

**Citizens' Bond Oversight Committee  
Of the Lakeside Union School District  
Wednesday, May 8, 2019, 4:30 pm**

Lakeside Union School District  
12335 Woodside Avenue, Think Tank Room  
Lakeside, CA 92040

**MEETING AGENDA**

1. Call to Order
2. Welcome and Roll Call (Introduction of New Members)
3. Appoint the Chair and Vice Chair
4. Public Comment
5. Approval of Minutes
6. Information Item: Review Role of the CBOC — Ty Dorward, Attorney
7. Annual Bond Audit Report — Erin Garcia
8. Assign a Committee member to Draft Annual Report to the Community
9. Discussion Item: Review CBOC Binder
10. Discussion Item: CBOC vacancy
11. Discussion Item: Measure L Project Update
12. Discussion Item: Future CBOC Meetings-How often?
13. Adjournment

**Next Meeting: Wednesday, May 29, 2019 — Think Tank, 4:30 pm**

Members of the public who require disability modification or accommodation in order to participate in the meeting should contact Aimee McReynolds at (619) 390-2612 or in writing, at least twenty-four (24) hours before the meeting. (Government Code section 54954.)

# Bond Oversight Committee Rules & Responsibilities

May 8, 2019

Presented by:

Ty Dorward

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# Legal Requirements

## Constitutional Mandate

**Article XIII A(1)(b)(3) of the California Constitution provides that bond funds must only be expended for "the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities."**



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# Legal Requirements (cont'd)

Under Calif. Constitution School Districts must:

- Ensure Bond funds are not used for teacher and administrator salaries and other school operating expenses.
- Establish and prioritize the permissible bond project list.
- Conduct an annual, independent *performance* audit to ensure that the bond funds have been expended only on the specific projects listed.
- Conduct an annual, independent *financial* audit of the expenditure of bond funds.



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# Oversight & Audit Issues

## Must Have Bond Oversight Committee:

- Education Code section 15278 - The purpose of the Committee is to *"inform the public concerning the expenditure of bond revenues."*
- How: By actively reviewing and publicly reporting on the proper expenditure of taxpayer money for school construction in compliance with the requirements of California law



# Committee's Role

- Put simply, the Committee's role is to review and publicly report on the school district's compliance with the legal requirements applicable to the expenditure of bond funds.
- Committee's role is purely advisory and it does not have any discretionary authority over specific projects, expenditures, or soliciting or award of contracts.
- In order to fulfill this role under the Education Code, the Committee must, at a minimum, annually issue public reports on its activities, detailing its review of the expenditures of bond proceeds.



# Committee's Role (cont'd)

1. Under the Education Code in exercising its oversight and reporting responsibilities, the Committee remains independent from the District whose expenditure of bond funds it oversees.
2. However, the District's governing board is required to provide the Committee with any necessary resources and technical and administrative assistance in furtherance of the Committee's purpose.



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# Committee's Activities

To carry out its reporting duties, the Committee is expressly authorized by Education Code section 15278 to:

1. Receive and review copies of the annual performance audit;
2. Receive and review copies of the annual financial audit;
3. Inspect school facilities and grounds;
4. Receive and review copies of any deferred maintenance proposal or plans developed by the school district; and
5. Review efforts by the school district to maximize bond revenues by implementing cost saving measures.





# Committee Governance Requirements

- **Committee must meet and operate pursuant to:**
  - 1. Brown Act Requirements:** All meetings are to be public properly noticed, agendized and conducted in accordance with the Brown Act. (i.e. no action/discussion of items not on agenda).
  - 2. District adopted procedural rules/bylaws:** These typically include, but are not limited to procedures for conduct of meetings, membership, voting, reporting, and other activities authorized by Ed.



# Legal Requirements

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