program.

Food sales shall conform to generally accepted health standards.

Food sales shall be limited to procedures set forth in this policy.

The sale of food in schools by student organizations is discouraged.

A plan for each sale is to be filed with the Assistant Superintendent, Business two (2) weeks in advance.

5134.3 Parent Teacher Associations

Parent teacher associations warrant separate consideration with respect to their selling and service programs.

Parent teacher associations' activities with regard to selling and service shall comply with all county and state health regulations including Education Code and California Code of Regulations, Title 5.

When students are involved, the activity shall be scheduled outside instructional time. Students should be under the supervision of a parent.

SOLICITING FUNDS FROM AND BY STUDENTS

~~Parent teacher associations shall adhere to District guidelines for fund-raising.~~

~~Fund-raising activities will be monitored by the principal and will comply with District policy. The proceeds of all school-wide fund-raising shall be applied to benefit all the students.~~

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy 5145.12, Search and Seizure

Background (Describe purpose/rationale of the agenda item):

Adoption: Policy updated to address new law prohibiting all searches of pupils that involve (1) conducting any type of body cavity search; or (2) removing or arranging any or all of the clothing to permit a visual inspection of underclothing, breast, buttocks or genitalia. The District retains the right to inspect district property to protect the safety and welfare of pupils, employees, parents and visitors.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

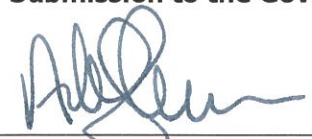
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| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Explanation: Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Principal/Department Head Signature


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: 

SEARCH AND SEIZURE

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 3515.3 - District Police/Security Department)
(cf. 5131 - Conduct)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The California Legislature has prohibited all searches of pupils that involve: (1) conducting any type of body cavity search; or (2) removing or arranging any or all of the clothing to permit a visual inspection of underclothing, breast, buttocks or genitalia. No employee of the District may conduct such prohibited searches on any pupil.

The Principal may conduct searches of pupils, lockers used by pupils and the personal property of pupils consistent with current applicable law as long as such search also is reasonable, is related to the safety and welfare of the school, and does not violate the legal rights of pupils.

The District retains the right to inspect District property (communal areas, lockers, classrooms, gym areas, parking lots, grounds, and other facilities and areas) to protect the safety and welfare of pupils, employees, parents and visitors. The inspection of property is separate and distinct from the inspection of a person.

The District in all cases prohibits the use of random and suspicionless dog sniff searches of pupils or any other individual.

SEARCH AND SEIZURE (continued)

Use of Contraband Detection Dogs

In an effort to keep the schools free of dangerous contraband, the district may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy.

The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without their consent.

LAKESIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy 7214, General Obligation Bonds

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to add new section on page 5 stating that the District cannot authorize the sale of any form of Capital Appreciation Bonds or Convertible Capital Appreciation Bonds without review by the District's citizens' bond oversight committee.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:


Principal/Department Head Signature

Approved for Submission to the Governing Board:


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



GENERAL OBLIGATION BONDS

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

(cf. 1160 - Political Processes)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

The Board's decision to order a bond election, as well as its determinations regarding the appropriate amount, timing, and structure of the bond issuance, shall be consistent with law and the district's debt management policy.

(cf. 3470 - Debt Issuance and Management)

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

(cf. 9323.2 - Actions by the Board)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

GENERAL OBLIGATION BONDS (continued)

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
2. The acquisition or lease of real property for school facilities
3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. Certification that proceeds from the sale of the bonds will be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facilities projects to be funded and certification that the Board has evaluated safety, and information technology needs in developing that list

(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 6151 - Class Size)

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 - Citizen Advisory Committees)
(cf. 9324 - Minutes and Recordings)

GENERAL OBLIGATION BONDS (continued)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature

GENERAL OBLIGATION BONDS (continued)

6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by an order of the Board entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolutions Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

GENERAL OBLIGATION BONDS (continued)

Prior to the sale of bonds, the Board shall place an agenda item at a public meeting and adopt as part of the bond issuance resolution, or in a separate resolution, disclosures of the available funding instruments, the costs and sustainability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)
2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), the resolution to be adopted by the Board shall include items #1-4 above as well as the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

The District will not authorize the sale of any form of Capital Appreciation Bonds or Convertible Capital Appreciation Bonds without review by the District's citizens' bond oversight committee. All annual assessed value growth assumptions within any proposed financing will be the lesser of the average of the past twenty years, or 5%.

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended

GENERAL OBLIGATION BONDS (continued)

4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the CDAIC. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

Legal Reference on next page:

GENERAL OBLIGATION BONDS (continued)

Legal Reference:

EDUCATION CODE

7054 *Use of district property, campaign purposes*
 15100-15254 *Bonds for school districts and community college districts*
 15264-15288 *Strict Accountability in Local School Construction Bonds Act of 2000*
 17577 *Sewers and drains*
 47614 *Charter school facilities*

ELECTIONS CODE

324 *General election*
 328 *Local election*
 341 *Primary election*
 348 *Regular election*
 356 *Special election*
 357 *Statewide election*
 1302 *Local election*
 15372 *Elections official certificate*
 1090-1099 *Prohibitions applicable to specified officers*
 1125-1129 *Incompatible activities*
 8855 *California Debt and Investment Advisory Commission*
 53506-53509.5 *General obligation bonds*
 53580-53595.5 *Bonds*
 54952 *Definition of legislative body, Brown Act*

CALIFORNIA CONSTITUTION

Article 13A, Section 1 *Tax limitation*
 Article 16, Section 18 *Debt limit*
CODE OF FEDERAL REGULATIONS, TITLE 17

240.10b-5 *Prohibition against fraud or deceit*
 240.15c2-12 *Municipal securities disclosure*

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District (2006) 139 Cal.App.4th 1356

ATTORNEY GENERAL OPINIONS

99 *Ops.Cal.Atty.Gen.* 18 (2016)
 88 *Ops.Cal.Atty.Gen.* 46 (2005)
 87 *Ops.Cal.Atty.Gen.* 157 (2004)

Management Resources:

CSBA PUBLICATIONS

California's Challenge: Adequately Funding Education in the 21st Century, December 2015
Bond Sales - Questions and Considerations for Districts, Governance Brief, December 2012
Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016
Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015
Investment of Bond Proceeds, Best Practice, September 2014
Selecting and Managing Municipal Advisors, Best Practice, February 2014
Debt Management Policy, Best Practice, October 2012
Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

GENERAL OBLIGATION BONDS (continued)

WEB SITES

CSBA: <http://www.csba.org>

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Government Finance Officers Association: <http://www.gfoa.org>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA):
<http://www.emma.msrb.org>

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: November 14, 2019

Agenda Item:

Enrollment Report for Month 2 (9/23/2019 – 10/18/2019)

Background (Describe purpose/rationale of the agenda item):

Click here to enter text.

Fiscal Impact (Cost):

N/A

Funding Source:

Click here to enter text.

Addresses Emphasis Goal(s):

☐ **#1:** Academic Achievement

☐ **#2:** Social Emotional

☐ **#3:** Physical Environments

Recommended Action:

☒ **Informational**

☐ **Denial/Rejection**

☐ **Discussion**

☐ **Ratification**

☐ **Approval**

☐ **Explanation:** Click here to enter text.


☐ **Adoption**

Originating Department/School: Business Services

Submitted/Recommended By:

Approved for Submission to the Governing Board:


Erin Garcia, Assistant Superintendent


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member 

LAKESIDE UNION SCHOOL DISTRICT

MONTH 2

9/23/2019-10/18/2019

DATE: 10/30/2019

SCHOOL	K	1	2	3	4	5	6	7	8	SDC	HH	EAK	TK NON ADA	TK	19/20 TOTAL	M2 18/19 TOTAL	VARIANCE
EUCALYPTUS HILLS													8	99	107	116	-9
LAKESIDE FARMS	105	99	108	90	95	111				31					639	657	-18
LAKEVIEW	133	105	118	122	119	114									711	714	-3
LEMON CREST	73	84	71	84	85	82				22					501	549	-48
LINDO PARK	71	64	80	65	68	82				38					468	464	4
RIVERVIEW			175	157	149	145									626	609	17
WINTER GARDENS	190	171													361	362	-1
LAKESIDE MIDDLE							262	260	262	17					801	812	-11
TIERRA DEL SOL							228	257	239	30					754	771	-17
HOME SCHOOL	1		2	1	3	2	4	3	2						18	0	18
DISTRICT TOTAL	573	523	554	519	519	536	494	520	503	138	0	0	8	99	4,986	0 5,054	-68

YEAR OVER YEAR COMPARISON

MONTH	AUG M1	SEP M2	OCT M3	NOV M4	DEC M5	JAN M6	FEB M7	MAR M8	APR M9	MAY M10	JUN M11	
2019-2020	4,985	4,986										
2018-2019	5,073	5,054	5,054	5,046	5,098	5,110	5,098	5,090	5,081	5,070	5,028	
2017-2018	5,164	5,179	5,161	5,153	5,211	5,208	5,183	5,159	5,151	5,135	5,101	
2016-2017	5,051	5,039	5,045	5,031	5,103	5,091	5,080	5,059	5,071	5,050	5,023	
2015-2016	5,087	5,100	5,083	5,077	5,138	5,124	5,139	5,121	5,107	5,081	5,056	
2014-2015	5,003	5,005	4,010	4,992	4,986	5,040	5,008	5,021	5,015	5,006	-	
2013-2014	4,835	4,817	4,823	4,825	4,848	4,834	4,790	4,818	4,813	4,790	-	
2012-2013	4,395	4,387	4,372	4,365	4,369	4,375	4,363	4,367	4,365	4,348	-	

BARONA INDIAN	GRADE	TK/K	1	2	3	4	5	6	7	8	TOTAL
CHARTER SCHOOL		17	11	8	13	15	9	14	11	15	113

RIVER VALELY	GRADE	7	8	9	10	11	12	TOTAL
CHARTER SCHOOL		24	50	64	58	58	51	305

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy and Administrative Regulation 3100: Budget

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy update to reflect NEW LAW (AB 1808) which requires districts to annually develop, adopt and post an LCFF budget overview for parents/guardians and to file the budget overview with the county superintendent of schools. Section on "Long-Term Financial Obligations revised to reflect NEW LAW (SB 1413) which establishes the California Employers' Pension Employees' Retirement System. Regulation to prefund required contributions to the California Public Employees' Retirement System. Regulation updated to emphasize that any recommendations by the budget advisory committee should be consistent with the district's vision, goals, priorities, LCAP, and other comprehensive plans and to clarify that a regional budget review committee convened by the county superintendent of schools requires approval of the Superintendent of Public Instruction as well as the district board.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:


Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:


Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



BUDGET

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with **and reflects** the district's vision, goals, ~~and~~ priorities, **local control and accountability plan (LCAP), and other comprehensive plans**. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 0200 – Goals for the School District)

(cf. 0400 – Comprehensive Plans)

(cf. 0460 – Local Control and Accountability Plan)

~~*(cf. 3000 – Concepts and Roles)*~~

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

~~The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections. establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.~~

~~The budget that is formally adopted by the Board shall be in the format prescribed by the Superintendent of Public Instruction. The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.~~

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)

BUDGET (continued)

(cf. 9320 – Meetings and Notices)
(cf. 9322 – Agenda/Meeting Materials)
(cf. 9323 – Meeting Conduct)

The Board shall adopt the district budget at a public meeting held after the date of the public hearing but on or before July 1 or each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, and the LCFF budget overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is presented at the public hearing as well as the budget formally adopted by the Board shall adhere to the state’s Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file the adopted district budget with the County Superintendent of Schools. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

If the County Superintendent disapproves or conditionally approves the district’s budget, the Board shall review and respond to the County Superintendent’s recommendations at a regular public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Criteria and Standards

The district budget shall be developed in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Superintendent or designee shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA);

BUDGET (continued)

~~projected enrollment, ratio of ADA to enrollment, projected local control funding formula (LCFF), salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the status of labor agreements. (Education Code 33127, 33128, 33129, 42127.01; 5 CCR 15440-15451)~~

~~The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of law. (Education Code 33128.3; 5 CCR 15450)~~

The district budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 – Free and Reduced Price Meals)

(cf. 6173.1 – Education for Foster Youth)

(cf. 6174 – Education for English Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, ~~categorical~~ program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.

BUDGET (continued)

3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which the Board or its designee intends to use for a specific purpose.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. **The Superintendent shall have discretion to further delegate the authority to assign funds.**

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which the district is notified by the SPI that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10

BUDGET (continued)

percent of these funds, unless the requirement is waived in accordance with Education Code 42127.01. (Education Code 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

~~(cf. 4143/4243 - Negotiations/Consultation)~~

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

BUDGET (continued)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference:*EDUCATION CODE*1240 Duties of county superintendent of schools**33127-33131 Standards and criteria for local budgets and expenditures**~~35035 Powers and duties of superintendent~~**~~35161 Powers and duties, generally, of governing boards~~**42103 Public hearing on proposed budget; requirements for content of proposed budget**42122-42129 Budget requirements**42130-42134 Financial certifications**42140-42142 Disclosure of fiscal obligations****42238-42251 Apportionments to districts, especially:******42238.01-42238.07 Local control funding formula****42602 Use of unbudgeted funds**~~42605 Tier 3 categorical flexibility~~**42610 Appropriation of excess funds and limitation thereon**~~44518-44519.2 Chief business officer training program~~**45253 Annual budget of personnel commission**45254 First year budget of personnel commission****52060-52077 Local control and accountability plan***GOVERNMENT CODE*7900-7914 Appropriations limit****21710-21716 California Employer's Pension Prefunding Trust Program***CODE OF REGULATIONS, TITLE 5*15060 Standardized account code structure**15440-15451 Criteria and standards for school district budgets****15494-15497 Local control funding formula, supplemental and concentration grant expenditures****Management Resources:*CSBA PUBLICATIONS*~~Maximizing School Board Governance: Budget Planning and Adoption, 2006~~**~~Maximizing School Board Governance: Understanding District Budgets, 2006~~**School Finance CD-ROM, 2005*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS*California School Accounting Manual*

BUDGET (continued)

Management Resources Continued:

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011 ~~December 2015~~

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009 **Fund Balance Guidelines for the General Fund, September 2015**

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, ~~March~~ **February** 2009

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004**15**

Statement 34, Basic Financial Statements and Management's Discussion and Analysis—For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcma.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

~~Legislative Analyst's Office: <http://www.lao.ca.gov>~~

School Services of California, Inc.: <http://www.sscal.com>

BUDGET

Initial Budget Adoption

~~On or before July 1 of each year, the Governing Board shall adopt a budget which adheres to the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)~~

~~Before adopting the district budget for the subsequent fiscal year, the Board shall hold a public hearing. The agenda for this hearing shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127)~~

~~(cf. 9320—Meetings and Notices)~~

~~(cf. 9322—Agenda/Meeting Materials)~~

~~The Superintendent or designee shall notify the County Superintendent of Schools of the location, dates, and times at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing.~~

~~During the hearing, any district resident may speak to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)~~

~~(cf. 9323—Meeting Conduct)~~

~~The Superintendent or designee shall file the adopted budget with the County Superintendent no later than five days after adoption or by July 1, whichever occurs first. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)~~

~~(cf. 1340—Access to District Records)~~

Revised Budget

~~No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which are consequently necessary. (Education Code 42127)~~

~~If the County Superintendent disapproves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before September 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)~~

BUDGET (continued)

Public Hearing

The agenda for the public hearing on the district budget shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

The Superintendent or designee shall notify the County Superintendent of Schools of the location and dates at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing, as required by Education Code 42103.

Whenever the proposed district budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the district shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)

- 1. The minimum recommended reserve for economic uncertainties**
- 2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve**
- 3. A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve**

During the hearing, any district resident may appear and object to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

(cf. 9323 - Meeting Conduct)

Budget Review Committee for Disapproved Budgets

If the district's revised budget is disapproved by the County Superintendent for any reason other than disapproval of the district's LCAP or annual update to the LCAP, the budget shall be reviewed by a budget review committee, unless the Board and County Superintendent

BUDGET (continued)

agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

This committee shall consist of either: (Education Code 42127.1, 42127.2)

1. Three persons selected by the Board from a list of candidates provided by the SPI, who shall be selected within five working days after receiving the list of candidates
2. A regional review committee **selected and** convened by the County Superintendent with the approval of the Board **and SPI**

If the budget review committee recommends disapproval of the district budget, the Board may submit a response **to the SPI** no later than five working days after receipt of the committee's report. The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the district budget after reviewing the committee's report and the district's response, the Board shall consult with the County Superintendent ~~as he/she~~ **to** develops and adopts, by ~~November 30~~ **December 31**, a fiscal plan and budget that will allow the district to meet its **current fiscal year and multiyear** financial obligations. For the current fiscal year, the district shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until the district receives approval of its budget, it shall continue to operate either on the basis of the prior year's budget or on the basis of the current year's unapproved budget as adopted and revised by the Board, whichever budget contains a lower total spending authority. (Education Code 42127.4)

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy and Administrative Regulation 3551, Food Service Operations/Cafeteria Fund

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect **NEW FEDERAL LAW (84 Fed. Reg. 8247)** and updated California Department of Education (CDE) guidance giving districts with an average daily attendance of less than 2,500 greater flexibility in the hiring of food service directors. Policy also consolidates material on nondiscrimination toward students who have unpaid meal fees and those who participate in the free and reduced-price meal program. Regulation updated to reflect **NEW LAW (AB 3043, 2018)** which permits the use of cafeteria funds to (1) pay for the purchase of a mobile food facility and (2) supplement the cost of providing universal breakfast in districts that do not provide universal breakfast under a federal program, provided they submit the required certification to CDE. Regulation also updates section on U.S. Department of Agriculture (USDA) donated foods to reflect current requirements for the safe storage and control of the foods. In both policy and regulation, CDE and USDA guidance renumbered when superseded by newer guidance.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input checked="" type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member:



FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that, ~~insofar as possible,~~ school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that all food services ~~personnel~~ **director(s)** possess the ~~required~~ **qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards** and ~~receive ongoing professional development related to the effective management and implementation of the district's food services program in accordance with the law.~~

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the CDE. (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to other nonstudents, including parents/guardians, volunteers, student's siblings, or other individuals, who are on campus for a legitimate purpose. **Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.**

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

(cf. 3553 - Free and Reduced Price Meal)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

~~The Superintendent or designee shall recommend meal prices, based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760, for students and nonstudents for approval by the Board~~

~~Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.~~

~~Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.~~

~~Students who are enrolled in the free and reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law. Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.~~

~~(cf. 0410 – Nondiscrimination in District Programs and Activities)~~

~~(cf. 3553 – Free and Reduced Price Meals)~~

~~(cf. 5145.3 – Nondiscrimination/Harassment)~~

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments, ~~and shall clearly communicate these procedures and related district policies to students and parents/guardians. The~~ **Such** procedures adopted by the Superintendent or designee shall conform with **BP/AR 3553 – Free and Reduced Price Meals**, 2 CFR 200.426, and any applicable CDE guidance, ~~and shall not overtly identify students with unrecovered or delinquent debt. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.~~

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or served a meal that differs from the meal served to other students. (Education Code 49557, 49557.5)

~~(cf. 0410 – Nondiscrimination in District Programs and Activities)~~

~~(cf. 0415 - Equity)~~

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 – Federal Grant Funds)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

With the Board approval, the district may enter into a contract for food service, consulting services or management services with one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 – Contracts)

(cf. 3600 – Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

(cf. 3555 - Nutrition Program Compliance)

*Legal Reference:*EDUCATION CODE

38080-38086.1 Cafeteria, establishment and use
 38090-38095 Cafeterias, funds and accounts
 38100-38103 Cafeterias, allocation of charges
 42646 Alternate payroll procedure
 45103.5 Contracts for management consulting services; restrictions
 49490-49493 School breakfast and lunch programs
 49500-49505 School meals
 49550-49562 Meal for needy students
49550.5 Universal breakfast
 49554 Contract for services
49580-49581 Food recovery program

FOOD AND AGRICULTURE CODE

58595 Preference for California-grown agricultural products

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

PUBLIC CONTRACT CODE

2000-2002 Responsive bidders

20111 Contracts

CODE OF REGULATIONS, TITLE 5

1550-15565 School Lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Legal Reference Continued:

CODE OF FEDERAL REGULATIONS, TITLE 2

200.56 Indirect costs, definitions

200.317-200.326 Procurement standards

200.400-200.475 Cost principles

200 Appendix VII Indirect cost proposals

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Professional Standards in the SNP and New Hiring Flexibility, NSD Management Bulletin, SNP-10-2019, April 2019

Paid Lunch Equity Requirement and Calculation Tool, NSD Management Bulletin, SNP-12-2018, May 2018

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, and Additional Guidance on the Handling of Unpaid Meal Charges, NSD Management Bulletin, SNP-03-2018, February 2018

Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018

Unpaid Meal Charges; Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD management bulletin, SNP-03-2017, April 2017

Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015

~~Clarification for the Use of Alternate Meals in the national School Lunch and School Breakfast programs, Bad Debt Policies, and the Handling of Unpaid Meal Charges, Management Bulletin USDA SNP 06-2015, May 2015~~

~~Cafeteria Funds—Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013~~

~~Paid Lunch Equity Requirement, Management Bulletin USDA SNP 16-2012, October 2012~~

~~Storage and Inventory management of United States Department of Agriculture (USDA) Donated Foods, Management Bulletin USDA FDP 02-2010, August, 2010~~

~~Adults and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin 00-111, July 2000~~

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 38-2017, June 2017

Overcoming the unpaid Meal Challenge; Proven Strategies from Our Nation's Schools, September, 2016 May 2017

Unpaid Meal Charges; Guidance and Q&A, SP23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Unpaid Meal Charges; Local Meal Charge Policies, SP 46-2016, July 2016

~~Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 24-2016, February 2016~~

~~Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014~~

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain an account indicating payments received from each student for the purchase of school meals.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, **and whenever a student enrolls during the school year**, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible. **The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:**

- 1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year**
- 2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually**
- 3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year**
- 4. Posting the policy on the district's web site**
- 5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance**

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

Accounts automatically set up and we do not verify every transaction. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, and shall open a new account as appropriate for a student whose account appears to have been misused.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

Unpaid and Delinquent Meal Charges

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. (Education Code 49557.5)

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (Education Code 49557.5)

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

(cf. 3510 - Green School Operations)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, ~~38091~~, 380923)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 255, and the ~~California School Accounting Manual~~. (~~Education Code 38091, 38101; 2 CFR 255~~)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

~~The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)~~

- ~~1. — Are sanitary and free from rodent, bird, insect, and other animal infestation~~
- ~~2. — Safeguard foods against theft, spoilage, and other loss~~
- ~~3. — Maintain foods at proper storage temperatures~~
- ~~4. — Store foods off the floor in a manner to allow for adequate ventilation~~
- ~~5. — Take other protective measures as may be necessary~~

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA foods shall be used in school lunches as far as practicable, but also may be used in other nonprofit food service activities, with any revenues accruing to the district's nonprofit food service account. Such activities may include school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students. (7 CFR 250.60)

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy and exhibit 4119.21/4219.214319.21: Professional Standards

Background (Describe purpose/rationale of the agenda item):

First Reading:

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

☐ Informational

☐ Denial

☒ Discussion

☐ Ratification

☐ Approval

☐ Review [Click here to enter text.](#)

☐ Adoption

☐ Explanation: [Click here to enter text.](#)

Originating Department/School: Superintendent's Office

Submitted/Recommended By:

Approved for Submission to the Governing Board:



Lisa DeRosier, Executive Assistant



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: _____

All Personnel

BP 4119.21(a)
4219.21
4319.21

PROFESSIONAL STANDARDS

The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the district's educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

(cf. 0200 - Goals for the School District)

(cf. 4112.2 - Certification)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)

(cf. 9005 - Governance Standards)

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property.

Prohibited inappropriate employee conduct ~~shall~~ includes, but ~~is not~~ **is** limited to:

- a) engaging in harassing or discriminatory behavior;
- b) engaging in inappropriate socialization or fraternization with a student;
- c) **engaging in romantic or sexual interactions involving students;**
- d) soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student;
- e) furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student;
- f) **failing to report suspected child abuse in accordance with AR 5141.4 – Child Abuse Prevention and Reporting;** or
- g) engaging in child abuse.

Prohibited romantic or sexual interaction involving students includes, but is not limited to:

- a) **Sexual physical contact;**
- b) **Romantic flirtation, propositions, or sexual remarks;**
- c) **Sexual slurs, leering, epithets, sexual or derogatory comments;**

PROFESSIONAL STANDARDS (continued)

- d) **Personal comments about a student's body unrelated to a legitimate educational purpose;**
- e) **Sexual jokes, banter, innuendo, notes, stories, drawings, gestures, or pictures;**
- f) **Spreading sexual or romantic rumors;**
- g) **Touching a student's body or clothes in a sexual or intimate way or in a manner that is not age appropriate;**
- h) **Restricting a student's freedom of movement in a sexually intimidating or provocative manner;**
- i) **Displaying or transmitting sexual objects, pornography, pictures, or depictions to a student; or**
- j) **Engaging in harassing or discriminatory conduct prohibited by other District policies, administrative regulations, or by state or federal law and regulations.**

Professional Boundaries

Employees must exercise caution, good judgment and discretion in engaging in the following conduct:

1. **Singling out a particular student or students for personal attention and friendship.**
2. **Disclosing personal, family, employment, or other private matters and concerns to one or more students.**
3. **For non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships.**
4. **Addressing students or permitting students to address staff members with personalized terms of endearment, pet names, or otherwise in an overly-familiar manner.**
5. **Maintaining personal contact with a student outside of school by phone, email, text message, instant messenger or Internet chat rooms, or social networking websites, or letters.**
6. **Exchanging personal gifts, cards, or letters with an individual student.**
7. **Being present where any student is consuming alcohol, drugs, vape, or tobacco.**
8. **Touching or initiating physical contact with a student.**
9. **Sending or accompanying students on personal errands.**

PROFESSIONAL STANDARDS (continued)

- 10. Socializing or spending time with students (including but not limited to activities such as going out for beverages, meals, movies, shopping, traveling, or recreational activities) outside of school sponsored events.**
- 11. Transporting student(s) in a personal vehicle without the school principal or Superintendent's prior approval and proper written authorization in advance.**
- 12. Taking a student out of class.**
- 13. Being alone with a student.**

Social Networking Applications

District employees must exercise caution, good judgment and discretion with regard to social networking applications. District employees are strongly encouraged to take precautionary steps with regard to social networking applications, including but not limited to the following:

- a) Utilize privacy settings and set them to the most restrictive in order to limit what can be viewed by the general public.**
- b) Use direct messaging when sharing personal information as opposed to wall posts or other public posting methods.**
- c) Recognize that material or information posted on the Internet generally is not private.**
- d) Not interact with any former students of District until they are at least eighteen (18) years of age.**
- e) Not communicate with District students or former students through use of a medium that is designed to eliminate records of the communication (e.g., Snapchat).**
- f) Recognize that unprofessional online content viewed by District employees, parents of District students, District students, and District community members may undermine one's ability to effectively perform his or her job duties. Examples include, but are not limited to, sexual or pornographic materials, unprotected expression disparaging members of a protected class, District personnel, pupils or parents of pupils, and content depicting alcohol, drugs, and/or controlled substances in a manner inconsistent with the District's efforts to encourage students to be drug and alcohol free and/or unbecoming of a positive adult role model.**

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

(cf. [4040](#) - Employee Use of Technology)

(cf. [5131](#) - Conduct)

(cf. [6163.4](#) - Student Use of Technology)

PROFESSIONAL STANDARDS (continued)

Disciplinary Action

Any employee who is found to have engaged in inappropriate conduct with a student, **conduct prohibited by this policy, or conduct** in violation of the law ~~or this policy~~ shall be subject to disciplinary action.

Reporting Obligations

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of **but fails to report inappropriate employee conduct shall be subject to disciplinary action. An employee who has knowledge of** or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80331-80338 Rules of conduct for professional educators

Management Resources:

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Standards for School Leaders, 1996

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

Policy
adopted:
revised:

LAKESIDE UNION SCHOOL DISTRICT
Lakeside, California

PROFESSIONAL STANDARDS**CODE OF ETHICS OF THE EDUCATION PROFESSION****Preamble**

The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues, of students, of parents, and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics of the Education Profession indicates the aspiration of all educators and provides standards by which to judge conduct.

Principle I. Commitment to the Student

The educator strives to help each student realize his/her potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning
2. Shall not unreasonably deny the student access to varying points of view
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety
5. Shall not intentionally expose the student to embarrassment or disparagement
6. Shall not on the basis of race, color, creed, gender, national origin, marital status, political or religious beliefs, family, social, or cultural background, or sexual orientation, unfairly:
 - a. Exclude any student from participation in any program
 - b. Deny benefits to any student

PROFESSIONAL STANDARDS (continued)

- c. Grant any advantage to any student
- 7. Shall not use professional relationships with students for private advantage
- 8. Shall not disclose information in the course of professional service unless disclosure serves a compelling professional purpose or is required by law

Principle II. Commitment to the Profession

The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator shall exert every effort to raise professional standards, to promote a climate that encourages the exercise of professional judgment, to achieve conditions that attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation of the profession, the educator:

- 1. Shall not in any application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications
- 2. Shall not misrepresent his/her professional qualifications
- 3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute
- 4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position
- 5. Shall not assist a noneducator in the unauthorized practice of teaching
- 6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law
- 7. Shall not knowingly make false or malicious statements about a colleague
- 8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action

Source: National Education Association, 1975

Exhibit
version:

LAKESIDE UNION SCHOOL DISTRICT
Lakeside, California

LAKE SIDE UNION SCHOOL DISTRICT

Governing Board Meeting Date: 11/14/19

Agenda Item:

Board Policy 5131.8: Mobile Communication Devices

Background (Describe purpose/rationale of the agenda item):

First Reading: Policy updated to reflect **NEW LAW (AB 272)** which authorizes boards to limit or prohibit student use of smartphones while at school or while under the supervision and control of a district employee, except under specified circumstances (i.e., in an emergency, with permission of teacher or administrator, when directed by student's health care provider, when required by student's individualized education program). Policy also addresses reasonable search of students' mobile communication devices, employees' authority to confiscate a device, and discipline for off-campus use of a mobile communication device which poses a threat of danger to the safety of students, staff, or district property or substantially disrupts school activities.

Fiscal Impact (Cost):

N/A

Funding Source:

N/A

Recommended Action:

- | | |
|---|--|
| <input type="checkbox"/> Informational | <input type="checkbox"/> Denial |
| <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Ratification |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Review Click here to enter text. |
| <input type="checkbox"/> Adoption | <input type="checkbox"/> Explanation: Click here to enter text. |

Originating Department/School: Superintendent's Office

Submitted/Recommended By:



Lisa DeRosier, Executive Assistant

Approved for Submission to the Governing Board:



Dr. Andy Johnsen, Superintendent

Reviewed by Cabinet Member: _____

MOBILE COMMUNICATION DEVICES

The Governing Board recognizes that the use of smartphones and other mobile communication devices on campus may be beneficial to student learning and well-being, but could be disruptive of the instructional program in some circumstances. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5131.2 - Bullying)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.9 - Academic Honesty)

(cf. 5137 - Positive School Climate)

(cf. 5141.52 - Suicide Prevention)

(cf. 6163.4 - Student Use of Technology)

Students may not use cell phones, smart watches, pagers, or other mobile communication devices on campus during school hours. Devices may be used before and after school, as long as the device is utilized in accordance with law and any rules that individual school sites and the Extended Student Services (ESS) may impose.

Mobile communication devices shall be turned off during the school day. Mobile communication devices shall not be used in any manner which infringes on the privacy rights of any other person. At no point shall any such devices be used in a way that disrupts the educational program or school activity or for illegal or unethical activities such as cheating on assignments or tests.

Consistent with Board Policy 1250, students shall not use an electronic listening or recording device in a classroom without the teacher and the principal's permission. (Education Code 51512). Additionally, absent written permission from the Superintendent or designee, students are prohibited from possessing on campus, or while attending school-sponsored activities, any electronic device that can be activated remotely and can transmit, stream or record video or audio. However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. In the case of an emergency, or in response to a perceived threat of danger
2. When a teacher or administrator grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher or administrator
3. When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being
4. When the possession or use is required by the student's individualized education program

MOBILE COMMUNICATION DEVICES

(cf. 6159 - Individualized Education Program)

When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

(cf. 5145.12 - Search and Seizure)

(cf. 5145.2 - Freedom of Speech/Expression)

When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a District employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

A student may also be subject to discipline, in accordance with law, Board policy, or administrative regulation, for off-campus use of a mobile communication device which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities.

The District shall inform students that the district will not be responsible for a student's mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged. Such devices are brought to campus or school activities at the students' risk.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32280-32289 Comprehensive safety plan

35181 Governing board authority to set policy on responsibilities of students

35291-35291.5 Rules

44807 Duty concerning conduct of students

48900-48925 Suspension and expulsion, especially:

48901.5 Regulation of possession or use of electronic signaling devices

48901.7 Limitation or prohibition of student use of cell phones

51512 Prohibition against electronic listening or recording device in classroom without permission

CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

PENAL CODE

288.2 Harmful matter with intent to seduce

313 Harmful matter

647 Use of camera or other instrument to invade person's privacy; misdemeanor

653.2 Electronic communication devices, threats to safety

VEHICLE CODE

23123-23124 Prohibitions against use of electronic devices while driving

MOBILE COMMUNICATION DEVICES

CODE OF REGULATIONS, TITLE 5

300-307 Duties of students

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness

COURT DECISIONS

J.C. v. Beverly Hills Unified School District (2010) 711 F.Supp.2d 1094

New Jersey v. T.L.O. (1985) 469 U.S. 325

Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ss>

Center for Safe and Responsible Internet Use: <https://www.ewa.org/organization/center-safe-and-responsible-internet-use>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>